

**Warrant Committee Meeting Minutes**  
**March 9, 2022**

<b>Warrant Committee Members</b>	Present: <b>Sharon Tatro (chairperson), Jeremy Marsette, Robert Sliney, Kristine Barton, Amanda Hall (virtual), Jillian Rafter, Stephen Callahan</b> Absent: <b>Ed Vozella, Mather Eldred</b>
<b>Guests</b>	Kristine Trieweiler, Chief Guerette (virtual), Chief Carrico (virtual), Yvonne Remillard (virtual), Pam Gardner, Andrew Foster (virtual)
<b>Meeting Location</b>	Select Board Meeting Room, 2 <sup>nd</sup> Floor Town House (Hybrid)
<b>Meeting Times</b>	Meeting convened: 7:00pm      Meeting adjourned: 9:00pm
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>
<b>Operational Budgets (including votes taken)</b>	<ul style="list-style-type: none"> <li>• Roll call attendance</li> <li>• Overview of proposed FY23 Library Budget by Pam Gardner, Library Director and Jillian Rafter <ul style="list-style-type: none"> <li>• Discussed minimum budget required by Commonwealth</li> </ul> </li> <li>• Overview of proposed FY23 Police Department Budget by Chief Guerette and Jeremy Marsette <ul style="list-style-type: none"> <li>• Presented budget does not include settlement of Police CBA, negotiations ongoing</li> </ul> </li> <li>• Overview of proposed FY23 Fire Department Budget by Chief Carrico and Jeremy Marsette <ul style="list-style-type: none"> <li>• Chief discussed staffing levels and operational challenges</li> <li>• Fire Department budget offset by revenue generated in the ALS Revolving Fund</li> </ul> </li> <li>• Overview of proposed FY23 Public Works Budget (General Fund Divisions) by Bob Sliney <ul style="list-style-type: none"> <li>• Assistant Director position has been removed from the proposed FY23 budget, this initiative remains a Town/Department priority</li> </ul> </li> <li>• Overview of proposed FY23 Facilities Budget by Kristine Barton <ul style="list-style-type: none"> <li>• Discussed shared positions and budget (between town and school)</li> </ul> </li> <li>• Overview of proposed FY23 Health Insurance Budget by Steve Callahan</li> <li>• Overview of proposed FY23 Assessors Department budget by Steve Callahan and Town Assessor Yvonne Remillard <ul style="list-style-type: none"> <li>• Discussion of 'new growth' estimate to be applied to the levy limit for FY23</li> </ul> </li> <li>• Overview of proposed FY23 Accounting Department budget by Steve Callahan</li> <li>• Overview of proposed FY23 budget for Workers Compensation, General Liability, and Medicare by Steve Callahan</li> <li>• There being no other business, a motion to adjourn was made by Bob Sliney, second by Jeremy Marsette, and voted unanimously by a roll call of all Warrant Committee members present at 9:00pm</li> </ul>

<b>Warrant Articles (including votes taken)</b>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>
<b>List of all documents and exhibits used</b>	<ul style="list-style-type: none"> <li>• Library Budget Presentation</li> <li>• Police Budget – Annual Report, Budget Summary, Line Item Budget</li> <li>• Fire Budget – Budget Narrative and Summary</li> <li>• DPW Budget Summary Table – Highway, Sanitation, Cemetery, Tree Work, Equipment Repairs/Maintenance, Snow, Sidewalks</li> <li>• Facilities Budget Summary</li> <li>• Health Insurance Budget Summary</li> <li>• Assessors Budget Summary w/ New Growth Estimate</li> <li>• Accounting Budget Summary</li> <li>• Treasurer/Collector Budget Summary</li> <li>• Workers Compensation and General Liability Insurance Summary</li> <li>• Medicare Budget Summary</li> </ul>
<b>Other Business</b>	<ul style="list-style-type: none"> <li>• Discussion of upcoming WC meetings and planned agenda</li> </ul>
<b>Follow-ups</b>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>
<b>Dates for Meetings Other than WC</b>	<ul style="list-style-type: none"> <li>• Select Board Meeting 3/15/22 – Consideration Fire CBA</li> </ul>
<b>Names of people participating remotely and why</b>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>

Respectfully Submitted: Jeremy Marsette

Approved minutes to be sent to: [ktrierweiler@medfield.net](mailto:ktrierweiler@medfield.net)