Board of Assessors – Meeting Minutes

DATE: October 22, 2019        TIME: 6:00 PM        PLACE: Warrant Meeting Room First Floor - TOWN HOUSE

**MEETING CALLED BY**

Thomas Sweeney @ 6:10 PM

**ATTENDEES**

Thomas Sweeney, Chairman
Kenneth Manning
Jeffrey Skerry
Yvonne Remillard – Principal Assessor

Open Session:

Mr. Sweeney opened the meeting at 6:10 PM.

1. **Minutes September 9, 2019** – The Board reviewed the minutes. Mr. Skerry motioned to approve the minutes of 9/10/2019 as edited, seconded by Mr. Manning. Motion passed 3-0.

2. **FY 2020 Gateway Documents LA-13, LA-4, and LA-10** – The Board reviewed the documents listed. The New Growth (LA-13) was discussed. Ms. Remillard commented that there was more growth than anticipated due to the large number of new condos completed off of Hospital Road, the new Daycare Center and Apartment building, both on North Meadows Rd. Mr. Sweeney motioned to approve the documents presented, seconded by Mr. Manning. Motion passed 3-0. Documents signed.

3. **FY 2021 Budget** – The Board reviewed and discussed the budget presented for Fiscal Year 2021. Ms. Remillard explained the changes within the budget, noting that most of the budget is either set contracts or set fees (dues and subscriptions). Turn backs were discussed. Mr. Sweeney motioned to approve the budget as presented, seconded by Mr. Skerry. Motioned passed 3-0.

4. **Patriot Commercial and Industrial Contract FY 2021-FY 2025** – Ms. Remillard presented the proposal from Patriot to assist with the valuation for the Commercial, Apartment and Industrial properties. She had requested that Patriot level fund the proposal over five years, so that the budget line wouldn’t see any fluctuations. Mr. Manning motioned to approve the proposal, seconded by Mr. Sweeney. Motion passed 3-0.

5. **Chapter Land Applications (FY 2021) 61A & 61B:** The Board reviewed the following applications for Chapter 61A:
   - 230 North St, Mccombs
   - Parcel 74-012B North St, Trajakis /Shore
   - Main St, 6R Nebo, Linden Ct, Lovell

The applications were found to be in order and there were no changes from last year.

The Board reviewed the following applications for Chapter 61B:
   - North St & Pine St, Norfolk Hunt Club
   - Noon Hill Rd, Medfield Sportsman’s Club
   - 25 Trailside Rd, Westwood Gun Club
   - 315 North St, Brajt bord

The applications were found to be in order. 315 North Street changed classification from Chapter 61A/B to fully Chapter 61B.

Mr. Manning motioned to approve the Chapter Land applications as presented, seconded by Mr. Skerry. Motion passed 3-0. Documents signed.

6. **Next Meeting Date** - Next meeting is tentatively set for Monday November 18, 2019 at 6:00 PM at the High School, prior to Town Meeting.

Executive session called under MGL 30A, section 21 sub-section (a) sub-sub-section (7) to discuss non-public records MGL Chapter 59: Motor Vehicle Abatements 9A-13A for FY 2020, Motor Vehicle
Commitments #3C and #4C of 2019, Tax Deferral Application #2020-02 and Executive Session Minutes 9/10/2019. Mr. Manning motioned to enter into executive session at 6:45 PM and noted that the Board would not reconvene to open session after executive session. Mr. Sweeney seconded. Roll call vote: Skerry: AYE; Sweeney: AYE; Manning: AYE.

Open Meeting adjourned at 6:45 PM.

Documents reviewed at meeting:
Minutes Listed above
FY 2020 LA-4, LA-10, LA-13
Proposed Budget FY 2021
Patriot C&I Proposal FY 2021-2025
Chapter Land Applications listed above