



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
GYMNASIUM**

**ANNUAL TOWN MEETING
Monday, April 28, 2008
7:30 P.M.**

**Prepared by
BOARD OF SELECTMEN
March, 2008**

PLEASE BRING THIS REPORT TO TOWN MEETING

TABLE OF CONTENTS

Excerpts from Town Bylaws Pertaining to Town Meeting	2
Message from the Moderator	4
Prefatory Remarks by Chairman of the Warrant Committee	5
Review of Town Finances	7
Reserve Fund Transfers	13
Debt Schedule	14
Regulations for Consent Calendar	16
Consent Calendar	17
Warrant for Annual Town Meeting 2007	18
Index of Town Meeting Articles	51
Talent Bank Form	52

<i>htPage Reference</i>	<i>Rank</i>	<i>Table of Basic Points of Motions</i>	<i>Second Required</i>	<i>Debatable</i>	<i>Amendable</i>	<i>Vote Required</i>	<i>May Reconsider</i>	<i>May Interrupt</i>	
		PRIVILEGED MOTIONS							
126	1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No	
123	2	Adjourn to a fixed time or recess	Yes	Yes	Yes	Maj.	No	No	
121	3	Point of no quorum	No	No	No	None	No	No	
120	4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No	
118	5	Question of Privilege	No	No	No	None	No	Yes	
		SUBSIDIARY MOTIONS							
99	6	Lay on the table	Yes	No	No	2/3	Yes	No	
97	7	The previous question	Yes	No	No	2/3	No	No	
96	8	Limit or extend debate	Yes	No	No	2/3	Yes	No	
94	9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No	
92	10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No	
89	11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No	
87	12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No	
		INCIDENTAL MOTIONS							
104	Same rank as motion out of which they arise	Point of Order	No	No	No	None	No	Yes	
105		Appeal	Yes	Yes	No	Maj.	Yes	No	
107		Division of a question	Yes	Yes	Yes	Maj.	No	No	
109		Separate consideration	Yes	Yes	Yes	Maj.	No	No	
110		Fix the method of voting	Yes	Yes	Yes	Maj.	Yes	No	
111		Nominations to committees	No	No	No	Plur.	No	No	
112		Withdraw or modify a motion	No	No	No	Maj.	No	No	
114		Suspension of rules	Yes	No	No	2/3+	No	No	
			MAIN MOTIONS						
63		None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
73	•	Reconsider or rescind	Yes	•	No	Maj.	No	No	
100	None	Take from the table	Yes	No	No	Maj.	No	No	
54	None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No	

- Same rank and debatable to same extent as motion being reconsidered.
- + Unanimous if rule protects minorities; out of order if rule protects absentees

MESSAGE FROM THE TOWN MODERATOR

Welcome to the Annual Town Meeting for 2008. It is my honor and pleasure, for the sixth time, to invite the citizens of Medfield to attend our Town Meeting to be held on Monday evening April 28 at 7:30PM at the Medfield High School gymnasium.

As we prepare for the meeting, I remain impressed by two great themes of our annual gathering on the last Monday of April. First, we transact the important business of the Town. The Town is a municipal corporation, and we act as the shareholders to address, debate, and decide important questions having to do with budgets, capital expenditures, zoning, and Town governance. This year, the “business” considerations we address as shareholders include articles of strategic importance – land acquisition and the appropriation of funds for major building projects. Similar to a corporate meeting, we come together with each participant having a voice and a vote in the direction and outcome of these fundamental business determinations. The second great theme is the celebration of Medfield’s heritage of self-governance. Since 1651, and throughout the pioneering, colonial, industrial and modern eras of this country, Medfield’s citizens have gathered in a profound demonstration of participatory self-governance. Each year we exercise the cherished rights of expression and assembly – rights that brave men and women have, throughout our history, fought and sacrificed to establish and preserve.

So, whether you like to think of our Annual Town Meeting as a meeting of stakeholders necessarily transacting the business of the Town or as a gathering of neighbors coming together to participate in an exercise of democracy and freedom – or both – I urge you to attend the Annual Town Meeting. We have a large agenda with 42 articles on the Warrant. We strive to conduct the meeting in one evening; however, if the requirements of process and time demand a continuation, we would reconvene the next night on Tuesday April 29.

As for procedures, the law of the Commonwealth provides: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." Therefore, at the beginning of our meeting on the 28th, I will once again describe the guidelines governing our dialogue and deliberations. My guidance comes from a number of sources, including: my best judgment; principles of fairness and expedience; precedents from past meetings; our Town charter and by-laws; the book *Town Meeting Time*; and the statutes and case law of the Commonwealth.

Please review this Report on the 2008 Warrant – and please bring your copy with you to the Town Meeting as a “scorecard” of the warrant articles. I look forward to seeing you on the 28th of April at our high school. Come and enjoy your role as a Medfield “shareholder” or “citizen.”

Respectfully submitted,

Scott F. McDermott

Prefatory Remarks By The Chairman of the Warrant Committee

This is my fifth year serving on the Warrant Committee, and my second year as Chairman. First, I would like to thank all of the Warrant Committee members for their service to the Town of Medfield. Our members for this year are: Mary Wilson, Vice Chairman, Rich Gordet, Randy Rogers, Steve Pelosi, Jim Shannon, Bob Morrill, Joanne Bragg, and our new member this year, David Fischer. I would also like to thank all of the Town and School departments for their hard work and cooperative efforts with this committee.

At the budget hearing in November 2007, the Town's executive branch, represented by the Selectmen and the Town Administrator, asked the Town and School departments to plan on a 3% increase in their Fiscal Year 2009 budgets over the prior year. The budget request was based upon preliminary financial forecasts that included an increase of \$289,000 in state aid from Fiscal Year 2008. The recently released Governor's budget is right on target with our previous estimates, providing essentially no relief from our tight fiscal constraints.

As of this writing, the Warrant Committee is recommending budget increases for the Town departments that are approximately 6.9% over the last fiscal year, and budget increases for the Schools of approximately 4.86%. The School budget percentage increase is less than the percentage increase in FY2008. We are also budgeting a 12.53% increase in employee health care costs, retirement contributions, and insurance costs over the upcoming fiscal year. The Town's annual debt service is budgeted to decrease by 3.92%, and the water and sewer budgets are budgeted to increase by 3.92%.

All of the budgets reflect a general cost-of-living increase of 3% for the Town's non-union employees and a 3% merit pool for the department heads. This cost-of-living increase provides a small gain to the Town workers to somewhat offset the rapidly increasing health care insurance costs.

We believe that the operating budgets that have been presented are realistic estimates of what it will take to operate the Town and School departments at the same levels of service that we have had for the past few years. While we wish that the budgets could be lower than what has been presented, in many cases, Town services are still not back to the levels of six years ago when the budgets were cut. We believe that these budgets strike a proper balance between service levels and cost constraints in these fiscally challenging times. Based upon these budget figures, we are estimating that there will be an operating budget deficit of approximately \$840,000 as of the date of this report (March 25, 2008). The Warrant Committee will be working until Town Meeting to try to reduce this deficit. If there is a budget deficit, it will need to be funded through the passage of an override at Town Meeting.

Looking forward, our Town's financial position will continue to present challenges as we strive to adopt a balanced budget each year. We have a negligible commercial tax base, resulting in the majority of Town funding being placed upon our residential property owners. The next largest source of revenue is state aid, which is always a very uncertain proposition. The Town culture and excellent performance of our school children in MCAS testing and college acceptances, while a tribute to our school and town employees as well as the parents, results in an influx of young families with children, placing an added burden on the school budgets. However, there appears to be some evidence that the school age population is starting to level off, which would help to take some of the strain off our school budgets.

We have a number of very important warrant articles to consider at this Town Meeting. We have three building projects to consider: a proposed new DPW garage, a proposed Park and Recreation Center, and a proposed new Police/Fire Station. We will also have the Sawmill Brook Land Acquisition Project (the Cronin Land) to consider.

There are a number of key line items in the budget that are pushing our operating budget towards an override. Insurance costs continue to rise dramatically, on the order of 10% to 15% annually. Our contribution to the County retirement plan has increased by over 25% (\$264,000) this year to \$1.3 million. These line items for insurance and retirement, that we have no control over, represent an increase of \$572,000 in our annual operating costs. We also have a snow deficit of \$180,000, and we will be using \$300,000 less from free cash, to work on building up our reserves. On a positive note, the Town's debt service is starting to decrease, helped by reimbursements from the State School Building Assistance Program.

In conclusion, the FY2009 budget recommendation of \$48,674,525 represents a \$2,132,107 (4.58%) increase over last year. If this budget is approved with an override of approximately \$840,000, the tax levy will increase by approximately 5.9%. In comparison, the tax levy increased by 8.0% in FY2005, 2.8% in FY2006, 4.8% in FY2007, and 1.3% in FY2008.

The Town's certified free cash is \$1,339,234 of which we are recommending that \$700,000 be used to reduce the tax levy.

Thank you for reading and listening, and for participating in our Town Meeting.

Respectfully Submitted,

Mark L. Fisher
Chairman

REVIEW OF TOWN FINANCES

The 2008 Annual Town Meeting will occur at a time when the Town, the Commonwealth and the Nation are facing a number of unusual circumstances. This has made it difficult to accurately project revenues and expenditures. Among these circumstances are:

- an economic downturn which may turn into a recession
- falling interest rates
- a slowing in the growth of state revenues
- a projected decrease in the sales of automobiles and its impact on motor vehicle excise revenues
- a decrease in the amount of certified free cash available to reduce the tax rate
- a slowdown in residential construction and falling residential real estate values
- escalating fuel and utility and food prices
- an unusually wet winter and a resulting snow deficit
- a 25% increase in the Norfolk County Pension assessment
- opening of The Center at Medfield
- the transfer of several police officers to other departments
- the start of a new 20-year contract for disposal of solid waste at the Millbury incinerator
- a proposal for a major land acquisition
- requests for three major capital building projects
- contract negotiations with police and fire unions

The recommendations contained in this report attempt to balance these and other factors in an attempt to reconcile the concerns of taxpayers with the ongoing needs of the residents of the Town. While not everyone will agree with its conclusions, it is hoped that Town Meeting Members will appreciate the difficult decisions that had to be made in bringing these matters forward for your consideration.

Declining Revenues

Free Cash, the amount of uncommitted funds available to the Town when the books are closed at the end of the fiscal year, has been declining for several years. As budgets get tighter, less money is closed out from departmental budgets, and actual revenues collected are closer to budgetary revenue estimates. As a result, less money has been going back into free cash than has been voted out at the conclusion of each Annual Town Meeting. In order to maintain an adequate level of free cash, the recommended amount to be used this year to reduce the tax rate is \$700,000, a \$300,000 decrease from the \$1,000,000 voted out in each of the last two years. This \$300,000 loss must be made up from other revenue sources, either the property tax levy or some other non-property tax revenue.

Last year it was estimated that the Town would collect \$1,800,000 in motor vehicle excise taxes. The actual amount collected was \$1,787,920 or \$12,080 less. Sales of motor vehicles in Massachusetts have fallen about 10% this year, so it is likely that motor vehicle excise revenue will decline next year.

Interest rates increased at the beginning of this fiscal year, but now are falling. Next year they may continue to fall, or may go up again if inflation reappears. Last year the Town earned \$372,091 from short-term investment of available funds. The direction of interest rates one way or the other can dramatically affect this revenue source. Fortunately, the School Building Assistance Authority reimbursement of more than \$18 million will help us to maintain this revenue source, at least in the near future, as the money has to be allocated to the payment of principal on the outstanding bonds over the remaining life (13 to 15 years) of the bond issues.

Everyday there are new stories about falling residential real estate sales and prices. Since approximately sixty percent of our revenues are from the property tax this has serious implications for the Town's most significant revenue source. This year property values fell about 3.5%. Next year property values will most likely fall even further. How long this decline will continue is anyone's guess. Currently, the major impact on property tax receipts is the decline in revenue from new growth (construction and land subdivision). A prolonged decline in real estate values may result in an increase in uncollectible taxes.

State aid, or cherry sheet aid, as it is frequently called, represents about 16% (exclusive of School Building Assistance) of the Town's total revenues. As the state budget process unfolds, state aid projections rise and fall. The final results will not be known until after the Town Meeting is over. Recent press reports of falling lottery and sales tax receipts are of concern.

The above items are examples of how the revenue side of the Town's ledger is impacted by the current economic situation. These potential revenue changes, along with many others affect the Town's ability to raise the monies necessary to fund town services. It is important to remember that they are estimates, based on the best guesses of Town Officials. Like all estimates they are only as good as the assumptions upon which they are based. In the past, estimates used by the Town have been conservative. It is better to spend less and collect more at year's end, than to overspend and undercollect. The Town will continue to be conservative in its revenue and expenditure estimates, even if it means that this report contains bad news.

Expenditure Increases

The Town of Medfield, like households, has been struggling with extraordinary price increases in recent years. In addition to fuel and utility cost escalation, health insurance and pension costs have skyrocketed. While health insurance costs are up about 8% this year, they have been increasing about 18% to 23% over the past few

years. Next year the Norfolk County Retirement System pension assessment to the Town will increase by 25% or \$263,877. For many years the Town has been asking our legislative delegation to review the early retirement packages that are contributing to the rising pension and health insurance costs, but to no avail.

Other costs have increased beyond all reasonable expectations. Road salt for example cost the Town \$50.20/ton this year. In 2003, just five years ago, road salt was \$29.21/ton.

Occasionally, the Town is able to take advantage of price decreases. This past January, a new contract for disposal of solid waste at the Millbury incinerator resulted in a substantial decrease in the tonnage rate to \$67.73. The Solid Waste Committee is looking at the recycling program to see if costs can be further reduced by increasing recycling rates and revenues. Similarly, an energy committee has been set up to see if energy consumption and efficiency measures can be utilized to offset rising energy prices, as well as to reduce the Town's impact on the environment.

Too often, government looks only to raising revenues, and fails to address cutting costs. The Town needs to address both the revenue and the expenditure sides of the equation to balance its books. To do this the Town needs the help of our Legislature and Governor. A thorough review of the state's various pension systems could result enormous saving in both pension and health insurance costs. Right now, these are the fastest growing segments of municipal budgets.

When you review this year's operating budgets (Article 16) you will notice that there are a few that have unusually large increases. The Council on Aging budget is up substantially, primarily the result of the operating costs of the new Center at Medfield. Article 8, which would establish a rental income revolving fund, will hopefully offset much of this increased cost by renting out the building for functions such as weddings and retirements. The police budgets have increased, in part due to the transfer of three police officers to other towns. This will require training of new police officers, which can be a considerable expense. The police budgets are also impacted by the new collective bargaining agreement with the police union. The Human Resource salary account includes funding for a merit pool increase, which makes it seem to have an enormous increase. However, once merit increases have been voted, this money will be distributed among the various departmental budgets. The Stabilization budget increase is necessary to increase our uncommitted reserves. Moody's Investor Services has advised the Town that it should have between 5% and 10% of its annual budget in uncommitted reserves (free cash and stabilization fund) or face a possible downgrade of its Aa2 bond rating. Presently, the Town has about 3.5% uncommitted reserves.

Town Debt

Payments on existing Town debt are down about 4% next year. As of June 30, 2008 the total principal outstanding will be \$50,354,905, total interest outstanding will be

\$14,735,345, for a total principal and interest outstanding of \$65,090,250. More than \$35,000,000 in non-property tax revenues will be available to apply to these debt service payments. Five years ago, June 30, 2003, total principal outstanding alone peaked at \$67,052,736. and most of the \$35,000,000 in revenues was not available to apply towards debt payments. It has not been easy, but our debt levels have improved considerably, giving the Town the ability to address some of its long term capital needs.

Other Warrant Articles

The warrant this year contains 42 articles. Many of them are what we refer to as housekeeping articles, including authorization of five revolving funds (Articles 4,5,6,7, and 8), rescinding of outstanding bond authorizations (Article 20), return of escrow funds to the Stabilization Fund (Article 23), required annual reauthorization of tax exemptions (Article 9) and establishment of special Stabilization Funds to hold the School Building Assistance Authority reimbursements (Article 24).

There are several zoning articles (Articles 33,34,35 and 36) and the Planning Board will report on these at the Town Meeting. Articles 21 and 22 requests monies be appropriated to special Stabilizations Funds; one to hold sewer betterments paid in advance until the debt payments are due and the other to continue the Town's modest program to fund its unfunded retiree health insurance liability.

In addition to equipment funded through the capital budget (Article 17), the Fire Chief is requesting funding for replacement of the ambulance (Article 26). Monies are also requested for final paving and installation of street lights on Ice House Road (Article 19) and for repairs to the town clock (Article 30).

The purchase of land (Article 18) was approved by a large margin in a debt exclusion vote at the Annual Town Election, however, it will still be necessary to appropriate funds for this purpose at the Town Meeting. There are three major building projects up for consideration. Article 27 seeks funding for final design plans, bid documents, site work and construction of a salt shed as part of a program to replace the Town Garage. Article 28 requests an appropriation for final design and construction plans for a new Park and Recreation facility. Article 29 would appropriate funds for a preliminary study for a Public Safety building.

There are several other articles each of which has a brief explanation in *italics* below the article in this warrant report. In addition, there is an index of articles in the back of the book, which lists all of the articles numerically and notes the page on which that article may be found.

Summary

The Town Meeting is your main opportunity to participate in the governance of the Town. All of the monies to operate the Town for the fiscal year 2009 are appropriated at this Town Meeting. In addition to the operating and capital budgets, many other important issues will be addressed at this year's Annual Town Meeting. Please attend.

Osler L. Peterson, Chairman
Ann B. Thompson
Mark L. Fisher
BOARD OF SELECTMEN

TOWN OF MEDFIELD TAX LEVY FY05-FY09

	actual	actual	actual	actual	estimated
all figures are in thousands (000's)	FISCAL05	FISCAL06	FISCAL07	FISCAL08	FISCAL09
INCOME:					
TAX REVENUE:					
TAX LEVY	\$20,895	\$22,526	\$23,213	\$25,074	\$26,450
DEBT EXCLUSIONS	\$5,277	\$4,996	\$4,620	\$3,645	\$3,654
2 1/2 LEVY INCREASE	\$528	\$564	\$584	\$630	\$665
NEW GROWTH	\$347	\$261	\$269	\$246	\$225
TAX LEVY OVERRIDE	\$538	\$0	\$1,000	\$500	\$847
UNEXPENDED TAX LEVY			\$20	\$0	\$146
SUBTOTAL TAX REVENUE	\$27,585	\$28,347	\$29,706	\$30,095	\$31,987
NON - TAX REVENUE:					
FEDERAL AID	\$0	\$0	\$0	\$0	\$0
STATE AID	\$5,751	\$6,473	\$7,080	\$7,711	\$8,067
SCHOOL BUILDING ASSISTANCE	\$654	\$654	\$654	\$1,837	\$1,948
LOCAL RECEIPTS	\$3,330	\$3,817	\$3,961	\$4,071	\$4,235
OTHER FREE CASH (for specific purposes)	\$0	\$0	\$0	\$24	\$0
OTHER AVAILABLE FUNDS	\$2,541	\$1,656	\$1,740	\$1,458	\$2,555
ENTERPRISE FUND REVENUES	\$2,529	\$2,421	\$2,427	\$2,930	\$2,548
SUBTOTAL NON TAX REVENUE:	\$14,805	\$15,021	\$15,862	\$18,031	\$19,353
TOTAL INCOME FROM REVENUE	\$42,390	\$43,368	\$45,568	\$48,126	\$51,340
EXPENDITURES:					
FIXED:					
DEBT & INTEREST CHGS. NOT APPROPRIATED	\$30	\$0	\$0	\$0	\$0
SNOW DEFICIT/LAND DAMAGES/TAX TITLE	\$20	\$211	\$116	\$0	\$180
OVERLAY FOR TAX ABATEMENTS	\$162	\$253	\$178	\$180	\$170
STATE AID - CHERRY SHEET OFFSETS	\$29	\$30	\$29	\$30	\$30
STATE CHERRY SHEET ASSESSMENTS	\$383	\$379	\$404	\$419	\$429
SUBTOTAL FIXED EXPENDITURES:	\$624	\$873	\$727	\$629	\$809
APPROPRIATIONS:					
CAPITAL BUDGET/ OTHER ARTICLES	\$2,653	\$1,576	\$1,538	\$1,954	\$2,504
EMPLOYEE BENEFITS	\$3,005	\$3,511	\$4,185	\$4,570	\$5,143
SCHOOL BUDGET (TOWN)	\$20,698	\$21,763	\$23,686	\$24,918	\$26,130
SCHOOL BUDGET (VOCATIONAL)	\$71	\$117	\$146	\$194	\$159
TOWN BUDGETS	\$7,304	\$7,752	\$8,217	\$8,524	\$9,112
WATER & SEWER ENTERPRISE	\$1,436	\$1,429	\$1,521	\$1,588	\$1,650
SUB-TOTAL OPERATING BUDGETS	\$35,167	\$36,148	\$39,293	\$41,748	\$44,698
DEBT: NON-EXCLUDED DEBT	\$699	\$643	\$588	\$662	\$618
EXCLUDED DEBT (TAX LEVY OVERRIDE)	\$6,233	\$6,117	\$5,517	\$5,654	\$5,499
ENTERPRISE FUND DEBT (W&S)	\$467	\$457	\$443	\$433	\$416
SUB-TOTAL DEBT	\$7,399	\$7,217	\$6,548	\$6,749	\$6,533
SUBTOTAL APPROPRIATIONS:	\$42,566	\$43,365	\$45,841	\$48,497	\$51,231

TOTAL EXPENDITURES:	\$43,190	\$44,238	\$46,568	\$49,126	\$52,040
DEFICIT:					
FINANCED FROM FREE CASH	(\$800)	(\$870)	(\$1,000)	(\$1,000)	(\$700)
certified free cash - july 1	\$1,405	\$1,550	\$1,761	\$1,606	\$1,349

TOWN OF MEDFIELD
RESERVE FUND TRANSFERS
Fiscal Year 2007

01-997-2-573000	APPROPRIATED FY 2007	\$ 130,000.00
<u>ORG/OBJECT</u>	<u>DEPARTMENT</u>	<u>TRANSFERRED</u>
01-422-2-520500	Highway Dept-Dell inv fr FY06	2,148.45
01-422-2-520500	per art20/07atm, to replace \$ expended on prior FY06 DPW invoice	-2,148.45
01-220-7-2-520501	Fire+Rescue Operations-Fire Equip-Town's 5% share of Fed Grant	6,031.00
01-220-7-1-510100	Fire+Rescue Op Salaries	18,000.00
01-210-1-2	Police Admin-Utility bills for Apr/May/Jun	17,250.00
01-426-2	Equipment Maint Op Exp-Fuel bills and emergency repairs	18,000.00
01-430-2	Public Works Utilities	3,536.00
01-491-2	Cemetery Op Exp-lawn mower repair	2,400.00
01-916-2	Employer's Medicare expense	20,000.00
	TOTAL TRANSFERRED FY2007	<u>\$ 85,217.00</u>

Transfers Requested Under The Provisions of
Section 77of the Acts of 2006
amends M.G.L. Chapter 44 section 33B
Fiscal Year 2007

<u>ORG TRF FROM:</u>	<u>TRANSFERRED TO:</u>		<u>TRANSFER AMT</u>
01-210-5-1	01-210-5-2	School Traffic Salaries to School Traffic Operating Exp	82.50
01-292-2	01-292-1	Animal Control Op Exp to Animal Control Salaries	1,800.00
01-421-1	01-423-2	Snow & Ice Salaries to Snow & Ice Operating Exp	2,934.89
01-491-1	01-491-2	Cemetery Salaries to Cemetery Operations	4,735.92
01-541-1	01-541-2	Council On Aging Salaries to COA Operating Expense	1,187.17

Town Debt by Category
as of 6/30/07

PURPOSE	LOCATION	DATE VOTED	AMOUNT AUTHORIZED	DATE ISSUED	AMOUNT OF ISSUE		BALANCE 6/30/08	INT Remain	Total P&I due
Sewer	Harding St & Pineneedle (98 refunding)	April-88	\$1,670,000	Aug88 & July98	\$1,670,000		\$0	\$0	
	South St sewer engineering	April-97			\$4,200		\$840	\$18	
	MWPA Trust	October-96			\$579,000		\$260,243	\$35,224	
	Phase 1A engineering	April-97	\$321,600	Aug-99	\$321,600		\$23,160	\$492	
	Phase 1B engineering	April-98	\$960,000	Mar-98	\$960,000		\$96,000	\$2,040	
	South St sewers	Apr-96	\$958,000	August-99	\$350,000				
	Stagecoach, Pilgrim, etc.	April-96	\$1,350,000	August-99	\$1,120,000				
	Rocky Ln, Harding, etc.	April-98	\$4,800,000	August-99	\$3,840,000				
	Cedar, Maplewood, etc.	April-98	\$775,000	August-99	\$775,000				
	High, South, Homestead	April-99	\$50,000	August-99	\$50,000				
							\$3,793,950	\$821,034	
	Phase 1B ext.,Nauset, Indian Hill, etc.	September-98	\$1,310,000	April-98	\$1,310,000		\$692,068	\$224,140	
	Cross, Philip, Nebo, etc.	April-98	\$4,000,000	March-01	\$4,000,000		\$2,600,000	\$834,250	
	Granite St. Sewers	May-01	\$1,700,000	March-02	\$1,700,000		\$1,190,000	\$422,005	
	TOTAL SEWERS		\$17,894,600				\$8,656,261	\$2,339,203	\$10,995,464
Water Enterpr	Well protection land purchase	Apr-88	\$1,000,000	Aug-88	\$1,000,000		\$0		
	Wells 1 & 2 treatment plant	Oct-93	\$500,000	January-96	\$500,000		\$207,300	\$30,040	
	Well # 6	April-95	\$1,600,000	January-96	\$1,600,000		\$670,800	\$98,091	
	Causeway water main	April-05	\$800,000	March-05	\$800,000		\$560,000	\$198,590	
	Forest St. water main	April-05	\$200,000	part of 1B sewer			\$152,932	\$46,996	
	TOTAL WATER ENTERPRISE		\$4,100,000				\$1,591,032	\$373,717	\$1,964,749
Sewer Enterpr	Wastewater Treatment Plant Improvemts	April-99	\$2,000,000	May-02	\$600,000	**26.1%	\$420,210	\$149,017	
	Wastewater Treatment Plant Improvemts	April-01	\$1,700,000	May-02	\$1,700,000	**73.9%	\$1,189,790	\$421,929	
	TOTAL SEWER ENTERPRISE		\$3,700,000				\$1,610,000	\$570,946	\$2,180,946
Land Purchas	West Mill Street	April-95	\$760,000	Feb, 96, Aug, 05	\$700,000		\$269,500	\$31,959	
	Quail Run	April-95		Feb, 96, Aug, 05	\$60,000		\$0	\$0	
	Quail Run	October-96	\$60,000	January-97	\$60,000	*8.1%	\$21,068	\$2,474	
	Holmquist land off Homestead Road	April-94	\$500,000	January-95	\$210,000		\$0	\$0	
	Wallingford/Holmquist(Plain St)	Sept-98, June-99	\$2,300,000	August-99	\$2,300,000		\$1,455,550	\$317,594	
	Hinkley Land off Harding St.	September-00	\$1,100,000	February-00	\$1,100,000		\$0		
	Development Rights for Amcott Land	April-05	\$600,000	June-07	\$600,000		\$565,000	\$213,172	
	TOTAL LAND PURCHASE		\$5,320,000				\$2,311,118	\$565,199	\$2,876,317
Schools	High School	April-92	\$6,900,000	December-92	\$4,900,000		\$725,000	\$44,475	
	High School	October-93	\$2,900,000	January-95	\$4,900,000		\$1,775,000	\$231,009	
	Dale Street	April-96	\$150,000	January-97	\$150,000		\$0	\$0	
	High School Track	April-96	\$215,000	January-97	\$215,000		\$52,000	\$3,219	
	School Roof	April-98	\$875,000	July-98	\$875,000		\$90,000	\$1,913	
	School Roof	April-99	\$650,000	August-99	\$650,000		\$390,500	\$83,453	
	Renovate Three Schools	Jan-02, Feb, 02	\$55,620,000	March-01	\$3,000,000		\$1,950,000	\$625,690	
				March-02	\$10,000,000		\$7,000,000	\$2,482,375	
				September-02	\$23,620,000		\$18,000,000	\$5,765,850	
	Wheelock Chairlift	April-06	\$100,000	June-07	\$100,000		\$90,000	\$22,200	
	TOTAL SCHOOL DEBT		\$67,410,000				\$30,072,500	\$9,260,184	\$39,332,684

REGULATIONS FOR CONSENT CALENDAR

I. Eligibility for Consent Calendar:

- a. Article must be printed in a form to enable action to be taken in the form of a “short motion” i.e., “I move that Article 2 be passed as printed in the Warrant.” If additional information is needed in order to take action under the article, such as by inserting a sum of money, the article will not be eligible under the Consent Calendar.
- b. There must be a unanimous agreement as to the action to be taken between the sponsors and the Warrant Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- c. In the event that articles on the Consent Calendar include those for “affirmative” action and those for “dismissal,” the Consent Calendar will be subdivided into those two parts.

II. Procedure for Consideration of Consent Calendar:

- a. No debate will be allowed on any article on the Consent Calendar.
- b. At the Town Meeting each article on the Consent Calendar will be clearly identified by number.
- c. An Article on the Consent Calendar will be removed from the Consent Calendar on the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- d. All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

CONSENT CALENDAR

The Consent Calendar is used to expedite town meeting proceedings. The articles are in chronological order and will be the first order of business. They will consist of the following articles, with the concurrence of the Chairman of the board of Selectman and the Chairman of the Warrant Committee:

Articles 2,3,4,5,6,7, and 9 to be passed

Article 15 to be dismissed.

The procedure will be that the Moderator will announce the ground rules, which will be to identify the article, give an opportunity for anyone to have any article removed from the Consent Calendar, and at the conclusion thereof, the Moderator will entertain a motion as follows:

“I move that articles 2,3,4,5,6,7 and 9 be passed as printed in the warrant and that article 15 be dismissed.”

thereof as may be necessary for said care, viz.

Transfers funds from the purchase of cemetery lots account to the Perpetual Care Trust fund. The income from this fund is used to as a revenue source to partially fund the Cemetery operating budget.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to authorize a Fire Alarm Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$32,000 to come from the Maintenance Fee account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

Revolving funds established under Massachusetts General Laws, Chapter 44, Section 53E ½ require annual acceptance by Town Meeting. This article authorizes the use of fees to help offset the expenses of maintaining the fire alarm system. The authority to maintain such a fund must be re-voted each year.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to authorize an Ambulance Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for an Ambulance Revolving Fund for payment of principal and interest costs on the ambulance and/or purchase of a replacement ambulance, funds not to exceed \$195,000 to come from the Ambulance Mileage Fee Account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to authorize an Advanced Life Support Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of Advanced Life Support charges, funds not to exceed \$40,000 to come from the users of said services or their insurers and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

See explanation for Article 4 above. The amount requested this year is \$10,000 higher than the 2007 request, as the number of calls utilizing the Advanced Life Support services has increased.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will authorize a Community Gardens Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of expenses for the operation of the Community Gardens Program, funds not to exceed \$1,000 to come from registration fees paid by gardeners and to authorize the Town Administrator to expend from said funds, or do or act anything in relation thereto.

(Town Administrator)

See explanation for Article 4 above. The funds will be used to pay the water bill and the cost of plowing and fertilizing the garden plots. The community garden is located off Plain Street.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 8. To see if the Town will vote to authorize a Rental Income Revolving Fund pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the processing of rental receipts and associated expenditures for The Center at Medfield, funds not to exceed \$30,000 and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

See explanation for Article 4 above. The Council on Aging plans to rent out its new facility, The Center at Medfield, to cover some of its operational costs. The income from these rentals would be deposited in this fund and would be used to help cover utility and maintenance costs.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to accept for the fiscal year 2009 the provisions of section four of Chapter 73 of the Acts of 1986, in accordance with and subject to the provisions of said section four, providing for an additional exemption for a taxpayer who shall otherwise qualify for an exemption under clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of section five of Chapter 59 of the General Laws, or do or act anything in relation thereto.

(Board of Assessors)

This section of the Massachusetts General Laws authorizes the Board of Assessors to increase the amount of property tax exemptions granted to certain eligible veterans, elderly, widows and disabled taxpayers by an amount not to exceed the exemption for which they are already entitled to receive. It must be voted each year by the Town Meeting.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 10. To see if the Town will authorize the Board of Assessors to raise the minimum value of personal property subject to taxation to \$10,000, in accordance with General Laws Chapter 59, section 5, clause 53, or do or act anything in relation thereto.

(Board of Assessors)

Chapter 59 of the General Laws allows the Town Meeting to exempt small personal property accounts up to a maximum of \$10,000 in value. The Board of Assessors and the Treasurer/Collector have researched and agreed that the small accounts, below \$10,000 are inefficient to assess, bill and collect. Previously, accounts up to \$5,000 in value have been exempt.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

<u>Officer</u>	<u>Present Salary</u>	<u>W.C. Recommends</u>
Town Clerk	\$52,526	\$55,152
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioners	0	0
Trust Fund Commissioners	0	0

(Board of Selectmen)

All of the salaries are the same.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 12. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2008 to read as set forth in the warrant, or do or act anything in relation thereto.

(Personnel Board)

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

POLICE DEPARTMENT AS PER CONTRACT:

	Step 1	Step 2	Step 3
Sergeant			
<i>7/1/2007</i>	\$1,096.78	\$1,130.70	\$1,165.45
<i>bi weekly</i>	\$2,193.55	\$2,261.39	\$2,330.90
<i>7/1/2008</i>	\$1,129.52	\$1,164.45	\$1,206.24
<i>bi weekly</i>	\$2,259.03	\$2,328.89	\$2,412.48
<i>7/1/2009</i>	\$1,169.05	\$1,205.20	\$1,248.46
<i>bi weekly</i>	\$2,338.10	\$2,410.41	\$2,496.92

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Officer						
<i>7/1/2007</i>	\$ 841.04	\$ 867.05	\$ 893.86	\$ 921.51	\$ 950.01	\$ 979.39
<i>bi weekly</i>	\$1,682.08	\$1,734.10	\$1,787.72	\$ 1,843.02	\$ 1,900.02	\$ 1,958.78
<i>7/1/2008</i>	\$ 870.48	\$ 897.40	\$ 925.15	\$ 953.76	\$ 983.26	\$ 1,013.67
<i>bi weekly</i>	\$1,740.95	\$1,794.79	\$1,850.29	\$ 1,907.53	\$ 1,966.52	\$ 2,027.34
<i>7/1/2009</i>	\$ 900.94	\$ 928.81	\$ 957.53	\$ 987.14	\$ 1,017.67	\$ 1,049.15
<i>bi weekly</i>	\$1,801.89	\$1,857.61	\$1,915.05	\$ 1,974.29	\$ 2,035.35	\$ 2,098.29

	Step 1	Step 2	Step 3	Step 4	Step 5
Dispatcher					
<i>7/1/2007</i>	\$ 587.03	\$ 619.70	\$ 650.96	\$ 684.06	\$ 722.67
<i>bi weekly</i>	\$1,174.06	\$1,239.40	\$1,301.92	\$ 1,368.13	\$ 1,445.34
<i>7/1/2008</i>	\$ 603.17	\$ 636.74	\$ 668.86	\$ 702.88	\$ 742.54
<i>bi weekly</i>	\$1,206.34	\$1,273.48	\$1,337.72	\$ 1,405.75	\$ 1,485.08
<i>7/1/2009</i>	\$ 619.76	\$ 654.25	\$ 687.26	\$ 722.21	\$ 762.96

bi weekly \$1,239.52 \$1,308.50 \$1,374.51 \$ 1,444.41 \$ 1,525.92

Specialist Range

7/1/2007	\$ 522.29	to	\$2,986.61	Annual Stipend
7/1/2008	\$ 540.57	to	\$3,091.14	Annual Stipend
7/1/2009	\$ 559.49	to	\$3,199.33	Annual Stipend

FIRE DEPARTMENT AS PER CONTRACT:

Subject to Pending Collective Bargaining Negotiations

PUBLIC SAFETY POSITIONS

	Step 1	Step 2	Step 3	Step 4	Step 5
	Step 6	Step 7	Step 8	Step 9	
Animal Control Officer/Inspector	19.07	19.63	20.17	20.75	21.33
* Based on a 40-hour workweek	21.94	22.57	23.20	23.85	
Assistant Animal Control Officer	1,900.26	2,076.45	2,252.65	2,427.66	2,607.38
*Annual Stipend	2,783.58	2,958.58	3,169.07		

MANAGERIAL POSITIONS

<u>Grade Level I</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Administrative Assistant to the Selectmen/Town Administrator	45,020	50,763	56,505
<u>Grade Level II</u>			
No positions at this level	50,648	56,275	61,904
<u>Grade Level III</u>			
Council on Aging Director	56,275	61,904	67,531
<u>Grade Level IV</u>			
Park and Recreation Director	61,904	67,531	73,159
<u>Grade Level V</u>			
Asst Town Administrator	67,531	75,972	84,414
Principal Assessor			
Town Accountant			
Library Director			
<u>Grade Level VI</u>			
No positions at this level	73,159	81,599	90,041

Grade Level VII

Fire Chief	90,041	106,923	123,806
Police Chief*			
Superintendent of Public Works			

*Receives additional 15% of base salary as a result of Quinn Bill Educational Incentive

OTHER SALARIED POSITIONS

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>Grade Level I</u>			
Outreach Social Worker	45,020	50,648	56,275
Conservation Agent (part-time)	22,511	25,324	28,139
<u>Grade Level II</u>			
Director of Youth Outreach	49,172	54,636	60,101

HOURLY PAID POSITIONS

Grade	Min	S2	S3	S4	S5	S6	S7	S8	MAX
10	8.89	9.16	9.41	9.68	9.95	10.23	10.52	10.82	11.12
20	14.34	14.74	15.16	15.59	16.03	16.49	16.95	17.43	17.92
30	15.77	16.22	16.67	17.14	17.63	18.13	18.64	19.17	19.71
40	17.34	17.83	18.34	18.86	19.40	19.94	20.51	21.09	21.68
50	19.08	19.63	20.17	20.75	21.33	21.94	22.56	23.20	23.85
60	20.99	21.58	22.20	22.81	23.46	24.13	24.82	25.52	26.24
70	22.97	23.66	24.37	25.09	25.84	26.62	27.42	28.25	29.09
80	24.81	25.55	26.31	27.10	27.91	28.75	29.61	30.50	31.41
90	26.73	27.53	28.35	29.21	30.08	30.99	31.92	32.87	33.86

HOURLY GRADE LISTINGS

Grade 10

Page

Grade 20

Clerk Typist
Library Assistant
Laborer
Mini-Bus Driver
Police Matron
Traffic Supervisor
Special Police Officer

Grade 30

Office Assistant
Sr. Library Assistant
Truck Driver
Transportation Coordinator

Grade 40

Administrative Assistant
Elder Outreach Worker
Groundskeeper
Maintenance Technician

Grade 50

Payroll Administrator
Administrative Assistant II
Circulation Supervisor
Equipment Operator
Volunteer Coordinator
Water Technician

Grade 60

Administrative Assistant III
Children's Librarian
Park and Rec Program
Coordinator
Reference Librarian

Grade 70

Sr. Equipment Operator
Sr. Groundskeeper
Water Operator
Tree Warden
Mechanic

Grade 80

Assistant Foreman

Grade 90

Senior Foreman

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

	<u>Annually</u>
Veterans Agent	\$6,891
Sealer of Weights and Measures	\$2,346
Registrar, Clerk	\$1,357
Registrar	\$174

Police Intern \$403 to 546

Police- Private Special Detail 29.36

Tree Climber 19.22

Library Page 9.50 to 12.50

FIRE

Deputy Chief 3,538

Captain 2,123

Lieutenant 1,698

EMS Coordinator 1,545

Fire Alarm Superintendent 736

INSPECTORS \$27.50 per inspection

Inspector of Buildings 5,313

Local Inspector of Buildings 713

Gas Inspector 1,464

Assistant Gas Inspector 269

Plumbing Inspector 4,341

Assistant Plumbing Inspector 996

Wiring Inspector 2,416

Assistant Wiring Inspector 713

Zoning Enforcement Officer 27.50 per inspection

Street Inspector 14.52 per inspection

PARK AND RECREATION

Program Director \$13,187 to 15,720

Swim Pond Director 5,492 to 7,544

Swim Pond Assistant Director	3,664 to 5,031
Swim Team Coach/Guard	3,051 to 4,401
Assistant Coach/Guard	1,954 to 3,396
Water Safety Instructor	2,321 to 3,396
Lifeguard	2,208 to 3,144
Swim Pond Badge Checker	733 to 1,132
Swim Pond Maintenance	855 to 1,132
Swim Pond Set-up Workers	610 to 2,515
Camp Director	2,442 to 4,813
Camp Specialists	1,222 to 4,764
Counselors	977 to 2,515
Jr. Counselor	244 to 755
Tennis Director	3,664 to 5,031
Tennis Instructor	733 to 1,259
Trainee	7.80

This article amends the Plan to include a 3% general salary increase for non-unionized town employees. The salaries of unionized employees (uniformed police and fire) are set by collective bargaining contracts and the plan is changed to include these amounts. The police union contract is settled. The fire union contract is currently in mediation. By state statute School Department personnel are not included in the Town's personnel plan.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of funding the fy08 police collective bargaining contract.

(Collective Bargaining
Committee)

The police union has agreed to a three-year contract (July 1, 2007 through June 30, 2010).

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 14. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of funding the fy07 and fy08 fire collective bargaining contract.

(Collective Bargaining
Committee)

As of the date this report went to print the Fire Union and the Town are in state mediation. If a labor contract cannot be mediated, state-mandated binding arbitration is the next step.

WARRANT COMMITTEE WILL BE HEARD

Article 15. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing additional funds for the fy08 Liability Insurance Budget, Account # 01-945-2, or do or take any other action in relation thereto.

(Town Administrator)

At the time the Town Meeting warrant closed, it appeared that additional funding would be required to cover the fy08 premiums. However, due to a combination of premium credits and a small transfer from other departmental budgets, an appropriation will not be needed.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 16. To see if the Town will vote to raise and appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2008, or such other sums as the Town may determine as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

This article requests appropriations for the operating budgets for the various town departments for (fy08 July 1, 2008 to June 30, 2009)

WARRANT COMMITTEE RECOMMENDS PASSAGE

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2007/2008	DEPT REQUEST 2008/2009	WARR COMM RECOMMENDS
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 146,347	\$ 158,055	\$ 158,055
01-914-2	HEALTH & LIFE INSURANCE	\$ 2,920,911	\$ 3,152,441	\$ 3,152,441
01-945-2	LIABILITY INSURANCE	\$ 149,533	\$ 175,061	\$ 175,061
	TOTAL	\$ 3,216,791	\$ 3,485,557	\$ 3,485,557
01-916-2	MEDICARE INSURANCE	\$ 307,010	\$ 347,010	\$ 347,010
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 1,046,380	\$ 1,310,257	\$ 1,310,257
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 4,570,181	\$ 5,142,824	\$ 5,142,824
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 6,665	\$ 6,665	\$ 6,665
	TOTAL	\$ 9,365	\$ 9,365	\$ 9,365
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 891,655	\$ 898,838	\$ 925,673
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 2,000	\$ 2,000	\$ 2,000
	TOTAL	\$ 893,655	\$ 900,838	\$ 927,673
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ 350	\$ 350	\$ 350
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 78,862	\$ 78,912	\$ 81,266
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 42,970	\$ 44,290	\$ 44,290
	TOTAL	\$ 121,832	\$ 123,202	\$ 125,556
01-141-1	ASSESSORS-SALARIES	\$ 77,112	\$ 77,112	\$ 79,344
01-141-2	ASSESSORS-OPERATIONS	\$ 23,350	\$ 21,750	\$ 21,750
	TOTAL	\$ 100,462	\$ 98,862	\$ 101,094
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 78,115	\$ 78,165	\$ 80,484
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 54,570	\$ 57,070	\$ 57,070
	TOTAL	\$ 132,685	\$ 135,235	\$ 137,554
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 80,058	\$ 81,804	\$ 83,601
01-152-1	HUMAN RESOURCE-SALARIES	\$ -	\$ -	\$ 28,187
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 1,800	\$ 1,850	\$ 1,850
	TOTAL	\$ 1,800	\$ 1,850	\$ 30,037

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2007/2008	DEPT REQUEST 2008/2009	WARR COMM RECOMMENDS
01-161-1	TOWN CLERK-SALARIES	\$ 52,826	\$ 52,876	\$ 55,502
01-161-2	TOWN CLERK-OPERATIONS	\$ 2,860	\$ 2,860	\$ 2,860
	TOTAL	\$ 55,686	\$ 55,736	\$ 58,362
01-162-1	ELECTION & REGISTR-SALARIES	\$ 507	\$ 507	\$ 522
01-162-2	ELECTION & REGISTR-OPERATIONS	\$ 18,700	\$ 26,100	\$ 26,100
	TOTAL	\$ 19,207	\$ 26,607	\$ 26,622
01-171-1	CONSERVATION COMM.-SALARIES	\$ 25,400	\$ 25,400	\$ 26,162
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 30,850	\$ 30,850	\$ 30,850
	TOTAL	\$ 56,250	\$ 56,250	\$ 57,012
01-175-2	PLANNING-OPERATIONS	\$ 14,500	\$ 14,900	\$ 14,900
01-176-2	ZONING & APPEALS-OPERATIONS	\$ 8,000	\$ 8,000	\$ 8,000
01-192-1	TOWN HALL-SALARIES	\$ 19,552	\$ 19,552	\$ 19,837
01-192-2	TOWN HALL-OPERATIONS	\$ 81,220	\$ 83,720	\$ 83,720
	TOTAL	\$ 100,772	\$ 103,272	\$ 103,557
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 8,333	\$ 8,333	\$ 8,333
01-210-1-2	POLICE ADMINISTRATION-OPERATIONS	\$ 56,250	\$ 78,196	\$ 78,196
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 1,686,807	\$ 1,892,066	\$ 1,897,017
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 127,058	\$ 151,600	\$ 151,600
	TOTAL	\$ 1,813,865	\$ 2,043,666	\$ 2,048,617
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 19,387	\$ 29,753	\$ 29,753
01-210-5-1	SCHOOL TRAFFIC-SALARIES	\$ 47,802	\$ 44,125	\$ 45,436
01-210-5-2	SCHOOL TRAFFIC-OPERATIONS	\$ 2,050	\$ 2,112	\$ 2,112
	TOTAL	\$ 49,852	\$ 46,237	\$ 47,548

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2007/2008	DEPT REQUEST 2008/2009	WARR COMM RECOMMENDS
01-220-6-1	FIRE & RESCUE ADMINISTRATION-SALARIES	\$ 117,066	\$ 117,116	\$ 120,568
01-220-6-2	FIRE & RESCUE ADMINISTRATION-OPERATIONS	\$ 7,411	\$ 7,411	\$ 7,411
	TOTAL	\$ 124,477	\$ 124,527	\$ 127,979
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 600,086	\$ 607,749	\$ 625,928
01-220-7-1	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 105,792	\$ 108,792	\$ 108,792
	TOTAL	\$ 705,878	\$ 716,541	\$ 734,720
01-241-1	INSPECTIONS-SALARIES	\$ 106,623	\$ 106,623	\$ 109,821
01-241-2	INSPECTIONS-OPERATIONS	\$ 6,391	\$ 6,583	\$ 6,583
	TOTAL	\$ 113,014	\$ 113,206	\$ 116,404
01-244-1	SEALER-SALARIES	\$ 2,278	\$ 2,278	\$ 2,346
01-244-2	SEALER-OPERATIONS	\$ 189	\$ 129	\$ 129
	TOTAL	\$ 2,467	\$ 2,407	\$ 2,475
01-291-2	MEMA-OPERATIONS (CIVIL DEFENSE)	\$ 12,647	\$ 13,025	\$ 13,025
01-292-1	ANIMAL CONTROL-SALARIES	\$ 55,406	\$ 57,403	\$ 58,933
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 12,631	\$ 13,002	\$ 13,002
	TOTAL	\$ 68,037	\$ 70,405	\$ 71,935
01-294-1	TREE CARE-SALARIES	\$ 19,123	\$ 19,123	\$ 19,696
01-294-2	TREE CARE-OPERATIONS	\$ 23,465	\$ 25,078	\$ 25,078
	TOTAL	\$ 42,588	\$ 44,201	\$ 44,774
01-422-1	HIGHWAY-SALARIES	\$ 767,183	\$ 797,445	\$ 821,157
01-422-2	HIGHWAY-OPERATIONS	\$ 286,119	\$ 300,004	\$ 300,004
	TOTAL	\$ 1,053,302	\$ 1,097,449	\$ 1,121,161
01-423-1	SNOW & ICE-SALARIES	\$ 95,228	\$ 95,228	\$ 98,085
01-423-2	SNOW & ICE-OPERATIONS	\$ 113,778	\$ 120,048	\$ 120,048
	TOTAL	\$ 209,006	\$ 215,276	\$ 218,133
01-424-2	STREET LIGHTING-OPERATIONS	\$ 54,260	\$ 54,260	\$ 54,260
01-425-2	TOWN GARAGE-OPERATIONS	\$ 7,963	\$ 8,203	\$ 8,203

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2007/2008	DEPT REQUEST 2008/2009	WARR COMM RECOMMENDS
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 126,887	\$ 126,887	\$ 130,646
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 177,522	\$ 186,654	\$ 186,654
	TOTAL	\$ 304,409	\$ 313,541	\$ 317,300
01-429-2	SIDEWALKS-OPERATIONS	\$ 20,000	\$ 20,600	\$ 20,600
01-430-2	PUBLIC WORKS UTILITIES-OPERATIONS	\$ 40,700	\$ 41,920	\$ 41,920
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 153,183	\$ 154,452	\$ 159,105
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 492,625	\$ 448,172	\$ 448,172
	TOTAL	\$ 645,808	\$ 602,624	\$ 607,277
01-491-1	CEMETERY-SALARIES	\$ 112,751	\$ 115,247	\$ 118,691
01-491-2	CEMETERY-OPERATIONS	\$ 40,060	\$ 42,148	\$ 42,148
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 152,811	\$ 157,395	\$ 160,839
01-512-2	HEALTH-OPERATIONS	\$ 48,386	\$ 49,838	\$ 49,838
01-522-2	PUBLIC HEALTH NURSE-OPERATIONS	\$ 10,192	\$ 10,498	\$ 10,498
01-523-2	MENTAL HEALTH NURSE-OPERATIONS	\$ 7,988	\$ 7,988	\$ 7,988
01-541-1	COUNCIL ON AGING-PERSONNEL	\$ 104,853	\$ 113,006	\$ 116,395
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 52,900	\$ 74,800	\$ 74,800
	TOTAL	\$ 157,753	\$ 187,806	\$ 191,195
01-543-1	VETERANS'-SALARIES	\$ 6,690	\$ 6,690	\$ 6,891
01-543-2	VETERANS'-OPERATIONS	\$ 4,518	\$ 4,522	\$ 4,522
	TOTAL	\$ 11,208	\$ 11,212	\$ 11,413
01-599-1	OUTREACH-SALARIES	\$ 106,381	\$ 106,431	\$ 109,610
01-599-2	OUTREACH-OPERATIONS	\$ 7,092	\$ 7,305	\$ 7,305
	TOTAL	\$ 113,473	\$ 113,736	\$ 116,915
01-610-1	LIBRARY-SALARIES	\$ 379,436	\$ 387,275	\$ 397,552
01-610-2	LIBRARY-OPERATIONS	\$ 207,107	\$ 216,880	\$ 218,081
	TOTAL	\$ 586,543	\$ 604,155	\$ 615,633

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2007/2008	DEPT REQUEST 2008/2009	WARR COMM RECOMMENDS
01-630-1	PARK & RECREATION-SALARIES	\$ 176,288	\$ 242,130	\$ 210,711
01-630-2	PARK & RECREATION-OPERATIONS	\$ 144,500	\$ 149,000	\$ 119,747
	TOTAL	\$ 320,788	\$ 391,130	\$ 330,458
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 3,620	\$ 3,728	\$ 3,728
01-692-2	GRAVE MARKERS/FLAGS-OPERATIONS	\$ 1,300	\$ 1,300	\$ 1,300
01-693-2	MEMORIAL DAY-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
01-996-2	STABILIZATION	\$ 23,000	\$ 76,150	\$ 76,150
01-997-2	RESERVE FUND	\$ 138,000	\$ 138,000	\$ 138,000
*****	TOTAL TOWN DEPARTMENTS	\$ 8,523,427	\$ 9,015,077	\$ 9,111,751
01-710-2	TOWN DEBT-PRINCIPAL	\$ 4,473,720	\$ 4,435,006	\$ 4,435,006
01-751-2	TOWN DEBT-INTEREST	\$ 2,275,563	\$ 2,049,539	\$ 2,049,539
	TOTAL DEBT PAYMENTS	\$ 6,749,283	\$ 6,484,545	\$ 6,484,545
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 193,910	\$ 158,913	\$ 158,913
01-910-1	SCHOOL ADMINISTRATION-PERSONNEL	\$ 636,595	\$ 792,032	\$ 792,032
01-910-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 123,050	\$ 159,974	\$ 159,974
01-920-1	SCHOOL INSTRUCTION-PERSONNEL	\$ 17,369,344	\$ 18,159,102	\$ 18,159,102
01-920-2	SCHOOL INSTRUCTION-OPERATIONS	\$ 1,127,505	\$ 1,153,199	\$ 1,153,199
01-930-1	OTHER SCHOOL-PERSONNEL	\$ 698,912	\$ 714,275	\$ 714,275
01-930-2	OTHER SCHOOL-OPERATIONS	\$ 113,961	\$ 31,714	\$ 31,714
01-940-1	SCHOOL MAINTENANCE-PERSONNEL	\$ 1,166,638	\$ 1,198,408	\$ 1,198,408
01-940-2	SCHOOL MAINTENANCE-OPERATIONS	\$ 1,529,744	\$ 1,614,463	\$ 1,614,463
01-950-2	SCHOOL TRANSPORTATION-OPERATIONS	\$ 1,078,746	\$ 1,130,679	\$ 1,130,679
01-970-2	SCHOOL FIXED ASSETS-OPERATIONS	\$ 86,608	\$ 72,597	\$ 72,597
01-990-1	SCHOOL TUITION-PUB/PRIV-PERSONNEL	\$ 13,010	\$ 17,730	\$ 17,730
01-990-2	SCHOOL TUITION-PUB/PRIV-OPERATIONS	\$ 974,177	\$ 1,085,419	\$ 1,085,419
*****	TOTAL TOWN SCHOOLS	\$ 24,918,290	\$ 26,129,592	\$ 26,129,592

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2007/2008	DEPT REQUEST 2008/2009	WARR COMM RECOMMENDS
ENTERPRISE FUND OPERATIONS				
60-410-1	WATER-SALARIES	\$ 277,540	\$ 282,187	\$ 290,572
60-410-2	WATER-OPERATIONS	\$ 427,950	\$ 453,733	\$ 453,733
60-410-2	WATER RESERVE FUND	\$ 40,000	\$ 40,000	\$ 40,000
	TOTAL	\$ 745,490	\$ 775,920	\$ 784,305
61-420-1	SEWER-SALARIES	\$ 203,393	\$ 206,866	\$ 213,013
61-420-2	SEWER-OPERATIONS	\$ 548,444	\$ 562,208	\$ 562,208
61-420-2	SEWER RESERVE FUND	\$ 90,000	\$ 90,000	\$ 90,000
	TOTAL	\$ 841,837	\$ 859,074	\$ 865,221
*****	TOTAL ENTERPRISE FUND	\$ 1,587,327	\$ 1,634,994	\$ 1,649,526
S U M M A R Y				
	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 4,570,181	\$ 5,142,824	\$ 5,142,824
	TOTAL TOWN DEPARTMENTS	\$ 8,523,427	\$ 9,015,077	\$ 9,111,751
	TOTAL DEBT PAYMENTS	\$ 6,749,283	\$ 6,484,545	\$ 6,484,545
	TOTAL REGIONAL VOC SCHOOL	\$ 193,910	\$ 158,913	\$ 158,913
	TOTAL SCHOOLS	\$ 24,918,290	\$ 26,129,592	\$ 26,129,592
	TOTAL WATER & SEWER ENTERPRISE	\$ 1,587,327	\$ 1,634,994	\$ 1,649,526
	TOTAL OPERATING BUDGET	\$ 46,542,418	\$ 48,565,945	\$ 48,677,151
	LESS: CEMETERY- PERP CARE CREDIT	\$ 37,000	\$ 40,000	\$ 40,000
	LESS: FROM WATER ENTERPRISE FUND	\$ 1,231,887	\$ 1,260,328	\$ 1,260,328
	LESS: FROM SEWER ENTERPRISE FUND	\$ 1,272,700	\$ 1,287,427	\$ 1,287,427
	LESS: FROM PENSION RESERVE FUND	\$ -	\$ 100,000	\$ 100,000
	LESS: FROM SEW BETT STABILIZATION FUND	\$ 300,000	\$ 300,000	\$ 300,000
	LESS: FROM PY DEBT EXCLUSION INT	\$ 94,813	\$ -	\$ -
	LESS: FROM OVERLAY SURPLUS	\$ -	\$ 155,000	\$ 155,000
	LESS: FROM BOND PREMIUM	\$ 86,359	\$ 7,804	\$ 7,804
	LESS: FROM MSBA REIMB FR '92 HS PROJECT	\$ 653,827	\$ 653,827	\$ 653,827
	LESS: FROM F/B RES EXCL DEBT INT COSTS	\$ -	\$ 53,150	\$ 53,150
	LESS: FROM MSBA BAN INT REIMB	\$ 116,589	\$ 111,230	\$ 111,230
	LESS: FROM MSBA GR TO OFFSET SCH DEBT	\$ -	\$ 1,183,536	\$ 1,183,536
		\$ 3,793,175	\$ 5,152,302	\$ 5,152,302
	TOTAL SUBJECT TO LEVY	\$ 42,749,243	\$ 43,413,643	\$ 43,524,849
	LESS: PROP 2 1/2 DEBT EXCLUSIONS	\$ 5,262,461	\$ 5,450,593	\$ 5,450,593
	LEVY NET OF DEBT EXCLUSIONS	\$ 37,486,782	\$ 37,963,050	\$ 38,074,256

SEWER ENTERPRISE FUND
FISCAL YEAR 2009
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:	
USER CHARGES	\$ 1,287,427
TOTAL SEWER REVENUES	\$ 1,287,427

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT ORGANIZATION CODE 61-420-1 AND 61-420-2:	
PERSONNEL	\$ 213,013
OPERATIONS	\$ 562,208
RESERVE FUND PROJECTS:	
- INFILTRATION INFLOW	\$ 50,000
- NEW METERS	\$ 40,000

SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 865,221
----------------------------------	------------

ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:

DEBT SERVICE:	
PRINCIPAL 01-710-2	\$ 115,000
INTEREST 01-751-2	\$ 74,780
MWPAT II BONDING COSTS	\$ 2,500
TOTAL DEBT SERVICE	\$ 192,280

INSURANCE	\$ 40,403
CNTY RETIREMENT CONTRIBUTION	\$ 54,245
SHARED EMPLOYEES	\$ 130,100
SHARED FACILITIES	\$ 5,178
SUB-TOTAL ALLOCATED EXPENSES	\$ 229,926

TOTAL-ALLOCATED EXPENSES	\$ 422,206
--------------------------	------------

ESTIMATED EXPENSES	\$ (1,287,427)
--------------------	----------------

ESTIMATED SEWER FUND SURPLUS (DEFICIT)	\$ -
--	------

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,287,427
LESS: TOTAL COSTS	\$ (1,287,427)
LESS: PRIOR YEAR DEFICIT	\$ -

GENERAL FUND SUBSIDY	\$ -
----------------------	------

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,287,427
TAXATION	\$ -
FREE CASH	\$ -
NON-ENTERPRISE AVAILABLE FUNDS	\$ -

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE SEWER ENTERPRISE FUND	\$ 1,287,427
---	--------------

FY08 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
0 - 10,000	\$65.60 EVERY 6 MONTHS
10,001 AND OVER	\$6.60 PER THOUSAND GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
0 - 10,000	\$65.60 EVERY 6 MONTHS
10,001 AND OVER	\$6.60 PER THOUSAND GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

NOTE: FY09 SEWER RATES HAVE NOT BEEN SET.

Article 17. To see if the Town will vote to raise and appropriate from the Fiscal 2009 Tax Levy and/or transfer from available funds and/or borrow for Capital Expenditures including the following:

FY09 CAPITAL BUDGET REQUESTS

DEPARTMENT

PROJECT

Board of Selectmen

Document/Plan Scanning and Backup Files
Update Software and Software Licenses for Town Hall
Replace Existing Phone System at Town Hall
Aerial Flyover for GIS

Town Clerk

Voting Machines
Vault Shelving System

Conservation Commission

Future Land Acquisition and Land Maintenance

Fire Department

Replace Ambulance
Rescue Equipment Trailer

School Department

Wheelock Replace Cafeteria Floor
Replace Gymnasium Floor
Replace Intercom System

Dale Street Replace Exterior Wood Trim/Columns
Replace Exterior Windows

Police Department

Cruiser Replacement
Traffic Light Upgrade
Upgrade Computer System at Police Station
Replace Cruiser Radios and Portable Radios
Replace Ford Expedition

Public Safety Mobile Data Terminal System

Public Works

Subdivision Resurfacing
Replace Pick Up Truck for Highway Department
Replace Cat Loader at Transfer Station
Replace Two Sanders

Water Enterprise Replace Ford 550 Dump Truck
Sewer Enterprise Replace Ford 550 Dump Truck

And that the Board of Selectmen and/or the Treasurer/Collector and/or the Board of Assessors and/or the Park and Recreation Commission and/or the Fire Department and/or the School Committee and/or the Police Department and/or the Fire Department and/or the Public Works Department and/or the Water & Sewerage Commission be further authorized to contract with and otherwise deal with any federal and state agencies for reimbursement of the cost of any capital expenditure; and to trade and/or sell toward part of the purchase price the following:

Vehicle Trade In
1999 Cat Loader \$40,000
1989 Ford Truck \$500
1989 Ford Truck \$500
(2) 1998 Sanders \$1,000
1998 Ambulance 10,000

or do or act anything in relation thereto.

**FY09 CAPITAL BUDGET
RECOMMENDATIONS**

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Board of Selectmen	Document/Plan Scanning and Backup Files	\$30,000	\$0
	Update Software and Software Licenses for Town Hall	\$15,000	\$12,000
	Replace Existing Phone System at Town Hall	\$40,000	\$40,000
	Aerial Flyover for GIS	\$10,000	\$10,000
Conservation Commission	Future Land Acquisition	\$50,000	\$10,000
Fire Department	Replace Ambulance (see article 26/atm08)	\$195,000	\$0
	Rescue Equipment Trailer	\$7,000	\$0
Town Clerk	Voting Machines	\$26,000	\$0
	Vault Shelving System	\$11,675	\$0
School Department	<i>Wheelock</i> Replace Cafeteria Floor	\$36,500	\$0

	Replace Gymnasium Floor	\$70,972	\$51,000
	Replace Intercom System	\$14,482	\$14,482
<i>Dale Street</i>	Replace Exterior Windows	\$40,000	\$35,000
	Replace Exterior Wood Trim/Columns	\$21,200	\$21,200
Police Department	Cruiser Replacement	\$30,000	\$30,000
	Traffic Light Upgrade	\$30,000	\$6,500
	Upgrade Computer System at Police Station	\$18,000	\$0
	Replace Cruiser Radios and Portable Radio System	\$30,000	\$0
	Replace Ford Expedition	\$38,000	\$38,000
Public Safety	Mobile Data Terminal System	\$73,000	\$50,000
Public Works			
	Replace Cat Loader at Transfer Station	\$146,775	\$93,500
	Sudivision Resurfacing	\$30,000	\$30,000
	Replace Pick Up Truck for Highway	\$32,000	\$0
	Replace Two Sanders	\$28,000	\$0
<i>Water Enterprise</i>	Replace Ford 550 Dump Truck	\$50,000	\$50,000
<i>Sewer Enterprise</i>	Replace Ford 550 Dump Truck	\$50,000	\$50,000
		\$1,123,604	\$541,682
To be funded by:	Tax Levy	\$400,280	
	<i>Water and Sewer Enterprise Fund</i>	\$99,000	
	Vehicle Trade In		
	1999 Cat Loader	\$40,000	
	1989 Ford Truck	\$500	
	1989 Ford Truck	\$500	
	(2) 1998 Sanders	\$0	
	Unexpended Appropriation Funds		
	School Turn-In Unexpended from 013009-590037	\$1,400	
	School Turn-In Unexpended from 403009-590002	\$2	
	Other Available Funds	\$141,402	

This article contains department requests for capital spending projects for fy09 and the recommendations of the Capital Budget Committee as to which of these projects should

be funded. There are no requests for borrowing in this year's capital budget, so only a majority vote is required.

(Capital Budget Committee)

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 18. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of purchasing all or a portion of parcels of land identified on the Board of Assessor's Maps as Lots 21 and 68 on Map 57, located on School and Wight Streets between North Street and Harding Street, which land is approximately 36 acres in size; said land to be acquired for water supply protection pursuant to Massachusetts General Laws Chapter 40, Section 39, 41, and 15B and Article 97 of the Amendments to the Massachusetts Constitution to be under the control of the Water and Sewerage Commission, except for a parcel of approximately one and one-half acres, as shown on a map included with the Town Warrant Report, which land shall be acquired for Park and Recreation use, subject to restrictions in the deed, to be under the control of the Park and Recreation Commission; and to authorize the Board of Selectmen, to borrow in accordance with the provisions of Chapter 44, Section 7, Paragraph (2) and/or Chapter 44, Section 8, Paragraph (3) of the General Laws of the Commonwealth of Massachusetts and to authorize the Board of Selectmen to expend said funds, to enter into contracts with federal, state and/or private parties, and to apply for and accept federal, state and/or private grants and/or donations to accomplish said purposes, or do or take any other action in relation thereto.

(Water & Sewerage Commission, Board of Selectmen,
Conservation Commission and Planning Board)

This article was the subject of a debt exclusion vote at the Town Election in March. It proposes the acquisition of approximately 36 acres of land for water supply protection. A state grant in the amount of \$500,000 has been awarded to the Town towards the purchase price of \$3,000,000. An additional \$950,000 funding from unexpended bond funds and from the Conservation Trust Fund can be used to offset the cost. As bonding is required for this purchase, a 2/3 vote is required.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 19. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing the final road surface, traffic markings and street lighting for Ice House Road, or do or act anything in relation thereto.

(Board of Selectmen and Superintendent of Public
Works)

Since funds were appropriated at the 2004 Annual Town Meeting, asphalt costs have skyrocketed. The final pavement has not been put down pending completion of construction projects on the street. The requested funds will cover the final coat of asphalt and installation of street lighting.

WARRANT COMMITTEE WILL BE HEARD

Article 20. To see if the Town will vote to rescind the outstanding bond authorization voted under Article 7 of the June 10, 2002 Special Town Meeting, which appropriated funds for the purpose of preparing detailed site surveys, construction plans and bid specifications for an adult center; and to rescind the outstanding bond authorization voted under Article 31 of the 2005 Annual Town Meeting, which appropriated funds for the purpose of installing a railroad grade crossing and signal system on a roadway to be constructed to access Town-owned land off West Mill Street (Ice House Road), or do or act anything in relation thereto.

(Treasurer/Collector)

This is a housekeeping article to rescind outstanding unused bond authorizations.

WARRANT COMMITTEE RECOMMEND PASSAGE

Article 21. To see if the Town will vote to transfer a sum of money from sewer betterments paid in advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 5B and as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Water and Sewerage Commission)

The Town has borrowed funds for twenty years to construct sewers in various parts of the Town. Abutters to the sewer lines are assessed for this betterment and can pay this assessment all at once, or over five, ten or twenty years. Because of the low interest rates and the mortgage interest deductions, many have paid off the betterment in its entirety. To recapture the interest lost on these payoffs and to spread the repayment of sewer debt over the life of the issued bonds, the funds can be placed in an interest bearing stabilization fund and a portion appropriated annually as an offset to the principal and interest operating budgets. The amount requested to be transferred to the fund this year is \$446,387. The balance in this Fund as of December 31, 2007 was \$2,354,308. The operating budget recommendations propose to transfer \$300,000 from this fund to help pay for the principal and interest costs on next year's sewer debt.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 22. To see if the Town will vote to transfer a sum of money from the fy08 County Retirement Contribution budget, account 01-911-2 to the Unfunded Retiree

Health Insurance Stabilization Fund, established under Article 26 of the 2006 ATM for the purpose of setting aside monies to cover the unfunded retiree health insurance costs in accordance with the provisions of Massachusetts General Laws, Chapter 40 Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Administrator)

A private rule-making body, the Governmental Accounting Standards Board(GASB), has issued a new rule that will require all state and municipal governments to record unfunded retiree health insurance liabilities on their financial statements by fy10. This article seeks to continue a modest program, begun two years ago, to set aside funds to cover this liability by taking the savings achieved by the Treasurer/Collector from paying the Norfolk County Pension assessment in one payment rather than two. The 2% discount for the current year amounts to \$20,903, and this article would appropriate those savings to an interest bearing stabilization fund to continue addressing this financial obligation. The fund balance as of December 30, 2007 was \$40,646.

WARRANT COMMITTEE RECOMMEND PASSAGE

Article 23. To see if the Town will vote to transfer the funds voted under Article 24 of the 2004 Annual Town Meeting for the purpose of establishing a bond escrow account to the General Fund Stabilization account, or do or act anything in relation thereto.

(Board of Selectmen)

At the 2004 Annual Town Meeting \$155,000 was appropriated/transferred from the Stabilization Fund to establish a bond escrow account in connection with the development of the Ice House Road subdivision. Because of the delay in developing this subdivision the escrow account is no longer needed. This article would transfer the \$155,000 back to the Stabilization Fund.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 24. To see if the Town will vote to establish three separate Stabilization funds in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 5B and Chapter 50, Section 21C, paragraph (g), as amended by Chapter 137 of the Acts of 2003 for the purpose of holding reimbursements received from the Massachusetts School Building Assistance Authority one fund for each of the three bond issues that were offered by the Town, so that the reimbursements may be applied to the annual debt service payments over the remaining life of the bonds, in accordance with a schedule approved by the Massachusetts Department of Revenue, or do or act anything in relation thereto.

(Treasurer/Collector and Town Accountant)

When the Town borrowed \$36,620,000 in 2002 and 2003 to rebuild three schools the Mass School Building Authority (SBAA) had not been established. At that time it was common practice for a Town to borrow all of the construction funds and when a school project was finished, it would receive equal payments over the remaining life of the bonds as reimbursement for the State's share. Now a town only borrows its share of the cost and applies to the SBAA for the state's share of each monthly payment. Upon completion of the three school projects, the Town received \$18,136,563 as final reimbursement of the State's share. This money must be used in equal payments over the remaining life (13 to 15 years) of the bond payments to cover the State's share. The Treasurer/Collector can only invest available funds for up to one year. By putting these state reimbursements into three separate stabilization funds (one for each bond issue), she can invest for a longer period of time and increase the earnings on these funds. The amounts outstanding on these three bond issues as of June 30, 2008 are \$1.95M, \$7M and \$18M (Total - \$26.95M). The bonds have a 10-year call restriction. It may be necessary to file special legislation to accomplish this as, presently, a town is limited to appropriating 10% of its annual tax levy to stabilization funds.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 25. To see if the Town will vote to amend the Town of Medfield Bylaws by deleting Section 26, Article II – Town Administration and Finance of the Town Bylaws, which prohibits the payment of salary and/or wages from Park and Recreation Revolving accounts, or do or act anything in relation thereto.

(Park and Recreation Commission)

The Park and Recreation Commission employs instructors for its various programs; they are paid from the fees collected. Historically, these seasonal, part-time and occasional workers have been treated as independent contractors. However, a recent change in the Massachusetts "independent contractor" statute has made it legally difficult, if not impossible, to continue this practice. The prohibition in the local bylaw needs to be removed so that the Town has the ability to treat these instructors as employees as the revised statute mandates.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 26. To see if the Town will appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of purchasing and equipping a new ambulance to replace the existing Town ambulance, and to authorize the Board of Selectmen to trade or sell a 2000 International ambulance for part of the purchase price, or do or act anything in relation thereto.

(Fire Chief)

The existing ambulance was purchased in 2000 and has over 80,000 miles on it. It makes over 500 runs a year. The new ambulance will be purchased with funds

accumulated in the Ambulance Revolving Fund (see Article 5 above) and with additional funding from the Stabilization Fund, which will be paid back by future Ambulance Revolving Fund receipts as they are received. The estimated cost is \$195,000.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 27. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing final design plans and construction documents, purchasing and equipping a salt shed and undertaking site work and utility installation in preparation for replacement of the Department of Public Works Town Garage, or do or act anything in relation thereto.

(Superintendent of Public Works)

The present Town garage, built in the early 1970's is a steel-frame, metal-sided building of about 13,000 sq ft. Preliminary studies recommend replacing this with a new garage of approximately 46,000 sq ft, which would house most of the equipment indoors and provide office and storage space for the various DPW and other Town departmental functions. The total estimated cost is about \$10.6M. This article request funding of \$1.1million. Funding for this article will come from Chapter 90 highway funds and unexpended sewer bond funds. No bonding or debt exclusion vote will be required for these funds. The remaining \$9.5 million will be requested at a later date.

WARRANT COMMITTEE WILL BE HEARD

Article 28. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing final design plans and construction documents, including soils and site studies, for a new Park and Recreation facility, or do or act anything in relation thereto.

(Park & Recreation Commission)

A new indoor office, classroom and recreation facility to be built off Ice House Road is being proposed by the Park and Recreation Commission. The preliminary study recommends a 24,500 sq ft building. Funds are requested for site work, construction plans and bid documents at a cost of \$450,000, which will be bonded.

WARRANT COMMITTEE WILL BE HEARD

Article 29. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing a preliminary study of a new and/or expanded police/fire station, or do or act anything in relation thereto.

(Fire Chief/Chief of Police)

The article requests \$100,000 to fund a preliminary study of how best to expand, remodel or replace the existing fire station and the adjacent police station on North Street.

WARRANT COMMITTEE WILL BE HEARD

Article 30. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of painting the Town Clock and/or clock tower and making necessary repairs and or safety improvements as may be necessary, or do or act anything in relation thereto.

(Board of Selectmen)

The Town Clock, located in the steeple of the First Parish Church on North Street, has been maintained by the Town since separation of church and state in the late 18th century. The church has suggested that work be done on the clock, the clock tower and the access stairs while the remainder of the church is being painted. If all the work were to be done now, the total cost of the Town's share would be \$27,500. The appropriation being recommended is \$10,000.

WARRANT COMMITTEE WILL BE HEARD

Article 31. To see if the Town will vote to appropriate a sum of money for the construction of the Town of Medfield Infiltration and Inflow Reduction Project (SRF 08-3102), to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise; or do or act anything in relation thereto.

(Superintendent of Public Works)

The Town has just completed a camera survey of its sewer lines in the center of Town and along the Charles River. Numerous leaks have been detected and must be repaired. The State has selected Medfield as the recipient of a \$1,009,030 loan from the Massachusetts Water Pollution Abatement Trust to fund repairs of these leaks. The interest rate on the loan is 2% and the loan balance is payable over 20 years. The funding to cover the annual loan repayments will come from the Sewer Enterprise Fund.

WARRANT COMMITTEE WILL BE HEARD

Article 32. To see if the Town will vote to authorize the Board of Selectmen, in consultation with the Conservation Commission, to solicit proposals from qualified persons or entities to conduct farming and or other conservation related activities on a portion or portions of Town-owned land off Plain Street, known as Holmquist Farm

Conservation Land, identified on the Board of Assessor's maps as Lots 4,5,8,9 and 14 of Map 12 and to enter into a lease or leases for up to ten years, for said purpose(s) upon such terms and conditions as the Board of Selectmen determine to be in the Town's best interests, or do or act anything in relation thereto.

(Conservation Commission)

In 1998 the Town acquired the Holmquist farm on Plain Street. It is presently the site of a community garden and a 4-H Club sheep breeding program. There are additional fields that are not used and could be put to productive use by leasing them to organic farmers. This would authorize the Selectmen/Conservation Commission to do so.

WARRANT COMMITTEE WILL BE HEARD

Article 33. To see if the Town will vote to amend the Town of Medfield Zoning Bylaw, Section 14.13 Site Plan Approval by Planning Board by striking Subsection 14.13.1 as presently written and replacing it as follows:

14.13.1 No Building, except a single-family residence, shall be constructed or expanded in ground area, no residential use shall be changed to a nonresidential use, and no nonresidential use shall be changed to another, substantially different, nonresidential use except in conformance with this Section 14.13. For purposes of the preceding sentence, it shall be the Planning Board which makes the determination whether a proposed nonresidential use is substantially different from the existing nonresidential use. A one-time only construction contained within a total ground floor area not exceeding 500 square feet is exempt from the provisions of this paragraph. The Planning Board shall adopt and from time to time shall amend rules and fee schedules relative to the issuance of Site Plan Approval and shall file a copy of said rules and fee schedules in the office of the Town Clerk, or do or act anything in relation thereto.

(Planning Board)

The proposed change will provide additional municipal oversight by requiring Planning Board site plan review when a landowner proposes to replace an existing non-residential property use with another, substantially different, non-residential use.

WARRANT COMMITTEE WILL BE HEARD

Article 34. To see if the Town will vote to amend the Town of Medfield Zoning Bylaw, Section 2.1.22 Floor Area, Net by adding the word "including basement areas" to the end of the first sentence and by deleting the word "cellars" from the second sentence, or do or act anything in relation thereto.

(Planning Board)

While the Zoning Board of Appeals has determined that, under the present wording, basements are intended to be considered in calculating the Net Floor Area, this new language clarifies that issue.

WARRANT COMMITTEE WILL BE HEARD

Article 35. To see if the Town will vote to amend the Zoning Bylaw, Section 5.4.4.12 Miscellaneous Business Offices and Services by changing the “no” in the I-E column to “PB”, or do or act anything in relation thereto.

(Planning Board)

This amendment will allow business offices and services in the Industrial-Extensive (IE) zoning district with Planning Board review. Currently, such uses are not allowed in the IE zoning district. Business offices and services are allowed in the Business (B) and Business-Industrial (BI) zoning districts with Planning Board review. Thus, the change would allow such uses in the IE zoning district under the same requirements that they have in the B and BI zoning districts.

WARRANT COMMITTEE WILL BE HEARD

Article 36. To see if the Town will vote to ratify and affirm that the zoning on the west side of Park Street from Main Street to the end of Lot 82 as shown on Board of Assessor’s Map 37 is “Business Industrial, “BI”, or do or act anything in relation thereto.

(Planning Board)

Last year the Annual Town Meeting rezoned the only parcel of land on the west side of Park Street that was still in the Business (B) zone to the Business-Industrial (BI) zoning district, so that the entire west side of the street would be in the same zoning district. Due to a discrepancy in the maps used to designate this parcel, this article has been submitted to clarify the change.

WARRANT COMMITTEE WILL BE HEARD

Article 37. To see if the Town will, pursuant to Paragraph (2), Chapter 82A of the General Laws of the Commonwealth of Massachusetts vote to designate the Board of Selectmen as the means by which the Town shall designate the Board or Officer to issue permits for the purpose of creating a trench, as that term is defined by Chapter 82A, Paragraph (4) of the General Laws of the Commonwealth of Massachusetts and 520 Code of Massachusetts Regulations, Section 14.00, or do or act anything in relation thereto.

(Town Counsel)

M.G.L. Chapter 82A, effective January 1, 2009 requires municipalities to designate a person to issue trench permits pursuant to the state statute and regulations; this article authorizes the Board of Selectmen to designate that person.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 38. To see if the Town will vote to amend the Town of Medfield Bylaws, Article II Town Administration and Finance, by adding a new section as follows:

Section 27. Whenever a decision of the Planning Board, Zoning Board of Appeals or Conservation Commission provides for the conveyance of land, or any interest therein, to the Town for nominal consideration, the Board of Selectmen is authorized to accept said conveyance on behalf of the Town; the Board of Selectmen's acceptance of any such conveyance of land or any interest therein on behalf of the Town at any time prior to the effective date of this bylaw is hereby ratified and affirmed.

(Town Counsel)

A transfer of land by a private party to the Town must be accepted by the Town to be legally valid. It is not unusual for decisions of local boards having jurisdiction over land development to provide for transfers of land for open space or of easements for drainage, utilities or other purposes. It is generally not practical to call a Special Town Meeting each time to establish municipal acceptance, but it is not clear that the Board of Selectmen have legal authority to accept the transfer on behalf of the Town. The proposed bylaw will resolve the issue by expressly providing the Board of Selectmen with this authority.

WARRANT COMMITTEE WILL BE HEARD

Article 39. To see if the Town will vote to authorize the Board of Selectmen, for the minimum consideration of \$1.00 and upon such other terms as the Board of Selectmen shall consider proper, to declare abandoned that General Drainage Easement taken by the Town pursuant to an Order of Taking dated September 29, 1959 and recorded with the Norfolk County Registry of Deeds in Book 3764, Page 491 and shown as "Proposed Permanent Easement" on a plan entitled, "Plan of Proposed Easement to be Acquired by the Town of Medfield, Mass., Scale: 1 in. = 40 ft. Cheney Engineering Co., Needham, Mass., July 8, 1959," recorded with Norfolk Registry of Deeds as Plan No. 1103 of 1959 in Book 3764, Page 491, all as provided in G.L. Chapter 40, Section 15, and further, to authorize the Board of Selectmen to accept, in replacement of and in consideration of said abandonment and for nominal stated consideration, the several drainage easements shown on the plan entitled, "Hammant Farm Layout Definitive Subdivision Plan of Land in Medfield, MA., Scale: 1" = 40', Date: March 21, 2005, Merrikin Engineering, LLP," ("Plan"), which plan is recorded with the Norfolk County Registry of Deeds as Plan No. 58 of 2006 in Plan Book 560, all of said easements being shown on said plan as "Prop. 25' Wide Drain Ease.," "Prop. Drain Easement," and "Prop. 20' Drain Ease." running over and across Lots 2 and 3 on said Plan, or do or act anything in relation thereto.

(Town Counsel)

A developer has requested that the Town abandon an existing drainage easement and in return he would donate a new drainage easement. This would enable him to locate a new house in a more suitable location on an approved building lot. The Town has reviewed this proposal and has concluded that the drainage easement relocation would be in the best interest of the Town, as it would provide a straighter route for the stormwater to drain and would be less likely to be obstructed with debris.

WARRANT COMMITTEE WILL BE HEARD

Article 40. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of making repairs and improvements to the baseball and softball fields at the Ralph Wheelock School and at the Thomas A. Blake Middle School/Amos Clark Kingsbury High School complex, said funds to be expended under the direction of the Medfield School Committee and/or Superintendent of Schools, or do or act anything in relation thereto.

(Citizen Petition)

The project is being undertaken utilizing private funds.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 41. To see if the Town will vote to appropriate \$20,000 to conduct a feasibility study for the construction of a sidewalk on North Street from Winter Street to the Dover line to include shoulders and a sidewalk.

(Citizen Petition)

This citizen petition seeks funding for a feasibility study for construction of a sidewalk on North Street.

WARRANT COMMITTEE WILL BE HEARD

Article 42. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2009, or do or act anything in relation thereto.

(Board of Assessors)

The certified free cash as of July 1, 2007 is \$1,339,234. The Warrant Committee will recommend an amount to be taken from free cash to reduce the tax rate at the end of the Annual Town Meeting.

WARRANT COMMITTEE WILL BE HEARD

**INDEX OF 2008 ANNUAL TOWN MEETING
WARRANT ARTICLES**

Article		Page Number
2	Reports of Town Officers	18
3	Accept Cemetery Perpetual Care Funds	18
4	Authorize Fire Alarm Revolving Fund (Chapter 44, Section 53E1/2	19
5	Authorize Ambulance Revolving Fund (Chapter 44, Section 53E1/2)	19
6	Authorize Advance Life Support Fund (Chapter 44, Section 53E1/2	19
7	Authorize Community Gardens Fund (Chapter 44, Section 53E1/2)	20
8	Authorize Rental Income Revolving Fund (Chapter 44, Section 53E1/2	20
9	Accept Provisions of Section four, Chapter 73 of the Acts of 1986; tax- exemptions	20
10	Increase Personal Property Tax Exemption from \$5,000 to \$10,000	21
11	Fix Salary and Compensation of Elected Officials	21
12	Amend Personnel Administration Plan-Classification of Positions and Pay Schedule	22
13	Appropriate Funds for fy08 Police Budget to implement collective bargaining agreement	27
14	Appropriate Funds for fy07 and fy08 Fire Budget to implement collective bargaining agreement	27
15	Appropriate funds for additional fy08 insurance premiums	28
16	Operating budgets	28
17	Capital Budgets	37
18	Land Acquisition Sawmill Brook	40
19	Appropriation to complete Ice House Road	40
20	Rescind Bond Authorizations	41
21	Appropriate sewer betterments paid-in-advance to Sewer Stabilization Fund	41
22	Appropriate unexpended fy08 pension funds to Unfunded Retiree Health Insurance Stabilization Fund	42
23	Return bond escrow funds to Stabilization Fund	42
24	Establish Stabilization Funds for School Building Assistance Authority reimbursements	42
25	Delete Section 26, Article II of the Bylaws prohibiting payment of salary/wages from Park & Recreation revolving funds	43

Article		Page Number
26	Appropriate funds for replacement of ambulance	43
27	Appropriate funds for town garage design, salt shed and site work	44
28	Appropriate funds for final design plans and construction documents for new Park & Recreation facility	44
29	Appropriate funds for preliminary study of new and/or expanded police/fire station	45
30	Appropriate funds for painting and repairs of Town Clock and/or clock tower	45
31	Appropriate funds for sewer system Infiltration & Inflow Reduction Project	45
32	Authorize Board of Selectmen and Conservation Commission to lease Holmquist Farm Conservation Land	46
33	Amend Zoning Bylaw , Section 14.13 <u>Site Plan Approval by Planning Board</u>	46
34	Amend Zoning Bylaw, Section 2.1.22 <u>Floor Area, Net</u>	46
35	Amend Zoning Bylaw Section 5.4.4.12 <u>Miscellaneous Business Offices and Services</u>	47
36	Ratify and Affirm Zoning on west side of Park Street	47
37	Designate Board of Selectmen to issue trench permits	47
38	Amend Bylaws, Article II, <u>Town Administration and Finance</u>	48
39	Authorize Board of Selectmen to exchange drainage easement	48
40	Appropriate funds for repairs/improvements to baseball/softball fields	49
41	Appropriate funds for North St. sidewalk feasibility study	49
42	Appropriate free cash to reduce tax rate	49

**TOWN OF MEDFIELD
TALENT BANK**

Town government needs citizens who are willing to give time in the services of their community. The Talent Bank was organized in 1975 as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees, and as resource people. Names in this file are available for use by all town officers, the Selectmen and the Moderator.

Talent bank files include categories consistent with the changing needs of the town. Complete the questions, indicate your areas of interest, and return immediately to:

Town Government Talent Bank
c/o Board of Selectmen
Town Hall
Medfield, MA 02052

Name _____ Phone No. _____ Date _____

Address _____ How long have you lived in Medfield? _____

Occupation _____

Background _____

Availability: Weekly _____ Monthly _____

Check and list in order of preferences: (1, 2, 3, 4)

PLANNING AND PRESERVATION

- ___ Conservation Commission
- ___ Subdivision Control Activities
- ___ Planning Board Activities
- ___ Master Plan Implementation
- ___ Sign Advisory
- ___ Recycling Committee

HOUSING

- ___ Housing Authority
- ___ Fair Housing Committee
- ___ Affordable Housing Committee

EDUCATION

- ___ School Committee Activities
- ___ Resource person for schools
- ___ Other _____

HEALTH

- ___ Sanitation
- ___ Board of Health

RECREATION

- ___ Park Commission Activities
- ___ Youth Work
- ___ Other _____

FINANCE

- ___ Warrant Committee
- ___ Capital Outlay Committee
- ___ Other _____

OTHER

- ___ Insurance Advisory Committee
- ___ Historical Commission
- ___ Council on Aging
- ___ Hazardous Waste Committee
- ___ Water and Sewer Board
- ___ Cable TV
- ___ Personnel Board
- ___ Medfield Local Cultural Council
- ___ Other _____

TOWN OF MEDFIELD
459 Main Street
Medfield, MA 02052

U.S. Postage Paid
Medfield, MA
Permit No. 1
Zip Code 02052

Resident
Medfield, MA 02052