



# TOWN OF MEDFIELD MEETING NOTICE

Posted in accordance with the provisions of M.G.L. c. 30A, §§18-25

This meeting will be held in a hybrid format. The School Building Committee: Communications Subcommittee will attend in person and members of the public may attend in person. In addition, members of the public who wish to participate via Zoom may do so by joining by one of the following options:

Please note the new zoom link.

1. To join online, use this link:

<https://medfield-net.zoom.us/j/83844785271?pwd=OGJobUQzZHZtOThjTSt2TIJ3RnVyUT09>

- a. Webinar ID: 838 4478 5271
- b. Password: 636652

2. To join through a conference call, dial 929-436-2866 or 312-626-6799 or 253-215-8782 or 301-715-8592 or 346-248-7799 or 669-900-6833

- a. Enter the Webinar ID: 838 4478 5271
- b. Enter the password: 636652

## **School Building Committee: Communications Subcommittee Board or Committee**

PLACE OF MEETING	DAY, DATE, AND TIME
Warrant Committee Room, Medfield Town House 459 Main Street Remote participation available through Zoom	Tuesday, May 23, 2023 at 7:00 pm

### **Agenda (Subject to Change)**

Call to Order

1. Approval of meeting minutes from April 25th and May 8th, 2023
2. Future meeting dates
3. Complete first community survey: check final edits using feedback from SBC meeting on 5/16, Final edits on the short introduction paragraph for members to use when introducing the survey, select community groups (if needed) and SBC members in charge of sending the survey to these specific groups, send survey link to SBC members.
4. Discuss next steps for communicating: newsletter? narrative? posting on SBC website? Members are encouraged to share samples or links from building projects in neighboring towns.
5. Initial discussion of hiring a PR representative.
6. Suggestions for agenda items for future meeting(s)
7. Public Participation