



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
GYMNASIUM**

**ANNUAL TOWN MEETING
Monday, April 30, 2012
7:30 P.M.**

**Prepared by
BOARD OF SELECTMEN
March 2012**

PLEASE BRING THIS REPORT TO TOWN MEETING

TABLE OF CONTENTS

Excerpts from Town Bylaws Pertaining to Town Meeting
Message from the Moderator
Prefatory Remarks by Chairman of the Warrant Committee
Review of Town Finances
Reserve Fund Transfers
Debt Schedule
Regulations for Consent Calendar
Consent Calendar
Warrant for Annual Town Meeting 2012
Index of Town Meeting Articles
Talent Bank Form

Guidelines for the Conduct of the 2012 Annual Town Meeting

The Medfield Town Charter (Sec. 2-1) provides: “Legislative authority of the town shall be vested in the town meeting open to all registered voters.”

The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.

The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.

All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all students who are not yet registered to vote, and are observing the Town Meeting, shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants ‘to sit within’ the Town Meeting.

The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the town’s budget, and current financial considerations. The Moderator will then ask our Town Administrator to make some introductory remarks about the town’s fiscal condition and other considerations relevant to the meeting.

The order of the Articles will be as follows:

- (1) Articles on the Consent Calendar.
- (2) Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
- (3) Articles identified by the Moderator because of their ‘subject and nature’ which should be addressed the outset of the meeting for purposes of expediency and clarity.
- (4) Articles determined by the customary lottery system (subject to the Moderator’s determination of interdependency which requires certain Articles to be grouped together or to be

addressed in a specific order) including consideration of the Operating and Capital Budgets of the Town.

The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing their report -- positive or negative, majority or minority -- as appropriate. The Moderator will then ask for any report required by law from a town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a 'second' from the floor on Main Motions.

As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several motions at the meeting that will not precisely track the articles as printed in the Warrant Report.

To avoid confusion, The Moderator will allow only one Motion to Amend be pending on the floor at any one time.

Any voter wishing to speak to the Town Meeting should go to the nearest microphone, and upon being recognized by the Moderator, should identify her or himself by name, street address and town office (if any). On certain articles the Moderator may exercise the discretion of asking proponents of an Article and opponents of an article to go to separate microphones. All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator. The Moderator will enforce a discretionary time limit on speakers. The Moderator asks that speakers not be offended if asked to complete remarks within a limited and defined timeframe.

It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of a voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such count shall be administered by the

Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.

If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.

State statutes and Town Bylaws require that motions of a certain subject matter be enacted by more than a majority vote. Certain articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the article is introduced.

The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order."

The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."

The Moderator shall rely on the following foundations for the exercise of his discretion: principles of fairness, prudence and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.

The Moderator shall conduct a first time check at 10:30PM, and then a second time check at 10:45PM. If, in the discretion of the Moderator, the business of the Town Meeting cannot be finished within a 30 minutes, the Town Bylaws (Sec. 4) require the Moderator to adjourn the meeting. If the Town Meeting is adjourned in 2012, the meeting will be reconvened on Tuesday evening, May 1, at 7:30PM.

All cell phones, portable devices, and pagers should be turned to off/silent throughout the Town Meeting.

MESSAGE FROM THE MODERATOR

To my friends and neighbors in the Medfield Community:

Each March I have the honor of writing this letter to invite the residents of Medfield to attend our Annual Town Meeting on the last Monday of April. Last March, as I wrote this welcome, we were still engaged in a rugged battle with winter and very anxious for spring to come to the banks of the Charles River. This year it is 80 degrees and the daffodils and tulips are blossoming. It is New England.

And one of the proudest traditions of New England life is the open town meeting. In Medfield, friends and neighbors have been coming together in the town meeting format for over 360 consecutive years to address the operation of our town and consider the important local issues of the day. Therefore, it is my pleasure as your Town Moderator to invite you to attend our Annual Town Meeting to be held on Monday evening April 30, 2011 at 7:30PM at the Amos Clark Kingsbury High School gymnasium. As always, I strongly encourage you to attend and participate in Medfield's 1651 'experiment' in the delicate art of self-governing.

Why attend?

- We are a community. Great communities, like all highly effective enterprises, prize the need to communicate, make first-hand connections, and rationally discuss matters of collective interest or importance.
- You are the legislature. The intelligence of the open town meeting form of government is that it makes all the voters the legislative body. You will be a 'legislator' as we enact local laws, address \$50MM in town budgets and appropriations, and establish town policies for the years ahead.
- It is about common purpose. Neighbors come together to do the hard work of building an extraordinary community to live, to work, and to raise families. The Annual Town Meeting, even with all of its imperfections, is a night when we gather, we speak to one another, and year over year, we demonstrate our commitment to superior education, safe streets and homes, a library of knowledge, the well-being of the young and the old, quality municipal services,

the advancement of local commerce, and the value of open space and recreation.

- The entertainment begins even before the meeting. Once again, we will be entertained by some of the Town's most talented and dedicated young musicians from the Medfield High School orchestra.

As for procedures, the law of the Commonwealth provides: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." At the beginning of our meeting on the 30th, I will describe the guidelines for our dialogue and deliberations. My guidance will come from the traditional blend of fairness, prudence, expedience, respectful communication, and consideration of the best interests of the community. As usual, there is a constant need to balance 'due consideration' with 'due expedience' which will require a reasonable time limitation on certain discussions. If it is determined that we cannot conduct the Town's business in one evening, we will reconvene on Tuesday evening May 1.

I ask that you review this Report on the Warrant for the Annual Town Meeting – and please bring your copy with you as your guide as we address the warrant articles and the town's operating budget. I look forward to seeing you on Monday evening April 30 at the high school. Please come, enjoy, and participate.

Respectfully submitted,

Scott F. McDermott
Town Moderator

PREFATORY REMARKS BY THE CHAIRMAN OF THE WARRANT COMMITTEE

This fiscal year has been the fourth year in a row that the Town of Medfield and its residents have faced challenging economic conditions. Further aggravating the challenges, continued reductions in both federal and state aid to Medfield have left us with even more responsibility to directly ensure the quality of the town's operations and programs. But the picture wasn't totally dark in FY12. While economic challenges continue to make fiscal discipline in town budgets a high priority, this year also provided Medfield with some "fair winds" that, for the first time in a long time, eased the severity of the pressures we face. Some fair winds, like the mild winter that led to a surplus in our snowplowing budget will probably only favor us this year. Others, like the reduction in debt service costs from the refinancing of town debt, will benefit us for years to come.

In reviewing the town's budget requests for FY13, the Warrant Committee worked to hold in the reins on spending while taking a close look at expenses that have been put off for the past several years that really should not be deferred indefinitely. The result of this effort, the prime credit for which goes to the town departments and department heads, and the town administrators, is a town operating budget for FY13 that only shows a modest increase over FY12. The limited growth of the proposed operating budgets you will see for FY13 enable us to make a significant contribution to the replenishment of the town's reserve accounts. The Warrant Committee deeply appreciates the professional, conscientious, and collaborative approach that all of the town departments and the school department brought to the table in this year's budget discussions. Looking at some other towns in our area, we realize that not all are as fortunate as Medfield in the overall tone of their budgeting process and the openness of the people who participate in it.

Looking beyond the Annual Town Meeting, we anticipate that you, the taxpayers, are likely to be asked to support new spending requirements in the foreseeable future. It is likely that you will be asked to consider funding for a new Highway Department garage. Issues involving the State Hospital and the development of affordable housing in town (40B) could lead to new spending requirements, although we don't know that for sure at this point. Looking further out, there are other major town building needs to be addressed over the next several years. In reviewing the

department budgets for FY13, the Warrant Committee has been mindful of these potential future needs. We also are keeping in mind the comment made by a taxpayer at last year's Town Meeting about the importance of addressing major capital expenditures within the context of a coherent capital financing plan for the town. While this plan is still in the process of being developed, we have tried to ensure, as best we can, that this year's budget preserves your financial ability to support these future needs when they arise.

A big part of the town's success in steering a tempered course during these trying times is the result of the creative and proactive efforts of its departments and department heads. While the main focus during the Annual Town Meeting is on next year's budgets and on specific issues affecting the town in FY13, it's useful to highlight some examples of the things town departments have been doing to reduce taxpayer costs or to introduce improvements in town operations. As you consider the matters that will be discussed during the Annual Town Meeting, you should know that creative thought and initiative is alive and well in the town departments and the school department despite the fiscal constraints we have been facing. This is not a complete list of what's been accomplished, but it should give you a good idea of the various ways departments have worked to reduce costs and improve the quality of what the town does for the residents of Medfield.

- The Parks and Recreation Department has reduced annual maintenance costs while improving the quality of athletic field and facilities maintenance by pulling previously contracted work back in house. Cumulative direct savings over the past three years have been approximately \$10,000 without even considering the improvement in the quantity and quality of work done.
- This year, the Council on Aging is introducing a new Respite Care program that will be fully funded outside of the department's tax-supported operating budget. This is an innovative approach to introducing a new service that we believe will prove to be important to many people in town. The program is being introduced without automatically placing the burden of its cost on taxpayers.
- In response to two major storms Medfield experienced in the past year, the Highway Department took the initiative to request reimbursement from the federal government for the significant

emergency work the department carried out to prepare for and recover from storm damage. While one of these reimbursement applications was rejected when the state's request for emergency relief was turned down by FEMA, the other is likely to result in the town receiving almost \$40,000 in reimbursement from the federal government.

- Through the expanded use of LED's in traffic lights, the town has been able to reduce annual electricity consumption by approximately \$4,000/year. Related work by the town's Energy Committee promoting energy audits of town buildings has a high likelihood of uncovering significant additional savings.
- As you saw in the flyer sent out by the School Department, Medfield continues to have one of the top school systems in the state while keeping per student spending well below the state average.
- One of the largest recurring savings achieved by the town in FY12 was the result of the refinancing of town debt. This is expected to provide more than \$ 170,000 in annual savings, starting in FY13. A further refinancing is planned for the September timeframe, leading to further savings.

In many ways, sitting on the Medfield Warrant Committee is like sitting in the catbird seat. We don't have to deal with the difficult on-the-ground details that the town's departments and administrators face in getting things to work well. We aren't typically subject to the close public scrutiny of the Selectmen! What we see from our vantage point, however, is a well run town that has been dealing effectively with the difficult challenges it faces. There is still room for improvement, but we think you have reason to be proud of this town and how it is run.

In closing, I would like to personally thank my fellow Warrant Committee members, as well as the members of the town administration who work closely with the Warrant Committee, for your diligence, hard work, and

thoughtful insights this year. You have made my job as committee chair far easier and more enjoyable than I ever anticipated it would be – and for that, I am deeply appreciative.

Respectfully Submitted,

Gus Murby
Chairman of the Warrant Committee

REVIEW OF TOWN FINANCES

If you pick up a newspaper or listen to the news, you'll hear that the country is coming out of the recession and that the economy is slowly recovering. The next day the news reports have reversed the predictions and forecast a double-dip recession, slowing sales figures, and falling employment numbers. So who or what do you believe? Probably nothing and no-one is to be believed. Trying to pick the correct economic forecast is like trying to second-guess New England weather. And so, as the new fiscal year approaches and the Town Meeting recommendations are made, you may rest assured that some of what you are told will be overly optimistic, some will be overly pessimistic, and hopefully, these estimates will cancel each other out and the results will be reasonably accurate. It's called the art of prediction.

Appropriations

As this review is being written, the expenditure side of the tax rate equation is fairly well settled, and the news is mostly good. The Town's operating budget (Article 15), which accounts for about 95% of total appropriations, is up by less than one percent. The main factors behind this small increase are an unexpected level premium for employee health insurance which resulted in a 3.8% budget decrease; a limited 0.9% increase in the school budget and a 6.6% decrease in the town debt budgets. Along with many other departmental budgets that are either level funded or up slightly, the result is a total budget increase of \$240,427 or 0.5% to \$50,176,773 over fy12's operating budget of \$49,936,346. For the first time since fy10, the fy13 operating budget includes funding for a 2% salary increase for non-union workers and a 2% merit pool for department heads. Collective bargaining wage settlements for unionized employees, with the exception of the Fire Department union, which is still in negotiations, are also included in the budgets.

Capital Budget

The other major item of expenditure on this year's warrant is the capital budget (Article 16), which contains recommendations totaling \$563,026. While this is considerably less than last year's capital budget appropriation of \$711,218, the portion of this year's capital budget financed from the tax levy has increased from \$305,841 to \$550,225. In recent years because of budget pressures on the operating side, the amount of the capital budget financed from the tax levy had been scaled back. This year the opportunity

exists to address some of the long-deferred capital needs. It makes sense to go forward with as many projects as can be reasonably financed.

Other Warrant Articles

This year's warrant is relatively short, with only 28 articles. An index of these articles is included in the back of this booklet. Article 1, Election of Town Officers, will have been held by the time you receive this report. Article 2 is the Annual Town Report, copies of which will be available at the Annual Town Meeting. Article 3 transfers monies from Vinelake Cemetery lot sales to the Cemetery Perpetual Care Trust Fund. Articles 4 through 10 seek the annual authorization of various revolving funds. The Respite Care Revolving Fund (Article 10) is for a new Council on Aging program to provide temporary care for residents with memory-related impairments. Article 11 is the routine annual acceptance of a state statute authorizing the Board of Assessors to increase the value of tax-exemptions granted. Article 12 calls for the naming of an intersection in memory of Police Officer Robert E. Naughton.

Articles 13 & 14 request changes in salaries and hourly rates for elected officials and Town employees. Articles 15 and 16 are the Operating and Capital budgets discussed above. Articles 17 & 18 are routine transfers to designated stabilization funds, as detailed in the explanations following those articles in the warrant.

Article 19 requests funding for codification of the Town's charter, by-laws and regulations and publication in paper and electronic formats. Article 20 is a reworking of the Zoning Bylaw's Table of Use Regulations to better reflect current conditions and technologies. Article 21 seeks authorization for the Board of Selectmen to accept Kettle Pond and Cole Drive as public ways.

Articles 22, 23 and 24 request appropriations, and in the cases of Articles 22 and 23, borrowing authorizations for water and sewer capital projects. If approved, these three Articles will be funded from the Water and Sewer Enterprise Funds. Article 25 would authorize further study of a recreational rail trail connecting to Dover and Needham. Article 26 would appropriate additional funds for further studies and contracted technical support related to the former Medfield State Hospital site. Article 27 would adopt a new flood plain map, as required by the federal government, as part of the National Flood Insurance Program.

Use of Free Cash

Article 28 is the final action taken at the Town Meeting, before adjournment, and sets the amount of Free Cash the Board of Assessors will use in the tax-rate setting process.

NON-APPROPRIATION EXPENDITURES

There are a few expenditures that do not require Town Meeting actions, but do impact the tax rate. These include Overlay, which is a reserve account (about \$200,000) held by the Board of Assessors and is used to cover the costs of tax abatements and exemptions, and uncollected taxes. Cherry Sheet Assessments, named after the pink color of the paper they used to be printed on, totaled \$461,972 for fy12 and are costs assessed upon the Town by state and county governments. The largest of these assessments are for the MBTA (\$246,561), Norfolk County (\$106,268), and Norfolk County Mosquito Control District (\$51,322). Cherry Sheet offsets for Public Libraries (\$13,685) and School Lunch (\$9,744) reserve Cherry Sheet receipts, which then can be used for costs associated with these areas, but which do not require Town Meeting approval. Court Judgments, \$0 for fy12, can be added to the tax rate if the Town is ordered by the Courts to make a payment as a result of a damage award. In most years the Town experiences snow deficits where the cost of winter plowing exceed what was budgeted in the Snow and Ice account. In years that this occurs, the Board of Selectmen and the Warrant Committee declare a snow emergency, that allows the Public Works Department to continue to expend funds beyond the Town Meeting appropriation. This deficit must then be raised on the following year's tax levy. Given the lack of snowfall this year, many have asked what will happen to the surplus snow appropriation that the Town has. At the end of the fiscal year any unspent snow budget appropriations close to the Town's unrestricted available funds or Free Cash account, and must be re-appropriated by the Town Meeting. With regard to last year's snow deficit, that was carried forward into fy12, it has been completely paid out of this year's revenues. Because there was no subsequent snow deficit for this year, the Town will be starting fy13 with a clean slate.

REVENUES

At this point in the budgeting process the Town has a good idea of the amount it will receive from the property tax. Property taxes will provide approximately two-thirds of the revenues that the Town is likely to receive during fy13. Each year the state certifies the tax levy limit for Medfield. In the following year the Town can add 2 ½ % to that tax levy limit, as

well as add the value of projected property tax revenues from new growth (New houses, additions, land subdivisions, etc.). Anything beyond that requires a Proposition 2 ½ operating override, like the one that voters passed last year for the operating budget or a Proposition 2 ½ debt exclusion override vote for projects financed by borrowing. The total allowable amount is called the Maximum Allowable Levy. For the current year, fy12, this amount was approximately \$35,178,179. For next year, fy13, it is estimated at \$35,846,000. This estimated increase is calculated as follows:

FY12 Maximum Allowable Levy	\$35, 178,179
plus 2 ½ % tax levy increase	\$803,000
plus tax levy from new growth	\$200,000
minus property tax revenue decrease from debt exclusion overrides	\$ (333,377)
FY Maximum Allowable Levy	\$35,847,802
Estimated change in Maximum Levy	\$669,623

If the Town were to use the full Maximum Allowable Levy of \$669,623, the increase would produce a \$0.30 or 1.9% increase in the tax rate. Next year is a full revaluation year so the impact of the increase in the tax levy on any particular house may vary from this overall number.

State Aid

Fy12 State Aid, commonly known as Cherry Sheet Aid, totaled \$7,168,107 or 13.6% of total revenues. This is down significantly from fy09’s Cherry Sheet Aid of \$8,086,000. The governor in his fy13 budget has essentially recommended level funding of Cherry Sheet Aid for next year. The Senate and the House of Representatives have yet to weigh in on this, so Medfield has to guess what that eventual amount will be when it prepares its budget. In recent years the general trend has been for Cherry Sheet Aid to decrease. This adds to the Town’s direct revenue requirement and explains why property taxes are going up faster than the general growth in our operating budgets.

Local Receipts

This category consists of a number of non-property tax revenues that the Town collects at the local level. Among these are motor vehicle excise taxes, building permit fees, interest earnings on funds collected but not yet

needed to pay bills and meet payrolls, rental income from town-owned property, liquor license fees, interest and penalties on taxes, sewer betterment assessments, fines, fees for service and various departmental receipts. For fy12 the estimated amount of local receipts was \$3,768,387. In fy09 local receipts were estimated at \$4,327,000. Next year the estimated local receipts will fall further to \$3,563,000 as interest earnings continue to fall along with other fee and departmental revenues, while motor vehicle revenues stagnate and other local receipt levels are uncertain. Property tax revenues in recent years have been used to make up for the revenue declines in local receipts, as well as the declines in state Cherry Sheet Aid.

Water & Sewer Enterprise Fund Revenues

Medfield's water and sewer operations utilize an enterprise fund structure. In simple terms, that means that all costs associated with providing water and collecting and treating sewerage are paid from revenues collected from water and sewer billings. Recognizing that all water and sewer costs are paid for through the water and sewer bills you receive, it is worth noting that Medfield's water and sewer rates are some of the lowest in the area. There is no property tax subsidy to help pay for water and sewer services. For fy12 estimated water and sewer revenues are \$3,041,000. For fy13 estimated water and sewer revenues are \$2,998,279, although fy13 estimated revenues may rise depending upon Town Meeting action on Articles 22, 23 and 24.

Other Available Funds

These are funds, voted at the Town Meeting, from Trust and Stabilization funds, such as the Pension Trust Fund, The Cemetery Perpetual Care Trust Fund, the Sewer Stabilization Fund; funds voted from bond premiums on previously issued bonds, and from unexpended prior year appropriation balances. These are used to support various departmental operations, to reduce the property tax burden for pension and debt service costs and to help address a major long term liability for retiree health care.

Free Cash

The term Free Cash is somewhat of a misnomer. It is not free. It is what is available in unrestricted funds at the end of the fiscal year when the Town's books are closed. The Town's financial statements are submitted to the Commonwealth's Director of Accounts and he/she certifies the amount of unrestricted available funds or free cash as of June 30th of that year. These funds are important to the Town. They enable the Town to

avoid short-term borrowing costs, when tax revenues, cherry sheet aid or other revenues are slow in coming in. They can be invested and earn interest for local receipts, when other funds are not available to pay bills. They are available to pay for emergencies. They are used as a measure of financial stability by lenders and bond rating agencies and are a positive factor in maintaining a good credit rating, which can lower interest costs on long-term debt. Each year, the last article on the Town Meeting warrant asks the Town Meeting members to decide the amount of certified free cash that will be used to set the tax rate. In past years Medfield used as much as \$1 million in free cash. However, at that time certified free cash was in excess of \$2 million. As of June 30, 2011, Medfield's certified free cash balance was \$1.728 million. As budgets tightened and revenues declined in recent years, the Town reduced its dependence on the use of free cash in order to maintain a healthy overall balance in the free cash account from year to year. Recently, the Town has only been using \$500,000 in free cash to reduce the tax rate, allowing Medfield to meet the objectives outlined above.

Other Pending Issues

The Permanent Planning and Building Committee expects to ask for a special town meeting this fall to present revised plans for replacement of a scaled down town garage. It will report the progress on plans to replace the Police/Fire stations with a new public safety building. As part of this latter project, the Committee will consider possible multi-use facilities, which might achieve savings, while also addressing the needs of the Dale St School and the Park and Recreation Commission.

Summary

The Town must be careful to avoid an overly optimistic sense of financial security. While health insurance rates did not go up this year they may well increase again next year. Pension assessments for the Norfolk County Retirement System are based on an estimated 8.5% rate of return and the Town's audit report cautions that this is overly aggressive; if it is lowered to a more realistic rate of return, future pension assessments could increase substantially. The unfunded pension and retiree health insurance liabilities exceed \$50,000,000 and are rising. Future capital building projects will require increased borrowings, which will impact annual debt service costs. Federal and state mandates continue to be imposed on cities and towns, adding unanticipated costs.

On the other hand, the Treasurer recently called \$11.5 million of outstanding Medfield bonds and refinanced them at a much lower interest rate, saving more than \$1.9 million in interest costs over the next ten years. In September, she expects to call another \$12 million in school construction bonds, hopefully achieving similar additional savings. Medfield was able to do so, in part, because of its high (Moody's AA1) bond rating. The Town continues to pay down its outstanding debt; annual debt service costs are now about \$2 million less than at its peak in 2004. Several positions have been eliminated in the town hall and in the public works department. Total expenditures for fy12 are less than total expenditures for fy09.

While it hasn't been easy, Medfield's conservative approach to managing its finances has allowed the Town to continue to offer numerous quality Town services, to educate its children in a high performing school system, to provide for its senior citizens, to maintain its infrastructure, to preserve many of its natural and historic resources and to respond to critical unexpected needs. These tasks could not be done without the diligence of the people who work for the Town in both paid and volunteer positions and without the continuing support of you, the taxpayers.

Osler L. Peterson, Chairman

Ann B. Thompson, Clerk

Mark R. Fisher

Board of Selectmen

TOWN OF MEDFIELD TAX LEVY FY09-FY13(est.)

	actual	actual	actual	actual	est.
all figures are in thousands (000's)	FISCAL09	FISCAL10	FISCAL11	FISCAL12	FISCAL13
INCOME:					04/02/12
TAX REVENUE:					
TAX LEVY	\$26,463	\$28,398	\$29,544	\$30,625	\$32,127
DEBT EXCLUSIONS	\$3,526	\$3,164	\$3,125	\$3,047	\$2,712
2 1/2 LEVY INCREASE	\$665	\$712	\$739	\$766	\$803
NEW GROWTH	\$377	\$363	\$329	\$236	\$200
TAX LEVY OPERATING OVERRIDE	\$850	\$0	\$0	\$500	\$0
UNEXPENDED TAX LEVY				\$0	\$4
SUBTOTAL TAX REVENUE	\$31,881	\$32,637	\$33,737	\$35,174	\$35,846
NON - TAX REVENUE:					
FEDERAL AID	\$0	\$0	\$0	\$0	\$0
STATE AID	\$8,086	\$7,397	\$6,915	\$6,841	\$6,841
SCHOOL BUILDING ASSISTANCE	\$1,837	\$1,837	\$1,837	\$1,510	\$1,510
LOCAL RECEIPTS	\$4,327	\$3,558	\$3,925	\$3,768	\$3,563
OTHER FREE CASH	\$0	\$300	\$22	\$100	\$0
OTHER AVAILABLE FUNDS	\$3,516	\$1,273	\$1,000	\$1,703	\$1,015
ENTERPRISE FUND REVENUES	\$2,647	\$2,753	\$2,868	\$3,041	\$2,806
SUBTOTAL NON TAX REVENUE:	\$20,413	\$17,118	\$16,567	\$16,963	\$15,735
TOTAL INCOME FROM REVENUE	\$52,294	\$49,755	\$50,304	\$52,137	\$51,581
EXPENDITURES:					
FIXED:					
SNOW DEFICIT/LAND DAMAGES/TAX TITLE	\$180	\$194	\$73	\$140	\$0
OVERLAY FOR TAX ABATEMENTS	\$268	\$211	\$197	\$200	\$210
STATE AID - CHERRY SHEET OFFSETS	\$29	\$25	\$23	\$24	\$26
STATE CHERRY SHEET ASSESSMENTS	\$454	\$511	\$492	\$462	\$470
SUB-TOTAL FIXED EXPENDITURES:	\$931	\$941	\$785	\$826	\$706
APPROPRIATIONS:					
CAPITAL BUDGET/ OTHER ARTICLES	\$3,443	\$918	\$898	\$1,875	\$1,033
EMPLOYEE BENEFITS	\$5,143	\$5,191	\$5,627	\$6,003	\$5,915
SCHOOL BUDGET (TOWN)	\$26,130	\$26,240	\$26,360	\$27,162	\$27,399
SCHOOL BUDGET (VOCATIONAL)	\$158	\$184	\$222	\$190	\$188
TOWN BUDGETS	\$9,054	\$8,829	\$8,924	\$9,106	\$9,522
WATER & SEWER ENTERPRISE	\$1,650	\$1,747	\$1,807	\$1,789	\$1,842
SUB-TOTAL OPERATING BUDGETS	\$45,578	\$43,109	\$43,838	\$46,125	\$45,899
DEBT:					
NON-EXCLUDED DEBT	\$618	\$583	\$595	\$545	\$503
EXCLUDED DEBT (TAX LEVY OVERRIDE)	\$5,451	\$5,149	\$5,088	\$4,660	\$4,342
ENTERPRISE FUND DEBT (W&S)	\$416	\$473	\$498	\$481	\$466
SUB-TOTAL DEBT	\$6,485	\$6,205	\$6,181	\$5,686	\$5,311
TOTAL APPROPRIATIONS:	\$52,063	\$49,314	\$50,019	\$51,811	\$51,210
TOTAL EXPENDITURES:	\$52,994	\$50,255	\$50,804	\$52,637	\$51,916
DEFICIT:					
FINANCED FROM FREE CASH	(\$700)	(\$500)	(\$500)	(\$500)	(\$335)
certified free cash - july 1	\$1,349	\$1,394	\$1,557	\$1,312	\$1,728

Town of Medfield Outstanding Debt by purpose as of June 30, 2012

PURPOSE	LOCATION	DATE VOTED	AMOUNT AUTHORIZED	DATE ISSUED	AMOUNT OF ISSUE	BALANCE 6/30/12	SUB-TOTALS PRINCIPAL	INTEREST	SUB-TOTAL INTEREST	SUB-TOTALS PRIN & INT	
Schools	High School Track	April-96	\$215,000	January-97	\$215,000	\$0		\$0			
	School Roof	April-98	\$875,000	July-98	\$875,000	\$0		\$36,070			
	School Roof (2005 refunding)	April-99	\$650,000	August-99	\$650,000	\$249,000		\$205,458			
	Renovate Three Schools	Jan-01, Feb. 02	\$55,620,000	March-01	\$3,000,000	\$1,240,300		\$859,686			
				March-02	\$10,000,000	\$4,591,000		\$3,154,950			
		September-02	\$23,620,000			\$13,200,000					
Whelock School Vertical Lift	April-06	\$100,000	June-07	\$100,000	\$50,000	\$20,020,300		\$7,500	\$4,305,802	\$24,326,102	
Fire	Ladder Truck	September-95	\$425,000	January-96	\$425,000	\$0		\$0			
	Ambulance	April-00	\$135,000	June-00	\$135,000	\$0		\$0			
	Ladder Truck	April-06	\$375,000	June-07	\$375,000	\$250,000	\$250,000	\$58,874	\$58,874	\$308,874	
Town Hall/ Downtown Parking	Renovate/Expand Town Hall (2005 refunding)	April-96	\$2,300,000	April-97	\$2,300,000	\$582,000		\$41,943			
	Janes Avenue Parking Lot	September-95	\$275,000	January-96	\$275,000	\$0		\$0			
	Janes Avenue Parking Lot (2005 refunding)	April-96	\$100,000	April-97	\$100,000	\$11,403	\$593,403	\$741	\$42,684	\$636,087	
Library	Renovate/Expand Library(2005 refunding)	April-96	\$2,055,000	April-97	\$2,055,000	\$455,600		\$33,557	\$33,557	\$489,157	
Council on Aging	Adult Community Center Plans	April-03	\$158,500	June-07	\$149,000	\$100,000		\$23,550			
	Adult Community Center Construction	April-04	\$2,000,000	June-07	\$2,000,000	\$1,435,000		\$437,026			
	Adult Community Center Construction	April-06	\$800,000	June-07	\$800,000	\$575,000		\$167,273			
Dwight-Derby House Purchase/Stabilize D-D House(2005 refunding)	(2005 refunding)	October-96	\$275,000	April-97	\$275,000	\$31,402	\$31,402	\$2,042	\$2,042	\$33,444	
		September-95	\$500,000	January-96	\$185,000	\$25,200	\$25,200	\$1,196	\$1,196	\$26,396	
Post Office	(2005 refunding)	Apr 96 & Oct 96	January-97	\$310,000	\$35,402	\$35,402		\$2,301	\$2,301	\$37,703	
			July-98	\$360,000	\$0	\$0		\$0	\$0	\$3,497	\$64,099
Public Works	Landfill Closure (2005 refunding)	April-96	\$800,000	January-97	\$800,000	\$207,300		\$15,380	\$15,380	\$222,680	
	Street Sweeper	April-06	\$106,000	June-07	\$106,000	\$55,000		\$9,450	\$9,450	\$64,450	
	Plans for Town Garage Replacement	April-06	\$100,000	June-07	\$100,000	\$0		\$0	\$0	\$287,130	
Board of Health	Septic Repair revolving loan account	August-01			\$66,246	\$33,022	\$262,300	\$0	\$24,830	\$287,130	
							\$33,022		\$0	\$33,022	
TOTALS											
Principal on outstanding debt						\$35,338,349	\$35,338,349 (cross-check)			\$7,103,435	
Interest on outstanding debt											
P&I on outstanding debt										\$42,441,784	

* \$745,000 land
**\$2,300,000 sewer plant

REGULATIONS FOR CONSENT CALENDAR

I. Eligibility for Consent Calendar:

- a. Article must be printed in a form to enable action to be taken in the form of a “short motion” i.e., “I move that Article 2 be passed as printed in the Warrant.” If additional information is needed in order to take action under the article, such as by inserting a sum of money, the article will not be eligible under the Consent Calendar.
- b. There must be a unanimous agreement as to the action to be taken between the sponsors and the Warrant Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- c. In the event that articles on the Consent Calendar include those for “affirmative” action and those for “dismissal,” the Consent Calendar will be subdivided into those two parts.

II. Procedure for Consideration of Consent Calendar:

- a. No debate will be allowed on any article on the Consent Calendar.
- b. At the Town Meeting each article on the Consent Calendar will be clearly identified by number.
- c. An Article on the Consent Calendar will be removed from the Consent Calendar on the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- d. All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

CONSENT CALENDAR

The Consent Calendar is used to expedite town meeting proceedings. The articles are in chronological order and will be the first order of business. They will consist of the following articles, with the concurrence of the Chairman of the Board of Selectmen and the Chairman of the Warrant Committee:

Articles 2, 3, 4, 5, 7, 8, 9 and 11 to be passed.

The procedure will be that the Moderator will announce the ground rules, which will be to identify the article, give an opportunity for anyone to have any article removed from the Consent Calendar, and at the conclusion thereof, the Moderator will entertain a motion as follows:

“I move that articles 2, 3, 4, 5, 7, 8, 9 and 11 be passed as printed in the warrant.”

**TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2012**

On Monday, the thirtieth day of April, A.D., 2012 commencing at 7:30 P.M. the following Articles will be acted on in the Amos Clark Kingsbury gymnasium, located on South Street in said Medfield, viz

Article 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

(Board of Selectmen)

The reports are contained in the Annual Report.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 3. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

Perpetual Care 2011

Iverson, David	\$1,000
Nolan, Thomas	\$ 550
Alberta, Paul	\$2,200
Dhimitri, Claudia	\$1,100
Sheingold, John	\$2,200
Judge, Lynn	\$1,100
Doherty, Edward	\$2,200
Whelan, John	\$2,200
Kiessling, Joan	\$2,200
Derleth, Rita	\$2,200
Jensen, William	\$1,100
Chen, Jian	\$2,200
Foulshan, David	\$2,200

O'Callaghan, Jeannine	\$ 550
Whelan, Kenneth	\$2,200
Lewis, Ann L	\$ 550
McTernan, John V and Mary A	\$2,200
Bates, Richard	\$ 550
TOTAL	\$28,600

(Cemetery Commissioners)

Transfers funds from the purchase of cemetery lots account to the Perpetual Care Trust fund. The income from this fund is used as a revenue source to partially fund the Cemetery operating budget.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to re-authorize a Fire Alarm Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$32,000 to come from the Maintenance Fee account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

Revolving funds established under Massachusetts General Laws, Chapter 44, Section 53E ½ require annual acceptance by Town Meeting. This article authorizes the use of fees to help offset the expenses of maintaining the fire alarm system. The authority to maintain such a fund must be re-voted each year.

(Fire Chief)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to re-authorize an Ambulance Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for an Ambulance revolving fund for payment of principal and interest costs on the ambulance and/or purchase of a replacement ambulance, funds not to exceed \$30,000 to come from the Ambulance Mileage Fee Account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above. Monies accumulate in this Fund to finance the purchase or debt payments on the Fire Department ambulance.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to re-authorize an Advanced Life Support Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of Advanced Life Support charges, funds not to exceed \$60,000 to come from the users of said services or their insurers and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above. Advanced life support services are contracted for use with our Town ambulance staff to provide a higher level of medical care during transport. The Town's EMT's provide basic life support service (BLS). The contract service meets or intercepts the Town ambulance to provide advanced life support service (ALS) when a higher level of medical care is required.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will vote to re-authorize a Community Gardens Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of expenses for the operation of the Community Gardens Program, funds not to exceed \$1,000 to come from registration fees paid by gardeners and to authorize the Town Administrator to expend from said funds, or do or act anything in relation thereto.

(Town Administrator)

See explanation for Article 4 above. The funds will be used to pay the water bill and the cost of preparing and fertilizing the garden plots. The community garden is located off Plain Street.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 8. To see if the Town will vote to re-authorize a Rental Income Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the processing of rental receipts and associated expenditures for the CENTER at Medfield, funds not to exceed \$30,000 and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

See explanation for Article 4 above. The funds charged for rental of the CENTER will be deposited in this fund and used to pay for utility, custodial, supervisory and administrative costs associated with the rental of the CENTER at Medfield.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to re-authorize a Library Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for payment of costs associated with providing photocopier/printer services to library users, with costs associated with providing after hours use of public meeting space to community organizations and for payment of costs associated with replacing lost or damaged materials; funds not to exceed \$15,000 to come from the fees charged for use of photocopiers/printers, from fees charged for use of meeting rooms after regular hours and from the fees charged for the replacement of lost or damaged materials; and to authorize the Library Director to expend from said funds, or do or act anything in relation thereto.

(Library Director)

See explanation for Article 4 above. The funds will be used for costs as detailed in Article 9 above.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 10. To see if the Town will vote to authorize a Respite Care Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of costs associated with the operation of a respite care program at the Center at Medfield, funds not to exceed \$50,000 to come from fees charged for participation in the program, grants, gifts or such other funds as might be made available for this purpose; and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

The Council on Aging is offering a new fee-based service to Medfield residents who need a safe place to leave a family member affected by memory-related impairments for short periods of time to attend to personal, family or other matters. This program is not intended to provide medical care. As this is the first time this request is on the warrant, it must be authorized, instead of re-authorized, as is the case with articles four through eight.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to accept for the fiscal year 2013 the provisions of section four of Chapter 73 of the Acts of 1986, in accordance with and subject to the provisions of said section four, providing for an additional exemption for a taxpayer who shall otherwise qualify for an exemption under clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of section five of Chapter 59 of the General Laws, or do or act anything in relation thereto.

(Board of Assessors)

This section of the Massachusetts General Laws authorizes the Board of Assessors to increase the amount of property tax exemptions granted to certain eligible veterans, elderly, widows and disabled taxpayers by an amount not to exceed the exemption for which they are already entitled to receive. It must be voted each year by the Town Meeting.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 12. To see if the Town will vote to name the intersection of Claypit Road and Causeway Street Robert E. Naughton Civic Square in memory of the late Robert E. Naughton, who was a highly decorated Medfield Police Detective, active member of the community and who is remembered as a Police Officer who made a difference, particularly in the lives of troubled teens, and appropriate a sum of money and determine in what manner said sum shall be raised, for the installation of a sign, which includes the town seal and indicates this designation, and authorize appropriate dedicatory services, or do or take any action in relation thereto.

(Committee to Study Memorials)

See the wording of the article.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

Officer	Present Salary	W.C. Recommend
Town Clerk	\$56,255	\$57,380
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park & Recreation Commissioner	0	0
Trust Fund Commissioner	0	0

(Board of Selectmen)

The only change in salaries of elected officials for fy13 is a 2% increase in the salary of the Town Clerk. This is the first increase in this salary in three years.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 14. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2012 to read as set forth in the warrant, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

POLICE DEPARTMENT AS PER CONTRACT:

Sergeant	Step 1	Step 2	Step 3			
7/1/2010	\$1,169.05	\$1,205.20	\$1,248.46			
<i>bi weekly</i>	\$2,338.10	\$2,410.41	\$2,496.92			
7/1/2011	\$1,169.05	\$1,205.20	\$1,248.46			
<i>bi weekly</i>	\$2,338.10	\$2,410.41	\$2,496.92			
7/1/2012	\$1,192.43	\$1,229.30	\$1,273.43			
<i>bi weekly</i>	\$2,384.86	\$2,458.62	\$2,546.86			
Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2010	\$900.94	\$928.81	\$957.53	\$987.14	\$1,017.67	\$1,049.15
<i>bi weekly</i>	\$1,801.89	\$1,857.61	\$1,915.05	\$1,974.29	\$2,035.35	\$2,098.29
7/1/2011	\$900.94	\$928.81	\$957.53	\$987.14	\$1,017.67	\$1,049.15
<i>bi weekly</i>	\$1,801.89	\$1,857.61	\$1,915.05	\$1,974.29	\$2,035.35	\$2,098.29
7/1/2012	\$918.96	\$947.39	\$976.68	\$1,006.88	\$1,038.02	\$1,070.13
<i>bi weekly</i>	\$1,837.93	\$1,894.76	\$1,953.35	\$2,013.78	\$2,076.06	\$2,140.26

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2010	\$619.76	\$654.25	\$687.26	\$722.21	\$762.96
<i>bi weekly</i>	\$1,239.52	\$1,308.50	\$1,374.51	\$1,444.41	\$1,525.92
7/1/2011	\$619.76	\$654.25	\$687.26	\$722.21	\$762.96
<i>bi weekly</i>	\$1,239.52	\$1,308.50	\$1,374.51	\$1,444.41	\$1,525.92
7/1/2012	\$632.16	\$667.34	\$701.01	\$736.65	\$778.22
<i>bi weekly</i>	\$1,264.31	\$1,334.67	\$1,402.00	\$1,473.30	\$1,556.44

Specialist Range

7/1/2010	559.49	To	3,199.33	Annual Stipend
7/1/2011	559.49	To	3,199.33	Annual Stipend
7/1/2012	570.68	To	3,263.32	Annual Stipend

FIRE DEPARTMENT AS PER CONTRACT

Lieutenant/ Firefighter/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2009	23.61	24.35	25.09	25.87	26.67	27.50		
7/1/2010	23.61	24.35	25.09	25.87	26.67	27.50		
Firefighter/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2009	21.33	21.99	22.62	23.32	24.01	24.75	25.47	26.23
7/1/2010	21.33	21.99	22.62	23.32	24.01	24.75	25.47	26.23

* Based on a 42 hour week.

PUBLIC SAFETY POSITIONS

Call Firefighter/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
	\$21.86	\$22.53	\$23.19	\$23.89	\$24.60	\$25.36	\$26.10	\$26.89
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
			Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Animal Control Officer/Inspector			\$19.85	\$20.42	\$20.98	\$21.59	\$22.20	\$22.81
* Based on a 40-hour workweek			\$22.83	\$23.48	\$24.14	\$24.82	\$25.50	\$26.18

Assistant Animal Control Officer	\$1,977.04	\$2,160.34	\$2,343.65	\$2,525.73	\$2,712.72
*Annual Stipend	\$2,896.04	\$3,078.12	\$3,297.10		

MANAGERIAL POSITIONS

<u>Grade Level I</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Administrative Asst. to the Selectmen/Town Administrator	\$46,839	\$52,814	\$58,788
<u>Grade Level II</u>			
No positions at this level	\$52,694	\$58,549	\$64,405
<u>Grade Level III</u>			
No positions at this level	\$58,549	\$64,405	\$70,260
<u>Grade Level IV</u>			
Council on Aging Director	\$64,405	\$70,260	\$76,114
Park and Recreation Director	\$64,405	\$70,260	\$76,114
<u>Grade Level V</u>			
Asst Town Administrator	\$70,260	\$79,041	\$87,824
Principal Assessor	\$70,260	\$78,854	\$87,824
Town Accountant	\$70,260	\$78,854	\$87,824
Library Director	\$70,260	\$78,854	\$87,824
Treasurer	\$70,260	\$78,854	\$87,824
<u>Grade Level VI</u>			
No positions at this level	\$76,114	\$84,896	\$93,678
<u>Grade Level VII</u>			
Fire Chief	\$93,678	\$111,243	\$128,808
Police Chief*	\$93,679	\$111,242	\$128,808
Superintendent of Public Works	\$93,679	\$111,242	\$128,808

*Receives additional 20% of base salary as a result of Quinn Bill Educational Incentive

OTHER SALARIED POSITIONS

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>Grade Level I</u>			
Outreach Social Worker	46,839	52,694	58,549
Conservation Agent (part-time)	23,420	26,347	29,275
<u>Grade Level II</u>			
Director of Youth Outreach	51,159	56,844	62,529

HOURLY PAID POSITIONS

Grade	Min	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	MAX
10	9.25	9.53	9.79	10.07	10.35	10.65	10.94	11.25	11.58
20	14.92	15.34	15.77	16.22	16.68	17.16	17.64	18.14	18.65
30	16.40	16.87	17.35	17.83	18.34	18.86	19.39	19.94	20.50
40	18.04	18.55	19.07	19.62	20.18	20.75	21.34	21.94	22.55
50	19.85	20.42	20.99	21.59	22.20	22.83	23.48	24.13	24.82
60	21.84	22.45	23.09	23.74	24.41	25.10	25.82	26.55	27.30
70	23.90	24.61	25.35	26.10	26.89	27.69	28.53	29.39	30.26
80	25.81	26.58	27.38	28.19	29.04	29.91	30.80	31.73	32.68
90	27.82	28.64	29.50	30.39	31.30	32.23	33.21	34.20	35.22

HOURLY GRADE LISTINGS

Grade 10

Page

Grade 20

Clerk Typist

Library Assistant

Laborer

Mini-Bus Driver

Police Matron

Special Police Officer

Traffic Supervisor

Grade 30

Office Assistant

Sr. Library Assistant

Truck Driver

Transportation Coordinator

Grade 40

Administrative Assistant

Elder Outreach Worker

Groundskeeper

Maintenance Technician

Grade 50

Payroll Administrator

Administrative Assistant II

Circulation Supervisor

Equipment Operator

Volunteer Coordinator

Water Technician

Grade 60

Administrative Assistant III

Children's Librarian

Park and Rec Program Coordinator

Reference Librarian

Grade 70

Sr. Equipment Operator

Sr. Groundskeeper

Water Operator

Tree Warden

Mechanic

Grade 80

Assistant Foreman

Grade 90

Senior Foreman

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

	<u>Annual</u>
Veterans Agent	\$9,170
Sealer of Weights and Measures	\$2,441
Registrar	\$181
Police Intern	\$418 to \$568
	<u>Hourly</u>
Police- Private Special Detail	\$30.54
Tree Climber	\$19.99

FIRE

Deputy Chief	\$3,681
Captain	\$2,208
Lieutenant	\$1,767
EMS Coordinator	\$1,683
Fire Alarm Superintendent	\$766

INSPECTORS

\$28.61 per inspection

Inspector of Buildings	\$5,527
Local Inspector of Buildings	\$742
Gas Inspector	\$1,523
Assistant Gas Inspector	\$279
Plumbing Inspector	\$4,517
Assistant Plumbing Inspector	\$1,036
Wiring Inspector	\$2,514
Assistant Wiring Inspector	\$742
Zoning Enforcement Officer	\$28.61 per inspection
Street Inspector	\$15.11 per inspection

PARK AND RECREATION

Program Director	\$14,271	to	\$17,351
Swim Pond Director	\$5,944	to	\$8,326
Swim Pond Assistant Director	\$3,966	to	\$5,553
Swim Team Coach/Guard	\$3,303	to	\$4,579
Assistant Coach/Guard	\$2,116	to	\$3,749
Water Safety Instructor	\$2,512	to	\$3,749
Lifeguard	\$2,390	to	\$3,471
Swim Pond Badge Checker	\$794	to	\$1,250
Swim Pond Maintenance	\$927	to	\$1,250
Swim Pond Set-up Workers	\$661	to	\$2,775
Camp Director	\$2,643	to	\$5,313
Camp Specialists	\$1,324	to	\$5,258
Counselors	\$1,059	to	\$2,776

Jr. Counselor	\$266	to	\$833
Tennis Director	\$3,966	to	\$5,553
Tennis Instructor	\$794	to	\$1,390
Trainee			\$8.97

(Personnel Board)

This plan covers all appointed town employees. By state statute, school department employees are not covered by this personnel plan. The Personnel Board is recommending a 2% general salary increase for fy13. This will be the first general salary increase in three years.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 15. To see if the Town will vote to raise and appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2012, or such other sums as the Town may determine, as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

*This article requests appropriations for the operating budgets for the various Town departments for fy13 (July 1, 2012 to June 30, 2013).
(Two-thirds vote required)*

WARRANT COMMITTEE RECOMMENDS PASSAGE

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 144,830	\$ 144,830	\$ 144,830
01-914-2	HEALTH & LIFE INSURANCE	\$ 3,748,394	\$ 3,601,620	\$ 3,601,620
01-945-2	LIABILITY INSURANCE	\$ 150,000	\$ 145,000	\$ 145,000
	TOTAL	\$ 4,043,224	\$ 3,891,450	\$ 3,891,450
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 60,000	\$ 40,000	\$ 40,000
01-916-2	MEDICARE INSURANCE	\$ 382,010	\$ 382,010	\$ 392,010
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 1,517,376	\$ 1,591,704	\$ 1,591,704
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 6,002,610	\$ 5,905,164	\$ 5,915,164
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 6,065	\$ 7,580	\$ 7,580
	TOTAL	\$ 8,765	\$ 10,280	\$ 10,280
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 850,498	\$ 850,643	\$ 867,617
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
	TOTAL	\$ 851,998	\$ 852,143	\$ 869,117

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ 150	\$ 300	\$ 300
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 85,378	\$ 85,428	\$ 87,124
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 48,795	\$ 52,257	\$ 57,257
	TOTAL	\$ 134,173	\$ 137,685	\$ 144,381
01-141-1	ASSESSORS-SALARIES	\$ 83,319	\$ 83,369	\$ 84,975
01-141-2	ASSESSORS-OPERATIONS	\$ 22,672	\$ 22,622	\$ 22,622
	TOTAL	\$ 105,991	\$ 105,991	\$ 107,597
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 84,573	\$ 84,573	\$ 86,244
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 58,070	\$ 66,345	\$ 66,345
	TOTAL	\$ 142,643	\$ 150,918	\$ 152,589
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 79,601	\$ 79,601	\$ 80,799
01-152-1	HUMAN RESOURCE-SALARIES	\$ -	\$ 25,320	\$ 25,320
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 1,850	\$ 1,850	\$ 1,850
	TOTAL	\$ 1,850	\$ 27,170	\$ 27,170

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 57,286	\$ 57,336	\$ 59,173
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 15,910	\$ 19,810	\$ 19,110
	TOTAL	\$ 73,196	\$ 77,146	\$ 78,283
01-171-1	CONSERVATION COMM.-SALARIES	\$ 27,195	\$ 27,195	\$ 27,739
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 8,100	\$ 8,100	\$ 8,100
	TOTAL	\$ 35,295	\$ 35,295	\$ 35,839
01-175-2	PLANNING-OPERATIONS	\$ 12,900	\$ 12,900	\$ 12,900
01-176-2	ZONING & APPEALS-OPERATIONS	\$ 5,000	\$ 5,000	\$ 5,000
01-192-1	TOWN HALL-SALARIES	\$ 41,034	\$ 41,034	\$ 41,855
01-192-2	TOWN HALL-OPERATIONS	\$ 94,220	\$ 107,205	\$ 107,205
	TOTAL	\$ 135,254	\$ 148,239	\$ 149,060
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 8,000	\$ 8,000	\$ 8,000
01-210-1-2	POLICE ADMINISTRATION-OPERATIONS	\$ 90,320	\$ 94,040	\$ 94,040

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 1,967,524	\$ 1,995,155	\$ 1,998,935
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 173,423	\$ 179,423	\$ 179,423
	TOTAL	\$ 2,140,947	\$ 2,174,578	\$ 2,178,358
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 56,000	\$ 65,000	\$ 65,000
01-210-5-1	SCHOOL TRAFFIC-SALARIES	\$ 46,343	\$ 46,343	\$ 47,250
01-210-5-2	SCHOOL TRAFFIC-OPERATIONS	\$ 2,175	\$ 2,175	\$ 2,175
	TOTAL	\$ 48,518	\$ 48,518	\$ 49,425
01-220-6-1	FIRE & RESCUE ADMINISTRATION-SALARIES	\$ 121,234	\$ 121,234	\$ 123,639
01-220-6-2	FIRE & RESCUE ADMINISTRATION-OPERATIONS	\$ 5,461	\$ 5,461	\$ 5,461
	TOTAL	\$ 126,695	\$ 126,695	\$ 129,100
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 660,358	\$ 663,758	\$ 663,758
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 107,492	\$ 112,492	\$ 112,492
	TOTAL	\$ 767,850	\$ 776,250	\$ 776,250
01-241-1	INSPECTIONS-SALARIES	\$ 100,000	\$ 100,000	\$ 102,000
01-241-2	INSPECTIONS-OPERATIONS	\$ 8,078	\$ 8,078	\$ 8,078
	TOTAL	\$ 108,078	\$ 108,078	\$ 110,078

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-244-1	SEALER-SALARIES	\$ 2,393	\$ 2,393	\$ 2,441
01-244-2	SEALER-OPERATIONS	\$ 185	\$ 147	\$ 147
	TOTAL	\$ 2,578	\$ 2,540	\$ 2,588
01-291-2	MEMA-OPERATIONS (CIVIL DEFENSE)	\$ 13,949	\$ 13,949	\$ 13,949
01-292-1	ANIMAL CONTROL-SALARIES	\$ 83,042	\$ 83,365	\$ 85,021
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 11,586	\$ 11,636	\$ 11,636
	TOTAL	\$ 94,628	\$ 95,001	\$ 96,657
01-294-1	TREE CARE-SALARIES	\$ 20,090	\$ 20,090	\$ 20,492
01-294-2	TREE CARE-OPERATIONS	\$ 28,078	\$ 41,800	\$ 41,800
	TOTAL	\$ 48,168	\$ 61,890	\$ 62,292
01-422-1	HIGHWAY-SALARIES	\$ 785,672	\$ 785,672	\$ 779,672
01-422-2	HIGHWAY-OPERATIONS	\$ 323,948	\$ 326,698	\$ 326,698
	TOTAL	\$ 1,109,620	\$ 1,112,370	\$ 1,106,370
01-423-1	SNOW & ICE-SALARIES	\$ 100,047	\$ 100,047	\$ 102,048
01-423-2	SNOW & ICE-OPERATIONS	\$ 136,048	\$ 142,848	\$ 142,848
	TOTAL	\$ 236,095	\$ 242,895	\$ 244,896

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-424-2	STREET LIGHTING-OPERATIONS	\$ 48,260	\$ 47,260	\$ 47,260
01-425-2	TOWN GARAGE-OPERATIONS	\$ 7,203	\$ 11,203	\$ 11,203
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 72,640	\$ 74,283	\$ 75,762
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 185,900	\$ 195,900	\$ 195,900
	TOTAL	\$ 258,540	\$ 270,183	\$ 271,662
01-429-2	SIDEWALKS-OPERATIONS	\$ 16,600	\$ 18,600	\$ 18,600
01-430-2	PUBLIC WORKS UTILITIES-OPERATIONS	\$ 48,200	\$ 48,200	\$ 48,200
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 168,554	\$ 171,961	\$ 175,395
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 448,861	\$ 448,861	\$ 448,861
	TOTAL	\$ 617,415	\$ 620,822	\$ 624,256
01-491-1	CEMETERY-SALARIES	\$ 128,517	\$ 128,617	\$ 131,188
01-491-2	CEMETERY-OPERATIONS	\$ 41,300	\$ 41,300	\$ 41,300
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 169,817	\$ 169,917	\$ 172,488

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-512-2	HEALTH-OPERATIONS	\$ 50,821	\$ 55,321	\$ 55,321
01-522-2	PUBLIC HEALTH NURSE-OPERATIONS	\$ 8,921	\$ 8,921	\$ 8,921
01-523-2	MENTAL HEALTH NURSE-OPERATIONS	\$ 7,988	\$ 7,988	\$ 7,988
01-541-1	COUNCIL ON AGING-SALARIES	\$ 116,104	\$ 147,600	\$ 137,675
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 60,105	\$ 58,596	\$ 58,596
	TOTAL	\$ 176,209	\$ 206,196	\$ 196,271
01-543-1	VETERANS'-SALARIES	\$ 7,029	\$ 7,029	\$ 9,170
01-543-2	VETERANS'-OPERATIONS	\$ 10,600	\$ 37,630	\$ 37,630
	TOTAL	\$ 17,629	\$ 44,659	\$ 46,800
01-599-1	OUTREACH-SALARIES	\$ 115,508	\$ 112,343	\$ 114,577
01-599-2	OUTREACH-OPERATIONS	\$ 7,305	\$ 7,305	\$ 7,305
	TOTAL	\$ 122,813	\$ 119,648	\$ 121,882

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
01-610-1	LIBRARY-SALARIES	\$ 397,433	\$ 402,073	\$ 410,135
01-610-2	LIBRARY-OPERATIONS	\$ 234,100	\$ 238,550	\$ 238,550
	TOTAL	\$ 631,533	\$ 640,623	\$ 648,685
01-630-1	PARK & RECREATION-SALARIES	\$ 240,833	\$ 257,730	\$ 245,951
01-630-2	PARK & RECREATION-OPERATIONS	\$ 57,200	\$ 57,200	\$ 55,600
	TOTAL	\$ 298,033	\$ 314,930	\$ 301,551
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
01-692-2	GRAVE MARKERS/FLAGS-OPERATIONS	\$ 2,000	\$ 2,000	\$ 2,000
01-693-2	MEMORIAL DAY-OPERATIONS	\$ 2,000	\$ 2,000	\$ 2,000
01-996-2	STABILIZATION	\$ 57,500	\$ 57,500	\$ 200,000
01-997-2	RESERVE FUND	\$ 125,000	\$ 125,000	\$ 125,000

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
*****	TOTAL TOWN DEPARTMENTS	\$ 9,106,244	\$ 9,344,943	\$ 9,521,906
01-710-2	TOWN DEBT-PRINCIPAL	\$ 4,059,203	\$ 4,066,359	\$ 3,996,359
01-751-2	TOWN DEBT-INTEREST	\$ 1,626,063	\$ 1,329,002	\$ 1,315,002
	TOTAL DEBT PAYMENTS	\$ 5,685,266	\$ 5,395,361	\$ 5,311,361
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 190,414	\$ 187,683	\$ 187,683
01-910-1	SCHOOL ADMINISTRATION-PERSONNEL	\$ 836,450	\$ 871,304	\$ 871,304
01-910-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 169,794	\$ 184,265	\$ 184,265
01-920-1	SCHOOL INSTRUCTION-PERSONNEL	\$ 18,606,847	\$ 19,296,428	\$ 19,296,428
01-920-2	SCHOOL INSTRUCTION-OPERATIONS	\$ 1,113,229	\$ 1,067,041	\$ 1,067,041
01-930-1	OTHER SCHOOL-PERSONNEL	\$ 684,678	\$ 705,713	\$ 705,713
01-930-2	OTHER SCHOOL-OPERATIONS	\$ 27,083	\$ 27,083	\$ 27,083
01-940-1	SCHOOL MAINTENANCE-PERSONNEL	\$ 1,229,790	\$ 1,276,012	\$ 1,276,012
01-940-2	SCHOOL MAINTENANCE-OPERATIONS	\$ 1,554,433	\$ 1,554,895	\$ 1,554,895
01-950-2	SCHOOL TRANSPORTATION-OPERATIONS	\$ 1,346,312	\$ 1,324,166	\$ 1,324,166
01-970-2	SCHOOL FIXED ASSETS-OPERATIONS	\$ 59,896	\$ 103,566	\$ 103,566
01-990-1	SCHOOL TUITION-PUB/PRIV-PERSONNEL	\$ 15,410	\$ 15,410	\$ 15,410
01-990-2	SCHOOL TUITION-PUB/PRIV-OPERATIONS	\$ 1,518,436	\$ 972,966	\$ 972,966
*****	TOTAL TOWN SCHOOLS	\$ 27,162,358	\$ 27,398,849	\$ 27,398,849
	ENTERPRISE FUND OPERATIONS			
60-410-1	WATER-SALARIES	\$ 302,827	\$ 305,914	\$ 310,197
60-410-2	WATER-OPERATIONS	\$ 535,287	\$ 545,287	\$ 545,287
60-410-2	WATER RESERVE FUND	\$ -	\$ 35,000	\$ 35,000
	TOTAL	\$ 838,114	\$ 886,201	\$ 890,484

ARTICLE 15 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2011/2012	DEPT REQUEST 2012/2013	WARR COMM RECOMMENDS
61-420-1	SEWER-SALARIES	\$ 223,090	\$ 219,242	\$ 223,576
61-420-2	SEWER-OPERATIONS	\$ 648,250	\$ 677,750	\$ 677,750
61-420-2	SEWER RESERVE FUND	\$ 80,000	\$ 50,000	\$ 50,000
	TOTAL	\$ 951,340	\$ 946,992	\$ 951,326
*****	TOTAL ENTERPRISE FUND	\$ 1,789,454	\$ 1,833,193	\$ 1,841,810
S U M M A R Y				
	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 6,002,610	\$ 5,905,164	\$ 5,915,164
	TOTAL TOWN DEPARTMENTS	\$ 9,106,244	\$ 9,344,943	\$ 9,521,906
	TOTAL DEBT PAYMENTS	\$ 5,685,266	\$ 5,395,361	\$ 5,311,361
	TOTAL REGIONAL VOC SCHOOL	\$ 190,414	\$ 187,683	\$ 187,683
	TOTAL SCHOOLS	\$ 27,162,358	\$ 27,398,849	\$ 27,398,849
	TOTAL WATER & SEWER ENTERPRISE	\$ 1,789,454	\$ 1,833,193	\$ 1,841,810
	TOTAL OPERATING BUDGET	\$ 49,936,346	\$ 50,065,193	\$ 50,176,773
	LESS: CEMETERY- PERP CARE CREDIT	\$ 25,000	\$ 23,000	\$ 23,000
	LESS: FROM WATER ENTERPRISE FUND	\$ 1,337,413	\$ 1,468,814	\$ 1,468,814
	LESS: FROM SEWER ENTERPRISE FUND	\$ 1,403,402	\$ 1,429,465	\$ 1,429,465
	LESS: FROM PENSION RESERVE FUND	\$ 100,000	\$ 100,000	\$ 100,000
	LESS: FROM SEW BETT STABILIZATION FUND	\$ 400,000	\$ 400,000	\$ 400,000
	LESS: UNEXPENDED STREET SWEEPER BOND \$	\$ -	\$ 868	\$ 868
	LESS: FROM BOND PREMIUM SAWMILL BROOK	\$ 1,508	\$ 1,508	\$ 1,508
	LESS: FROM BOND PREMIUM JUNE '07	\$ 6,410	\$ 5,902	\$ 5,902
	LESS: FROM MWPAT TIT V SEPTIC LOAN RECPTS	\$ 4,174	\$ 4,174	\$ 4,174
	LESS: FROM MSBA BAN INT REIMB	\$ 90,494	\$ 84,203	\$ 84,203
	LESS: FROM MSBA GR TO OFFSET SCH DEBT	\$ 1,183,535	\$ 1,183,535	\$ 1,183,535
		\$ 4,551,936	\$ 4,701,469	\$ 4,701,469
	TOTAL SUBJECT TO LEVY	\$ 45,384,410	\$ 45,363,724	\$ 45,475,304
	LESS: PROP 2 1/2 DEBT EXCLUSIONS	\$ 4,657,903	\$ 4,341,724	\$ 4,341,724
	LEVY NET OF DEBT EXCLUSIONS	\$ 40,726,507	\$ 41,022,000	\$ 41,133,580

WATER ENTERPRISE FUND
FISCAL YEAR 2013
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$	<u>1,468,814</u>	
TOTAL WATER REVENUES	\$		1,468,814

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT
ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$	310,197	
OPERATIONS	\$	545,287	
RESERVE FUND PROJECTS:			
- NEW GENERATOR FOR WELL #3	\$	<u>35,000</u>	

SUB-TOTAL WATER DEPARTMENT COSTS	\$	890,484	
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ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:

DEBT SERVICE:			
PRINCIPAL 01-710-2	\$	262,960	
INTEREST 01-751-2	\$	<u>54,151</u>	
TOTAL DEBT SERVICE	\$		317,111

INSURANCE	\$	74,506	
CNTY RETIREMENT CONTRIBUTION	\$	42,545	
SHARED EMPLOYEES	\$	133,914	
SHARED FACILITIES	\$	<u>10,254</u>	
SUB-TOTAL ALLOCATED EXPENSES	\$	<u>261,219</u>	

TOTAL-ALLOCATED EXPENSES	\$	<u>578,330</u>	
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ESTIMATED EXPENSES			<u>(1,468,814)</u>
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ESTIMATED WATER FUND SURPLUS (DEFICIT)	\$	<u>-</u>	
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	1,468,814	
LESS: TOTAL COSTS	\$	(1,468,814)	
LESS: PRIOR YEAR DEFICIT	\$	<u>-</u>	

GENERAL FUND SUBSIDY	\$	<u>-</u>	
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	1,468,814	
TAXATION	\$	-	
FREE CASH	\$	-	
NON-ENTERPRISE AVAILABLE FUNDS	\$	<u>-</u>	

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE WATER ENTERPRISE FUND	\$	1,468,814	
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FY12 WATER ENTERPRISE RATE STRUCTURE:

0 - 10,000	\$28.23	
10,001 - 35,000	\$2.49 PER THOUSAND GALLONS	
35,001 - 70,000	\$3.96 PER THOUSAND GALLONS	
OVER 70,000 GALLONS	\$5.62 PER THOUSAND GALLONS	

NOTE: FY13 WATER RATES HAVE NOT BEEN SET

SEWER ENTERPRISE FUND
FISCAL YEAR 2013
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:	
USER CHARGES	\$ 1,429,465
TOTAL SEWER REVENUES	\$ 1,429,465
TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT	
ORGANIZATION CODE 61-420-1 AND 61-420-2:	
PERSONNEL	\$ 223,576
OPERATIONS	\$ 677,750
RESERVE FUND PROJECTS:	
- INFILTRATION INFLOW	\$ 50,000
SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 951,326
ALLOCATED EXPENSES APPROPRIATED IN OTHER	
DEPARTMENTAL BUDGETS:	
DEBT SERVICE:	
PRINCIPAL 01-710-2	\$ 170,785
INTEREST 01-751-2	\$ 67,867
STATE LOAN BONDG COST/ORIG FEE	\$ 3,500
TOTAL DEBT SERVICE	\$ 242,152
INSURANCE	\$ 39,295
CNTY RETIREMENT CONTRIBUTION	\$ 37,183
SHARED EMPLOYEES	\$ 133,914
SHARED FACILITIES	\$ 7,453
FY12 GEN FD SUBSIDY PRIOR YR'S DEFICIT	\$ 18,142
SUB-TOTAL ALLOCATED EXPENSES	\$ 235,987
TOTAL-ALLOCATED EXPENSES	\$ 478,139
ESTIMATED EXPENSES	\$ (1,429,465)
ESTIMATED SEWER FUND SURPLUS (DEFICIT)	\$ -
<u>CALCULATION OF GENERAL FUND SUBSIDY:</u>	
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,429,465
LESS: TOTAL COSTS	\$ (1,429,465)
LESS: PRIOR YEAR DEFICIT	\$ -
GENERAL FUND SUBSIDY	\$ -
<u>SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:</u>	
ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,429,465
TAXATION	\$ -
FREE CASH	\$ -
NON-ENTERPRISE AVAILABLE FUNDS	\$ -
TOTAL SOURCES OF FUNDING FOR COSTS	\$ 1,429,465
APPROPRIATED IN THE SEWER ENTERPRISE FUND	\$ 1,429,465

FY12 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
0 - 10,000	\$80.82 EVERY 6 MONTHS
10,001 AND OVER	\$8.25 PER THOUSAND GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
0 - 10,000	\$80.82 EVERY 6 MONTHS
10,001 AND OVER	\$8.25 PER THOUSAND GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

NOTE: FY13 SEWER RATES HAVE NOT BEEN SET

Article 16. To see if the Town will vote to raise and appropriate from the Fiscal 2013 Tax Levy and or transfer from available funds and/or borrow for Capital Expenditures, including the following:

<u>DEPARTMENT</u>	<u>PROJECT</u>
Board of Selectmen	IT Hardware/Software Infrastructure Replacements
Personnel Board	Reclassification and Compensation Study
Town Accountant	GSAB Actuarial Study of Retiree Health Ins
Library	HVAC System Thermostat Replacement HVAC System Roof Top Air Handlers
Fire Department	2 Emergency Generators Upgrade Medical Equipment
Council on Aging	Emergency Generator
Conservation Commission	Land Acquisition
School Department	
<i>Wheelock</i>	Energy Improvements
<i>Dale Street</i>	Replace Gymnasium Floor Window Replacement
<i>Middle School</i>	Installation of Blinds
<i>High School</i>	Replace Side Backboards
<i>District Wide</i>	Archive Conversion/Digitize Building Prints Outdoor Lighting Improvement
Police Department	Replace existing radio dispatch consoles Cruiser Replacement Traffic Light Synchronization

Public Works Stone Seal Subdivisions
EPA Required Stormwater Phase II
Mini Track Paver

Parks and Recreation Waterproof brick at the Pfaff Center
Maintenance Truck

**FY13 CAPITAL BUDGET
RECOMMENDATIONS**

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Board of Selectmen	IT Hardware/Software Infrastructure Replacements	\$35,000	\$25,000
Personnel Board	Reclassification and Compensation Study	\$30,000	\$16,000
Town Accountant	GSAB Actuarial Study of Retiree Health Ins	\$5,000	\$0
Library	HVAC System Thermostat Replacement	\$8,975	\$8,975
	HVAC System Roof Top Air Handlers	\$37,250	\$37,250
Fire Department	2 Emergency Generators	\$17,000	\$17,000
	Upgrade Medical Equipment	\$10,401	\$10,401
Council on Aging	Emergency Generator	\$43,000	\$0
Conservation Commission	Land Acquisition	50,000	\$5,000
School Department			
<i>Wheelock</i>	Energy Improvements	\$55,200	\$34,300
<i>Dale Street</i>	Replace Gymnasium Floor	\$38,000	\$38,000
	Window Replacement	\$42,500	\$42,500

<u>REQUEST</u>	<u>RECOMMEND</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
<i>Middle School</i>	Installation of Blinds	\$7,345	\$0
<i>High School</i>	Replace Side Backboards	\$10,200	\$10,200
<i>District Wide</i>	Archive Conversion/Digitize		
	Building Prints	\$18,500	\$8,900
	Outdoor Lighting Improvement	\$54,500	\$48,500
Police Department	Replace existing radio dispatch consoles	\$97,000	\$97,000
	Cruiser Replacement	\$31,000	\$31,000
	Traffic Light Synchronization	\$20,000	\$20,000
Public Works	Stone Seal Subdivisions	\$40,000	\$40,000
	EPA Required Stormwater Phase II	\$50,000	\$50,000
	Mini Track Paver	\$33,900	\$0
Parks and Recreation	Waterproof brick at the Pfaff Center	\$38,000	\$23,000
	Maintenance Truck	\$50,000	\$0
		<u>REQUEST</u>	<u>RECOMMEND</u>
	Total Requests	\$822,771	\$563,026
To be funded by:	Tax Levy	\$550,225	

Unexpended Appropriation Funds

ATM 2009, Article 17, ATM 2010, Article 15, ATM, Article 16

\$10,401 *Fire*

ATM 2011, Article 16

\$2,400 *School*

\$12,801

(Capital Budget Committee)

This article contains department requests for capital spending projects for fy13 and the recommendations of the Capital Budget Committee as to which of these projects should be funded. The Capital Budget is recommending that \$563,026 be appropriated for the various projects, with \$550,225 to be raised on the fy13 tax levy.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 17. To see if the Town will vote to transfer \$223,424 from sewer betterments paid-in-advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of G.L., Chapter 40, Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Accountant)

*The Town has borrowed funds for twenty years to construct sewers in various parts of the Town. Abutters to the sewer lines are assessed for this betterment and can pay this assessment all-at-once, or over five, ten or twenty years. Because of the low interest rates and the mortgage interest deductions, many have paid off the betterment in its entirety. To recapture the interest lost on these payoffs and to spread the repayment of sewer debt over the life of the issued bonds, the funds can be placed in an interest bearing stabilization fund and a portion appropriated annually as an offset to the principal and interest payments included in the operating budgets. The amount requested to be transferred to the Sewer Stabilization Fund this year is \$223,424. The balance in this Fund as of December 31, 2011 was \$1,994,483. The operating budget recommendations propose to transfer \$400,000 from this fund to help pay for the principal and interest costs on fy13 sewer debt. **(Two-thirds vote required)***

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 18. To see if the Town will vote to transfer \$30,312 from the fy12 County Retirement Contribution Budget, account 01-911-2, to the Unfunded Retiree Health Insurance Stabilization Fund, established under Article 26 of the 2006 ATM for the purpose of setting aside monies to cover the unfunded retiree health insurance costs in accordance with the provisions of G.L., Chapter 40 Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Administrator)

A private rule-making body, the General Accounting Standards Board(GASB), has issued a rule that requires all state and municipal governments to record unfunded retiree health insurance liabilities on their financial statements starting in fy10. This article seeks to continue a modest program, begun six years ago, to set aside funds to cover this liability by taking the savings achieved by the Treasurer/Collector from paying the Norfolk County Pension assessment in one payment rather than two. The 2% discount for the current year amounts to \$30,312 and this article would appropriate those savings to an interest bearing stabilization fund to continue addressing this financial obligation. The fund balance as of December 30, 2011 was \$236,330. The actuarial unfunded liability as of the same date was \$39,775,805. Yes, that's the correct figure. The Town has a long way to go to fund this. (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 19. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of engaging the services of a municipal code publisher to codify the town charter, by-laws and regulations, or do or act anything in relation thereto.

(Town By-law and Charter Review Committee)

As required by the Town Charter, the Board of Selectmen appointed a committee to review the Town Charter and By-laws and recommend changes, if appropriate. This committee is seeking funds to hire a firm to codify or organize these documents and to make them available in paper and electronic formats, so that they will be more accessible to the public.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 20. To see if the Town will vote to amend the Town of Medfield Zoning Bylaw Section 5 Use Regulations, Subsection 5.3 Uses Subject to Other Regulations by adding a new Sub-Subsection 5.3.11, as follows:

5.3.11 For use of a temporary storage container, such as a POD, a permit must be obtained from the Building Inspector, who may issue the permit for a period not to exceed six months.

and Subsection 5.4 Table of Use Regulations by striking the existing Table and replacing it with a new Table of Use Regulations, which is on file and available for public inspection at the Medfield Town House in the Town Clerk's office and copies of which are also available for public inspection in the Planning Board's office and at the Memorial Public Library, the deletions, additions, and revisions contained in said amendment being summarized as follows:

Delete the following sub-subsections, together with the use(s) and permitted location(s) designated therein:

- 5.4.2.4 Non-profit country, hunting, fishing, tennis or golf club without liquor license
- 5.4.2.9 Street, bridge, tunnel
- 5.4.2.10 Temporary (not over 30 days) amusement enterprise, not including any permanent structure
- 5.4.2.11 Temporary structures for storage of materials or equipment
- 5.4.3.3 Temporary (not exceeding a period of three consecutive months) greenhouse or stand for retail sale of agricultural or farm products raised primarily on the premises
- 5.4.4.26 Filling of land or watercourse, water body or wetlands (see Sections 10.4 and 11.4)
- 5.4.4.27 Construction of drainage facilities or damming or relocating any watercourse, water body or wetlands (see Sections 10.4 and 11.4)
- 5.4.5.3 Manufacturing:
 - a. Furniture, lumber and wood products
 - b. Primary metal industries
 - c. Fabricated metal industrial
 - d. Machinery, electrical machinery, equipment and supplies
 - e. Motor vehicle equipment
 - f. Transportation equipment
 - g. Other durable goods
 - h. Food and kindred products
 - i. Textile and mill products
 - j. Apparel and other fabricated textile products
 - k. Printing, publishing and allied industries, except paper manufacturing
 - l. Chemicals and allied products

- m. Other nondurable goods
- 5.4.5.4 Railroads and railway express service
- 5.4.5.6 Taxicab stands and public transportation ticket sales
and renumber remaining sub-subsections, as necessary.

Add the following sub-subsections, together with the use(s) and permitted location(s) designated therein:

- 5.4.1.10 Temporary Storage Containers (See Section 5.3.11)
- 5.4.1.12 Travel trailers or mobile homes (See Section 14.10.6.a)
- 5.4.2.9 Library, museum or non-profit art gallery
- 5.4.2.10 Veterinary hospital in which all animals are in completely enclosed structures at least 200 feet from any property line
- 5.4.5.3 Manufacturing/fabrication
- 5.4.5.4 Research and development
- 5.4.5.6 Printing and publishing

Revise the use description(s) and/or location(s):

- 5.4.1.6 Add: (see Section 6.2.11)
- 5.4.1.8 Strike: “a building” and replace with: “the zoning district setbacks”
- 5.4.1.9 Strike reference to Section 14.10.6.a
- 5.4.2 Strike: “Community Facilities” and replace with: “Public, Semi-Public, Institutional”
- 5.4.2.1 Church or other religious use strike “Yes” in all Districts and replace with “PB” (site plan approval)
- 5.4.2.2 Education use which is religious, sectarian, denominational or public strike existing designated uses and replace with “Public or non-profit education uses” and strike “Yes” in all districts and replace with “PB” (site plan approval)
- 5.4.2.3 Non-profit facility, etc. strike “No” in A district and “Yes” in all other districts and replace with “PB site plan approval” in all districts
- 5.4.2.4 Strike existing description of uses and replace with: “Recreational activities”
- 5.4.2.5 Strike existing description of uses and replace with: “Camp” and expand to allow use by special permit (“SP”) in all districts

- 5.4.2.8 Strike existing description of uses and replace with: “Hospital, convalescent, nursing home, hospice, continuing care, or assisted living facility”
- 5.4.3 Agricultural add following notation: The following regulations apply to parcels of less than five acres or parcels of less than two acres, if annual sales of products is at least \$1,000 per acre, as provided in G.L. Chapter 40A, Section 3
- 5.4.3.2 Strike “Year-round greenhouse or stand” and replace with “Greenhouse or farm stand”; strike existing district use designations and replace as noted
- 5.4.3.3 Strike existing description of uses and replace with “Raising livestock, including horses, and the keeping of poultry, cattle, or other domesticated animals used for food purposes and bees (excluding swine).
- 5.4.3.4 Strike existing description of uses and replace with “Commercial stables and/or boarding of animals” and strike “SP” and replace with “Yes” in A (Agricultural) District
- 5.4.4 Strike “Retail and Service” and replace with “Commercial/Business” (see Section 14)
- 5.4.4.1 Strike existing description of uses and replace with “Retail stores, including hardware, markets and similar stores, whose sale is not regulated elsewhere in this use table” and strike “No” and replace with “PB” in I-E District
- 5.4.4.2 Strike “No” and replace with “SP” in I-E District
- 5.4.4.4 Strike “PB” and “NO” and replace with “SP” in the B-I and I-E District
- 5.4.4.8 Add to existing description of uses: “Such as salons, grooming, personal care, and similar services” and strike “No” and replace with “PB” in I-E District
- 5.4.4.8.a Add to existing description of uses: fortuneteller establishments
- 5.4.4.9 Strike “No” and replace with “PB” in I-E District
- 5.4.4.10 Strike “Convalescent or nursing homes and” from existing description of uses and strike “No” and replace with “SP” in I-E District
- 5.4.4.12 Add to existing description of uses: “Excluding pawn brokering”
- 5.4.4.14 Strike existing description of uses and replace with “Motor vehicle filling station”

- 5.4.4.17 Add, after existing description of uses: “such as home electronics equipment, appliance and furniture repair”
- 5.4.4.21 Add “See Section 17” and strike use designation in each zoning district
- 5.4.4.21.a Add “See Section 17” and strike use designation in each zoning district
- 5.4.4.23 Strike “not including gyrocopters” from description of uses
- 5.4.4.26 Strike existing description of uses and replace with “Small engine repair (lawnmowers, etc.)
- 5.4.4.27 Strike “PB” and replace with “SP” in B (Business) District
- 5.4.5.8 Add, after description of existing uses; “See Section 12”

or do or act anything in relation thereto.

(Planning Board)

This article is to bring Section 5 Table of Use into compliance with updated terminology and State regulations. It is also intended to streamline permitting in the business and industrial districts. (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 21. To see if the Town will vote to accept as public ways the following named streets, or parts thereof:

Kettle Pond	Station 0 + 00	to	Station 5 + 84.53
Cole Drive	Station 0 + 00	to	Station 9 + 19.21

As laid out by the Board of Selectmen and as shown on a plan referred to in the Order of Layout on file with the Town Clerk’s office and to authorize the Board of Selectmen to acquire by eminent domain or otherwise, such rights, titles and easements, including drainage easements, as may be necessary to accomplish such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

Town Meeting must vote to accept a street as a public way. To qualify for acceptance, a street must be built in accordance with the Planning Board’s Subdivision Rules and Regulations. Then a street must be laid out

by the Board of Selectmen, acting as a Board of Survey, which establishes the design including boundary lines, grades and necessary drainage and utility easements for the street. Once a street is accepted as a public way, the Town assumes responsibility for its care and maintenance. (A station is 100 feet.) (Two-thirds vote required)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 22. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purposes of making repairs to the Medfield Wastewater Treatment Plant and to the sewer system and to inspect various sewer system sump pumps and conduct camera inspections and smoke tests to identify additional sewer system leaks; and to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in accordance with the provisions of Paragraph(1), Section 7, G.L. Chapter 44, or any other enabling statute; and to authorize the Board of Selectmen and/or the Water and Sewer Commissioners to apply for and receive grants from the Federal and/or State governments and/or private parties; and to enter into contracts with designers, consultants and contractors to accomplish said purposes, or do or act anything in relation thereto.

(Water and Sewer Commissioners)

This article will fund repairs to the 38 year-old wastewater treatment plant and the continuation of surveys and repairs to sewer lines as part of an ongoing infiltration-inflow program. It is anticipated that this will be funded from the State's Sewer Revolving Loan Fund. The amount requested is \$400,000. (Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 23. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of replacing water mains in portions of North Street and Green Street, authorize the Treasurer-Collector, with the approval of the Board of Selectmen to borrow, in accordance with the provisions of Paragraph (5) ,

Section 8, G.L. Chapter 44, or any other enabling statute, for said purposes, to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, such right, title or interest as may be necessary to accomplish such purposes and to authorize the Water and Sewer Commissioners to apply for state and or federal grants and to enter into contracts with federal and/or state agencies and/or private contractors, or do or act anything in relation thereto.

(Water and Sewer Commissioners)

This article will appropriate funds and authorize borrowing for replacement of approximately 1,000 feet of 16" cast iron water main in North Street from Frairy Street to Pine Street, and the replacement of approximately 1,000 feet of 8" cast iron water main in Green Street from North Street to Summer Street. The amount requested is \$1,400,000. (Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 24. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of conducting a pilot study for treatment and disinfection of water wells numbered three, four and five, or do or act anything in relation thereto.

(Water and Sewer Commissioners)

This study will look at the feasibility and costs of installing a filtration plant at these water wells for the purpose of removing iron and manganese from the water supply.

WARRANT COMMITTEE WILL BE HEARD

Article 25. To see if the Town will vote to appropriate a sum of money for the continued study of the proposed lease and rail trail conversion of the former Charles River Branch Line rail corridor from Medfield junction toward Dover, and to authorize the Board of Selectmen to submit a non-binding application for a 50% match towards an environmental insurance policy through the state's Brownfields Redevelopment Access to Capital program, or do or act anything in relation thereto.

(Bay Colony Rail Trail Study Committee)

A group of citizens from the towns of Medfield, Dover and Needham have proposed developing a rail trail for recreational use. The Medfield portion would start at Ice House Road and go to the Dover town line in the vicinity of Hunt Drive. This article would indicate support for such a trail from the residents of Medfield and authorize application for funding for the purchase of an insurance policy on the trail. The railroad line is currently owned by the MBTA.

WARRANT COMMITTEE WILL BE HEARD

Article 26. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers and/or attorneys to advise the Town on matters concerning the disposition and reuse and/or the environmental site remediation of the former Medfield State Hospital property, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

For each of the last two years, the Town Meeting has appropriated \$75,000 to fund the hiring of consultants in connection with the disposition and/or re-use of the former Medfield State Hospital property. This article seeks additional funding for that purpose and outlines the purposes for which these funds may be used.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 27. To see if the Town will vote to amend the Town of Medfield Zoning Bylaw Section 10.2 Definition by striking the existing Section 10.2 Definition and replacing the existing definition with the following:

10.2 DEFINITION

The Flood Plain District is superimposed over all Districts established by this Bylaw. The Flood Plain District is defined as all lands along or sloping to the Stop River and Charles River whose elevation is below 125 feet Mean Sea Level based on the Massachusetts Geodetic Datum of 1929 (Elevation 124 based on NAVD 1988) and as shown on the Zoning Map

of the Town of Medfield and all the A Zone Flood areas as shown on the Department of Homeland Security Flood Insurance Rate Map (FIRM) dated July 17, 2012, Community #250242, panel numbers: 0153, 0154, 0158, 0159, 0162, 0164, 0166, 0167, 0168, and 0169, as amended, or do or act anything in relation thereto.

(Planning Board)

This article is necessary to satisfy the requirements of the Federal Emergency Management Agency (FEMA), that towns adopt the newly revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) to be effective July 17, 2012. Approval is necessary as a condition of the Town's continued eligibility in the National Flood Insurance Program. There is no change from the previous map dated July, 1979. (Two-thirds vote required)

WARRANT COMMITTEE WILL BE HEARD

Article 28. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2013, or do or act anything in relation thereto.

(Board of Assessors)

The certified free cash as of July 1, 2011 is \$1,728,377. The Warrant Committee will recommend an amount to be taken from free cash to reduce the tax rate at the end of the Annual Town Meeting.

WARRANT COMMITTEE WILL BE HEARD

**INDEX OF 2012 ANNUAL TOWN MEETING
WARRANT ARTICLES**

<u>Article</u>	<u>Page Number</u>
2	Reports of Town Officers
3	Accept Cemetery Perpetual Care Funds
4	Reauthorize Fire Alarm Revolving Fund (Chapter 44, Section 53E 1/2)
5	Reauthorize Ambulance Revolving Fund(Chapter 44, Section 53E 1/2)
6	Reauthorize Advanced Life Support Fund(Chapter 44, Section 53E 1/2)
7	Reauthorize Community Garden Fund(Chapter 44, Section 53E 1/2)
8	Reauthorize Rental Income Revolving Fund(Chapter 44, Section 53E 1/2)
9	Authorize Library Revolving Fund(Chapter 44, Section 53E 1/2)
10	Authorize Respite Care Revolving Fund
11	Accept Provisions of Section four, Chapter 73 of the Acts of 1986; tax-exemptions
12	Name the intersection of Causeway Street and Claypit Road Robert E. Naughton Civic Square
13	Fix Salary and Compensation of Elected Officials
14	Amend Personnel Administration Plan-Classification of Positions and Pay Schedule
15	Operating Budgets
16	Capital Budgets

Article

Page Number

17 Appropriate sewer betterments paid-in-advance to Sewer Stabilization Fund

18 Transfer funds from fy11 County Retirement budget to Unfunded Retiree Health Insurance Stabilization Fund

19 Appropriate funds for codifying the town charter, by-laws and regulations

20 Amend Medfield Zoning By-Law Section 5, Use Regulations

21 Kettle Pond and Cole Drive street acceptances

22 Appropriate funds and authorize borrowing for inspections and repairs of wastewater treatment plant and sewer system

23 Appropriate funds and authorize borrowing for replacement of water mains in portions of North and Green Streets.

24 Appropriate funds for a pilot study for a treatment and disinfection program for Wells numbered 3, 4, and 5

25 Authorize further study of and appropriation for a recreational bike and multi-use trail along a former trail line between Ice House Road and the Dover Town Line

26 Appropriate funds for hiring consultants to advise on matters relating to former Medfield State Hospital

27 Adopt a new Flood Insurance map

28 Appropriate free cash to reduce tax rate

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**TOWN OF MEDFIELD
TALENT BANK**

Town government needs citizens who are willing to give time in the services of their community. The Talent Bank was organized in 1975 as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees, and as resource people. Names in this file are available for use by all town officers, the Selectmen and the Moderator.

Talent bank files include categories consistent with the changing needs of the town. Complete the questions, indicate your areas of interest, and return immediately to:

Town Government Talent Bank
c/o Board of Selectmen
Town Hall
Medfield, MA 02052
Email: ktrierweiler@medfield.net

Name _____ Phone No. _____ Date _____

Address _____ Email _____

Occupation _____

Background _____

Availability: Weekly _____ Monthly _____

Check and list in order of preferences: (1, 2, 3, 4)

PLANNING AND PRESERVATION

- Conservation Commission
- Subdivision Control Activities
- Planning Board Activities
- Master Plan Implementation
- Sign Advisory
- Recycling Committee

HOUSING

- Housing Authority
- Fair Housing Committee
- Affordable Housing Committee

EDUCATION

- School Committee Activities
- Resource person for schools
- Other _____

HEALTH

- Sanitation
- Board of Health

RECREATION

- Park Commission Activities
- Youth Work
- Other _____

FINANCE

- Warrant Committee
- Capital Budget Committee
- Other _____

OTHER

- Insurance Advisory Committee
- Historical Commission
- Council on Aging
- Solid Waste Committee
- Water and Sewer Board
- Cable TV
- Personnel Board
- Medfield Local Cultural Council
- Other _____

TOWN OF MEDFIELD
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