

**REPORT ON THE WARRANT  
FOR THE  
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL  
GYMNASIUM**

**ANNUAL TOWN MEETING  
Monday, April 29, 2019**

**7:00 PM**

**Prepared by  
BOARD OF SELECTMEN  
April 2019**

**PLEASE BRING THIS REPORT TO TOWN MEETING**

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**PLEASE NOTE THE TIME CHANGE FOR THE  
START OF TOWN MEETING**

**7:00 PM**



## **Guidelines for the Conduct of the 2019 Annual Town Meeting**

The Medfield Town Charter (Sec. 2-1) provides: “Legislative authority of the town shall be vested in the town meeting open to all registered voters.”

The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.

The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.

All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all students who are not yet registered to vote, and are observing the Town Meeting, shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants ‘to sit within’ the Town Meeting.

The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the Town’s budget, and current financial considerations. The Moderator will then ask our Town Administrator to make some introductory remarks about the town’s fiscal condition and other considerations relevant to the meeting.

The order of the Articles will be as follows:

- (1) Articles on the Consent Calendar.
- (2) Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
- (3) Articles identified by the Moderator because of their “subject and nature” which should be addressed at the onset of the meeting for purposes of expediency and clarity.
- (4) Articles determined by the customary lottery system (subject to the Moderator’s determination of interdependency which requires certain Articles to be grouped together or to be addressed in a specific order) including consideration of the Operating and Capital Budgets of the Town.

The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant

Committee for the purpose of providing their report -- positive or negative, majority or minority - - as appropriate. The Moderator will then ask for any report required by law from a Town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a 'second' from the floor on Main Motions.

As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.

To avoid confusion, the Moderator will allow only one Motion to Amend be pending on the floor at any one time.

Any voter wishing to speak to the Town Meeting should go to the nearest microphone, and upon being recognized by the Moderator, should identify her or himself by name, street address and town office (if any). On certain Articles the Moderator may exercise the discretion of asking proponents of an Article and opponents of an Article to go to separate microphones. All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator. The Moderator will enforce a discretionary time limit on speakers. The Moderator asks that speakers not be offended if asked to complete remarks within a limited and defined timeframe.

It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such count shall be administered by the Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.

If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.

State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.

The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order."

The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."

The Moderator shall rely on the following foundations for the exercise of his discretion: principles of fairness, prudence and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.

The Moderator shall conduct a first time check at 10:30PM, and then a second time check at 10:45PM. If, in the discretion of the Moderator, the business of the Town Meeting cannot be finished within 30 minutes, the Town Bylaws (Sec. 4) require the Moderator to adjourn the meeting. If the Town Meeting is adjourned under this provision, the meeting will be reconvened on Tuesday evening, April 30, at 7:00 PM.

All cell phones, portable devices, and pagers should be turned to “off” or “silent” throughout the Town Meeting.

All participants shall enjoy themselves and relish in being an important part in the delicate art of self-government.

## MESSAGE FROM THE MODERATOR

To my friends and neighbors in the Medfield community:

It is springtime in Medfield, so it is my honor and pleasure to invite you to attend our Annual Town Meeting to be held on **Monday evening, April 29, 2019, at 7:00pm in the Amos Clark Kingsbury High School gymnasium**. *Please note that 7:00 pm is our new starting time.*

I urge all our voters to come to our Town Meeting. Our annual meeting is not only one of the proudest traditions of Medfield's heritage, but is also one of the most effective instruments conceived for direct self-government. We are the legislative branch. Our collective determination will continue to set the course for Medfield's future. Our votes and resolutions on April 29 become local laws and regulations. The budgets approved by the Town Meeting will determine the town's operating and capital expenditures in Fiscal Year 2020.

Here in Medfield, we have a special place to call our home. We value education, community, open space, safe streets and homes, the well-being of the young and the old, quality municipal services, and the advancement of local commerce. However, it takes hard work, open communication, and the commitment of many for us to achieve these core objectives. Our Annual Town Meeting, even with all of its imperfections, is the night we gather to speak with one another, deliberate as a law-making body, and demonstrate our pledge to balance and advance the forces that will continue to make Medfield a truly special place. Please join us at Town Meeting and be a part of the hard work, open communication, and commitment to the future.

As for procedures, the law of the Commonwealth provides: "The Moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." At the beginning of our meeting on the 29th, I will describe the guidelines for our dialogue and deliberations. My guidance will come from the traditional blend of fairness, prudence, expedience, respectful communication, and consideration of the best interests of the community.

Please carefully review the *Report of the Warrant* and bring it with you to the meeting. The *Report* provides an excellent overview of town finances and the full text of articles under consideration. I look forward to seeing you on Monday evening, April 29.

Respectfully submitted,

Scott F. McDermott  
Town Moderator

## **Prefatory Remarks of the Warrant Committee Chairman**

This was in many ways a transitional year in the Town's budgetary process. Medfield not only lost a local legend in the passing of Mike Sullivan, but we lost a fountain of institutional knowledge and financial acuity. The past year has also seen a number of new hires to lead departments that comprise a significant percentage of the Town's operational budget. And while School Department leadership has been stable, the School Committee has seen the election of three new members since Spring 2018. The Warrant Committee has not been immune to this flood of change, as we have five new members appointed since September 2018. Any one of these occurrences would have been difficult on its own, but all together these easily could have derailed the budget process. On the contrary, thanks to the hard work of many, we were able to meet our goal of presenting an accurate and balanced budget for Fiscal Year 2020, thus avoiding the need for an operational override.

This is not to say that it was entirely smooth, or that there are not still challenges ahead. There are many. We live in a Town with a limited revenue stream, based almost entirely on property taxes. In Fiscal Year 2019 taxpayers saw a significant tax increase due to the five overrides that passed in June 2018. With the uncertainty of the operational override passage for Fiscal Year 2019 a conservative amount of free cash was used to offset any failure at the ballot and eliminate an additional town meeting to reduce budgets. With the successful override passage, the town was able to utilize an additional amount of excess levy to offset the need to use as much free cash in years past for Fiscal Year 2020.

While there are relatively few monetary articles on this year's warrant, that will not be the case over the next few years, which will see warrant articles relating to the State Hospital, the new Dale Street School, a new Parks and Recreation facility, among other important operational and building upgrades. Additionally, in order to balance this year's budget, it was necessary to postpone a number of capital budget requests that cannot be ignored indefinitely. This is just a sampling. There will be no shortage of important – and expensive – decisions to make as a Town in the coming years. We will need to face these issues head-on, and deal with them in a pragmatic, creative, and honest manner in order to maintain the Town's fiscal health and provide the services that make this Town as great as it is.

There are, of course, a number of articles to be voted on outside of the operational budget. The Warrant Committee, as it always does, has reviewed and researched each article, spoken with key stakeholders, proponents, opponents, and experts in the field to determine what to recommend to Town Meeting. This is the Warrant Committee's fundamental role as set forth in the Town Charter: to provide recommendations to the ultimate decision-makers, the taxpayers at Town Meeting. Through our process, some articles were fine-tuned and some were withdrawn to be dealt with at a future Town Meeting. The final slate of articles and recommendations you are about to read is the result of months of hard work and analysis, but this cannot be overstated – the decision to vote for or against any of these articles is yours to make. Please keep that in mind as you consider issues such as a proposed plastic bag ban, additional funds to help determine the final disposition of the Medfield State Hospital land, and a plan for the creation of

more senior housing. These and other issues before you will help shape the Medfield of the future, both immediate and remote.

That we have been able to avoid an operational override this fiscal year is no small feat, and would not have been remotely possible without the stewardship of Kristine Trierweiler and the diligent work of her financial team. This is also the result of the cooperation, creativity, dedication, and sacrifice of our department heads. Special thanks is owed to Michael LaFrancesca, who provided his significant expertise and support well-beyond his job description. Additional thanks to the Board of Selectmen and the School Committee, with whom we worked closely throughout the process. Each member of the Warrant Committee: Sharon Tatro, Joanna Hilvert, Amanda Hall, Newton Thompson, Jeremy Masette, Kristine Barton, and Bob Sliney has brought a unique background and skillset, and through boundless enthusiasm and dedication has made invaluable contributions. Finally, sincere appreciation and respect to our friend and Warrant Committee stalwart, Jack Wolfe, who has moved a few towns away, but who remained in his role long enough to benefit us with his experience and counsel.

We are fortunate to live in a Town with residents that give so freely of their time and talents. We will continue to work for the best interests of all of our neighbors and the future of the Town we all love. I look forward to seeing all of you at Town Meeting, and having a productive discussion about our values and the best use of our resources.

Michael Pastore  
Warrant Committee Chair

## Review of Town Finances

### Looking Back

The voters' at the 2018 Annual Town Meeting voted positively for five overrides which were then confirmed by Special Election Ballot, in June of 2018. These included the creation of a Municipal Buildings Stabilization Fund (\$1,000,000), Capital Exclusion Overrides for a Park and Recreation Feasibility Study (\$150,000) and Townwide Master Plan (\$150,000), as well as an operational override for Advanced Life Support (\$250,000) and a School and Town operating budget override (\$1,663,103). While the two Capital Exclusion overrides only affected the FY19 budget, the three other overrides permanently increased the Proposition 2 ½ levy limit by more than \$1.9 million.

### *Excess Levy Capacity*

At the time of Town Meeting, there were three different budget scenarios presented which would have either resulted in an override situation or a non-override situation. The overrides mentioned above successfully passed at the Town Meeting, but the question remained as to whether the override would also pass at the ballot in June. In order to avoid needing to return to Town Meeting in the event an override failed, an amount of Free Cash appropriated at Town Meeting was necessary to fund the non-override budget option while keeping the tax levy within the Proposition 2 ½ limits. This resulted in a larger amount of Free Cash (\$1,450,000) being appropriated at town meeting than necessary if the operating overrides passed, as they did.

As a practical matter, however, when the Free Cash amount included in the non-override budget was approved by the taxpayers, that Free Cash amount was applied to the voter-approved override budget. It, consequently, became unnecessary to tax property owners up to the full amount of the approved, increased Proposition 2½ levy limit that resulted from the approved operating overrides. This left unused Levy Capacity in the FY19 budget that is now being tapped to support the FY20 budget.

The passage of the override increased the levy limit but the actual tax levy increase was reduced by the higher amount of Free Cash voted. For Fiscal Year 2020, that additional unexpended levy

capacity is being utilized and in return, a lower amount of Free Cash is being relied upon to assist in arriving at a budget that stays within the Proposition 2 ½ limits. Going forward, it is the intention of the Board of Selectmen and the Warrant Committee to aggressively limit the application of Free Cash to offset the operational budget, in order to increase the Town's financial reserves. The implication of this is that there will need to be closer alignment between overall fiscal year budgets and the taxes raised to support those budgets.

### ***Financial Policy***

The Board of Selectmen developed a financial policy that was adopted in July of 2018. The purpose of the financial policy is to "provide guidance to Town Departments, Boards, and Town Meeting in establishing budgets and long-term financial planning". The financial policy specifically addresses the creation and maintenance of a five year capital plan, a twenty-year Capital Building Maintenance Plan, Capital Stabilization Fund, OPEB funding, Sale of Town Land, as well as setting goals for the Town's reserves and Free Cash amounts. A full copy of the Financial Policy can be found on the website at <http://www.town.medfield.net/569/BOS-Polices-and-Procedures>.

### **Fiscal Year 2020 Budget**

The Warrant Committee, School Committee, Board of Selectmen, and the Town's Financial Team worked diligently throughout this budget planning process to avoid an operational override. The Board of Selectmen thank the Town and School department heads who were asked on more than one occasion to reduce their budgets as we attempted to arrive at a budget that avoided the need for an operating override.

The budget presented in this warrant report meets the goals of the newly adopted financial policy. The overall reserves of the Town are 8.67% of expenditures and the Free Cash is maintained at 2.5%.

### ***Revenues/Expenditures/Operating Budgets***

As in years past, the Fiscal Year 2020 budget relies on estimates and projections for local receipts, state aid, and other sources of revenue. The Board of Selectmen recognizes that the main revenue source for the Town is property taxes. Over time the increase in other funding

sources such as state aid has been decreasing while our expenditures are increasing. This not a sustainable model as we plan for the future. Table 1, Revenue and Expenditure Summary, illustrates the budget worksheet showing projected revenues and expenditures for the FY2020 budget, as well as a look back at FY2018 and FY2019.

Meeting the goals of our budget policy as well as avoiding an operational override did come at a cost to the operating budgets. The Board of Selectmen, in concert with the Warrant Committee and department heads, generally limited budget increases or implemented budget cuts that will have an impact on service delivery over the next year.

The resulting budget, featuring limited increases and selected cuts, along with the use of \$500,000 in Free Cash, results in an estimated increase to the average tax bill of approximately 3.2%. (This is greater than the 2 ½% allowed by Proposition 2 ½ because of the application of the unused tax levy limit from FY19 explained above.) This means for a property valued at \$650,000 the tax bill will be approximately \$11,986, up from \$11,615 in fiscal year 2019.

### ***Capital Budget***

One of the biggest casualties of the proposed balanced budget this year is the Capital Budget for items not funded through the newly established Municipal Building Stabilization Fund. The only capital items funded are those paid for out of the Water and Sewer Enterprise Funds, Park and Recreation Revolving Funds and the ALS Revolving Fund. The approach of cutting the capital budget to arrive at a balanced budget is not sustainable. This simply pushes capital requirements into the future where they likely will be even more costly to address.

The Town needs to move toward a more organized and proactive approach in identifying and approving Capital requests each year, while still ensuring that the other components of the overall budget are being properly funded. The Capital Budget Committee, as outlined in the new financial policy, will begin meeting in June of 2019 to put together a comprehensive five-year Capital Plan with identified funding mechanisms for each project. Similar to the forty million dollars in deferred maintenance for our public buildings, we have ignored yearly capital requests that must be addressed. The Capital Budget Committee will present this plan first to the Board of Selectmen and the School Committee, and then to the Warrant Committee during the fall budget hearing at the beginning of the FY 2021 budget process.

## **Toward a Better Understanding of the Overall Town Budget**

Medfield has a complex budget with multiple line items distributed across a number of major budget categories. Some of the items in the budget, like the Town and Schools Operating Budgets are truly “discretionary” budgets that can be reviewed and approved by the taxpayers on an annual basis. Other categories in the budget, however, are not truly “discretionary.” The funding requirements for these categories are effectively pre-determined. Taxpayers can not make annual decisions around how much money they are willing to spend in these categories. Two prime examples of these types of budget categories are the “Town & School Employee Benefits” category and the “Principal and Interest on Debt” category. The table included in this section of this review introduces a more intuitive framework for considering the town’s overall budget. This framework does not replace the technical structure of the town’s budgets in our formal financial system, but it should help you develop a broader understanding of how the budget is changing from year to year and why. As you exercise your “discretion” as a taxpayer around approving the funding for those items in the budget that can be controlled on an annual basis, this broader understanding should help you recognize the overall cost pressures the town faces as it pulls the overall town and schools budget together each year.

Table 2, Budget Overview, breaks out the overall FY20 budget into seven major components. The first three components are essentially “non-discretionary” spending categories. The town will need to spend the amounts in each of these categories as a result of the decisions the town has made in the past that have long-term financial implications. The 4<sup>th</sup> and 5<sup>th</sup> components in this table represent “semi-discretionary” spending categories. In the case of “Capital Budgets,” Medfield has adopted policies that specify how much money will need to be spent in this area. While it is possible to change policies over time, it is generally difficult to make changes to policies that will affect the money to be spent in the upcoming fiscal year. The 5<sup>th</sup> component in the table, “Funds Reserved for Special Articles” reflects the dollar amounts associated with special articles that will be taken into consideration at our Annual Town Meeting. Taxpayers have discretion over this funding to the extent that they decide to either approve or reject the special article associated with the funding included for that article in this category. The last two components included in this table are the Town and Schools Operating Budgets. These two areas represent the largest components of the overall budget. These are the two components that

taxpayers have “discretion” over. To aid you in thinking about all seven of the major components of the budget, Table 2 includes comparable numbers for FY19, along with the calculation of how each of these components has changed from FY19 to FY20.

### **Looking Forward**

The Board of Selectmen and the Town Administrator are committed to identifying additional sources of revenue while maintaining a conservative approach to planning and managing Town finances. We will continue to work toward a resolution of the redevelopment at the Medfield State Hospital, to refine and further develop our financial policies so that we can build up our reserves in anticipation of major upcoming capital projects-the most immediate of which is likely to be the proposed Dale Street School Project. The Town Administrator will continue to work towards improving our budget process and timeline, with a goal of simplifying the budget framework so that all residents can understand and participate as we ask the Town to make these important decisions. In addition to providing more understandable budget information, like the information provided in this financial review, we will work to expand the budget material that is available for review online. Our intention is to make the budget process more transparent. A clear timeline will be put in place for the FY2021 budget cycle. The Capital Budget will begin to be developed over the summer and the town departments will begin preliminary budgeting in the early fall.

The Board of Selectmen thank all those who were a part of this process this year and encourage all residents to attend the Annual Town Meeting on April 29, 2019 at 7:00 PM.

### **In Remembrance: Michael J. Sullivan**

During this entire budget process, there was never a conversation where Michael's name was not mentioned. He was an integral part of the budget process beginning with his first budget and Town Meeting in 1974. He drafted this section of the Warrant Report every year until this one. Michael worked on the initial drafts of this year's budget, his last, before turning it over to his successor. But even though this is the last budget which had Michael's direct input, his legacy will always be present within the Town of Medfield.

Beyond the numbers and the details of the many tangible benefits Michael brought to this Town which we love, his greatest legacy will be in the lives of the people he touched-- the countless residents and town employees to whom he gave his time, and for whom he always had a smile, or a joke, or a pun. Michael was exceptionally bright, was great with numbers, and had a big brain to be sure. But he had a bigger heart and that is what we will miss the most.

Gustave H. Murby, Chairman

Osler L. Peterson, Clerk

Michael T. Marcucci, Third Member

**Board of Selectmen**

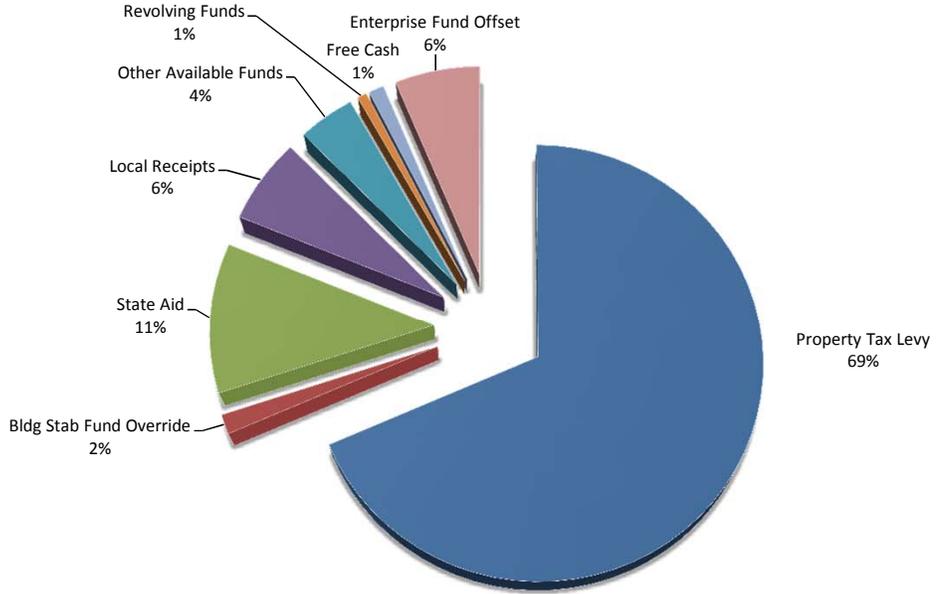
**Table 1. FY2018 to FY2020 Revenues and Expenditures Summary**

<b>Revenues</b>	<b>Fiscal Year 2018 Actual</b>	<b>Fiscal Year 2019 Estimated</b>	<b>Fiscal Year 20 Estimated</b>
Property Tax Levy	38,219,322.00	39,559,733.00	42,835,123.00
2 1/2 Levy Increase	955,483.00	988,993.00	1,070,878.00
New Growth	384,928.00	373,294.00	375,000.00
Debt Exclusions	4,454,135.00	4,311,328.00	4,140,472.00
<b>Total Property Tax Levy</b>	<b>44,013,868.00</b>	<b>45,233,348.00</b>	<b>48,421,473.00</b>
Operational Overrides	-	1,913,103.00	-
Capital Overrides	-	300,000.00	-
Building Stabilization Fund Override	-	1,000,000.00	1,025,000.00
State Aid	7,695,291.00	7,822,174.00	7,944,887.00
Local Receipts	4,272,240.00	4,237,566.00	4,530,146.00
Other Available General Funds	2,173,679.00	3,835,224.00	2,203,034.00
Stabilization Fund Override (As an Available fund)	-	-	782,125.00
Revolving Funds	358,500.00	430,000.00	500,000.00
Other Free Cash	200,000.00	225,000.00	300,000.00
Enterprise Fund	3,909,014.00	4,571,565.00	4,480,544.00
<b>Total Revenue</b>	<b>62,622,592.00</b>	<b>69,567,980.00</b>	<b>70,187,209.00</b>
<b>Expenses</b>	<b>Fiscal Year 2018 Actual</b>	<b>Fiscal Year 2019 Estimated</b>	<b>Fiscal Year 20 Estimated</b>
<b>Appropriations</b>			
School/Town Employee Benefits	7,353,194.00	8,042,629.00	8,410,847.00
Town Debt	6,663,803.00	6,460,516.00	6,233,525.00
Town Budgets	11,201,674.00	11,939,661.00	12,181,688.00
School Budget (Vocational)	160,285.00	181,279.00	170,296.00
School Budget (Town)	33,035,766.00	35,070,769.00	36,471,454.00
Town Meeting Articles/Capital Budget	2,047,681.00	5,455,845.00	3,883,986.00
Enterprise Fund	2,055,411.00	2,137,571.00	2,229,395.00
<b>Total Town Meeting Appropriations</b>	<b>62,517,814.00</b>	<b>69,288,270.00</b>	<b>69,581,191.00</b>
<b>Expenditures Not Requiring Appropriation</b>	<b>Fiscal Year 2018 Actual</b>	<b>Fiscal Year 2019 Estimated</b>	<b>Fiscal Year 20 Estimated</b>
Snow Defecit/Land Damages/Tax Title	69,869.00	122,665.00	85,000.00
Cherry Sheet Offsets	16,164.00	16,901.00	17,000.00
Cherry Sheet Charges	875,522.00	858,574.00	829,018.00
Overlay	203,838.00	223,481.00	175,000.00
<b>Total</b>	<b>1,165,393.00</b>	<b>1,221,621.00</b>	<b>1,106,018.00</b>
<b>Total Operating Budget</b>	63,683,207.00	70,509,891.00	70,687,209.00
<b>Total Revenues All Sources</b>	62,622,592.00	69,567,980.00	70,187,209.00
<b>General Fund Surplus/Deficit</b>	(1,060,615.00)	(941,911.00)	(500,000.00)
<b>Deficit Financed From Free Cash</b>	<b>1,092,000.00</b>	<b>1,459,500.00</b>	<b>500,000.00</b>
<b>Unexpended Tax Levy</b>	31,385.00	517,589.00	-

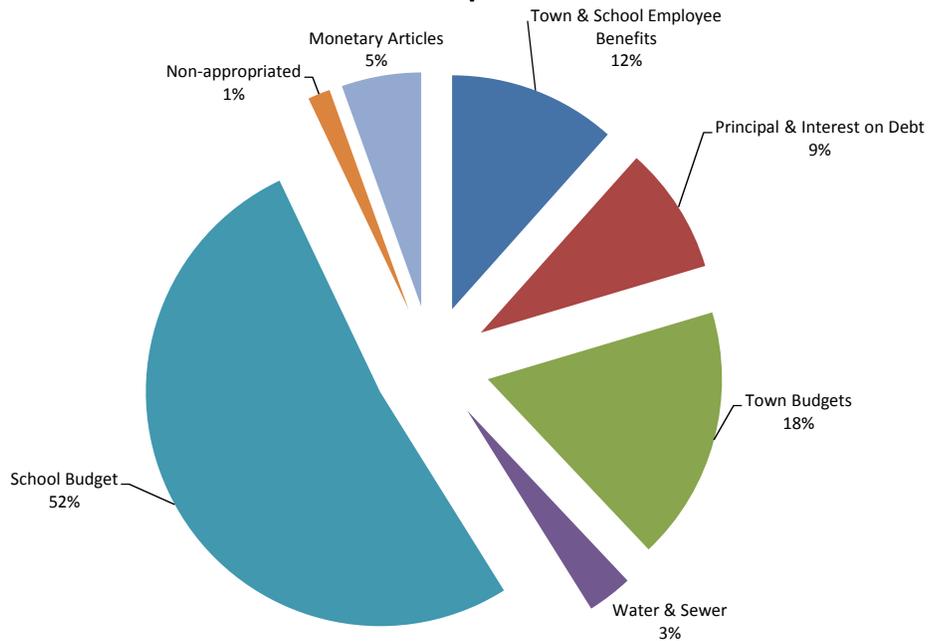
**Table 2. Budget Overview**

<b>MEDFIELD FY2020 BUDGET OVERVIEW BY MAJOR CATEGORY (\$K)</b>			
	<b>FY20 BUDGET</b>	<b>FY19 BUDGET</b>	<b>% CHANGE</b>
1. Fixed Expenditures (incl. Water & Sewer)	\$ 3,335	\$ 3,360	0%
2. Town & School Employee Benefits	\$ 8,411	\$ 8,043	5%
3. Debt Service	\$ 6,234	\$ 6,461	-4%
4. Capital Budgets	\$ 2,589	\$ 3,333	-22%
5. Funds Reserved for Special Articles	\$ 794	\$ 778	2%
6. Town Operating Budget	\$ 12,182	\$ 11,940	2%
7. Schools Operating Budget (incl. Vocational)	\$ 36,642	\$ 35,252	4%
<b>OVERALL BUDGET TOTALS</b>	<b>\$ 70,187</b>	<b>\$ 69,167</b>	<b>2%</b>

### Total FY 2020 Estimated Revenue



### Total FY 2020 Expenditures



**TOWN OF MEDFIELD  
RESERVE FUND TRANSFERS  
MGL Ch40s6 - To provide for extraordinary & unforeseen expenditures  
FISCAL YEAR 2018**

01-997-2-573000 **APPROPRIATED FY 2018** **150,000.00**

<u>DEPARTMENT</u>	<u>TRANSFERRED</u>
01-241-1 Inspection Salaries-for part time Inspectors	18,355.00
01-134-2 Town Accountant-mandated GASB 74 actuarial study	4,000.00
01-122-2 Board of Selectmen-Fire Chief Recruitment Consultant Service	21,000.00
01-192-2 Publ Bldng Facility Mgr-Tn Hall elevator repair and HVAC maint+repairs	15,000.00
01-914-2 Health Insurance for employees-Town's share	7,438.00
01-220-2-1 Police Salaries-Unplanned OT due to employee injuries	18,327.00
01-210-2-2 Police Operations-Medical Services	33,217.50
01-916-2 <u>Treasurer-Medicare exp School summer payroll</u>	16,500.00
TRANSFERRERD FY2018	133,837.50

TOWN OF MEDFIELD  
Section 77of the Acts of 2006  
amends M.G.L. Chapter 44 section 33B  
Fiscal Year 2018

<u>ORG TRF FROM:</u>	<u>RANSFERRED TO:</u>		<u>TRANSFER AMT</u>
01-123-1	01-134-1	Town Administrator's salaries to Town Acctnt salaries	3,447.31
01-433-2	01-433-1	DPW Solid Waste Equip Repr+Svc to Solid Waste Salaries	15,000.00
01-123-1	01-195	Town Administrator's salaries to Town Report warrant prntng	2,941.41
01-912-2	01-914-2	Worker's Comp Ins to Health Ins	34,297.00
01-945-2	01-914-2	Property+Liability to Health Ins	5,508.00
01-945-2	01-914-2	Indemnification Ins to Health Ins	7,757.00
01-210-4-2	01-210-1-2	Traffic Markings to Public Safety Building Op Expenses	12,000.00
01-210-4-2	01-210-2-1	Traffic Markings to Police Salaries	43,000.00
01-292-2	01-210-1-2	Animal Control Op Exp to Public Safety Building Op Expense	3,000.00
01-292-2	01-292-1	Animal Control Operating to Animal Control Salaries	1,576.00
01-220-6-1	01-220-7-1	Fire+Resc Admin salaries to Fire+Rescue Op salaries	30,900.00
01-220-7-2	01-220-7-1	Fire+Resc Op-Contract Svc to Fire+Rescue Op salaries	2,500.00
01-220-7-2	01-220-7-1	Fire+Resc Op-Gasoline Exp to Fire+Rescue Op salaries	5,000.00
01-220-6-2	01-220-7-1	Fire+Resc Admin Dues+Membershps to Fire+Rescue Op salaries	500.00
01-220-6-2	01-220-7-1	Fire+Resc Admin Training to Fire+Rescue Op salaries	1,800.00
		<b>TOTAL APPROPRIATION TRANSFERS</b>	<b>169,226.72</b>

**TOWN OF MEDIFELD OUTSTANDING PRINCIPAL BY CATEGORY**

**Historical Debt Figures**

<b>Principal Outstanding</b>	<b>as of:</b>	<b>School</b>	<b>Sewer</b>		<b>Water Enterprise</b>	<b>Solid Waste</b>	<b>Town Buildings</b>	<b>Town</b>		<b>State Hospital Purchase</b>
			<b>Non-Ent</b>	<b>Enterprise</b>				<b>Other</b>	<b>Purchase</b>	
\$ 7,450,000	06/30/94			-	1,585,000	660,000	3,475,000	5,383,678		
\$ 11,810,000	06/30/95	10,545,000	13,204,257	2,300,000	2,280,000	625,000	3,255,000	4,604,538		
\$ 10,800,000	06/30/96	19,760,000	13,913,443	2,185,000	2,135,000	590,000	3,035,000	3,836,232		
\$ 19,725,000	06/30/97	42,394,160	12,877,344	2,070,000	1,990,000	555,000	2,815,000	3,126,756		
\$ 18,315,000	06/30/98	40,204,490	11,851,063	1,955,000	1,845,000	520,000	2,595,000	2,970,494		
\$ 19,430,000	06/30/99	37,634,830	10,839,847	1,840,000	1,926,460	511,400	2,501,300	2,611,554		
\$ 27,329,811	06/30/00	35,089,200	10,295,309	1,725,000	1,758,896	472,400	5,314,500	3,445,508		
\$ 34,852,935	06/30/01	32,621,200	9,477,471	1,610,000	1,438,100	427,500	4,870,400	3,280,144		
\$ 46,737,981	06/30/02	30,072,500	8,656,261	2,504,030	1,286,600	377,900	4,434,300	2,952,484		
\$ 67,052,736	06/30/03	27,533,700	7,839,915	2,344,232	1,664,004	323,700	4,002,000	4,064,420		
\$ 62,612,309	06/30/04	25,100,000	7,140,755	2,187,096	1,469,640	270,200	3,568,100	3,665,946		
\$ 58,360,171	06/30/05	22,681,700	6,453,029	2,040,950	1,279,776	207,300	3,159,003	3,256,269		
\$ 54,775,223	06/30/06	20,539,000	5,766,051	2,580,254	2,445,600	155,500	2,720,100	2,887,498		
\$ 54,814,975	06/30/07	16,761,600	4,846,027	2,359,333	2,160,300	104,500	11,801,400	2,509,724		
\$ 50,354,905	06/30/08	14,704,600	4,182,677	2,752,156	7,713,900	54,300	27,386,400	6,469,850		
\$ 46,928,929	06/30/09	12,682,900	3,521,513	2,468,698	7,143,100	-	25,775,000	5,781,300		2,325,000
\$ 44,639,111	06/30/10	10,921,500	2,867,805	1,981,131	6,682,300	-	24,622,800	2,783,200		2,015,000
\$ 40,295,711	06/30/11	10,685,500	2,221,639	1,756,629	6,221,500		23,035,000	2,607,400		
\$ 36,248,349	06/30/12	8,869,900	1,583,789	1,530,765	5,760,700		21,655,000	2,222,300		
\$ 32,396,579	06/30/13	7,079,700	961,000							
\$ 37,822,534	06/30/14									
\$ 60,581,019	06/30/15									
\$ 54,957,403	06/30/16									
\$ 51,301,570	06/30/17									
\$ 46,089,218	06/30/18									
\$ 40,914,465	06/30/19									

## **REGULATIONS FOR CONSENT CALENDAR**

### **I. Eligibility for Consent Calendar:**

- a. Article must be printed in a form to enable action to be taken in the form of a “short motion” i.e., “I move that Article 2 be passed as printed in the Warrant.” If additional information is needed in order to take action under the article, such as by inserting a sum of money, the article will not be eligible under the Consent Calendar.
- b. There must be a unanimous agreement as to the action to be taken between the sponsors and the Warrant Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- c. In the event that articles on the Consent Calendar include those for “affirmative” action and those for “dismissal,” the Consent Calendar will be subdivided into those two parts.

### **II. Procedure for Consideration of Consent Calendar:**

- a. No debate will be allowed on any article on the Consent Calendar.
- b. At the Town Meeting each article on the Consent Calendar will be clearly identified by number.
- c. An Article on the Consent Calendar will be removed from the Consent Calendar at the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- d. All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

## **CONSENT CALENDAR**

The Consent Calendar is used to expedite town meeting proceedings. The articles are in chronological order and will be the first order of business. They will consist of the following articles, with the concurrence of the Chairman of the Board of Selectman and the Chairman of the Warrant Committee:

Articles 2, 3, 4, be passed as set out in the Warrant and that Articles 6, 12, and 31 be dismissed

The procedure will be that the Moderator will announce the ground rules, which will be to identify the article, give an opportunity for anyone to have any article removed from the Consent Calendar, and at the conclusion thereof, the Moderator will entertain a motion as follows:

“I move that articles 2, 3, 4, be passed as printed in the warrant and that Articles 6, 12 and 31 be dismissed. “

**TOWN OF MEDFIELD  
WARRANT FOR THE ANNUAL TOWN MEETING  
2019**

On Monday, the twenty-ninth day of April 2019 commencing at **7:00 PM** the following Articles will be acted on in the Amos Clark Kingsbury High School Gymnasium, located at 88R South Street in said Medfield, viz.

**Article 2.** To see if the Town will vote to accept the reports of the several Town Officers for the past year.

*The Town Report will be available after the Town Meeting.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 3.** To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

<b>PERPETUAL CARE 2018</b>	
Scalfarotto, Henry	\$600.00
Armstrong, Barbara P	600.00
Caruso, Roger and Claudette	3,000.00
Morreale, Charles and Hope	3,000.00
Fawcett, John W	1,500.00
Caughey, Kevin J and Lisa A	600.00
O'Rourke, Joann	600.00
O'Rourke, Joann	600.00
O'Rourke, Joann	600.00
Colella, Geraldine A	3,000.00
Barros, Nestor Abel	750.00
Joseph, Margaret	600.00
Fedor, Robert G	600.00
Clair, Joseph P & Lauren M	3,000.00
Bain, Deborah	750.00
Johnson, Stephen C	600.00
Kallio, Richard W	3,000.00
O'Brien, Eric and Erin	3,000.00

Mark R Fuglestad	3,000.00
Robert Curry	3,000.00
Anthony & Marlene Kalinowski	600.00
Anthony & Marlene Kalinowski	600.00
<b>TOTAL</b>	<b>\$33,600</b>

**(Cemetery Commissioners)**

*Each year, fifty percent of the purchase price of a cemetery plot is transferred to the Cemetery Perpetual Care Fund, a trust fund, the interest of which is appropriated to offset the operating costs of the Vinelake Cemetery. The other fifty percent goes to the sale of lots fund, which can be used for capital improvements or expansion of the Cemetery. The balance in the Cemetery Perpetual Care Fund as of December 31, 2018 was \$1,129,975.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 4.** To see if the Town will vote to set Expenditure Limits for 53E ½ Revolving Funds established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for Fiscal Year 2020, as follows:

<u>Section</u>	<u>Amount</u>
5.1 Fire Alarm Revolving Fund	\$32,000
5.2 Ambulance Revolving Fund	\$70,000
5.3 Advance Life Support Revolving Fund	\$125,000
5.4 Community Gardens Revolving Fund	\$3,000
5.5 CENTER at Medfield Building Maintenance Revolving Fund	\$30,000
5.6 Library Revolving Fund	\$5,000
5.7 Respite Care Revolving Fund	\$125,000
5.8 Transfer Station Recycling Revolving Fund	\$10,000
5.9 Former State Hospital Revolving Fund	\$100,000
Total	\$500,000

Or do or act anything in relation thereto.

**(Board of Selectmen)**

*The 2017 Annual Town Meeting created revolving funds as part of the Code of the Town of Medfield. Each year Town Meeting must authorize the amount of the expenditures that can be made from each of these Chapter 44, Section 53E ½ revolving funds as set out above.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 5.** To see if the Town will vote to accept M.G.L. Chapter 44 §53F ¾ to establish a Public, Educational and Governmental (PEG) Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, and vote to transfer all cable related funds, except the annual license fee, which shall be credited to the General Fund, and to appropriate a sum of money for said purposes, the fund to begin operation for fiscal year 2020, which begins on July 1, 2019, or do or act anything in relation thereto.

**(Board of Selectmen)**

*The Massachusetts Department of Revenue has issued new guidelines on how cities and towns handle the distribution of funds received in connection with the franchise agreement between the town and the cable operators. This article creates a special revenue fund as the accounting mechanism before the funds are distributed to Medfield TV for public, educational, and or governmental access cable television services.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 6.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying a FY19 unpaid bill of the Police Department in the amount of \$0.00 or do or act anything in relation thereto.

**(Board of Selectmen)**

*Although the Town anticipated receiving an unpaid bill for expenses incurred in FY18 for the Police Department it was not received in time for the Annual Town Meeting.*

**WARRANT COMMITTEE RECOMMENDS DISMISSAL**

**Article 7.** To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority, and Trust Fund Commissioners, or do or act anything in relation thereto.

<b>Officer</b>	<b>Present Salary</b>	<b>Warrant Committee Recommends</b>
Town Clerk	\$71,710	\$73,144
Selectmen, Chairman	\$900	\$900
Selectmen, Clerk	\$900	\$900
Selectmen, Third Member	\$900	\$900
Assessors, Chairman	\$900	\$900
Assessors, Clerk	\$900	\$900
Assessors, Third Member	\$900	\$900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioner	0	0
Trust Fund Commissioners	0	0

**(Board of Selectmen)**

*Each year the Town Meeting must vote the salaries and compensation of Medfield's elected officers. The only elected officers receiving a salary are the Town Clerk, the Board of Assessors, and the Board of Selectmen. The Assessors and the Selectmen each receive \$900 per year. The Town Clerk's salary is listed above and represents a two percent general salary increase.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 8.** To see if the Town will vote to amend the Personnel Administration Plan and Classification of Positions and Pay Schedule, effective July 1, 2019, as set out in the warrant, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN  
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

**Police Department as per Contract**

<b>Sergeant</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>
7/1/2016	\$1,306.59	\$1,347.00	\$1,395.34
<i>bi weekly</i>	\$2,613.18	\$2,693.99	\$2,790.68
7/1/2017	\$1,332.72	\$1,373.94	\$1,423.25
<i>bi weekly</i>	\$2,665.45	\$2,747.87	\$2,846.49
7/1/2018	\$1,359.38	\$1,401.42	\$1,451.71
<i>bi weekly</i>	\$2,718.76	\$2,802.83	\$2,903.42

<b>Police Officer</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
7/1/2016	\$1,006.94	\$1,038.09	\$1,070.19	\$1,103.28	\$1,137.39	\$1,172.58
<i>bi weekly</i>	\$2,013.88	\$2,076.19	\$2,140.37	\$2,206.55	\$2,274.78	\$2,345.15
7/1/2017	\$1,027.08	\$1,058.86	\$1,091.59	\$1,125.34	\$1,160.14	\$1,196.03
<i>bi weekly</i>	\$2,054.15	\$2,117.71	\$2,183.18	\$2,250.68	\$2,320.28	\$2,392.06
7/1/2018	\$1,047.62	\$1,080.03	\$1,113.42	\$1,147.85	\$1,183.34	\$1,219.95
<i>bi weekly</i>	\$2,095.24	\$2,160.07	\$2,226.84	\$2,295.70	\$2,366.69	\$2,439.90

<b>Dispatcher</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
7/1/2016	\$692.67	\$731.23	\$768.12	\$807.18	\$852.73
<i>bi weekly</i>	\$1,385.35	\$1,462.45	\$1,536.24	\$1,614.37	\$1,705.45
7/1/2017	\$706.53	\$745.85	\$783.48	\$823.33	\$869.78
<i>bi weekly</i>	\$1,413.05	\$1,491.70	\$1,566.97	\$1,646.65	\$1,739.56
7/1/2018	\$720.66	\$760.77	\$799.15	\$839.79	\$887.18
<i>bi weekly</i>	\$1,441.31	\$1,521.54	\$1,598.31	\$1,679.59	\$1,774.35

**Specialist Range**

7/1/2016	\$625.31	to	\$3,575.74	Annual Stipend
7/1/2017	\$637.82	to	\$3,647.25	Annual Stipend
7/1/2018	\$650.58	to	\$3,720.20	Annual Stipend

**Fire Department as per Contract**

**FIREFIGHTER/EMT**

<b>FF/EMT</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
7/1/2017	\$23.91	\$24.64	\$25.35	\$26.13	\$26.91	\$27.74	\$28.54	\$29.39
7/1/2018	\$24.39	\$25.14	\$25.85	\$26.66	\$27.45	\$28.30	\$29.11	\$29.97
7/1/2019	\$24.87	\$25.64	\$26.37	\$27.19	\$27.99	\$28.86	\$29.69	\$30.57

**LIEUTENANT/FF/EMT**

<b>LT/FF/EMT</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
7/1/2017	\$27.74	\$28.57	\$29.28	\$30.02	\$30.92	\$31.84
7/1/2018	\$28.29	\$29.14	\$29.87	\$30.62	\$31.53	\$32.48
7/1/2019	\$28.86	\$29.72	\$30.47	\$31.23	\$32.17	\$33.13

**Public Safety Positions**

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>Call FF/EMT</b>	\$25.11	\$25.88	\$26.64	\$27.44	\$28.26	\$29.13	\$29.98	\$30.89

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	
<b>Animal Control Officer/Inspector</b>	\$22.80	\$23.46	\$24.09	\$24.80	\$25.50
* Based on a 40-hour workweek	\$26.23	\$26.97	\$27.73	\$28.51	
<b>Assistant Animal Control Officer</b>	\$2,271	\$2,482	\$2,692	\$2,901	\$3,116
*Annual Stipend	\$3,326	\$3,536	\$3,787		

## Managerial Positions

	Minimum	Midpoint	Maximum
<b>Grade 1</b>	53,925	60,666	67,407
Children's Librarian Technical Services Librarian Young Adult Librarian Outreach Social Worker Conservation Agent Circulation Supervisor			
<b>Grade 2</b>	59,317	66,732	74,147
Administrative Asst. to the Selectmen/ Town Administrator Assistant Town Accountant Adult Services/Technology Senior Librarian Director of Youth Outreach			
<b>Grade 3</b>	65,249	73,405	81,561
Assistant Town Accountant/Budget Analyst IT Coordinator			
<b>Grade 4</b>	71,775	80,746	89,718
Council on Aging Director Park and Recreation Director Town Planner Building Commissioner			
<b>Grade 5</b>	80,387	90,435	100,484
Principal Assessor Library Director			
<b>Grade 6</b>	90,034	101,288	112,542
Town Accountant Treasurer/Collector Deputy Police Chief			
<b>Grade 7</b>	100,838	113,443	126,048
Asst. Town Administrator			



<b>Grade 50</b>		
Payroll Coordinator	Administrative Assistant II	Volunteer Coordinator
Elder Outreach Worker	Equipment Operator	Water Technician
Field Appraiser		
<b>Grade 60</b>		
Administrative Assistant III	Park and Recreation Program Coordinator	
<b>Grade 70</b>		
Heavy Equipment Operator	Groundskeeper II	Water/WWTP Operator
Tree Warden	Lead Mechanic	Facilities Coordinator
<b>Grade 80</b>		
Crew Chief		
<b>Grade 90</b>		
Highway Supervisor	Water Supervisor	WWTP Supervisor

**SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY**

Veterans Agent	\$28,985
Sealer of Weights and Measures	\$2,804
Registrar	\$208
Library Page	\$11-\$14
Police- Private Special Detail	\$35.08
Tree Climber	\$22.96

**FIRE**

Deputy Chief	\$4,228
Captain	\$2,537
Lieutenant	\$2,030
EMS Coordinator	\$1,973
Fire Alarm Superintendent	\$880

**INSPECTORS**

Inspector of Buildings	\$32.86
Local Inspector of Buildings	\$853
Gas and Plumbing Inspector	\$1,749
Assistant Gas and Plumbing Inspector	\$320
Wiring Inspector	\$2,888
Assistant Wiring Inspector	\$853

Zoning Enforcement Officer	\$33
Street Inspector	\$17

**PARK AND RECREATION**

Program Director	\$16,073	to	\$19,775
Swim Pond Director	\$6,695	to	\$9,489
Swim Pond Assistant Director	\$4,468	to	\$6,329
Swim Team Coach/Guard	\$3,721	to	\$5,218
Assistant Coach/Guard	\$2,385	to	\$4,273
Water Safety Instructor	\$2,831	to	\$4,273
Lifeguard	\$2,693	to	\$3,957
Swim Pond Badge Checker	\$896	to	\$1,425
Swim Pond Maintenance	\$1,046	to	\$1,425
Swim Pond Set-up Workers	\$746	to	\$3,163
Camp Director	\$2,977	to	\$6,055
Camp Specialists	\$1,492	to	\$5,993
Counselors	\$1,194	to	\$3,164
Jr. Counselor	\$301	to	\$950
Tennis Director	\$4,468	to	\$6,329
Tennis Instructor	\$896	to	\$1,585
Trainee			\$11.44

**(Personnel Board)**

*The Town employees salaries are set by the schedules included in the Warrant Report. School Department employees by state statute are excluded from the Town’s salary schedule. Most Police, Fire, and School Department employees are covered by collective bargaining agreements (CBA). Police and Fire personnel salaries are included in this schedule according to the rates set out in the CBA. This year the recommended general salary increase for Town non-union personnel is two percent.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 9.** To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission, or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2019, or such other sums as the Town may determine, as required by Massachusetts General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

**(Board of Selectmen)**

*This article requests appropriations for the operating budgets for the various Town departments for FY20 which runs July 1, 2019 to June 30, 2020.*

**TWO-THIRDS VOTE REQUIRED  
WARRANT COMMITTEE RECOMMENDS PASSAGE**

**SEE OPERATING BUDGET NEXT PAGE**

<b>ARTICLE 9 OPERATING BUDGETS</b>				
<b>ORGANIZATION CODE</b>	<b>DEPARTMENT</b>	<b>Appropriated 2018/2019</b>	<b>DEPT REQUEST 2019/2020</b>	<b>FY20 WARR COMM RECOMMENDS</b>
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 256,000	\$ 266,240	\$ 281,418
01-914-2	HEALTH & LIFE INSURANCE	\$ 4,440,671	\$ 4,559,719	\$ 4,509,719
01-945-2	LIABILITY INSURANCE	\$ 217,065	\$ 235,500	\$ 222,627
	TOTAL	\$ 4,913,736	\$ 5,061,459	\$ 5,013,764
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 50,000	\$ 50,000	\$ 45,300
01-916-2	MEDICARE INSURANCE	\$ 500,700	\$ 525,735	\$ 525,735
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 2,578,193	\$ 2,826,048	\$ 2,826,048
*****	<b>TOTAL TOWN &amp; SCHOOL EMPLOYEE BENEFITS</b>	\$ 8,042,629	\$ 8,463,242	\$ 8,410,847
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 13,200	\$ 14,550	\$ 13,000
	TOTAL	\$ 15,900	\$ 17,250	\$ 15,700
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 910,266	\$ 898,150	\$ 879,960
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 47,300	\$ 53,936	\$ 53,936
	TOTAL	\$ 957,566	\$ 952,086	\$ 933,896
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ 300	\$ 300	\$ -
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 189,737	\$ 189,837	\$ 191,666
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 51,940	\$ 44,875	\$ 44,375
	TOTAL	\$ 241,677	\$ 234,712	\$ 236,041
01-141-1	ASSESSORS-SALARIES	\$ 96,731	\$ 96,731	\$ 98,612
01-141-2	ASSESSORS-OPERATIONS	\$ 16,675	\$ 29,530	\$ 29,330
	TOTAL	\$ 113,406	\$ 126,261	\$ 127,942
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 109,891	\$ 109,891	\$ 112,069
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 73,265	\$ 73,710	\$ 73,460
	TOTAL	\$ 183,156	\$ 183,601	\$ 185,529

<b>ARTICLE 9 OPERATING BUDGETS</b>				
<b>ORGANIZATION CODE</b>	<b>DEPARTMENT</b>	<b>Appropriated 2018/2019</b>	<b>DEPT REQUEST 2019/2020</b>	<b>FY20 WARR COMM RECOMMENDS</b>
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 112,335	\$ 114,793	\$ 114,793
01-152-1	HUMAN RESOURCE-SALARIES	\$ -	\$ 30,000	\$ 78,761
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 51,900	\$ 2,500	\$ 2,500
	TOTAL	\$ 51,900	\$ 32,500	\$ 81,261
01-155-1	INFORMATION TECHNOLOGY-SALARIES	\$ 158,182	\$ 158,232	\$ 87,882
01-155-2	INFORMATION TECHNOLOGY-OPERATIONS	\$ 118,799	\$ 126,560	\$ 126,560
	TOTAL	\$ 276,981	\$ 284,792	\$ 214,442
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 80,927	\$ 79,257	\$ 79,274
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 20,610	\$ 18,700	\$ 18,700
	TOTAL	\$ 101,537	\$ 97,957	\$ 97,974
01-171-1	CONSERVATION COMM.-SALARIES	\$ 35,271	\$ 35,271	\$ 35,976
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 8,100	\$ 8,100	\$ 8,100
	TOTAL	\$ 43,371	\$ 43,371	\$ 44,076
01-175-1	PLANNING-SALARIES	\$ 87,737	\$ 87,787	\$ 89,536
01-175-2	PLANNING-OPERATIONS	\$ 12,900	\$ 12,900	\$ 12,255
	TOTAL	\$ 100,637	\$ 100,687	\$ 101,791
01-176-2	ZONING & APPEALS-OPERATIONS	\$ 5,000	\$ 5,000	\$ 4,850
01-192-1	TN PUBLIC BUILDINGS & PROPERTY MAINT-SALARIES	\$ 103,023	\$ 139,970	\$ 141,536
01-192-2	TN PUBLIC BUILDINGS & PROPERTY MAINT-OPERATIONS	\$ 231,460	\$ 233,110	\$ 233,110
	TOTAL	\$ 334,483	\$ 373,080	\$ 374,646
01-195-1	TOWN REPORT/MEETING-SALARIES	\$ 1,000	\$ 1,000	\$ 1,000
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 9,000	\$ 14,000	\$ 14,000
	TOTAL	\$ 10,000	\$ 15,000	\$ 15,000

<b>ARTICLE 9 OPERATING BUDGETS</b>				
<b>ORGANIZATION CODE</b>	<b>DEPARTMENT</b>	<b>Appropriated 2018/2019</b>	<b>DEPT REQUEST 2019/2020</b>	<b>FY20 WARR COMM RECOMMENDS</b>
01-210-1-2	POLICE ADMIN PUBLIC SAFETY BLDG-OPERATIONS	\$ 130,679	\$ 137,700	\$ 134,150
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 2,360,046	\$ 2,433,874	\$ 2,442,699
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 224,479	\$ 240,494	\$ 231,994
	TOTAL	\$ 2,584,525	\$ 2,674,368	\$ 2,674,693
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 68,324	\$ 65,024	\$ 65,024
01-220-6-1	FIRE & RESCUE ADMINISTRATION-SALARIES	\$ 151,274	\$ 151,135	\$ 154,158
01-220-6-2	FIRE & RESCUE ADMINISTRATION-OPERATIONS	\$ 7,620	\$ 7,620	\$ 7,620
	TOTAL	\$ 158,894	\$ 158,755	\$ 161,778
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 1,026,891	\$ 1,114,206	\$ 1,116,280
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 150,216	\$ 176,626	\$ 171,626
	TOTAL	\$ 1,177,107	\$ 1,290,832	\$ 1,287,906
01-241-1	INSPECTIONS-SALARIES	\$ 153,728	\$ 145,149	\$ 148,052
01-241-2	INSPECTIONS-OPERATIONS	\$ 13,192	\$ 13,192	\$ 13,192
	TOTAL	\$ 166,920	\$ 158,341	\$ 161,244
01-244-1	SEALER-SALARIES	\$ 2,749	\$ 2,749	\$ 2,804
01-244-2	SEALER-OPERATIONS	\$ 200	\$ 200	\$ 200
	TOTAL	\$ 2,949	\$ 2,949	\$ 3,004
01-292-1	ANIMAL CONTROL-SALARIES	\$ 94,046	\$ 94,046	\$ 95,909
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 14,978	\$ 14,978	\$ 14,978
	TOTAL	\$ 109,024	\$ 109,024	\$ 110,887
01-294-1	TREE CARE-SALARIES	\$ 23,078	\$ 23,078	\$ 23,540
01-294-2	TREE CARE-OPERATIONS	\$ 45,097	\$ 45,097	\$ 45,097
	TOTAL	\$ 68,175	\$ 68,175	\$ 68,637

**ARTICLE 9 OPERATING BUDGETS**

<b>ORGANIZATION CODE</b>	<b>DEPARTMENT</b>	<b>Appropriated 2018/2019</b>	<b>DEPT REQUEST 2019/2020</b>	<b>FY20 WARR COMM RECOMMENDS</b>
01-422-1	HIGHWAY-SALARIES	\$ 922,928	\$ 929,605	\$ 948,034
01-422-2	HIGHWAY-OPERATIONS	\$ 373,910	\$ 373,410	\$ 350,410
	TOTAL	\$ 1,296,838	\$ 1,303,015	\$ 1,298,444
01-423-1	SNOW & ICE-SALARIES	\$ 110,459	\$ 110,459	\$ 110,460
01-423-2	SNOW & ICE-OPERATIONS	\$ 182,973	\$ 182,973	\$ 182,973
	TOTAL	\$ 293,432	\$ 293,432	\$ 293,433
01-424-2	STREET LIGHTING-OPERATIONS	\$ 50,000	\$ 50,000	\$ 50,000
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 137,108	\$ 140,540	\$ 143,923
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 208,950	\$ 209,450	\$ 199,450
	TOTAL	\$ 346,058	\$ 349,990	\$ 343,373
01-429-2	SIDEWALKS-OPERATIONS	\$ 35,000	\$ 40,000	\$ 35,000
01-430-2	PUBLIC WORKS UTILITIES-OPERATIONS	\$ 101,514	\$ 101,514	\$ 98,714
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 190,626	\$ 192,444	\$ 196,288
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 441,382	\$ 461,382	\$ 446,382
	TOTAL	\$ 632,008	\$ 653,826	\$ 642,670
01-491-1	CEMETERY-SALARIES	\$ 144,868	\$ 147,884	\$ 153,828
01-491-2	CEMETERY-OPERATIONS	\$ 45,446	\$ 45,446	\$ 45,446
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 190,314	\$ 193,330	\$ 199,274
01-512-2	HEALTH-OPERATIONS	\$ 55,321	\$ 55,321	\$ 55,321
01-522-2	PUBLIC HEALTH NURSE-OPERATIONS	\$ 10,921	\$ 10,921	\$ 10,921
01-523-2	MENTAL HEALTH NURSE-OPERATIONS	\$ 7,988	\$ 7,988	\$ 7,988
01-541-1	COUNCIL ON AGING-PERSONNEL	\$ 182,268	\$ 198,475	\$ 199,966
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 54,610	\$ 55,060	\$ 52,912
	TOTAL	\$ 236,878	\$ 253,535	\$ 252,878

<b>ARTICLE 9 OPERATING BUDGETS</b>				
<b>ORGANIZATION CODE</b>	<b>DEPARTMENT</b>	<b>Appropriated 2018/2019</b>	<b>DEPT REQUEST 2019/2020</b>	<b>FY20 WARR COMM RECOMMENDS</b>
01-543-1	VETERANS'-SALARIES			
01-543-2	VETERANS'-OPERATIONS	\$ 56,996	\$ 60,024	\$ 60,024
	TOTAL	\$ 56,996	\$ 60,024	\$ 60,024
01-599-1	OUTREACH-SALARIES	\$ 137,725	\$ 137,775	\$ 116,242
01-599-2	OUTREACH-OPERATIONS	\$ 17,266	\$ 17,766	\$ 17,766
	TOTAL	\$ 154,991	\$ 155,541	\$ 134,008
01-610-1	LIBRARY-SALARIES	\$ 532,061	\$ 536,670	\$ 546,313
01-610-2	LIBRARY-OPERATIONS	\$ 215,600	\$ 223,154	\$ 214,239
	TOTAL	\$ 747,661	\$ 759,824	\$ 760,552
01-630-1	PARK & RECREATION-SALARIES	\$ 283,595	\$ 287,448	\$ 292,205
01-630-2	PARK & RECREATION-OPERATIONS	\$ 55,900	\$ 55,900	\$ 51,900
	TOTAL	\$ 339,495	\$ 343,348	\$ 344,105
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
01-692-2	GRAVE MARKERS/FLAGS-OPERATIONS <small>moved up to Veterans Operations</small>	\$ 2,000	\$ -	\$ -
01-693-2	MEMORIAL DAY/VETERANS DAY -OPERATIONS	\$ 1,800	\$ 1,800	\$ 1,800
01-699-2	ARTS/CULTURAL COUNCIL	\$ 4,600	\$ 5,000	\$ 5,000
01-996-2	STABILIZATION	\$ 200,000	\$ 300,000	\$ 221,419
01-997-2	RESERVE FUND	\$ 150,000	\$ 150,000	\$ 150,000
*****	<b>TOTAL TOWN DEPARTMENTS</b>	\$ 11,930,161	\$ 12,336,467	\$ 12,181,688
01-710-2	TOWN DEBT-PRINCIPAL	\$ 4,864,753	\$ 4,802,954	\$ 4,802,954
01-751-2	TOWN DEBT-INTEREST	\$ 1,595,763	\$ 1,430,571	\$ 1,430,571
	<b>TOTAL DEBT PAYMENTS</b>	\$ 6,460,516	\$ 6,233,525	\$ 6,233,525

<b>ARTICLE 9 OPERATING BUDGETS</b>				
<b>ORGANIZATION CODE</b>	<b>DEPARTMENT</b>	<b>Appropriated 2018/2019</b>	<b>DEPT REQUEST 2019/2020</b>	<b>FY20 WARR COMM RECOMMENDS</b>
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 181,279	\$ 170,296	\$ 170,296
01-300-1	SCHOOL-PERSONNEL	\$ 28,754,162		
01-300-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 6,316,607		
*****	<b>TOTAL TOWN SCHOOLS</b>	\$ 35,070,769	\$ 36,661,454	\$ 36,471,454
<b>WATER &amp; SEWER OPERATIONS</b>				
60-410-1	WATER-SALARIES	\$ 411,676	\$ 419,222	\$ 427,578
60-410-2	WATER-OPERATIONS	\$ 520,520	\$ 520,520	\$ 520,520
60-410-2	WATER RESERVE FUND	\$ 50,000	\$ 50,000	\$ 50,000
	TOTAL	\$ 982,196	\$ 989,742	\$ 998,098
61-420-1	SEWER-SALARIES	\$ 220,845	\$ 268,456	\$ 273,767
61-420-2	SEWER-OPERATIONS	\$ 834,530	\$ 857,530	\$ 857,530
61-420-2	SEWER RESERVE FUND	\$ 100,000	\$ 100,000	\$ 100,000
	TOTAL	\$ 1,155,375	\$ 1,225,986	\$ 1,231,297
*****	<b>TOTAL WATER &amp; SEWER</b>	\$ 2,137,571	\$ 2,215,728	\$ 2,229,395

**ARTICLE 9 OPERATING BUDGETS**

<b>ORGANIZATION CODE</b>	<b>DEPARTMENT</b>	<b>Appropriated 2018/2019</b>	<b>DEPT REQUEST 2019/2020</b>	<b>FY20 WARR COMM RECOMMENDS</b>
<b>S U M M A R Y</b>				
	<b>TOTAL TOWN &amp; SCHOOL EMPLOYEE BENEFITS</b>	\$ 8,042,629	\$ 8,463,242	\$ 8,410,847
	<b>TOTAL TOWN DEPARTMENTS</b>	\$ 11,930,161	\$ 12,336,467	\$ 12,181,688
	<b>TOTAL DEBT PAYMENTS</b>	\$ 6,460,516	\$ 6,233,525	\$ 6,233,525
	<b>TOTAL REGIONAL VOC SCHOOL</b>	\$ 181,279	\$ 170,296	\$ 170,296
	<b>TOTAL SCHOOLS</b>	\$ 35,070,769	\$ 36,661,454	\$ 36,471,454
	<b>TOTAL WATER &amp; SEWER DEPARTMENT</b>	\$ 2,137,571	\$ 2,215,728	\$ 2,229,395
	<b>TOTAL OPERATING BUDGET</b>	<b>\$ 63,822,925</b>	<b>\$ 66,080,712</b>	<b>\$ 65,697,205</b>
	<b>LESS: CEMETERY- PERP CARE CREDIT</b>	\$ 20,000	\$ 15,000	\$ 15,000
	<b>LESS: FROM WATER ENTERPRISE FUND</b>	\$ 2,017,638	\$ 2,007,975	\$ 2,016,931
	<b>LESS: FROM SEWER ENTERPRISE FUND</b>	\$ 1,681,867	\$ 1,728,850	\$ 1,735,676
	<b>LESS: FROM PENSION RESERVE FUND</b>	\$ 75,000	\$ 75,000	\$ 75,000
	<b>LESS: FROM OVERLAY SURPLUS</b>	0	\$ 200,000	\$ 200,000
	<b>LESS: FROM SEW BETT STABILIZATION FUND</b>	\$ 400,000	\$ 400,000	\$ 400,000
	<b>LESS: FROM BOND PREMIUM SAWMILL BROOK</b>	\$ 927	\$ 804	\$ 804
	<b>LESS: FROM BOND PREMIUM JUNE '07</b>	\$ 2,950	\$ 2,543	\$ 2,543
	<b>LESS: FROM BOND PREMIUM RED GATE FARM</b>	\$ 2,283	\$ 2,183	\$ 2,183
	<b>LESS: FROM BOND PREMIUM HS FIELD RENOVATION</b>	\$ 3,000	\$ 3,000	\$ 3,000
	<b>LESS: FROM BOND PREMIUM TOWN GARAGE SOLAR AF</b>	\$ 3,683	\$ 3,683	\$ 3,683
	<b>LESS: USE OF SCHOOL PROPERTY REVOLVING-850</b>	\$ 30,000	\$ 30,000	\$ 30,000
	<b>LESS: FROM MWPAT TIT V SEPTIC LOAN RECPTS</b>	\$ 4,100	\$ 4,100	\$ 4,100
	<b>LESS: FROM MSBA BAN INT REIMB</b>	\$ 36,766	\$ 28,891	\$ 28,891
	<b>LESS: FROM MSBA GR TO OFFSET SCH DEBT</b>	\$ 1,163,535	\$ 1,148,535	\$ 1,148,535
	<b>TOTAL OTHER REVENUE SOURCE</b>	\$ 5,441,749	\$ 5,650,564	\$ 5,666,346
	<b>NET OPERATING APPROPRIATION</b>	\$ 58,381,176	\$ 60,430,148	\$ 60,030,859

**WATER ENTERPRISE FUND  
FISCAL YEAR 2020  
ESTIMATED REVENUES AND EXPENDITURES**

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:			
USER CHARGES		\$ 2,007,629	
WATER AVAILABLE FUNDS		\$ 9,302	
WATER FREE CASH		\$ 566,050	
TOTAL WATER REVENUES			\$ 2,582,981
TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT ORGANIZATION CODE 60-410-1 AND 60-410-2:			
PERSONNEL	\$ 427,578		
OPERATIONS	\$ 520,520		
EMERGENCY RESERVE FUND	\$ 50,000		
	\$ 998,098		
INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER DEPARTMENTAL BUDGETS:			
DEBT SERVICE:			
PRINCIPAL 01-710-2	\$ 460,800		
INTEREST 01-751-2	\$ 215,391		
TOTAL DEBT SERVICE		\$ 676,191	
INSURANCE	\$ 84,921		
CNTY RETIREMENT CONTRIBUTION	\$ 101,525		
SHARED EMPLOYEES	\$ 131,488		
SHARED FACILITIES	\$ 24,708		
SUB-TOTAL ALLOCATED EXPENSES		\$ 342,642	
TOTAL-ALLOCATED EXPENSES		\$1,018,833	
TOTAL COSTS OF WATER OPERATING BUDGET			\$ 2,016,931
APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH			
CB20-Upgr Meter Rdg to Fixed Network	\$ 150,000		
CB20-Meter Replacement Program	\$ 400,000		
	\$ 550,000		
APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH			
art33/atm18-OPEB Trust-Water Liab	\$ 16,050		
APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH			
art34/atm18-ENGINEERING Fe/Mn TREATMT FACILITY DESIGN	\$ -		
TOTAL APPROPRIATED FROM WATER FREE CASH		\$ 566,050	
ESTIMATED EXPENSES			2,582,981
ESTIMATED WATER FUND SURPLUS (DEFICIT)			\$ -
<u>CALCULATION OF GENERAL FUND SUBSIDY:</u>			
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS		\$ (2,582,981)	
LESS: TOTAL COSTS		\$ 2,582,981	
LESS: PRIOR YEAR DEFICIT		\$ -	
GENERAL FUND SUBSIDY			\$ -
<u>SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:</u>			
ENTERPRISE FUND REVENUES		\$ 2,007,629	
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT		\$ 9,302	
WATER ENTERPRISE FREE CASH		\$ 566,050	
NON-ENTERPRISE AVAILABLE FUNDS		\$ -	
TOTAL SOURCES OF FUNDING FOR COSTS		\$ (2,582,981)	
APPROPRIATED IN THE WATER ENTERPRISE FUND			

FY19 WATER ENTERPRISE RATE STRUCTURE:

1 - 10,000	\$51.86 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$4.58 PER 1,000 GALLONS
35,001 - 70,000	\$7.29 PER 1,000 GALLONS
OVER 70,000 GALLONS	\$10.33 PER 1,000 GALLONS

NOTE: FY20 WATER RATES HAVE NOT BEEN SET

**SEWER ENTERPRISE FUND  
FISCAL YEAR 2020  
ESTIMATED REVENUES AND EXPENDITURES**

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:		
USER CHARGES	\$	1,730,995
SEWER AVAILABLE FUNDS	\$	4,681
SEWER FREE CASH	\$	161,887
TOTAL SEWER REVENUES	\$	1,897,563
TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT		
ORGANIZATION CODE 61-420-1 AND 61-420-2:		
PERSONNEL	\$	273,767
OPERATIONS	\$	857,530
INFILTRATION INFLOW	\$	50,000
EMERGENCY RESERVE FUND	\$	50,000
SUB-TOTAL SEWER DEPARTMENT COSTS	\$	1,231,297
INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER		
DEPARTMENTAL BUDGETS:		
DEBT SERVICE:		
PRINCIPAL 01-710-2	\$	222,254
INTEREST 01-751-2	\$	45,843
TOTAL DEBT SERVICE	\$	268,097
INSURANCE	\$	45,280
CNTY RETIREMENT CONTRIBUTION	\$	58,446
SHARED EMPLOYEES	\$	131,488
SHARED FACILITIES	\$	1,068
SUB-TOTAL ALLOCATED EXPENSES	\$	236,282
TOTAL-ALLOCATED EXPENSES	\$	504,379
TOTAL COSTS OF SEWER OPERATING BUDGET	\$	1,735,676
APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH		
CB20-Repl Sand Fltr Air Compressor + Dryer	\$	136,000
	\$	-
	\$	136,000
APPROPRIATED-CAPITAL OUTLAY-FROM SEWER FREE CASH		
art21/atm17-OPEB Trust-Sewer Liab	\$	25,887
TOTAL APPROPRIATED FROM SEWER FREE CASH	\$	161,887
ESTIMATED EXPENSES	\$	1,897,563
ESTIMATED SEWER FUND SURPLUS (DEFICIT)	\$	-
<u>CALCULATION OF GENERAL FUND SUBSIDY:</u>		
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	(1,897,563)
LESS: TOTAL COSTS	\$	1,897,563
LESS: PRIOR YEAR DEFICIT	\$	-
GENERAL FUND SUBSIDY	\$	-
<u>SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:</u>		
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	1,730,995
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$	4,681
SEWER FREE CASH	\$	161,887
NON-ENTERPRISE AVAILABLE FUNDS	\$	-
TOTAL SOURCES OF FUNDING FOR COSTS	\$	(1,897,563)
APPROPRIATED IN THE SEWER ENTERPRISE FUND	\$	-

FY19 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
1 - 10,000	\$90.97 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$9.38 PER 1,000 GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
1 - 10,000	\$90.97 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$9.38 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$11.00/100 GAL

NOTE: FY20 SEWER RATES HAVE NOT BEEN SET

**Article 10.** To see if the Town will vote to raise and appropriate from the FY20 Tax Levy and/or transfer from available funds and/or borrow for capital expenditures, including the following:

**FY20 CAPITAL BUDGET  
RECOMMENDATIONS**

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>WC RECOMMENDS</u>
<b>Police Department</b>	2019 Chevy Tahoe 4 Wheel Drive SUV	\$50,000	\$0
	2019 Chevy Tahoe LS 4 Wheel Drive SUV	\$52,000	\$0
<b>Fire Department</b>	Engine 3 Rescue Pumper	\$630,000	\$0
	Fire Chief Car	\$48,573	\$0
	Cardiac Monitor	\$40,000	\$40,000
	Portable Radios	\$12,500	\$0
	SCBA Bottle Replacement	\$13,125	\$0
	Lucas Cardiac Thumper	\$16,000	\$0
	4 Gas Meters	\$15,240	\$0
<b>School Department</b>	District Wide Ford 350	\$42,000	\$0
	District Wide Bobcat Tractor	\$35,000	\$0
	District Wide Ford Explorer XLT	\$33,000	\$0
<b>Conservation Commission</b>	Land Acquisition and Maintenance	\$50,000	\$0
<b>Board of Selectmen</b>	HRIS System (Town HR)	\$3,000	\$0
	HRIS System (School HR)	\$10,000	\$0
	Dept Head Classification	\$6,000	\$0
<b>Public Works</b>	2019 Holder C9.92 Sidwalk Tractor	\$204,590	\$0
	2019 Ford 550 with Dump Body	\$87,604	\$0
	2019 Stainless Steel Hydraulic Material Spreader	\$8,000	\$0

	Resurface Subdivisions	\$50,000	\$0
<b>Water Enterprise Fund</b>	Upgrade Meter Reading to a Fixed Network	\$150,000	\$150,000
	Meter Replacement Program	\$400,000	\$400,000
<b>Sewer Enterprise Fund</b>	Replace Sand Filter Air Compressor/Dryer at WWTP	\$136,000	\$136,000
<b>Park and Recreation</b>	Shade Structures at Hinkley Pond	\$39,200	\$39,200
	Edge R Rite II Bed Edger	\$1,782	\$1,782
	Wright Stand 72" Mower	10,784	\$10,784
	Integrity Stocke Aide Trailer	4,495	\$4,495
<b>Total Requests</b>		<b>\$2,116,893</b>	<b>\$782,261</b>

**To be funded by:** Park and Recreation Revolving 56,261  
Water and Sewer Enterprise 686,000  
ALS Revolving Fund 40,000

And to authorize the Board of Selectmen to sell or trade Town-owned equipment and or property, as set out in the Warrant Report, the proceeds of which shall be applied to the FY20 Capital Budget procurements, or do or act anything in relation thereto.

**(Capital Budget Committee)**

*The Capital Budget Committee meets with all Town and School Departments to review their request for capital items. A new capital budget policy was put into place for FY20 which outlines a process for the development of a five year plan. After careful review, the Warrant Committee and the Board of Selectmen have agreed to "freeze" the capital budget for FY20 except for items funded out of the Enterprise Fund or Revolving Funds. The Capital Budget Committee will begin meeting in June of 2019 to develop a comprehensive five-year capital plan that will be presented at the 2020 Annual Town Meeting.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 11.** To see if the Town will vote to appropriate \$782,125 and transfer said sum from the Municipal Buildings Capital Stabilization Fund created under Article 43 of the 2018 Annual Town Meeting for the purpose(s) and amount(s) below:

Project	Request
Town Hall HVAC Engineering/Immediate Repairs	\$15,000.00
Library Elevator Repair	\$10,000.00
Council on Aging Design for Repairs at Door Landings/Site Work	\$4,000.00
Medfield High School Building Mgmt Software Upgrade/Commissioning	\$155,125.00
Medfield High School HVAC Repairs	\$56,000.00
Blake MS Domestic WH Design	\$12,000.00
Wheelock HVAC Engineering Recommissioning	\$15,000.00
District Wide Replace Phone System/Service/Hardware	\$200,000.00
District Wide Roof Engineering Design	\$300,000.00
Alarm System Blake Middle School	\$15,000.00

or do or act anything in relation thereto.

**(Board of Selectmen/Capital Budget Committee)**

*At the 2018 Annual Town Meeting and the subsequent override in June, the voters of Medfield approved the creation and funding for a special purpose stabilization fund entitled the "Municipal Buildings Capital Stabilization Fund." The purpose of this fund is to fund new construction, capital repairs and improvements to municipal buildings and structural and systemic components thereof. The projects listed above have been identified and recommended by the Capital Budget Committee to be completed utilizing funding available in the Municipal Buildings Capital Stabilization Fund*

**TWO-THIRDS VOTE REQUIRED  
WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 12.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, to be used with funds from the Commonwealth of Massachusetts and the Town of Millis, for the purpose of making repairs to the Bridge Street (West Street) Bridge and to authorize the Board of Selectmen to enter into contracts with the Commonwealth of Massachusetts, the Town of Millis and private contractors and to accept

and/or receive funds and/or grants from the Commonwealth of Massachusetts, the federal government and/or private parties for such purpose, or do or act anything in relation thereto.

**(Board of Selectmen)**

*MassDOT has been working with the Town of Medfield and the Town of Millis to determine how the \$1.2 million dollar repairs to the bridge would be funded. MassDOT has requested that each Town fund \$350,000 for the repairs. At this time, Medfield and Millis continue to work with the Commonwealth on the final cost of the repairs, so this project is not ready to move forward at this time.*

**WARRANT COMMITTEE RECOMMENDS DISMISSAL**

**Article 13.** To see if the Town will vote to amend the Code of the Town of Medfield Chapter 30 Finances Section 30-6 Disposal of Personal Property by deleting “having a value of \$1,000 or less” and substituting therefore: “having a value of less than \$10,000”, or do or act anything in relation thereto.

**(Director of Public Works)**

*The current Code of the Town of Medfield requires any department to seek Town Meeting approval to dispose of any personal property with a value of \$1,000 or greater. This article would increase that threshold and allow the Board of Selectmen to hear any request to dispose of personal property with a value of less than \$10,000.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 14.** To see if the Town will vote to transfer \$763 in funds received from the Massachusetts Department of Transportation for the Town’s share of the fee charged for Uber, Lyft, or other ride sharing services originating in the Town, said funds to be used for road and sidewalk improvements, or do or act anything in relation thereto.

**(Board of Selectmen)**

*Governor Baker signed a law in 2016 regulating smartphone based transportation companies and included a twenty cent per ride fee, 10 cents of which is distributed annually to cities and towns based on the number of rides that originate in that town. The funds will be used for road and sidewalk improvements in Medfield.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

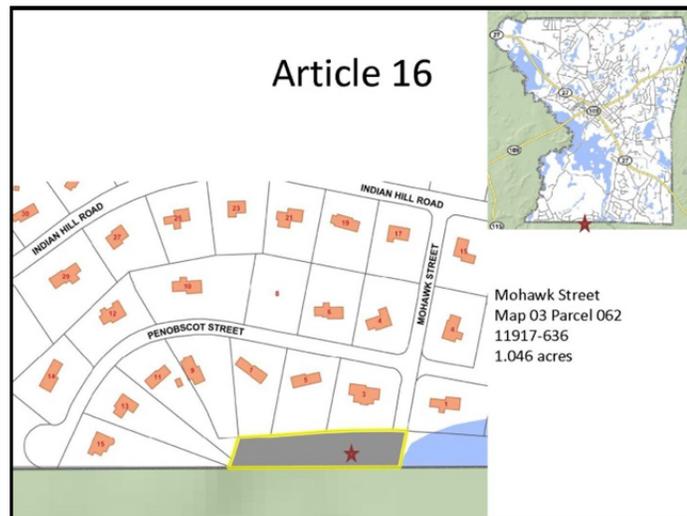
**Article 15.** To see if the Town will vote to authorize the Board of Selectmen, with the approval of the Board of Water and Sewerage, to lease space on the Mount Nebo Water Tower for up to ten years for the installation and/or maintenance of cell tower antennae, on such terms and conditions as they may deem to be in the best interests of the Town, or do or act anything in relation thereto.

**(Board of Selectmen)**

*Voters at two prior Annual Town Meetings have approved leasing space on the Mount Nebo Water Tower to wireless carriers. Each prior approval was for a ten year period. The second approval expires this year, so a new ten year approval is needed.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 16.** To see if the Town will vote to authorize the Board of Selectmen to accept a gift of land from Joseph T. Destito and Deborah Destito, consisting of an unimproved parcel of land containing approximately 1.04 acres, located at the end of Mohawk Street and shown on Medfield Assessors Map 3 as Parcel 62, title reference: Norfolk County Registry of Deeds Book 11917, Page 636 for municipal purposes, or do or act anything in relation thereto.



**(Board of Selectmen)**

*This is an unbuildable parcel of backland located in Medfield and Norfolk. The property owners have offered to gift the portion located in Medfield to the Town to avoid any additional taxes. If voters approve this article, a plan will have to be prepared to subdivide the property into two parcels, one in Norfolk and one in Medfield before a deed can be prepared.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 17.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of making repairs to the Danielson/Ritchie Pond dam, and that the Board of Selectmen in consultation with the Conservation Commission be authorized to apply for and receive federal, state and/or private grants or loans, and to enter into contracts with private contractors to undertake such repairs, or do or act anything in relation thereto.

**(Conservation Commission)**

*The Department of Conservation and Recreation (DCR) has issued the Town a Certificate of Non-Compliance due to the Danielson Mill Pond not meeting dam safety standards. The Conservation Commission is responsible for the care and maintenance of the dam and is working with the DCR and the Medfield DPW to identify the work that is necessary to bring the dam back into compliance. The cost of the project has been identified at \$90,000 with \$30,000 in funding coming from the Medfield Conservation Trust Fund and the remainder to be funded from the tax levy. The DCR has extended the deadline for bringing the dam back into compliance with safety regulations through June 30, 2021.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 18.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of making improvements to the economic vitality of the Town, or do or act anything in relation thereto.

**(Board of Selectmen)**

*For the past three years the Town Meeting has appropriated \$15,000 of the local meals tax revenue that comes back to the Town for this purpose. The Town receives approximately \$150,000 a year from the local meals tax. The Board of Selectmen is requesting the same amount this year to be used for projects anywhere in Town that would improve its economic vitality. The Board of Selectmen has used this funding in the past to help with the Holiday Stroll, repairs at the Dwight Derby House, maintenance at the Straw Hat Park, and assistance to the Medfield Garden Club. This year the Warrant Committee and Board of Selectmen agree to \$1,000.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 19.** To see if the Town will vote to transfer \$85,000 from sewer betterments-paid-in-advance, to the Sewer Stabilization Fund, or do or act anything in relation thereto.

**(Town Administrator)**

*Sewer betterments are assessed to property owners when sewers are extended to their properties. That betterment can be paid off all at once or apportioned over five, ten, or twenty, years and the annual assessments plus interest are added to the real estate tax bill for the third and fourth payments (actual tax bills). Property owners may choose an early payoff of this assessment, usually done when a property is sold or refinanced. The money from these early payoffs are set aside and appropriated to a Sewer Betterment Stabilization Fund, which is used to spread out the use of these funds over the remaining life of the bonds issued to pay for the work. This year, as for several years, \$400,000 is recommended to be taken from this Stabilization Fund to offset the annual sewer debt payments. The balance in the fund as of December 31, 2018 was \$529,319.18. The sewer extension debt will be paid off in FY2022 at which time the Sewer Stabilization Fund will close.*

**Two-Thirds Vote Required**

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 20.** To see if the Town will vote to appropriate a sum of money and determine what manner said sum shall be raised for the purpose of making an annual contribution to the Other Post- Employment Benefits Trust Fund, or do or act anything in relation thereto.

**(Board of Selectmen and OPEB Trustees)**

*For several years the Town has been setting aside funds to cover the unfunded retiree health insurance liability in a special stabilization fund. Three years ago the Town voted to establish an Other Post-Employment Benefits Trust (OPEB) and to transfer the funds from the stabilization fund to the OPEB Trust which is invested with the State Retirees Benefits Trust. As of December 31, 2018, the balance in the OPEB Trust was \$3,161,275.40. The latest actuarial unfunded liability for OPEB as of June 30, 2018 is \$41,141,528.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 21.** To see if the Town will vote to amend the Code of the Town of Medfield Bylaws, to add a new Chapter 195 Plastic Checkout Bag Prohibition, as follows:

Chapter 195 Plastic Checkout Bag Prohibition.

Section 195-1 Purpose and Intent.

Plastic bag ordinances have proven to be effective in reducing plastic bag consumption and litter and are part of a growing global movement towards sustainability. As of January 1, 2019, 88 cities and towns in the Commonwealth of Massachusetts have enacted bylaws to reduce plastic bag usage.

The **purpose** of this bylaw is to eliminate the usage of thin-film, single-use plastic bags at checkout by all merchants in the Town of Medfield, on and after the effective date specified herein.

The Town is committed to protecting the environment and the public health, safety and welfare of its citizens. This will help reduce the common use of plastic checkout bags and encourage the use of reusable bags by consumers, thereby reducing local land and aquatic pollution, advancing solid waste reduction, maintaining Medfield's exterior beauty and improving the quality of life for the citizens of the Town.

#### Section 195-2 Definitions.

**Checkout bags:** A carryout bag provided by a store to a customer at the point of sale or other point of departure for the purpose of transporting food or merchandise from the establishment. Checkout bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or checkout area of the stores.

**Recyclable paper bag:** A paper bag that is:

1. 100 percent recyclable, including the handles
2. contains at least 40% post-consumer recycled paper content; and
3. displays the words "recyclable" and "made from 40% post-consumer recycled content" (or other applicable amount) in a visible manner on the outside of the bag.

**Retail establishment:** Any retail operation located in the Town which sells goods, food or provides personal services to the public, including restaurants.

**Reusable checkout bag:** A sewn bag with stitched handles that is:

1. specifically designed and manufactured for multiple reuse;
2. can carry 25 lbs. over a distance of 300 feet; and
3. is made of cloth or other machine washable fabric provided, that it may not be constructed of polyethylene or polyvinyl chloride.

Section 195-3 Requirements for Checkout Bags and Exceptions.

If any retail establishment, as defined in Section 195-2, provides checkout bags to customers, the bag must be either a **recyclable paper bag** or a **reusable checkout bag**, as defined in Section 195-2.

Customers are encouraged to bring their own reusable or biodegradable shopping bags to stores. Retail or grocery stores are strongly encouraged to make reusable checkout bags available for sale to customers at a reasonable price.

Thin-film plastic bags used to contain dry cleaning, newspapers, produce, meat, fresh produce, bulk foods, wet items and other similar merchandise, typically without handle, are still permissible under this bylaw.

Section 195-4 Violations and Enforcement.

Any retail establishment violating the requirement(s) contained in Section 195-3 of this bylaw shall be subject to a fine as follows:

First Offense:	Warning
Second Offense:	\$ 50.00
Third and Subsequent Offenses:	\$100.00

Each day that a violation continues shall be treated as a separate offense.

This bylaw may be enforced by the Medfield Police Department, the Building Commissioner and Building Inspectors and the Board of Health Agent(s).

Section 195-5 Effective Date.

This bylaw shall take effect on and after November 1, 2019.

and to authorize the Town Clerk to renumber, re-letter, and/or to take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

**(Transfer Station and Recycling Committee/Board of Selectmen)**

*The purpose of this bylaw is to eliminate thin film single use plastic bags at checkouts by all merchants in the Town of Medfield. Any retail establishment would be required to provide recyclable paper bag or reusable checkout bag as defined above. This ban would not include*

*thin film plastic from the dry cleaners, produce, newspapers, meat, bulk foods, wet items, etc. If passed, the bylaw would take effect on November 1, 2019.*

### **WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 22.** To see if the Town will vote to amend the Code of the Town of Medfield Chapter 130 Fire Protection to add a new Section 130-5 Fire Hydrant Access, as follows:

#### Section 130-5 Fire Hydrant Access

Fire Hydrant Access: No person shall obstruct access to a fire hydrant. Fire hydrants shall have a three (3) foot clear radius measured from the center of the stem on the top of the hydrant. No foliage, fencing, parking space, or other object shall obstruct the clear area. No person may landscape to change the grade around the base of the hydrant so as to prevent the use of a four inch cap. Location where existing objects, such as but not limited to building, walls, fences, trees, or sloping grades that does not permit a three (3) foot clearance radius, may be granted a waiver by the Director of Public Works in consultation with the Fire Chief. Before any waiver of the regulation is granted, all other possible locations must be considered

And to renumber the succeeding sections of the chapter, as required and to authorize the Town Clerk to do so and to renumber, re-letter and/or to take any other action necessary to reformat this new bylaw section to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

**(Town Counsel and Fire Chief)**

*This bylaw would require that access to fire hydrants be maintained with a three foot clearance radius.*

### **WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 23.** To see if the Town of Medfield will vote to create an overlay district consisting of the following parcels as shown on the map titled “Proposed Upper Spring Street Overlay District (USSOD)” dated 10/09/18 which is on file with the Town Clerk and Planning Department (37-044, 37-044-01 through 11, 37-046, 37-047, 37-048, 37-049, 37-197, 37-039, 37-040, 37-04, 37-042, 37-043, 37-045, 37-015, 37-033, 37-035, 37-036, 37-037, 37-034, 37-031, 37-032, 36-123, 37-029, 37-030);

And further, to see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the new section **in bold** as follows:

	Use	A	RE	RT	RS	RU	B	BI	IE
<b>1</b>	<b>Residential</b>								
<i>EXISTING</i> 1.4.	Multi-family dwelling, including public housing for the elderly (See § 300-14. 15 & §300-14.16)	NO	NO	NO	NO	SPPB	NO	NO	NO
<b><i>PROPOSED</i></b> <b>1.4.a</b>	<b>Multi-family dwelling, including public housing for the elderly in the USSOD</b> <b>(See § 300-14. 15 &amp; §300-14.16)</b>	<b>NO</b>	<b>NO</b>	<b>NO</b>	<b>NO</b>	<b>PB</b>	<b>NO</b>	<b>NO</b>	<b>NO</b>

And further, to see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 3 Table of Height and Bulk Regulations, by adding a new entry **in bold** as follows:

		Minimum Required							
		Lots					Yards		
Zoning District	Use	Area* (square feet)	Perfect Square (feet)**	Frontage (feet)	Width (feet)	Depth (feet)	Front (feet)	Side (feet)	Rear (feet)
<i>EXISTING</i> RU	Multi-family dwelling (three units)	30,000	200x200	200	200	100	30	20	50
	Lot area per additional unit (4+ units)	8,000							
<b><i>PROPOSED</i></b> <b>RU (USSOD)</b>	<b>Multi-family dwelling (three units)</b>	<b>24,000</b>	<b>200x200</b>	<b>200</b>	<b>200</b>	<b>100</b>	<b>30</b>	<b>20</b>	<b>50</b>
	<b>Lot area per additional unit (4+ units)</b>	<b>6,000</b>							

And further, to see if the Town will vote to amend the Medfield Town Code Chapter 300-14.12. Site plan approval by Planning Board, by adding a new language **in bold** as follows:

- (1) For multifamily site plans for which more than one structure is proposed, placement of structures on the site is appropriate to the site and compatible with its surroundings. **To achieve this finding the Board shall review the proposal for:**
  - a. **There shall be no more than two garage bays (or two interior parking spaces as defined by the Zoning Bylaw) per unit and they should be oriented so that they are in character with the streetscape and surrounding properties.**
  - b. **Each dwelling unit should have access to private yard, patio, or other private outdoor space.**
  - c. **Negative visual impacts of the development, if any, are screened from adjacent properties and nearby streets by landscaping or other site planning techniques. The Planning Board, in its discretion, may require additional screened buffer zone for the privacy of directly abutting properties. Screening can include use of existing trees and plants, new vegetation, fencing, or a combination of these options.**
  - d. **Each parking space or driveway serving a multi-family dwelling shall be set back at least 10 feet from any side lot line and rear lot line and shall be designated on the site plan.**
  - e. **Adequate provisions for snow removal or on-site storage should also be demonstrated.**
  - f. **The access, egress, and internal circulation are designed to provide a network of pedestrian-friendly streetscapes.**
  - g. **The dwellings are sited and oriented in a complementary relationship to: each other, the common open space, and the adjacent properties.**

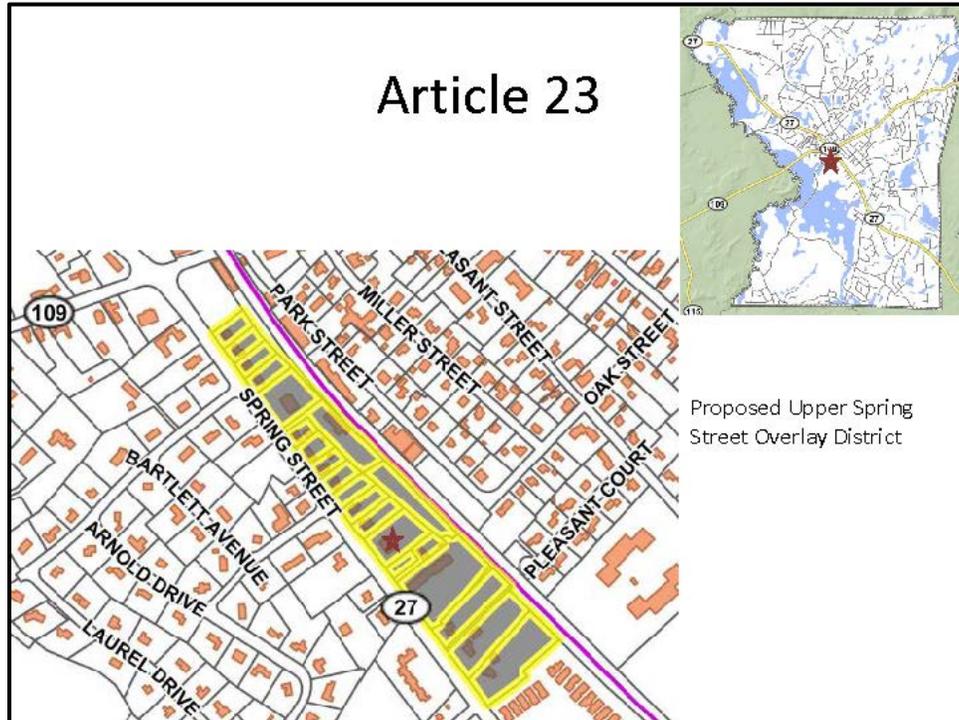
And further, to see if the Town will vote to amend the Code of the Town of Medfield Chapter 300 Zoning, Article 14 Administration and Enforcement Section 300-14.16 Inclusionary Zoning Bylaw by adding the new language shown in **bold** as follows:

300-14.16.A. Applicability.

- (1) In all zoning districts, the inclusionary zoning provisions of this section shall apply to the following uses:
  - (a) Any project requiring a special permit under Chapter 300, Zoning, Attachment 1, Table of Use Regulations, Section 1.4, **or Site Plan Approval under Chapter 300, Zoning, Attachment 1, Table of Use Regulations, Section 1.4.a** that results in a net increase of six or more

dwelling units, as measured over a 10-year time period, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space.

or do or act anything in relation thereto.



**(Planning Board)**

*This amendment is in multiple parts and creates a new zoning map overlay district that reverts zoning requirements to the pre-2017 permitting processes and dimensional requirements for multi-family developments (does not apply to new single-family to two-family dwellings). The next section of the article would amend the Table of Use Regulations to allow multi-family residential developments by Site Plan Approval from the Planning Board in the RU zoning district as long as they are shown in the Upper Spring Street Overlay District. The third section of the article would amend the Table of Area Regulations to allow multi-family residential developments in the RU zoning district as long as they are shown in the Upper Spring Street Overlay District. The fourth section of the article proposes new review criteria that the Planning Board would use when reviewing new applications for multifamily developments, which are consistent with the Planning Board's special permit performance standards. The final section of*

*the article amends the existing Inclusionary Zoning bylaw to include multifamily proposals in the Upper Spring Street Overlay District (USSOD) so that there is an affordable component.*

#### **WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 24.** To see if the Town will vote to amend the Code of the Town of Medfield Chapter 300 Zoning, Article 14 Administration and Enforcement Section 300-14.10 Special Permits by Board of Appeals by deleting Subsection E and its Sub-subsections (1) through (10) in their entirety and replacing them, as follows:

- E. After the public hearing required by Subsection C has been concluded, the Board of Appeals may grant a special permit if it concludes that a special permit is warranted by the application and the evidence produced at the public hearing and if it makes the following specific findings of fact:
- (1) Overall design is consistent and compatible with the neighborhood, including as to factors of building orientation, scale, and massing.
  - (2) Vehicular traffic flow, access and parking and pedestrian safety are properly addressed such that the proposed use will not result in a public hazard due to substantially increased vehicular traffic or parking in the neighborhood.
  - (3) Drainage, utilities and other infrastructure are adequate or will be upgraded to accommodate development.
  - (4) The proposed use will not have any significant adverse effect upon properties in the neighborhood, including property values.
  - (5) Project will not adversely affect or cause substantial damage to any environmentally significant natural resource, habitat, or feature or, if it will, proposed mitigation, remediation, replication, or compensatory measures are adequate.
  - (6) Number, height, bulk, location and siting of building(s) and structure(s) will not result in abutting properties being deprived of light or fresh air circulation or being exposed to flooding or subjected to excessive noise, odor, light, vibrations, or airborne particulates.
  - (7) Water consumption and sewer use, taking into consideration current and projected future local water supply and demand and wastewater treatment capacity, will not be excessive.
  - (8) The proposed use will not create any hazard to public safety or health in the neighborhood.
  - (9) If public sewerage is not provided, plans for on-site sewage disposal systems are adequate and have been approved by the Board of Health.

Or do or act anything in relation thereto.

**(Planning Board/Zoning Board of Appeals)**

*This article replaces the existing ZBA special permit criteria with the special permit criteria that was adopted for the Planning Board in 2017. If passed, both the ZBA and Planning Board will apply the same criteria when hearing a special permit application. The members of the ZBA support this language.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 25.** To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations by updating the language used to cite regulatory references within the Zoning Bylaw (deleted text shown as ~~struck through~~, new text is shown in **bold**):

	Use	A	RE	RT	RS	RU	B	BI	IE
<b>1</b>	<b>Residential</b>								
1.5	Open space residential development (See <del>Article 7</del> <b>§ 300-7</b> )	NO	SP	SP	SP	SP	NO	NO	NO
<b>4</b>	<b>Commercial/Business (See <del>Article 14</del> <b>§ 300-14</b>)</b>								
4.21.	Commercial communications and television towers (See <del>Article 17</del> <b>§ 300-17</b> )								
4.21a.	Personal wireless communications facilities (See <del>Article 17</del> <b>§ 300-17</b> )								
4.30.	Adult uses (See <del>Article 18</del> <b>§ 300-18</b> )								
4.32.	Large-scale solar photovoltaic facilities (see <del>Article 19</del> <b>§ 300-19</b> )								
<b>5</b>	<b>Wholesale and Manufacturing (See <del>Article 14</del> <b>§ 300-14</b>)</b>								
5.8.	Earth removal, transfer or storage (see <del>Article 12</del> <b>§ 300-12</b> )								

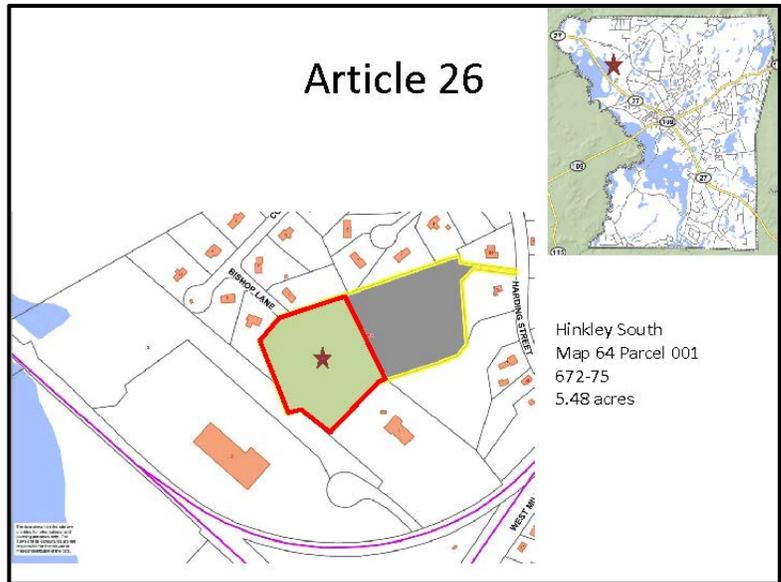
Or do or act anything in relation thereto.

**(Planning Board)**

*This article provides consistency in the terminology used within the Medfield Zoning Bylaw which should have been updated in 2014 with the codification process.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 26.** To see if the Town will vote to authorize the Board of Selectmen to dispose of, by sale or ground lease, a parcel of Town-owned land shown as “Parcel A” (Hinkley South) on a plan of land captioned “Approval Not Required (ANR) Survey Medfield Senior Center Medfield, Massachusetts” prepared by DiPrete Engineering, 990 Washington Street, Suite 101A, Dedham, MA 02026 dated June 26, 2018 and recorded at Norfolk County Registry of Deeds in Plan Book 672



at Page 75, containing 5.48 acres, according to said plan, together with access and utility easements over, under, and through abutting Town-owned land known as Lot 3, Ice House Road, to a private developer, pursuant to the provisions of G.L. Chapter 30B, Section 16, on such terms and conditions as the Board of Selectmen determine to be in Town’s interests, to develop and construct single- or two-family dwelling units, to be made available to senior households qualifying for market rate or affordable housing and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact special legislation to enable said development, and/or construction, or do or act anything in relation thereto.

**(Affordable Housing Trust)**

*The purpose of this article is to authorize the Board of Selectmen to sell or lease a portion of the Town-owned “Hinkley Property” to a private developer to build a housing development in one and two family style buildings, restricted to seniors (55+), under the Commonwealth’s Local Initiative Program (LIP) process. The goal of the development would be senior ownership, handicapped accessible units, minimum of 25% affordable units, and application for local preference.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 27.** To see if the Town will vote to amend the Code of the Town of Medfield Bylaws, Chapter 15 Affordable Housing Trust Fund by adding the new language shown in **bold** as follows and deleting the language shown as ~~strike throughs~~:

Chapter 15. Affordable Housing Trust Fund

**§ 15-3 Composition.**

There shall be a Board of Trustees of the Medfield Affordable Housing Trust Fund, composed of one ex officio non-voting member and seven voting members. The Town Administrator or the Town Administrator's designee shall serve as the ex officio member. The voting members shall include: a member of the Board of Selectmen (chosen by the Board of Selectmen), ~~a member of the Affordable Housing Committee (chosen by the Affordable Housing Committee),~~ and five six members appointed by the Board of Selectmen, or do or act anything in relation thereto.

**(Affordable Housing Trust)**

*The Medfield Affordable Housing Committee was dissolved by the Board of Selectmen and therefore, is no longer able to make an appointment to the Board of the Affordable Housing Trust. This language authorizes the Board of Selectmen to appoint six members to the Board.*

**WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 28.** To see if the Town will vote to amend the Code of the Town of Medfield Chapter 10, Section 10-8 Notification of Appointment by striking said section in its entirety and substituting therefore the following:

Section 10-8 Town Clerk Duties

Section 10-8-1 Notification of Appointment

In addition to the duties required by law, the Town Clerk shall immediately notify in writing all members of committees that may be elected or appointed at any Town Meeting, stating the name of the committee and the business upon which they are to perform.

Section 10-8-2 Authority to Edit Town Code

Whenever the Town Meeting votes to amend the Town Code, the Town Clerk is authorized to renumber, re-letter, and/or to take any other action necessary to reformat the amendment and any existing section(s) or provision(s) within an existing chapter to fit within the established format of the Code of the Town of Medfield.

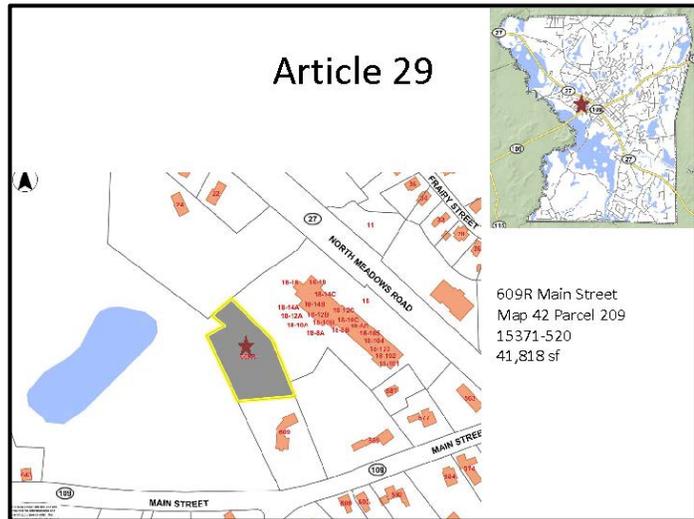
or do or act anything in relation thereto.

**(Board of Selectmen)**

*The Town Meeting approved the Code of the Town of Medfield in 2014. This article adds Section 10-8-2 which would give the authority to the Town Clerk to make non substantive format changes to bylaws which Town Meeting passes so that they fit within the Town Code.*

### WARRANT COMMITTEE RECOMMENDS PASSAGE

**Article 29.** To see if the Town will vote to authorize the Board of Selectmen to accept a gift of land from Michael R. Taylor and Theresa G. Taylor, consisting of an unimproved parcel of land containing approximately 41,818 square feet located off Main Street and shown on Medfield Assessors Map 42 as Parcel 209, title reference: Norfolk County Registry of Deeds Book 15371, Page 520 for conservation purposes, or do or act anything in relation thereto.



**(Board of Selectmen)**

*Mr. and Mrs. Taylor are seeking to gift the Town a parcel of land on Main Street. This land is currently under a conservation restriction and would be placed under the care and control of the Conservation Commission and would allow for passive recreation uses.*

### WARRANT COMMITTEE RECOMMENDS PASSAGE

**Article 30.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers, and/or attorneys to assist the Town with the development of the former Medfield State Hospital and surrounding areas, to advise the Town on matters concerning the site's disposition, reuse, or environmental remediation, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said fund for such purposes, or do or act anything in relation thereto.

**(Board of Selectmen)**

*The Board of Selectmen is requesting \$150,000 for the development and implementation of the master plan for the reuse of the former Medfield State Hospital site as well as additional monitoring of the Commonwealth's ongoing environmental remediation of the laundry parcel. This funding will allow the Medfield State Hospital Redevelopment Committee to seek consultants and/or legal assistance to help prepare an RFP for the property as well as assist in identifying reuse options, zoning changes, funding mechanisms, design guidelines and other implementation steps to move this project towards completion.*

#### **WARRANT COMMITTEE RECOMMENDS PASSAGE**

**Article 31.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of adding additional amounts to the FY20 Operating Budgets, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½) so-called), or do or act anything in relation thereto.

**(Board of Selectmen)**

*This article was placed on the warrant in anticipation of the need for an operating override. The Warrant Committee, the Board of Selectmen, and the School Committee worked diligently to present an operating budget that as presented in this warrant report does not require an override.*

#### **WARRANT COMMITTEE RECOMMENDS DISMISSAL**

**Article 32.** To see if the Town will vote to authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2020, or do or act anything in relation thereto.

**(Board of Assessors)**

*At the close of each fiscal year the Town Accountant submits financial statements to the Massachusetts Department of Revenue, which then certifies the amount of free cash available to the Town at the close of the fiscal year. As of June 30, 2018, Medfield's Certified Free Cash was \$2,071,000.00. These funds are available to be used for the reduction of the FY20 tax rate, for emergency purposes or for avoiding temporary borrowing costs until tax and/or other Town revenues are collected. At the conclusion of Town Meeting an amount of free cash sufficient to balance the budget is voted.*

#### **WARRANT COMMITTEE WILL BE HEARD**

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WARRANT ARTICLES**

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9	Operating Budget			
10	Capital Budget	40		
11	Appropriate \$782,145 from Municipal Building Stabilization Fund	42		
12	Appropriate \$350,000 for repairs of the West Street Bridge	42		
13	Amend Code Chapter 30 Finances Section 30-6 Disposal of Personal Property	43		
14	Transfer Uber/Lyft Funds	43		
15	Authorize lease of space on Mount Nebo Water Tower for 10 years	44		
16	Authorize acceptance of a gift of land on Mohawk Street	44		
17	Appropriate \$90,000 for repairs to Danielson/Ritchie's Pond	45		
18	Appropriate funds raised from local meals tax to improve the economic vitality of the Town	45		
19	Transfer funds from sewer betterments paid in advance to Sewer Stabilization Fund	46		

<u>Article</u>		<u>Page Number</u>	<u>Pass</u>	<u>Fail</u>
20	Appropriate \$425,000 to the Other Post-Employment Benefits (OPEB) Trust	46		
21	Adopt a new Bylaw to add a new chapter 195 for a Plastic Checkout Bag Prohibition	46		
22	Amend the Code Chapter 130 Fire Protection to add Section 130-5 Fire Hydrant Access	49		
23	Vote to create a new zoning overly district called Proposed Upper Spring Street Overlay District	49		
24	Amend Code Chapter 300 Zoning Article 14 for special permits	53		
25	Amend Code Chapter 300 Zoning Table of Use Regulations	54		
26	Authorize the Board of Selectmen to enter into Ground Lease for development of senior housing on Town Owned land off Ice House Road	55		
27	Amend the Code Chapter 15 Affordable Housing Trust Membership	55		
28	Amend the Code, Chapter 10-8 Town Clerk Duties	56		
29	Authorize the Board of Selectmen to accept a gift of land on Main street	57		
30	Appropriate \$150,000 for Medfield State Hospital	57		
31	Appropriate additional funds to various FY20 operating budgets (subject to override vote)	58		
32	Vote to authorize the Board of Assessors to use free cash to reduce the tax rate	58		