

MINUTES
Warrant Committee Meeting
April 13, 2020

Warrant Committee Members	Participating remotely: Michael Pastore (chair), Sharon Tatro, Robert Sliney, Jeremy Marsette, Joanna Hilvert, Amanda Hall, Kristine Barton and Newton Thompson Absent: Ed Vozzella	
Guests	Kristine Trierweiler, Town Administrator Nicholas Milano, Assistant Town Administrator Scott McDermott, Moderator Michael LaFrancesca, Director of Finance & Operations Jessica Reilly, School Committee Member	
Meeting Location	By remote participation via Zoom	
Meeting Times	Meeting convened: 7:00pm	Meeting adjourned: 8:00pm
Approval of Previous Meeting Minutes	Minutes of the April 6, 2020 meeting were approved unanimously by roll call of all Warrant Committee members participating remotely.	
Operational Budgets (including votes taken)	None presented at this time.	
Warrant Articles (including votes taken)	JHilvert reported that Article 38 (Citizen Petition - Zoning amendment to MSH District re: parking) will be withdrawn by the sponsor.	
List of all documents and exhibits used	None presented at this time.	
Other Business		
Follow-ups		
Dates for Meetings including WC	<ul style="list-style-type: none"> ● May 5 - Warrant Hearing. ● May 21 - Warrant to printer. ● June 15 - Annual Town Meeting. 	
Names of people participating remotely and why	All Warrant Committee members and guests participated remotely; see above for names of attendees.	
Other	<ul style="list-style-type: none"> ● There being a quorum present, MPastore opened the Warrant Committee meeting at 7:00pm. ● Michael reviewed the Dale Street Building “Quad” Committee meeting that Warrant Committee members participated in on April 7. <ul style="list-style-type: none"> ○ Michael noted that there is no real short-term role for the Warrant Committee at this time, but requested that each WC member assemble any questions or items that we 	

	<p>want to see from the School Building Committee to enable us to evaluate the project finances at the appropriate time.</p> <ul style="list-style-type: none"> ○ Michael then appointed the following Warrant Committee members to support Sharon Tatro in her review of the project - Bob Sliney, Kristine Barton and Jeremy Marsette. ● STatro reviewed the highlights of the recent Capital Budgeting committee meeting which met to review and decide on the minimum amount of capital requests to be funded in FY21. <ul style="list-style-type: none"> ○ Sharon referred to the “must have” capital request versus and what could be deferred. <ul style="list-style-type: none"> ■ Out of \$X, the must haves total \$163K ■ Also, the Board of Selectmen is no longer considering a Capital Stabilization Fund override for FY21. ● Sharon also reviewed different financial scenarios that she has been working on with the Town Finance team. <ul style="list-style-type: none"> ○ Under Scenario 1, local receipts are lowered by 5% from prior estimates. <ul style="list-style-type: none"> ■ Including the reduced capital request of \$162,750, the budget result is still \$823K over target due to the loss of State aid and lower forecast local receipts. ○ Under Scenario 2, School budget is flat to FY20 and there is no COLA assumed. <ul style="list-style-type: none"> ■ Even in this scenario, there is still a shortfall of \$212K. ○ Michael stressed that these are just scenarios and we are not suggesting that the school budget come in flat. <ul style="list-style-type: none"> ■ He further noted that the schools are doing their best to reduce their budget, so we need to be mindful of the impact of our scenario planning on that process. ● KTrierweiler stated that there are still so many unknowns that the Town Finance team is dealing with including State and Federal Aid, COVID stimulus money and local receipts; currently, we do not have good estimates for any of the above items to use in our forecasts. <ul style="list-style-type: none"> ○ More information may be forthcoming from future Governor’s meetings on state finances. ○ Also, both Town and Schools have been focused on staff health.

Respectfully Submitted: Newton H Thompson

Approved minutes to be sent to: ktrierweiler@medfield.net