TOWN OF MEDFIELD

MEETING

NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 25A AS AMENDED.

Medfield School Building Committee
Board or Committee

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<th>PLACE OF MEETING</th>
<th>DAY, DATE, AND TIME</th>
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<tr>
<td>Town Hall, Cheney Hall, 2nd</td>
<td>Wednesday, November 13, 2019 7:00 PM School Building Committee Meeting No.3</td>
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<td>459 Main Street, Medfield, MA 02052</td>
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AGENDA (Subject to change)

1. Approval of October 23, 2019 Meeting Minutes

2. Introduction of the Selected Designer – Arrowstreet, Inc. Introduction
   - Presentation by Arrowstreet

3. Preliminary Design Program (PDP)
   - Overview of the PDP Requirements and Timeline
   - Target Initial Dates for Educational Visioning, Educational Programming and Site Selection Meetings
   - Consider Appropriateness of Subcommittees for Educational Programming and Site Selection Work

4. Project Schedule
   - Set Project Schedule Review Meeting with Designer
   - Review of Upcoming Key Schedule Milestones

5. Budget Update
   - Review of October 2019 Invoice Summary
   - Approval of Invoices o Review Project Budget Status
   - Review of Designer Contract Status
   - Vote on Authorization of Select Committee Representatives to Approve Urgent Expenditures

Other Business/Discussions

Next Meetings
- School Building Committee Meeting December 11, 2019 7:00 PM Proposed

*Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.*

[Signature] 11/8/19