

MEDFIELD SCHOOL COMMITTEE
School Committee - Policy Subcommittee
Thursday, March 23, 2023 - 9:00 AM

PRESENT: Timothy Knight, Vice-Chair

ALSO PRESENT: Jim Hardy - Massachusetts Association of School Committees Representative
Dr. Jeffrey Marsden - Superintendent of Schools
Michael LaFrancesca - Director of Finance and Operations

Note that Leo Brehm, Member at Large had flight cancellation on 3/22 and was on a rescheduled flight during the meeting.

The meeting was called to order at 9:05 AM by Mr. Knight. All attendees other than Mr Brehm were present at the start of the meeting.

Public Comment

Chris McCue Potts, 7 Curve Street - Shared observation that the First Reading for Sections A/B that are included in the 3/23 School Committee meeting is a great deal of material to review.

Approval of Minutes

Due to Mr. Brehm being unable to make the meeting there was no vote on the approval of the Policy Subcommittee meeting minutes from 3/9/2023 and 3/23/2023.

Review Policy Manual Section C and D with Jim Hardy from the Massachusetts Association of School Committees (MASC)

The Policy Subcommittee met to review Section C and D of the current Medfield Public School Committee Policy as part of the Medfield Public School Policy Manual digitization project with MASC Policy Representative Jim Harding.

The following was discussed:

- Mr. Hardy shared a screen showing the existing Medfield Policy, MASC Model Policy, and then shared recommendations based on experience regarding where it makes sense to update the Medfield Policies.
- The Policy Subcommittee reviewed the entire Section C and D with some discussion occurring in each section. Mr. Hardy then marked up the document based on input from Mr. Knight, Dr. Marsden or Mr. LaFrancesca.
- The document that was marked up is included as an Exhibit as part of these minutes. When reviewing the document, Mr. Hardy applied the following formatting “Code”
 - Black text represents the current Medfield Policy
 - Red text represents words or sections that are deleted.
 - Blue text represents newly added sections or words.
- In some instances, additional input will be needed from School Administration before making a decision. When that occurred Mr. Hardy also added the notation.

After completion of the review, the Policy Subcommittee discussed the process and expectations for next steps:

- Mr. Hardy will review his changes and complete any formatting that was not done during the meeting. Once that is complete he will send it forward for review.
- The document will be posted in the Meeting Minutes and School Committee site in the Policy Review section.
- The Policy Subcommittee plans to bring Section A forward to the School Committee in the next meeting.

We discussed tentative dates for next meeting, and are tentatively holding 4/12 at 9 AM to focus on a plan for a recommendation that Mr. LaFrancesca participate due to Operational, Facility, and Financial content covered.

A motion was made by Mr. Knight to adjourn the meeting.

The motion passed unanimously.

The meeting was adjourned at 10:30 AM.

EXHIBITS AND DOCUMENTS

- Red-Lined Version of Section B, C
- Meeting Video:  School Committee Policy Subcommittee (03-23-2023)

Minutes Approved by Policy Subcommittee: September 29, 2023