



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
GYMNASIUM**

**ANNUAL TOWN MEETING
Monday, April 25, 2011
7:30 P.M.**

**Prepared by
BOARD OF SELECTMEN
March 2011**

PLEASE BRING THIS REPORT TO TOWN MEETING

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GUIDELINES FOR THE CONDUCT of the 2011 ANNUAL TOWN MEETING

The Medfield Town Charter (Sec. 2-1) provides: “Legislative authority of the town shall be vested in the town meeting open to all registered voters.”

The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence.

The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.

The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.

All non-voting visitors invited to the Town Meeting shall be seated in area designated for visitors and all students who are not registered to vote and are observing the Town Meeting shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants to sit within the Town Meeting.

The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the Town’s budget, and current financial considerations. The Moderator will then ask our Town Administrator to make some introductory remarks about the town’s fiscal condition and other considerations relevant to the meeting.

The order of the Articles will be as follows:

- (1) Articles on the Consent Calendar.
- (2) Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
- (3) Articles identified by the Moderator because of their nature to be addressed at the outset of the meeting for purposes of expediency and clarity.
- (4) Articles determined by the customary lottery system, subject to the Moderator’s determination of interdependency which requires certain Articles to be grouped together or to be addressed in a

specific order, including consideration of the Operating and Capital Budgets of the Town.

The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing their report -- positive or negative, majority or minority -- as appropriate. The Moderator will then ask for any report required by law from a Town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a 'second' from the floor on Main Motions.

- As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.

To avoid confusion, The Moderator will allow only one Motion to Amend be pending on the floor at any one time.

Any voter wishing to speak to the Town Meeting should go to the nearest microphone, and upon being recognized by the Moderator, should identify her or himself by name, street address and town office (if any).

On certain Articles the Moderator may exercise the discretion of asking proponents of an Article and opponents of an Article to go to separate microphones.

All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator.

The Moderator will enforce a discretionary time limit on speakers. The Moderator asks that speakers not be offended if asked to complete remarks within a limited and defined timeframe.

It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such count shall be administered by the Deputy Moderator. Once the voting

procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.

If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.

State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.

The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order."

The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."

The Moderator shall rely on the following foundations for the exercise of his discretion: principles of fairness, prudence and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.

The Moderator shall conduct a first time check at 10:30PM, and then a second time check at 10:45PM. If, in the discretion of the Moderator, the business of the Town Meeting cannot be finished within 30 minutes, the Town Bylaws (Sec. 4) require the Moderator to adjourn the meeting. If the Town Meeting is adjourned, the meeting will be reconvened on Tuesday evening, April 26, at 7:30PM.

All cell phones, portable devices, and pagers should be turned to off/silent throughout the Town Meeting.

MESSAGE FROM THE MODERATOR

Welcome to our 2011 Annual Town Meeting:

Spring has finally arrived to the east banks of the Charles River; and with the new season comes the annual opportunity for the townspeople of Medfield to gather together, as we have for 360 years, to address the important local issues of the day.

It is my honor and pleasure as your Town Moderator to invite all of the citizens of Medfield to attend our Annual Town Meeting to be held on Monday evening April 25, 2011 at 7:30PM at the Amos Clark Kingsbury High School gymnasium. As always, I encourage you to come and participate as a member of our legislative body as we enact local laws, address budgets and appropriations, and establish town policies.

The town meeting format – classically New England – is often attacked for its inefficiencies and imperfections. And I agree -- it is not perfect. But I endorse Thomas Jefferson's sentiment that the town meeting has proved itself a very wise invention for exercising the delicate art of self-government. We are open to all – neighbors coming together for a common purpose to do the hard work of building an extraordinary community to live, to work, and to raise families. The Annual Town Meeting, even with all of its imperfections, is a night when we gather, we speak to one another, and year over year, we demonstrate our commitment to superior education, safe streets and homes, a library of knowledge, the well-being of the young and the old, quality municipal services, the advancement of local commerce, and the value of open space and recreation. Town meeting is a forum of self-governance and community participation -- and I would assert that in Medfield it has proven to be a highly effective, although occasionally cumbersome, vehicle for addressing an enormous amount of important town business in a reasonable timeframe with the opportunity of input from many.

As for procedures, the law of the Commonwealth provides: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." Therefore, at the beginning of our meeting on the 25th, I will describe the guidelines for our dialogue and deliberations. My guidance will come from the traditional blend of: fairness, prudence and expedience; respectful, informative communication; and consideration of the best interests of the community. As usual, there is a constant need to balance 'due consideration' with 'due expedience' which will require a reasonable time limitation on some discussion. Certain warrant articles will be addressed at the beginning of the meeting or in a specific order because of their nature or interdependency. The order of the majority of the articles will be determined by

lottery. If it is determined that we cannot conduct the Town's business in one evening, we will reconvene on Tuesday evening, April 26.

I ask that you review this Report on the Warrant for the Annual Town Meeting – and please bring your copy with you as your guide as we address the warrant articles and the town's operating budget. I look forward to seeing you on Monday evening, April 25 at the high school. Please come, enjoy, and participate.

Respectfully submitted,

Scott F. McDermott
Town Moderator

PREFATORY REMARKS BY THE CO-CHAIRMEN OF THE WARRANT COMMITTEE

As co-chairs of the Warrant Committee this year, we are very grateful for the dedication and hard work of our fellow committee members, Dave Fischer, Deb Mozer, Gus Murby, Jim O'Shaughnessy, Cathy Steever, T. J. Schlesinger and our newest member Greg Sullivan. We thank them for their service to the town and for their efforts on behalf of the citizens of Medfield. We would also like to acknowledge the high level of cooperation, across all town departments, as we navigated a very challenging budget process. The input we have received from all involved has been thoughtful and has reinforced our common belief that Medfield is run in an efficient and fiscally conservative manner by very committed people who truly care about the town and its citizens.

The past few years have been financially difficult for the Town of Medfield, as they have been for our state and our country. Locally, we have seen reductions in new growth, state aid continues to decline and interest rate revenue also trends lower. Employee benefit costs continue to surge with health insurance premiums leading the way. Federal stimulus funding has provided a small measure of protection against some of the imbalances of income to expenses over the past two years, but those funds are drying up next year. On a bright note, our debt expenses are declining as we find our overall outstanding debt at almost half of our historic high in 2003.

We have been able to avoid an operational override for the past two years by level funded budgets, reducing personnel costs through attrition and taking advantage of any stimulus funding for which we qualify. Unfortunately, the cost to operate the town continues to outpace our revenue stream. We cannot endorse further cuts to the town's budgets without drastically affecting the necessary services that the citizens of Medfield have come to expect from both its schools and municipal departments. The fy12 budget, as we will present it tonight, will require an operational override of approximately \$500,000 in order to address the budgetary requirements of the town. The final amount will be determined at town meeting, dependent upon the vote on all warrant articles.

Moving forward, Medfield must attend to its capital infrastructure and invest in preserving the assets we currently possess. In 2008, the town voted to appropriate over one million dollars for final design plans, construction documents, site work and other items necessary to prepare for the replacement of the Department of Public Works Town Garage. In 2009, the town applied for federal stimulus money to help fund this "shovel ready" project; alas that funding was not granted. The current state of the town garage is deplorable and it can no longer house all of the equipment necessary to properly maintain our roadways. With our outstanding debt declining, combined with historically low interest

rates, lower construction costs and the town's AA1 bond rating, we are well positioned to move forward with the building of our Public Works Facility. The voters are asked to approve a capital override of approximately \$10 million to fund the construction of a new Public Works Facility that will be financed over 20 years.

We understand that many people in our town are still reeling from the recession. Some have faced employment issues; reduced savings for college or retirement and most have seen a reduction in their home's value. The slow recovery in the economy has been difficult for many, so we are especially sensitive to the impact that an increase in property taxes will have on many households. We have made our best effort to present a thoughtful budget that meets the needs of Medfield's citizens, without further depriving them of the necessary services upon which they rely.

Respectfully submitted,

Diane Hallisey and Maryalice Whalen
Co-Chairmen of the Warrant Committee

REVIEW OF TOWN FINANCES

Perhaps the only thing more difficult than getting through the winter of 2010 - 2011 has been getting through the financial crisis that began in 2007 and still continues in 2011. The Town of Medfield, like many families, individuals, corporations, non-profits, and state and local governments, has been dealing with falling revenues, increasing pension and health care expenses, increasing energy and gasoline prices and a host of other problems contributing to the prolonged economic downturn. In particular, Medfield has seen its state aid allocation fall for several years, experienced a steep decline in interest earning on available funds, smaller declines in building permit fees and motor vehicle excise revenues and a slowing of revenue growth from new real estate development. At the same time pension assessments and health insurance premiums have experienced double digit increases. This combination of negative factors have forced town officials to scramble to cut expenditures, increase revenues and otherwise manage the Town's finances to minimize the impact on municipal services and tax bills. It has been difficult, but no more so than managing one's family and business finances.

For the past two years, the Town has managed to operate without a so-called Proposition 2 ½ override. As a result the tax rate increases have been relatively modest. This has been achieved through the co-operation and hard work of many of our Town officials and volunteers, who labored to find budget cuts that would not deprive residents of vital Town services; by Town employees, who went without salary increases and tried to pick up the slack, when vacant positions were not filled; by residents who made the best of it when service cutbacks and program eliminations had to be made; and by taxpayers, who shouldered smaller, but still increasing tax burdens, even though they often were dealing with their own financial problems. It has been a crucial time for Medfield, as it has been for all cities and towns in Massachusetts and, indeed, across the country. With the efforts of so many in this community, Medfield has been able to weather the storm, with only minimum damage.

There have been some positive developments in recent years. Town debt costs will decrease by 8% next year, continuing a trend that has reduced our annual debt load by just over \$1.7 million from a peak in 2003. As Medfield continues to pay off its outstanding debt, it is in a better position to address future capital needs, without breaking the bank. School enrollment decreases have helped the School Committee to slow the growth in the school budget, while maintaining the quality educational product that residents have come to expect. Many of fy12 budgets have been level-funded or decreased. The Town has been able to maintain its AA1 bond rating and is continuing a modest program to fund retiree health insurance obligations. Overall the Town has been able to maintain a strong financial position.

Where does the Town go from here? Obviously, the Town government has to maintain a close reign on budgets and spending. Less obvious, but equally important, the Town must continue to address future needs to prevent it from falling behind and building up a backlog of capital projects. During the early and middle part of the last decade, the Town embarked upon major and expensive capital investments in schools, sewers, land, water treatment, downtown improvements and historic preservation. This increased debt levels dramatically, as can be seen from Table I below. More recently, the Town has been paying down this debt at a rate of more than \$4 million per year. In addition, the Town has more than \$20 million in School Building Assistance funds and sewer betterment reserves to offset the remaining debt. As a result, the net outstanding principal and interest due is less than \$30 million, down from almost \$100 million in 2003. This gives the Town the capacity to fund needed capital projects, without stretching our resources too far. What Medfield should consider doing is to maintain and update its capital stock on a slow and steady basis, so that there will not be a long list of outstanding projects requiring funding, as happened a decade ago. Of course, one could reasonably ask whether now is the time for Medfield to embark on any new capital projects, given the tenuous state of the economy. Interest rates remain low, but are expected to rise as the economy recovers. Construction costs are also low with many construction projects coming in at prices below engineering estimates. If the Town waits too long to fund capital projects the interest, materials and constructions costs could escalate considerably. It's a delicate balancing act, but one that needs the serious attention of Town residents and taxpayers.

Operating and Capital Budgets

The fy12 operating budgets are up by \$815,728 or 1.7% to a total of \$49,936,346. The largest increases by category are for Employee Benefits, which rose 6.6%, primarily due to an increase of 10.79% in health insurance premium rates. The largest decreases were for the Tri-County Regional Vocation School Assessment, which fell by 14.2%, due to a decline in enrollment, and Town Debt, which decreased by 8%. Town budgets increased by 2% and the School Budget increased by 3%.

The amount allocated from the tax levy for capital budget expenditures in recent years has been declining from a peak of \$450,000 to \$350,000. This reduction has made it difficult to replace equipment and to maintain buildings. One large dump truck for the Highway Department can use up 40% of the allocation and a Fire Department pumper truck can use up the entire allocation. Building repairs increase, as our physical plant ages, and a failure to address them on a timely basis can dramatically increase the ultimate repair/replacement costs. To deal with this problem, the Capital Budget Committee is recommending the use of Chapter 90 state highway funds and a loan of Stabilization Funds to purchase heavy equipment, freeing up the allocated tax levy funds to take care of building

Table I. Historical Debt Figures

<u>Permanent Debt</u>		See Note 5	See Note 1	See Note 2	See Note 3	Town Hall+Libr+COA		See note 4
Principal			Sewer	Water.	Sewer	Solid	Town	Town
<u>Outstanding</u>	<u>as of:</u>	<u>School</u>	<u>Non-Ent</u>	<u>Enterprise</u>	<u>Enterprise</u>	<u>Waste</u>	<u>Buildings</u>	<u>Other</u>
\$ 7,450,000	06/30/94							
\$ 11,810,000	06/30/95							
\$ 10,800,000	06/30/96							
\$ 19,725,000	06/30/97							
\$ 18,315,000	06/30/98							
\$ 19,430,000	06/30/99							
\$ 27,329,811	06/30/00							
\$ 34,852,935	06/30/01	10,545,000	13,204,257	-	1,585,000	660,000	3,475,000	5,383,678
\$ 46,737,981	06/30/02	19,760,000	13,913,443	2,300,000	2,280,000	625,000	3,255,000	4,604,538
\$ 67,052,736	06/30/03	42,394,160	12,877,344	2,185,000	2,135,000	590,000	3,035,000	3,836,232
\$ 62,612,309	06/30/04	40,204,490	11,851,063	2,070,000	1,990,000	555,000	2,815,000	3,126,756
\$ 58,360,171	06/30/05	37,634,830	10,839,847	1,955,000	1,845,000	520,000	2,595,000	2,970,494
\$ 54,775,223	06/30/06	35,089,200	10,295,309	1,840,000	1,926,460	511,400	2,501,300	2,611,554
\$ 54,814,975	06/30/07	32,621,200	9,477,471	1,725,000	1,758,896	472,400	5,314,500	3,445,508
\$ 50,354,905	06/30/08	30,072,500	8,656,261	1,610,000	1,438,100	427,500	4,870,400	3,280,144
\$ 46,928,929	06/30/09	27,533,700	8,848,945	1,495,000	1,427,768	377,900	4,402,668	2,842,948
\$ 44,653,721	06/30/10	25,100,000	7,140,755	1,664,004	2,358,842	323,700	4,203,319	3,863,101
\$ 40,308,906	06/30/11	22,681,700	6,453,029	1,469,640	2,200,291	270,200	3,720,137	3,513,909
<u>Plus Temporary Debt (BANS)</u>								
\$ -		-						-
<hr/>								
\$ 40,308,906		\$ 22,681,700	\$ 6,453,029	\$ 1,469,640	\$ 2,200,291	\$ 270,200	\$ 3,720,137	\$ 3,513,909
<hr/>								
Total Perm & Temp Debt @ 6/30/11								

Notes:

- 1 Approx 90% to be recovered from betterments
- 2 100% to be reimb from Sewer User fees
- 3 100% to be reimb from Water User fees
- 4 Town Other includes Land, Health Septic Loan, DPW Str Sweeper, Fire Pumper Truck
- 5 MSBA rcpt of \$18,136,563 rec'd 6/5/07 to be amortized thru FY2023 to offset Sch Constr permanent debt. (bal. as of 6/30/11 will be \$13,402,420.)
- 5 Plus MSBA refunded ban interest of \$1,133,667 to be amortized thru FY2023
- 5 In addition, will receive \$653,827, annually, for 2 more yrs on 1992 high school construction which will be allocated over 4 remaining years of bond issue
- 6 \$400,000 sewer enterprise debt only remaining authorized unissued debt

repairs and small equipment purchases. The first installment on a projected ten year repayment of this loan from the Stabilization Fund (\$32,500) is included in the operating budget for the Stabilization Fund under Article 15.

Other Warrant Articles

As usual, there are a number of articles on the Consent Calendar dealing with routine matters such as acceptance of the Annual Town Report, transfer of Cemetery Perpetual Care funds, re-authorizing various 53E ½ revolving funds, and re-authorizing an increase in certain tax abatements. Personnel Articles approving salary and wage levels for elected and appointed Town officials/employees are included, although there are no increases requested for elected officials or for employees covered by the Town's Personnel Plan. School Department employees are not covered by the Town's Personnel Plan. Articles 13 and 14 deal with the payment of prior year's bills and the transfer of funds to cover FY10 Water and Sewer Enterprise Fund revenue deficits, respectively. Articles 15 and 16 seek appropriations for the Town's operating and capital budgets. Articles 17 and 18 seek funding for replacement of the town garage and for a preliminary study of Police and Fire Department building requirements. Articles 19 through 21 seek appropriations and/or transfers for annual appropriations to the Sewer Stabilization Fund, and to the Unfunded Retiree Health Insurance Stabilization Fund. The operating budget (Article 15) recommendations include using \$400,000 from this Sewer Stabilization Fund to offset the principal and interest payments on outstanding sewer debt.

Article 22, street acceptances for Kettle Pond and Cole Drive will probably be withdrawn, as the developer has not provided plans and legal documentation, required as a precursor to street acceptance. Article 23, submitted by the Planning Board, would increase the size of buffer zones between commercial, industrial and multi-family developments and adjoining residential properties and establish requirements for landscaping and permitted uses. Article 24 authorizes the use of developer deposits on subdivisions to complete required work. Article 25 amends the Town's bylaws to create a new exemption for discharge of rifles and bows. It was recommended by the Town's Lyme Disease Committee, which is looking into ways to deal with the Lyme Disease problem. Articles 26 and 27 would authorize leases of town-owned land. Article 28 provides for additional funding for studying the former Medfield State Hospital site remediation and disposition. Article 29 would amend Town bylaws to establish regulations and penalties for violations on Park and Recreation Department properties. Articles 30 and 31, sponsored by the Energy Committee assist the Town in qualifying for Green Communities status, one by authorizing zoning-by-right for certain energy related uses and expedited permitting of such uses and the other by adopting a Stretch Energy Code. Finally, Article 32 authorizes the Board of Assessors to use an amount from free cash in setting the tax rate.

Overrides

The budgets and warrant article appropriations, as recommended in this Warrant Report, will require an operating override of approximately \$500,000. The exact amount is uncertain, as the Legislature and the Governor have not yet agreed on the level of funding for state aid. The budget estimates use the Governor's budget recommendations. If the recommendations of the Warrant Committee are approved by the Town Meeting, the Board of Selectmen will call a special election for the voters to decide whether to approve an operating override. An override vote is never taken at a Town Meeting; it can only be approved by the voters at an election.

If Article 17., authorizing bonding for the replacement of the town garage passes, a debt exclusion override vote to exempt the debt service payment on the bonds must be taken. It is likely that this vote would be taken at the same election called for an operating override vote

Summary

The Town of Medfield will get through these difficult financial times. The efforts of many of its officials, residents and employees went into the preparation of the recommendations contained in this Warrant Report. The decisions, as to how the Town will balance the choices among spending, taxing, saving and investment, are now in the hands of its Town Meeting members. As a Town Meeting member, it is your responsibility to help make these choices. Please make every effort to attend this year's Annual Town Meeting.

Mark R. Fisher, Chairman

Osler L. Peterson, Clerk

Ann B Thompson

Board of Selectmen

TOWN OF MEDFIELD TAX LEVY FY09-FY12(est.)

all figures are in thousands (000's)	actual	actual	actual	est.
	FISCAL09	FISCAL10	FISCAL11	FISCAL12
INCOME:				03/23/11
TAX REVENUE:				
TAX LEVY	\$26,463	\$28,398	\$29,544	\$30,612
DEBT EXCLUSIONS	\$3,526	\$3,164	\$3,125	\$2,993
2 1/2 LEVY INCREASE	\$665	\$712	\$739	\$766
NEW GROWTH	\$377	\$363	\$329	\$200
TAX LEVY OPERATING OVERRIDE	\$850	\$0		\$523
UNEXPENDED TAX LEVY				\$20
SUBTOTAL TAX REVENUE	\$31,881	\$32,637	\$33,737	\$35,114
NON - TAX REVENUE:				
FEDERAL AID	\$0	\$0	\$0	\$0
STATE AID	\$8,086	\$7,397	\$6,915	\$6,848
SCHOOL BUILDING ASSISTANCE	\$1,837	\$1,837	\$1,837	\$1,566
LOCAL RECEIPTS	\$4,327	\$3,558	\$3,925	\$3,850
OTHER FREE CASH	\$0	\$300	\$22	\$0
OTHER AVAILABLE FUNDS	\$3,516	\$1,273	\$1,000	\$1,714
ENTERPRISE FUND REVENUES	\$2,647	\$2,753	\$2,868	\$3,046
SUBTOTAL NON TAX REVENUE:	\$20,413	\$17,118	\$16,567	\$17,024
TOTAL INCOME FROM REVENUE	\$52,294	\$49,755	\$50,304	\$52,138
EXPENDITURES:				
FIXED:				
SNOW DEFICIT/LAND DAMAGES/TAX TITLE	\$180	\$194	\$73	\$204
OVERLAY FOR TAX ABATEMENTS	\$268	\$211	\$197	\$200
STATE AID - CHERRY SHEET OFFSETS	\$29	\$25	\$23	\$24
STATE CHERRY SHEET ASSESSMENTS	\$454	\$511	\$492	\$499
SUBTOTAL FIXED EXPENDITURES:	\$931	\$941	\$785	\$927
APPROPRIATIONS:				
CAPITAL BUDGET/ OTHER ARTICLES	\$3,443	\$918	\$898	\$1,775
EMPLOYEE BENEFITS	\$5,143	\$5,191	\$5,627	\$6,003
SCHOOL BUDGET (TOWN)	\$26,130	\$26,240	\$26,360	\$27,162
SCHOOL BUDGET (VOCATIONAL)	\$158	\$184	\$222	\$190
TOWN BUDGETS	\$9,054	\$8,829	\$8,924	\$9,106
WATER & SEWER ENTERPRISE	\$1,650	\$1,747	\$1,807	\$1,789
SUB-TOTAL OPERATING BUDGETS	\$45,578	\$43,109	\$43,838	\$46,025
DEBT: NON-EXCLUDED DEBT	\$618	\$583	\$595	\$545
EXCLUDED DEBT (DEBT EXCLUSION OVEI	\$5,451	\$5,149	\$5,088	\$4,660
ENTERPRISE FUND DEBT (W&S)	\$416	\$473	\$498	\$481
SUB-TOTAL DEBT	\$6,485	\$6,205	\$6,181	\$5,686
SUBTOTAL APPROPRIATIONS:	\$52,063	\$49,314	\$50,019	\$51,711
TOTAL EXPENDITURES:	\$52,994	\$50,255	\$50,804	\$52,638
DEFICIT:				
FINANCED FROM FREE CASH	(\$700)	(\$500)	(\$500)	(\$500)
certified free cash - july 1	\$1,349	\$1,394	\$1,557	\$1,312

**TOWN OF MEDFIELD
RESERVE FUND TRANSFERS
FISCAL YEAR 2010**

01-997-2-573000 **APPROPRIATED FY 2010** **125,000.00**

	<u>DEPARTMENT</u>	<u>TRANSFERRED</u>
01-123-2-521800	Tn Administrator-Consultant for MSH site contamination	25,000.00
01-122-2	Bd of Selectmen-Environmental Atty pertaining to the MSH campus re-us	15,000.00
01-292-1-510100	Animal Control-Officer out on sick leave	2,600.00
01-220-7-1-510100	Fire Operations Salary-April'10 flooding overtime	6,000.00
01-210-1-2-521100	Police Admin-Electricity	1,783.83
	TRANSFERRED	50,383.83

TOWN OF MEDFIELD
Transfers Requested Under The Provisions Of
Section 77 of the Acts of 2006
amends M.G.L. Chapter 44 section 33B
[Fiscal Year 2010](#)

<u>ORG TRF FROM:</u>	<u>TRANSFERRED TO:</u>		<u>TRANSFER AMT</u>
01-210-2-1	01-292-1	From Pol Op Salaries to Animal Control Salaries	5,000.00
01-123-1	01-292-1	Fr Town Administrator Sal Exp to Animal Contr Sal Exp	5,000.00
01-292-2	01-292-1	Fr Animal Control Operations to Animal Contr Sal Exp	500.00
01-610-1	01-610-2	Fr Libr Salaries to Library Operating Expense	5,000.00

Town of Medfield Outstanding Debt by purpose as of June 30, 2011

PURPOSE	LOCATION	DATE VOTED	AMOUNT	DATE ISSUED	AMOUNT	BALANCE	SUB-TOTALS	INTEREST	SUB-TOTAL	SUB-TOTALS
			AUTHORIZED	ISSUED	OF ISSUE	6/30/11	PRINCIPAL	INTEREST	INTEREST	PRIN & INT
Sewer	Harding St & Pineneedle (98 refunding)	April-88	\$2,670,000	Aug88 & July 98	\$1,670,000		\$0		\$0	
	South St Sewers/MWPA Trust	October-96	\$958,000		\$579,000		\$196,419		\$20,219	
	South St sewer engineering	October-96			\$8,400		\$0		\$0	
	Phase 1A engineering	April-97	\$1,350,000	Aug-99	\$231,600		\$0		\$0	
	Phase 1B engineering	April-98	\$4,800,000	Mar-98	\$960,000		\$0		\$0	
	Stagecoach, Pilgrim, etc.(2005 refunding)	April-97		August-99	\$1,120,000	***18.3%	\$510,433		\$82,686	
	South St sewers (2005 refunding)	April-98		August-99	\$350,000	*** 5.7%	\$158,987		\$25,755	
	Rocky Ln. Harding, etc.(2005 refunding)	April-98		August-99	\$3,840,000	***62.6%	\$1,746,071		\$282,849	
	Cedar, Maplewood, etc.2005 refunding)	April-98	\$775,000	August-99	\$775,000	***12.6%	\$351,445		\$56,931	
	High, South, Homestead (2005 refunding)	April-99	\$50,000	August-99	\$50,000	*** 0.8%	\$22,314		\$3,615	
	Phase 1B ext.,Nauset, Indian Hill, etc.	September-98	\$1,310,000	April-98	\$1,310,000		\$532,360		\$137,966	
	Cross, Philip, Nebo, etc.	April-98	\$4,000,000	March-01	\$4,000,000		\$2,000,000		\$511,900	
	Granite St. Sewers	May-01	\$1,700,000	March-02	\$1,700,000		\$935,000		\$268,939	
							\$6,453,029		\$1,390,860	\$7,843,889
Water Enterprise	Well protection land purchase	Apr-88	\$1,000,000	Aug-88	\$1,000,000		\$0		\$0	
	Wells 1 & 2 treatment plant(2005 refunding)	Oct-93	\$500,000	January-96	\$500,000		\$127,300		\$11,590	
	Well # 6 (2005 refunding)	April-95	\$1,600,000	January-96	\$1,600,000		\$414,700		\$38,112	
	Causeway water main	April-05	\$800,000	March-05	\$800,000		\$440,000		\$126,560	
	Forest St. water main	April-05	\$200,000	part of 1B sewer	\$200,000		\$117,640		\$28,404	
	Granite St water main (ATM, Art 26)	April-09	\$400,000	June-10	\$400,000		\$370,000		\$90,575	
							\$1,469,640		\$295,241	\$1,764,881
Sewer Enterprise	Wastewater Treatment Plant Improvemts	April-99	\$2,000,000	May-02	\$600,000	**26.1%	\$330,165		\$94,967	
	Wastewater Treatment Plant Improvemts	April-01	\$1,700,000	May-02	\$1,700,000	**73.9%	\$934,835		\$268,893	
	Infiltration-Inflow Reduction (SRF 08-3102)	April-08	\$1,009,030		\$1,009,030		\$922,096		\$175,885	
	Fees for I-I Reduction				\$22,376		\$13,195		\$0	
	Treatment plant flotation thickner (ATM, Art 25)	April-09	\$400,000		not issued					
							\$2,200,291		\$539,745	\$2,740,036
Land Purchase	30 acres (2005 refunding)	April-95	\$760,000	Feb, 96, Aug, 05	\$700,000		\$142,400		\$9,256	
	Quail Run	April-95		Feb, 96, Aug, 05	\$60,000		\$0		\$0	
	Quail Run (2005 refunding)	October-96	\$60,000	January-97	\$60,000	*6.1%	\$10,263		\$764	
	Holmquist land off Homestead Road	April-94	\$500,000	January-95	\$210,000		\$0		\$0	
	Wallingford/Holmquist(Plain St)	Sept-98, June-99	\$2,300,000	August-99	\$2,300,000		\$1,079,050		\$175,401	
	Hinkley Land off Harding St.	September-00	\$1,100,000	February-00	\$1,100,000		\$0		\$0	
	Development Rights for Amcott Land	April-05	\$600,000	June-07	\$600,000		\$460,000		\$141,906	
	Sawmill Brook	April-08	\$1,550,000	June-10	\$1,550,000		\$1,445,000		\$364,288	
							\$3,136,713		\$691,615	\$3,828,328

Town of Medfield Outstanding Debt by purpose as of June 30, 2011

PURPOSE	LOCATION	DATE VOTED	AMOUNT	DATE ISSUED	AMOUNT	BALANCE	SUB-TOTALS	INTEREST	SUB-TOTAL	SUB-TOTALS
			AUTHORIZED	ISSUED	OF ISSUE	6/30/11	PRINCIPAL	INTEREST	PRIN & INT	
Schools	High School	April-92	\$6,900,000	December-92	\$4,900,000	\$0		\$0		
	High School	October-93	\$2,900,000	January-95	\$4,900,000	\$935,000		\$73,695		
	Date Street	April-96	\$150,000	January-97	\$150,000	\$0		\$0		
	High School Track	April-96	\$215,000	January-97	\$215,000	\$5,000		\$92		
	School Roof	April-98	\$875,000	July-98	\$875,000	\$0		\$0		
	School Roof (2005 refunding)	April-99	\$650,000	August-99	\$650,000	\$281,700		\$45,835		
	Renovate Three Schools	Jan-02, Feb. 02	\$55,620,000	March-01	\$3,000,000	\$1,500,000		\$383,926		
				March-02	\$10,000,000	\$5,500,000		\$1,582,000		
				September-02	\$23,620,000	\$14,400,000		\$3,737,550		
		Whelock School Vertical Lift	April-06	\$100,000	June-07	\$100,000	\$60,000		\$10,500	
							\$22,681,700		\$5,833,598	\$28,515,298
Fire	Ladder Truck	September-95	\$425,000	January-96	\$425,000	\$0		\$0		
	Ambulance	April-00	\$135,000	June-00	\$135,000	\$0		\$0		
	Ladder Truck	April-06	\$375,000	June-07	\$375,000	\$275,000		\$71,386		
							\$275,000		\$71,386	\$346,386
Town Hall/Downtown Parking	Renovate/Expand Town Hall (2005 refunding)	April-96	\$2,300,000	April-97	\$2,300,000	\$706,600		\$65,653		
	Janes Avenue Parking Lot	September-95	\$275,000	January-96	\$275,000	\$0		\$0		
	Janes Avenue Parking Lot (2005 refunding)	April-96	\$100,000	April-97	\$100,000	\$16,978		\$1,263		
						\$723,578		\$66,916	\$790,494	
Library	Renovate/Expand Library(2005 refunding)	April-96	\$2,055,000	April-97	\$2,055,000	\$571,500		\$52,456		
							\$571,500		\$52,456	\$623,956
Council on Aging	Adult Community Center Plans	April-03	\$158,500	June-07	\$149,000	\$110,000		\$28,555		
	Adult Community Center Construction	April-04	\$2,000,000	June-07	\$2,000,000	\$1,540,000		\$505,366		
	Adult Community Center Construction	April-06	\$800,000	June-07	\$800,000	\$620,000		\$194,918		
							\$2,270,000		\$728,839	\$2,998,839

Town of Medfield Outstanding Debt by purpose as of June 30, 2011

PURPOSE	LOCATION	DATE VOTED	AMOUNT	DATE ISSUED	AMOUNT	BALANCE	SUB-TOTALS	INTEREST	SUB-TOTAL	SUB-TOTALS
			AUTHORIZED	ISSUED	OF ISSUE	6/30/11	PRINCIPAL	INTEREST	PRIN & INT	
Dwight-Derby House	Purchase/Stabilize D-D House(2005 refunding)	October-96	\$275,000	April-97	\$275,000	*36.9%	\$46,752	\$3,479		
							\$46,752		\$3,479	\$50,231
Post Office	(2005 refunding)	September-95	\$500,000	January-96	\$185,000		\$35,600	\$2,315		
	(2005 refunding)			January-97	\$310,000	*41.6%	\$52,707	\$3,923		
		Apr 96 & Oct 96	\$450,000	July-98	\$360,000		\$0	\$0		
							\$88,307		\$6,238	\$94,545
Public Works	Landfill Closure (2005 refunding)	April-96	\$800,000	January-97	\$800,000		\$270,200	\$24,166		
	Street Sweeper	April-06	\$106,000	June-07	\$106,000		\$65,000	\$12,550		
	Plans for Town Garage Replacement	April-06	\$100,000	June-07	\$100,000		\$20,000	\$1,000		
							\$355,200		\$37,716	\$392,916
Board of Health	Septic Repair revolving loan account	August-01			\$66,246		\$37,196	\$0		
							\$37,196		\$0	\$37,196
	TOTALS									
* \$745,000 land	Principal on outstanding debt		\$112,356,530		\$90,231,652		\$40,390,354	\$40,308,906	(cross-check)	
**\$2,300,000 sewer plant	Interest on outstanding debt							\$9,718,089	\$9,718,089	
	P&I on outstanding debt									\$50,026,995

REGULATIONS FOR CONSENT CALENDAR

I. Eligibility for Consent Calendar:

- a. Article must be printed in a form to enable action to be taken in the form of a “short motion” i.e., “I move that Article 2 be passed as printed in the Warrant.” If additional information is needed in order to take action under the article, such as by inserting a sum of money, the article will not be eligible under the Consent Calendar.
- b. There must be a unanimous agreement as to the action to be taken between the sponsors and the Warrant Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- c. In the event that articles on the Consent Calendar include those for “affirmative” action and those for “dismissal,” the Consent Calendar will be subdivided into those two parts.

II. Procedure for Consideration of Consent Calendar:

- a. No debate will be allowed on any article on the Consent Calendar.
- b. At the Town Meeting each article on the Consent Calendar will be clearly identified by number.
- c. An Article on the Consent Calendar will be removed from the Consent Calendar on the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- d. All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

CONSENT CALENDAR

The Consent Calendar is used to expedite town meeting proceedings. The articles are in chronological order and will be the first order of business. They will consist of the following articles, with the concurrence of the Chairman of the Board of Selectmen and the Chairman of the Warrant Committee:

Articles 2, 3, 4, 5, 6, 7, 8, and 9 to be passed.

Article 22 to be dismissed.

The procedure will be that the Moderator will announce the ground rules, which will be to identify the article, give an opportunity for anyone to have any article removed from the Consent Calendar, and at the conclusion thereof, the Moderator will entertain a motion as follows:

“I move that articles 2, 3, 4, 5, 6, 7, 8, and 9 to be passed as printed in the warrant and that Article 22 be dismissed.”

**TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2011**

On Monday, the twenty-fifth day of April, A.D., 2011 commencing at 7:30 P.M. the following articles will be acted on in the Amos Clark Kingsbury gymnasium, located on South Street in said Medfield, viz

Article 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

(Board of Selectmen)

The reports are contained in the Annual Report.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 3. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

PERPETUAL CARE 2010

Connolly, Maureen S.	\$ 1,100.00
Jones, Valerie	\$ 2,200.00
Wood, Robert L. & Joan T.	\$ 1,100.00
Walton, Patricia	\$ 1,100.00
Joseph, Maria	\$ 1,100.00
Holborn, Carrin	\$ 2,200.00
Olsen, Neal & Virginia	\$ 550.00
Ferguson, Scott	\$ 1,100.00
Mitchell, H Tracy	\$ 3,300.00
Mann, William & Elizabeth	\$ 2,200.00
Caruso, Alfonse	\$ 1,100.00
Tracey, Dennis & Janet	\$ 2,200.00
TOTAL	\$19,250.00

(Cemetery Commissioners)

Transfers funds from the purchase of cemetery lots account to the Perpetual Care Trust fund. The income from this fund is used as a revenue source to partially fund the Cemetery operating budget.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to re-authorize a Fire Alarm Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$32,000 to come from the Maintenance Fee account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

Revolving funds established under Massachusetts General Laws, Chapter 44, Section 53E ½ require annual acceptance by Town Meeting. This article authorizes the use of fees to help offset the expenses of maintaining the fire alarm system. The authority to maintain such a fund must be re-voted each year.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to re-authorize an Ambulance Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for an Ambulance revolving fund for payment of principal and interest costs on the ambulance and/or purchase of a replacement ambulance, funds not to exceed \$30,000 to come from the Ambulance Mileage Fee Account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above. Monies accumulate in this Fund to finance the purchase or debt payments on the Fire Department ambulance.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to re-authorize an Advanced Life Support Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of Advanced Life Support charges, funds not to exceed \$60,000 to come from the users of said services or their insurers and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above. Advanced life support services are contracted for use with our Town ambulance staff to provide a higher level of medical care during transport. As the number of ambulance runs has increased, the amount requested has been increased from \$40,000 to \$60,000.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will vote to re-authorize a Community Gardens Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of expenses for the operation of the Community Gardens Program, funds not to exceed \$1,000 to come from registration fees paid by gardeners and to authorize the Town Administrator to expend from said funds, or do or act anything in relation thereto.

(Town Administrator)

See explanation for Article 4 above. The funds will be used to pay the water bill and the cost of preparing and fertilizing the garden plots. The community garden is located off Plain Street.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 8. To see if the Town will vote to re-authorize a Rental Income Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the processing of rental receipts and associated expenditures for the CENTER at Medfield, funds not to exceed \$30,000 and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

See explanation for Article 4 above. The funds will be used to pay for utility, custodial, supervisory and administrative costs associated with the rental of the CENTER at Medfield

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to re-authorize a Library Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for payment of costs associated with providing photocopier/printer services to library users, with costs associated with providing after hours use of public

meeting space to community organizations and for payment of costs associated with replacing lost or damaged materials; funds not to exceed \$15,000 to come from the fees charged for use of photocopiers/printers, from fees charged for use of meeting rooms after regular hours and from the fees charged for the replacement of lost or damaged materials; and to authorize the Library Director to expend from said funds, or do or act anything in relation thereto.

(Library Director)

See explanation for Article 4 above. The funds will be used for costs as detailed in Article 9 above.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 10. To see if the Town will vote to accept for the fiscal year 2011 the provisions of section four of Chapter 73 of the Acts of 1986, in accordance with and subject to the provisions of said section four, providing for an additional exemption for a taxpayer who shall otherwise qualify for an exemption under clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of section five of Chapter 59 of the General Laws, or do or act anything in relation thereto.

(Board of Assessors)

This section of the Massachusetts General Laws authorizes the Board of Assessors to increase the amount of property tax exemptions granted to certain eligible veterans, elderly, widows and disabled taxpayers by an amount not to exceed the exemption for which they are already entitled to receive. It must be voted each year by the Town Meeting.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

Officer	Present Salary	Warrant Committee Recommends
Town Clerk	\$56,255	\$56,255
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900

Officer	Present Salary	Warrant Committee Recommends
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park & Recreation	0	0
Commissioner		
Trust Fund Commissioner	0	0

(Board of Selectmen)

There are no changes in salaries of elected officials for FY12.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 12. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2011 to read as set forth in the warrant, or do or act anything in relation thereto.

PERSONNEL ADMINISTRATION PLAN CLASSIFICATION OF POSITIONS AND PAY SCHEDULE

POLICE DEPARTMENT AS PER CONTRACT:

Sergeant	Step 1	Step 2	Step 3
7/1/2010	\$1,169.05	\$1,205.20	\$1,248.46
<i>bi weekly</i>	\$2,338.10	\$2,410.41	\$2,496.92
7/1/2011	\$1,169.05	\$1,205.20	\$1,248.46
<i>bi weekly</i>	\$2,338.10	\$2,410.41	\$2,496.92
7/1/2012	\$1,192.43	\$1,229.30	\$1,273.43
<i>bi weekly</i>	\$2,384.86	\$2,458.62	\$2,546.86

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Officer						
7/1/2010	\$900.94	\$928.81	\$957.53	\$987.14	\$1,017.67	\$1,049.15
<i>bi weekly</i>	\$1,801.89	\$1,857.61	\$1,915.05	\$1,974.29	\$2,035.35	\$2,098.29
7/1/2011	\$900.94	\$928.81	\$957.53	\$987.14	\$1,017.67	\$1,049.15
<i>bi weekly</i>	\$1,801.89	\$1,857.61	\$1,915.05	\$1,974.29	\$2,035.35	\$2,098.29
7/1/2012	\$918.96	\$947.39	\$976.68	\$1,006.88	\$1,038.02	\$1,070.13
<i>bi weekly</i>	\$1,837.93	\$1,894.76	\$1,953.35	\$2,013.78	\$2,076.06	\$2,140.26

	Step 1	Step 2	Step 3	Step 4	Step 5
Dispatcher					
7/1/2010	\$619.76	\$654.25	\$687.26	\$722.21	\$762.96
<i>bi weekly</i>	\$1,239.52	\$1,308.50	\$1,374.51	\$1,444.41	\$1,525.92
7/1/2011	\$619.76	\$654.25	\$687.26	\$722.21	\$762.96
<i>bi weekly</i>	\$1,239.52	\$1,308.50	\$1,374.51	\$1,444.41	\$1,525.92
7/1/2012	\$632.16	\$667.34	\$701.01	\$736.65	\$778.22
<i>bi weekly</i>	\$1,264.31	\$1,334.67	\$1,402.00	\$1,473.30	\$1,556.44

Specialist Range

7/1/2010	559.49	To	3,199.33	Annual Stipend
7/1/2011	559.49	To	3,199.33	Annual Stipend
7/1/2012	570.68	To	3,263.32	Annual Stipend

FIRE DEPARTMENT AS PER CONTRACT

Lieutenant/Firefighter/EMT

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2011	23.61	24.35	25.09	25.87	26.67	27.50
<i>bi weekly</i>	1,983.24	2,045.40	2,107.56	2,173.08	2,240.28	2,310.00
7/1/2012	24.08	24.84	25.59	26.39	27.20	28.05
<i>bi weekly</i>	2,022.72	2,086.56	2,149.56	2,216.76	2,284.80	2,356.20

Firefighter/EMT

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2011	21.33	21.99	22.62	23.32	24.01	24.75	25.47	26.23
<i>bi weekly</i>	1,791.72	1,847.16	1,900.08	1,958.88	2,016.84	2,079.00	2,139.48	2,203.32
7/1/2012	21.76	22.43	23.07	23.79	24.49	25.25	25.98	26.75
<i>bi weekly</i>	1,827.84	1,884.12	1,937.88	1,998.36	2,057.16	2,121.00	2,182.32	2,247.00

* Based on a 42 hour week.

PUBLIC SAFETY POSITIONS

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Call Firefighter/EMT	\$21.43	\$22.09	\$22.74	\$23.42	\$24.12	\$24.86	\$25.59	\$26.36

	Step 1 Step 6	Step 2 Step 7	Step 3 Step 8	Step 4 Step 9	Step 5
Animal Control Officer/Inspector	\$19.46	\$20.02	\$20.57	\$21.17	\$21.76
* Based on a 40-hour workweek	\$22.38	\$23.02	\$23.67	\$24.33	
Assistant Animal Control Officer	\$1,938.27	\$2,117.98	\$2,297.70	\$2,476.21	\$2,659.53
* Annual Stipend	\$2,839.25	\$3,017.76	\$3,232.45		

MANAGERIAL POSITIONS

<u>Grade Level I</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Administrative Asst. to the Selectmen/Town Administrator	\$45,921	\$51,778	\$57,635
<u>Grade Level II</u>			
No positions at this level	51,661	57,401	63,142
<u>Grade Level III</u>			
No positions at this level	57,401	63,142	68,882

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>Grade Level IV</u>			
Council on Aging Director	63,142	68,882	74,622
Park and Recreation Director	63,142	68,882	74,622

<u>Grade Level V</u>			
Asst Town Administrator	68,882	77,308	86,102
Principal Assessor	68,882	77,308	86,102
Town Accountant	68,882	77,308	86,102
Library Director	68,882	77,308	86,102
Treasurer	68,882	77,308	86,102

<u>Grade Level VI</u>			
No positions at this level	74,622	83,231	91,841

<u>Grade Level VII</u>			
Fire Chief	91,841	109,061	126,282
Police Chief*	91,842	109,061	126,282
Superintendent of Public Works	91,842	109,061	126,282

*Receives additional 20% of base salary as a result of Quinn Bill Educational Incentive

OTHER SALARIED POSITIONS

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>Grade Level I</u>			
Outreach Social Worker	45,921	51,661	57,401
Conservation Agent (part-time)	22,961	25,830	28,701

<u>Grade Level II</u>			
Director of Youth Outreach	50,156	55,729	61,303

HOURLY PAID POSITIONS

Grade	Min	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	MAX
10	9.07	9.34	9.60	9.87	10.15	10.44	10.73	11.03	11.35
20	14.63	15.04	15.46	15.90	16.35	16.82	17.29	17.78	18.28
30	16.08	16.54	17.01	17.48	17.98	18.49	19.01	19.55	20.10
40	17.69	18.19	18.70	19.24	19.78	20.34	20.92	21.51	22.11
50	19.46	20.02	20.58	21.17	21.76	22.38	23.02	23.66	24.33
60	21.41	22.01	22.64	23.27	23.93	24.61	25.31	26.03	26.76
70	23.43	24.13	24.85	25.59	26.36	27.15	27.97	28.81	29.67
80	25.30	26.06	26.84	27.64	28.47	29.32	30.20	31.11	32.04
90	27.27	28.08	28.92	29.79	30.69	31.60	32.56	33.53	34.53

HOURLY GRADE LISTINGS

Grade 10

Page

Grade 20

Clerk Typist

Library Assistant

Laborer

Mini-Bus Driver

Police Matron

Special Police Officer

Traffic Supervisor

Grade 30

Office Assistant

Sr. Library Assistant

Truck Driver

Transportation

Coordinator

Grade 40

Administrative Assistant

Elder Outreach Worker

Groundskeeper

Maintenance Technician

Grade 50

Payroll Administrator

Administrative Assistant II

Circulation Supervisor

Equipment Operator

Volunteer Coordinator

Water Technician

Grade 60

Administrative Assistant III

Children’s Librarian

Park and Rec Program

Coordinator

Reference Librarian

Grade 70

Sr. Equipment Operator

Sr. Groundskeeper

Water Operator

Tree Warden

Mechanic

Grade 80

Assistant Foreman

Grade 90

Senior Foreman

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

	<u>Annual</u>
Veterans Agent	\$7,029
Sealer of Weights and Measures	\$2,393
Registrar	\$177
Police Intern	\$410 to \$557

	<u>Hourly</u>
Police- Private Special Detail	\$29.94
Tree Climber	\$19.60

FIRE

Deputy Chief	\$3,609
Captain	\$2,165
Lieutenant	\$1,732
EMS Coordinator	\$1,650
Fire Alarm Superintendent	\$751

INSPECTORS	\$28.05 per inspection
Inspector of Buildings	\$5,419
Local Inspector of Buildings	\$727
Gas Inspector	\$1,493
Assistant Gas Inspector	\$274
Plumbing Inspector	\$4,428
Assistant Plumbing Inspector	\$1,016
Wiring Inspector	\$2,465
Assistant Wiring Inspector	\$727
Zoning Enforcement Officer	\$28.05 per inspection
Street Inspector	\$14.81 per inspection

PARK AND RECREATION

Program Director	\$14,270 to \$17,011
Swim Pond Director	\$5,943 to \$8,163
Swim Pond Assistant Director	\$3,965 to \$5,444
Swim Team Coach/Guard	\$3,302 to \$4,489

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

Assistant Coach/Guard	\$2,115 to \$3,675
Water Safety Instructor	\$2,511 to \$3,675
Lifeguard	\$2,389 to \$3,403
Swim Pond Badge Checker	\$793 to \$1,225
Swim Pond Maintenance	\$926 to \$1,225
Swim Pond Set-up Workers	\$660 to \$2,721
Camp Director	\$2,642 to \$5,209
Camp Specialists	\$1,323 to \$5,155
Counselors	\$1,058 to \$2,722
Jr. Counselor	\$265 to \$817
Tennis Director	\$3,965 to \$5,444
Tennis Instructor	\$793 to \$1,363
Trainee	\$7.95

(Personnel Board)

This plan covers all appointed town employees. By state statute, school department employees are not covered by this personnel plan. No salary changes are proposed for FY12.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised to pay for the following prior year bills of the Police Department:

- \$ 14.27 to Bio Met and \$185.00 to Mulroy Orthopedics for medical billing for a work- related injury;
- \$ 245.00 to Aftermath for disinfection of Police Station,

or do or take any action in relation thereto.

(Chief of Police)

The above bills were received after the close of the last fiscal year. In order to pay a prior year's bill, the appropriation must be approved by a 4/5 vote of the Annual Town Meeting. (General Laws, Chapter 44, Section 64).

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 14. To see if the Town will vote to transfer \$170,174 from the Water Enterprise Fund Unrestricted Fund Surplus and \$135,296 from the Sewer Enterprise Fund Unrestricted Fund Surplus, to cover the fy10 Water and/or Sewer Enterprise fund revenue deficits, or take any other action relating thereto.

(Board of Water and Sewerage)

The summer of 2009 was a very wet, cold summer and consumption of water decreased. As a result, the receipts of the water and sewer enterprise funds did not meet the budgetary estimates, which were voted by the 2009 Annual Town Meeting. This article transfers monies from the water and sewer enterprise surpluses to cover the revenue shortfalls.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 15. To see if the Town will vote to raise and appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2011, or such other sums as the Town may determine as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

*This article requests appropriations for the operating budgets for the various town departments for FY12 (July 1, 2011 to June 30, 2012). (**Two-thirds vote required**)*

WARRANT COMMITTEE WILL BE HEARD

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2010/2011	DEPT REQUEST 2011/2012	WARR COMM RECOMMENDS
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 132,000	\$ 159,318	\$ 144,830
01-914-2	HEALTH & LIFE INSURANCE	\$ 3,364,784	\$ 3,786,394	\$ 3,748,394
01-945-2	LIABILITY INSURANCE	\$ 155,000	\$ 150,000	\$ 150,000
	TOTAL	\$ 3,651,784	\$ 4,095,712	\$ 4,043,224
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 100,000	\$ 60,000	\$ 60,000
01-916-2	MEDICARE INSURANCE	\$ 382,010		\$ 382,010
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 1,493,028	\$ 1,517,376	\$ 1,517,376
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 5,626,822	\$ 5,673,088	\$ 6,002,610
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 6,065	\$ 6,065	\$ 6,065
	TOTAL	\$ 8,765	\$ 8,765	\$ 8,765
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 860,498	\$ 860,498	\$ 850,498
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
	TOTAL	\$ 861,998	\$ 861,998	\$ 851,998
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ 150	\$ 150	\$ 150
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 85,328	\$ 85,378	\$ 85,378
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 45,217	\$ 48,795	\$ 48,795
	TOTAL	\$ 130,545	\$ 134,173	\$ 134,173
01-141-1	ASSESSORS-SALARIES	\$ 83,269	\$ 83,319	\$ 83,319
01-141-2	ASSESSORS-OPERATIONS	\$ 20,500	\$ 22,672	\$ 22,672
	TOTAL	\$ 103,769	\$ 105,991	\$ 105,991

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2010/2011	DEPT REQUEST 2011/2012	WARR COMM RECOMMENDS
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 84,523	\$ 84,573	\$ 84,573
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 56,070	\$ 58,070	\$ 58,070
	TOTAL	\$ 140,593	\$ 142,643	\$ 142,643
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 79,601	\$ 79,601	\$ 79,601
01-152-1	HUMAN RESOURCE-SALARIES	\$ -	\$ -	\$ -
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 1,850	\$ 1,850	\$ 1,850
	TOTAL	\$ 1,850	\$ 1,850	\$ 1,850
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 57,236	\$ 57,286	\$ 57,286
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 22,810	\$ 15,910	\$ 15,910
	TOTAL	\$ 80,046	\$ 73,196	\$ 73,196
01-171-1	CONSERVATION COMM.-SALARIES	\$ 27,195	\$ 27,195	\$ 27,195
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 3,100	\$ 13,100	\$ 8,100
	TOTAL	\$ 30,295	\$ 40,295	\$ 35,295
01-175-2	PLANNING-OPERATIONS	\$ 12,900	\$ 12,900	\$ 12,900
01-176-2	ZONING & APPEALS-OPERATIONS	\$ 5,000	\$ 5,000	\$ 5,000
01-192-1	TOWN HALL-SALARIES	\$ 41,034	\$ 41,034	\$ 41,034
01-192-2	TOWN HALL-OPERATIONS	\$ 91,320	\$ 94,220	\$ 94,220
	TOTAL	\$ 132,354	\$ 135,254	\$ 135,254
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 8,000	\$ 8,000	\$ 8,000

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2010/2011	DEPT REQUEST 2011/2012	WARR COMM RECOMMENDS
01-210-1-2	POLICE ADMINISTRATION-OPERATIONS	\$ 80,854	\$ 90,320	\$ 90,320
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 1,959,746	\$ 1,970,524	\$ 1,967,524
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 148,794	\$ 175,423	\$ 173,423
	TOTAL	\$ 2,108,540	\$ 2,145,947	\$ 2,140,947
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 34,895	\$ 60,000	\$ 56,000
01-210-5-1	SCHOOL TRAFFIC-SALARIES	\$ 46,343	\$ 46,343	\$ 46,343
01-210-5-2	SCHOOL TRAFFIC-OPERATIONS	\$ 2,175	\$ 2,175	\$ 2,175
	TOTAL	\$ 48,518	\$ 48,518	\$ 48,518
01-220-6-1	FIRE & RESCUE ADMINISTRATION-SALARIES	\$ 121,234	\$ 121,234	\$ 121,234
01-220-6-2	FIRE & RESCUE ADMINISTRATION-OPERATIONS	\$ 5,461	\$ 5,461	\$ 5,461
	TOTAL	\$ 126,695	\$ 126,695	\$ 126,695
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 652,988	\$ 660,358	\$ 660,358
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 103,692	\$ 107,492	\$ 107,492
	TOTAL	\$ 756,680	\$ 767,850	\$ 767,850
01-241-1	INSPECTIONS-SALARIES	\$ 102,000	\$ 102,000	\$ 100,000
01-241-2	INSPECTIONS-OPERATIONS	\$ 8,078	\$ 8,078	\$ 8,078
	TOTAL	\$ 110,078	\$ 110,078	\$ 108,078
01-244-1	SEALER-SALARIES	\$ 2,393	\$ 2,393	\$ 2,393
01-244-2	SEALER-OPERATIONS	\$ 228	\$ 185	\$ 185
	TOTAL	\$ 2,621	\$ 2,578	\$ 2,578
01-291-2	MEMA-OPERATIONS (CIVIL DEFENSE)	\$ 13,415	\$ 13,949	\$ 13,949
01-292-1	ANIMAL CONTROL-SALARIES	\$ 65,417	\$ 83,042	\$ 83,042
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 11,586	\$ 11,586	\$ 11,586
	TOTAL	\$ 77,003	\$ 94,628	\$ 94,628

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2010/2011	DEPT REQUEST 2011/2012	WARR COMM RECOMMENDS
01-294-1	TREE CARE-SALARIES	\$ 20,090	\$ 20,090	\$ 20,090
01-294-2	TREE CARE-OPERATIONS	\$ 28,078	\$ 28,078	\$ 28,078
	TOTAL	\$ 48,168	\$ 48,168	\$ 48,168
01-422-1	HIGHWAY-SALARIES	\$ 780,748	\$ 785,672	\$ 785,672
01-422-2	HIGHWAY-OPERATIONS	\$ 323,804	\$ 323,948	\$ 323,948
	TOTAL	\$ 1,104,552	\$ 1,109,620	\$ 1,109,620
01-423-1	SNOW & ICE-SALARIES	\$ 100,047	\$ 100,047	\$ 100,047
01-423-2	SNOW & ICE-OPERATIONS	\$ 136,048	\$ 136,048	\$ 136,048
	TOTAL	\$ 236,095	\$ 236,095	\$ 236,095
01-424-2	STREET LIGHTING-OPERATIONS	\$ 51,260	\$ 48,260	\$ 48,260
01-425-2	TOWN GARAGE-OPERATIONS	\$ 7,203	\$ 7,203	\$ 7,203
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 69,499	\$ 72,640	\$ 72,640
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 185,900	\$ 185,900	\$ 185,900
	TOTAL	\$ 255,399	\$ 258,540	\$ 258,540
01-429-2	SIDEWALKS-OPERATIONS	\$ 18,600	\$ 18,600	\$ 16,600
01-430-2	PUBLIC WORKS UTILITIES-OPERATIONS	\$ 48,200	\$ 48,200	\$ 48,200
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 166,611	\$ 168,554	\$ 168,554
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 433,300	\$ 454,861	\$ 448,861
	TOTAL	\$ 599,911	\$ 623,415	\$ 617,415
01-491-1	CEMETERY-SALARIES	\$ 127,023	\$ 128,517	\$ 128,517
01-491-2	CEMETERY-OPERATIONS	\$ 43,300	\$ 43,300	\$ 41,300
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 170,323	\$ 171,817	\$ 169,817
01-512-2	HEALTH-OPERATIONS	\$ 50,407	\$ 50,821	\$ 50,821

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2010/2011	DEPT REQUEST 2011/2012	WARR COMM RECOMMENDS
01-522-2	PUBLIC HEALTH NURSE-OPERATIONS	\$ 8,921	\$ 8,921	\$ 8,921
01-523-2	MENTAL HEALTH NURSE-OPERATIONS	\$ 7,988	\$ 7,988	\$ 7,988
01-541-1	COUNCIL ON AGING-PERSONNEL	\$ 118,711	\$ 116,104	\$ 116,104
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 59,850	\$ 60,105	\$ 60,105
	TOTAL	\$ 178,561	\$ 176,209	\$ 176,209
01-543-1	VETERANS'-SALARIES	\$ 7,029	\$ 7,029	\$ 7,029
01-543-2	VETERANS'-OPERATIONS	\$ 4,531	\$ 13,600	\$ 10,600
	TOTAL	\$ 11,560	\$ 20,629	\$ 17,629
01-599-1	OUTREACH-SALARIES	\$ 115,408	\$ 115,508	\$ 115,508
01-599-2	OUTREACH-OPERATIONS	\$ 5,511	\$ 7,305	\$ 7,305
	TOTAL	\$ 120,919	\$ 122,813	\$ 122,813
01-610-1	LIBRARY-SALARIES	\$ 385,424	\$ 402,197	\$ 397,433
01-610-2	LIBRARY-OPERATIONS	\$ 226,750	\$ 234,350	\$ 234,100
	TOTAL	\$ 612,174	\$ 636,547	\$ 631,533
01-630-1	PARK & RECREATION-SALARIES	\$ 248,338	\$ 240,833	\$ 240,833
01-630-2	PARK & RECREATION-OPERATIONS	\$ 35,536	\$ 57,200	\$ 57,200
	TOTAL	\$ 283,874	\$ 298,033	\$ 298,033
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 2,000	\$ 2,000	\$ 1,500
01-692-2	GRAVE MARKERS/FLAGS-OPERATIONS	\$ 1,300	\$ 2,000	\$ 2,000
01-693-2	MEMORIAL DAY-OPERATIONS	\$ 1,500	\$ 2,000	\$ 2,000
01-996-2	STABILIZATION	\$ 25,000	\$ 25,000	\$ 57,500
01-997-2	RESERVE FUND	\$ 125,000	\$ 125,000	\$ 125,000
*****	TOTAL TOWN DEPARTMENTS	\$ 8,924,080	\$ 9,118,258	\$ 9,106,244

ARTICLE 15 OPERATING BUDGETS				
ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2010/2011	DEPT REQUEST 2011/2012	WARR COMM RECOMMENDS
01-710-2	TOWN DEBT-PRINCIPAL	\$ 4,335,979	\$ 4,059,203	\$ 4,059,203
01-751-2	TOWN DEBT-INTEREST	\$ 1,844,630	\$ 1,626,063	\$ 1,626,063
	TOTAL DEBT PAYMENTS	\$ 6,180,609	\$ 5,685,266	\$ 5,685,266
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 221,894	\$ 190,414	\$ 190,414
01-910-1	SCHOOL ADMINISTRATION-PERSONNEL	\$ 778,032	\$ 836,450	\$ 836,450
01-910-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 143,774	\$ 169,794	\$ 169,794
01-920-1	SCHOOL INSTRUCTION-PERSONNEL	\$ 18,869,266	\$ 18,657,282	\$ 18,606,847
01-920-2	SCHOOL INSTRUCTION-OPERATIONS	\$ 779,704	\$ 1,268,535	\$ 1,113,229
01-930-1	OTHER SCHOOL-PERSONNEL	\$ 656,106	\$ 684,678	\$ 684,678
01-930-2	OTHER SCHOOL-OPERATIONS	\$ 27,083	\$ 27,083	\$ 27,083
01-940-1	SCHOOL MAINTENANCE-PERSONNEL	\$ 1,241,669	\$ 1,229,790	\$ 1,229,790
01-940-2	SCHOOL MAINTENANCE-OPERATIONS	\$ 1,556,274	\$ 1,554,433	\$ 1,554,433
01-950-2	SCHOOL TRANSPORTATION-OPERATIONS	\$ 1,255,664	\$ 1,346,312	\$ 1,346,312
01-970-2	SCHOOL FIXED ASSETS-OPERATIONS	\$ 48,546	\$ 86,245	\$ 59,896
01-990-1	SCHOOL TUITION-PUB/PRIV-PERSONNEL	\$ 14,668	\$ 15,410	\$ 15,410
01-990-2	SCHOOL TUITION-PUB/PRIV-OPERATIONS	\$ 989,161	\$ 1,546,346	\$ 1,518,436
*****	TOTAL TOWN SCHOOLS	\$ 26,359,947	\$ 27,422,358	\$ 27,162,358
	ENTERPRISE FUND OPERATIONS			
60-410-1	WATER-SALARIES	\$ 301,550	\$ 302,827	\$ 302,827
60-410-2	WATER-OPERATIONS	\$ 521,587	\$ 535,287	\$ 535,287
60-410-2	WATER RESERVE FUND	\$ 40,000	\$ -	\$ -
	TOTAL	\$ 863,137	\$ 838,114	\$ 838,114
61-420-1	SEWER-SALARIES	\$ 220,469	\$ 223,090	\$ 223,090
61-420-2	SEWER-OPERATIONS	\$ 633,660	\$ 648,250	\$ 648,250
61-420-2	SEWER RESERVE FUND	\$ 90,000	\$ 80,000	\$ 80,000
	TOTAL	\$ 944,129	\$ 951,340	\$ 951,340
*****	TOTAL ENTERPRISE FUND	\$ 1,807,266	\$ 1,789,454	\$ 1,789,454

ORGANIZATION CODE	ARTICLE 15 OPERATING BUDGETS			
	DEPARTMENT	APPROPRIATED 2010/2011	DEPT REQUEST 2011/2012	WARR COMM RECOMMENDS
S U M M A R Y				
	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 5,626,822	\$ 5,673,088	\$ 6,002,610
	TOTAL TOWN DEPARTMENTS	\$ 8,924,080	\$ 9,118,258	\$ 9,106,244
	TOTAL DEBT PAYMENTS	\$ 6,180,609	\$ 5,685,266	\$ 5,685,266
	TOTAL REGIONAL VOC SCHOOL	\$ 221,894	\$ 190,414	\$ 190,414
	TOTAL SCHOOLS	\$ 26,359,947	\$ 27,422,358	\$ 27,162,358
	TOTAL WATER & SEWER ENTERPRISE	\$ 1,807,266	\$ 1,789,454	\$ 1,789,454
	TOTAL OPERATING BUDGET	\$ 49,120,618	\$ 49,878,838	\$ 49,936,346
	LESS: CEMETERY- PERP CARE CREDIT	\$ 40,000	\$ 25,000	\$ 25,000
	LESS: FROM WATER ENTERPRISE FUND	\$ 1,379,467	\$ 1,337,413	\$ 1,337,413
	LESS: FROM SEWER ENTERPRISE FUND	\$ 1,388,273	\$ 1,403,402	\$ 1,403,402
	LESS: FROM PENSION RESERVE FUND	\$ 100,000	\$ 100,000	\$ 100,000
	LESS: FROM SEW BETT STABILIZATION FUND	\$ 400,000	\$ 400,000	\$ 400,000
	LESS: FROM BOND PREMIUM	\$ 6,947	\$ 6,410	\$ 6,410
	LESS: FROM MSBA REIMB FR '92 HS PROJECT	\$ 653,827	\$ 653,827	\$ 653,827
	LESS: FROM MWPAT TIT V SEPTIC LOAN RECPTS	\$ 4,174	\$ 4,174	\$ 4,174
	LESS: FROM MSBA BAN INT REIMB	\$ 98,182	\$ 90,494	\$ 90,494
	LESS: FROM MSBA GR TO OFFSET SCH DEBT	<u>\$ 1,183,535</u>	<u>\$ 1,183,535</u>	<u>\$ 1,183,535</u>
		\$ 5,254,405	\$ 5,204,255	\$ 5,204,255
	TOTAL SUBJECT TO LEVY	\$ 43,866,213	\$ 44,674,583	\$ 44,732,091
	LESS: PROP 2 1/2 DEBT EXCLUSIONS	\$ 5,087,693	\$ 4,657,903	\$ 4,657,903
	LEVY NET OF DEBT EXCLUSIONS	\$ 38,778,520	\$ 40,016,680	\$ 40,074,188

WATER ENTERPRISE FUND
FISCAL YEAR 2012
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$	<u>1,343,673</u>	
TOTAL WATER REVENUES	\$		1,343,673

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$	302,827	
OPERATIONS	\$	535,287	
RESERVE FUND PROJECTS:			
-	\$	<u>-</u>	

APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH

2011 FORD EXPLORER (20% SHARE)	\$	<u>6,260</u>	
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SUB-TOTAL WATER DEPARTMENT COSTS	\$		844,374
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ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:			
PRINCIPAL 01-710-2	\$	189,864	
INTEREST 01-751-2	\$	<u>56,313</u>	
TOTAL DEBT SERVICE	\$		246,177

INSURANCE	\$	70,798	
CNTY RETIREMENT CONTRIBUTION	\$	43,960	
SHARED EMPLOYEES	\$	129,800	
SHARED FACILITIES	\$	<u>8,564</u>	
SUB-TOTAL ALLOCATED EXPENSES	\$		<u>253,122</u>

TOTAL-ALLOCATED EXPENSES	\$		<u>499,299</u>
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ESTIMATED EXPENSES			<u>(1,343,673)</u>
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ESTIMATED WATER FUND SURPLUS (DEFICIT)	\$		<u>-</u>
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	1,343,673	
LESS: TOTAL COSTS	\$	(1,343,673)	
LESS: PRIOR YEAR DEFICIT	\$	-	
GENERAL FUND SUBSIDY	\$		<u>-</u>

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	1,343,673	
TAXATION	\$	-	
FREE CASH	\$	-	
NON-ENTERPRISE AVAILABLE FUNDS	\$	<u>-</u>	
TOTAL SOURCES OF FUNDING FOR COSTS	\$		1,343,673
APPROPRIATED IN THE WATER ENTERPRISE FUND			<u>-</u>

FY10 WATER ENTERPRISE RATE STRUCTURE:

0 - 10,000	\$27.68	
10,001 - 35,000	\$2.40 PER THOUSAND GALLONS	
35,001 - 70,000	\$3.81 PER THOUSAND GALLONS	
OVER 70,000 GALLONS	\$5.35 PER THOUSAND GALLONS	

NOTE: FY11 WATER RATES HAVE NOT BEEN SET

SEWER ENTERPRISE FUND
FISCAL YEAR 2012
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:	
USER CHARGES	\$ 1,409,662
TOTAL SEWER REVENUES	\$ 1,409,662

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT	
ORGANIZATION CODE 61-420-1 AND 61-420-2:	
PERSONNEL	\$ 223,090
OPERATIONS	\$ 648,250
RESERVE FUND PROJECTS:	
- INFILTRATION INFLOW	\$ 50,000
- RAW SEWERAGE PUMP	\$ 30,000

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH	
2011 FORD EXPLORER (20% SHARE)	\$ 6,260

SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 957,600
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ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:
DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 157,987	
INTEREST 01-751-2	\$ 78,044	
STATE LOAN BONDG COST/ORIG FEE	\$ 1,500	
TOTAL DEBT SERVICE		\$ 237,531

INSURANCE	\$ 40,577	
CNTY RETIREMENT CONTRIBUTION	\$ 37,391	
SHARED EMPLOYEES	\$ 129,800	
SHARED FACILITIES	\$ 6,763	
SUB-TOTAL ALLOCATED EXPENSES		\$ 214,531

TOTAL-ALLOCATED EXPENSES	\$ 452,062
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ESTIMATED EXPENSES	\$ (1,409,662)
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ESTIMATED SEWER FUND SURPLUS (DEFICIT)	\$ -
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<u>CALCULATION OF GENERAL FUND SUBSIDY:</u>	
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,409,662
LESS: TOTAL COSTS	\$ (1,409,662)
LESS: PRIOR YEAR DEFICIT	\$ -
GENERAL FUND SUBSIDY	\$ -

<u>SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND</u>	
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,409,662
TAXATION	\$ -
FREE CASH	\$ -
NON-ENTERPRISE AVAILABLE FUNDS	\$ -
TOTAL SOURCES OF FUNDING FOR COSTS	\$ 1,409,662
APPROPRIATED IN THE SEWER ENTERPRISE FUND	\$ 1,409,662

FY11 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
0 - 10,000	\$79.23 EVERY 6 MONTHS
10,001 AND OVER	\$7.93 PER THOUSAND GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
0 - 10,000	\$79.23 EVERY 6 MONTHS
10,001 AND OVER	\$7.93 PER THOUSAND GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

NOTE: FY12 SEWER RATES HAVE NOT BEEN SET

Article 16. To see if the Town will vote to raise and appropriate from the Fiscal 2012 Tax Levy and or transfer from available funds and/or borrow for Capital Expenditures, including the following:

FY12 CAPITAL BUDGET REQUESTS

<u>DEPARTMENT</u>	<u>PROJECT</u>
Board of Selectmen	Town Hall Repairs Website Redesign/Social Media Upgrade Aerial Flyover
Town Accountant	Financial Software
Library	Carpet Replacement Roof Top /air Handler Replacement
Fire Department	Defibrillators Upgrade 4x4 Brush Truck and Equipment Breathing Air Tank Replacements (Phase 1) <i>Bond</i> Fire Station Expansion
Conservation Commission	Land Acquisition
School Department	
<i>Wheelock</i>	Courtyard Improvements DDC System
<i>Dale Street</i>	Replace Exterior Windows
<i>Middle School</i>	Replace Steamer Refinish Upper Fascia Panels
<i>District Wide</i>	Replace Mower Upgrade Emergency Lighting Systems Install Intrusion Alarms
Police Department	Unmarked Undercover Vehicle Solar Powered Pedestrian Light

Public Works	Snow Equipment
	Sidewalk Plow
<i>Chapter 90 Funds</i>	Cat Loader
	2011 Ford Explorer
<i>Chapter 90 Funds</i>	Cat Skid Steer
	Snow Blower
<i>Chapter 90 Funds</i>	Mack Truck Six Wheeler
	Subdivision Resurfacing
<i>Water Enterprise</i>	2011 Ford Explorer (share)
<i>Sewer Enterprise</i>	2011 Ford Explorer (share)

Parks and Recreation	Maintenance Building
	Water Damage Repair at the Pfaff Center
	Carpet Replacement

(Capital Budget Committee)

**FY12 CAPITAL BUDGET
RECOMMENDATIONS**

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Board of Selectmen	Town Hall Repairs	\$0	\$0
	Website Redesign/Social Media Upgrade	\$10,000	\$8,000
	Aerial Flyover	\$10,000	\$0
Town Accountant	Financial Software	\$19,000	\$19,000
Library	Carpet Replacement	\$25,000	\$25,000
	Roof Top /air Handler Replacement	\$11,300	\$11,300
Fire Department	Defibrillators Upgrade	\$7,000	\$7,000
	4x4 Brush Truck and Equipment	\$190,000	\$190,000

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Fire Department	Breathing Air Tank Replacements (Phase 1)	\$7,125	\$7,125
<i>Bond</i>	Fire Station Expansion	\$300,000	\$0
Conservation Commission	Land Acquisition	50,000	\$0
School Department			
<i>Wheelock</i>	Courtyard Improvements	\$8,400	\$0
	DDC System	\$38,000	\$0
<i>Dale Street</i>	Replace Exterior Windows	\$80,000	\$40,000
<i>Middle School</i>	Replace Steamer	\$21,190	\$21,190
	Refinish Upper Fascia Panels	\$7,980	\$7,980
<i>District Wide</i>	Replace Mower	\$14,676	\$14,676
	Upgrade Emergency Lighting Systems	\$21,557	\$21,557
	Install Intrusion Alarms	\$17,233	\$17,233
Police Department	Unmarked Undercover Vehicle	\$22,000	\$22,000
	Solar Powered Pedestrian Light	\$8,000	\$8,000
Public Works	Snow Equipment	\$34,854	\$0
	Sidewalk Plow	\$145,000	\$0
<i>Chapter 90 Funds</i>	Cat Loader	\$165,000	\$165,000
	2011 Ford Explorer	\$18,780	\$18,780
<i>Chapter 90 Funds</i>	Cat Skid Steer	\$41,000	\$41,000
	Snow Blower	\$135,000	\$135,000
<i>Chapter 90 Funds</i>	Mack Truck Six Wheeler	\$145,500	\$145,500
	Subdivision Resurfacing	\$40,000	\$40,000

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
<i>Water Enterprise</i>	2011 Ford Explorer (share)	\$6,260	\$6,260
<i>Sewer Enterprise</i>	2011 Ford Explorer (share)	\$6,260	\$6,260
Parks and Recreation	Maintenance Building	\$15,858	\$15,858
	Water Damage Repair at the Pfaff Center	\$55,000	\$17,000
	Carpet Replacement	\$6,340	\$6,340
	Total Requests	\$1,683,313	\$1,017,059
To be funded by:	Tax Levy	\$305,841	
	Water and Sewer Enterprise Fund	\$12,520	
	Chapter 90	\$351,500	
	Borrow from Stabilization	\$325,000	
	Unexpended Appropriation Funds		
	ATM 2007, Article 31	\$15,858	
	ATM 2010, Article 15	\$6,340	
		\$711,218	

This article contains department requests for capital spending projects for FY12 and the recommendations of the Capital Budget Committee as to which of these projects should be funded. The Capital Budget is funded at a \$1,017,059 level, with \$12,520 coming from enterprise fund revenue, \$351,500 coming from Chapter 90 Highway Funds, \$22,198 coming from unexpended appropriations, \$325,00 to be appropriated from stabilization, and \$305,841 coming from tax levy. (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 17. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of construction, equipping, furnishing and landscaping a new public works facility, including the cost of demolishing the existing town garage, to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in

accordance with the provisions of Paragraphs (3) and/or (3A) and/or (3B), Section 7, G.L. Chapter 44 or any other enabling statute, and to authorize the Board of Selectmen to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes, provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2 ½ debt exclusion, in accordance with Chapter 59, Section 21C of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

(Permanent Town Building Committee)

At the 2008 Annual Town Meeting (Article 27), \$1.1 million was appropriated to prepare construction plans and bid documents for a new town garage to replace the current garage, to build a new salt shed and to do site work. This article requests an appropriation to build the new town garage and to authorize the issuance of bonds to pay for it. It would require a Proposition 2 ½ debt exclusion override to exclude the annual debt service payments on the bond issue from the calculation of the tax levy limit. (Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 18. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing a site and feasibility study and a preliminary design study, for a new and/or remodeled Public Safety building, or do or act anything in relation thereto.

(Permanent Town Building Committee)

At the 2008 Annual Town Meeting (Article 29), \$100,000 was appropriated to fund a preliminary study of a new and/or expanded police/fire station. Because of the financial crisis and the loss of state aid, these funds were returned to the Town treasury to pay for the first firefighter's contract settlement (Article 14, 2009 ATM), and as a result, this study was never done. This article requests a new appropriation to do that study. (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 19. To see if the Town will vote to transfer \$252,893 from sewer betterments paid-in-advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of G.L., Chapter

40, Section 5B as amended by Chapter 46 of the acts of 2003, or do or act anything in relation thereto.

(Town Accountant)

The Town has borrowed funds for twenty years to construct sewers in various parts of the Town. Abutters to the sewer lines are assessed for this betterment and can pay this assessment all-at-once, or over five, ten or twenty years. Because of the low interest rates and the mortgage interest deductions, many have paid off the betterment in its entirety. To recapture the interest lost on these payoffs and to spread the repayment of sewer debt over the life of the issued bonds, the funds can be placed in an interest bearing stabilization fund and a portion appropriated annually as an offset to the principal and interest payments included in the operating budgets. The amount requested to be transferred to the Sewer Stabilization Fund this year is \$252,893. The balance in this Fund as of December 31, 2010 was \$2,132,410. The operating budget recommendations propose to transfer \$400,000 from this fund to help pay for the principal and interest costs on fy12 sewer debt. (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 20. To see if the Town will vote to transfer \$29,825 from the fy11 County Retirement Contribution budget, account 01-911-2 to the Unfunded Retiree Health Insurance Stabilization Fund, established under Article 26 of the 2006 ATM for the purpose of setting aside monies to cover the unfunded retiree health insurance costs in accordance with the provisions of G.L., Chapter 40 Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Administrator)

A private rule-making body, the General Accounting Standards Board(GASB), has issued a rule that will require all state and municipal governments to record unfunded retiree health insurance liabilities on their financial statements starting in FY10. This article seeks to continue a modest program, begun six years ago, to set aside funds to cover this liability by taking the savings achieved by the Treasurer/Collector from paying the Norfolk County Pension assessment in one payment rather than two. The 2% discount for the current year amounts to \$29,825, and this article would appropriate those savings to an interest bearing stabilization fund to continue addressing this financial obligation. The fund balance as of December 30, 2010 was \$217,575.50, which includes the \$100,000 in article 21 below. (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 21. To see if the Town will rescind its vote under Article 19 of the 2010 ATM, transferring \$100,000 from the Retiree Health Insurance Trust Fund to the Unfunded Retiree Health Insurance Stabilization Fund, and, in place thereof, vote to appropriate \$100,000 from Unreserved Fund Balance to the Unfunded Retiree Health Insurance Stabilization Fund, established under Article 26 of the 2006 ATM for the purpose of setting aside monies to cover the unfunded retiree health insurance costs in accordance with the provisions of G.L., Chapter 40, Section 5B, as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Administrator)

Last year the Town transferred \$100,000 from the Retiree Health Insurance Trust Fund to the Unfunded Retiree Health Insurance Stabilization Fund. The state told us that this was not the correct procedure; rather, the Town should expend \$100,000 from the Insurance Budget, leaving a balance of \$100,000, which would close to free cash. Then the Town should appropriate \$100,000 from free cash to this Stabilization Fund. This would accomplish the same thing and would satisfy state requirements. (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 22. To see if the Town will vote to accept as public ways the following named streets, or parts thereof:

Kettle Pond	Station	0 + 00	to	Station	5 + 84.53
Cole Drive	Station	0 + 00	to	Station	9 + 19.21

As laid out by the Board of Selectmen and as shown on a plan referred to in the Order of Layout on file with the Town Clerk's office and to authorize the Board of Selectmen to acquire by eminent domain or otherwise, such rights, titles and easements, including drainage easements, as may be necessary to accomplish such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

Town Meeting must vote to accept a street as a public way. To qualify for acceptance, a street must be built in accordance with the Planning Board's Subdivision Rules and Regulations. Then a street must be laid out by the Board of Selectmen, acting as a Board of Survey, which establishes the design including boundary lines, grades and necessary drainage and utility easements for the street. Once a street is accepted as a public way, the Town assumes

responsibility for its care and maintenance. (A station is 100 feet.) (Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 23. To see if the Town will vote to amend the Zoning Bylaw, Section 6.2.10, by deleting the existing wording in its entirety and replacing it with the following:

In a Business District, a Business-Industrial District or a lot in a RU District on which a multi-family dwelling is placed, there shall be a landscaped buffer strip along each boundary, which adjoins a residential lot. The strip shall be at least 25 feet in width and shall contain a screen of planting in the strip not less than five feet in width and six feet in height at the time of the occupancy of any lot. Individual bushes or trees shall be planted not more than six feet on centers, and shall thereafter be maintained by the owner or occupants so as to maintain a dense screen year round. All of the plantings shall be evergreen. No building, structure, driveway, or other artificial improvements, except such fencing as the Planning Board may require, shall be placed within this buffer strip,

or do or act anything in relation thereto.

(Planning Board)

This change increases the required buffer strip from the existing 10 feet to 25 feet and clarifies that no structure, other than a fence, shall be allowed within the buffer strip. The change pertains to multi-family developments only. The change is intended to aid in providing a sound and visual buffer for existing homes in the area of a proposed development. (Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 24. To see if the Town will vote to accept G.L., Chapter 41, Section 81U, penultimate (next-to-the-last) paragraph, to permit the Planning Board to expend developer surety proceeds without Town Meeting appropriation to complete subdivision road work, or do or act anything in relation thereto.

(Planning Board)

This is a local acceptance statute which, as stated in the article, permits the

Planning Board to expend directly the proceeds of a developer's surety to complete subdivision roadwork in the event of a default.

WARRANT COMMITTEE WILL BE HEARD

Article 25. To see if the Town will vote to amend the Town Bylaws, **ARTICLE IV – POLICE REGULATIONS, SECTION 9.** by striking “discharge of firearms, rifles or shotguns” in the fifth line and substituting in place thereof “discharge of firearms, rifles, shotguns or bows” and adding a new exemption 8. to read as follows:

8. to control wild animals and fowl by or under the control and supervision of public safety or public health officials to prevent or reduce injury to persons, damage to property, and/or the spread of infectious disease.

(Board of Selectmen and Lyme Disease Committee)

Section 9. generally prohibits the discharge of firearms or mechanical bows in the Town. This new exemption 8. would permit their supervised use in dealing with deer over-population, and the resulting increased incidence of Lyme Disease.

WARRANT COMMITTEE WILL BE HEARD

Article 26. To see if the Town will vote to transfer a parcel of land, identified on the Town of Medfield Assessor's Maps as Parcel 114, Map 50 from the care, custody and control of the Board of Water and Sewerage, to the care, custody and control of the Park and Recreation Commissioners, as provided in G.L, Chapter 40, Section 15A, and to further authorize the Park and Recreation Commissioners to lease a portion of that parcel and a building on that portion, to the Lowell Mason Foundation for a period not to exceed 15 years for the purposes of historic preservation and music education on such terms and conditions as the Park and Recreation Commissioners deem to be in the best interest of the Town of Medfield; and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact special legislation authorizing the Town of Medfield to enter into such a lease, or do or act anything in relation thereto.

(Board of Selectmen)

At the time the Town acquired the Hinkley Pond site, it was used as a well site for the Town's water system. At a later date this well was abandoned and the swim

pond was built at this location. A search of Town records indicates that the “care, custody and control” of this land was never transferred from the Water Department to the Park and Recreation Commissioners. This article would do so. It would also authorize the Park and Recreation Commissioners to lease a portion of this land, where the Lowell Mason house has (or will) be moved, to the Lowell Mason Foundation. (Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 27. To see if the Town will authorize the School Committee to grant ground leases of portions of the grounds at the Ralph Wheelock School and at the Memorial School to the Medfield Afterschool Program, for periods not to exceed ten years, for the purpose of continuing the installation of modular buildings to house before and after school care programs upon such terms and conditions as the School Committee determines to be in the Town’s best interests, or do or take any action in relation thereto.

(School Committee)

The School Committee has two ten-year leases with the Medfield Afterschool Program. One of these leases has already expired and the other lease will expire in 2012. This article authorizes the School Committee to extend these leases.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 28. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants to advise the Town on matters concerning the disposition and reuse and/or the environmental site remediation of the former Medfield State Hospital property, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

Last year the Town Meeting appropriated \$75,000 to fund the hiring of consultants in connection with the disposition and/or re-use of the former Medfield State Hospital property. This article seeks additional funding for that purpose and adds another category, environmental remediation, to the purposes for which consultants may be hired.

WARRANT COMMITTEE RECOMMENDS PASSAGE

SECTION 14.13. SITE PLAN APPROVAL BY PLANNING BOARD, by adding a new Paragraph 14.13.4 as follows:

14.13.4 Failure of the Planning Board to render a final decision on a completed application for Site Plan Approval for a building or use under Section 5, Paragraph 5.4.5.3 n: energy R & D and manufacturing (solar, wind and geothermal, only) within three hundred, sixty-five days of its filing shall constitute approval of the site plan.

SECTION 16.6.1. PERMITTED USES IN PRIMARY AQUIFER ZONE, by adding a clause at end of Subparagraph (b) as follows:

provided that a building or use under Section 5, Paragraph 5.4.5.3 n: energy R & D and manufacturing (solar, wind and geothermal, only) shall be permitted as of right, subject to the prohibitions and limitations on use, storage, and disposal of hazardous materials contained in this section.

or do or act anything in relation thereto

(Energy Committee)

Adoption of this article would permit siting-by-right of energy research and development (R & D) and energy manufacturing facilities in industrial zones. No special permits or variances would be required to do so. Issuance of a building permit would still be subject to Site Plan Approval by the Planning Board. This article would also create an expedited Site Plan Approval process, but only for the energy-related uses contained in this article. Adoption of both siting-by-right and expedited permitting for energy-related projects are necessary to qualify as a "Green Community" under the Commonwealth's Green Communities Act.(Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 31. To see if the Town will vote to amend the Town Bylaws by adding a new Article XX. "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code", including future editions, amendments or modifications thereto, a complete copy of which is on file with the Town Clerk, or do or take any other action in relation thereto.

(Energy Committee)

The Stretch Energy Code is a supplement to the Massachusetts Building Code, which promotes greater energy efficiency in the construction and/or remodeling of residential, commercial and industrial buildings. Its adoption is also necessary

to qualify as a “Green Community” under the Commonwealth’s Green Communities Act.

WARRANT COMMITTEE WILL BE HEARD

Article 32. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2011, or do or act anything in relation thereto.

(Board of Assessors)

The certified free cash as of July 1, 2010 is \$1,311,875. The Warrant Committee will recommend an amount to be taken from free cash to reduce the tax rate at the end of the Annual Town Meeting.

WARRANT COMMITTEE WILL BE HEARD

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**TOWN OF MEDFIELD
TALENT BANK**

Town government needs citizens who are willing to give time in the services of their community. The Talent Bank was organized in 1975 as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees, and as resource people. Names in this file are available for use by all town officers, the Selectmen and the Moderator.

Talent bank files include categories consistent with the changing needs of the town. Complete the questions, indicate your areas of interest, and return immediately to:

Town Government Talent Bank
c/o Board of Selectmen
Town Hall
Medfield, MA 02052

Name _____ Phone No. _____ Date _____

Address _____ How long have you lived in Medfield? _____

Occupation _____

Background _____

Availability: Weekly _____ Monthly _____

Check and list in order of preferences: (1, 2, 3, 4)

PLANNING AND PRESERVATION

- ___ Conservation Commission
- ___ Subdivision Control Activities
- ___ Planning Board Activities
- ___ Master Plan Implementation
- ___ Sign Advisory
- ___ Recycling Committee

HOUSING

- ___ Housing Authority
- ___ Fair Housing Committee
- ___ Affordable Housing Committee

EDUCATION

- ___ School Committee Activities
- ___ Resource person for schools
- ___ Other _____

HEALTH

- ___ Sanitation
- ___ Board of Health

RECREATION

- ___ Park Commission Activities
- ___ Youth Work
- ___ Other _____

FINANCE

- ___ Warrant Committee
- ___ Capital Outlay Committee
- ___ Other _____

OTHER

- ___ Insurance Advisory Committee
- ___ Historical Commission
- ___ Council on Aging
- ___ Hazardous Waste Committee
- ___ Water and Sewer Board
- ___ Cable TV
- ___ Personnel Board
- ___ Medfield Local Cultural Council
- ___ Other _____

TOWN OF MEDFIELD
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