



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
GYMNASIUM**

**ANNUAL TOWN MEETING
Monday, April 29, 2013
7:30 P.M.**

**Prepared by
BOARD OF SELECTMEN
April 2013**

PLEASE BRING THIS REPORT TO TOWN MEETING

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Guidelines for the Conduct of the 2013 Annual Town Meeting

The Medfield Town Charter (Sec. 2-1) provides: “Legislative authority of the town shall be vested in the town meeting open to all registered voters.”

The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.

The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.

All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all students who are not yet registered to vote, and are observing the Town Meeting, shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants ‘to sit within’ the Town Meeting.

The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the Town’s budget, and current financial considerations. The Moderator will then ask our Town Administrator to make some introductory remarks about the town’s fiscal condition and other considerations relevant to the meeting.

The order of the Articles will be as follows:

- (1) Articles on the Consent Calendar.
- (2) Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
- (3) Articles identified by the Moderator because of their “subject and nature” which should be addressed at the onset of the meeting for purposes of expediency and clarity.

- (4) Articles determined by the customary lottery system (subject to the Moderator's determination of interdependency which requires certain Articles to be grouped together or to be addressed in a specific order) including consideration of the Operating and Capital Budgets of the Town.

The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing their report -- positive or negative, majority or minority -- as appropriate. The Moderator will then ask for any report required by law from a Town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a 'second' from the floor on Main Motions.

As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.

To avoid confusion, the Moderator will allow only one Motion to Amend be pending on the floor at any one time.

Any voter wishing to speak to the Town Meeting should go to the nearest microphone, and upon being recognized by the Moderator, should identify her or himself by name, street address and town office (if any). On certain Articles the Moderator may exercise the discretion of asking proponents of an Article and opponents of an Article to go to separate microphones. All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator. The Moderator will enforce a discretionary time limit on speakers. The Moderator asks that speakers not be offended if asked to complete remarks within a limited and defined timeframe.

It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such count shall be administered by the Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.

If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.

State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.

The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order."

The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."

The Moderator shall rely on the following foundations for the exercise of his discretion: principles of fairness, prudence and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.

The Moderator shall conduct a first time check at 10:30PM, and then a second time check at 10:45PM. If, in the discretion of the Moderator, the business of the Town Meeting cannot be finished within 30 minutes, the Town Bylaws (Sec. 4) require the Moderator to adjourn the meeting. If the Town Meeting is adjourned in 2013, the meeting will be reconvened on Monday evening, May 6, at 7:30PM.

All cell phones, portable devices, and pagers should be turned to “off” or “silent” throughout the Town Meeting.

All participants shall enjoy themselves and relish in being an important part in the delicate art of self-government.

MESSAGE FROM THE MODERATOR

To my friends and neighbors in the Medfield Community:

One of the proudest traditions of New England life, and one of the most effective instruments for self-government, is the open town meeting. In Medfield, friends and neighbors have been gathering in this format for over 360 years to address the important issues of the day and to provide for the financial and governmental operations of our town. In 2013, we consider a significant capital investment in a new public works facility, a budget in excess of fifty million dollars, and a series of important initiatives in the areas of zoning, personnel, and municipal services.

It is my pleasure, as your Town Moderator, to invite you to attend our Annual Town Meeting which will be held on Monday evening April 29, 2013 at 7:30pm at the Amos Clark Kingsbury High School gymnasium.

I sincerely believe we have a special place to call our home. We care about Medfield and we share a common purpose. We understand it takes hard work, active communication, and a deep commitment by many to building an extraordinary community to live, to work, and to raise families. The Annual Town Meeting, even with all of its imperfections, is a night when we gather to speak with one another and, year over year, to demonstrate our pledge to superior education, safe streets and homes, a library of knowledge, the well-being of the young and the old, quality municipal services, the advancement of local commerce, and the value of open space and recreation.

Come be a part of Medfield's legislative body. Our collective determinations become the laws, regulations, and budgets of Medfield. Few of us will go to Congress in Washington or the legislature on Beacon Hill, but all of us have an opportunity to be a member of a legislative body voting to enact laws and regulations which govern our municipal life and times. And it is typically just one evening per year.

As for procedures, the law of the Commonwealth provides: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." At the beginning of our meeting on the 29th, I will describe the guidelines for our dialogue and deliberations. My guidance will come from the traditional blend of fairness, prudence, expedience, respectful communication, and

consideration of the best interests of the community. As usual, there is a constant need to balance “due consideration” with “due expedience” which will require a reasonable time limitation on certain discussions.

I ask that you review this *Report on the 2013 Warrant* – and please bring your copy with you to the Town Meeting as a “scorecard” as we address the warrant articles and the town’s operating budget. I look forward to seeing you on Monday evening, April 29, 2013 at the high school. Come early, before the meeting begins at 7:30pm -- we will be entertained by some of the town’s most talented and dedicated young musicians from the Medfield High School Orchestra.

Respectfully submitted,

Scott F. McDermott
Town Moderator

PREFATORY REMARKS BY THE CHAIRMAN OF THE WARRANT COMMITTEE

Going into the FY14 budget cycle we anticipated that this year would be tougher than last year when so many things seemed to be going in a favorable direction for the town. As it turned out, however, this year's budget cycle benefited from some favorable trends which, if not quite as significant as last year, still allowed the town to plan for its financial needs without facing difficult tradeoffs. Some of these beneficial trends, like the decrease in the town's overall insurance costs are the result of factors largely beyond our control. Others, like the reduction in interest expenses resulting from the refinancing of town debt last year, are the result of conscious, proactive actions by the town. Regardless of how they occurred, these trends made the job of establishing the town's budget for FY14 a lot easier than it might otherwise have been.

Of course, everything hasn't been rosy. If we look farther out, one can find longer term developments that have the potential to introduce added costs to the town. The recently approved 40B development project is likely to introduce more costs to the town than it delivers in tax benefits. The redevelopment of the State Hospital still remains an open question in terms of the net impact it will have on the town. The overall economy has yet to improve to the point where the pressures many Medfield taxpayers have been feeling for several years will begin to abate. The Warrant Committee has done its best to strike a reasonable balance between supporting town departments to sustain the high level of performance they have been providing to the town, while also minimizing increases in the burden placed on taxpayers. The result of our effort is an overall budget for the town departments and school department that increased just a little over 2% from FY13.

In approaching this year's budget cycle, the Warrant Committee kept several priorities in mind. First, we went in with a clear intent to avoid the need for an operating override. In a year when taxpayers are being asked to approve a debt override to support the construction of a new town garage, it was important for the town departments and the school department to keep budget growth under control. The conscientiousness of the departments in doing this enabled us to get to an overall budget for FY14 that fit within the Warrant Committee's up-front guidance -- an effort that is sincerely appreciated by the Warrant Committee. Our second priority was to take long-term financial needs into consideration as we

reviewed the FY14 budgets. Because the departments did a conscientious job of establishing their operating budgets, the town was able to make significant contributions to the Stabilization Fund, as well as contributions to meet long-term financial obligations for retiree health and pension programs. We know that at some point in the future, the town is likely to face more difficult cost pressures. We hope that the actions we are taking now, when the town's financial circumstances are relatively favorable, will help ease the difficulties of dealing with those future pressures when they arise. A third priority for the Warrant Committee this year has been to take a longer term view as we consider the issues that have come before us. In an annual budget cycle, it can be very easy to focus on immediate circumstances and short term information when making decisions. To the extent that we can, we have tried to look beyond the immediate upcoming fiscal year and consider longer term impacts and factors that should be taken into account when weighing alternatives. We see our efforts to get better at doing this as part of an overall trend within the town to take a longer, more strategic view when making decisions and undertaking actions.

At this year's Town Meeting, participating taxpayers will be asked to vote on a number of important issues that will affect the town in the coming year – and for many years beyond that. Besides voting on operating budgets and our capital investment budget, you will be asked to approve funding for the construction of a new Town Garage, as well as funding for early stage design work for a new Public Safety Building. We believe it is absolutely crucial for the town to move ahead with the construction of the new garage – at a time when construction costs are still relatively low and financing costs are at the most favorable level we are likely to see in our lifetime. We firmly believe that any delay in approving this project– at both the Town Meeting, and in the election on the day following the Town Meeting – will lead to significantly greater costs to the town for constructing a garage. Beyond that, any delay in constructing a garage now will have a subsequent impact on the timing of the construction of a new Public Safety Building. Even if the cost of the new garage isn't severely affected by increases in finance costs, it is highly likely that the cost of constructing the new Public Safety Building that follows will reflect significantly increased costs. We need to move ahead now with building the Town Garage!

In the middle of a budget cycle, with numbers flying back and forth, and with a strong focus on finances, it can be easy to lose sight of what we

have as a town and what we accomplish as a town. It's worth noting the people we have and what we collectively do to make this town what it is. Budgets are important, but it's what people do with the money put into those budgets that makes the difference. From town and school department heads and staff who work hard to deliver better services to those they serve, to the large contingent of talented volunteers who typically work behind the scenes to help the town make better decisions and get more things done, to our young people who take advantage of what the town offers them and who also work to contribute to the town's well-being, our town is what it is, not because of how much we spend on what we do, but because of what we do with what we spend. At a time when many communities are struggling to stay on track and where contentiousness within communities can be high, we think Medfield is doing pretty well. And, particularly, in this year, when several people who have played big roles in Medfield for a long time are stepping out of old roles; stepping into new roles; or just stepping out, we sincerely appreciate everything they have done to make Medfield the town it is today. Thanks and all the best for the future!

Respectfully submitted,

Gus Murby
Warrant Committee Chairman

REVIEW OF TOWN FINANCES

Last year (FY13) the property tax rate stayed the same as for FY 12 at \$15.73/\$1,000. As the Town Meeting begins deliberations on the FY14 budget and the various warrant articles contained in this Warrant Report, it appears that the economy is showing some signs of improvement. Among these are an improved housing market, a recovering stock market and a decline in unemployment levels. Whether these changes are sustainable remains to be seen, but for now, the best course to follow is one of caution. It is too early in the recovery to assess whether it will continue and there are too many clouds on the economic horizon, whether they be Washington political gridlock, unsustainable federal budget deficits, unfunded pension and retiree health insurance liabilities, or falling consumer confidence levels, to declare victory and start the celebrations. The operating and capital budget requests contained in this report attempt to balance the need for fiscal restraint with the necessity to address maintenance of service levels, infrastructure upgrades, capital needs and funding of future pension and health insurance obligations. Medfield can't do it all, but the Town Meeting can try to preserve and promote what is good about the Town, while protecting its financial stability

Once again the Town is fortunate that health insurance premiums will increase by only 1.72% on average next year, that annual principal and interests payments on existing debt have fallen by \$2.2 million from a high of \$7.4 million in 2003, that unemployment insurance costs continue to fall, that school enrollment is still declining and that our property values have begun to rise again, after a drop of about 9% from peak. These factors will permit Medfield to maintain its educational quality, to repair infrastructure, to address the concerns of our young and our aging residents, to take advantage of low interest rates and construction costs to keep up with our capital needs, and to take a longer-term view of Town finances.

On the other hand, the winter was not kind to Medfield and there is a snow deficit to be paid, gasoline and energy costs are going up, demands to provide new and/or expanded Town services continues unabated, and with prospects of a recovering economy, wage and price pressures are starting to mount.

Overall, Medfield is in a good place. While in budget deliberations and collective bargaining sessions, "no" is still heard more often than "yes",

there are opportunities to recognize the outstanding services provided by the Town's employees, as in the 2% general salary increase and the 2% merit pool being recommended by the Personnel Board this year. Medfield's schools continue to perform beyond expectations in many areas, ranging from academic achievements and college admissions, to athletics, music and drama, to community service projects, to student-teacher- parent- cooperation, and to cultural and social opportunities. Programs and services for our veterans have greatly expanded, as has recognition of their contributions to our society. The Council on Aging has introduced a well-received respite care program at The CENTER at Medfield and is promoting physical, emotional and financial well-being among our seniors through its extensive program of activities. The library has revamped its services to reflect the ever changing technological developments in the learning and entertainment media. The Park and Recreation Commission has re-evaluated its program offerings and revised its maintenance procedures to improve the department's overall service delivery. The Treasurer has refinanced many of Medfield's existing bonds to substantially reduce interest costs and debt service payments. These and many other exciting developments in Town government continue to improve the quality of life here, while in too many communities, these types of restructuring are beyond their financial means and those communities must struggle to maintain minimal service levels.

OPERATING AND CAPITAL BUDGETS

As the Warrant report goes to press, the Operating Budget, Article 17, stands at \$51.2 million. This amount may change slightly, as the Warrant Committee continues its departmental budget reviews up until the Town Meeting. This is an increase of just over \$1million or 2%. As noted above, much of the reason for this relatively low increase is a reflection of the savings in insurance and debt budgets. There have been reorganizations in some of the departmental budgets to align the budgets with the actual workloads performed. A new budget, Information Technology, has been established to consolidate the IT functions, and this new budget assumed much of the appropriation from the Town Hall Budget. Also the Town Planner's salary, which was formerly carried in the Town Administrator's budget is now budgeted in the Planning Board budget. The Inspection Department budget reflects the creation of a full-time Building Commissioner position, replacing the prior part-time position. The Reserve Fund budget has been increased by \$25,000 to insure that the Warrant Committee has adequate funds to cover unanticipated expenses in departmental budgets that come up during the year. Some of the smaller

budgets may show unusually large percentage increases or decrease, as a small dollar change in a small budget can have a big impact. For example, the \$29,268 or 2% departmental merit pool is budgeted in the Human Resources budget, resulting in a large percentage increase. These funds will later be transferred to the various departmental budgets to fund the merit increase awards. Overall, Town Departmental budgets reflect an increase of \$312,441 or 3.28%. The School Department budget is up \$854,206 or 3.12%. As a result of a decrease in Medfield enrollments, the Tri-County Vocational School budget is down \$56,743 or 30.2%. Water and Sewer Enterprise Fund budgets have increased by \$10,967 or 0.6%. However, the Water and Sewer Commissioners have been reviewing future capital needs in our water supply and distribution system and are facing several major projects in the next few years, including construction of a new water tower and treating the water supply to remove manganese. The departmental capital budget requests and the recommendations of the Capital Budget Committee are listed under the capital budget article (Article 18) Capital budget requests are for equipment with a useful life greater than one year and a cost of \$10,000 or more or for studies or technology purchases in similar time and price ranges. The Capital Budget Committee works with budgetary guidelines established by the Warrant Committee, reviews project requests with department heads and recommends capital budget projects for funding at the Town Meeting.

OTHER WARRANT ARTICLES

Many of the warrant articles are routine articles which require that they be voted on each year. Brief explanations for these and all of the articles are printed in *italics* below the articles in this Warrant Report. There are several of the articles on this year's Town Meeting Warrant that merit special attention. Articles 20 and 21 deal with the third lot on Ice House Road, which runs from the back of the Ice House Road rotary to the property line with McCarthy Park. The Park and Recreation Commission submitted Article 20, which would put this lot under that Commission's jurisdiction to provide additional field space. Article 21 placed on the Warrant by the Board of Selectmen, would authorize the Selectmen to lease the property to private developers for a private industrial and/or commercial use, potentially generating property tax revenue. Article 22 would amend the zoning by-law to permit the location of a medical marijuana treatment center in an industrial extensive zone (I-E), subject to a special permit. This article attempts to regulate such a use in light of the November ballot question on medical marijuana approved by the voters. Article 23 repeals Sections 1-4 of Article XVI – DEMOLITION

(HISTORIC AND ARCHAEOLOGICAL) of the by-laws and replaces them with new sections 1-4. In part, these revisions would extend the maximum period of delay in the issuance of a demolition permit from 12 months to 18 months and also deals with other concerns such as voluntary demolition by neglect. Article 26 seeks to increase the amount set aside for funding future retiree health insurance costs from the \$30,312 appropriated in FY13 to \$375,000 for FY14 in order to address the \$39.8 million unfunded liability and maintain the Town's AA1 bond rating. Article 27 asks for an appropriation and bond authorization to demolish the existing town garage and construct a new one. The project has gone out to bid and firm prices should be available at the Town Meeting. If this article is approved by the Town Meeting, it will be subject to a Proposition 2 ½ debt exclusion vote on April 30, the day following the start of the 2013 Annual Town Meeting. Article 28 requests the appropriation of \$500,000 to bring the design of a Public Safety Building through the design development phase. Article 29 requests additional funds for legal and consulting services in connection with the clean-up and disposition of the former Medfield State Hospital site. Article 30 would authorize the Board of Selectmen to accept the donation of the former Lord's Department store sign and appropriate funds to move and/or repair this sign. Article 31, submitted by the Veterans' Services Officer, and would establish a Veterans' Volunteer Tax Work-off Program, similar to the Senior Tax Work-off Program.

FREE CASH AND OVERLAY SURPLUS

The certified free cash as of June 30, 2012 was \$2,269,154. In addition to the \$500,000, which the Town Meeting usually appropriates to reduce the tax rate (Article 32), the Warrant Committee will likely be recommending the use of an additional \$398,570 to be appropriated as follows: \$50,000 to the FY13 Reserve Fund (Article 16), \$200,000 to the Public Safety Building Design (Article 28), and \$148,570 to the Unfunded Retiree Health Insurance Stabilization Fund (Article 26). The \$148,570 will be put back into free cash as of June 30, 2013 when the Town Accountant closes out the Self-Insured Health Insurance Trust Fund, but it must be done this way to comply with State procedures.

If the Town Meeting approves the use of free cash shown above, the remaining free cash balance after the Town Meeting will be \$1,370,584.

The Board of Assessors voted to close \$100,000 from remaining balances in the annual overlay surplus accounts. This amount is recommended for appropriation to the Public Safety Building Design (Article 28). Overlay is

an amount designated each year by the Board of Assessors as part of the tax rate setting process. It is used to cover the cost of abatements, exemptions or uncollectable property taxes. For FY13, the designated overlay amount was \$227,630.14. It is also used as a rounding factor to avoid fractional cents in the tax rate.

CONCLUSION

The Town of Medfield's annual budget, including state and county cherry sheet charges, overlay, snow deficits and other non-appropriated amounts, is slightly in excess of \$53 million. This year it is structured to take a longer range view of the Town's needs and the Town's finances. Medfield is fortunate to be in a strong financial position, to have numerous talented residents willing to volunteer their time and talents to assist in the decision-making process as to how that \$53 million is allocated, and to have residents who are willing to step up to the plate and pay for the services and programs they ask for. The Town Meeting is your opportunity to take part in that process, in a forum that is frequently referred to as "the world's purest form of democracy". Please come to the Town Meeting and make your opinions known; participate and restore faith in the democratic process.

Ann B. Thompson, Chairman

Mark L. Fisher, Clerk

Osler L. Peterson

BOARD OF SELECTMEN

TOWN OF MEDFIELD TAX LEVY FY09-FY14(est.)

all figures are in thousands (000's)					
	actual	actual	actual	actual	est.
	FISCAL10	FISCAL11	FISCAL12	FISCAL13	FISCAL14
INCOME:					04/10/13
TAX REVENUE:					
TAX LEVY	\$28,398	\$29,544	\$30,625	\$31,805	\$33,190
DEBT EXCLUSIONS	\$3,164	\$3,125	\$3,047	\$2,571	\$2,435
2 1/2 LEVY INCREASE	\$712	\$739	\$766	\$803	\$830
NEW GROWTH	\$363	\$329	\$236	\$281	\$250
TAX LEVY OPERATING OVERRIDE	\$0	\$0	\$500	\$0	\$0
SUBTOTAL TAX REVENUE	\$32,637	\$33,737	\$35,174	\$35,460	\$36,705
NON - TAX REVENUE:					
FEDERAL AID	\$0	\$0	\$0	\$0	\$0
STATE AID	\$7,397	\$6,915	\$6,841	\$7,052	\$7,052
SCHOOL BUILDING ASSISTANCE	\$1,837	\$1,837	\$1,510	\$327	\$327
LOCAL RECEIPTS	\$3,558	\$3,925	\$3,768	\$3,503	\$3,530
OTHER FREE CASH	\$300	\$22	\$100	\$0	\$411
OTHER AVAILABLE FUNDS	\$1,273	\$1,000	\$1,703	\$2,098	\$2,440
ENTERPRISE FUND REVENUES	\$2,753	\$2,868	\$3,041	\$2,898	\$3,017
SUBTOTAL NON TAX REVENUE:	\$17,118	\$16,567	\$16,963	\$15,878	\$16,777
TOTAL INCOME FROM REVENUE	\$49,755	\$50,304	\$52,137	\$51,338	\$53,482
EXPENDITURES:					
FIXED:					
SNOW DEFICIT/LAND DAMAGES/TAX TITLE	\$194	\$73	\$140	\$3	\$160
OVERLAY FOR TAX ABATEMENTS	\$211	\$197	\$200	\$260	\$220
STATE AID - CHERRY SHEET OFFSETS	\$25	\$23	\$24	\$24	\$25
STATE CHERRY SHEET ASSESSMENTS	\$511	\$492	\$462	\$441	\$452
SUB-TOTAL FIXED EXPENDITURES:	\$941	\$785	\$826	\$728	\$857
APPROPRIATIONS:					
CAPITAL BUDGET/ OTHER ARTICLES	\$918	\$898	\$1,875	\$933	\$1,896
EMPLOYEE BENEFITS	\$5,191	\$5,627	\$6,003	\$5,915	\$5,947
SCHOOL BUDGET (TOWN)	\$26,240	\$26,360	\$27,162	\$27,399	\$28,253
SCHOOL BUDGET (VOCATIONAL)	\$184	\$222	\$190	\$188	\$131
TOWN BUDGETS	\$8,829	\$8,924	\$9,106	\$9,522	\$9,881
WATER & SEWER ENTERPRISE	\$1,747	\$1,807	\$1,789	\$1,842	\$1,853
SUB-TOTAL OPERATING BUDGETS	\$43,109	\$43,838	\$46,125	\$45,799	\$47,961
DEBT:					
NON-EXCLUDED DEBT	\$583	\$595	\$545	\$503	\$477
EXCLUDED DEBT (TAX LEVY OVERRIDE)	\$5,149	\$5,088	\$4,660	\$4,322	\$4,034
ENTERPRISE FUND DEBT (W&S)	\$473	\$498	\$481	\$486	\$653
SUB-TOTAL DEBT	\$6,205	\$6,181	\$5,686	\$5,311	\$5,164
TOTAL APPROPRIATIONS:	\$49,314	\$50,019	\$51,811	\$51,110	\$53,125
TOTAL EXPENDITURES:	\$50,255	\$50,804	\$52,637	\$51,838	\$53,982
DEFICIT:					
FINANCED FROM FREE CASH	(\$500)	(\$500)	(\$500)	(\$500)	(\$500)
certified free cash - july 1	\$1,394	\$1,557	\$1,312	\$1,728	\$2,269

TOWN OF MEDFIELD		
RESERVE FUND TRANSFERS		
MGL Ch40s6 - To provide for extraordinary & unforeseen expenditures		
<u>FISCAL YEAR 2012</u>		
01-997-2-573000	APPROPRIATED FY 2012	125,000.00
	<u>DEPARTMENT</u>	<u>TRANSFERRED</u>
01-192-2-520601	Town Hall-Update + relicense anti-virus software for municipal departments	2,000.00
01-543-2-523500	Veteran's Agent-MGL Ch115s5 mandated veterans	24,000.00
01-294-1-510100	Tree Dept-Wages due to heavy tree damage	10,000.00
01-192-2-520500	Town Hall-12 yr old large format printer ceased	6,700.00
01-241-2	Inspection Dept Salaries + Operations due to increase in Inspections	9,708.25
01-220-7-1	Fire & Rescue Op-OT due to staff injury disability plus OT for storms Fall'2011.	49,300.00
		101,708.25
TOWN OF MEDFIELD		
Transfers Requested Under The Provisions Of		
Section 77 of the Acts of 2006		
amends M.G.L. Chapter 44 section 33B		
<u>FISCAL YEAR 2012</u>		
ORG TRF FROM:	TRANSFERRED TO:	TRANSFER AMT
01-630-2	01-630-1-510100	Fr Park & Rec FY12 Op Exp to P&R FY12 Salaries
		8,867.54
01-210-2-1-510100	01-210-5-1-510100	Fr Police Op FY12 Salaries to Sch Traffic FY12 Salaries
		850.00
01-426-1-520100	01-426-2-520300	Fr DWP Equip FY12 Salaries to DPW Equip FY12 Op Exp
		7,756.00
01-610-1-510100	01-610-2-520112	Fr Libr FY12 Salaries to Libr FY12 Op Exp
		11,500.00

Town of Medfield Outstanding Debt by Purpose as of June 30, 2013

PURPOSE	LOCATION	DATE VOTED	AMOUNT AUTHORIZED	DATE ISSUED	AMOUNT OF ISSUE	% OF BOND ISSUE	BALANCE 6/30/13	SUB-TOTALS PRINCIPAL	INTEREST	SUB-TOTAL INTEREST	SUB-TOTALS PRIN & INT
Sewer	Harding St & Pineneedle (98 refunding)	April-88	\$2,670,000	Aug88 & July98	\$1,670,000		\$0		\$0		
	South St Sewers/MWPA Trust	October-96	\$958,000		\$579,000		\$157,477		\$6,854		
	South St sewer engineering	October-96			\$8,400		\$0		\$0		
	Phase 1A engineering	April-97	\$1,350,000	Aug-99	\$231,600		\$0		\$0		
	Phase 1B engineering	April-98	\$4,800,000	Mar-98	\$960,000		\$0		\$0		
	Stagecoach, Pilgrim, etc.(2005 refunding)	April-97			August-99	\$1,120,000	***18.3%	\$391,446		\$49,508	
	South St sewers (2005 refunding)	April-98			August-99	\$350,000	*** 5.7%	\$121,926		\$15,420	
	Rocky Ln, Harding, etc.(2005 refunding)	April-98			August-99	\$3,840,000	***62.6%	\$1,339,045		\$169,354	
	Cedar, Maplewood, etc.2005 refunding)	April-98	\$775,000		August-99	\$775,000	***12.6%	\$269,520		\$34,087	
	High, South, Homestead (2005 refunding)	April-99	\$50,000		August-99	\$50,000	*** 0.8%	\$17,113		\$2,164	
	Phase 1B ext.,Nauset, Indian Hill, etc.	September-98	\$1,310,000		April-98	\$1,310,000		\$389,500		\$59,204	
	Cross, Philip, Nebo, etc.	April-98	\$4,000,000		March-01	\$4,000,000		\$1,460,000		\$219,900	
	Granite St. Sewers	May-01	\$1,700,000		March-02	\$1,700,000		\$700,000		\$121,500	
									\$4,846,027		\$677,991
Water	Well protection land purchase	Apr-88	\$1,000,000	Aug-88	\$1,000,000		\$0		\$0		
Enterprise	Wells 1 & 2 treatment plant(2005 refunding)	Oct-93	\$500,000	January-96	\$500,000		\$75,400		\$4,137		
	Well # 6 (2005 refunding)	April-95	\$1,600,000	January-96	\$1,600,000		\$249,700		\$13,644		
	Causeway water main	April-05	\$800,000	March-05	\$800,000		\$325,000		\$54,750		
	Forest St. water main	April-05	\$200,000	part of 1B sewer	\$200,000		\$85,500		\$12,996		
	Granite St water main (ATM, Art 26)(3.35%)	April-09	\$400,000	June-10	\$400,000		\$310,000		\$68,776		
	Water Main Repair - Green & North (ATM, Art 23)(1.496%)	April-12	\$1,400,000	July-12	\$1,400,000		\$1,400,000		\$331,350		
								\$2,445,600		\$485,653	\$2,931,253
Sewer	Wastewater Treatment Plant Improvemts	April-99	\$2,000,000	May-02	\$600,000	**26.1%	\$246,645		\$42,556		
Enterprise	Wastewater Treatment Plant Improvemts]	April-01	\$1,700,000	May-02	\$1,700,000	**73.9%	\$698,355		\$120,494		
	Infiltration-Inflow Reduction (SRF 08-3102)	April-08	\$1,009,030		\$1,009,030		\$835,254		\$140,729		
	Fees for I-I Reduction				\$22,376				\$10,555		
	Treatment plant flotatation thickner (MWPAT-CW10-10)	April-09	\$400,000	August-12	\$400,000		\$400,000		\$92,130		
	WWTP &sewer repairs (ATM, Art 25) (1.496%)	April-12	\$400,000	July-12	\$400,000		\$400,000		\$77,225		
								\$2,580,254		\$483,689	\$3,063,943
Land Purchase	30 acres (2005 refunding)	April-95	\$760,000	Feb, 96, Aug, 05	\$700,000		\$59,900		\$1,820		
	Quail Run	April-95		Feb, 96, Aug, 05	\$60,000		\$0		\$0		
	Quail Run (2005 refunding)	October-96	\$60,000	January-97	\$60,000	*8.1%	\$4,811		\$233		
	Holmquist land off Homestead Road	April-94	\$500,000	January-95	\$210,000		\$0		\$0		
	Wallingford/Holmquist(Plain St)	Sept-98, June-99	\$2,300,000	August-99	\$2,300,000		\$829,350		\$105,200		

Town of Medfield Outstanding Debt by Purpose as of June 30, 2013

PURPOSE	LOCATION	DATE	AMOUNT	DATE	AMOUNT	% OF	BALANCE	SUB-TOTALS	INTEREST	SUB-TOTAL	SUB-TOTALS
		VOTED	AUTHORIZED	ISSUED	OF ISSUE	BOND ISSUE	6/30/13	PRINCIPAL	INTEREST	INTEREST	PRIN & INT
Land	Hinkley Land off Harding St.	September-00	\$1,100,000	February-00	\$1,100,000		\$0		\$0		
Purchase	Development Rights for Amnott Land	April-05	\$600,000	June-07	\$600,000		\$390,000		\$102,447		
	Sawmill Brook (3.35%)	April-08	\$1,550,000	June-10	\$1,550,000		\$1,235,000		\$277,966		
								\$2,519,061		\$487,666	\$3,006,727
Schools	High School	April-92	\$6,900,000	December-92	\$4,900,000		\$0		\$0		
	High School	October-93	\$2,900,000	January-95	\$4,900,000		\$455,000		\$10,200		
	Dale Street	April-96	\$150,000	January-97	\$150,000		\$0		\$0		
	High School Track	April-96	\$215,000	January-97	\$215,000		\$0		\$0		
	School Roof	April-98	\$875,000	July-98	\$875,000		\$0		\$0		
	School Roof (2005 refunding)	April-99	\$650,000	August-99	\$650,000		\$216,600		\$27,503		
	Renovate Three Schools	Jan-01, Feb, 02	\$55,620,000	March-01	\$3,000,000		\$1,095,000		\$164,100		
				March-02	\$10,000,000		\$4,105,000		\$703,250		
				September-02	\$23,620,000		\$10,850,000		\$2,182,775		
	Wheelock School Vertical Lift	April-06	\$100,000	June-07	\$100,000		\$40,000		\$5,000		
								\$16,761,600		\$3,092,828	\$19,854,428
Fire	Ladder Truck	September-95	\$425,000	January-96	\$425,000		\$0		\$0		
	Ambulance	April-00	\$135,000	June-00	\$135,000		\$0		\$0		
	Ladder Truck	April-06	\$375,000	June-07	\$375,000		\$225,000		\$47,610		
								\$225,000		\$47,610	\$272,610
Town Hall/ Downtown Parking	Renovate/Expand Town Hall (2005 refunding)	April-96	\$2,300,000	April-97	\$2,300,000		\$428,600		\$23,348		
	Janes Avenue Parking Lot	September-95	\$275,000	January-96	\$275,000		\$0		\$0		
	Janes Avenue Parking Lot (2005 refunding)	April-96	\$100,000	April-97	\$100,000	*13.4%	\$7,960		\$385		
								\$436,560		\$23,733	\$460,293
Library	Renovate/Expand Library(2005 refunding)	April-96	\$2,055,000	April-97	\$2,055,000		\$341,500		\$18,890		
								\$341,500		\$18,890	\$360,390
Council on Aging	Adult Community Center Plans	April-03	\$158,500	June-07	\$149,000		\$90,000		\$19,045		
	Adult Community Center Construction	April-04	\$2,000,000	June-07	\$2,000,000		\$1,330,000		\$373,936		
	Adult Community Center Construction	April-06	\$800,000	June-07	\$800,000		\$530,000		\$141,878		
								\$1,950,000		\$534,859	\$2,484,859
Dwight-Derby House	Purchase/Stablize D-D House(2005 refunding)	October-96	\$275,000	April-97	\$275,000	*36.9%	\$21,919		\$1,060		
								\$21,919		\$1,060	\$22,979
Post Office	(2005 refunding)	September-95	\$500,000	January-96	\$185,000		\$15,000		\$456		
	(2005 refunding)			January-97	\$310,000	*41.6%	\$24,710		\$1,195		
		Apr 96 & Oct 96	\$450,000	July-98	\$360,000		\$0		\$0		
								\$39,710		\$1,651	\$41,361

Town of Medfield Outstanding Debt by Purpose as of June 30, 2013

PURPOSE	LOCATION	DATE	AMOUNT	DATE	AMOUNT	% OF	BALANCE	SUB-TOTALS	INTEREST	SUB-TOTAL	SUB-TOTALS
		VOTED	AUTHORIZED	ISSUED	OF ISSUE	BOND ISSUE	6/30/13	PRINCIPAL		INTEREST	PRIN & INT
Public	Landfill Closure (2005 refunding)	April-96	\$800,000	January-97	\$800,000		\$155,500		\$8,705		
Works	Street Sweeper	April-06	\$106,000	June-07	\$106,000		\$45,000		\$6,850		
	Plans for Town Garage Replacement	April-06	\$100,000	June-07	\$100,000		\$0		\$0		
								\$200,500		\$15,555	\$216,055
Board of Health	Septic Repair revolving loan account	August-01			\$66,246		\$28,848		\$0		
								\$28,848		\$0	\$28,848
TOTALS											
	Principal on outstanding debt		\$114,156,530		\$92,431,652		\$32,396,579	\$32,396,579 (cross-check)			
	Interest on outstanding debt								\$5,871,185	\$5,871,185	
	P&I on outstanding debt										\$38,267,764

* \$745,000 land

**\$2,300,000 sewer plant

*** \$6,135,000 sewers

REGULATIONS FOR CONSENT CALENDAR

I. Eligibility for Consent Calendar:

- a. Article must be printed in a form to enable action to be taken in the form of a “short motion” i.e., “I move that Article 2 be passed as printed in the Warrant.” If additional information is needed in order to take action under the article, such as by inserting a sum of money, the article will not be eligible under the Consent Calendar.
- b. There must be a unanimous agreement as to the action to be taken between the sponsors and the Warrant Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- c. In the event that articles on the Consent Calendar include those for “affirmative” action and those for “dismissal,” the Consent Calendar will be subdivided into those two parts.

II. Procedure for Consideration of Consent Calendar:

- a. No debate will be allowed on any article on the Consent Calendar.
- b. At the Town Meeting each article on the Consent Calendar will be clearly identified by number.
- c. An Article on the Consent Calendar will be removed from the Consent Calendar on the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- d. All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

CONSENT CALENDAR

The Consent Calendar is used to expedite town meeting proceedings. The articles are in chronological order and will be the first order of business. They will consist of the following articles, with the concurrence of the Chairman of the Board of Selectmen and the Chairman of the Warrant Committee:

Articles 2,3,4,5,6,7,8,9,10 and 11 to be passed

Article 19 to be dismissed.

The procedure will be that the Moderator will announce the ground rules, which will be to identify the article, give an opportunity for anyone to have any article removed from the Consent Calendar, and at the conclusion thereof, the Moderator will entertain a motion as follows:

“I move that articles 2,3,4,5,6,7,8,9,10 and 11 be passed as printed in the warrant and that article 19 be dismissed.”

**TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2013**

On Monday, the twenty-ninth day of April, A.D., 2013 commencing at 7:30 P.M. the following Articles will be acted on in the Amos Clark Kingsbury High School gymnasium, located on South Street in said Medfield, viz

Article 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

(Board of Selectmen)

The reports are contained in the Annual Report which is available at Town Meeting.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 3. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

PERPETUAL CARE 2012

Anthony Centore	\$2,200
Robert McCarthy	\$2,200
Andrew & Regina Wilkinson	\$550
Christine Somers	\$550
Thomas & Natalie Langley	Transfer From Farrar
Josephine Delfino	\$2,200
Raymond E. Beard	\$2,200
Barbara Carlisle	\$2,200
Kenneth & Margaret Arnold	\$2,200
Francis Iafolla & Martha Moon	\$2,200
Robert & Rose Marie Farrell	\$2,200
James Harris	\$2,200
Thomas & Judith Sweeney	\$2,200
Robert Tammaro	\$550

Donald & Lisa Nyren	\$2,200
William & Judith Mohan	\$2,200
Fred & Roberta Johnson	\$2,200
James & Kerry Morgan	\$2,200
Leslie Kleczek	\$2,200
Richard & Evelyn Clarke	\$2,200
Jessie Portmann	\$2,200
Robert & Lynn Tannler	\$2,200
Mary Ann Morgan Stetson	\$3,300
Francisco & Anna Pecorelli	\$2,200
Daniel and Susan Woodman	\$3,000
Gabriele & Warner G. Harrison	\$3,000
Robert & Renee Taylor	\$1,500
Janet MacGinnis	\$750
TOTAL	\$55,000

(Cemetery Commissioners)

Transfers funds from the purchase of cemetery lots account to the Perpetual Care Trust Fund. The income from this fund is used as a revenue source to partially fund the Cemetery operating budget. As of December 31, 2012, the balance in the Perpetual Care Trust Fund was \$908,200.83

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to re-authorize a Fire Alarm Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$32,000 to come from the Maintenance Fee account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

Revolving funds established under Massachusetts General Laws, Chapter 44, Section 53E ½ require annual acceptance by Town Meeting. This article authorizes the use of fees to help offset the expenses of maintaining the fire alarm system. The authority to maintain such a fund must be re-voted each year.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to re-authorize an Ambulance Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for an Ambulance revolving fund for payment of principal and interest costs on the ambulance and/or purchase of a replacement ambulance, funds not to exceed \$30,000 to come from the Ambulance Mileage Fee Account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above. Monies accumulate in this Fund to finance the purchase or debt payments on the Fire Department ambulance.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to re-authorize an Advanced Life Support Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of Advanced Life Support charges and Emergency Medical Control Services, funds not to exceed \$75,000 to come from the users of said services or their insurers and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above. Advanced life support services are contracted for use with our Town ambulance staff to provide a higher level of medical care during transport. The Town's EMT's provide basic life support service (BLS). The contract service meets or intercepts the Town ambulance to provide advanced life support service (ALS) when a higher level of medical care is required.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will vote to re-authorize a Community Gardens Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of expenses for the operation of the Community Gardens Program, funds not to exceed \$1,500 to come from registration fees paid by gardeners and to authorize the Town

Administrator to expend from said funds, or do or act anything in relation thereto.

(Town Administrator)

See explanation for Article 4 above. The funds will be used to pay the water bill and the cost of preparing and fertilizing the garden plots. The community garden is located off Plain Street

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 8. To see if the Town will vote to re-authorize a Rental Income Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the processing of rental receipts and associated expenditures for the CENTER at Medfield, funds not to exceed \$30,000 and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

See explanation for Article 4 above. The funds charged for rental of the CENTER will be deposited in this fund and used to pay for utility, custodial, supervisory and administrative costs associated with the rental of the CENTER at Medfield.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to re-authorize a Library Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for payment of costs associated with providing photocopier/printer services to library users, with costs associated with providing after hours use of public meeting space to community organizations and for payment of costs associated with replacing lost or damaged materials; funds not to exceed \$5,000 to come from the fees charged for use of photocopiers/printers, from fees charged for use of meeting rooms after regular hours and from the fees charged for the replacement of lost or damaged materials; and to authorize the Library

Director to expend from said funds, or do or act anything in relation thereto.

(Library Director)

See explanation for Article 4 above. The funds will be used for costs as detailed in Article 9 above.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 10. To see if the Town will vote to re-authorize a Respite Care Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of costs associated with the operation of a Respite Care Program at the CENTER at Medfield, funds not to exceed \$50,000 to come from fees charged for participation in the program, grants, gifts or such other funds as might be made available for this purpose; and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

The Council on Aging now offers a fee-based service to Medfield residents who need a safe place to leave a family member affected by memory-related impairments for short periods of time to attend to personal, family or other matters. This program is not intended to provide medical care.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to accept for the fiscal year 2014 the provisions of section four of Chapter 73 of the Acts of 1986, in accordance with and subject to the provisions of said section four, providing for an additional exemption for a taxpayer who shall otherwise qualify for an exemption under clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of section five of Chapter 59 of the General Laws, or do or act anything in relation thereto.

(Board of Assessors)

This section of the Massachusetts General Laws authorizes the Board of Assessors to increase the amount of property tax exemptions granted to certain eligible veterans, elderly, widows and disabled taxpayers by an amount not to exceed the exemption for which they are already entitled to receive. It must be voted each year by the Town Meeting.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 12. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

<u>Officer</u>	<u>Present Salary</u>	<u>WC Recommends</u>
Town Clerk	\$57,380	\$63,000
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park & Recreation Commissioner	0	0
Trust Fund Commissioner	0	0

(Board of Selectmen)

The only change in the salaries of elected officials for fy14 is an increase in the salary of the Town Clerk.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to appropriate \$11,838 and determine in what manner said sum shall be raised for the purpose of funding the FY12 and FY13 contract settlements for the Fire Department union, or do or act anything in relation thereto.

(Personnel Board)

The Collective Bargaining Team has reached agreement with the Fire Union for a settlement. The settlement is for 0% increase in FY13 and a 2% increase for FY14. The settlement is retroactive to the beginning of the contract which was July 1, 2011. This contract will expire on June 30, 2013.

WARRANT COMMITTEE WILL BE HEARD

Article 14. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2013, as set out in the warrant and by deleting the following positions: Plumbing Inspector, Assistant Plumbing Inspector, Gas Inspector and Assistant Gas Inspector, and inserting in place thereof the following positions, Plumbing and Gas Inspector, and Assistant Plumbing and Gas Inspector, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

Police Department as per Contract:

Sergeant	Step 1	Step 2	Step 3
7/1/2013	\$1,222.24	\$1,260.04	\$1,305.26
<i>bi weekly</i>	\$2,444.48	\$2,520.08	\$2,610.53
7/1/2014	\$1,252.80	\$1,291.54	\$1,337.90
<i>bi weekly</i>	\$2,505.60	\$2,583.09	\$2,675.79
7/1/2015	\$1,284.12	\$1,323.83	\$1,371.34
<i>bi weekly</i>	\$2,568.24	\$2,647.66	\$2,742.69

Police Officer						
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2013	\$923.46	\$952.03	\$981.47	\$1,011.82	\$1,043.11	\$1,075.38
<i>bi weekly</i>	\$1,846.94	\$1,904.05	\$1,962.93	\$2,023.65	\$2,086.23	\$2,150.75
7/1/2014	\$946.55	\$975.83	\$1,006.00	\$1,037.11	\$1,069.19	\$1,102.26
<i>bi weekly</i>	\$1,893.11	\$1,951.65	\$2,012.00	\$2,074.24	\$2,138.39	\$2,204.52
7/1/2015	\$970.21	\$1,000.23	\$1,031.16	\$1,063.04	\$1,095.92	\$1,129.82
<i>bi weekly</i>	\$1,940.44	\$2,000.44	\$2,062.30	\$2,126.09	\$2,191.85	\$2,259.63

Dispatcher					
	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2013	\$647.96	\$684.02	\$718.53	\$755.07	\$797.67
<i>bi weekly</i>	\$1,295.92	\$1,368.04	\$1,437.05	\$1,510.13	\$1,595.35
7/1/2014	\$664.16	\$701.12	\$736.49	\$773.95	\$817.62
<i>bi weekly</i>	\$1,328.32	\$1,402.24	\$1,472.98	\$1,547.88	\$1,635.23
7/1/2015	\$680.76	\$718.65	\$754.91	\$793.30	\$838.06
<i>bi weekly</i>	\$1,361.52	\$1,437.29	\$1,509.80	\$1,586.58	\$1,676.11

Specialist Range				
7/1/20013	\$584.95	to	\$3,344.90	Annual Stipend
7/1/2014	\$599.57	to	\$3,428.52	Annual Stipend
7/1/2015	\$614.56	to	\$3,514.24	Annual Stipend

FIRE DEPARTMENT AS PER CONTRACT

Lieutenant/ Firefighter/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2009	23.61	24.35	25.09	25.87	26.67	27.50
7/1/2010	23.61	24.35	25.09	25.87	26.67	27.50

<u>Grade Level IV</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Council on Aging Director	65,693	71,665	77,637
Building Commissioner	65,693	71,665	77,636
Town Planner Park and Recreation Director	65,693	71,665	77,636
	65,693	71,665	77,637

Grade Level V

Asst Town Administrator	71,665	80,622	89,581
Principal Assessor	71,665	80,431	89,581
Town Accountant	71,665	80,431	89,581
Library Director	71,665	80,431	89,581
Treasurer	71,665	80,431	89,581

Grade Level VI

No positions at this level	77,637	86,594	95,551
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Grade Level VII

Fire Chief	95,551	113,468	131,384
Police Chief*	95,552	113,467	131,384
Superintendent of Public Works	95,552	113,467	131,384

*Receives additional 20% of base salary as a result of Quinn Bill Educational Incentive

OTHER SALARIED POSITIONS

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>Grade Level I</u>			
Outreach Social Worker	47,776	53,748	59,720
Conservation Agent (part-time)	23,889	26,874	29,861
<u>Grade Level II</u>			
Director of Youth Outreach	52,182	57,980	63,780

HOURLY PAID POSITIONS

10	9.44	9.72	9.99	10.27	10.56	10.86	11.16	11.48	11.81
20	15.22	15.65	16.08	16.54	17.01	17.50	17.99	18.50	19.02
30	16.73	17.21	17.70	18.19	18.71	19.24	19.78	20.34	20.91
40	18.40	18.92	19.46	20.02	20.58	21.16	21.77	22.38	23.00
50	20.25	20.83	21.41	22.03	22.64	23.28	23.95	24.62	25.31
60	22.27	22.90	23.55	24.21	24.90	25.60	26.33	27.08	27.84
70	24.38	25.10	25.85	26.62	27.42	28.25	29.10	29.97	30.87
80	26.32	27.11	27.92	28.76	29.62	30.50	31.42	32.37	33.33
90	28.37	29.21	30.09	30.99	31.93	32.88	33.88	34.88	35.93

HOURLY GRADE LISTINGS

Grade 10

Page

Grade 20

Clerk Typist
 Library Assistant
 Laborer
 Mini-Bus Driver
 Police Matron
 Special Police Officer
 Traffic Supervisor

Grade 30

Office Assistant
 Sr. Library Assistant
 Truck Driver
 Transportation
 Coordinator

Grade 40

Administrative Assistant
 Elder Outreach Worker
 Groundskeeper
 Maintenance Technician

Grade 50

Payroll Administrator
 Administrative Assistant II
 Circulation Supervisor
 Equipment Operator
 Volunteer Coordinator
 Water Technician

Grade 60

Administrative Assistant III
 Children's Librarian
 Park and Rec Program Coordinator
 Reference Librarian
 Assistant Town Accountant

Grade 70

Sr. Equipment Operator

 Sr. Groundskeeper
 Water Operator
 Tree Warden
 Mechanic

Grade 80

Assistant Foreman

Grade 90

Senior Foreman

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

	<u>Annual</u>
Veterans Agent	\$9,353
Sealer of Weights and Measures	\$2,490
Registrar	\$185
Police Intern	\$426 to \$579

Hourly

Police- Private Special Detail	\$31.15
Tree Climber	\$20.39

FIRE

Deputy Chief	\$3,755
Captain	\$2,252
Lieutenant	\$1,802
EMS Coordinator	\$1,717
Fire Alarm Superintendent	\$781

INSPECTORS

	\$29.18 per inspection
Inspector of Buildings	\$5,638
Local Inspector of Buildings	\$757
Gas and Plumbing Inspector	\$1,553
Assistant Gas and Plumbing Inspector	\$285
Wiring Inspector	\$2,564
Assistant Wiring Inspector	\$757
Zoning Enforcement Officer	\$29.18 per inspection
Street Inspector	\$15.41 per inspection

PARK AND RECREATION

Program Director	\$14,272	to	\$17,698
Swim Pond Director	\$5,945	to	\$8,493
Swim Pond Assistant Director	\$3,967	to	\$5,664
Swim Team Coach/Guard	\$3,304	to	\$4,671
Assistant Coach/Guard	\$2,117	to	\$3,824
Water Safety Instructor	\$2,513	to	\$3,824
Lifeguard	\$2,391	to	\$3,540
Swim Pond Badge Checker	\$795	to	\$1,275
Swim Pond Maintenance	\$928	to	\$1,275
Swim Pond Set-up Workers	\$662	to	\$2,831
Camp Director	\$2,644	to	\$5,419
Camp Specialists	\$1,325	to	\$5,363

Counselors	\$1,060	to	\$2,832
Jr. Counselor	\$267	to	\$850
Tennis Director	\$3,967	to	\$5,664
Tennis Instructor	\$795	to	\$1,418
Trainee			\$9.99

(Personnel Board)

In addition to the combining of the Plumbing and Gas Inspector positions and the combining of the Assistant Plumbing and Assistant Gas Inspector positions, this article increases the salary schedules, pay rates and steps by two percent, reflecting the increase recommended by the Personnel Board. The cost of this two percent increase across town departments is \$95,217. It is included in the various departmental budget recommendations in Article 17 Operating Budget.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 15. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised to pay for the following prior year bills of the Police Department: Newton Wellesley Hospital Emergency Room Services, October 9, 2010 \$693.00, or do or take any action relating thereto.

(Chief of Police)

The above bill invoiced January 5, 2012 was received well after the close of the fiscal year for which the services were incurred. In order to pay a prior year's bill, the appropriation must be approved by a 4/5 vote of the Annual Town meeting. (General Laws, Chapter 44, Section 64).

Four-fifths vote required

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 16. To see if the Town will vote to appropriate a sum of money, said sum to be transferred from Free Cash, to provide additional funds to the fy13 Reserve Fund, account 01-997-2, or do or take any other action relating thereto.

(Warrant Committee)

The Warrant Committee has approved several large Reserve Fund transfers this year, including transfers for repairs to the Fire Department ladder truck, additional consulting fees for the former Medfield State Hospital clean-up oversight, and Property and Liability Insurance premiums. The Committee is asking for additional funds in the event of more year end reserve fund transfer requests. If these funds are not used by June 30, 2013, the remaining unused balance will close to free cash.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 17. To see if the Town will vote to raise and appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2013, or such other sums as the Town may determine, as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

This article requests appropriations for the operating budgets for the various town departments for FY14 (July 1, 2013 to June 30, 2014).

Two-thirds vote required

WARRANT COMMITTEE RECOMMENDS PASSAGE

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 17 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 144,830	\$ 153,226	\$ 153,226
01-914-2	HEALTH & LIFE INSURANCE	\$ 3,601,620	\$ 3,561,350	\$ 3,561,350
01-945-2	LIABILITY INSURANCE	\$ 145,000	\$ 160,500	\$ 160,500
	TOTAL	\$ 3,891,450	\$ 3,875,076	\$ 3,875,076
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 40,000	\$ 20,000	\$ 20,000
01-916-2	MEDICARE INSURANCE	\$ 392,010	\$ 392,010	\$ 392,010
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 1,591,704	\$ 1,660,239	\$ 1,660,239
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 5,915,164	\$ 5,947,325	\$ 5,947,325
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 7,580	\$ 7,280	\$ 7,280
	TOTAL	\$ 10,280	\$ 9,980	\$ 9,980
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 870,505	\$ 833,110	\$ 849,606
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
	TOTAL	\$ 872,005	\$ 834,610	\$ 851,106

ARTICLE 17 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ 300	\$ 300	\$ 300
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 88,819	\$ 88,869	\$ 90,632
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 57,257	\$ 54,201	\$ 54,201
	TOTAL	\$ 146,076	\$ 143,070	\$ 144,833
01-141-1	ASSESSORS-SALARIES	\$ 86,582	\$ 86,632	\$ 88,303
01-141-2	ASSESSORS-OPERATIONS	\$ 22,622	\$ 23,272	\$ 23,272
	TOTAL	\$ 109,204	\$ 109,904	\$ 111,575
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 87,916	\$ 87,916	\$ 89,654
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 66,345	\$ 66,845	\$ 66,845
	TOTAL	\$ 154,261	\$ 154,761	\$ 156,499
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 80,799	\$ 80,799	\$ 82,021
01-152-1	HUMAN RESOURCE-SALARIES	\$ 3,875	\$ 29,268	\$ 29,268
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 1,850	\$ 1,900	\$ 1,900
	TOTAL	\$ 5,725	\$ 31,168	\$ 31,168
01-155-1	INFORMATION TECHNOLOGY-SALARIES	\$ -	\$ 60,000	\$ 60,000
01-155-2	INFORMATION TECHNOLOGY-OPERATIONS	\$ -	\$ 40,352	\$ 40,352
	TOTAL	\$ -	\$ 100,352	\$ 100,352

ARTICLE 17 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 59,173	\$ 62,343	\$ 63,759
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 19,110	\$ 17,060	\$ 17,060
	TOTAL	\$ 78,283	\$ 79,403	\$ 80,819
01-171-1	CONSERVATION COMM.-SALARIES	\$ 28,283	\$ 28,283	\$ 28,849
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 8,100	\$ 8,100	\$ 8,100
	TOTAL	\$ 36,383	\$ 36,383	\$ 36,949
01-175-1	PLANNING-SALARIES	\$ -	\$ 69,500	\$ 70,890
01-175-2	PLANNING-OPERATIONS	\$ 12,900	\$ 12,900	\$ 12,900
	TOTAL	\$ 12,900	\$ 82,400	\$ 83,790
01-176-2	ZONING & APPEALS-OPERATIONS	\$ 5,000	\$ 5,000	\$ 5,000
01-192-1	TOWN HALL-SALARIES	\$ 42,679	\$ 10,236	\$ 10,441
01-192-2	TOWN HALL-OPERATIONS	\$ 107,205	\$ 79,220	\$ 79,220
	TOTAL	\$ 149,884	\$ 89,456	\$ 89,661
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 8,000	\$ 8,000	\$ 8,000
01-210-1-2	POLICE ADMINISTRATION-OPERATIONS	\$ 94,040	\$ 95,921	\$ 95,921
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 2,001,033	\$ 2,006,193	\$ 2,042,873
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 179,423	\$ 185,173	\$ 185,173
	TOTAL	\$ 2,180,456	\$ 2,191,366	\$ 2,228,046

ARTICLE 17 OPERATING BUDGETS		APPROPRIATED	DEPT REQUEST	WARR COMM
ORGANIZATION	DEPARTMENT	2012/2013	2013/2014	RECOMMENDS
CODE				
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 65,000	\$ 66,300	\$ 66,300
01-210-5-1	SCHOOL TRAFFIC-SALARIES	\$ 47,250	\$ 47,250	\$ 48,208
01-210-5-2	SCHOOL TRAFFIC-OPERATIONS	\$ 2,175	\$ 2,218	\$ 2,218
	TOTAL	\$ 49,425	\$ 49,468	\$ 50,426
01-220-6-1	FIRE & RESCUE ADMINISTRATION-SALARIES	\$ 125,810	\$ 125,810	\$ 128,305
01-220-6-2	FIRE & RESCUE ADMINISTRATION-OPERATIONS	\$ 5,461	\$ 5,461	\$ 5,461
	TOTAL	\$ 131,271	\$ 131,271	\$ 133,766
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 663,758	\$ 669,158	\$ 686,141
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 112,492	\$ 118,492	\$ 118,492
	TOTAL	\$ 776,250	\$ 787,650	\$ 804,633
01-241-1	INSPECTIONS-SALARIES	\$ 102,000	\$ 102,000	\$ 104,040
01-241-2	INSPECTIONS-OPERATIONS	\$ 8,078	\$ 11,147	\$ 11,147
	TOTAL	\$ 110,078	\$ 113,147	\$ 115,187
01-244-1	SEALER-SALARIES	\$ 2,441	\$ 2,441	\$ 2,490
01-244-2	SEALER-OPERATIONS	\$ 147	\$ 152	\$ 152
	TOTAL	\$ 2,588	\$ 2,593	\$ 2,642

ARTICLE 17 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
01-291-2	MEMA-OPERATIONS (CIVIL DEFENSE)	\$ 13,949	\$ 14,229	\$ 14,229
01-292-1	ANIMAL CONTROL-SALARIES	\$ 85,021	\$ 85,071	\$ 86,740
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 11,636	\$ 11,869	\$ 11,869
	TOTAL	\$ 96,657	\$ 96,940	\$ 98,609
01-294-1	TREE CARE-SALARIES	\$ 20,492	\$ 20,492	\$ 20,902
01-294-2	TREE CARE-OPERATIONS	\$ 41,800	\$ 41,800	\$ 41,800
	TOTAL	\$ 62,292	\$ 62,292	\$ 62,702
01-422-1	HIGHWAY-SALARIES	\$ 782,155	\$ 778,274	\$ 793,786
01-422-2	HIGHWAY-OPERATIONS	\$ 326,698	\$ 355,581	\$ 355,581
	TOTAL	\$ 1,108,853	\$ 1,133,855	\$ 1,149,367
01-423-1	SNOW & ICE-SALARIES	\$ 102,048	\$ 102,048	\$ 104,089
01-423-2	SNOW & ICE-OPERATIONS	\$ 142,848	\$ 157,609	\$ 157,609
	TOTAL	\$ 244,896	\$ 259,657	\$ 261,698
01-424-2	STREET LIGHTING-OPERATIONS	\$ 47,260	\$ 46,260	\$ 46,260
01-425-2	TOWN GARAGE-OPERATIONS	\$ 11,203	\$ 11,203	\$ 11,203

ARTICLE 17 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 75,762	\$ 77,509	\$ 79,058
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 195,900	\$ 195,900	\$ 195,900
	TOTAL	\$ 271,662	\$ 273,409	\$ 274,958
01-429-2	SIDEWALKS-OPERATIONS	\$ 18,600	\$ 20,000	\$ 20,000
01-430-2	PUBLIC WORKS UTILITIES-OPERATIONS	\$ 48,200	\$ 48,200	\$ 48,200
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 175,395	\$ 178,947	\$ 182,528
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 448,861	\$ 450,861	\$ 450,861
	TOTAL	\$ 624,256	\$ 629,808	\$ 633,389
01-491-1	CEMETERY-SALARIES	\$ 131,188	\$ 131,288	\$ 133,911
01-491-2	CEMETERY-OPERATIONS	\$ 41,300	\$ 41,300	\$ 41,300
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 172,488	\$ 172,588	\$ 175,211
01-512-2	HEALTH-OPERATIONS	\$ 55,321	\$ 55,321	\$ 55,321
01-522-2	PUBLIC HEALTH NURSE-OPERATIONS	\$ 8,921	\$ 8,921	\$ 8,921
01-523-2	MENTAL HEALTH NURSE-OPERATIONS	\$ 7,988	\$ 7,988	\$ 7,988

ARTICLE 17 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
01-541-1	COUNCIL ON AGING-PERSONNEL	\$ 138,998	\$ 140,971	\$ 143,775
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 58,596	\$ 61,441	\$ 61,441
	TOTAL	\$ 197,594	\$ 202,412	\$ 205,216
01-543-1	VETERANS'-SALARIES	\$ 9,170	\$ 9,170	\$ 9,353
01-543-2	VETERANS'-OPERATIONS	\$ 37,630	\$ 37,630	\$ 37,630
	TOTAL	\$ 46,800	\$ 46,800	\$ 46,983
01-599-1	OUTREACH-SALARIES	\$ 115,811	\$ 111,861	\$ 114,084
01-599-2	OUTREACH-OPERATIONS	\$ 7,305	\$ 7,305	\$ 7,305
	TOTAL	\$ 123,116	\$ 119,166	\$ 121,389
01-610-1	LIBRARY-SALARIES	\$ 411,563	\$ 429,378	\$ 437,952
01-610-2	LIBRARY-OPERATIONS	\$ 238,550	\$ 246,365	\$ 246,365
	TOTAL	\$ 650,113	\$ 675,743	\$ 684,317
01-630-1	PARK & RECREATION-SALARIES	\$ 247,429	\$ 248,958	\$ 253,063
01-630-2	PARK & RECREATION-OPERATIONS	\$ 55,600	\$ 57,000	\$ 57,000
	TOTAL	\$ 303,029	\$ 305,958	\$ 310,063
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
01-692-2	GRAVE MARKERS/FLAGS-OPERATIONS	\$ 2,000	\$ 2,000	\$ 2,000
01-693-2	MEMORIAL DAY-OPERATIONS	\$ 2,000	\$ 2,000	\$ 2,000

ARTICLE 17 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
01-996-2	STABILIZATION	\$ 200,000	\$ 200,000	\$ 200,000
01-997-2	RESERVE FUND	\$ 125,000	\$ 150,000	\$ 150,000
*****	TOTAL TOWN DEPARTMENTS	\$ 9,521,906	\$ 9,749,552	\$ 9,880,498
01-710-2	TOWN DEBT-PRINCIPAL	\$ 3,996,359	\$ 4,074,045	\$ 4,074,045
01-751-2	TOWN DEBT-INTEREST	\$ 1,315,002	\$ 1,090,462	\$ 1,090,462
	TOTAL DEBT PAYMENTS	\$ 5,311,361	\$ 5,164,507	\$ 5,164,507
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 187,683	\$ 130,940	\$ 130,940
01-910-1	SCHOOL ADMINISTRATION-PERSONNEL	\$ 871,304	\$ 923,838	\$ 923,838
01-910-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 184,265	\$ 184,848	\$ 184,848
01-920-1	SCHOOL INSTRUCTION-PERSONNEL	\$ 19,296,428	\$ 20,032,956	\$ 20,032,956
01-920-2	SCHOOL INSTRUCTION-OPERATIONS	\$ 1,067,041	\$ 1,115,656	\$ 1,115,656
01-930-1	OTHER SCHOOL-PERSONNEL	\$ 705,713	\$ 718,094	\$ 718,094
01-930-2	OTHER SCHOOL-OPERATIONS	\$ 27,083	\$ 25,033	\$ 25,033
01-940-1	SCHOOL MAINTENANCE-PERSONNEL	\$ 1,276,012	\$ 1,283,003	\$ 1,283,003
01-940-2	SCHOOL MAINTENANCE-OPERATIONS	\$ 1,554,895	\$ 1,594,213	\$ 1,594,213
01-950-2	SCHOOL TRANSPORTATION-OPERATIONS	\$ 1,324,166	\$ 1,330,815	\$ 1,330,815
01-970-2	SCHOOL FIXED ASSETS-OPERATIONS	\$ 103,566	\$ 59,316	\$ 59,316
01-990-1	SCHOOL TUITION-PUB/PRIV-PERSONNEL	\$ 15,410	Incl in 9201	Incl in 9201
01-990-2	SCHOOL TUITION-PUB/PRIV-OPERATIONS	\$ 972,966	\$ 985,283	\$ 985,283
*****	TOTAL TOWN SCHOOLS	\$ 27,398,849	\$ 28,253,055	\$ 28,253,055

ARTICLE 17 OPERATING BUDGETS				
ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
ENTERPRISE FUND OPERATIONS				
60-410-1	WATER-SALARIES	\$ 310,197	\$ 313,661	\$ 319,916
60-410-2	WATER-OPERATIONS	\$ 545,287	\$ 545,287	\$ 545,287
60-410-2	WATER RESERVE FUND	\$ 35,000	\$ -	\$ -
	TOTAL	\$ 890,484	\$ 858,948	\$ 865,203
61-420-1	SEWER-SALARIES	\$ 223,576	\$ 254,940	\$ 260,024
61-420-2	SEWER-OPERATIONS	\$ 677,750	\$ 677,550	\$ 677,550
61-420-2	SEWER RESERVE FUND	\$ 50,000	\$ 50,000	\$ 50,000
	TOTAL	\$ 951,326	\$ 982,490	\$ 987,574
*****	TOTAL ENTERPRISE FUND	\$ 1,841,810	\$ 1,841,438	\$ 1,852,777
S U M M A R Y				
	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 5,915,164	\$ 5,947,325	\$ 5,947,325
	TOTAL TOWN DEPARTMENTS	\$ 9,521,906	\$ 9,749,552	\$ 9,880,498
	TOTAL DEBT PAYMENTS	\$ 5,311,361	\$ 5,164,507	\$ 5,164,507
	TOTAL REGIONAL VOC SCHOOL	\$ 187,683	\$ 130,940	\$ 130,940
	TOTAL SCHOOLS	\$ 27,398,849	\$ 28,253,055	\$ 28,253,055
	TOTAL WATER & SEWER ENTERPRISE	\$ 1,841,810	\$ 1,841,438	\$ 1,852,777
	TOTAL OPERATING BUDGET	\$ 50,176,773	\$ 51,086,817	\$ 51,229,102

ORGANIZATION CODE	ARTICLE 17 OPERATING BUDGETS	APPROPRIATED 2012/2013	DEPT REQUEST 2013/2014	WARR COMM RECOMMENDS
	DEPARTMENT			
	LESS: CEMETERY- PERP CARE CREDIT	\$ 23,000	\$ 24,000	\$ 24,000
	LESS: FROM WATER ENTERPRISE FUND	\$ 1,468,814	\$ 1,483,173	\$ 1,483,173
	LESS: FROM SEWER ENTERPRISE FUND	\$ 1,429,465	\$ 1,533,949	\$ 1,533,949
	LESS: FROM PENSION RESERVE FUND	\$ 100,000	\$ 100,000	\$ 100,000
	LESS: FROM SEW BETT STABILIZATION FUND	\$ 400,000	\$ 400,000	\$ 400,000
	LESS: UNEXPENDED STREET SWEEPER BOND \$	\$ 868	\$ -	\$ -
	LESS: FROM BOND PREMIUM SAWMILL BROOK	\$ 1,508	\$ 1,432	\$ 1,432
	LESS: FROM BOND PREMIUM JUNE '07	\$ 5,902	\$ 5,393	\$ 5,393
	LESS: FROM MWPAT TIT V SEPTIC LOAN RECPTS	\$ 4,174	\$ 4,174	\$ 4,174
	LESS: FROM MSBA BAN INT REIMB	\$ 84,203	\$ 76,747	\$ 76,747
	LESS: FROM MSBA GR TO OFFSET SCH DEBT	\$ 1,183,535	\$ 1,183,535	\$ 1,183,535
		\$ 4,701,469	\$ 4,812,403	\$ 4,812,403
	TOTAL SUBJECT TO LEVY	\$ 45,475,304	\$ 46,274,414	\$ 46,416,699
	LESS: PROP 2 1/2 DEBT EXCLUSIONS	\$ 4,341,724	\$ 4,034,360	\$ 4,034,360
	LEVY NET OF DEBT EXCLUSIONS	\$ 41,133,580	\$ 42,240,054	\$ 42,382,339

WATER ENTERPRISE FUND
FISCAL YEAR 2014
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:		
USER CHARGES	\$ 1,483,173	
TOTAL WATER REVENUES		\$ 1,483,173

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT ORGANIZATION CODE 60-410-1 AND 60-410-2:		
PERSONNEL	\$ 319,916	
OPERATIONS	<u>\$ 545,287</u>	

SUB-TOTAL WATER DEPARTMENT COSTS \$ 865,203

ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:

DEBT SERVICE:		
PRINCIPAL 01-710-2	\$ 285,300	
INTEREST 01-751-2	<u>\$ 77,845</u>	
TOTAL DEBT SERVICE		\$ 363,145

INSURANCE	\$ 62,817	
CNTY RETIREMENT CONTRIBUTION	\$ 45,879	
SHARED EMPLOYEES	\$ 138,855	
SHARED FACILITIES	<u>\$ 7,274</u>	
SUB-TOTAL ALLOCATED EXPENSES		<u>\$ 254,825</u>

TOTAL-ALLOCATED EXPENSES \$ 617,970

ESTIMATED EXPENSES	<u>(1,483,173)</u>
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ESTIMATED WATER FUND SURPLUS (DEFICIT)	<u>\$ -</u>
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,483,173
LESS: TOTAL COSTS	\$ (1,483,173)
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY	<u>\$ -</u>
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,483,173
TAXATION	\$ -
FREE CASH	\$ -
NON-ENTERPRISE AVAILABLE FUNDS	<u>\$ -</u>

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE WATER ENTERPRISE FUND	<u>\$ 1,483,173</u>
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FY13 WATER ENTERPRISE RATE STRUCTURE:

0 - 10,000	\$31.05	
10,001 - 35,000	\$2.74 PER THOUSAND GALLONS	
35,001 - 70,000	\$4.36 PER THOUSAND GALLONS	
OVER 70,000 GALLONS	\$6.18 PER THOUSAND GALLONS	

NOTE: FY14 WATER RATES HAVE NOT BEEN SET

SEWER ENTERPRISE FUND
FISCAL YEAR 2014
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:		
USER CHARGES	\$ 1,533,949	
TOTAL SEWER REVENUES		\$ 1,533,949
TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT		
ORGANIZATION CODE 61-420-1 AND 61-420-2:		
PERSONNEL	\$ 260,024	
OPERATIONS	\$ 677,550	
RESERVE FUND PROJECTS:		
- INFILTRATION INFLOW	\$ 50,000	
APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH		
FORD 150 TRUCK	\$ 30,300	
SUB-TOTAL SEWER DEPARTMENT COSTS		\$ 1,017,874
ALLOCATED EXPENSES APPROPRIATED IN OTHER		
DEPARTMENTAL BUDGETS:		
DEBT SERVICE:		
PRINCIPAL 01-710-2	\$ 220,921	
INTEREST 01-751-2	\$ 69,253	
TOTAL DEBT SERVICE		\$ 290,174
INSURANCE	\$ 32,822	
CNTY RETIREMENT CONTRIBUTION	\$ 49,751	
SHARED EMPLOYEES	\$ 138,855	
SHARED FACILITIES	\$ 4,473	
SUB-TOTAL ALLOCATED EXPENSES		\$ 225,901
TOTAL-ALLOCATED EXPENSES		\$ 516,075
ESTIMATED EXPENSES		<u>\$ (1,533,949)</u>
ESTIMATED SEWER FUND SURPLUS (DEFICIT)		<u>\$ -</u>
<u>CALCULATION OF GENERAL FUND SUBSIDY:</u>		
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS		\$ 1,533,949
LESS: TOTAL COSTS		\$ (1,533,949)
LESS: PRIOR YEAR DEFICIT		\$ -
GENERAL FUND SUBSIDY		<u>\$ -</u>
<u>SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:</u>		
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS		\$ 1,533,949
TAXATION		\$ -
FREE CASH		\$ -
NON-ENTERPRISE AVAILABLE FUNDS		<u>\$ -</u>
TOTAL SOURCES OF FUNDING FOR COSTS		\$ 1,533,949
APPROPRIATED IN THE SEWER ENTERPRISE FUND		<u>\$ 1,533,949</u>

FY13 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
0 - 10,000	\$82.42 EVERY 6 MONTHS
10,001 AND OVER	\$8.50 PER THOUSAND GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
0 - 10,000	\$82.42 EVERY 6 MONTHS
10,001 AND OVER	\$8.50 PER THOUSAND GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

NOTE: FY14 SEWER RATES HAVE NOT BEEN SET

Article 18. To see if the Town will vote to raise and appropriate from the Fiscal 2014 Tax Levy and or transfer from available funds and/or borrow for Capital Expenditures, including the following:

DEPARTMENT

PROJECT

Board of Selectmen

Repair Gazebo

Inspections

Permit Software

Personnel

Reclassification of Personnel Plan

Library

HVAC System Upgrade

Fire Department

4x4 Crew Cab Pickup Truck

Replacement of Protective Clothing

Council on Aging

2013 8-10 Passenger Van

Conservation Commission

Land Acquisition and Maintenance

School Department

Wheelock

Front Entry/Parking Lot Restoration

Upgrade Classroom Electrical

Replace Boilers

Middle School

Auditorium Seat Repair/Replacement

DEPARTMENT

PROJECT

High School

Resurface Tennis Courts

Life Skills Program-Space Renovation

District Wide

Security Enhancements

Financial Software Upgrade

Police Department

Cruiser Radios

Speed Monitor Trailer

Speed Enforcement Radar Units

Public Works

Highway

Ford 550 Dump Truck

Sewer Enterprise

Ford 150 Truck

Snow and Ice

Flink Sander

Bombardier Sidewalk Plow Model

Snow and Ice

SW4US

Parks and Recreation

F350 Maintenance/Landscaping Truck

FY14 CAPITAL BUDGET RECOMMENDATIONS

DEPARTMENT

PROJECT

REQUEST

RECOMMEND

**Board of
Selectmen**

Repair Gazebo

\$10,000

\$10,000

Inspections

Permit Software

\$11,000

\$11,000

Personnel

Reclassification of
Personnel Plan

\$6,000

\$6,000

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Library	HVAC System Upgrade	\$37,500	\$37,500
Fire Department	4x4 Crew Cab Pickup Truck	\$38,000	\$38,000
	Replacement of Protective Clothing	\$30,000	\$30,000
Council on Aging	2013 8-10 Passenger Van	\$25,000	\$25,000
Conservation Commission	Land Acquisition and Maintenance	50,000	\$10,000
School Department			
<i>Wheelock</i>	Front Entry/Parking Lot Restoration	\$96,680	\$0
	Upgrade Classroom Electrical	\$15,000	\$15,000
	Replace Boilers	\$9,950	\$9,950
<i>Middle School</i>	Auditorium Seat Repair/Replacement	\$13,825	\$0
<i>High School</i>	Resurface Tennis Courts	\$23,000	\$0
	Life Skills Program-Space Renovation	\$30,553	\$30,500
<i>District Wide</i>	Security Enhancements	\$38,325	\$38,325
	Financial Software Upgrade	\$59,164	\$59,164
Police Department	Cruiser Radios	\$12,000	\$12,000
	Speed Monitor Trailer	\$11,000	\$11,000
	Speed Enforcement Radar Units	\$12,000	\$12,000

Public Works

<i>Highway</i>	Ford 550 Dump Truck	\$60,145	\$60,145
<i>Sewer Enterprise</i>	Ford 150 Truck	\$30,300	\$30,300
<i>Snow and Ice</i>	Flink Sander	\$22,000	\$22,000
<i>Snow and Ice</i>	Bombardier Sidewalk Plow Model SW4US	\$155,120	\$133,000
Parks and Recreation	F350 Maintenance/Landscaping Truck	\$39,663	\$0
	Total Requests	\$836,225	\$600,884
To be funded by:	Tax Levy	\$510,439	

Other Funds

Sewer Enterprise Funds	\$30,300
Chapter 90 Appropriation	\$60,145
Total	\$90,445

(Capital Budget Committee)

This article contains \$836,225 of departmental requests for various capital spending projects for FY14 and the recommendations of the Capital Budget Committee as to which of these projects should be funded. The Capital Budget is recommending that \$600,884 be appropriated, with \$30,300 to be funded from the Sewer Enterprise Fund, \$60,145 from Chapter 90 highway funds and \$510,439 to be raised on the FY14 tax levy.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 19. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of purchasing and installing street lights on Ice House Road, or do or take any action relating thereto.

(Town Administrator)

Traffic on Ice House Road has increased considerably over the past several years. In addition to the Council on Aging activities at The Center at Medfield and the Kingsbury Club activities, elections and a variety of other events are being held in this area. The street is very dark and could use street lighting.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 20. To see if the Town will vote to transfer care, custody, maintenance and control of a parcel of land off Ice House Road, shown on the Board of Assessors' Maps as map 56, lot 044 from the Board of Selectmen to the Park and Recreation Commissioners for recreational purposes, or take any other action relating thereto.

(Park & Recreation Commissioners)

The Park and Recreation Commission would like to secure this lot for the purpose of constructing recreational athletic fields. Currently, McCarthy Park softball outfields are used for Medfield Youth Lacrosse in the same season resulting in safety concerns and additional funding for maintenance. The addition of two multi-purpose athletic fields, primarily for Youth Lacrosse, would not only generate revenue through field rentals on the new fields but enable additional baseball teams to rent the existing softball fields, generating revenue for Medfield. The Commission will seek construction funding from the youth sport programs and grants. The athletic fields would complement the other recreational facilities on Ice House Road and be contiguous to McCarthy Park. Benefits would also include additional parking with an alternate egress to an already overcrowded parking situation at McCarthy Park and link the Bay Circuit Trail with the existing passive recreation trail system.

WARRANT COMMITTEE WILL BE HEARD

Article 21. To see if the Town will vote to authorize the Board of Selectmen to enter into a ground lease with private developers for the whole or any portion thereof, of a parcel of land off Ice House Road, shown on the Board of Assessors' Maps as map 56, lot 044, for a period not to exceed 99 years on such terms and conditions as it deem reasonable for the purpose of providing a site for a private industrial and/or

commercial development on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town of Medfield; and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the Massachusetts General Court to enact special legislation authorizing the Town of Medfield to enter into such lease(s), or do or act anything in relation thereto.

(Board of Selectmen)

WARRANT COMMITTEE WILL BE HEARD

Article 22. To see if the Town will vote to amend the Zoning Bylaw for the purpose of regulating the locations of medicinal marijuana facilities to create a new section “5.4.4.10.a” after section 5.4.4.10 so that it reads as follows:

<u>Use</u>	<u>A</u>	<u>R-E</u>	<u>R-T</u>	<u>R-S</u>	<u>R-U</u>	<u>B</u>	<u>BI</u>	<u>I-E</u>
5.4.4.10.a Medical Marijuana Treatment Center (as defined by MGL)	NO	NO	NO	NO	NO	NO	NO	SP

or do or take any other action relating thereto.

(Planning Board)

Commonwealth voters approved a ballot question in November of 2012, which legalized the use of marijuana for medical purposes. The ballot question also authorizes the Massachusetts Department of Public Health to license 35 medicinal marijuana dispensaries across Massachusetts. This zoning amendment seeks to regulate the location of such clinics by permitting them to locate in an industrial extensive (IE) zone, with a special permit.

Two-thirds vote required

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 23. To see if the Town will vote to amend Article XVI - DEMOLITION (HISTORIC AND ARCHAEOLOGICAL), Sections 1-4, of the Town of Medfield Bylaws, originally adopted April 26, 1994, by deleting those sections of the current bylaw, in their entirety, and replacing them as follows:

ARTICLE XVI - DEMOLITION (HISTORIC and ARCHAEOLOGICAL)

SECTION 1. Intent and Purpose.

"This Bylaw is adopted for the purpose of protecting the historic, archaeological, and aesthetic resources of the Town of Medfield by surveying, preserving, rehabilitating, researching, or restoring whenever possible, buildings, structures, or archaeological sites which constitute or reflect distinctive features of the architectural, cultural, or historic resources of the Town, thereby promoting the public welfare and preserving the cultural heritage of Medfield."

SECTION 2. Definitions.

- 2.1 Commission: The Medfield Historical Commission.
- 2.2 Demolition Permit: The permit issued by the Commissioner as required by the State Building Code for the demolition, partial demolition, or removal of a building or structure.
- 2.3 Historically significant structure: Any building, structure, or archaeological site or portion thereof which is:
 - a. Importantly associated with one or more historic persons or events, or with the architectural, cultural, political, economic, social history of the Town of Medfield, the Commonwealth of Massachusetts, or the United States of America, or which is;
 - b. Historically or architecturally important by reason of period, style, method of construction, or association with a particular architect or builder, either by itself or in the context of a group of buildings or structures.

- 2.4 Commissioner: The Building Commissioner of the Town of Medfield.
- 2.5 Preferably preserved: Any historically significant structure individually or in context which, because of the important contribution made by such structure to the Town's historical or architectural resources, is in the public interest to preserve, rehabilitate, or restore.
- 2.6 Premises: The parcel of land on which a historically significant structure exists; or the site itself due to its archaeological significance.
- 2.7 Archaeological Protection District: The Archaeological Protection District is composed of shaded and labeled areas shown on the included map entitled "Archaeological Protection District, Town of Medfield, Massachusetts".
- 2.8 Application: An application for a demolition permit filed by the owner of record of the Premises, or the holder of a bona fide purchase and sale agreement for such Premises. The application must be signed by both the applicant and (if different) the owner of record at the time of application. An applicant may withdraw an application without prejudice at any time prior to a decision by the Commission.

SECTION 3. Regulated Buildings, Structures, and Sites.

The provisions of this bylaw shall apply to only the following buildings, structures, and sites:

- 3.1 Buildings, structures, or sites listed on the National Register of Historic Places or the State Register of Historic Places.
- 3.2 Buildings, structures, or sites which in whole or in part were constructed fifty (50) or more years prior to the date of the application for the demolition permit.
- 3.3 Notwithstanding the above, the provisions of this bylaw shall not apply to any building, structure, or site located in a local historic

district and subject to regulation under the provisions of General Laws Chapter 40C.

- 3.4 Archaeological sites located within the boundaries of the Archaeological Protection District.

SECTION 4. Procedure.

- 4.1 Upon receipt of an application for a demolition permit for a building, structure or site regulated by this bylaw, the Commissioner shall forward a copy thereof to the Commission. No demolition permit shall be issued at that time.
- 4.2 Within fourteen (14) days of receipt of the application by the Commission, the Chairperson of the Commission shall post the date for a meeting of the Commission at which the application shall be heard. The hearing shall take place no fewer than twenty-eight (28) days and no more than forty-nine (49) days after the receipt of the application from the Commissioner. The Commission shall give public notice of the hearing by publishing at least fourteen (14) days before the hearing an announcement in a local newspaper of the time, place, and purpose of the hearing. The Commission shall also mail a copy of said notice to the applicant, to the owner of record (if different from the applicant), to all abutters, to the owners of all properties deemed by the Commission to be affected by the proposed demolition, to the Medfield Historical District Commission, and to any others the Commission deems entitled to notice.
- 4.3 If, after the hearing, the Commission determines that the proposed demolition of the building, structure, or site would not be detrimental to the purposes protected by this bylaw, the Commission shall notify the Commissioner within ten (10) days of such determination. Upon receipt of such notification, or after the expiration of fifteen (15) days from the hearing if he has not received such notice, the Commissioner shall, subject to the requirements of the State Building Code and any other applicable laws, bylaws, rules and regulations, issue the demolition permit.
- 4.4 If the Commission determines that (1) the building, structure or site is a historically significant structure (as defined in Section 2.3),

and (2) the demolition of this historically significant structure would be detrimental to the historical or architectural resources of the Town, such historically significant structure (and its Premises) shall be declared a preferably preserved historically significant structure.

- 4.5 Upon a determination by the Commission that the historically significant structure (and its Premises) which is the subject of the application for a demolition permit is a preferably preserved historically significant structure (and Premises), the Commission shall notify the applicant and the Commissioner. No demolition permit may be issued for at least eighteen (18) months after the date of such determination by the Commission.
- 4.6 Notwithstanding the above, the Commissioner may issue a demolition permit for a preferably preserved historically significant structure after receipt of written advice from the Commission to the effect that any of the following applies:
- a. The Commission is satisfied that there is no reasonable likelihood that either the owner or some other reasonable person or group is willing to purchase, preserve, rehabilitate, or restore said historically significant structure, or
 - b. The Commission is satisfied that for at least six months the owner has made continuing, bona fide, and reasonable efforts to locate a purchaser to preserve, rehabilitate, and restore the subject historically significant structure, and that such efforts have been unsuccessful, or
 - c. The Commission has determined that the proposed demolition may be conducted in a manner that is not detrimental to the historical, architectural or archaeological resources of the Town.
- 4.7 No demolition permit for a preferably preserved historically significant structure shall be granted until all approvals are in place for subsequent development. Approvals include but are not limited to building permits, zoning variances or special permits (if necessary), licenses, easements and subdivisions of the Premises of

any kind. All appeals from the granting of such approvals must be concluded before the demolition permit may be granted.

- 4.8 Demolition permits are valid for six months, in accordance with State statute. If the building, structure or site is not demolished within six months, the Commission may issue an extension, or it may require the applicant to reapply.
- 4.9 A decision by the Commission is made in relation to the party filing the application only, is non-transferable, and expires two (2) years from the date of the decision. If demolition has not occurred prior to the expiration of the decision, a new application for a Demolition Permit must be filed prior to any subsequent demolition.
- 4.10 If a building, structure, or archaeological site is determined to be a preferably preserved historically significant structure (as defined in Section 2.3) the owner shall be responsible for properly securing such building or structure, if vacant, or site to the satisfaction of the Commission. Should the owner fail to properly secure such building, structure, or site, a subsequent destruction of such building, structure, or site at any time during the period of the demolition delay through fire or other cause which could have been prevented by properly securing such building, structure, or site, shall be considered a voluntary demolition in violation of this by-law under Section 6.2.

or do or act anything in relation thereto.

(Historical Commission)

The Historical Commission seeks to amend Article XVI of the Town Bylaws, which governs the demolition of historic buildings. The amendments to the bylaw would clarify the procedures followed by the Commission in administering the bylaw for the benefit of applicants and the Commission. It would also (1) extend the time the Commission can delay the demolition of a property from 12 to 18 months to allow additional time for discussion with the owner or developer regarding the preservation of an historically significant property, (2) provide that a decision of the Commission expires after two years to prevent premature applications, when no demolition is intended, and (3) require the owner of

an historically significant property to properly secure the property during the period of demolition delay.

WARRANT COMMITTEE WILL BE HEARD

Article 24. To see if the Town will vote to amend the Town of Medfield Bylaws, Article III Town Officers, Section 13 (a) by striking the word “a” and adding the words “an elected” before “Town Board” in the first sentence, or do or take any other action relating thereto.

(Town Counsel)

The new Section 13 (a) would read as follows: “No person who has served on an elected Town Board may serve in a managerial position under that board, until two years after vacating the Board”. The original intent of this bylaw was that it would apply only to elected boards, such as the Board of Selectmen.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 25. To see if the Town will vote to transfer \$197,434.87 from sewer betterments paid-in-advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of G.L., Chapter 40, Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Accountant)

The Town has borrowed funds for twenty years to construct sewers in various parts of the Town. Abutters to the sewer lines are assessed for this betterment and can pay this assessment all-at-once, or over five, ten or twenty years. Because of the low interest rates and the mortgage interest deductions, many have paid off the betterment in its entirety. To recapture the interest lost on these payoffs and to spread the repayment of sewer debt over the life of the issued bonds, the funds can be placed in an interest bearing stabilization fund and a portion appropriated annually as an offset to the principal and interest payments included in the operating budgets. The amount requested to be transferred to the Sewer Stabilization Fund this year is \$223,424. The balance in this Fund as of December 31, 2012 was \$2,287,901.57. The operating budget recommendations propose

to transfer \$400,000 from this fund to help pay for the principal and interest costs on fy13 General Fund sewer debt.

Two-thirds vote required

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 26. To see if the Town will vote to transfer \$30,928 from the fy13 County Retirement Contribution Budget, account 01-911-2, to the Unfunded Retiree Health Insurance Stabilization Fund, established under Article 26 of the 2006 ATM and appropriate to said fund from free cash or other sources, such other sum(s), as the Town deems appropriate for the purpose of setting aside monies to cover the unfunded retiree health insurance costs in accordance with the provisions of G.L., Chapter 40 Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Administrator)

A private rule-making body, the General Accounting Standards Board(GASB), issued a rule that requires all state and municipal governments to record unfunded retiree health insurance liabilities on their financial statements starting in fy10. This article seeks to continue a modest program, begun six years ago, to set aside funds to cover this liability by taking the savings achieved by the Treasurer/Collector from paying the Norfolk County Pension assessment in one payment rather than two. The 2% discount for the current year amounts to \$30,928 and this article would appropriate those savings to an interest bearing stabilization fund. In addition, to begin to seriously address this large unfunded liability, the Warrant Committee is recommending that another \$148,570 be transferred from free cash and an additional \$195,502 be raised on the tax levy, bringing the total amount requested to \$375,000. The fund balance as of December 31, 2012 was \$302,571. The actuarial unfunded liability as of December 31, 2011 was \$39,775, 805.

Two-thirds vote required

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 27. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of

constructing, equipping, furnishing, paving and landscaping a replacement public works facility, including the cost of demolishing the existing town garage on Town-owned land off North Meadows Road, to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in accordance with the provisions of Paragraphs (3) and/or (3A) and/or (3B), Section 7, G.L. Chapter 44 of the General Laws or any other enabling statute, and to authorize the Board of Selectmen to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes, provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2 ½ debt exclusion, in accordance with Chapter 59, Section 21C of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

(Permanent Planning and Building Committee)

This article seeks an appropriation and bonding authorization to replace the existing town garage with a new public works facility at the same location. If approved at town meeting, a Proposition 2 ½ debt exclusion vote would also have to be approved by the voters at a special town election scheduled for April 30, 2013. The Permanent Planning and Building Committee will make a presentation on this article at the Town Meeting

Two-thirds vote required

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 28. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of preparing design plans and/or construction documents for the construction of a public safety building and/or the renovation of the existing police/fire station building, on Town-owned land at the intersection of North and Dale Streets; and to authorize the Board of Selectmen to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes, or do or act anything in relation thereto.

(Permanent Planning and Building Committee)

Funds requested in this article would continue the process of designing a replacement Police/Fire station. The funds requested would bring the design through the design development phase and give the Town information on construction costs for the project.

Two-thirds vote required

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 29. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers and/or attorneys to advise the Town on matters concerning the disposition and reuse and/or the environmental site remediation of the former Medfield State Hospital property, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

Since 2003 the Town Meeting has appropriated \$290,000 to fund the hiring of consultants in connection with the disposition and/or re-use and the environmental remediation of the former Medfield State Hospital property. This article seeks additional funding for that purpose and outlines the purposes for which these funds may be used.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 30. To see if the Town will vote to accept the donation of the former Lord's Department store neon sign, authorize the Board of Selectmen to enter into an agreement with the present owner of the

building for the preservation and maintenance of the sign, and appropriate a sum of money for said purposes, or do or act anything in relation thereto.

(Historical Commission)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Many residents have expressed an interest in preserving the “Lord’s” neon sign that was on the canopy of the former Lord’s Department Store. This article would authorize the Selectmen to accept a gift of the sign and would provide funds to move and/or repair or do whatever else might be necessary, in the event that the sign becomes the property of the Town.

Article 31. To see if the Town will vote to accept GL, Chapter 59, Section 5N, as amended by Chapter 108, Section 8A of the Acts of 2012, allowing for the establishment of a Veterans’ Volunteer Work Tax Abatement Program, or take any other action relating thereto.

(Veterans’ Services Officer)

Passage of this article would authorize the Board of Selectmen to establish a Veterans Volunteer Work Tax Abatement Program, similar to the Senior Tax Work-Off Program, which would allow eligible veterans to reduce their property tax liability in exchange for their provision of volunteer services to the Town.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 32. To see if the Town will authorize the board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2014, or do or act anything in relation thereto.

(Board of Assessors)

The certified free cash as of July 1, 2012 is \$2,269,154. The Warrant Committee will recommend an amount to be taken from free cash to reduce the tax rate at the end of the Annual Town Meeting.

WARRANT COMMITTEE WILL BE HEARD

**INDEX OF 2013 ANNUAL TOWN MEETING
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<u>Article</u>		<u>Page Number</u>
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3	Accept Cemetery Perpetual Care Funds	
4	Reauthorize Fire Alarm Revolving Fund (Chapter 44, Section 53E 1/2)	
5	Reauthorize Ambulance Revolving Fund(Chapter 44, Section 53E 1/2)	
6	Reauthorize Advanced Life Support Fund(Chapter 44, Section 53E 1/2)	
7	Reauthorize Community Garden Fund(Chapter 44, Section 53E 1/2)	
8	Reauthorize Rental Income Revolving Fund(Chapter 44, Section 53E 1/2)	
9	Authorize Library Revolving Fund(Chapter 44, Section 53E 1/2)	
10	Reauthorize Respite Care Revolving Fund (Chapter 44, Section 53E ½)	
11	Accept Provisions of Section four, Chapter 73 of the Acts of 1986; tax-exemptions	
12	Fix Salary and Compensation of Elected Officials	
13	Appropriate a sum of money to fund the FY12 and FY13 Fire Department Union Contract Settlement	
14	Amend Personnel Administration Plan-Classification of Positions and Pay Schedule	
15	Payment of prior year bill for Police Department, emergency room service for work related injury	
16	Appropriate a sum of money to the Fy13 Reserve Fund	

Article

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17 Operating Budgets

18 Capital Budgets

19 Appropriate a sum of money for the purchase and installation of street lighting on Ice House Road

20 Transfer of Lot 3, Ice House Road to Park and Recreation Commission for recreational use

21 Authorize Board of Selectmen to lease Lot 3, Ice House Road

22 Amend Zoning Bylaw to regulate medical marijuana clinics

23 Amend Town Bylaws. Article XVI-Demolition (Historical and Archaeological)

24 Amend By-laws to clarify by law application of prohibition on town officials being appointed as town employees

25 Appropriate sewer betterments paid-in-advance to Sewer Stabilization Fund

26 Transfer funds from Fy13 County Retirement budget and appropriate funds from other sources to the Unfunded Retiree Health Insurance Stabilization Fund

27 Appropriate funds and authorize borrowing for replacement of Town Garage

28 Appropriate funds and authorize borrowing

Article**Page Number**

29 Appropriate funds for hiring consultants to advise on matters relating to former Medfield State Hospital site

30 Appropriate a sum of money for the preservation of the Lords sign

31 Establish Veterans Volunteer Work Tax Abatement Program

32 Appropriate free cash to reduce tax rate

**TOWN OF MEDFIELD
TALENT BANK**

Town government needs citizens who are willing to give time in the services of their community. The Talent Bank was organized in 1975 as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees, and as resource people. Names in this file are available for use by all town officers, the Selectmen and the Moderator.

Talent bank files include categories consistent with the changing needs of the town. Complete the questions, indicate your areas of interest, and return immediately to:

Town Government Talent Bank
c/o Board of Selectmen
Town Hall
Medfield, MA 02052
Email: ktrierweiler@medfield.net

Name _____ Phone No. _____ Date _____

Address _____ Email _____

Occupation _____

Background _____

Availability: Weekly _____ Monthly _____

Check and list in order of preferences: (1, 2, 3, 4)

PLANNING AND PRESERVATION

- ___ Conservation Commission
- ___ Subdivision Control Activities
- ___ Planning Board Activities
- ___ Master Plan Implementation
- ___ Sign Advisory
- ___ Recycling Committee

HOUSING

- ___ Housing Authority
- ___ Fair Housing Committee
- ___ Affordable Housing Committee

EDUCATION

- ___ School Committee Activities
- ___ Resource person for schools
- ___ Other _____

HEALTH

- ___ Sanitation
- ___ Board of Health

RECREATION

- ___ Park Commission Activities
- ___ Youth Work
- ___ Other _____

FINANCE

- ___ Warrant Committee
- ___ Capital Budget Committee
- ___ Other _____

OTHER

- ___ Insurance Advisory Committee
- ___ Historical Commission
- ___ Council on Aging
- ___ Solid Waste Committee
- ___ Water and Sewer Board
- ___ Cable TV
- ___ Personnel Board
- ___ Medfield Local Cultural Council
- ___ Other _____

TOWN OF MEDFIELD
459 Main Street
Medfield, MA 02052

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