

**Warrant Committee Meeting Minutes  
March 29,, 2022**

<b>Warrant Committee Members</b>	Present: <b>Sharon Tatro (chairperson) Robert Sliney, Kristine Barton, , Jillian Rafter, Stephen Callahan, Ed Vozzella, Mather Eldred, Jeremy Marsette, Amanda Hall</b>	
<b>Guests</b>	<b>Kristine Trierweiler</b> – Town Administrator  Nicholas Milano Asst. Town Administrator	
<b>Meeting Location</b>	Chenery Room, 2 <sup>nd</sup> Floor Town Hall	
<b>Meeting Times</b>	Meeting convened: 7:00 pm	Meeting adjourned: 8:00 pm
<b>Meeting Recording</b>		
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Operational Budgets (including votes taken)</b>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>	
<b>Warrant Articles (including votes taken)</b>	<ol style="list-style-type: none"> <li><b>1. Call to Order</b> Sharon Tatro called the meeting to order at 7:00 pm. Sharon declared a quorum. The meeting was recorded for subsequent posting.</li> <li><b>2.</b> Kristine informed us that instead of \$28,000.00 being moved from the FY2023 Surplus/ Deficit, \$20,000.00 would be moved to the Warrant Committee Reserve Fund. The \$8,000.00 would provide room for rounding issues when setting the tax rates.</li> <li><b>3. Discussion on moving \$500,000.00 from free cash to the General Stabilization Fund. – This would increase the FY2023 contribution from \$200,000.00 to \$700,000.00. Motion made and agreed upon unanimously.</b></li> <li><b>4. Article 3 – Nicholas Milano reviewed the revolver line items. The motion to accept Article 3 as written was made and unanimously approved.</b></li> </ol>	

- 5. Article 4. - Kristine explained that it is difficult to know the exact amount to be received and passed through to Medfield TV and therefore there was not an exact amount to be transferred at this time. The motion was made to accept Article 4 as written and approved unanimously.**
- 6. Article 5 – A 2.0 percent raise is proposed in this article for the elected officers of the Town. The motion was made to accept article 5 as written and approved unanimously.**
- 7. Article 6 – deferred until a future meeting.**
- 8. Article 8 – Moves unexpended funds from the MSBA feasibility study and other unexpended appropriations back to the Municipal Buildings Capital Stabilization Fund. The motion was made to accept Article 8 as written and approved unanimously.**
- 9. Article 9 tabled.**
- 10. Article 11 – Bob Sliney confirmed that the Water and Sewer capital projects had been included in this request. The motion was made to accept Article 11 as written and approved unanimously.**
- 11. – Article 12 Tabled.**
- 12. – Article 13 – The motion was made to accept the payment of prior year bills outlined in the article. The motion was approved unanimously.**
- 13.- Article 14 – Tabled**
- 14. – Article 15 – The motion was made to accept the name change from Board of Selectman to Select Board. The motion was approved unanimously.**
- 15. – Article 16 – The motion was made to accept the updated zoning to accommodate the Food Pantry. The article was approved unanimously.**
- 16. – Article 17 – The motion was made and approved unanimously to accept the amended Zoning map.**
- 17. – Article 18 – Tabled**
- 18. – Article 19 - Kristine explained that the current Open Space plan expires in Nov. 2022. The article requests \$25,000.00 from Free Cash to update the plan with the assistance of a consultant. The motion was made to accept the article and approved unanimously.**
- 19. – Articles 20 and 21 Tabled.**
- 20. - Article 22 – Kristine explained that this would move unexpended funds from prior projects to pay for capital repairs to the Blake Middle school roof and a portion of the high School roof. The motion was made and approved unanimously.**

	<p>21. – ANNUAL WARRANT HEARING – Sharon opened this hearing at 7:30PM.  Sharon summarized each article and indicated which ones were approved or tabled until a future meeting. There were no questions on the articles.  Ms. Chris Potts asked if there was a document which would show all of the Covid related funds and whether they were one time funds or could be carried over to subsequent years.</p> <p>The Warrant hearing was closed at 7:42 PM</p> <p>22. – State Hospital – Steve Callahan informed the Committee that the Due Diligence aspect of the project has commenced. This 90 day process leads to the LDA which will be the basis of the article at the Town meeting scheduled for June 21<sup>st</sup>. Steve and Bob Sliney will continue to follow the progress and at a future meeting in late April or May update us on the status.</p> <p>23. – Article 13 – Christine informed us that we needed to revote Article 13 because an additional invoice had been identified for \$125.00. The motion passed and approved unanimously.</p>
<b>List of all documents and exhibits used</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Other Business</b>	<ul style="list-style-type: none"> <li>• Sharon informed the Committee that she will be stepping down as Chair of the Warrant Committee but will remain a member. Per discussion with Scott McDermott, Jeremy Marsette will become the new Chair. Sharon was thanked for her extraordinary service.</li> </ul>
<b>Follow-ups</b>	<ul style="list-style-type: none"> <li>• n/a</li> </ul>
<b>Dates for Meetings Other than WC</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Names of people participating remotely and why</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Other</b>	<p>Motion to adjourn at 8:00 pm was made, seconded, and voted unanimously by roll call of all Warrant Committee members present.</p>

Respectfully Submitted: Ed Vozzella

Approved minutes to be sent to: [ktrierweiler@medfield.net](mailto:ktrierweiler@medfield.net); [nmilano@medfield.net](mailto:nmilano@medfield.net)