

**MEDFIELD SCHOOL COMMITTEE**  
**School Committee - Policy Subcommittee**  
**Thursday, March 9, 2023 - 9:00 AM**

**PRESENT:** Timothy Knight, Vice-Chair  
Leo Brehm, Member at Large

**ALSO PRESENT:** Jim Hardy - Massachusetts Association of School Committees Representative

The meeting was called to order at 9:05 AM by Mr. Knight. All Attendees were present at the start of the meeting.

**Public Comment**

Chris McCue Potts, 7 Curve Street - Suggested that it would help to share details about the process with the Public as part of a future School Committee meeting.

**Approval of Minutes**

A motion was made by Mr. Knight, seconded by Mr. Brehm to approve the Policy Subcommittee meeting minutes from 11/29/2022 and 2/14/2023.

**The motion passed unanimously.**

**Review Policy Manual Section A with Jim Hardy from the Massachusetts Association of School Committees (MASC)**

The Policy Subcommittee met to review Section A of the current Medfield Public School Committee Policy as part of the Medfield Public School Policy Manual digitization project with MASC Policy Representative Jim Harding.

The following was discussed:

- Mr. Hardy shared a screen showing the existing Medfield Policy, MASC Model Policy, and then shared recommendations based on experience with other districts regarding where it makes sense to update the Medfield Policies.
- The Policy Subcommittee reviewed the entire Section A with some discussion occurring in each section. Mr. Hardy then marked up the document based on input from Mr Brehm or Mr Knight.
- The document that was marked up is included as an Exhibit as part of these minutes. When reviewing the document, Mr. Hardy applied the following formatting “Code”
  - Black text represents the current Medfield Policy
  - Red text represents words or sections that are deleted.
  - Blue text represents newly added sections or words.
- In some instances, additional input will be needed from School Administration before making a decision. When that occurred Mr. Hardy also added the notation.

After completion of the review, the Policy Subcommittee discussed the process and expectations for next steps:

- Mr. Hardy will review his changes and complete any formatting that was not done during the meeting. Once that is complete he will send it forward for review.
- The document will be posted in the Meeting Minutes and School Committee site in the Policy Review section.

- The Policy Subcommittee plans to bring Section A forward to the School Committee in the next meeting.

A motion was made by Mr. Knight, seconded by Mr. Brehm to adjourn the meeting.

**The motion passed unanimously.**

The meeting was adjourned at 10:35 AM.

#### **EXHIBITS AND DOCUMENTS**

- Red-Lined Version of Section A
- Meeting Video: [School Committee Policy Subcommittee \(03-09-2023\)](#)

**Minutes Approved by Policy Subcommittee: September 29, 2023**