

Meeting notes 3-29-22

Medfield School Building Bylaw Review Committee

Attendees: Carolyn Casey, Cynthia Greene, Russ Hallisey, Sarah Lemke, Bob Morrill. Absent: Tom Marie. Brittney Franklin hosted and set up the meeting.

Meeting began at 6:33 pm via Zoom

Bob read intro for public meeting by ZOOM

Attendees introduced themselves and acknowledged they were participating remotely

First part of the meeting was scheduled for public comments by public participants

Review public comments

1. Megan Sullivan, email 3-29-22 – Planning Board member should be involved with the process, Permanent Building Committee member should be involved with the process, should include a member with energy expertise, Director of Facilities should be involved with the process.
2. Chris McCue Potts, email 3-29-22 – Warrant Committee member should be non-voting, Select Board should have an option to appoint additional SBC members if there is a need for additional expertise, the SBC should be able to create subcommittees and the voting rights of the committee members follows to their positions on the subcommittee
3. Chris McCue-Potts, ZOOM participant – Resident-at-Large members need not have specific skills/qualifications

As no other ZOOM participants wished to comment, VOTED to close the public comment period

Reviewed the Draft Section for Appointing Members and the Draft School Building Committee Bylaw

1. Adding energy expertise to the qualifications for the Select Board's appointments
2. Discussion on how to include the Director of Finance and Operations (for schools) in the mix
3. Keep Warrant Committee member a voting member
4. If additional expertise is needed could be hired as consultants rather than committee members, or can be appointed by Select Board as non-voting members
5. Subcommittee members have same voting status as originally designated
6. Keep residents-at-large without specific skills/qualifications
7. Discussion on how to move forward with finalization of draft
8. Reviewed composition of committee members
9. Separate jurisdiction from process
10. Reviewing several feasibility studies and funds
11. Review some items in the Permanent Building Committee Bylaw that are not applicable to the School Building Committee Bylaw
12. Include required periodic reporting to Town boards
13. Suggest reaching out to Town Administrator and Town Counsel for guidance in some of this drafting, maybe invite them to a meeting
14. Next meeting Monday, April 4th at 6:30pm (no public comment at meeting, just emails)

Next meeting tasks:

1. Agree to the minutes
2. Review and move forward on latest draft of Bylaw

Meeting adjourned at 8:34 pm

Respectively submitted by Russ Hallisey