



# Open Space and Recreation Plan Committee (OSRPC)

MEETING OF:  
January 23, 2023

MINUTES

**Present Members:** Jerry Potts, George Lester (departed at 7 pm), Sarah Raposa (Town Planner), Cat Scott, Jessica Reilly, Corinne Schieffer

**Absent Members:** Lauren Beitelspacher

**Consultant:** Wayne Feiden, Plan Sustain, LLC

**Location:** Zoom

Chair Potts opened the meeting at 6:30 p.m. Roll Call Attendance: (GL, SR, J,R, CS, CS, JP).

**Minutes:** Raposa made a motion to accept minutes of January 9, 2023, seconded by Scott. Roll Call Vote: 6-0, (GL, SR, J,R, CS, CS, JP).

Feiden facilitated a discussion regarding preparations for the 2/28 forum. He reviewed a draft presentation. Summary of plan and planning process and then 11 potential action items:

1. CPA
2. Expand fields
3. Preserve additional conservation parcels
4. Improve accessibility
5. Information/branding
6. Equity
7. Zoning
8. Shared use networks
9. Sustainability, Mitigation, Resilience
10. Management and Maintenance (P&R)
11. Management and Maintenance (Greenway)

Potts suggested highlighting how CPA could benefit subsequent action items (color coding) as well as highlight updated CPA funding metrics. Lester will provide notes to Feiden on the draft presentation.

Raposa has prepared a map inventory of Town Lands and will continue to refine for ease of use and better context. Lester will incorporate additional trail maintenance comments. Feiden inquired about how complete of an inventory should be prepared. Committee members can help fill in the facilities inventory.

Next steps:

- The survey will be available after the forum and be open for one month.

- The draft plan will be presented at the end of April.
- During May, the plan will be presented to various stakeholders for endorsement.
- The plan will be submitted to the State in by June 30, 2023.

**Next Meeting Date:** February 13, 2023 (7 pm)

**Adjournment:** SR made a motion to adjourn at 7:06 p.m.; seconded by JR. Roll Call Vote: 5-0 (GL, SR, J,R, CS, CS, JP).

Respectfully submitted,  
Sarah Raposa