



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
GYMNASIUM**

**ANNUAL TOWN MEETING
Monday, April 30, 2018
7:30 P.M.**

**Prepared by
BOARD OF SELECTMEN
April 2018**

PLEASE BRING THIS REPORT TO TOWN MEETING

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Guidelines for the Conduct of the 2018 Annual Town Meeting

1. The Medfield Town Charter (Sec. 2-1) provides: “the Legislative authority of the town shall be vested in the town meeting open to all registered voters.”
2. The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.
3. The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.
4. All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all students who are not yet registered to vote, and are observing the Town Meeting, shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants ‘to sit within’ the Town Meeting.
5. The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the town’s budget, and current fiscal considerations. The Moderator will then ask our Town Administrator to make some introductory remarks about the town’s financial condition and other considerations pertinent to the town meeting.
6. In order to address the Articles in an expedient and well-ordered fashion, the Warrant Articles will be grouped into common cohorts for consideration and action together. These groupings include Articles related to: Standard Town Business; Town Budgets; Zoning & Planning; Senior Housing; the former Medfield State Hospital; Advanced Life Support; Affordable Housing; and various Independent Articles.
- 7.. The Articles grouped together as Standard Town Business will be called first. The Articles designated to this grouping include: the Consent Calendar; Personnel Issues; Water & Sewer; Department of Public Works; and miscellaneous articles concerned with standard town business and operating procedures.
8. We will use our traditional lottery system to determine the sequence and timing for the treatment of the groupings of substantive Articles.

9. The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing their report -- positive or negative, majority or minority -- as appropriate. The Moderator will then ask for any report required by law from a Town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a 'second' from the floor on Main Motions.

10. As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.

11. To avoid confusion, The Moderator will allow only one Motion to Amend be pending on the floor at any one time.

12. Any voter wishing to address the Town Meeting shall go to the microphone, and upon being recognized by the Moderator, should identify herself or himself by name, street address and town office (if any).

13. On certain Articles the Moderator may exercise his discretion by asking proponents of an Article and opponents of an Article to go to separate microphones. All speakers shall be recognized by the Moderator before providing their comments or views.

14 It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator. The Moderator will enforce a discretionary time limit on speakers. The Moderator asks that speakers not be offended if asked to complete remarks within a limited and defined timeframe.

15. It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such count shall be administered by the Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.

16. If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.

17. State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.

18. The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order."

19. The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."

20. The Moderator shall rely on the following foundations for the exercise of his discretion and judgement: principles of fairness, prudence, and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.

21. As required the Moderator shall conduct a first time check at 10:30PM, and then a second time check at 10:45PM. If, in the discretion of the Moderator, the business of the Town Meeting cannot be finished within a 30 minutes of the final time check, the Town Bylaws (Sec. 4) require the Moderator to adjourn the meeting.

22. Due to the large number and broad range of Articles to be addressed at this year's Annual Town Meeting, the Moderator reserves the right to make an earlier judgment (10:00PM) about the likelihood of completing the meeting in one evening. If, in the Moderator's sole judgment and discretion, the meeting cannot be completed in an appropriate and orderly fashion as required, then the Moderator may call for a motion to adjourn. If the Town Meeting is adjourned in accordance with these provisions, the meeting will be reconvened on Tuesday evening, May 1, at 7:30PM.

23. All cell phones, portable devices, and pagers should be turned to 'off' or 'silent' throughout the Town Meeting.

24. All participants shall enjoy themselves and relish participation in the delicate art of self-government.

MESSAGE FROM THE TOWN MODERATOR

To my friends and neighbors in the Medfield Community:

It is my honor and pleasure to invite you to attend our Annual Town Meeting to be held on **Monday evening April 30, 2018 at 7:30pm at the Amos Clark Kingsbury High School gymnasium**. Please join us and participate as a member of Medfield's legislative body. Our collective determinations on the 30th will become the laws, regulations, and budgets of the Town of Medfield.

This April we have a very substantial agenda of Warrant Articles, so I am declaring an advisory of a possibility we may not be able to conduct and complete all of the town's business in one evening. If that determination is made necessary because of time constraints, then the Annual Town Meeting will adjourn on Monday the 30th and reconvene on Tuesday evening, May 1, at 7:30pm. Every meeting requires the Moderator to balance 'due consideration' with 'due expedience' – but this year the efficiency and pace of the meeting will need to be closely monitored to make sure that we are allowing for appropriate town dialogue, debate, and discussion on a range of important issues. However, consistent with past process, reasonable time limitations will be placed on certain discussions and the spirit of civility will prevail. .

In order to address the Articles in an expedient and well-ordered fashion, we will group the articles in common cohorts for consideration and action together: We will use our traditional lottery system to determine the timing and order of the treatment of the grouped Articles.

We have a great community to call our home. We value education, open space, safe streets and homes, the well-being of the young and the old, quality municipal services, and the advancement of local commerce. But it takes hard work, open and effective communication, and a deep commitment to the town's best interests for us to achieve these common objectives. Our Annual Town Meeting, even with all of its imperfections, is the night we gather to speak with one another, deliberate as a law-making body, and demonstrate our pledge to balance and advance the forces which will continue to make Medfield a special place. Please join us at Town Meeting and be a part of the hard work, open communication, and commitment to the future.

It is a very strategic time for Medfield. Our actions and decisions at the 2018 Annual Town Meeting will impact our community for years to come. It remains a continuing challenge to align our financial commitment and capability to the needs, wants, and expectations of the community. Our revenue generating capability and property tax burden will be a subject of discussion. It is an important time for all members of our community to participate in our town

meeting and to engage directly with your neighbors in open dialogue about the priorities of the town.

As for procedures, the law of the Commonwealth provides: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." At the beginning of our meeting on the 30th, I will describe the specific guidelines for our dialogue and deliberations. My guidance will come from the traditional blend of fairness, prudence, expedience, respectful communication, civility, and focused attention on the best interests of the community.

I ask that you review your Report on the 2018 Warrant. Please bring your copy with you to the Town Meeting as a "scorecard" as we address the warrant articles and the town's operating and capital budgets. I look forward to seeing you on Monday evening, April 30. And please hold Tuesday evening May 1 on your calendar in the event we need a part of a second evening to address the full range of issues before the town.

Respectfully submitted,

Scott F. McDermott
Town Moderator

PREFATORY REMARKS OF THE WARRANT COMMITTEE CHAIRMAN

The Warrant for the 2018 Annual Town Meeting contains a number of Articles that will determine the direction that Medfield will follow for years to come. These Articles arrive with challenges, with several powerful arguments, some of our deepest beliefs about prioritization and what we should expect from government. As a Town Meeting voter you will be asked to decide on issues dealing with school and town funding levels, repairing and repainting the Mt. Nebo water tower, design of an iron and manganese removal water treatment facility, three (3) capital building projects connected, respectively, to- Dale St. School, The Center at Medfield and a Park and Recreation Facility. You will be asked to determine to create a Special Stabilization Fund to rehabilitate and maintain our public buildings. You will be asked to consider the extent to which the Town should participate in the development of affordable senior housing. You will have the opportunity to decide if our Town should begin the process of adopting the Community Preservation Act. You will decide if now is the right time for our town to adopt a Town Master Plan. You will be asked to assess the affordability and necessity of implementing the proposed Advanced Life Support plan. The conclusion is inescapable, and viewed in the light of the foregoing choices, that democracy will prevail in the determination of the composition of how our tax dollars are spent.

At the same time Medfield is struggling to meet its long term financial obligations to fund pensions and retiree health care (OPEB) and to pay for large increases in health insurance premiums. While debt levels continue to fall from a 2003 peak, the proposed capital building projects will, if approved, begin to reverse that trend. Yet, and with confidence, the debt levels will remain manageable. Beginning in 2020 considerable amounts of debt for previous school construction projects and sewer projects will start to come off the books, reinforcing the sound and responsible fiscal management our town has relied on. By 2023 all of the bonds for the previously listed projects will be paid off. Thanks to the prudent and sound fiscal guidance of Mike Sullivan.

Historically Medfield voters have approved numerous debt exclusion preferences but there has not been an operating override budget on the ballot since FY12. This year, depending on the outcome of several Town Meeting votes, we may be faced with a special election to consider Proposition 2.5 overrides. One possible scenario includes: funding the Dale St. feasibility-design study, potentially combined with a Municipal Building(s) Stabilization Fund dedicated exclusively to addressing deferred maintenance and upgrading our town buildings. The second, if operating budgets and other expenditures cannot reasonably be reduced to achieve a balanced budget, will be for an operating override to provide for additional funds over and above what could be financed. Appropriations for these warrant articles will be contingent upon the passage of operating overrides at a special election to increase the tax levy.

The Warrant Committee, acting as fiscal watchdogs for the four thousand four hundred (4,400) taxpayers in our town, thoroughly reviews present and future needs and resources. Given the Town Of Medfield has limited revenue growth, particularly the growth in State Aid and in Local Receipts other than property tax revenues, this presents a dilemma. The art of budgeting and forecasting is dynamic and subject to constant change. We are sensitive to the factors that are incorporated into our deliberations and projections. We recognize that any change can materially affect what we believe to be the preferred approach. We come to the table with experiences and ideas but our shared belief is to listen thoughtfully and research carefully. The increase in requested budgets and other spending requests is outpacing the revenue growth by a considerable amount.

The Warrant Committee makes use of a practical and fact based approach to understanding the financial implications. Distinguishing needs and wants, to establish funding priorities, against the setting of numbers and values is a job worth doing and a job worth doing well. I would like to extend my deep appreciation to Barbara Gips, Mike Pastore, Joanna Hilvert, Jack Wolfe, Sharon Tatro, Nick Athanasiadis, Abby Marble and Tom Mulvoy all of whom work tirelessly and in the best interest of our fellow citizens.

As you review the contents of this Warrant Report, I am asking that you give conscientious consideration to each of the requested items keeping in mind the importance of the free market and interest rate fluctuations, tax code changes, the importance of a civil society and your individual liberties.

Respectfully,

Thomas C. Marie

Medfield Warrant Committee

Review of Town Finances

Revenues

Projected revenue increases this year from the usual sources are about \$1.3 million. This includes the 2 1/2% allowable property tax levy increase(\$989,000), revenue from new growth in the tax base (\$350,000), a decrease in the debt override exclusion of (\$142,000), state cherry sheet aid increases (\$101,000), and local receipts increases from excise taxes, dump stickers, interest earning, etc. \$32,000 for an overall increase of \$1,300,000. By putting together additional revenues from a variety of sources including unexpended prior year appropriations (\$133,157), accumulated interest earnings from the Massachusetts School Building Assistance Bureau reimbursement (\$450,000) , unexpended Hospital water tower bond proceeds (\$250,000), Water and Sewer Enterprise Fund surpluses (\$815,000), Park and Recreation Revolving Fund (\$96,116), Massachusetts School Building Assistance Bureau reimbursement funds (\$1,163,535) and various other sources, the Town is able to increase total revenues for next year by \$3.7 million or 5.9%.

Expenditures

Budget requests for this year total anywhere from \$67.7 million to \$70.3 million, depending upon voters decisions on budgets, other warrant articles and overrides. This is an increase of between \$4 million or 6.3% and \$6.6 million or 10.4% over the FY18 budget. Fixed budget costs, often referred to as Employee Benefits, which include health and life insurance, pensions, Medicare taxes and unemployment insurance, as well as other costs such as Property and Casualty Insurance, have increased 9.4%, well beyond the rate of revenue growth. Town departmental budgets are up between 3.1% and 4.3%. The School Department budget, depending on which version is approved, is up anywhere from 4% to 6.16%. Water & Sewer budgets are up 4%. The Capital budget and other special articles on this year's Town Meeting Warrant are up 152%. This increase is primarily the result of several large capital requests, including \$1 Million for a Dale Street School Feasibility Study, \$660,000 for design and construction documents for a Water Department Iron/Manganese Treatment Facility, \$1.1 Million to paint and repair the Mount Nebo water tower, \$250,000 to hire additional firefighters/advanced life support (ALS) staff, and \$150,000 for site selection and preliminary plans for a new Park and Recreation Facility. Without these \$3,160,000 of special warrant articles, the Capital Budget and other special articles section of the budget would be slightly over \$500,000. The Water and Sewer Department Capital Projects are funded through the Water and Sewer

Enterprise Funds. This year it should be noted that \$450,000 in accumulated interest earnings from investment of School Building Assistance Bureau reimbursements has been added to the Capital Budget to begin to address serious, long-standing maintenance issues in our school buildings. These monies will fund replacement of the Blake Middle School fire alarm system, repair of the High School bus loading area portico, and High School/Middle School boiler repairs. The Town this year is seeking to create a Municipal Buildings Stabilization Fund to maintain, repair and upgrade public buildings in the Town as part of a 20-year Capital Budget program, prepared by the recently established Facilities Department. By spending the money to fix the problems now, we can avoid more serious problems in future years. Maintaining our buildings is certainly less costly than replacing them.

Annual payments on Town debt are down by \$203,000, continuing a downward trend over the last several years, as old bond issues are paid off. In five years most school construction debt and sewer debt will be paid off, which should allow the Town to absorb some of the expected increases from the Dale Street School project and a new Park and Recreation facility, if either or both are approved for construction by the Town Meeting. Water capital projects, which are funded by the Water Enterprise Fund will impact water rates but are necessary to protect the town's water supply.

Projects

There are an extraordinary number of requests for new projects and programs this year; funding to begin planning & design for new or enlarged buildings, including an addition to the Council on Aging's CENTER at Medfield, a new Park and Recreation facility, a new/renovated Dale Street School/Wheelock School, staffing for Advanced Life Support; design of an Iron/Manganese Treatment facility and repair and painting of the Mount Nebo water tower. The School Department budget is increasing anywhere from \$1.3 million to over \$2 million in response to increased enrollment, calls for smaller class sizes, increased security in the schools and increased transportation costs. Requests for a prevention specialist to address alcohol and drug abuse, an addition to the Information Technology staff to deal with ever increasing technology tools, mandatory new audit requirements, increasing building inspections are all putting pressure on the Town's finances. On top of these requests, the Town has to face major increases in health, life, and other insurance coverages, pension and unemployment costs, solid waste and human resource budgets. Many of the largest cost increases are mandated or fixed making it more difficult to do the

things that residents would like to see to improve the Town's quality of life. Choices are becoming more difficult as competing interests vie for a limited share of available new revenues

Overrides

While the Town has approved several Proposition 2 ½ debt exclusion votes for capital projects, it has been six years since the Town has had to decide whether to pass an operating override to authorize an increase in the tax levy limitations imposed on the property tax by Proposition 2 1/2. At this year's Town Meeting, Town Meeting Members will be asked to vote on operating and capital budget alternatives, and on other warrant articles that will have varying impacts on the Town's spending and taxing levels. In order to assist with this process, Town officials have been struggling to develop a series of alternative budget levels that will offer Town Meeting Members options. At the end of this section on Review of Town Finances you will see charts that project operating budgets at levels that require no operating override to fund, The Warrant Committee operating budget recommendations, including a school department budget increase of 4% resulting in an override in the vicinity of \$500,000, and an operating budget that includes the School Committee's recommended 6.16% increase that would require an operating override of about \$1.2 million. These options are also contained in the FY19 tax levy estimated chart.

In addition to the operating budget operating override amounts, Town Meeting members will be asked to vote on warrant articles which would be contingent upon passage of an override vote at a special election, which will be held in June. An override vote is **never** taken at a Town Meeting; only at an election. The first of these articles, Article 43, is to establish a Municipal Buildings Stabilization Fund to provide a dedicated, predictable funding source for maintaining and repairing all town and school buildings. If passed, the first year's appropriation to this fund would be used to fund the Dale Street School Feasibility Study, Article 44. If Article 43 does not pass, Town Meeting members will be asked to fund this Feasibility Study by approving a five year bond issue, which would require a debt exclusion override.

Another article contingent upon passage of an operating override vote is Article 16, which would appropriate funds for staffing of an advanced life support program (ALS). A report from the ALS Committee will be presented at the Town Meeting to explain the details of this proposal. The third article contingent upon a capital exclusion override, if other sources of funding cannot be found before

the Town Meeting, is Article 14, which would provide funding to begin plans for a new Park and Recreation facility. A capital exclusion override adds to the tax levy for one year, after which the levy is reduced by that amount.

If all of the overrides proposed are approved by the voters at a special election, the tax levy would be increased by anywhere from \$1,650,000 to \$2,400,000.

Summary

FY19 is proving to be an extremely difficult year. The limited growth in revenues available to the Town, combined with the many requests for funding capital and operating expenditures have made the decision-making process tougher than usual. The Warrant Committee and numerous other Town boards and committees have struggled to come up with cost reductions, funding mechanisms and innovative ideas to make it possible to go forward with these proposals. Tough decisions have been made and, in all probability, no one will be happy with the outcome. It is important that you, as a member of Medfield's legislative body, take the time to read this warrant report, make your opinions known to Town officials and to others, attend the Town Meeting, and vote at the special election to consider the override choices. Your opinion matters.

Michael T. Marcucci, Chairman
Gustave H. Murby, Clerk
Osler L. Peterson, Third Member
Board of Selectmen

TOWN OF MEDFIELD TAX LEVY FY18 and alternate FY19s

all figures are in thousands (000's)	Balanced		School @ 4%	School @ 6.16%
	FISCAL18	FISCAL19	Fiscal 19	FISCAL19
			Warr Comm	School Comm
INCOME:				
TAX REVENUE:				
TAX LEVY	\$38,219	\$39,560	\$39,560	\$39,560
DEBT EXCLUSIONS	\$4,454	\$4,312	\$4,312	\$4,312
2 1/2 LEVY INCREASE	\$955	\$989	\$989	\$989
NEW GROWTH	\$385	\$350	\$350	\$350
TAX LEVY OPERATING OVERRIDE AND/OR DEBT EXCLUSION	\$0	\$0	\$0	\$0
UNEXPENDED TAX LEVY	\$0	\$0	\$0	\$0
S TOTAL TAX REVENUE	\$44,013	\$45,211	\$45,211	\$45,211
NON - TAX REVENUE:				
FEDERAL AID	\$0	\$0	\$0	\$0
STATE AID	\$7,696	\$7,797	\$7,797	\$7,797
LOCAL RECEIPTS	\$4,272	\$4,294	\$4,294	\$4,294
REVOLVING FUNDS	\$358	\$450	\$450	\$450
OTHER FREE CASH	\$200	\$200	\$200	\$200
OTHER AVAILABLE FUNDS Added Capital Budget other avail.	\$2,174	\$4,384	\$4,384	\$4,384
ENTERPRISE FUND REVENUES ?	\$3,909	\$3,954	\$3,954	\$3,954
S TOTAL NON TAX REVENUE:	\$18,609	\$21,079	\$21,079	\$21,079
TOTAL INCOME FROM REVENUE	\$62,622	\$66,290	\$66,290	\$66,290
EXPENDITURES:				
FIXED:				
FY15 BOND SALE COSTS -HOSP PURCHASE; FY16 COURT JUDGEMENT	\$0	\$0	\$0	\$0
SNOW DEFICIT/LAND DAMAGES/TAX TITLE	\$70	\$125	\$125	\$125
OVERLAY FOR TAX ABATEMENTS	\$204	\$200	\$200	\$200
STATE AID - CHERRY SHEET OFFSETS	\$16	\$16	\$16	\$16
STATE CHERRY SHEET ASSESSMENTS	\$876	\$834	\$834	\$834
SUB-TOTAL FIXED EXPENDITURES:	\$1,166	\$1,175	\$1,175	\$1,175
APPROPRIATIONS:				
REVOLVING FUNDS	\$358	\$450	\$450	\$450
CAPITAL BUDGET/ OTHER ARTICLES	\$1,690	\$3,691	\$3,691	\$3,691
EMPLOYEE BENEFITS	\$7,353	\$8,043	\$8,043	\$8,043
SCHOOL BUDGET (TOWN)	\$33,036	\$34,027	\$34,357	\$35,071
SCHOOL BUDGET (VOCATIONAL)	\$160	\$181	\$181	\$181
TOWN BUDGETS	\$11,202	\$11,549	\$11,680	\$11,680
WATER & SEWER ENTERPRISE	\$2,055	\$2,138	\$2,138	\$2,138
STABILIZATION FUND OVERRIDE/DEBT EXCLUSION FOR OPER. BDGTS		\$0	\$0	\$0
SUB-TOTAL OPERATING BUDGETS	\$55,854	\$60,079	\$60,540	\$61,254
NON-EXCLUDED DEBT	\$343	\$330	\$330	\$330
EXCLUDED DEBT (TAX LEVY OVERRIDE)	\$5,383	\$5,212	\$5,212	\$5,212
ENTERPRISE FUND DEBT (W&S)	\$938	\$919	\$919	\$919
SUB-TOTAL DEBT	\$6,664	\$6,461	\$6,461	\$6,461
TOTAL APPROPRIATIONS & REVOLVING FUNDS:	\$62,518	\$66,540	\$67,001	\$67,715
TOTAL EXPENDITURES:	\$63,684	\$67,715	\$68,176	\$68,890
DEFICIT FINANCED FROM FREE CASH	(\$1,062)	(\$1,425)	(\$1,886)	(\$2,600)
certified free cash - july 1	\$2,756	\$2,886	\$2,886	\$2,886
Use of Free Cash for other purposes	\$200	\$200	\$200	\$200
Unal use of Free Cash to reduce the tax rate	\$500	\$500	\$500	\$500
Additional Free Cash to balance budget	\$392	\$725	\$1,186	\$1,900
Total Free Cash to balance budget	\$1,092	\$1,425	\$1,779	\$2,600
Free Cash Balance at end of fiscal year	\$1,664	\$1,461	\$1,107	\$286

TOWN OF MEDFIELD

Historical Debt Figures

	<u>Principal Outstanding</u>	<u>as of:</u>	<u>School</u>	<u>Sewer Non-Ent</u>	<u>Sewer Enterprise</u>	<u>Water Enterprise</u>	<u>Landfill Closure</u>	<u>Town Buildings</u>	<u>Town Other</u>	<u>State Hospital Purchase</u>
\$	7,450,000	06/30/94								
\$	11,810,000	06/30/95								
\$	10,800,000	06/30/96								
\$	19,725,000	06/30/97								
\$	18,315,000	06/30/98								
\$	19,430,000	06/30/99								
\$	27,329,811	06/30/00								
\$	34,852,935	06/30/01	10,545,000	13,204,257	-	1,585,000	660,000	3,475,000	5,383,678	
\$	46,737,981	06/30/02	19,760,000	13,913,443	2,300,000	2,280,000	625,000	3,255,000	4,604,538	
\$	67,052,736	06/30/03	42,394,160	12,877,344	2,185,000	2,135,000	590,000	3,035,000	3,836,232	
\$	62,612,309	06/30/04	40,204,490	11,851,063	2,070,000	1,990,000	555,000	2,815,000	3,126,756	
\$	58,360,171	06/30/05	37,634,830	10,839,847	1,955,000	1,845,000	520,000	2,595,000	2,970,494	
\$	54,775,223	06/30/06	35,089,200	10,295,309	1,840,000	1,926,460	511,400	2,501,300	2,611,554	
\$	54,814,975	06/30/07	32,621,200	9,477,471	1,725,000	1,758,896	472,400	5,314,500	3,445,508	
\$	50,354,905	06/30/08	30,072,500	8,656,261	1,610,000	1,438,100	427,500	4,870,400	3,280,144	
\$	46,928,929	06/30/09	27,533,700	7,839,915	2,504,030	1,286,600	377,900	4,434,300	2,952,484	
\$	44,639,111	06/30/10	25,100,000	7,140,755	2,344,232	1,664,004	323,700	4,002,000	4,064,420	
\$	40,295,711	06/30/11	22,681,700	6,453,029	2,187,096	1,469,640	270,200	3,568,100	3,665,946	
\$	35,726,508	06/30/12	20,020,300	5,510,467	2,334,609	1,238,560	207,300	3,147,600	3,267,672	
\$	32,396,579	06/30/13	16,761,600	4,846,027	2,580,254	2,445,600	155,500	2,720,100	2,887,498	
\$	37,822,534	06/30/14	14,704,600	4,182,677	2,359,333	2,160,300	104,500	11,801,400	2,509,724	-
\$	43,596,019	06/30/15	12,682,900	3,521,513	2,142,156	7,713,900	54,300	11,011,400	3,524,850	2,945,000
\$	54,957,403	06/30/16	10,921,500	2,867,805	2,468,698	7,143,100	-	25,775,000	3,146,300	2,635,000
\$	51,301,570	06/30/17	10,685,500	2,221,639	1,981,131	6,682,300	-	24,622,800	2,783,200	2,325,000
\$	46,089,218	06/30/18	8,869,900	1,583,789	1,756,629	6,221,500	-	23,035,000	2,607,400	2,015,000

TOWN OF MEDFIELD

FISCAL YEAR 2019

OPERATING BUDGET

Scenario 1 - School Department 4% Increase

DRG CODE	DEPARTMENT	Appropriated FY2018	Article 11 - Balanced Budget		+	Article 45 - Scenario 1		=	Total FY19 Operating Budget	
			Town Budgets	%		Warrant Committee Recommendations				%
			Flat	Incr		School @ 3%	School @ 4%			Incr
01-912	Workers Compensation Ins	242,937	256,000	5.38%		-	-		256,000	5.38%
01-914	Life	11,275	12,499	10.86%		-	-		12,499	10.86%
01-914	Health	4,058,153	4,428,172	9.12%		-	-		4,428,172	9.12%
01-945	Prop & Liability	150,000	179,065	19.38%		-	-		179,065	19.38%
01-945	Fire & EMT Med/Disb	22,000	30,000	36.36%		-	-		30,000	36.36%
01-945	Indemnification-Retired Police	8,000	8,000	0.00%		-	-		8,000	0.00%
01-913	Unemployment Comp	30,000	50,000	66.67%		-	-		50,000	66.67%
01-916	Medicare/Fed Mandates	476,700	500,700	5.03%		-	-		500,700	5.03%
01-911	County Retirement	2,354,129	2,578,193	9.52%		-	-		2,578,193	9.52%
01-710	Town Debt - Principal	4,902,352	4,864,753	-0.77%		-	-		4,864,753	-0.77%
01-751	Town Debt - Interest	1,761,451	1,595,763	-9.41%		-	-		1,595,763	-9.41%
01-122	Selectmen	51,025	15,900	-68.84%		-	-		15,900	-68.84%
01-123	Town Administrator	928,238	951,566	2.51%		6,000	-		957,566	3.16%
01-131	Warrant Committee	300	300	0.00%		-	-		300	0.00%
01-134	Town Accountant	215,818	241,577	11.94%		100	-		241,677	11.98%
01-141	Assessors	117,452	113,406	-3.44%		-	-		113,406	-3.44%
01-145	Treasurer/Tax Collector	180,271	182,406	1.18%		750	-		183,156	1.60%
01-151	Town Counsel	111,038	112,335	1.17%		-	-		112,335	1.17%
01-152	Human Resource	2,183	51,900	2277.46%		-	-		51,900	2277.46%
01-155	Information Technology	166,335	253,155	52.20%		23,826	-		276,981	66.52%
01-161	Town Clerk/Election Registrn	104,209	101,537	-2.56%		-	-		101,537	-2.56%
01-171	Conservation Comm.	42,679	43,371	1.62%		-	-		43,371	1.62%
01-175	Planning Board	98,873	100,637	1.78%		-	-		100,637	1.78%
01-176	Zoning Board of Appeals	5,000	5,000	0.00%		-	-		5,000	0.00%

			Article 11 - Balanced Budget		+	Article 45 - Scenario 1	=	Total FY19 Operating Budget	
			Balanced Budget Scenario			Warrant Committee			
			School @ 3%			Recommendations			
		Appropriated	Town Budgets			School @ 4%			%
DRG CODE	DEPARTMENT	FY2018	Flat	Incr					Incr
01-192	Publ Bldgs+Prop Maint	285,118	323,033	13.30%		11,450		334,483	17.31%
01-195	Town Report/Meeting	9,300	10,000	7.53%		-		10,000	7.53%
01-210-1	Pol Admin/Public Safety Bldg	138,997	130,679	-5.98%		-		130,679	-5.98%
01-210-2	Police Operations	2,541,541	2,575,207	1.32%		9,318		2,584,525	1.69%
01-210-4	Traffic Markings/Signs	68,324	59,324	-13.17%		9,000		68,324	0.00%
01-220-6	Fire & Rescue Administration	156,070	158,035	1.26%		859		158,894	1.81%
01-220-7	Fire & Rescue Operations	876,582	912,109	4.05%		14,998		927,107	5.76%
01-241	Inspection Dept	137,796	150,198	9.00%		16,722		166,920	21.14%
01-244	Sealer	2,885	2,939	1.87%		10		2,949	2.22%
01-292	Animal Control Officer	107,464	109,024	1.45%		-		109,024	1.45%
01-294	Tree Care	66,722	67,175	0.68%		1,000		68,175	2.18%
01-422	Highway	1,302,083	1,277,838	-1.86%		19,000		1,296,838	-0.40%
01-423	Snow & Ice	293,432	293,432	0.00%		-		293,432	0.00%
01-424	Street Lights	48,260	48,260	0.00%		1,740		50,000	3.61%
01-426	Equip. Repair/Main.	291,039	343,358	17.98%		2,700		346,058	18.90%
01-429	Sidewalks	30,000	30,000	0.00%		5,000		35,000	16.67%
01-430	Public Works/Utilities	101,514	101,514	0.00%		-		101,514	0.00%
01-433	Solid Waste Disposal	590,106	631,558	7.02%		450		632,008	7.10%
01-491	Cemetery	184,614	190,314	3.09%		-		190,314	3.09%
01-512	Board of Health	55,321	55,321	-		-		55,321	0.00%
01-522	Public Health	10,921	10,921	0.00%		-		10,921	0.00%
01-523	Mental Health	7,988	7,988	0.00%		-		7,988	0.00%
01-541	Council on Aging	236,111	236,878	0.32%		-		236,878	0.32%
01-543	Veterans	63,110	56,996	-9.69%		-		56,996	-9.69%
01-599	Outreach	152,260	154,991	1.79%		-		154,991	1.79%
01-610	Library	729,113	745,411	2.24%		2,250		747,661	2.54%
01-630	Park & Recreation	331,462	334,495	0.92%		5,000		339,495	2.42%
01-650	Historical Commission	1,500	1,500	0.00%		-		1,500	0.00%
01-692	Grave Markers/Flags	2,000	2,000	0.00%		-		2,000	0.00%
01-693	Memorial Day/Veterans Day	2,020	1,800	-10.89%		-		1,800	-10.89%

			Article 11 - Balanced Budget		+	Article 45 - Scenario 1	=	Total FY19 Operating Budget	
			Balanced Budget Scenario			Warrant Committee			
			School @ 3%			Recommendations			
		Appropriated	Town Budgets	%		School @ 4%			%
DRG CODE	DEPARTMENT	FY2018	Flat	Incr					Incr
01-699	Arts/Cultural Council	4,600	4,600	0.00%		-		4,600	0.00%
01-996	Stabilization Fund	200,000	200,000	0.00%		-		200,000	0.00%
01-997	Reserve Fund	150,000	150,000	0.00%		-		150,000	0.00%
01-301	School, Vocational	160,285	181,279	13.10%		-		181,279	13.10%
01-910 etc	Schools	33,035,766	34,026,839	3.00%		330,358		34,357,197	4.00%
60-410	Water Department	959,805	982,196	2.33%		-		982,196	2.33%
61-420	Sewer Department	1,095,606	1,155,375	5.46%		-		1,155,375	5.46%
	TOTAL OPERATING BUDGET	\$ 60,470,133	\$ 62,398,822	3.19%		460,531		\$ 62,859,353	3.95%

TOWN OF MEDFIELD

FISCAL YEAR 2019

OPERATING BUDGET

Scenario 2 - School Department 6.16% Increase

DRG CODE	DEPARTMENT	Appropriated FY2018	Article 11 - Balanced Budget		+	Article 45 - Scenario 2		=	Total FY19 Operating Budget	
			Balanced Budget Scenario			Warrant Committee				
			School @ 3%			Recommendations				
			Town Budgets	%		School @ 6.16%	%			
			Flat	Incr						
01-912	Workers Compensation Ins	242,937	256,000	5.38%		-	256,000	5.38%		
01-914	Life	11,275	12,499	10.86%		-	12,499	10.86%		
01-914	Health	4,058,153	4,428,172	9.12%		-	4,428,172	9.12%		
01-945	Prop & Liability	150,000	179,065	19.38%		-	179,065	19.38%		
01-945	Fire & EMT Med/Disb	22,000	30,000	36.36%		-	30,000	36.36%		
01-945	Indemnification-Retired Police	8,000	8,000	0.00%		-	8,000	0.00%		
01-913	Unemployment Comp	30,000	50,000	66.67%		-	50,000	66.67%		
01-916	Medicare/Fed Mandates	476,700	500,700	5.03%		-	500,700	5.03%		
01-911	County Retirement	2,354,129	2,578,193	9.52%		-	2,578,193	9.52%		
01-710	Town Debt - Principal	4,902,352	4,864,753	-0.77%		-	4,864,753	-0.77%		
01-751	Town Debt - Interest	1,761,451	1,595,763	-9.41%		-	1,595,763	-9.41%		
01-122	Selectmen	51,025	15,900	-68.84%		-	15,900	-68.84%		
01-123	Town Administrator	928,238	951,566	2.51%		6,000	957,566	3.16%		
01-131	Warrant Committee	300	300	0.00%		-	300	0.00%		
01-134	Town Accountant	215,818	241,577	11.94%		100	241,677	11.98%		
01-141	Assessors	117,452	113,406	-3.44%		-	113,406	-3.44%		
01-145	Treasurer/Tax Collector	180,271	182,406	1.18%		750	183,156	1.60%		
01-151	Town Counsel	111,038	112,335	1.17%		-	112,335	1.17%		
01-152	Human Resource	2,183	51,900	2277.46%		-	51,900	2277.46%		
01-155	Information Technology	166,335	253,155	52.20%		23,826	276,981	66.52%		
01-161	Town Clerk/Election Registrn	104,209	101,537	-2.56%		-	101,537	-2.56%		
01-171	Conservation Comm.	42,679	43,371	1.62%		-	43,371	1.62%		
01-175	Planning Board	98,873	100,637	1.78%		-	100,637	1.78%		
01-176	Zoning Board of Appeals	5,000	5,000	0.00%		-	5,000	0.00%		

			Article 11 - Balanced Budget		+	Article 45 - Scenario 2	=	Total FY19 Operating Budget	
			Balanced Budget Scenario			Warrant Committee			
			School @ 3%			Recommendations			
		Appropriated	Town Budgets			School @ 6.16%			%
DRG CODE	DEPARTMENT	FY2018	Flat	Incr					Incr
01-192	Publ Bldgs+Prop Maint	285,118	323,033	13.30%		11,450		334,483	17.31%
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01-423	Snow & Ice	293,432	293,432	0.00%		-		293,432	0.00%
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01-433	Solid Waste Disposal	590,106	631,558	7.02%		450		632,008	7.10%
01-491	Cemetery	184,614	190,314	3.09%		-		190,314	3.09%
01-512	Board of Health	55,321	55,321	-		-		55,321	0.00%
01-522	Public Health	10,921	10,921	0.00%		-		10,921	0.00%
01-523	Mental Health	7,988	7,988	0.00%		-		7,988	0.00%
01-541	Council on Aging	236,111	236,878	0.32%		-		236,878	0.32%
01-543	Veterans	63,110	56,996	-9.69%		-		56,996	-9.69%
01-599	Outreach	152,260	154,991	1.79%		-		154,991	1.79%
01-610	Library	729,113	745,411	2.24%		2,250		747,661	2.54%
01-630	Park & Recreation	331,462	334,495	0.92%		5,000		339,495	2.42%
01-650	Historical Commission	1,500	1,500	0.00%		-		1,500	0.00%
01-692	Grave Markers/Flags	2,000	2,000	0.00%		-		2,000	0.00%
01-693	Memorial Day/Veterans Day	2,020	1,800	-10.89%		-		1,800	-10.89%

			Article 11 - Balanced Budget		+	Article 45 - Scenario 2		=	Total FY19 Operating Budget	
			Balanced Budget Scenario			Warrant Committee				
			School @ 3%			Recommendations				
			Appropriated	Town Budgets	%	School @ 6.16%			%	
DRG CODE	DEPARTMENT	FY2018	Flat	Incr					Incr	
01-699	Arts/Cultural Council	4,600	4,600	0.00%		-		4,600	0.00%	
01-996	Stabilization Fund	200,000	200,000	0.00%		-		200,000	0.00%	
01-997	Reserve Fund	150,000	150,000	0.00%		-		150,000	0.00%	
01-301	School, Vocational	160,285	181,279	13.10%		-		181,279	13.10%	
01-910 etc	Schools	33,035,766	34,026,839	3.00%		1,043,930		35,070,769	6.16%	
60-410	Water Department	959,805	982,196	2.33%		-		982,196	2.33%	
61-420	Sewer Department	1,095,606	1,155,375	5.46%		-		1,155,375	5.46%	
	TOTAL OPERATING BUDGET	\$ 60,470,133	\$ 62,398,822	3.19%		1,174,103		\$ 63,572,925	5.13%	

TAX OVERRIDE/DEBT EXCLUSION HISTORY*

FISCAL YEAR	PROPERTY TAX LEVY	OVERRIDE	DEBT EXCLUSION**
1981	\$6,660,082		
1982	\$5,969,514		
1983	\$6,169,812		
1984	\$6,368,855		
1985	\$6,512,293		
1986	\$7,013,217	\$325,000	
1987	\$7,314,818		
1988	\$7,937,426		
1989	\$8,422,491		\$126,160
1990	\$9,395,738	\$579,000	\$493,820
1991	\$10,412,292		\$476,020
1992	\$10,908,366		\$459,820
1993	\$11,368,706		\$442,820
1994	\$12,199,040	\$250,000	\$1,085,978
1995	\$12,916,569	\$350,000	\$1,224,170
1996	\$14,395,081		\$1,215,237
1997	\$15,311,298		\$1,114,672
1998	\$16,084,262		\$1,222,254
1999	\$17,519,336	\$950,000	\$1,101,648
2000	\$18,172,871		\$1,375,084
2001	\$20,016,679		\$2,063,157
2002	\$21,977,379		\$3,143,219
2003	\$23,744,163		\$4,386,150
2004	\$25,551,583	\$750,000	\$5,519,492
2005	\$27,584,721	\$538,000	\$5,276,741
2006	\$28,346,678		\$4,995,721
2007	\$29,706,074	\$1,000,000	\$4,506,862
2008	\$30,094,760	\$500,000	\$3,645,017
2009	\$31,881,066	\$850,000	\$3,526,137
2010	\$32,636,573		\$3,164,108
2011	\$33,736,559	\$0	\$3,126,916
2012	\$35,174,304	\$500,000	\$3,044,755
2013	\$35,459,410	\$0	\$2,571,050
2014	\$36,853,583	\$0	\$2,540,175
2015	\$38,320,353	\$0	\$3,093,494
2016	\$41,627,344	\$0	\$4,795,360
2017	\$42,753,595		\$4,579,964
2018	\$43,982,483		\$4,454,135

\$6,592,000

*Proposition 2 1/2 passed in 1980. Effective FY1981

** Debt Exclusion increases or decreases as Debt Payments change

**TOWN OF MEDFIELD
RESERVE FUND TRANSFERS**

MGL Ch40s6 - To provide for extraordinary & unforeseen expenditures

FISCAL YEAR 2017

01-997-2-573000 APPROPRIATED FY 2017 **150,000.00**

<u>DEPARTMENT</u>	<u>TRANSFERRED</u>
01-161-1 Town Clerk-Elections-Early voting staffing	4,500.00
01-122-2 Selectmen-40B Consultant	40,000.00
01-134-2 Town Accountant-Add'l costs to comply with GASB #75, OPEB liab reporting	1,925.00
01-151-2 Town Counsel-Outside legal counsel services	14,745.25
01-195-2 Tn Report/Town Meeting-printing+postage for tn mtg warrant size increase	10,000.00
01-244-2 Town Sealer-Add'l Op exp to purch new inspection stickers	201.00
01-161 Town Clerk-Special election for 40b Housing Trust override	6,300.00
01-210-4-2 Traffic Markings	15,806.43
01-241-1 Inspector-Part time Inspectors additional calls	9,500.00
01-916-2 Treasurer-Medicare exp School summer payroll, buybacks	10,000.00
01-220-7-1 F&R Op Salaries	11,000.00
01-151-2 Town Counsel-outside counsel service	3,350.00
TRANSFERRED TO DATE	127,327.68

TOWN OF MEDFIELD
Transfers Requested Under The Provisions Of
Section 77of the Acts of 2006 amends
M.G.L. Chapter 44 section 33B Fiscal
Year 2017

<u>ORG TRF FROM:</u>	<u>TRANSFERRED TO:</u>	<u>TRANSFER AMT</u>
01-914-2	01-220-6-1 fr Health Ins to Fire & Rescue Admin Salaries	36,968.01

REGULATIONS FOR CONSENT CALENDAR

I. Eligibility for Consent Calendar:

- a. Article must be printed in a form to enable action to be taken in the form of a “short motion” i.e., “I move that Article 2 be passed as printed in the Warrant.” If additional information is needed in order to take action under the article, such as by inserting a sum of money, the article will not be eligible under the Consent Calendar.
- b. There must be a unanimous agreement as to the action to be taken between the sponsors and the Warrant Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- c. In the event that articles on the Consent Calendar include those for “affirmative” action and those for “dismissal,” the Consent Calendar will be subdivided into those two parts.

II. Procedure for Consideration of Consent Calendar:

- a. No debate will be allowed on any article on the Consent Calendar.
- b. At the Town Meeting each article on the Consent Calendar will be clearly identified by number.
- c. An Article on the Consent Calendar will be removed from the Consent Calendar at the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- d. All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

CONSENT CALENDAR

The Consent Calendar is used to expedite town meeting proceedings. The articles are in chronological order and will be the first order of business. They will consist of the following articles, with the concurrence of the Chairman of the board of Selectman and the Chairman of the Warrant Committee:

Articles 2, 3, 4, and 36 as set out in the Warrant.

The procedure will be that the Moderator will announce the ground rules, which will be to identify the article, give an opportunity for anyone to have any article removed from the Consent Calendar, and at the conclusion thereof, the Moderator will entertain a motion as follows:

“I move that articles 2, 3, 4, and 36 be passed as printed in the Warrant.”

**TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2018**

On Monday, the thirtieth day of April, A.D., 2018 commencing at 7:30 P.M. the following Articles will be acted on in the Amos Clark Kingsbury High School gymnasium, located at 88R South Street in said Medfield, viz

Article 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

The Town Report will be presented at the Town Meeting.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 3. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

PERPETUAL CARE 2017

NAME	AMOUNT
Works, Alan and Elizabeth	\$3,000
Leader, Kathleen	\$3,000
Hennessy, Christopher P.	\$3,000
Coffin, John	\$1,500
Kelly, Erin C.	\$ 750
Fitzgerald, William J.	\$ 750
Lepley, Paul and Virginia	\$ 750
White, Jr., James G. and MaryBeth	\$3,000
Clancy, Michael	\$ 600
Cornwell, Peter and Judith	\$3,000
Kristof, Michael	\$1,500
Callachan, Betsy R.	\$ 750
Cavanaugh, Mary R.	\$1,500
MacLeod Jr., Charles	\$ 700
Beardsley, Bruce and Marianne	\$3,000

Seeley, Theresa	\$ 750
Goodard, John	\$3,000
Fernald, Edith	\$ 750
O'Leary, Thomas	\$3,000
Peck, Charles and Stephanie	\$3,000
<u>Peck, Charles and Stephanie</u>	<u>\$1,500</u>
Total	\$38,800

(Cemetery Commissioners)

Each year 50% of the purchase price of a cemetery plot is transferred to the Cemetery Perpetual Care Fund, a trust fund, the interest of which is appropriated to offset the operating cost of Vinelake Cemetery. The other 50% goes to the sale of lots fund, which can be used for capital improvements or expansion of the Cemetery. The balance in the Cemetery Perpetual Care Fund as of December 31, 2017 was \$1,101,073.42.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to set the expenditure limit for each revolving fund established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for fiscal year 2019, as follows:

Section	5.1	Fire Alarm Revolving Fund	\$32,000
	5.2	Ambulance Revolving Fund	70,000
	5.3	Advanced Life Support Revolving Fund	75,000
	5.4	Community Gardens Revolving Fund	3,000
	5.5	Center at Medfield Building Maintenance Revolving Fund	30,000
	5.6	Library Revolving Fund	5,000
	5.7	Respite Care Revolving Fund	125,000
	5.8	Transfer Station Recycling Revolving Fund	\$10,000
	5.9	Former State Hospital Property Revolving Fund	\$100,000
		Total	\$430,000

or do or act anything in relation thereto.

(Board of Selectmen)

The Municipal Modernization Act, enacted in 2016, changed the way the Town manages its revolving funds. Pursuant to the new law the Town Meeting voted last year to amend the Code of the Town of Medfield to create the above revolving funds. Now each year the Town Meeting must authorize the amount of expenditures that can be made from each of these Chapter 44, Section 53E1/2 revolving funds. The list of these funds and the proposed authorizations are included in this article.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying \$12,130.75 unpaid legal bills incurred in FY17, associated with representation of the Medfield Conservation Commission by the firm of Gordon and Rees, LLP in connection with appeals by the developer of the proposed assisted living facility at Main Street, or do or take any action relating thereto.

(Town Counsel)

Last year the Town incurred legal expenses for special counsel in connection with the Conservation Commission's wetland determination on the proposed assisted living facility on Main Street, behind the Peak House. The invoices for these services were not received until after the end of the fiscal year and, as a result, could not be paid. This article requests an appropriation to pay those outstanding prior year bills. It requires a 4/5ths vote.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to appropriate a sum of money, said sum to be transferred from the Sewer Enterprise Fund Surplus, for the purpose of paying a fy15 unpaid bill of the sewer department in the amount of \$725, or do or take any action relative thereto.

(Director of Public Works)

The new Public Works Director was notified of a prior year invoice that had not been paid. This article requests funds to pay that prior year bill. It requires a 4/5ths vote.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying fy17 unpaid Sealer of Weights & Measures bills in the amount of \$82.62, or do or take any action relating thereto.

(Sealer of Weights and Measures)

Because of confusion between the fiscal and calendar year and when reimbursable expenses should be submitted for payment, the reimbursement was not submitted in time. This article requests an appropriation to reimburse those expenses. It requires a 4/5ths vote.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 8. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying fy17 unpaid Police Department medical bills in the amounts of \$247.00 and \$250.00, totaling \$497.00, or do or take any action relating thereto.

(Chief of Police)

The above medical bills received for services provided in connection with a work related injury were received after the close of the fiscal year and so could not be paid. This article seeks an appropriation to provide funds to pay these bills. It requires a 4/5ths vote.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

	Present Salary	Warrant Committee Recommends
Town Clerk	\$71,000	\$71,710
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioner	0	0
Trust Fund Commissioner	0	0

(Board of Selectmen)

Each year the Town Meeting must vote the salaries and compensation of Medfield's elected officers. The only elected officers receiving a salary are the Town Clerk, the Board of Assessors and the Board of Selectmen. The Assessors and the Selectmen each receive \$900 per year. The Town Clerk's salary is listed in this article and represents a 1% increase.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 10. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2018, as set out in the warrant, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

Police Department as per Contract

Sergeant	Step 1	Step 2	Step 3
7/1/2016	\$1,306.59	\$1,347.00	\$1,395.34
<i>bi weekly</i>	\$2,613.18	\$2,693.99	\$2,790.68
7/1/2017	\$1,332.72	\$1,373.94	\$1,423.25
<i>bi weekly</i>	\$2,665.45	\$2,747.87	\$2,846.49
7/1/2018	\$1,359.38	\$1,401.42	\$1,451.71
<i>bi weekly</i>	\$2,718.76	\$2,802.83	\$2,903.42

Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2016	\$1,006.94	\$1,038.09	\$1,070.19	\$1,103.28	\$1,137.39	\$1,172.58
<i>bi weekly</i>	\$2,013.88	\$2,076.19	\$2,140.37	\$2,206.55	\$2,274.78	\$2,345.15
7/1/2017	\$1,027.08	\$1,058.86	\$1,091.59	\$1,125.34	\$1,160.14	\$1,196.03
<i>bi weekly</i>	\$2,054.15	\$2,117.71	\$2,183.18	\$2,250.68	\$2,320.28	\$2,392.06
7/1/2018	\$1,047.62	\$1,080.03	\$1,113.42	\$1,147.85	\$1,183.34	\$1,219.95
<i>bi weekly</i>	\$2,095.24	\$2,160.07	\$2,226.84	\$2,295.70	\$2,366.69	\$2,439.90

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2016	\$692.67	\$731.23	\$768.12	\$807.18	\$852.73
<i>bi weekly</i>	\$1,385.35	\$1,462.45	\$1,536.24	\$1,614.37	\$1,705.45
7/1/2017	\$706.53	\$745.85	\$783.48	\$823.33	\$869.78
<i>bi weekly</i>	\$1,413.05	\$1,491.70	\$1,566.97	\$1,646.65	\$1,739.56

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2018	\$720.66	\$760.77	\$799.15	\$839.79	\$887.18
<i>bi weekly</i>	\$1,441.31	\$1,521.54	\$1,598.31	\$1,679.59	\$1,774.35

Specialist Range

7/1/2016	\$625.31	to	\$3,575.74	Annual Stipend
7/1/2017	\$637.82	to	\$3,647.25	Annual Stipend
7/1/2018	\$650.58	to	\$3,720.20	Annual Stipend

Fire Department as per Contract

FIREFIGHTER/EMT

FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2017	23.91	24.64	25.35	26.13	26.91	27.74	28.54	29.39
7/1/2018	24.39	25.14	25.85	26.66	27.45	28.30	29.11	29.97
7/1/2019	24.87	25.64	26.37	27.19	27.99	28.86	29.69	30.57

LIEUTENANT/FF/EMT

LT/FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2017	27.74	28.57	29.28	30.02	30.92	31.84
7/1/2018	28.29	29.14	29.87	30.62	31.53	32.48
7/1/2019	28.86	29.72	30.47	31.23	32.17	33.13

Public Safety Positions

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Call FF/EMT	\$24.62	\$25.37	\$26.12	\$26.90	\$27.71	\$28.56	\$29.40	\$30.29

	Step 1	Step 2	Step 3	Step 4	Step 5
	Step 6	Step 7	Step 8	Step 9	
Animal Control Officer/Inspector	\$22.35	\$23.00	\$23.62	\$24.31	\$25.00
* Based on a 40-hour workweek	\$25.71	\$26.45	\$27.19	\$27.95	
Assistant Animal Control Officer	\$2,227	\$2,434	\$2,639	\$2,844	\$3,055
*Annual Stipend	\$3,261	\$3,467	\$3,713		

Managerial Positions	Minimum	Midpoint	Maximum
Grade 1	52,868	59,476	66,085
Children's Librarian Technical Services Librarian Young Adult Librarian Outreach Social Worker Conservation Agent Circulation Supervisor			
Grade 2	58,154	65,424	72,693
Administrative Asst. to the Selectmen/ Town Administrator Assistant Town Accountant Adult Services/Technology Senior Librarian Director of Youth Outreach			
Grade 3	63,970	71,966	79,962
Assistant Town Accountant/Budget Analyst IT Coordinator			
Grade 4	70,368	79,163	87,959
Council on Aging Director Park and Recreation Director Town Planner Building Commissioner			

	Minimum	Midpoint	Maximum
Grade 5	78,811	88,662	98,514

Principal Assessor
Library Director

Grade 6	88,269	99,302	110,335
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Town Accountant
Treasurer
Deputy Police Chief

Grade 7	98,861	111,219	123,576
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Asst. Town Administrator

Grade 8	104,398	125,277	146,157
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Fire Chief
Police Chief
Director of Public Works

Hourly Paid Positions

	1	2	3	4	5	6	7	8	9
Grade 20	16.81	17.29	17.78	18.29	18.81	19.35	19.9	20.47	21.05
Grade 30	18.49	19.02	19.56	20.12	20.69	21.29	21.89	22.51	23.15
Grade 40	20.34	20.92	21.51	22.12	22.76	23.41	24.07	24.76	25.46
Grade 50	22.37	23.01	23.66	24.34	25.03	25.74	26.48	27.23	28.01
Grade 60	24.6	25.3	26.03	26.78	27.54	28.32	29.13	29.96	30.81
Grade 70	26.82	27.62	28.45	29.3	30.18	31.09	32.02	32.98	33.96
Grade 80	28.96	29.82	30.72	31.64	32.59	33.56	34.58	35.62	36.69
Grade 90	31.27	32.21	33.18	34.18	35.21	36.27	37.36	38.48	39.64

Grade 20

Police Matron
Traffic Supervisor
DPW Summer Laborers

Grade 30

Office Assistant
Library Technician
Laborer
Mini Bus Driver
Truck Driver
Transportation Coordinator

Grade 40

Senior Library Technician
Administrative Assistant I
Groundskeeper I
Maintenance Technician
Mechanic
Asst Adult Services/Technology
Librarian

Grade 50

Payroll Administrator
Administrative Assistant II
Volunteer Coordinator
Elder Outreach Worker
Equipment Operator
Water Technician
Field Appraiser

Grade 60

Administrative Assistant III
Park and Recreation Coordinator

Grade 70

Heavy Equipment Operator
Groundskeeper II
Water/WWTP Operator
Tree Warden
Lead Mechanic
Facilities Coordinator

Grade 80

Crew Chief

Grade 90

Highway Supervisor
Water Supervisor
WWTP Supervisor

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

Veterans Agent	\$28,417
Sealer of Weights and Measures	\$2,749
Registrar	\$204
Police Intern	
Library Page	\$11-\$14
Police- Private Special Detail	\$34.39
Tree Climber	\$22.51

FIRE

Deputy Chief	\$4,145
Captain	\$2,487
Lieutenant	\$1,990
EMS Coordinator	\$1,934
Fire Alarm Superintendent	\$863

INSPECTORS

Inspector of Buildings	\$32.22
Local Inspector of Buildings	\$836
Gas and Plumbing Inspector	\$1,715
Assistant Gas and Plumbing Inspector	\$314
Wiring Inspector	\$2,831
Assistant Wiring Inspector	\$836
Zoning Enforcement Officer	\$32
Street Inspector	\$17

PARK AND RECREATION

Program Director	\$15,758	to	\$19,387
Swim Pond Director	\$6,564	to	\$9,303
Swim Pond Assistant Director	\$4,380	to	\$6,205
Swim Team Coach/Guard	\$3,648	to	\$5,116
Assistant Coach/Guard	\$2,338	to	\$4,189
Water Safety Instructor	\$2,775	to	\$4,189

Lifeguard	\$2,640	to	\$3,879
Swim Pond Badge Checker	\$878	to	\$1,397
Swim Pond Maintenance	\$1,025	to	\$1,397
Swim Pond Set-up Workers	\$731	to	\$3,101
Camp Director	\$2,919	to	\$5,936
Camp Specialists	\$1,463	to	\$5,875
Counselors	\$1,171	to	\$3,102
Jr. Counselor	\$295	to	\$931
Tennis Director	\$4,380	to	\$6,205
Tennis Instructor	\$878	to	\$1,554
Trainee			\$11.22

(Personnel Board)

Town employees' salaries are set by the schedules included in this warrant report. School Department employees by state statute are excluded from the Town's salary schedule. Most Police, Fire and School Department employees are covered by collective bargaining contracts. Police and Fire personnel salaries are included in this schedule according to the rates set out in the collective bargaining contracts. This year the recommended general salary increase for non-union personnel is 2%.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2018, or such other sums as the Town may determine, as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

This article appropriates more than 90% of the total town budget for fy19. Because of the large increase in several of the budgets this year and the potential need for a Proposition 2½ override the budget recommendations are still under active review and will probably be so right up until the Town Meeting, so you will likely be asked to vote on changes in the

recommended amounts at the Town Meeting. There is also another warrant article, Article 45, which is a supplemental operating budget request that will be contingent upon a Proposition 2 ½ operating override vote at a special election.

WARRANT COMMITTEE WILL BE HEARD

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 11 OPERATING BUDGETS					
ORGANIZATION CODE	DEPARTMENT	Appropriated 2017/2018	DEPT REQUEST 2018/2019	2018/2019 Balanced Budget	FY19 WARR COMM RECOMMENDS
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 242,937	\$ 260,046	\$ 256,000	\$ 256,000
01-914-2	HEALTH & LIFE INSURANCE	\$ 4,069,428	\$ 4,440,671	\$ 4,440,671	\$ 4,440,671
01-945-2	LIABILITY INSURANCE	\$ 180,000	\$ 229,339	\$ 217,065	\$ 217,065
	TOTAL	\$ 4,492,365	\$ 4,930,056	\$ 4,913,736	\$ 4,913,736
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 30,000	\$ 50,000	\$ 50,000	\$ 50,000
01-916-2	MEDICARE INSURANCE	\$ 476,700	\$ 500,700	\$ 500,700	\$ 500,700
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 2,354,129	\$ 2,578,193	\$ 2,578,193	\$ 2,578,193
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 7,353,194	\$ 8,058,949	\$ 8,042,629	\$ 8,042,629
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 48,325	\$ 13,200	\$ 13,200	\$ 13,200
	TOTAL	\$ 51,025	\$ 15,900	\$ 15,900	\$ 15,900
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 886,938	\$ 892,571	\$ 910,266	\$ 910,266
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 41,300	\$ 47,300	\$ 41,300	\$ 47,300
	TOTAL	\$ 928,238	\$ 939,871	\$ 951,566	\$ 957,566
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ 300	\$ 300	\$ 300	\$ 300

ARTICLE 11 OPERATING BUDGETS					
ORGANIZATION CODE	DEPARTMENT	Appropriated 2017/2018	DEPT REQUEST 2018/2019	2018/2019 Balanced Budget	FY19 WARR COMM RECOMMENDS
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 176,978	\$ 186,041	\$ 189,737	\$ 189,737
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 38,840	\$ 51,940	\$ 51,840	\$ 51,940
	TOTAL	\$ 215,818	\$ 237,981	\$ 241,577	\$ 241,677
01-141-1	ASSESSORS-SALARIES	\$ 94,887	\$ 94,887	\$ 96,731	\$ 96,731
01-141-2	ASSESSORS-OPERATIONS	\$ 22,565	\$ 16,675	\$ 16,675	\$ 16,675
	TOTAL	\$ 117,452	\$ 111,562	\$ 113,406	\$ 113,406
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 107,756	\$ 107,756	\$ 109,891	\$ 109,891
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 72,515	\$ 73,265	\$ 72,515	\$ 73,265
	TOTAL	\$ 180,271	\$ 181,021	\$ 182,406	\$ 183,156
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 111,038	\$ 112,335	\$ 112,335	\$ 112,335
01-152-1	HUMAN RESOURCE-SALARIES	\$ 283	\$ -	\$ -	\$ -
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 1,900	\$ 51,900	\$ 51,900	\$ 51,900
	TOTAL	\$ 2,183	\$ 51,900	\$ 51,900	\$ 51,900
01-155-1	INFORMATION TECHNOLOGY-SALARIES	\$ 71,362	\$ 156,762	\$ 158,182	\$ 158,182
01-155-2	INFORMATION TECHNOLOGY-OPERATIONS	\$ 94,973	\$ 118,799	\$ 94,973	\$ 118,799
	TOTAL	\$ 166,335	\$ 275,561	\$ 253,155	\$ 276,981
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 82,227	\$ 80,200	\$ 80,927	\$ 80,927
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 21,982	\$ 20,610	\$ 20,610	\$ 20,610
	TOTAL	\$ 104,209	\$ 100,810	\$ 101,537	\$ 101,537

ARTICLE 11 OPERATING BUDGETS					
ORGANIZATION CODE	DEPARTMENT	Appropriated 2017/2018	DEPT REQUEST 2018/2019	2018/2019 Balanced Budget	FY19 WARR COMM RECOMMENDS
01-171-1	CONSERVATION COMM.-SALARIES	\$ 34,579	\$ 34,579	\$ 35,271	\$ 35,271
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100
	TOTAL	\$ 42,679	\$ 42,679	\$ 43,371	\$ 43,371
01-175-1	PLANNING-SALARIES	\$ 85,973	\$ 86,023	\$ 87,737	\$ 87,737
01-175-2	PLANNING-OPERATIONS	\$ 12,900	\$ 12,900	\$ 12,900	\$ 12,900
	TOTAL	\$ 98,873	\$ 98,923	\$ 100,637	\$ 100,637
01-176-2	ZONING & APPEALS-OPERATIONS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01-192-1	TN PUBLIC BUILDINGS & PROPERTY MAINT-SALARIES	\$ 95,108	\$ 101,526	\$ 103,023	\$ 103,023
01-192-2	TN PUBLIC BUILDINGS & PROPERTY MAINT-OPERATIONS	\$ 190,010	\$ 231,460	\$ 220,010	\$ 231,460
	TOTAL	\$ 285,118	\$ 332,986	\$ 323,033	\$ 334,483
01-195-1	TOWN REPORT/MEETING-SALARIES	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 8,300	\$ 9,000	\$ 9,000	\$ 9,000
	TOTAL	\$ 9,300	\$ 10,000	\$ 10,000	\$ 10,000
01-210-1-2	POLICE ADMIN PUBLIC SAFETY BLDG-OPERATIONS	\$ 138,997	\$ 130,679	\$ 130,679	\$ 130,679
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 2,326,380	\$ 2,352,664	\$ 2,360,046	\$ 2,360,046
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 215,161	\$ 224,479	\$ 215,161	\$ 224,479
	TOTAL	\$ 2,541,541	\$ 2,577,143	\$ 2,575,207	\$ 2,584,525
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 68,324	\$ 68,324	\$ 59,324	\$ 68,324

ARTICLE 11 OPERATING BUDGETS				2018/2019	
ORGANIZATION CODE	DEPARTMENT	Appropriated 2017/2018	DEPT REQUEST 2018/2019	Balanced Budget	FY19 WARR COMM RECOMMENDS
01-220-6-1	FIRE & RESCUE ADMINISTRATION-SALARIES	\$ 149,309	\$ 148,309	\$ 151,274	\$ 151,274
01-220-6-2	FIRE & RESCUE ADMINISTRATION-OPERATIONS	\$ 6,761	\$ 7,620	\$ 6,761	\$ 7,620
	TOTAL	\$ 156,070	\$ 155,929	\$ 158,035	\$ 158,894
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 758,465	\$ 768,795	\$ 776,891	\$ 776,891
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 118,117	\$ 133,115	\$ 135,218	\$ 150,216
	TOTAL	\$ 876,582	\$ 901,910	\$ 912,109	\$ 927,107
01-241-1	INSPECTIONS-SALARIES	\$ 124,604	\$ 151,014	\$ 137,006	\$ 153,728
01-241-2	INSPECTIONS-OPERATIONS	\$ 13,192	\$ 13,192	\$ 13,192	\$ 13,192
	TOTAL	\$ 137,796	\$ 164,206	\$ 150,198	\$ 166,920
01-244-1	SEALER-SALARIES	\$ 2,695	\$ 2,695	\$ 2,749	\$ 2,749
01-244-2	SEALER-OPERATIONS	\$ 190	\$ 200	\$ 190	\$ 200
	TOTAL	\$ 2,885	\$ 2,895	\$ 2,939	\$ 2,949
01-292-1	ANIMAL CONTROL-SALARIES	\$ 92,486	\$ 92,486	\$ 94,046	\$ 94,046
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 14,978	\$ 14,978	\$ 14,978	\$ 14,978
	TOTAL	\$ 107,464	\$ 107,464	\$ 109,024	\$ 109,024
01-294-1	TREE CARE-SALARIES	\$ 22,625	\$ 22,625	\$ 23,078	\$ 23,078
01-294-2	TREE CARE-OPERATIONS	\$ 44,097	\$ 45,097	\$ 44,097	\$ 45,097
	TOTAL	\$ 66,722	\$ 67,722	\$ 67,175	\$ 68,175
01-422-1	HIGHWAY-SALARIES	\$ 937,673	\$ 905,010	\$ 922,928	\$ 922,928
01-422-2	HIGHWAY-OPERATIONS	\$ 364,410	\$ 373,910	\$ 354,910	\$ 373,910
	TOTAL	\$ 1,302,083	\$ 1,278,920	\$ 1,277,838	\$ 1,296,838

ARTICLE 11 OPERATING BUDGETS					
ORGANIZATION		Appropriated	DEPT REQUEST	2018/2019	FY19 WARR COMM
CODE	DEPARTMENT	2017/2018	2018/2019	Balanced	RECOMMENDS
				Budget	
01-423-1	SNOW & ICE-SALARIES	\$ 110,459	\$ 110,459	\$ 110,459	\$ 110,459
01-423-2	SNOW & ICE-OPERATIONS	\$ 182,973	\$ 182,973	\$ 182,973	\$ 182,973
	TOTAL	\$ 293,432	\$ 293,432	\$ 293,432	\$ 293,432
01-424-2	STREET LIGHTING-OPERATIONS	\$ 48,260	\$ 50,000	\$ 48,260	\$ 50,000
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 83,439	\$ 133,068	\$ 137,108	\$ 137,108
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 207,600	\$ 208,950	\$ 206,250	\$ 208,950
	TOTAL	\$ 291,039	\$ 342,018	\$ 343,358	\$ 346,058
01-429-2	SIDEWALKS-OPERATIONS	\$ 30,000	\$ 35,000	\$ 30,000	\$ 35,000
01-430-2	PUBLIC WORKS UTILITIES-OPERATIONS	\$ 101,514	\$ 101,514	\$ 101,514	\$ 101,514
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 185,174	\$ 186,909	\$ 190,626	\$ 190,626
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 404,932	\$ 441,382	\$ 440,932	\$ 441,382
	TOTAL	\$ 590,106	\$ 628,291	\$ 631,558	\$ 632,008
01-491-1	CEMETERY-SALARIES	\$ 139,168	\$ 142,038	\$ 144,868	\$ 144,868
01-491-2	CEMETERY-OPERATIONS	\$ 45,446	\$ 45,446	\$ 45,446	\$ 45,446
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 184,614	\$ 187,484	\$ 190,314	\$ 190,314
01-512-2	HEALTH-OPERATIONS	\$ 55,321	\$ 55,321	\$ 55,321	\$ 55,321
01-522-2	PUBLIC HEALTH NURSE-OPERATIONS	\$ 10,921	\$ 10,921	\$ 10,921	\$ 10,921
01-523-2	MENTAL HEALTH NURSE-OPERATIONS	\$ 7,988	\$ 7,988	\$ 7,988	\$ 7,988

ARTICLE 11 OPERATING BUDGETS				2018/2019	
ORGANIZATION		Appropriated	DEPT REQUEST	Balanced	FY19 WARR COMM
CODE	DEPARTMENT	2017/2018	2018/2019	Budget	RECOMMENDS
01-541-1	COUNCIL ON AGING-PERSONNEL	\$ 181,261	\$ 178,719	\$ 182,268	\$ 182,268
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 54,850	\$ 54,610	\$ 54,610	\$ 54,610
	TOTAL	\$ 236,111	\$ 233,329	\$ 236,878	\$ 236,878
01-543-1	VETERANS'-SALARIES	\$ 27,860			
01-543-2	VETERANS'-OPERATIONS	\$ 35,250	\$ 56,996	\$ 56,996	\$ 56,996
	TOTAL	\$ 63,110	\$ 56,996	\$ 56,996	\$ 56,996
01-599-1	OUTREACH-SALARIES	\$ 134,994	\$ 135,044	\$ 137,725	\$ 137,725
01-599-2	OUTREACH-OPERATIONS	\$ 17,266	\$ 17,266	\$ 17,266	\$ 17,266
	TOTAL	\$ 152,260	\$ 152,310	\$ 154,991	\$ 154,991
01-610-1	LIBRARY-SALARIES	\$ 515,763	\$ 521,661	\$ 532,061	\$ 532,061
01-610-2	LIBRARY-OPERATIONS	\$ 213,350	\$ 215,600	\$ 213,350	\$ 215,600
	TOTAL	\$ 729,113	\$ 737,261	\$ 745,411	\$ 747,661
01-630-1	PARK & RECREATION-SALARIES	\$ 275,562	\$ 279,003	\$ 283,595	\$ 283,595
01-630-2	PARK & RECREATION-OPERATIONS	\$ 55,900	\$ 55,900	\$ 50,900	\$ 55,900
	TOTAL	\$ 331,462	\$ 334,903	\$ 334,495	\$ 339,495
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
01-692-2	GRAVE MARKERS/FLAGS-OPERATIONS	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01-693-2	MEMORIAL DAY/VETERANS DAY -OPERATIONS	\$ 2,020	\$ 1,800	\$ 1,800	\$ 1,800
01-699-2	ARTS/CULTURAL COUNCIL	\$ 4,600	\$ 4,600	\$ 4,600	\$ 4,600

ARTICLE 11 OPERATING BUDGETS				2018/2019	
ORGANIZATION CODE	DEPARTMENT	Appropriated 2017/2018	DEPT REQUEST 2018/2019	Balanced Budget	FY19 WARR COMM RECOMMENDS
01-996-2	STABILIZATION	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
01-997-2	RESERVE FUND	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
*****	TOTAL TOWN DEPARTMENTS	\$ 11,201,674	\$ 11,558,689	\$ 11,549,988	\$ 11,680,161
01-710-2	TOWN DEBT-PRINCIPAL	\$ 4,902,352	\$ 4,864,753	\$ 4,864,753	\$ 4,864,753
01-751-2	TOWN DEBT-INTEREST	\$ 1,761,451	\$ 1,595,763	\$ 1,595,763	\$ 1,595,763
	TOTAL DEBT PAYMENTS	\$ 6,663,803	\$ 6,460,516	\$ 6,460,516	\$ 6,460,516
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 160,285	\$ 181,916	\$ 181,279	\$ 181,279
01-300-1	SCHOOL-PERSONNEL	\$ 27,037,415			
01-300-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 5,998,351			
*****	TOTAL TOWN SCHOOLS	\$ 33,035,766	\$ 34,357,197	\$ 34,026,839	\$ 34,357,197
	WATER & SEWER OPERATIONS				
60-410-1	WATER-SALARIES	\$ 394,585	\$ 403,621	\$ 411,676	\$ 411,676
60-410-2	WATER-OPERATIONS	\$ 515,220	\$ 520,520	\$ 520,520	\$ 520,520
60-410-2	WATER RESERVE FUND	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	TOTAL	\$ 959,805	\$ 974,141	\$ 982,196	\$ 982,196
61-420-1	SEWER-SALARIES	\$ 294,676	\$ 216,551	\$ 220,845	\$ 220,845
61-420-2	SEWER-OPERATIONS	\$ 700,930	\$ 834,530	\$ 834,530	\$ 834,530
61-420-2	SEWER RESERVE FUND	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	TOTAL	\$ 1,095,606	\$ 1,151,081	\$ 1,155,375	\$ 1,155,375
*****	TOTAL WATER & SEWER	\$ 2,055,411	\$ 2,125,222	\$ 2,137,571	\$ 2,137,571

ORGANIZATION CODE	ARTICLE 11 OPERATING BUDGETS				2018/2019	
	DEPARTMENT	Appropriated 2017/2018	DEPT REQUEST 2018/2019	Balanced Budget	FY19 WARR COMM RECOMMENDS	
S U M M A R Y						
	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 7,353,194	\$ 8,058,949	\$ 8,042,629	\$	8,042,629
	TOTAL TOWN DEPARTMENTS	\$ 11,201,674	\$ 11,558,689	\$ 11,549,988	\$	11,680,161
	TOTAL DEBT PAYMENTS	\$ 6,663,803	\$ 6,460,516	\$ 6,460,516	\$	6,460,516
	TOTAL REGIONAL VOC SCHOOL	\$ 160,285	\$ 181,916	\$ 181,279	\$	181,279
	TOTAL SCHOOLS	\$ 33,035,766	\$ 34,641,220	\$ 34,026,839	\$	34,357,197
	TOTAL WATER & SEWER DEPARTMENT	\$ 2,055,411	\$ 2,125,222	\$ 2,137,571	\$	2,137,571
	TOTAL OPERATING BUDGET	\$ 60,470,133	\$ 63,026,512	\$ 62,398,822	\$	62,859,353
	LESS: CEMETERY- PERP CARE CREDIT	\$ 20,000	\$ 20,000	\$ 20,000	\$	20,000
	LESS: FROM WATER ENTERPRISE FUND	\$ 1,942,715	\$ 2,017,638	\$ 2,017,638	\$	2,017,638
	LESS: FROM SEWER ENTERPRISE FUND	\$ 1,650,745	\$ 1,681,867	\$ 1,681,867	\$	1,681,867
	LESS: FROM PENSION RESERVE FUND	\$ 75,000	\$ 75,000	\$ 75,000	\$	75,000
	LESS: FROM SEW BETT STABILIZATION FUND	\$ 400,000	\$ 400,000	\$ 400,000	\$	400,000
	LESS: FROM BOND PREMIUM SAWMILL BROOK	\$ 1,042	\$ 927	\$ 927	\$	927
	LESS: FROM BOND PREMIUM JUNE '07	\$ 3,357	\$ 2,950	\$ 2,950	\$	2,950
	LESS: FROM BOND PREMIUM RED GATE FARM	\$ 2,408	\$ 2,283	\$ 2,283	\$	2,283
	LESS: FROM BOND PREMIUM HS FIELD RENOVATION	\$ 3,000	\$ 3,000	\$ 3,000	\$	3,000
	LESS: FROM BOND PREMIUM TOWN GARAGE SOLAR ARRAY	\$ 3,683	\$ 3,683	\$ 3,683	\$	3,683
	LESS: USE OF SCHOOL PROPERTY REVOLVING	\$ 30,000	\$ 30,000	\$ 30,000	\$	30,000
	LESS: FROM MW PAT TIT V SEPTIC LOAN RECPTS	\$ 4,100	\$ 4,100	\$ 4,100	\$	4,100
	LESS: FROM MSBA BAN INT REIMB	\$ 44,501	\$ 36,766	\$ 36,766	\$	36,766
	LESS: FROM MSBA GR TO OFFSET SCH DEBT	<u>\$ 1,183,535</u>	<u>\$ 1,163,535</u>	<u>\$ 1,163,535</u>	<u>\$</u>	<u>1,163,535</u>
	TOTAL OTHER REVENUE SOURCE	\$ 5,364,086	\$ 5,441,749	\$ 5,441,749	\$	5,441,749
	NET OPERATING APPROPRIATION	\$ 55,106,047	\$ 57,584,763	\$ 56,957,073	\$	57,417,604

WATER ENTERPRISE FUND
FISCAL YEAR 2019
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:	
USER CHARGES	\$ 2,007,921
WATER AVAILABLE FUNDS	\$ 9,717
WATER FREE CASH	<u>\$ 716,050</u>
TOTAL WATER REVENUES	\$ 2,733,688

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT	
ORGANIZATION CODE 60-410-1 AND 60-410-2:	
PERSONNEL	\$ 403,621
OPERATIONS	\$ 520,520
EMERGENCY RESERVE FUND	<u>\$ 50,000</u>
	\$ 974,141

APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH	
art12/atm18-SCADA SYSTEM UPGRADE	<u>\$ 40,000</u>

APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH	
art33/atm18-OPEB Trust-Water Liab	<u>\$ 16,050</u>

APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH	
art34/atm18-ENGINEERING Fe/Mn TREATMT FACILITY DESIGN	<u>\$ 660,000</u>

TOTAL APPROPRIATED FROM WATER FREE CASH \$ 716,050

ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:

DEBT SERVICE:	
PRINCIPAL 01-710-2	\$ 460,800
INTEREST 01-751-2	<u>\$ 226,802</u>
TOTAL DEBT SERVICE	\$ 687,602

INSURANCE	\$ 84,787
CNTY RETIREMENT CONTRIBUTION	\$ 93,335
SHARED EMPLOYEES	\$ 153,065
SHARED FACILITIES	<u>\$ 24,708</u>
SUB-TOTAL ALLOCATED EXPENSES	<u>\$ 355,895</u>

TOTAL-ALLOCATED EXPENSES \$ 1,043,497

ESTIMATED EXPENSES (2,733,688)

ESTIMATED WATER FUND SURPLUS (DEFICIT) \$ -

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 2,733,688
LESS: TOTAL COSTS	\$ (2,733,688)
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES	\$ 2,007,921
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 9,717
WATER ENTERPRISE FREE CASH	<u>\$ 716,050</u>
NON-ENTERPRISE AVAILABLE FUNDS	<u>\$ -</u>

TOTAL SOURCES OF FUNDING FOR COSTS \$ 2,733,688

APPROPRIATED IN THE WATER ENTERPRISE FUND

FY18 WATER ENTERPRISE RATE STRUCTURE:

1 - 10,000	\$49.39 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$4.36 PER 1,000 GALLONS
35,001 - 70,000	\$6.94 PER 1,000 GALLONS
OVER 70,000 GALLONS	\$9.84 PER 1,000 GALLONS

NOTE: FY19 WATER RATES HAVE NOT BEEN SET

SEWER ENTERPRISE FUND
FISCAL YEAR 2019
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:	
USER CHARGES	\$ 1,677,186
SEWER AVAILABLE FUNDS	\$ 4,681
SEWER FREE CASH	\$ 141,612
TOTAL SEWER REVENUES	\$ 1,823,479

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT ORGANIZATION CODE 61-420-1 AND 61-420-2:	
PERSONNEL	\$ 216,551
OPERATIONS	\$ 834,530
INFILTRATION INFLOW	\$ 50,000
EMERGENCY RESERVE FUND	\$ 50,000
SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 1,151,081

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH	
art12/atm18-SCADA SYSTEM UPGRADE	\$ 40,000
art12/atm18-PRIMARY SLUDGE PUMP REPLACEMENTS (2)	\$ 75,000
	\$ 115,000

APPROPRIATED-CAPITAL OUTLAY-FROM SEWER FREE CASH	
art21/atm17-OPEB Trust-Sewer Liab	\$ 25,887
	\$ 25,887

PRIOR FY UNPAID INVOICE FROM SEWER FREE CASH	\$ 725
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TOTAL APPROPRIATED FROM SEWER FREE CASH \$ 141,612

ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 225,864	
INTEREST 01-751-2	\$ 52,959	
TOTAL DEBT SERVICE		\$ 278,823

INSURANCE	\$ 45,395	
CNTY RETIREMENT CONTRIBUTION	\$ 52,435	
SHARED EMPLOYEES	\$ 153,065	
SHARED FACILITIES	\$ 1,068	
SUB-TOTAL ALLOCATED EXPENSES		\$ 251,963

TOTAL-ALLOCATED EXPENSES \$ 530,786

ESTIMATED EXPENSES \$ (1,823,479)

ESTIMATED SEWER FUND SURPLUS (DEFICIT) \$ -

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,823,479
LESS: TOTAL COSTS	\$ (1,823,479)
LESS: PRIOR YEAR DEFICIT	\$ -

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,677,186
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 4,681
SEWER FREE CASH	\$ 141,612
NON-ENTERPRISE AVAILABLE FUNDS	\$ -

TOTAL SOURCES OF FUNDING FOR COSTS \$ 1,823,479
 APPROPRIATED IN THE SEWER ENTERPRISE FUND \$ 1,823,479

FY18 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL BASED ON 75% OF WATER CONSUMPTION</u>	
1 - 10,000	\$87.47 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$9.02 PER 1,000 GALLONS
<u>COMMERCIAL BASED ON 100% OF WATER CONSUMPTION</u>	
1 - 10,000	\$87.47 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$9.02 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$11.00/100 GAL

NOTE: FY19 SEWER RATES HAVE NOT BEEN SET

Article 12. To see if the Town will vote to raise and appropriate from the fy19 Tax Levy and/or transfer from available funds and/or borrow for capital expenditures, including the following:

**FY19 CAPITAL BUDGET
RECOMMENDATIONS**

DEPARTMENT	PROJECT	REQUEST	RECOMMEND
Facilities			
<i>Blake Middle School</i>	Fire Alarm Replacement	\$375,000	\$345,000
<i>Memorial School School District</i>	Fire Alarm Processor	\$32,000	\$0
<i>Wide High School</i>	Phone System	\$180,000	\$0
<i>High School/Middle School</i>	Canopy Roof Repair	\$100,000	\$100,000
<i>School</i>	Boiler Repair	\$25,000	\$0
<i>Dale Street High School/Middle School</i>	Gym Roof	\$90,000	\$0
<i>School</i>	Building Management	\$155,125	\$0
<i>Middle School</i>	Exterior Window Caulking	\$200,000	\$0
<i>Middle School</i>	Hot Water Heater Design	\$12,000	\$0
<i>Town Wide</i>	Roof Feasibility	\$300,000	\$0
<i>Library</i>	Elevator Repair	\$10,000	\$0
<i>Library</i>	Wood Window Weatherization	\$30,000	\$0
<i>Library</i>	Carpet Replacement	\$27,000	\$0
Fire Department	Command Vehicle Portable Radio Replacement	\$42,000	\$0
		\$12,500	\$12,500

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Conservation Commission	Land Acquisition and Maintenance	50,000	\$5,000
Police Department	Cruiser Replacement	\$47,000	\$44,000
	Police Chief Command Vehicle	\$43,000	\$0
Public Works			
<i>Highway</i>	2018 Ford F250 Pick Up Truck	\$42,000	\$42,000
	2018 Prinoth/Bombadier Model SW4S	\$162,000	\$162,000
	2017 John Deere Tractor with Flail Mower	\$137,000	\$137,000
	Resurface Subdivisions	\$50,000	\$50,000
<i>Sewer Department</i>	Replace 2 Primary Sludge Pumps	\$75,000	\$75,000
	SCADA System Upgrade	\$40,000	\$40,000
<i>Water Department</i>	SCADA System Upgrade	\$40,000	\$40,000
Parks and Recreation	New Passenger Van/Bus	\$40,000	\$40,000
	Replace/Update Lighting at Metacomet	\$165,000	\$0
	Update Dock System at Hinkley	\$90,500	\$90,500
Total Requests		\$2,572,125	\$1,183,000
To be funded by:	Tax Levy	\$394,491	

Other Funds

MSPC Grant Interest Account	\$450,000
Wheelock Boiler Reimbursement	\$0
Water Enterprise Fund	\$40,000
Sewer Enterprise Fund	\$115,000
Park and Rec Revolving Fund	\$96,116
Total	\$701,116

Unexpended Appropriation Funds

ATM 2011 Article 16 (Park and Rec)	\$15,584
ATM 2016 Article 17 (Park and Rec)	\$18,800
ATM 2016 Article 21 (School)	\$9,809
ATM 2007 Article 14 (BOS)	\$5,000
ATM 2007 Article 14 (BOS)	\$4,217
ATM 2012 Article 25 (BOS)	\$1,000
ATM 2012 Article 16 (BOS)	\$343
ATM 2013 Article 30 (BOS)	\$5,000
ATM 2015 Article 23 (BOS)	\$5,467
ATM 2017 Article 14 (BOS)	\$8,000
ATM 2015 Article 37 (BOH)	\$675
ATM 2017 Article 14 (COA)	\$1,000
ATM 2017 Article 14 (COA)	\$796
ATM 2015 Article 16 (POLICE)	\$8,203
ATM 2017 Article 14 (POLICE)	\$3,500
Total	\$87,393

and to authorize the Board of Selectmen to sell or trade Town-owned equipment and/or property, as set out in the warrant report, the proceeds of which shall be applied to the FY19 Capital Budget procurements, or do or act anything in relation thereto.

(Capital Budget Committee)

The Capital Budget Committee with representatives of the Board of Selectmen, the Warrant Committee, the School Department, the Accounting Department, the Town Administrator's Office and a citizen-at-large, meets with all Town Departments, reviews their five year capital budget requests and then recommends which projects should be funded. In addition, this year \$450,000 in accumulated investment earnings on Massachusetts School Building Authority reimbursements have been included in the capital budget to begin to fund the 20-year capital improvement budget. These include replacement of the Blake Middle School fire alarm, repair of the High School bus unloading canopy and a school boiler repair.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing a Town-wide Master Plan, or do or act anything in relation thereto.

(Town Wide Master Plan Committee)

Two years ago the Town Meeting appropriated \$10,000 to begin the process of updating the Town's 1964 Master Plan, which had been updated on a piecemeal basis over subsequent years. The Commonwealth requires, as a condition of eligibility for certain grant programs that a town have a current master plan. A master plan consists of nine specific categories such as circulation, zoning and land use, open space and recreation, etc. The requested appropriation of \$150,000 would fund the preparation of a revised master plan reflecting current conditions and needs.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 14. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring an owner's project manager (OPM) and an architect or other design professional to prepare a conceptual design, including investigatory site

work, and cost estimate for a new Park and Recreation facility, or do or act anything in relation thereto.

(Park and Recreation Commissioners)

Last year the Town Meeting appropriated \$60,000 to fund a programmatic needs study for the Park and Recreation Department. This year the Park and Recreation Commission is seeking funds to continue the process that they expect will lead to the design and construction of a new Park and Recreation facility.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 15. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring an owner's project manager (OPM) and an architect and/or other design professional to prepare schematic plans, including investigatory site work, and cost estimates and construction plans and bid documents for an addition to the CENTER at Medfield, or do or take any action relating thereto.

(Council on Aging)

The Council on Aging is seeking funds to begin to plan, design and build an approximately 3,000 sq. ft. addition to the CENTER at Medfield.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 16. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing Advanced Life Support (ALS) services for the Town, including, as necessary, hiring of personnel, contracting for services, purchase of supplies, equipment and materials, certification training, or do or act anything in relation thereto.

(Advanced Life Support Study Committee)

The Advanced Life Support Study Committee has been working to find the best way to provide and finance Advanced Life Support (ALS) services since the withdrawal of services by a private service provider. This Committee will report its findings to the Town Meeting and request an

appropriation of funds to implement its recommendations. Currently, ambulance personnel are certified as Emergency Medical Technicians (EMTs).

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 17. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers and/or attorneys to assist the Town with the redevelopment/reuse of the former hospital and surrounding areas and to advise the Town on matters concerning the site's contracted redevelopment, and environmental remediation, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes or do or act anything in relation thereto.

(Board of Selectmen)

This article seeks funding to continue the development and implementation of a master plan for the reuse of the former Medfield State Hospital site. The Medfield State Hospital Master Planning Committee has been working to come up with a master plan to be used by the Town and by potential developers to guide the redevelopment of the former State Hospital site, including reuse options, zoning changes, funding mechanisms, design guidelines and other necessary implementation steps. For several years the Town Meeting has appropriated monies to fund this process, as well as to monitor environmental remediation efforts. The Committee expects to report its finding at a fall special town meeting.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 18. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be used for the purpose of providing matching funds for a grant from the Commonwealth of Massachusetts or other sources, the purpose of which is to create architectural and engineering plans incorporating cultural uses into the redevelopment of the former state hospital site or do or take any action relating thereto.

(Board of Selectmen and Cultural Alliance of Medfield)

The Cultural Alliance of Medfield has applied for a matching grant from the Commonwealth as described in the article. They are requesting an appropriation of \$25,000 to provide the matching funds. They will also try to raise another \$50,000 from private sources to assist with this project.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 19. To see if the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of all or a portion of Town-owned land off Harding Street, commonly known as the Hinkley property, identified on the Board of Assessors Maps as Lot 1, Map 64 for affordable and/or elderly housing, or do or act anything in relation thereto.

(Senior Housing Study Committee)

The Senior Housing Study Committee is asking the Town Meeting to authorize the Selectmen to sell a portion of the Hinkley property located between Harding Street and Ice House Road in order to provide a site for affordable, appropriate senior housing.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 20. To see if the Town will vote to determine whether the Town in order to expedite development along Ice House Road will vote to authorize the Board of Selectmen to remove Lot 1 (Hinkley Property) and Lot 3 from the control of the Medfield State Hospital Planning Committee and transfer said control to the Medfield Senior Housing Study Committee and the Council on Aging (COA) or other Town Board. Further to direct the Board of Selectman to expeditiously enter into a Local Initiative Project (LIP) on Town owned land on Lot 1 (Hinkley Property) off Ice House Rd. The land or any portion thereof shall be incorporated into said project at no cost by donation to the Affordable Housing Trust. The project shall contract with a developer to build appropriate and affordable Senior 65 + housing featuring ranch type condominiums with price points between \$350,000 to \$500,000 with preference for Medfield Seniors. Land will continue to be owned by the Town. In addition the details of said housing shall be subject to approval of the Senior Housing Study Committee and the Council on Aging. Or take any other action in relation thereto.

(Citizen Petition)

This is one of four petitions filed seeking action to create a supply of moderately priced affordable senior housing. It would transfer control of the Hinkley property and Lot 3 on the Ice House Road subdivision from the Medfield State Hospital Committee to the Council on Aging and the Medfield Senior Housing Committee and direct the Board of Selectmen to enter into a local initiative project (LIP) to provide a site for construction of affordable senior housing as specified above. The property is presently under the control of the Board of Selectmen, not the named Committee.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 21. To see if the Town will vote to authorize the Board of Selectmen to enter into a ground lease with a private developer for the whole or any portion thereof, of a parcel of town owned land off Ice House Road (Hinkley Property), shown on the Board of Assessors Maps as Map 64, Lot 1 (aka Hinkley Property), for a period not to exceed 99 years to develop affordable senior housing with preference for Medfield Seniors on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town of Medfield and its Senior citizens; and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the Massachusetts General Court to enact special legislation authorizing the Town of Medfield to enter into such lease(s), or do or act anything in relation thereto.

(Citizen Petition)

This second citizen petition on affordable senior housing calls for ground leasing a portion of the Hinkley property for construction of affordable senior housing and also authorizes the Board of Selectmen to petition the State Legislature, if necessary, to accomplish this.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 22. To see if the Town will vote to determine whether the Town will vote to authorize the Board of Selectmen to enter into a Local Initiative Project (LIP) on Town owned land on Map 64, Lot 1 (Hinkley Property) off Ice House Rd. The land shall be placed in the recently approved Affordable House Trust or any portion thereof shall be incorporated into said project at no cost. The project shall contract with a developer to build appropriate and affordable Senior 65+ housing

featuring ranch type condominiums with price points between \$350,000 to \$500,000 with preference for Medfield Seniors. Land will continue to be owned by the Town. In addition the details of said housing shall be subject to approval of the Senior Housing Study Committee and the Council on Aging, or take any other action in relation thereto.

(Citizen Petition)

This third citizen petition on affordable senior housing calls for the Board of Selectmen to enter into a LIP agreement, to transfer this land to the Medfield Affordable Housing Trust and specifies the type, price range and purchaser preference for the housing to be constructed.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 23. To see if the Town will vote to recommend that the Board of Selectmen instruct the Medfield State Hospital Planning Committee to incorporate more appropriate and affordable Senior 65+ housing featuring ranch type condominiums/apartments with price points between \$350,000 to \$500,000 and apartment rental not to exceed \$2,000 per month. Or take any other action in relation thereto.

(Citizen Petition)

The fourth citizen petition on senior housing call on the Board of Selectmen to instruct the Medfield State Hospital Planning Committee to incorporate more affordable and appropriate senior housing into its recommendations on hospital reuse.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 24. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of making improvements to the economic vitality of the Town, or do or act anything in relation thereto.

(Board of Selectmen)

For the past two years the Town Meeting has appropriated a small portion (\$15,000) of the local meals tax revenue (\$149,000) to fund downtown improvement projects. This year the amount requested is the same, but it could be used for projects anywhere in the Town that would improve its economic vitality. To date it has been used for maintenance of Straw Hat

Park, improvements to the Dwight-Derby House and for providing assistance to the Medfield Garden Club in beautifying the downtown.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 25. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing funds for construction of a multi-purpose recreational trail including but not limited to purchase of environmental liability insurance, and to authorize the Board of Selectmen to enter into a lease and purchase environmental insurance for said purpose with the MBTA and/or Mass Department of Transportation (DOT) and to purchase environmental liability insurance, provided that the Board of Selectmen is satisfied that there are sufficient available funds from the Commonwealth of Massachusetts or other sources to commence construction, or do or act anything in relation thereto.

(Rail Trail Study Committee)

A 1.3 mile multi-purpose recreational trail, beginning at Ice House Road and ending at the Dover Town Line has been proposed. This article seeks to give the Board of Selectmen authority to enter into a lease with the MBTA or Mass DOT for the abandoned rail line on which the trail would be constructed and some funding for either purchasing environmental liability insurance or assisting with construction funding.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 26. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, and to authorize the Board of Selectmen to apply for and receive grants and/or loans from federal, state, or private parties for the purpose of providing traffic safety improvements at the North Meadows Road (Route 27), West Street intersection, or do or act anything in relation thereto.

(Chief of Police and Director of Public Works)

No appropriation will be requested this year. However, the article would allow the Board of Selectmen to apply for grants and/or loans for this work. The Town will try to obtain state and/or federal assistance to make safety improvements to this accident prone intersection.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 27. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing the Town's matching share (\$4,875.) of the cost of preparing an update to the Town's pre-disaster mitigation plan, and to authorize the Board of Selectmen to apply for and receive federal, state and/or private grants and/or loans to accomplish same.

(Board of Selectmen)

This appropriation provides the Town's required 25% match for the Non-Federal Cost Share Commitment for a grant to update Medfield's Pre-Disaster Mitigation Plan. The plan outlines steps to be taken for Medfield to be more resilient from natural hazards and reduce its overall vulnerability. Steps include flood prevention, tree maintenance, dam/culvert preventative maintenance, and emergency outreach measures.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 28. To see if the Town will vote to amend the Code of the Town of Medfield, Bylaws, Chapter 170 Licenses and Permits, Section 170.1 by deleting in the third line, the words " shall annually" and replacing it with the phrase "may periodically", or do or act or take any action relating thereto.

(Town Counsel and Treasurer/Collector)

This article would permit the Treasurer/Collector to review applications for licenses and permits as requests are received. At present she can only conduct a review once a year. This would help the Treasurer/Collector in making sure outstanding amounts owed to the Town are collected.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 29. To see if the Town will vote to authorize the Board of Selectmen to accept a sidewalk easement on a property identified at the Norfolk County Registry of Deeds as Book 33271, Page 500 and on the Board of Assessor's Maps as Map 37, Lot 159, located at the intersection of South Street and Metacomet Street, to provide for a sidewalk from Pleasant Street to South Street, or do or take any action relating thereto.

(Director of Public Works)

To construct a sidewalk on Metacomet Street from Pleasant Street to South Street it is necessary to obtain a small sidewalk easement from the landowner on the southerly side of Metacomet Street at the South Street end. The landowner has agreed to convey this easement.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 30. To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement with property owners of two parcels of land located on Harding Street and shown on Medfield Assessors Map 64 as Parcel 26, title reference: Norfolk Registry of Deeds Book 5763, Page 53, and Parcel 27, title reference: Norfolk Registry of Deeds Book 31011, Page 94, to relocate and reconfigure an existing Town-owned water easement, upon such terms and conditions as the Board of Selectmen determine to be necessary to protect Town's interests, and to execute any documents and take any other action required to implement said agreement, or do or act anything in relation thereto.

(Town Counsel)

The owner of two parcels at 109 Harding Street asked the Town to abandon a three foot wide water easement that was conveyed to the Town by the Commonwealth of Massachusetts, as part of the transfer of the Medfield State Hospital well land. This easement was for a water main that connected the State Hospital water tower to the State Hospital well. In return, the Town would like to obtain a 15 foot water easement, running along the perimeter of the lots in the event that it might someday need to install a water main. Fifteen feet would allow heavy equipment to access this site, while a three foot easement would prohibit the entry of such equipment. At present the three foot easement bisects one of the parcels making it difficult, if not impossible, to build a house on it. This reconfiguration of easements would be in the best interest of both parties.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 31. To see if the Town will vote to transfer \$106,235.54 from sewer-betterments-paid-in-advance, to the Sewer Stabilization Fund, or do or take any action in relation thereto.

(Town Administrator)

Sewer betterments are assessed to property owners when sewers are extended to their properties. They can be paid off all at once or apportioned over five, ten or twenty years and the annual assessments plus interest are added to the real estate tax bill for the third and fourth payments (actual tax bills). Property owners may choose an early payoff of this assessment, usually done when a property is sold or refinanced. The money from these early payoffs are set aside and appropriated to a Sewer Betterment Stabilization Fund, which is used to spread out the use of these funds over the remaining life of the bonds issued to pay for the work. This year as for several years, \$400,000 is recommended to be taken from this Stabilization Fund to offset the annual sewer debt payments. The balance in the fund as of December 31, 2017 was \$811,623.98. The sewer extension debt will be paid off in fy22 at which time this Stabilization Fund will close.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 32. To see if the Town will vote to transfer \$20,000 from the Ambulance Revolving Fund to the General Fund Stabilization Fund, which amount is for the final reimbursement to the Stabilization Fund for a loan to purchase a Town ambulance, or do or act anything in relation thereto.

(Town Administrator)

Two years ago the Fire Department purchased a new ambulance. The Town Meeting appropriated \$285,000, of which \$215,000 was transferred from the Ambulance Revolving Fund and \$70,000 was transferred from the General Fund Stabilization Fund. This latter amount was to be repaid to the Stabilization Fund as revenues in the Ambulance Revolving Fund permitted. Last year \$50,000 was put back in the Stabilization Fund. This article will put the remaining \$20,000 back in the Stabilization Fund.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 33. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of

making an annual contribution to the Other Post-Employment Benefits (OPEB) Trust Fund, or do or act anything in relation thereto.

(Board of Selectmen)

For several years the Town has been setting aside funds to cover the unfunded retiree health insurance liability in a special stabilization fund. Two years ago the Town voted to establish an Other Post-Employment Benefits Trust (OPEB) and to transfer the funds from this stabilization fund to the OPEB Trust. As of December 31, 2017 the balance in the OPEB Trust was \$2,847,605.23. The latest actuarial unfunded liability for OPEB as of January 1, 2017 is \$39,772,000. The fy19 appropriation request for this article is \$400,000.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 34. To see if the Town will vote to appropriate, borrow or transfer from available funds in the Water Enterprise Fund a sum of money for the purpose of continuing to study the most effective method to remove iron and manganese deposits from the Town’s water supply and to design the appropriate facility to accomplish this, or do or act anything in relation thereto.

(Board of Water and Sewerage)

Last year the Town voted to appropriate \$275,000 from the Water Enterprise Fund to continue studies on how to deal with the iron manganese problems at wells #3 and #4. After conducting tests to see if another suitable site for a well could be located, it was decided that none was sufficient. The Water and Sewerage Board will now proceed with a treatment facility at the site of wells #3 and #4. The appropriation of \$660,000 will be transferred from the Water Enterprise Fund surplus and will be used with the remaining funds from last year’s appropriations (about \$140,000) to design a treatment facility and to prepare construction plans and specifications to put out to bid. Next year the Board expects to request bonding authorization to build this facility.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 35. To see if the Town will vote to appropriate, borrow or transfer from available funds in the Water Enterprise Fund a sum of money for the

purpose of making repairs to and repainting the interior and/or exterior of the Mount Nebo water tower, and to purchase and install circulating equipment in this water tower to maintain the appropriate water quality levels, or do or act anything in relation thereto.

(Board of Water and Sewerage)

In 1983, 35 years ago, the Town completed the construction of the Mount Nebo Water Tower. Presently, it needs to be repaired, sandblasted and painted (exterior and interior). The estimated cost for this work is \$1.1 million. \$250,000 in funds remaining from the Hospital Water tower project can be transferred to fund this work. The remaining \$850,000 will need to be bonded, most likely for twenty years. The funds for debt service on these bonds will be paid from the Water Enterprise Fund.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 36. To see if the Town will vote to ratify and affirm the action of voters at the 2017 ATM in voting to approve Article 48, which amended the Code of the Town of Medfield Chapter 175 Marijuana and Tetrahydrocannabinol by adding a new Section 175.3 Marijuana, Not Medically Prescribed, Prohibited, in light of the General Court’s subsequent passage of Chapter 55 of the Legislative Acts of 2017, which specifically authorized this type of local legislation, or do or act anything in relation thereto.

(Town Counsel)

Last year voters at the polls and at the Town Meeting voted to prohibit Non-Medical Marijuana Establishments throughout the Town. This was before the Legislature amended the enabling legislation to authorize municipalities to prohibit retail sales. As a precaution against challenges to the Town’s vote on the grounds that they were taken before the issuance of the final enabling legislation. This article seeks to re-vote the prohibition.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 37. To see if the Town will vote to amend the Code of the Town of Medfield, by adding in Chapter 10 Boards, Commissions, and Councils,

a new Article IV, Permanent Planning and Building Committee, Section 10-20 Municipal Facilities as follows:

- 10-20 There shall be a Permanent Planning and Building Committee (hereinafter “Committee”) responsible for overseeing the planning, prioritizing, design, approvals, construction, reconstruction, alteration or enlargement of all buildings owned by the Town or constructed on land owned, leased, or operated by the Town.
- 10-20-1 The Committee shall consist of five members appointed by a majority vote of the Town of Medfield Board of Selectmen
- 10-20-2 Each member of the Committee shall be a resident in the Town of Medfield. No member of the Committee shall be a paid employee of the Town
- 10-20-3 Among the members, the Board of Selectmen should endeavor to appoint a member with expertise in Architecture, Building Engineering, Commercial or Municipal Construction, and/or Construction Law/Contracts. If volunteers with this expertise are not available for appointment, the Board of Selectmen shall have the discretion to appoint instead any individual meeting the qualifications set forth in 10-20-2.
- 10-20-4 The Town Administrator or his/her appointed designee, the Town Facility Manager and one member of the Town Warrant Committee each shall be appointed as ex-officio members in addition to the five member Committee.
- 10-20-5 Committee members shall serve a term of 3 years.
- 10-20-6 If a Committee member chooses to resign his or her term, the Board of Selectmen shall appoint a replacement to complete the unexpired portion of that term. Expiring terms shall end on June 30th of each calendar year. A member may hold his or her seat after his or her term expires until a successor is qualified.

- 10-20-7 The Committee shall have supervisory authority and oversight for all projects that fall under MGL Ch.149, MGL Ch. 149A, Ch. 30, Section 39M, and MGL, Ch. 7C. The Committee may, with the consent of the Board of Selectmen, delegate its authority to another governing board, committee, commission or town official should the Committee's involvement be deemed unnecessary.
- 10-20-8 The Committee, in consultation with the Town Facility Manager, shall be responsible for assessing the current conditions of all Town facilities and projecting their useful life.
- 10-20-9 The Committee shall be responsible for projecting the need to replace and/or renovate existing facilities and maintain a Facilities Master Plan with a prioritized list of future needs.
- 10-20-10 The Committee shall, subject to Town Meeting project authorization and appropriation, conduct feasibility studies and final designs, oversee construction of projects, procure project management (if required), procure design, architectural and engineering services as it deems necessary or as required by law.
- 10-20-11 Prior to commencement of a project or feasibility study, the relevant user department shall designate up to two people to serve as ex officio members to support the completion of the project or feasibility study and represent the needs of that department
- 10-20-12 Any user department seeking to construct, reconstruct, alter or enlarge a building under its jurisdiction shall file a project application with the Board of Selectmen; if the Board of Selectmen determines that the project should proceed it shall refer the application to the Committee. The Committee shall meet with the applicant department and if the project is deemed viable by the Committee shall present its findings to the Board of Selectmen for approval to start a feasibility study.

10-20-13 If, after the completion of a feasibility study, it is deemed by the Board of Selectmen that the proposed construction project is necessary, the Committee shall conduct the final design process subject to Town Meeting approval of all funding and review of projected budgets with the Board of Selectmen and Warrant Committee

10-20-14 The Permanent Planning and Building Committee shall report its progress on all capital projects on an as needed basis or as requested by the Board of Selectmen

and to authorize the Town Clerk to renumber, re-letter, and/or take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

(Board of Selectmen)

This article amends the Code of the Town of Medfield to add a new bylaw to formally create a Permanent Planning and Building Committee and to define its duties, composition and other responsibilities..

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 38. To see if the Town will vote to amend the Code of Town of Medfield Chapter 100 Animals Article II Dog Control by striking existing Section 100-6 Violations and Penalties and adding new sections: Section 100-6 Prohibited Dog Behavior, Section 100-7 Confinement or Muzzling, Section 100-8 Penalties and Enforcement, and Section 100-9 Non-Waiver of Statutory Remedies, as follows:

§100-6 Prohibited Dog Behavior.

The owner, keeper, or person otherwise in control of a dog shall not cause or permit a dog:

- a. To be unrestrained as required by Section 100-5.
- b. To be unlicensed when a license is required by law.
- c. To be without current license and rabies vaccination tags when off the owner's property.
- d. To bite, physically injure, assault or threaten any person, without legally recognized justification or provocation.
- e. To bite or physically injure any domestic animal, without legally-recognized justification or provocation.

- f. To chase any motorist, bicyclist, or pedestrian on any public way, street, or sidewalk or in any public place.
- g. To be off the property where the dog resides, if subject to a confinement order.
- h. To be off the property where the dog resides, unmuzzled, if subject to a muzzle order.
- i. To disturb the peace and quiet enjoyment of any residential neighborhood by continuous or repeated barking, yelping, howling, or whining, without legal justification.

§100-7 Confinement or Muzzling.

The Board of Selectmen may order a dog confined to the premises where it resides or to other premises or to be muzzled when off said premises if the Board finds, after a public hearing, that the dog has:

- a. Bitten, physically injured or assaulted any person without legally-recognized justification or provocation.
- b. Bitten or physically injured any domestic animal without legally-recognized justification or provocation.
- c. Chased any motorist, bicyclist or pedestrian on any public way, street, or sidewalk or any public place on at least two occasions.

Said order may be in addition to or in lieu of any fine authorized by §100-8. Nothing in this section shall preclude the Board of Selectmen from utilizing the procedure contained in MGL c.140, §57, as amended by Chapter 193 of the Legislative Acts of 2012, to determine that a dog is a nuisance dog or a dangerous dog and from employing one or another of the remedies specified in that statute.

§100-8 Penalties and Enforcement.

The owner, keeper and/or person otherwise in control of a dog shall be subject to a fine for each violation of any section of this chapter as follows:

- First Offense: \$50
- Second Offense: \$100
- Third Offense: \$150
- Fourth Offense: \$200

In the case of a continuing offense, each day shall constitute a separate violation

The Medfield Police Chief and his designee, including the Animal Control Officer, and any Medfield Police Officer shall have authority to enforce the provisions of this chapter.

§100-9 Non-waiver of Statutory Remedies.

The provisions of this chapter are intended to be in addition to and not in lieu of those contained in MGL c.140, §136A, et seq., as amended by Chapter 193 of Legislative Acts of 2012; nothing contained in this chapter shall deprive the Town from employing the remedies provided in those sections, including but not limited to disposition of a dog found to be a dangerous dog or nuisance dog, as provided in MGL c.140, §157, as amended. To the maximum extent possible, the provisions of this chapter shall be deemed to be consistent with and/or supplementing those contained in MGL c.140, as provided in MGL c.140, §§173 and 173A, as amended., and by renumbering the two existing subsequent sections Section 100-7 Definitions and Section 100-8 License Fees as Sections 100-10 and Section 100-11, respectively, and to authorize the Town Clerk to renumber, re-letter, and/or take any other action necessary to reformat this new bylaw to fit within the Code of the Town of Medfield, or do or act anything in relation thereto.

(Board of Selectmen)

This article amends the Code of the Town of Medfield, updating Section 100 Animals Article II Dog Control to better define prohibited behavior, confinement and muzzling, penalties for violations and enforcement authority. It is intended to supplement Commonwealth statutes and not to supersede them. It does not change either the existing dog leash or fine provisions.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 39. To see if the Town will vote to amend the Code of the Town of Medfield Chapter 270 Water Article II Public Water Supply System by adding Sections 270.16 and 270.17 as follows:

§270.16 Authority for Board of Water and Sewerage to Promulgate Regulations.

The Board of Water and Sewerage is hereby authorized to promulgate written regulations governing the operation of the public water supply system and the regulation of its customers/consumers. Said regulations once promulgated, shall be filed with the Town Clerk and posted in a conspicuous place in or near its offices in the Town House to which the general public has access.

§270.17 Violations and Penalties.

Any person who engages in conduct prohibited by said regulations and not otherwise prohibited by Massachusetts General Laws or these Bylaws shall be subject to a fine of \$100 for the first offense, \$200 for the second offense, \$300 for the third offense and \$300 for each subsequent offense; in the case of “continuing offense”, each day shall constitute a separate offense. The Board of Water and Sewerage Commission, DPW Director or his designee and the Medfield Police Department shall each have authority to enforce the provisions of this Bylaw.

and to renumber the succeeding sections of Chapter 270, accordingly, and to authorize the Town Clerk to renumber, re-letter, and/or take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

(Board of Water and Sewerage)

This article amends the Code of the Town of Medfield Chapter 270 Water Article II Public Water Supply System to give the Water and Sewerage Board the authority to promulgate regulations and establishes penalties for violations of those regulations.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 40. To see if the Town will vote to amend the Code of the Town of Medfield Chapter 300 Zoning 300-6.2.J. as follows: (new text is shown in **bold**)

300-6.2.J. (Area Regulations)

In a Business District, a Business-Industrial District or a lot in an RU District on which a multifamily dwelling is placed, there shall be a landscaped buffer strip along each boundary which adjoins a residential lot. The strip shall be at least 25 feet in width and shall contain a screen of plantings in the strip not less than five feet in width and six feet in height at the time of the occupancy of any lot. Individual bushes or trees shall be planted not more than six feet on centers, and shall thereafter be maintained by the owner or occupants so as to maintain a dense screen year round. All of the plantings shall be evergreen. No building, structure, driveway, or other artificial improvements, except such fencing as the Planning Board may require, shall be placed within this buffer strip. **A waiver of the required plant spacing may be granted if, in the opinion of the Planning Board based on evidence submitted by applicant, the wider spacing allows the proposed plantings to thrive and fully mature while providing a long term healthier vegetative screen. The relief of plant spacing will allow for plantings to be concentrated in areas where a fuller vegetative screen is required or desired. A waiver on the plant spacing does not allow for a reduction in the overall plant quantity.**

, or do or act anything in relation thereto.

(Planning Board)

In Business, Business-Industrial and Residential-Urban (RU) zoning districts the Planning Board would have the discretion to alter landscape buffer requirements

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 41. To see if the Town will vote to amend the Medfield Town Code Article 300 Zoning by inserting a new Subsection 300-14.15.G to create new special permit criteria specifically for multi-family dwelling developments by the Planning Board and re-number the remaining

existing subsections for consistency with new Subsection G, as follows:
(new text is shown in **bold**, deleted text is shown as ~~strikethrough~~)

G. Multi-family dwelling developments shall be permitted subject to the following special criteria:

- (1) The development of multiple dwellings does not detract from the livability, scale, character or economic value of existing residential neighborhoods**
- (2) There shall be no more than two garage bays (or two interior parking spaces as defined by the Zoning Bylaw) per unit and they should be oriented so that they are in character with the streetscape and surrounding properties.**
- (3) Each dwelling unit should have access to private yard, patio, or other private outdoor space.**
- (4) Negative visual impacts of the development, if any, are screened from adjacent properties and nearby streets by landscaping or other site planning techniques. The Planning Board, in its discretion, may require additional screened buffer zone for the privacy of directly abutting properties. Screening can include use of existing trees and plants, new vegetation, fencing, or a combination of these options.**
- (5) Each parking space or driveway serving a multi-family dwelling shall be set back at least 10 feet from any side lot line and rear lot line and shall be designated on the site plan.**
- (6) Adequate provisions for snow removal or on-site storage should also be demonstrated.**
- (7) The access, egress, and internal circulation are designed to provide a network of pedestrian-friendly streetscapes.**
- (8) The dwellings are sited and oriented in a complementary relationship to: each other, the common open space, and the adjacent properties with respect to scale, mass, setback, proportions and materials;**

¶ H. Historic preservation incentive for two-family dwellings in the RU Zoning District.

(1) A special permit pursuant to § 300-14.15A through F for a proposed project that preserves a structure that has received a determination from the Medfield Historical Commission that the structure is a "historically significant structure" (as defined by Town Code § 150-13, as the same may be amended from time to time) may allow a lot coverage of up to 30% upon finding the property complies with the following criteria:

(a) As to the existing historic structure, the project:

(i) Preserves the primary part of the existing historic structure, particularly that portion which is visible from the street, integral to the historic character of the property and important for its relationship to neighboring structures.

(ii) Preserves the historic structure's existing scale, massing, height, setback, orientation, roofline, materials, and architectural details.

(iii) Maintains the size, type and spacing of existing windows and doors.

(iv) Maintains any historic outbuildings on the property whenever possible.

(b) It shall be a prerequisite to requesting such increased lot coverage that the applicant shall have submitted to Medfield Historical Commission information relating to the historical features of the structure to enable the Commission to make a determination as to whether such structure is a "historically significant structure." Where such increased lot coverage is sought, a copy of the Commission's determination must be included in the applicant's application for a special permit pursuant to § 300-14.15A through F.

(2) As to new construction directly related to an existing historic structure, the new construction respects and reflects the scale, massing, roof forms, materials, windows, doors, and other architectural details of the related historic structure.

H I. Waivers to special permit criteria for a two-family dwelling. One or more of the special permit criteria specific to two-family dwellings required by Subsection F(1) through (6) may be waived if, in the opinion of the Planning Board, based on compelling reasons of safety, aesthetics, or site design and evidence submitted by the applicant at the public hearing, the proposed project can be built without substantial detriment to the neighborhood, the proposed building is compatible with the neighborhood and surrounding properties, and the proposed project is otherwise consistent with the requirements of Subsection **E, F, and F G** of this Section.

Note: Waivers granted to one project do not mean future projects may automatically receive the same waivers.

, or do or act anything in relation thereto.

(Planning Board)

Amends the Code of the Town of Medfield Chapter 300 Zoning by establishing new special permit criteria for multi-family developments, as listed in the above article.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 42. To see if the Town will accept Sections 3 to 7, inclusive of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, rehabilitation and restoration of historic resources, the acquisition, creation, preservation and support of community housing and the rehabilitation and restoration of such open space and community housing that is acquired or created as provided under said Act; to determine the amount of such surcharge on real property as a percentage of the annual real estate tax levy against real property and the fiscal year in which such surcharge shall commence; to determine whether the Town will accept any of the exemptions from such surcharge permitted under Section 3(e) of said Act; or take any other action relative thereto.

(Board of Selectmen)

Acceptance of the Community Preservation Act would add a surcharge on the property tax of up to 3% and would be subject to certain permitted exemptions, both of which would be determined by a vote of the Town Meeting. The funds raised by this surcharge would be placed in a special account and distributed by vote of a local Community Preservation Committee. The funds would have to be used for the following purposes: Open Space and Recreation, Historic Preservation, Community Housing. If approved by the Town Meeting, the Community Preservation Act would also have to be approved by the voters at a regular Town election or at a State election.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 43. To see if the Town will vote to establish a stabilization fund, to be designated “the Municipal Buildings Capital Stabilization Fund”, the sole purpose of which shall be to fund new construction, capital repairs and improvements to municipal buildings and the structural and systemic components thereof, “capital repairs and improvements” being defined as construction projects otherwise eligible for bonding pursuant to GL Chapter 44, Section 7 for a minimum of five years, as authorized by GL Chapter 40, Section 5B, and vote to appropriate \$1,000,000 to this fund, subject to voter approval of a dedicated override, pursuant to GL Chapter 59 Section 21C, Proposition 2 ½ so-called, Paragraph (g), or do or act anything in relation thereto.

(Board of Selectmen)

The Town Meeting can vote to establish a special purpose stabilization fund, describe its purposes and appropriate funds to it. This amount would be added to the tax levy and the Town Meeting could then appropriate funds from this special purpose stabilization fund for a purpose within the scope of the approved purposes. For fy19 \$1 million would be requested to fund the Dale Street School Feasibility Study. In subsequent years, the Board of Selectmen may appropriate an amount up to the original approved level. The Town Meeting, by a 2/3rds vote could then appropriate funds from this stabilization fund, but only for uses with the approved purposes of the fund. This fund, the Municipal Buildings Capital Stabilization Fund, could only be used to maintain, upgrade or construct municipal/school buildings. The Town’s new facilities manager has prepared a 20-year Capital Plan to repair and/or renovate such buildings

so that they will be restored and their useful life will be extended. Once established, the purposes of the fund can only be changed by the voters at an election.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 44. To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Building Committee for the purpose of paying costs of a feasibility study to review potential solutions to the problems identified in the Dale Street Elementary School Statement of Interest including, but not limited to, obtaining soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, and construction alternatives, and any incidental or related services, for the addition and/or renovation to or replacement of the Dale Street Elementary School, located at 45 Adams Street, Medfield, MA 02052, for which feasibility study the Town of Medfield may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction the School Building Committee and that to meet this appropriation the Town either transfer funds from the Municipal Buildings Stabilization Fund created under Article 43 of this 2018 Annual Town Meeting Warrant, subject to said stabilization fund being funded, or authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7 or any other enabling legislation, said borrowing to be subject to voters’ approval of a debt exclusion override pursuant to G. L. Chapter 59, Section 21C, so-called Proposition 2½, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Medfield and the MSBA; the Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, or do or act anything in relation thereto.

(School Committee)

The Massachusetts School Building Authority has authorized the Medfield School Committee to proceed with a feasibility study to determine if the Dale Street School project should be approved for design/construction funding by the Authority. This article requests an appropriation of \$1

million for this feasibility study, said amount to be transferred from the Municipal Buildings Capital Stabilization Fund, if established and funded under Article 43 above or by borrowing, subject to a Proposition 2 ½ debt exclusion vote at a special election.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 45. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of adding additional amounts to the fy19 Operating Budgets, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½ so-called), or do or take any other action relating thereto.

(Warrant Committee, Board of Selectmen, School Committee)

The Town's operating budgets, including the health insurance budget, the Norfolk County Retirement budget, the unemployment insurance budget, the Medicare tax budget and the School budget have increased well beyond the 2.5% increase in the tax levy permitted by Proposition 2 ½. State Cherry Sheet revenues are only projected to rise by 1.3% and local receipts other than property taxes are stagnate. As a result the Town will likely be asking the voters to approve an operating override at an election. If approved, this would be the first operating override since 2012. The Town Garage and Public Safety buildings were funded by debt exclusion overrides. The motion to be voted on at Town Meeting will include a list of operating budgets that would receive additional funds if the override vote is approved. As of this date, the details of this motion are still being worked on. If the operating override vote is not approved the budgets will be funded at the levels approved under Article 11 of this Warrant, the Operating Budget. If the override is approved the amounts listed in the motion will be added to the designated budgets.

WARRANT COMMITTEE WILL BE HEARD

Article 46. To see if the Town will vote to authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2019, or do or act anything in relation thereto.

(Board of Assessors)

At the close of each fiscal year the Town Accountant submits financial statements to the Massachusetts Department of Revenue, which then certifies the amount of free cash available to the Town at of the close of the fiscal year. As of June 30, 2017, Medfield's Certified Free Cash was \$2,885,994. These funds are available to be used for reduction of the fy19 tax rate, for emergency purposes or for avoiding temporary borrowing costs until tax and/or other Town revenues are collected. At the end of the Town Meeting an amount of free cash sufficient to balance the budget is voted.

WARRANT COMMITTEE WILL BE HEARD

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