



*Charles River Restoration Area at the Medfield State Hospital*

TOWN OF MEDFIELD  
**Annual Town Report**

**FOR THE YEAR ENDING DECEMBER 31, 2013**

# **Medfield State Hospital Charles River Restoration**

The drawing on the cover, by Monique Allen of the Garden Continuum, represents the concept plan for the new restoration work that will take place along the Charles River at the former Medfield State Hospital. The restoration concept was developed during the environmental mediation process between the Town and the Commonwealth.

The new remediation proposal protects Medfield's water supply and human health and safety. It significantly enhances the property for public use and river access and implements the largest flood storage restoration project on the Charles River.

**Original Drawing:**

*Monique Allen, Garden Continuum*

**Cover Photograph by:**

*Stan Bergeron*



**363rd Anniversary**

**ANNUAL REPORT**

# **DEDICATION**

## **ANN B. THOMPSON**

When she moved here in 1964 Ann Thompson could not have imagined the extent of her involvement in the Town of Medfield. While attending to family, her husband Andy, her six children, and various and sundry dogs and cats she somehow found the time to get involved, starting out as a reporter, then as a library trustee. It escalated from there until there was hardly a night when Ann didn't have a meeting or two to attend, scarcely a weekend without an Eagle Scout installation, a Gold Star awards ceremony, a sporting event or a high school musical or play. She seldom missed an opportunity to support her second family, Medfield's young men and women. Soon she was appointed to the Warrant Committee gaining a knowledge of the Town's finances, and then was elected to the Board of Selectmen, where she served with distinction for thirty years, participating in almost every major decision affecting the Town. Whether it was building the Mt Nebo water tower, renovating the town hall and the library, purchasing the post office land and the Dwight-Derby house, building a senior center, extending sewers throughout the Town, preserving open space, expanding educational and athletic facilities or determining the future of the Medfield State Hospital property. Ann was involved and influenced the outcome. She served on so many boards and committees it would be easier to list the ones she wasn't on.

Beyond her service to Town government, Ann Thompson was an active member of numerous civic groups, doing everything from knitting scarves and shawls for cancer victims, selling Christmas trees for the Lions Club, delivering flowers for the Home Committee, assisting MEMO with Medfield Day events and many, many other services. She particularly enjoyed working with her special friends at SNARC, although she was equally at home working with the young the old and everyone in between. Few in Town haven't received a card, a note or a call from Ann, whether to congratulate, thank, encourage or sympathize with them. But she never forgot to play, whether it was bridge or reading, tennis or couples club, or

simply enjoying a beer with family and friends, and she always threw herself into whatever she did and did it with gusto.

One could go on at length about all Ann Thompson has done for the Town of Medfield and its residents, but suffice it to say that, at one time or another, she has been there for each and every one of us. With it came the recognition, but also the criticism, the thanks, but also the second guessing. Ann took it all in stride and did what she thought was best whether her decisions were popular or not. And so, in grateful appreciation of her service this, the 2013 Town of Medfield Annual Report, is dedicated to Ann B. Thompson.

# **IN MEMORIAM**

**William R. Reagan**

*Selectmen*

1976-1981

**Edward P. Doherty**

*350<sup>th</sup> Anniversary Committee*

1997-2001

*Warrant Committee*

2011-2012

## SENATORS AND REPRESENTATIVES FOR MEDFIELD

### STATE



**Senator in General Court**  
Norfolk, Bristol, and Plymouth  
District  
James E. Timilty  
State House Room 518  
Boston, MA 02133  
(617) 722-1222  
[james.timilty@masenate.gov](mailto:james.timilty@masenate.gov)

**Governor's Councillor**  
2<sup>nd</sup> District  
Robert L. Jubinville  
State House Room 184  
Boston, MA 02133  
(617) 725-4015 x2  
[jubinville@comcast.net](mailto:jubinville@comcast.net)



**Representative in General Court**  
13<sup>th</sup> Norfolk District, Precinct 1 & 2  
Denise Garlick  
State House Room 473G  
Boston, MA 02133  
(617) 722-2070  
[Denise.Garlick@mahouse.gov](mailto:Denise.Garlick@mahouse.gov)



**Representative in General Court**  
9<sup>th</sup> Norfolk District, Precinct 3 & 4  
Shawn Dooley  
State House Room 167  
Boston, MA 02133  
(617) 722-2810  
[Shawn.dooley@mahouse.gov](mailto:Shawn.dooley@mahouse.gov)

### FEDERAL



**U.S. Representative to Congress, 4<sup>th</sup> District**  
Joseph Kennedy  
29 Crafts Street  
Newton, MA 02458  
(508) 332-3333  
[www.kennedy.house.gov](http://www.kennedy.house.gov)



**United States Senator**  
Elizabeth Warren  
2400 J.F.K. Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170  
[www.warren.senate.gov](http://www.warren.senate.gov)



**United States Senator**  
Edward Markey  
975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565 8519  
[www.markey.senate.gov](http://www.markey.senate.gov)

## FACTS ABOUT MEDFIELD

<b>Incorporated</b>	1651
<b>Population</b>	12,434 as of December 31, 2013
<b>County</b>	Norfolk
<b>Size</b>	14.43 square miles
<b>Miles of Highway</b>	74.72
<b>Elevation</b>	180 feet above sea level at the Town House
<b>Registered Voters</b>	8,471 as of December 31, 2013
	Democrats 1,680
	Republicans 1,435
	No Party or Designation 5,331
	Other 25
<b>Government</b>	Board of Selectmen Annual Town Election is the last Monday in March Open Town Meeting is the last Monday in April
<b>Official Notices</b>	All Town Board and Commission meetings are posted on the Town House bulletin board
<b>Tax Rate</b>	15.73 per thousand of assessed valuation (7/1/12-6/30/13) 16.12 per thousand of assessed valuation (7/1/13-6/30/14)
<b>Taxes Due</b>	August 1 <sup>st</sup> , November 1 <sup>st</sup> , February 1 <sup>st</sup> , and May 1 <sup>st</sup>
<b>Town House Hours</b>	Monday, Tuesday, Wednesday, 8:30 AM to 4:30 PM Thursday, 8:30 AM to 7:30 PM Friday, 8:30 AM to 1:00 PM
<b>Library Hours</b>	
<i>Winter Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>September to May</i>	Tuesday, Thursday 10:00PM to 9PM Saturday 10:00AM to 5PM, Sunday 2PM to 5PM
<i>Summer Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>June to August</i>	Tuesday, Thursday 10:00AM to 9PM Saturday 10:00AM to 2PM, Sunday Closed
<b>Transfer Station</b>	Wednesday, Friday & Saturday, 9 AM to 4 PM
<i>Summer Hours</i>	Wednesday 9AM to 7PM, Friday & Saturday 9AM to 4PM

# ELECTED AND APPOINTED OFFICIALS 2013

## Elected Officials

### **Moderator**

Scott F. McDermott 2014

### **Town Clerk**

Carol A. Mayer 2015

### **Board of Selectmen**

Mark L. Fisher 2014

Osler L. Peterson 2015

Richard P. DeSorgher 2016

### **Board of Assessors**

Francis W. Perry 2014

Thomas Sweeney 2015

R. Edward Beard 2016

### **School Committee**

Eileen Desisto 2014

Debra Noschese 2014

Maryann Sullivan 2015

Timothy J. Bonfatti 2016

Christopher Morrison 2016

### **Trustees of the Public**

#### **Library**

Lauren Feeney 2014

Timothy Hughes 2014

Maura Y. McNicholas 2015

Steven Pelosi 2015

James J. Whalen 2016

Andrea Cronin 2016

### **Planning Board (5 Years)**

Elissa G. Franco 2014

George N. Lester 2015

Stephen J. Browne 2016

Keith Diggans 2017

Wright Dickinson 2018

## **Park and Recreation Commission**

Robert Tatro 2014

Kirsten Young 2014

Thomas A. Caragliano 2015

Mel Seibolt 2016

Nicholas Brown 2016

## **Housing Authority**

Lisa Donovan 2014

Roberta Lynch 2015

Eldred Whyte 2017

Neil Duross 2018

Eileen DeSorgher, *state appt.* 2016

## **Trust Fund Commission**

H. Tracy Mitchell 2014

Georgia Colivas 2015

Gregory Reid 2016

## **Appointed by the**

### **Board of Selectmen**

#### **Fire Chief**

William A. Kingsbury 2016

## **Chief of Police**

Robert E. Meaney, Jr. 2015

## **Sergeants**

John L. Mayer 2014

John W. Wilhelmi 2014

Ray M. Burton 2014

Daniel J. Burgess 2014

Lorna C. Fabbo 2014

## **Police Officers**

Larz C. Anderson 2014

Michelle Bento 2014

Christine DiNatale 2014

Robert G. Flaherty 2014

Dana P. Friend 2014

John D. Geary 2014

Stephen H. Grover 2014  
Thomas M. LaPlante 2014  
James O'Neil 2014  
D. Eric Pellegrini 2014  
Wayne Sallale 2014

**Town Administrator**

Michael J. Sullivan 2014

**Treasurer/Collector**

Georgia K. Colivas 2014

**Superintendent of Public Works**

Kenneth P. Feeny 2015

**Town Accountant**

Joy Ricciuto 2015

**Town Counsel**

Mark G. Cerel 2015

**Board of Health (3 yr)**

Wendy Jackson 2014  
Marcia Aigler 2015  
Jennifer M. Polinski 2016

**Cemetery Commissioners (3 yr)**

Al Manganello 2014  
Thomas Sweeney 2015  
Robert Gregg 2015  
Frank Iafolla 2016  
David Temple, *Associate* 2014

**Board of Water and Sewerage (3 yr)**

Willis Peligian 2014  
Jeremy Marsette 2015  
Christian Carpenter 2016  
William Harvey, *Associate* 2014  
Gary A. Lehmann, *Assoc* 2014

**Superintendent of Insect Pest Control**

Edward M. Hinkley 2014

**Tree Warden**

Edward M. Hinkley 2014

**Field Driver and Fence Viewer**

John Naff 2014

**Animal Control Officer**

Jennifer A. Cronin 2014

**Inspector of Animals**

Jennifer A. Cronin 2014

**Norfolk County Advisory Board Representative**

Kenneth P. Feeny 2014

**Pound Keeper**

Jennifer A. Cronin 2014

**Inspection Department**

John Naff, *Building Commissioner* 2015  
Joseph Doyle, *Alternate Building* 2014  
Peter Navis 2014  
John A. Rose, Jr 2014  
James J. Leonard 2014  
Peter Diamond 2014

**Town Greeter**

Joseph E. Ryan 2014

**Town Historian**

Richard P. DeSorgher 2014

**Keepers of the Town Clock**

Marc R. Tishler 2014  
David P. Maxson 2014

**Board of Registrars (3 yr)**

L. David Alinsky 2014  
William Gallagher 2015  
William H. Dunlea, Jr. 2016

**Veterans' Service Officer (3 yr)**

Ronald Clark Griffin 2015

**Sealer of Weights and Measures (3)**

Michael J. Clancy 2015

**Measurer of Wood and Bark (3)**

Michael J. Clancy 2015

**Public Weigher (3)**

Michael J. Clancy 2015

**Constables and Keepers of the****Lockup**

Larz C. Anderson 2014

Michelle Bento 2014

Daniel J. Burgess 2014

Ray M. Burton, Jr. 2014

Christine DiNatale 2014

Lorna C. Fabbo 2014

Robert B. Flaherty 2014

Dana P. Friend 2014

John D. Geary 2014

John F. Gerlach 2014

Stephen H. Grover 2014

Thomas M. LaPlante 2014

John L. Mayer 2014

James O'Neil 2014

D. Eric Pellegrini 2014

Wayne Sallale 2014

Thomas A. Tabarani 2014

John W. Wilhelm 2014

**Police Matrons**

Lorna C. Fabbo 2014

Sandra Cronin 2014

Jennifer A. Shaw Cronin 2014

Audra Wilhelmi 2014

Mary L. Solari 2014

Sally Wood 2014

**Special Police Officers**

Leo Acerra (Millis) 2014

Paul J. Adams (Millis) 2014

George Bent (Norfolk) 2014

Dale Bickford (Millis) 2014

Herbert Burr 2014

Jonathan M. Caroll (Norfolk) 2014

Jon Cave 2014

Ryan Chartrand (Norfolk) 2014

Sandra Cronin 2014

William J. Davis (Norfolk) 2014

Thomas G. Degnim (Norfolk) 2014

Robert A. Dixon (Millis) 2014

Louis Droste (Norfolk) 2014

William J. Dwyer (Millis) 2014

David J. Eberle (Norfolk) 2014

Leo Either (Norfolk) 2014

Glen R. Eykel (Norfolk) 2014

Edgardo Feliciano, Jr. 2014

Nathan Fletcher (Norfolk) 2014

Susan Fornaciari (Norfolk) 2014

Robert Forsythe (Norfolk) 2014

Terence Gallagher (Norfolk) 2014

John Gerlach 2014

Barry Glassman 2014

Thomas Hamano 2014

Timothy Heinz (Norfolk) 2014

John Holmes (Norfolk) 2014

David Holt (Norfolk) 2014

Robert Holst (Norfolk) 2014

Winslow Karlson III (Norfolk) 2014

Paul Kearns 2014

Stephen Kirchdorfer 2014

James C. Kozak (Norfolk) 2014

Robert LaPlante 2014

James Lopez (Millis) 2014

Peter Lown (Norfolk) 2014

Robert Maraggio (Millis) 2014

Kristofer Maxant (Millis) 2014

Chris McClure (Norfolk) 2014

David R. McConnell (Norfolk) 2014

Peter McGowan (Millis) 2014

Nicholas Meleski (Millis) 2014

Robert Miller (Norfolk) 2014

Paul J. Murphy (Norfolk) 2014

Linda Meyers (Millis) 2014

Charles A. Morreale 2014

Peter Opanasets (Millis) 2014

Stephen Plympton (Norfolk) 2014

Amanda Prata (Norfolk) 2014

Thomas Quinn (Millis) 2014

Kevin Roake (Norfolk) 2014

Christina Sena (Norfolk)	2014
Viriato Sena (Norfolk)	2014
Robert Shannon (Norfolk)	2014
Paul Smith (Millis)	2014
Christopher Soffayer (Millis)	2014
Charles Stone (Norfolk)	2014
Thomas Tabarini	2014
Domenic Tiberi (Millis)	2014
Eric Van Ness (Norfolk)	2014
Mark Vendetti	2014
James Wells	2014
Audra Wilhelmi	2014
Ryan Wilhelmi	2014
Sally Wood	2014

### **Emergency Management Agency**

Ray M. Burton, Director	2014
Arline F. Berry	2014
Scott Brooks	2014
Jon R. Cave	2014
Norma Cronin	2014
Sandra Cronin	2014
Barry Glassman	2014
Neil I. Grossman	2014
Thomas S. Hamano	2014
Paul Kearns	2014
Steven Krichdorfer	2014
Charles A. Morreale	2014
John L. Parsons	2014
Donald W. Reed	2014
Wayne A. Sallale	2014
Richard D. Strauss	2014
James Wells	2014
Sally Wood	2014

### **Traffic Supervisors**

Angela Brown	2014
William Fitzpatrick	2014
Jennifer A. Cronin	2014
John F. Gerlach	2014
Elizabeth R. Hinkley	2014
Robert T. LaPlante	2014
Elisabeth T. Mann	2014
William H. Mann	2014
Kevin Robinson	2014

Lori Sallee	2014
Mary L. Solari	2014
Richard Strauss	2014
Thomas E. Tabarini	2014
Lisa Visser	2014

### **Affordable Housing Committee**

Bonnie Wren-Burgess	2014
Charles H. Peck	2014
Diane L. Maxson	2014
Stephen M. Nolan	2014
John W. McGeorge	2014
Fred Bunger	2014
Kristine Trierweiler, <i>Ex Officio</i>	2014
Ann B. Thompson, <i>Ex Officio</i>	2014

### **Council on Aging (3 yr)**

Neil Duross	2015
Roslyn Taberman	2015
Gwyneth Centore	2016
Louis Fellini	2016
Michael Clancy	2016

### **Americans with Disabilities**

#### **Compliance Review Committee**

Kenneth P. Feeney	2014
Michael J. Sullivan	2014
Tina Cosentino	2014
Ann B. Thompson	2014

#### **Board of Appeals on Zoning (3 yr)**

Russell J. Hallisey	2014
Stephen M. Nolan	2015
Charles H. Peck	2016
Neal O'Connor, <i>Assoc</i>	2014
Jack McNicholas, <i>Assoc</i>	2014

#### **Medfield Cultural Council (3 yr)**

Steve Catanese	2014
Diane Borrelli	2015
Isabelle Wood	2015
David Temple	2016
Ron Gustafson	2016
William F. Pope	2018
Jean Mineo	2018

Susan Parker 2018

**Charles River Natural Storage Area Designees**

Kenneth P. Feeney 2014

Michael J. Sullivan 2014

**Collective Bargaining Team**

Robert E. Meaney, Jr. 2014

Mark Fisher 2014

William Kingsbury 2014

Rachel Brown 2014

James O'Shaughnessy 2014

Kristine Trierweiler 2014

**Community Gardens Committee**

Neal Sanders 2014

Betty Sanders 2014

**Conservation Commission (3 yr)**

Deborah Bero 2014

Michael Perloff 2014

Philip J. Burr 2014

Robert Kennedy, Jr. 2015

Ralph Parmigiane 2016

Robert Aigler 2016

Mary McCarthy 2016

**Constable for Election**

Carol A. Mayer 2014

**Contract Compliance Officer**

Michael J. Sullivan 2014

**Economic Dev. Commission (3)**

Joseph Scier 2014

Patrick Casey 2014

Charles Peck 2015

Ralph Costello 2016

Marion Lent 2016

James Wakely 2016

Thomas Nightingale 2016

Jim James 2016

Ann B. Thompson 2016

Paul E. Hinkley 2016

**Representative to Regional Hazardous Waste Committee**

Kenneth P. Feeney 2014

**Capital Budget Committee**

Mark Fisher 2014

Maryalice Whalen 2014

Kristine Trierweiler 2014

Timothy P. Sullivan 2014

Joy Ricciuto 2014

Charles Kellner 2014

**Local Emergency Planning Commission**

Kenneth P. Feeney 2014

Edward M. Hinkley 2014

Robert E. Meaney, Jr. 2014

William A. Kingsbury 2014

Michael J. Sullivan 2014

Ann B. Thompson 2014

**Zoning Enforcement Officer**

John Naff 2014

**Enterprise Fund Committee**

Georgia K. Colivas 2014

Kenneth P. Feeney 2014

Michael J. Sullivan 2014

Willis Pelagian 2014

Jeremy Marsette 2014

Kristine Trierweiler 2014

Joy Ricciuto 2014

**Fair Housing Officer**

Michael J. Sullivan 2014

**Historical Commission (3 yr)**

David F. Temple 2014

Sarah Murphy 2015

Daniel Bibel 2015

Charles Navratil 2016

Maria C. Baler 2016

Ancelin Wolfe 2016

Robert Gregg, *Associate* 2014

David R. Sharff, *Associate* 2014

Michael R. Taylor, <i>Associate</i>	2014
John A. Thompson, <i>Associate</i>	2014
Marc Eames, <i>Associate</i>	2014
Cheryl O'Malley, <i>Associate</i>	2014
Douglas Teany, <i>Associate</i>	2014

**Historic District Commission (3 yr)**

Connie Sweeney	2014
David R. Sharff	2015
Bradley Phipps	2015
Michael Taylor	2016
Barbara Jacobs	2016

**Insurance Advisory Committee**

Michael J. Sullivan	2014
Peter Moran	2014
Rachel Brown	2014

**Selectmen's Insurance Advisory Committee**

Peter Moran	2014
Rachel Brown	2014

**Employees Insurance Advisory Committee**

Nancy Deveno	2014
Paul Norian	2014
Susan Parker	2014
Michelle Bento	2014
John Wilhelmi	2014
Joy Ricciuto	2014
Malcolm Gibson	2014

**Local Auction Permit Agent**

Evelyn Clarke	2014
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**Local Water Resource Management Official**

Kenneth P. Feeny	2014
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**Medfield MBTA Advisory Board Designee**

Michael J. Sullivan	2014
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**Metropolitan Area Planning Council**

Sarah Raposa	2016
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**Memorial Day Committee**

Donna Dragotakes	2014
Robert E. Meaney	2014
William A. Kingsbury	2014
Albert J. Manganello	2014
William H. Mann	2014
Ann B. Thompson	2014
Michelle Doucette	2014
Ronald C. Griffin	2014
Evelyn Clarke	2014
Frank Iafolla	2014

**Committee to Study Memorials**

Ronald C. Griffin	2014
Robert Gregg	2014
Jane M. Lomax	2014
David F. Temple	2014

**Municipal Census Supervisor**

Carol A. Mayer	2014
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**Representatives to Neponset Watershed Initiative Committee**

Michael J. Sullivan	2014
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**Parking Clerk and Hearing Officer**

Carol A. Mayer	2014
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**Norfolk Advisory Committee**

Kenneth P. Feeny	2014
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**Right-To-Know Coordinator**

William A. Kingsbury	2014
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**Wireless Communications Study Committee**

David P. Maxson	2014
Charles Mapps	2014
Thomas Powers	2014
Christopher Lennon	2014
Michael J. Sullivan	2014

**Solid Waste Study Committee**

Kenneth P. Feeney	2014
Kristine Trierweiler	2014
Ann B. Thompson	2014
Scott Colwell	2014
Anthony Centore	2014
Carl Mellea	2014
Megan Sullivan	2014
Michael J. Sullivan	2014

**Three Rivers Interlocal Council Representative (MAPC)**

Sarah Raposa	2014
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**Elderly Taxation Aid Committee**

Georgia Colivas	2014
Michael J. Sullivan	2014
Frank Perry	2014
Roberta Lynch	2014

**Downtown Study Committee**

Robert Dugan	2014
Brandi Erb	2014
Mark Fisher	2014
Matthew J. McCormick	2014
Robert MacLeod	2014
Nancy Kelly Lavin	2014

**Medfield Energy Committee**

Lee Alinsky	2014
Fred Bunger	2014
Penni Conner	2014
Fred Davis	2014
Cynthia Greene	2014
Charles Kellner	2014
Marie Nolan	2014
Emre Schweighoffer	2014
David Temple	2014
Ryan McClaughlin	2014
Adam Graber	2014
Michael J. Sullivan, <i>Ex Officio</i>	2014
Osler P. Peterson, <i>Ex Officio</i>	2014

**Permanent Building Committee**

Timothy Bonfatti	2014
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Thomas Erb	2014
Lou Fellini	2014
John Nunnari	2014
Michael Quinlan	2014
Michael J. Sullivan, <i>Ex Officio</i>	2014
Kenneth P. Feeney, <i>Ex Officio</i>	2014

**State Hospital Environmental Review Committee**

Deborah T. Bero	2014
Ralph Tella	2014
John Thompson	2014
Cole Worthy	2014

**State Hospital Mediation Committee**

John Thompson	2014
Ann B. Thompson	2014
William Massaro	2014

**Kingsbury Pond Committee**

Richard Judge	2014
Ann Krawec	2014
George Dealy	2014
Garrett Graham	2014
Andrew Spencer	2014
Greg Testa	2014
Michael Thompson	2014
Sharon Judge	2014
Paul Trumbour	2014
Michael J. Sullivan, <i>Ex Officio</i>	2014

**Safety Committee**

Christian Donner	2014
Andrew Thompson	2014
Robert Meaney	2014
Kenneth Feeney	2014
Michael J. Sullivan	2014

**Open Space and Recreation Committee**

Robert Aigler	2014
Thomas A. Caragliano	2014
Jonathan Hinrichs	2014

Eric O'Brien 2014  
Michael Perloff 2014  
Mel Seibolt 2014

Alex Stevens 2014  
Scott Colwell 2014

**Lyme Disease Study Committee**

Christine Kaldy 2014  
Carolyn Samson 2014  
Frank Perry 2014  
Erica Reilly 2014  
Nancy Schiemer 2014  
Lester Hartman, MD, *ex officio* 2014

**Medfield State Hospital  
Negotiating Committee**

Stephen Nolan 2014  
Kenneth Richard 2014  
John Harney 2014  
William Massaro 2014  
Osler Peterson 2014

**Town Bylaw Review Committee**

Elisa G. Franco 2014  
Cynthia Greene 2014  
Russell Hallisey 2014  
Scott McDermott 2014  
Stephen Nolan 2014  
Robert Sylvia 2014  
David Wang 2014

**Director of Grave Markers for  
Veterans**

Frank Iafolla 2014

**Downtown Sidewalk Design and  
Aesthetics Committee**

Michael Leuders 2014  
Matthew McCormick 2014  
Robert Kennedy 2014  
Michael Taylor 2014

**Bay Colony Rail Trail Study  
Committee**

Albert Brenton 2014  
Christian Donner 2014  
Eric Holm 2014  
Susan Lynch 2014  
Graham Plonski 2014  
Robert Horgan 2014  
Jeremy Marsette 2014  
George Hinkley 2014

**Pocket Park Steering Committee**

Jean Mineo 2014  
Matthew McCormick 2014  
Monique Allen 2014  
Tim Larkin 2014  
Minta Hissong 2014

**State Hospital Advisory Committee**

Stephen Nolan 2014  
Kenneth Richard 2014  
James Rohnstock 2014  
John Harney 2014  
Roberta Lynch 2014  
Kerry McCormack 2014  
Mark Verreault 2014  
Robert Ingram 2014  
Gus Murby 2014  
Steve Brown 2014  
Gil Rodgers 2014  
Ros Smythe 2014

**Appointed by the  
Treasurer/Collector**

Meline Karapetian 2014  
Susan Cronin 2014

**Appointed by the Town Clerk**

Dolores Connors, *Assistant* 2014

**Appointed by the Town Accountant**

Matthew Violette, *Assistant* 2014

**Appointed by the Chairman of the Selectmen, Chairman of the School Committee and the Town Moderator**

**Vocational School Committee Representative**

David Bento June 30, 2016

**Appointed by the Fire Chief**

Charles G. Seavey, Deputy Chief 2014

David C. O'Toole, Captain 2014

Jeffrey Bennotti, Lt 2014

Thomas M. LaPlante, Jr., Lt 2014

**Appointed by the Board of Health**

Nancy Bennotti 2014

**Appointed by the Moderator**

**Deputy Moderator**

Conrad J. Bletzer 2014

**Warrant Committee**

Martha Festa 2016

Gregory Sullivan 2016

Michael T. Marucci 2016

James O'Shaughnessy 2014

Barbara Gips 2014

Joanna Hilvert 2014

Gustave H. Murby 2015

Nikolaos Athanasiadis 2015

Thomas C. Marie 2015

**Permanent School Building and Planning Committee**

David Binder 2014

C. Richard McCullough 2014

Keith Mozer 2014

Timothy J. Bonfatti 2014

Susan C. Cotter 2014

**Appointed by the Town Moderator, Chairman of the Board of Selectmen, and Chairman of the Warrant Committee**

**Personnel Board**

Debra Shuman 2014

Christine Connelly 2016

Rachel Brown, *Associate* 2014

**Appointed by the Planning Board**

**Sign Advisory Board (3 yr)**

Thomas D. Erb 2015

Matthew McCormick 2015

Jeffrey Hyman 2015

John Messina 2016

Howard Richman 2016

## MEETING SCHEDULE

<u>Name</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>
Annual Town Election	Last Monday in March	6:00 AM to 8:00 PM	Center at Medfield
Annual Town Meeting	Last Monday in April	7:30 PM	High School
Appeals Board	Wednesday as needed	7:30 PM	Town House
Board of Assessors	3 <sup>rd</sup> Thursday	7:30 AM	Town House
Board of Health	2 <sup>nd</sup> Tuesday	6:30 PM	Town House
Cultural Council	Biannually	8:00 PM	Town House
Conservation	1 <sup>st</sup> and 3 <sup>rd</sup> Thursday	7:30 PM	Town House
Historical Commission	3 <sup>rd</sup> Wednesday	8:00 PM	Town House
Housing Authority	2 <sup>nd</sup> Wednesday	6:30 PM	Tilden Village
Library Trustees	2 <sup>nd</sup> Tuesday	7:30 PM	Library
MEMA	1 <sup>st</sup> Tuesday	7:00 PM	Medfield State
Park and Recreation	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday	7:30 PM	Pfaff Center
Planning Board	Mondays	8:00 PM	Town House
School Committee	1 <sup>st</sup> and 3 <sup>rd</sup> Monday Monthly (July-August)	7:30 PM 7:30 PM	High School High School
Selectmen	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays	7:00 PM	Town House
Warrant Committee	Tuesdays (Nov.-May)	7:30 PM	Town House
Water and Sewer	1 <sup>st</sup> and 3 <sup>rd</sup> Thursday	7:00 PM	Town House

**DEPARTMENT REPORTS  
FOR THE YEAR ENDING  
DECEMBER 31, 2013**

## **BOARD OF SELECTMEN**

To the Residents of Medfield:

The year 2013 started on a sad note with the closing of Lord's Department Store, an institution in Medfield for 73 years. Selectmen took part in the town-wide community event marking the store's closing and honoring the Lord and Kelly family's contribution to the Town. Selectmen declared February 15, 2013 "Lord's Department Store Appreciation Day." The store closed its doors for the final time on February 28, 2013.

The Board reorganized for the ensuing year in March with the election of Mr. Richard DeSorgher to the Board, replacing Ms. Ann Thompson, who stepped down after serving 30 years on the Board. Mr. Mark Fisher was elected Chairman with Mr. Osler L. Peterson elected, Clerk. The Board voted to increase their meeting time by adding an additional meeting per month. Every fourth Tuesday is now a special meeting whose focus is on specific topics, where the board can spend time brainstorming and discussing problems and solutions.

### **Ann Thompson**

After moving to Medfield with her husband Andy, Ms. Ann Thompson became involved with the local newspaper as a reporter covering the different board and committee meetings. She was active with the Girl Scouts and as an EMT for the Town. She was elected to the Library Board of Trustees and then served on the Warrant Committee before being elected to the Board of Selectmen in 1983, a position she has held until 2013. Ann replaced Selectman Richard DeSorgher, who stepped down in 1983 and 30 years later, ironically, was replaced by Mr. Richard DeSorgher when she stepped down. She was honored by the Board, who stated that it is almost impossible to add up all the time Ann has given to the Town.

### **Remembering our Servicemen and Women**

Making note that our country remained at war in Afghanistan and many servicemen and women continued in harms way, including those from Medfield, the Board began each meeting with a "moment of remembrance for our brave servicemen and women serving in Afghanistan."

## **Medfield State Hospital**

A significant amount of progress was made at the former Medfield State Hospital this year on several different fronts including environmental, planning, and future development.

### *Environmental*

The Mediation Committee, appointed in 2012, was charged with representing the Town of Medfield in mediation with the Division of Capital Asset Management and Maintenance (DCAMM) in an effort to negotiate an improved cleanup of the Medfield State Hospital historic disposal area and contaminated Charles River sediments. The Committee made significant progress over the past year meeting regularly with the Commissioner of DCAMM, Ms. Carole Cornelison. The new remediation proposal protects Medfield's water supply and human health and safety. It significantly enhances the property for public use and river access and implements the largest flood storage restoration project on the Charles River. As a result of this mediation, the committee reestablished a productive and cooperative relationship with DCAMM that we anticipate will be helpful as redevelopment plans for the rest of the hospital property move forward. The DCAMM Commissioner has also recommended the proposal to Governor Patrick and has received a positive response.

As you will recall, Medfield had strong objections to the previous remediation proposal, often referred to as the "donut hole," which included a "riprap" like river bank and left the historic fill material in the groundwater table, the flood plain, and the water supply area. That proposal would have removed just enough historic fill material to build an engineered anchor or "toe" needed to secure the donut-hole cover, leaving the historic fill material in place with an additional three-feet of material on top as cover. Contrary to the recommendations contained in the Commonwealth's Climate Change Adaption Report, the proposal would have left this historic disposal area in place within the flood plain. The nature and extent of contamination was also an issue relative to the historic disposal area and the contaminated sediments, as was the dredging method proposed for sediment removal.

The Committee focused on ensuring that the Commonwealth's cleanup efforts would protect Medfield's water supply, restore flood storage capacity, preserve the existing natural resources and ensure the public's safe recreational use of the property. With the assistance of a professional mediator the committee convened numerous meetings with DCAMM's

delegation, conducted research, negotiated additional field investigations to determine the nature and extent of contamination and evaluated additional remediation options. The committee presented this new remediation proposal at a public form in June and to the Board of Selectmen. The Board of Selectmen voted unanimously to support the settlement agreement and proceed with the recommended environmental remediation. The Board of Selectmen would like to thank John Thompson, William Massaro and Ann Thompson for their time and dedication throughout this lengthy mediation process.

### *Planning*

The State Hospital Advisory Committee (SHAC) was very active the past year. The Committee had a booth at MEMO day this year to seek input from the public about the state hospital. The Committee also engaged a planning firm to conduct a visioning process for the state hospital. The firm is just now beginning the process which will include meetings with the municipal department heads to discuss their ideas and thoughts for repurposing the site for municipal needs. In early 2014 this consultant will conduct a town wide “visioning charette” which will be held to seek input and discuss the ideas that residents have for the redevelopment at the state hospital.

The SHAC committee also established several subcommittees including the legislative subcommittee, the visioning committee and the building assessment subcommittee. The legislative committee is working very closely with the Town’s legislative delegation on issues relating to the state hospital including the disposition of the state hospital water tower and well field. Legislation was filed in early fall for the transfer of the water tower and the well field to the Town at no cost. The support for this land transfer was included as part of the settlement agreement. The building assessment committee is in the process of developing an RFP that will provide a detailed analysis of several buildings at the state hospital so that the Town can evaluate their condition. As discussed above, the visioning committee continues working with their consultant to seek input about the future design of the property.

### *Future Development*

Earlier this year the Commonwealth presented the Town with the opportunity to purchase the Medfield State Hospital. A new negotiating committee was established to work directly with the real estate team at DCAMM on behalf of the Board of Selectmen. This committee is

currently engaged in ongoing negotiations for a price to purchase the 96 acre core campus of the property. If negotiations are successful and an agreement can be reached the Board of Selectmen will call a special town meeting to provide the residents of Medfield an opportunity to be heard regarding this very important decision.

The Board of Selectmen thanks all those committee members involved in all of these different aspects of the Medfield State Hospital. Their hard work and dedication to this process is to be commended.

### **Communications**

The Board initiated several efforts to improve communications between Town Hall and the residents of Medfield. The Mini-Town Hall program saw each of the Selectmen attending neighborhood meetings. Each month from September to June, on a rotation basis, a Selectman met in the home of a town resident. Here in a social home setting, the attending selectman was able to answer questions, listen to neighborhood and town concerns and bring those attending up to date on the latest happenings coming out of town hall. The events were informal. Its goal, in this relaxed atmosphere with fellow neighbors, was to have the citizens come away more informed about town affairs and be able to have their questions answered and any neighborhood concerns addressed.

Selectmen also began a monthly program of appearing on Medfield TV, on a rotation basis, with local commentator Jack Peterson. The monthly shows gave the selectmen a chance to update the community on events happening in Medfield as well as answering questions put to them by Mr. Peterson or members of the Medfield press, who also appeared on a rotation basis.

The Board implemented a “Good Neighbor Policy” whenever work, disruption or change is going to take place in a neighborhood. The Good Neighbor Policy has town boards or commissions contact the impacted neighborhood via public meetings, telephone calls, signage, personal visits, press announcements or a leaflet, letting the residents know in advance that work is being planned for their neighborhood. Such communications lets the resident know the type of work, dates of the work, possible restrictions and impact, etc. It also lists a contact person and phone number or e-mail address to contact for additional questions or information. Whenever and wherever possible and feasible the Board of Selectmen encouraged all town boards to use the Good Neighbor Policy

and to strive at all times to keep residents fully informed of any activity that they may be undertaking in their neighborhood.

### **Tree City**

Selectmen voted for Medfield to apply as a Tree City community. As a first step, Selectmen planted a tree on Arbor Day, donated by M.E.M.O, which was planted in front of Larkin's Medfield Package Store on North Street.

### **Downtown Improvements**

Selectmen made note of the importance of developing Medfield Center and keeping a vibrant downtown.

Roche Bros representatives appeared before the Board to outline their plan for developing the former Lord's Department Store at the corner of South and Main Streets. It is Roche Bros intention to return to a smaller store concept, the location of Medfield will be their first market of this type to be developed. They will offer bakery items, dairy, fresh meats and produce along with a variety of prepared foods. The space will also include a café with a lunch counter similar to the one that was at Lord's. The rear of the store off the parking lot will be the main entrance with a living wall made up with an ivy type plant that will continuously grow. There will also be a prominent entrance on Main Street. On the South Street side of the building it is planned to display a mural showing the Lord's store from more than 75 years ago. In this way it will pay homage to Lord's.

Starbucks and Dunkin Donuts both opened in Medfield Center, with Dunkin Donuts occupying the former Friendly's Ice Cream Shop on the northwest corner of Routes 109 and 27 and Starbucks renovating and occupying the former Mobil Gas Station on the northeast corner of Main and North Streets. Both businesses renovated and enhanced their building and landscaping, adding to a better appearance for the Downtown. The Board also made note of Park Street Books moving onto Main Street and the increase in business of area shops and restaurants that is bringing new life into the downtown. This is in addition to the popularity of "First Thursday" events sponsored by the Cultural District and the summer Concerts in the Park series sponsored by M.E.M.O.

The Board appointed a “Pocket Park Committee” to explore ways of developing into a park and improving the appearance of the small strip of Town land on North Street located between Starbucks and Zebra’s Bistro.

### **Kingsbury Grist Mill**

The Grist Mill Committee was very active in 2013. They stated that their overall goal is to recreate the transitional phases of the mill—from the early Clark Mill, circa 1718, to the present structure, circa 1819, with the addition of the sawmill in 1889. “Our historical research leads us to conclude that these progressions included a waterwheel and a turbine as significant historical features, which we plan to combine with an educational museum component for the students and community, while providing an aesthetically pleasing scenic destination for fishing, picnicking, hiking and bird watching.” The waterwheel, which arrived all the way from Georgia, was installed in September with an impressive town-wide ceremony. No taxpayer funds are used on the Grist Mill projects. Money has been accumulated from five-cent receipts from can and bottle redemption that had been set up at the Transfer Station.

### **Town Meeting**

Annual Town Meeting and Town Election approval saw the funding for the construction of the Town Garage become a reality. The construction of the garage was awarded to Castagna Construction and the Medfield Permanent Planning and Building Committee continued to meet regularly with them, Project Manager Shane Nolan and staff in overseeing the demolition of the old garage and the construction of the new building off the North Meadows Road/ Dale Street location. Much of the preparation work was done by the Medfield Highway Department at great savings to the Town. Following the approved master plan for several municipal building projects, the highway department and equipment were relocated to an outside location at the Wastewater Treatment Plant on Bridge Street, while the construction of the new garage was in progress. First to be built as part of the new garage was the salt shed.

The Permanent Planning and Building Committee also continued to plan for the building of the proposed Public Safety Complex. The building committee anticipates an article at both the 2014 Annual Town Meeting and at a later special town meeting in 2014 that would call for, first the design, and then the construction of a police and fire complex. If approved, the plan calls for the fire department to be located in the newly completed Town Garage and the police department located at a temporary

location while the current police and fire stations are demolished and the new Public Safety Complex is built.

An October Special Town Meeting and Town Election approval also saw Medfield purchase the Red Gate Farm land. At \$1.4 million dollars, the Town purchased 31 acres of pristine land off Philip and Foundry Streets that leads into 23 acres of land that had previously been given to the Town by the Levesque family, the so-called Scout Land. With that vote, the Town gained access to almost 55 acres of open space, fields, meadows, trails and forest land for all time.

### **Other Developments**

State Representative Daniel Winslow announced his resignation from the state legislature. Representative Winslow represented Medfield precincts 3 & 4. A special election was called for January 2014 to fill the vacant seat. Representative Denise Garlick continues to represent Medfield precincts 1 & 2 and Medfield is represented by Senator James Timilty in the State Senate.

Selectmen revised the Economic Development Committee with a new charge including working on bringing light industries and businesses to Town and working on a recommendation for Lot 3 off Ice House Road. Vacancies were filled and additional members were added.

The Board welcomed newly appointed Superintendent of School Dr. Jeffrey Marsden and we look forward to working closely with him. Selectmen goals include working with the school department to assure that we maintain a high quality of education for the youth of Medfield.

Selectmen DeSorgher continued to meet on a regular basis with members of NSTAR, Verizon and Comcast with the goal of removing all double telephone poles from Medfield. An inventory showed 103 such double poles in Town. In addition to being unsightly, they impose a safety concern. The three utility companies pledged removal of all the poles by spring 2014.

The Board addressed the problematic beaver dam issue. Beaver dams have continued to present flooding problems in Town, as well as destruction of trees. Problematic areas include Vine Brook from Brook Street up past Hinkley Swim Pond, the Wight Street-Colonial Road areas along North Brook and Stop River along Indian Hill Road, South Street, Noon Hill and

Causeway Street areas. Trapper Barry Mandell is working on the problem but state regulations often make his efforts slow going.

Lyme Disease Study Committee saw its second very successful year. The Board approved an expansion in their mandate. The committee's new goals include educating residents on Lyme disease and the importance of deer population management for the town's public health, safety and ecology. The deer culling program was very successful this past year.

### **Personnel**

College student interns Kyle Andrulonis and Kabir Thatte worked at the Town Hall during the summer and were especially helpful with Town Administrator Michael Sullivan and Town Planner Sarah Raposa.

The Board of Selectmen would like to thank Mr. Robert Maguire for his twenty two years of service and dedication to the Town both as principal of Medfield High School and Superintendent of Schools. We wish Bob much health and happiness in his retirement.

The Board of Selectmen would like to acknowledge that it is the generous contributions by town employees, committee members and countless volunteers who assist the Board of Selectmen and the Town in maintaining our small town atmosphere, while improving the quality of life for all residents. It is this strong sense of community in our Town that continues to assure that Medfield will be a desirable place to live now and in the future.

Respectfully Submitted,

Mark Fisher, Chairman  
Osler Peterson, Clerk  
Richard DeSorgher

# **PUBLIC WORKS DEPARTMENT**

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit my 32st Annual Report for the Public Works Department.

At this time, I would like to thank the Medfield residents for their support of the new Public Works facility. Many thanks to the Board of Selectmen as well as the Warrant Committee. We would also like to thank the Permanent Building Committee, a group of volunteers who put many hours of their personal time into this project.

## **TOWN GARAGE SUMMARY**

After the positive vote at Town Meeting and at the election to construct a new Department of Public Works Facility, the department engaged in relocating the existing garage to an acceptable location. The Waste Water Treatment Plant site had most of the resources needed to store the majority of the equipment outside and the plant also had two garage bays that were converted into the equipment repair bays. Trailers have been placed on the WWPT site to be used as offices.

The department was given the responsibility of all site work at the new garage site. This was a decision that saved the town millions of dollars in earth work and allowed the building contractor (Castagna Construction) to proceed six weeks earlier.

To prepare the site, one of the first stages called for the construction of a stable pad for the sub contractor (Park Lane) to construct a new salt shed. The salt shed was then converted into a temporary garage for the uses of daily operations and snow removal for the duration of the project.

Storm Water: In order for Medfield DPW Garage to comply with the storm water regulations, the site drainage has pretreatment at all stages. A storm water detention basin with outlet control devices are on line after two large stormceptors treat water from surface water. Surface water is directed to the pretreatment through 1511' of pipe that is connected through a series of 34 catch basins and manholes.

Roof Drains: The storm water from the roof is pretreated with an infiltration system. The system consists of 40' x 225' sub-surface recharge area that the roof drain water must filter through before any outflow is removed. The system consisted of 160 storm water chambers. The chambers are connected in series and are installed on a bed of washed stone to assist with water infiltration. The storm water is directed through the system through six manholes.

Sewer: The site sewer was upgraded by uses of 6” PVC piping with two 1,500 gallons oil water separators. In order to stay in compliance with storm water regulations, all floor drains in the building are connected to the town sewer system.

The new DPW building called for more than 725’ of 8’ ductile iron pipe with two fire hydrants online. The underground utilities consist of 1,200’ of conduit.

The site grading was accomplished by installing over 300’ of precast block walls and the entire site is bordered with granite curb. At the end of construction season base pavement has been placed to stabilize the site for the project.

Garden Club: The department was able to build a fieldstone planter at the Welcome to Medfield sign on Main Street near Bridge Street and redesign the traffic control islands at Hospital Road and North Meadows Road.

Snow:

Total snowfall for the year was 84 inches.

**TRANSFER STATION**

The Medfield Highway Department trucked 2,949.66 tons of rubbish to the Millbury incinerator. Fluorescent bulbs continue to be collected at the Transfer Station. There is a shed in the recycling area for this purpose.

Electronix Redux Corp. of Norfolk, MA offers television and electronic recycling to current Medfield Transfer Station Sticker holders. They are at the Transfer Station, from 9am to 1pm, on the first Saturday of each month. Electronix Redux has collected thirty five tons of electronics from January 2013 through December 2013.

The Mercury Collection Program is ongoing at the Public Works Department at Town Hall. Residents are encouraged to drop off items containing mercury, e.g. thermometers and thermostats.

Single Stream Recycling:	989 tons
Batteries	1.64 tons
Light Steel	52.85 tons
Brush and Leaves	3.92 tons
Clothing	116.64 tons
Got Books	16.05 tons

The residential vehicle sticker program has continued at the Transfer Station. The program was instituted to ensure that only Medfield residents were allowed

to utilize the Transfer Station. Transfer Station stickers are available at the Town Hall.

### **CEMETERY DEPARTMENT**

The Cemetery Department continued its weekly maintenance of the grounds including mowing of grass, pruning of trees and bushes; slice seeding, as well as the spring and fall cleanup of leaves.

Cleaning and restoration of monuments as well as the Rte 109 hill section was grubbed out and replanted with new shrubs and grasses by the Vine Lake Preservation Trust, numerous, as well as help from the numerous volunteers and professionals in that field

In 2013, there were fifty-seven internments including twenty cremation burials. Twenty burial lots were sold.

### **WATER DEPARTMENT**

The Medfield Water Department installed 23 new water services, replaced two hydrants, repaired five water service leaks, repaired eight water main breaks and repaired four gate boxes during 2013.

The meter replacement program and conversion to a radio-read meter system is an ongoing project. In 2013, 159 new meters were installed. The radio read system increases the efficiency of the water billing process.

The Town of Medfield pumped 510.6 million gallons of water in 2013.

Flushing Program: The Water Department continues to flush the water system twice a year in an effort to ensure quality water.

The Medfield Water Department assisted in site preparation for the new DPW Garage. Water Department personnel installed 700 feet of eight inch water main, 100 feet of six inch water main, two hydrants and six gate valves.

### **SEWER DEPARTMENT**

In 2013, the Wastewater Treatment Plant (WWTP) treated 217,227,000 gallons of sewerage from homes and various businesses in Medfield. The flow was treated and discharged to the Charles River, with better than 95% removal of impurities. A total of 262 tons of sludge was shipped to Woonsocket, RI, for incineration. Residence waste from septic systems totaled 50,350 gallons and was treated at the WWTP. Thirty-five properties were connected to the Medfield sewer system in 2013.

A few WWTP equipment upgrades and renovations, such as two new canopy covers erected over each secondary clarifier for algae control, were completed in 2013. The Sewer Department replaced five chemical feed pumps and upgraded the WWTP SCADA System (a computer communication system between the equipment). A renovation also took place on the Indian Hill and Granite Street Pump Stations. A repainting project of the WWTP Returns Building and piping system was also completed.

In 2015, the WWTP phosphorous permit level will be 50% lower as required by the EPA and Massachusetts Department of Environmental Protection. A commissioned engineering study was performed by Blueleaf Engineering to provide information needed to increase phosphorous removal efficiencies along with chemical usage/dosing. This study was also used to determine if future plant upgrades would be required if unable to meet phosphorous permit levels in 2015.

The Medfield Sewer Department welcomed Operator Robert Harrington to the staff on July 30, 2013 and we wish him all the best. We thank all the employees of the Public Works Department who are to be commended for their conscientious public service.

Respectfully submitted,

Kenneth P. Feeney  
Superintendent of Public Works

# **BOARD OF WATER AND SEWERAGE**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Board of Water and Sewerage thanks Gary Lehman for his many years of service on the Board. His experience and wisdom will be missed. Christian Carpenter, former Associate Member, was appointed by the Board of Selectmen to serve as a full member. Christian brings many years of engineering and financial experience to support the responsibilities of the Board. The Board also welcomes two new employees to Medfield, Robert Harrington to the Sewer Department and Christopher Nelson to the Water Department.

As requested by the Massachusetts Department of Environmental Protection (MassDEP), the Board of Water and Sewerage instituted a voluntary odd/even irrigation watering ban from May through October. Despite this ban, the Town has ample water pumping capacity with water supply wells 1, 2, 3, and 6 available.

The Water Department continued the water meter replacement program. This program seeks to replace all outdated manual read residential meters with new computer read models. The replacement meters provide more accurate and automatic remote meter reading. The new meters enable the Water Department to gather readings faster and at less cost than through the manual reading process. Of the 3,500 residential water meters within Town, nearly 450 old meters remain to be replaced. The Board encourages those residents with old meters to contact the Water Department to schedule an appointment for meter replacement.

The Board worked with the Water and Sewer Departments to implement several system improvements over this past year. This work included the replacement of aging water mains on North Street and Green Street, infiltration and inflow investigations of the sewer collection system, and a number of upgrades to the wastewater treatment plant including the installation of covers to the clarifiers. The covers will help prevent the growth of algae within the treatment processes and improve the efficiency of the plant operations.

The Board, jointly with the Medfield Energy Committee, is evaluating potential solar energy projects. Possible projects include sites on property owned by the Water Department and at the Wastewater Treatment Plant. Revenues generated by such projects would help offset water and sewer usage rates.

In December 2011, the US Environmental Protection Agency issued an updated permit to discharge treated water from the wastewater treatment plant. This new five year permit has more stringent water quality standards for discharge. The permit provides a three year schedule of compliance to implement the increased nutrient removal requirements. The Sewer Department has instituted process improvements and refined operating procedures to meet the new requirements. The Board is hopeful that these improvements will continue to be successful, thereby mitigating the need for significant capital projects at the plant. The Town recently received commendation from the Massachusetts Department of Environmental Protection for the improved operations and maintenance of the Wastewater Treatment Plant over the past year. The Board appreciates the hard work and diligence of the Sewer Department staff.

Design and engineering of a replacement water tank at the former Medfield State Hospital was authorized at the October 2013 Special Town Meeting. The design effort is nearing completion, and assuming the State Legislature transfers ownership of land on the site of the current water tank, an article authorizing construction of the new tank is planned for the Annual Town Meeting in April. The replacement of this water storage tank is of critical importance to ensure the health and safety of the Town's residents.

The Water and Sewer Master Plans identified several other large capital projects for the maintenance and improvement of the Town's utility infrastructure. In addition to the replacement of the deficient former Medfield State Hospital Water Storage Tank these projects include: iron/manganese treatment of water supply wells 3 and 4, rehabilitation of aging and leaking wastewater collection piping, and the replacement of old cast iron water distribution mains.

A 25% water usage rate increase was implemented this year, reversing multiple year financial deficits that jeopardized the Water Enterprise Fund. Reserves have begun rebuilding in this fund, thus positioning the Water Enterprise for accommodating planned capital projects with only modest

future rate increases. The separate Sewer Enterprise Fund continues to be stable. There was no increase in sewer usage rates for this past year, and projections indicate only modest rate increases will be necessary for the foreseeable future.

Respectfully submitted,

Jeremy Marsette, Chairman  
Willis Peligian  
Christian Carpenter  
William Harvey, Associate Member

## **PLANNING BOARD**

To the Honorable Board of Selectmen  
and Residents of Medfield:

In 2013, the Planning Board reviewed &/or approved:

- Two Site Plan Approvals for two-family residential dwellings in the RU zoning district
- One Site Plan Approval for Municipal Use (new DPW Building)
- Four Site Plan Approvals for Institutional or Commercial Uses (Montrose, Starbucks, 30 West Mill Street LLC, Brothers Marketplace)
- Five Change of Use Determinations not requiring Site Plan Approval
- One preliminary subdivision plan pursuant to the Subdivision Control Law on Hospital Road proposing six lots
- One definitive subdivision plan pursuant to the Subdivision Control Law on Philip Street creating five lots
- Four Approval Not Required (ANR) plans pursuant to the Subdivision Control Law creating new six buildable lots and four unbuildable lots and/or redefining lot lines.
- In June, the Downtown Sidewalk Design & Aesthetics Study Committee was created by the Planning Board to study whether brick sidewalks are appropriate in the downtown and where and what types of trees should be planted in the downtown.
- There were no Scenic Road-Shade Tree hearings held in 2013. When necessary, the Planning Board holds such hearings in conjunction with the Tree Warden.

### **TOWN MEETING ACTION**

In Town Meeting action, the Board voted to recommend passage of one change to the Zoning Bylaw for the purpose of regulating the locations of medicinal marijuana facilities related to the passage of Question 3 on the November 6, 2012 State Referendum.

### **SIGN ADVISORY BOARD**

Under Section 13 of the Town of Medfield Zoning Bylaw the Sign Advisory Board reviews sign applications for their compliance with the Bylaw. The Advisory Board also assists applicants in understanding the Sign Bylaw and works with them to obtain results in keeping with the character of the Town. In addition Sign Advisory Board members make recommendations to the Planning Board for changes in the Bylaw. The Board is comprised of both local business people and residents. In 2013 the Sign Advisory Board acted on 13 sign applications.

The Planning Board would like to thank the Sign Advisory Board for all its diligent work: Matt McCormick, Chair; Jeff Hyman, Thomas Erb, and John Messina.

## **OTHER BUSINESS**

The Planning Board acknowledges with thanks the cooperation and assistance of the Town Boards and Departments with special thanks to: Superintendent of Public Works Kenneth P. Feeney; Tree Warden Edward Hinkley; Town Counsel Mark G. Cerel; and Building Commissioner/Zoning Enforcement Officer John Naff.

Planning Board meetings are generally held on Monday evenings at 8:00 P.M. at the Town House. These meetings are open to the public. Appointments with the Board must be made by noon Thursday prior to the meeting. Requests for information or appointments should be directed to Sarah Raposa, Town Planner, at the Town House, (508) 906-3027.

Respectfully submitted,

George N. Lester, Chairman  
Stephen J. Browne, Vice-Chairman  
Keith R. Diggans, Clerk  
Wright C. Dickinson, Member  
Elissa G. Franco, Member

# BOARD OF APPEALS ON ZONING

To the Honorable Board of Selectmen  
and Residents of Medfield:

During 2013 the Board of Appeals held 36 public hearings and acted on thirty applications as follows (some applications had multiple requests for relief from the *Town of Medfield Zoning Bylaw*):

## GRANTED:

- Three Special Permit to allow family apartments
- Four Special Permits for parking in the Downtown Business District
- Two Special Permits to allow a swimming pool within the setback
- Three Special Permits to allow work in the Flood Plain District, Aquifer Protection District, and/or Watershed Protection District
- Nine Findings that renovations/additions to houses would not be detrimental to the neighborhood
- One Special Permits for municipal uses
- Three Modifications of previous decisions
- One Special Permit for home occupations
- One variance for a sign
- Six Special Permits for a restaurant and/or food preparation
- Two Variances for access other than from the frontage

Two applications were denied and one application was dismissed.

In March, Associate Member Thomas M. Reis resigned from the Board after 16 years of service. Charles H. Peck was appointed as a full member of the Board (having previously been an associate member) and John J. McNicholas and Neal J. O'Connor were appointed as associate members of the Board.

The Board would also like to express its sincere thanks for all the support and consideration it has received this past year from the Town Boards and the residents of the Town of Medfield.

Respectfully submitted,

Stephen M. Nolan, Chairman

Russell J. Hallisey, Member

Charles H. Peck, Member

Douglas C. Boyer, Associate

John J. McNicholas, Associate

Neal J. O'Connor, Associate

## **BOARD OF ASSESSORS**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Massachusetts Department of Revenue in November 2013, approved the values set out in the Assessors' annual interim assessment report, resulting in a municipal tax rate of \$16.12/\$1,000 for fiscal year 2014. The town tax levy commitment, which is primarily the result of monies appropriated at Town Meeting, was \$36,853,583, amounting to a \$1,394,173, or 3.93% increase over last year's commitment of \$35,459,410. Tax bills were timely mailed in December 2013, for third quarter tax payments. The real estate market for single-family homes in Medfield improved slightly, as average assessed valuations increased approximately 2/3 of 1%, between January 2012, and January 2013. Overall total valuation in fiscal year 2014 increased from \$2,254,253,649 to \$2,286,202,429.

Once again this year, the Board of Selectmen adopted the Assessors' recommendation not to split the municipal tax rate; a so-called "split rate" would require that a proportionately larger share of the Town's tax levy be paid by owners of commercial and industrial property. Since nearly 95% of Medfield's real estate tax base is residential, and only 4% is commercial or industrial, a split rate would result in minimal benefit to the homeowner as compared with a very substantial property tax increase to the business property owner.

Taxpayers may access online via the Town of Medfield website ([town.medfield.net](http://town.medfield.net)) fiscal year 2014 town wide property values, the Geographic Information System (GIS), other descriptive property information, and forms; the Board continues to update the Assessors' webpage from time to time.

In March 2013, R. Edward Beard was reelected to another three-year term on the Board of Assessors.

The Board wishes to thank Deputy Assessor Stan Bergeron for all of his hard work toward improving the breadth and quality of data entered into our Patriot software property assessment system, and also thanks Stan and his staff Donna O'Neill and Kathy Mills for pulling together the facts,

figures, and documentation enabling the Assessing Department to fulfill its role as part of Medfield's financial team. They together truly make it a pleasure to be a member of the Board of Assessors of Medfield.

Respectfully submitted,

Francis J. Perry, Chairman  
Thomas V. Sweeney, Jr., Clerk  
R. Edward Beard, Third Member

# **POLICE DEPARTMENT**

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit my annual report as Chief of the Medfield Police Department for the year ending December 31, 2013.

A significant upgrade to the Medfield Public Safety communication system was completed this year. An integrated radio dispatch system was installed in the Medfield Police Station that combines all of our various radios into two computerized consoles. These consoles replace two that had been in use for nearly twenty years and were prone to failure and difficult to find parts or technical support for. This is part of an ongoing process to upgrade the various components of a mobile radio system that consists of base stations, cruiser radios, portable radios and other components that link the system together. Future projects will include enhancing the radio system in the southern part of town where various Town departments have radio transmission and reception issues.

Further progress was made in the effort to deal with the inadequacies of the current Medfield Public Safety Building. The needs assessment was completed and led to the selection of Dore and Whittier Architects to begin the design process for the new facility. Numerous meetings were held during the year with input received from neighbors, citizens and department personnel to determine what the building should look like and how it should function. The Permanent Building Committee has met often, worked hard and been very supportive and open to suggestions.

Shortly after the bombs detonated at the Boston Marathon, Medfield Police personnel were on their way to Boston to assist. Medfield Officers James O'Neil and Eric Pellegrini are members of the Metropolitan Law Enforcement Council, one of the first groups outside of Boston to respond and assist with the attack. Metro LEC personnel, along with hundreds of other public safety personnel from numerous agencies, worked long hours over the next several days to bring the initial part of the event to a conclusion in Watertown. It should be clearly noted that in order to support our two officers, who were assigned in Boston, the rest of the Department personnel stepped up and covered their shifts and assignments as well as their own. This was a team effort.

The end of an era occurred with Ford discontinuing the manufacture of the classic American police cruiser, the Ford Crown Victoria. It has been replaced by the Ford Police Interceptor. Medfield took delivery of one of the new cruisers earlier this year. The new Interceptor is constructed with a much more crash worthy design and includes all wheel drive, which has proven its worth in snow and ice already.

The traffic along Route 109 continues to be a challenge, especially during the evening commute. As the result of funding provided by Town Meeting, traffic counts were taken at various locations in the center and the lights were retimed to allow for a more continuous flow. Additionally, antennas were added to each of the signal boxes to synchronize the times in the computer program affecting the three locations in the center. This was a critical piece that allows the traffic program to function as it was intended. It is anticipated that additional changes will be needed, especially when the former Lord's Store property is redeveloped.

I would like to take this opportunity to thank the members of the Medfield Police Department for their diligent attention to the variety of duties that they are required to perform on a daily basis. Also, my thanks to the various Town Departments for the outstanding assistance and cooperation received over the past year.

Respectfully Submitted,

Robert E. Meaney  
Police Chief

**This is a summary of the 2013 calls that the Police Department handled:**

Aggravated Assault	14
Arrests	184
Arson	0
Assists	662
Breaking and Entering	21
Counterfeiting/Forgery	16
Fraud	13
Disorderly Conduct	6
Disturbances	157
Drug Violations	12
Embezzlement	0
Extortion	3
Homicides	0
Impersonation	13
Intimidation	21
Juvenile Offenses	4
Larceny	62
Liquor Law violations	12
Medical Assists	395
Miscellaneous Complaints	247
Mischief	27
Missing persons	9
Motor Vehicle crashes	165
Motor Vehicle citations	382
Operating Under Influence	6
Parking Tickets	25
Protective Custody	7
Restraining Orders	24
Robbery	0
Runaway	0
Sexual Assault	3
Shoplifting	2
Simple Assault	14
Suicide	2
Threats	11
Trespass	10
Vandalism	86
Weapons Violation	1

# **MEDFIELD EMERGENCY MANAGEMENT AGENCY**

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit the annual report for the Medfield Emergency Management Agency for the year ending December 31, 2013.

The Medfield Emergency Management Agency provides coordination between the Board of Selectmen, Town Departments, the Massachusetts Emergency Management Agency and the Federal Emergency Management.

The Medfield Emergency Management Agency is divided into two sections. One section, the Management Group contains amateur radio operators, a transport section and shelter management people. The second section contains the auxiliary police officers. Both groups are under the control of the Emergency Management Agency Director who reports to the Chief of Police on auxiliary police matters and the Town Administrator on emergency management issues.

The management group maintains backup communications systems, provides transportation to and runs shelter operations in case of emergencies where people need temporary shelter due to power outages or other such storm damage. The auxiliary police unit provides additional manpower to the police department during emergencies and large events such as parades and other public gatherings. As in past years both groups combined to donate over 1,000 man-hours of community service to the Town.

I would like to thank the men and women of the department for their continued support and contributions throughout the year. Also I wish to thank the Board of Selectmen, Michael Sullivan, his staff and the Medfield Police Department for their assistance and support.

Respectfully submitted,

Ray M. Burton Jr.  
Director

# ANIMAL CONTROL OFFICER

To the Honorable Board of Selectmen  
and Residents of Medfield:

This report reflects my duties as Animal Control Officer and Animal Inspector from January 1 through December 31, 2013.

Total Animal Control Calls	1,169
Calls for dogs running loose	119
Barking dog complaints	9
Pooper scooper complaints	3
Number of citations issued	17
Calls for animals to be removed from a resident's home (includes squirrels, chipmunks, birds, opossums, and snakes)	24
Bats removed from residents homes	12
Animals hit by cars:	
Dogs	8
Cats	14
Raccoons	15
Opossums	10
Skunks	10
Deer	11
Injured or sick wildlife that had to be euthanized by the ACO	
Raccoons	13
Skunks	10
Deer	7
Coyote/Fox	6
Calls related to squirrels, chipmunks and birds	21
Calls related to coyote and fox	36
Calls related to raccoons, skunks, and opossums	63
Dog bites in 2012	16
Cat bites in 2012	3
Dogs abandoned in Medfield	5

Animal Shelter news:

There were over 300 cats, dogs, rabbits, guinea pigs and other small animals adopted from the Medfield Animal Shelter in 2013.

The rabies rate dropped by one this year with four of the nine specimens testing positive for rabies.

All barns and livestock have been inspected and pass the requirements of the Town of Medfield and the Commonwealth of Massachusetts. All of the animals and barns are in the best of condition.

The following animals were counted in Medfield in 2013:

Donkeys	8
Llamas	2
Goats	7
Horses	109
Sheep	21
Poultry	144
Alpacas	9

I truly appreciate the continuing support and cooperation of the Town of Medfield, the Medfield Police Department, Farm Street Veterinary Hospital, Main Street Veterinary Hospital of Millis, Medfield Veterinary Clinic and the two Traveling Veterinarians; Heather Cochran, DVM and Kate Pittman, DVM. I also want to thank current Assistant Animal Control Officer Lori Sallee for her coverage when I am off work and on some weekends. I want to acknowledge all of the Medfield Animal Shelter’s dedicated volunteers that care for the animals every day and the biggest thank you to the Medfield residents for their ongoing donations and support of the Medfield Animal Shelter. Without all of you, we would not have been able to save all the cats, dogs, rabbits, birds and other small animals that were adopted this year.

Respectfully submitted,

Jennifer Shaw  
Animal Control Officer  
Animal Inspector

## **MEDFIELD FIRE – RESCUE**

To the Honorable Board of Selectmen  
and Residents of Medfield:

I hereby submit my Annual Report as Chief of the Fire Department for the year ending December 31, 2013.

Fire Department personnel responded to 949 calls for service in 2013, of those, 492 were for Emergency Medical Services.

The Public Safety Building Committee has been working diligently to put together a plan to replace our current building. An architectural firm has been hired and plans are being developed to build a facility that will accommodate the needs of the Town's Public Safety departments for the next fifty years. The current fire station is over fifty years old. Given its age and lack of space, it is no longer conducive to the way today's fire departments operate. It is our hope to put forth a plan that will be supported by the citizens of Medfield and make them proud of it when it is completed.

Staffing is always a concern. We are at a point where we need to develop a staffing plan that would increase our fulltime staff to offset the decline in available On-call personnel. The decline in available On-call staff is not unique to Medfield. The fire service throughout the country has seen a decline, much of it is due to the increasing requirements to be an On-call firefighter and with increased family commitments individuals just don't have the time it takes. With an increase of fulltime staffing we would be able to enhance our level of service to the community. All new hires for the foreseeable future would be Paramedics which would enable us to provide Advanced Life Support (ALS) services.

In July a fire officer promotional process was undertaken. I am pleased to report that Firefighter/EMT Neil Kingsbury was selected and promoted to the position of Lieutenant. I look forward to his contribution to the department's operation.

This year's Capital Budget provided funding to replace our pickup truck. The new 4x4 truck, Squad 6, is equipped with a crew cab to facilitate transporting personnel and will be used to tow our emergency response trailers to incidents. The former pickup was in good shape and was

transferred to the Park & Recreation Department for their use. We also received partial funding to replace firefighters protective clothing that is approaching ten years old. I will be asking for the remaining funds to finish the project so that all personnel will be provided with the most up-to-date protective clothing. We have experienced many mechanical issues with our ambulance this year. It is my hope to get another 1-2 years out of it before we replace it. The remaining equipment is in good shape.

I am pleased to report that although our request for services remains constant, we have had no major fire loss this year. We also caught a break with the weather as there weren't any major weather events to deal with this year.

In addition to our regular fire prevention inspections there are construction projects that we will be monitoring. We will be following the construction of the new DPW facility, Brothers Marketplace, Montrose Arts & Athletics Center, the Clark Tavern project and The Parc residential complex on West Street.

As always, we remind residents to check their smoke detectors and carbon monoxide detectors for proper placement and operation. We also ask that you check to be sure your house numbers are clearly visible from the street. In the event of an emergency, we need to be able to quickly locate the calling party.

I wish to thank all the members of the department for their continued commitment and service to the residents of Medfield.

Respectfully submitted,

William A. Kingsbury  
Fire Chief

# SERVICES RENDERED FOR THE YEAR ENDING DECEMBER 31, 2013

## AMBULANCE

**Total Calls**    492

<b>Transports</b>	Metrowest Natick	48	Norwood	235
	MetroWest Framingham	5	Newton Wellesley	4
	Beth Israel Needham	52	Beth Israel Boston	4
	Brigham & Women's	0	Childrens Hospital	1

## Advanced Life Support

Departmental ALS:	212
ALS Intercepts:	194
Walpole	20
Westwood	36
Events ALS	138

## Other Services

Medflight	4
Details	1
Cancelled/Refusals	84
Well Being Checks	20

## Mutual Aid:

Rendered	33
Received	56

## FIRE DEPARTMENT

<b>Total</b>	457
Box	80
Still	377
Residential	39
Accidental/System Malfunction	46

## Services

Ambulance Assist	150	Hazardous Conditions	12
Appliances	4	Investigations	328
Brush and Grass	6	Motor Vehicles	1
Burners Oil	3	Motor Vehicle Accidents	58
Gas	1	Mutual Aid Rendered	4
Carbon Monoxide Alarms	66	Received	1
Details	0	Police Assist	12
Dumpsters	1	Station Coverage	1
Electrical	27	Structures	12
Fuel Spills	8	Storm Related	1
Gas Leaks/Investigations	29	Searches	1
Med-Flight	4		
Fireworks	0		

## Public Assistance

Lock Outs	34
Pumping Cellars	6
Water Problems	8
Other	10

## Inspections

Blasting	20
Fire Prevention	126
Fuel Storage	19
New Residential	19
Smoke Detectors/Co Insp	233
Oil Burners	13
Wood Stoves	12
U/Tank Removal	9
AST/Removal	19

## Permits Issued

Blasting	1
Bonfire	0
Burning	429
Fuel Storage	19
Sprinkler Inst/Alt	4
Propane Storage	31
U/Tank Removal	4
Fire Alarm Inst.	11
Tank Truck	1

# INSPECTION DEPARTMENT

To the Honorable Board of Selectmen  
and Residents of Medfield:

The following is our annual report for the year ending December 31, 2013:

	Permits		Inspections		Income (\$)		Expenses (\$)	
	2012	2013	2012	2013	2012	2013	2012	2013
Building	444	445	2411	771	268,113	380,032	76,509	70,712
Wiring	419	419	658	730	40,890	49,759	20,220	22,811
Plumbing/Gas	500	520	336	406	26,294	26,160	10,305	12,788

Total revenue from the issuance of permits and fees for inspections for the calendar year 2013 was \$455,951 as compared to \$335,297 in 2012. Direct expenses for 2013 were \$106,311 as compared to \$107,034 in 2012.

## BUILDING INSPECTION

A breakdown of building permits issued is listed below:

New single family dwellings	19
Multi family (Condo's)	0
Complete partially finished single dwellings	0
Additions to private dwellings	27
Renovations to private dwellings	142
Additions & renovations to business/industrial buildings	24
New industrial/business buildings	3
Family apartments	0
Two Family apartments	0
Shingling roof & installation of sidewalls	65
Private swimming pools	13
Accessory buildings	1
Residential garages	4
Demolition	14
Tents (temporary) & construction trailers	8
Signs	18
Stoves (solid fuel burning/chimneys)	9
New windows	38
Solar System	9
Sheet Metal	30

Insulation	11
Decks	8
Foundations	2
<b>Total</b>	<b>445</b>

Occupancy certificates were issued for 18 new residences in 2013, as compared to 23 in 2012.

Inspections for certification of business, schools, multi-family dwellings, nursing homes and pre-schools amounted to 40 inspections for 2013.

Estimated construction costs on permits issued:

	<u>2012</u>	<u>2013</u>
New dwellings	\$7,590,000	\$9,784,648
Renovations and additions, pools, shingling, sidewalls, etc. on residential	6,586,284	9,395,148
New construction - business and industry	0	11,401,453
Renovations and additions business and industry	2,988,310	2,227,327
Multi-family dwellings	0	0
Two family dwellings	0	0
Family apartments	0	0

Whether you are planning to renovate a kitchen or bath, finish a basement, add a pool, a deck, re-shingle, apply siding or install replacement windows, most changes to your home require a building permit. These comprehensive building code requirements may seem cumbersome, but they are meant to benefit us all by monitoring the building and development activities in our community. Please also remember that the placement of any type of structure, as simple as a tool shed (accessory building) on your property must adhere to the rules and regulations of the Medfield Zoning Bylaws, and in most cases a building permit is required. Before you proceed with any changes to your home or property, please call the Inspection Department at the Town Hall (508-906-3005) and we will help you get started in the process of applying for a permit.

Enforcement of the State Building Code (780 CMR - 8th Edition) continues to be the responsibility of the local building inspectors. Legislation effective 7/1/92 requiring contractors to be registered with the Commonwealth became the responsibility of the Inspection Department staff to institute procedural changes for compliance. The office of the Inspection Department also keeps an accurate registration of builders holding State Construction Supervisor's licenses in order to assure compliance with Section 110.R5 of the State Building Code. The Building inspectors continue the enforcement of the code by making Inspections of schools, churches and rest homes, as well as other places of assembly on a periodic basis.

The Building Commissioner also serves the Town in the capacity of Enforcing Officer for Zoning and, as such, made 22 inspections to investigate complaints and inquiries brought to his attention by residents as well as other town boards and departments.

The assistance and cooperation of Fire Chief Kingsbury during inspections was greatly appreciated. The Fire Chief and the Inspectors continue to inspect smoke detectors and carbon monoxide detectors in new construction and in additions and renovations, as well as inspecting the installation of solid fuel burning appliances. Residents are reminded of the importance of having their wood/pellet stove installations inspected and certified in accordance with the requirements of the Massachusetts State Building Code.

Thank you to Scott Allison, Department Assistant. Also, a special thanks again this year to Margaret Warren for her continued help in this office.

### **PLUMBING AND GAS INSPECTION**

The purpose of the position of the Plumbing and Gas Inspector is to administer, investigate and enforce the Uniform State Plumbing Code and State Fuel Gas Code. Homeowners cannot be issued plumbing or gas permits. Permits can only be issued to a licensed Journeyman or a Master Plumber. Plumbing or gas cannot be installed, altered, removed, replaced, or repaired until the Inspector of Plumbing or Gas has issued a permit. The Inspection Department will be glad to help you make the determination concerning the need for plumbing and gas permits. When a citizen of the town requires the plumber or gas fitter to apply for a permit, he is getting the assurance that the installation will be completed correctly and safely by a trained professional.

The Plumbing Code is constantly being changed and upgraded to try to give the consumer and the plumber a direction that will assure a safe installation. Of great concern lately is the installation of backflow prevention devices, where necessary, to insure the continuance of the good clean potable water of which we are very proud in Medfield.

### **WIRING INSPECTION**

The Wiring Inspector continues to enforce the Massachusetts Electric Code as well as the National Electric Code in his inspections of wiring installations for which permits are issued. Residents are reminded that the permitting process is in effect to assure safe and correct installations.

Thank you this year to Peter Diamond, Assistant Electrical Inspector.

Respectfully submitted,

John G. Naff, Building Commissioner  
James J. Leonard, Inspector of Wires  
John A. Rose Jr., Plumbing & Gas Inspector

## SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen  
and Residents of Medfield:

The following is the Annual Report for the Sealer of Weights and Measures for the calendar year ending December 31, 2013.

Measuring devices tested and sealed as required by Massachusetts law:

Weighing scales	33
Liquid measuring meters (In motor fuel pumps)	77
Linear measures (Yardsticks and tape measures)	1
Bottle refund machines	3
Other inspections and tests (packaged grocery items, etc. for weight and marking)	51

Respectfully submitted,

Michael J. Clancy  
Sealer of Weights and Measures

## CONSERVATION COMMISSION

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Conservation Commission is pleased to submit its annual report for 2013.

The Conservation Commission was formed under the Conservation Commission Act of 1957 (G.L. Ch. 40 sec 8C). The Commission has the responsibility for open space, natural resource protection and administering local and state wetlands protection laws.

The Conservation Commission administers the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40, the Department of Environmental Protection's Stormwater Management Policy and the Medfield Wetlands Bylaw, Article IX. These laws protect the wetlands and waterways of Medfield. The functions of these laws are:

- to safeguard public surface and groundwater supplies
- to prevent damage from flooding by preserving town resource areas.

The resource areas are floodplains, swamps and bogs, streams, ponds and other water bodies, and certain types of land adjoining them. Under the Medfield Wetlands Bylaw, vernal pools and vernal pool habitat (100-foot area surrounding the vernal pool) and a 50-foot no-disturb buffer area are protected resource areas. Anyone proposing to alter a resource area or land subject to flooding, or to perform work within 100 feet of a wetlands or bank, or within 200 feet of a river or perennial stream must file for a permit with the Conservation Commission. Anyone intending to work within these protected areas must satisfy the Commission that the proposed work will not significantly harm the resources.

The Town benefits from the wetlands protection laws and their associated regulations by protecting Medfield's wetlands from pollution, nutrient overloading and encroachment. The wetlands laws provide guidance and consistency to applicants with regards to the rules and regulations for various construction projects. The Commission's preeminent concern is to ensure that the eight interests of the Massachusetts Wetlands Protection Act and the Medfield Wetlands Bylaw are upheld. The eight important public interests or values are:

- protection of public and private water supply,
- protection of groundwater supply,
- flood control,
- storm damage prevention,
- prevention of pollution,

- protection of land containing shellfish,
- protection of fisheries and
- protection of wildlife habitat

as they relate to the Massachusetts Wetlands Protection Act and the Medfield Wetlands Bylaw.

In 2013, the Commission held 17 public meetings for the purpose of: 4 Requests for Determinations of Applicability, 10 Notices of Intent and 1 violation. During 2013, 16 project approval permits were issued along with an approval for one Order of Resource Area Delineation. One fine was issued for the sum of \$150.00. The fine was paid into the Town's general fund through the Town Clerk's Office. The Commission continues to transfer funds from its fee account to the general fund in order to offset the Conservation Agent's salary.

The Commission continued to monitor the ongoing scope of work proposed at the former Medfield State Hospital site through the Public Involvement Process (PIP). Commissioner Deborah Bero continues to represent the Commission on the State Hospital Environmental Review Committee (SHERC) and continues to keep the Commission informed of SHERC concerns. Through the continuous work of the town through its mediation committee the appeal of the State Hospital Construction and Demolition Area (C & D Area) Order of Conditions (permit) was withdrawn as was the initial Notice of Intent for the work. As of December 31, 2013, the Commonwealth of Massachusetts has no application for review before the Conservation Commission for the C & D Area clean-up.

In addition to the regulatory responsibilities of wetlands protection, the Commission is charged by the Conservation Commission Act to actively protect the watershed resources of the town and to promote and develop natural resources of the town. The Commission actively pursues the acquisition of land for conservation and passive recreation use. During 2013, the Commission received one Conservation Restriction (CR) for land on Harding Street resulting in the protection of Riverfront Area of Saw Mill Brook and a certified Vernal Pool Habitat in perpetuity. Two additional Vernal Pool Habitat resources were certified by the MA Natural Heritage and Endangered Species Program.

The Commission continues to study the agricultural use of certain areas of conservation land for farming and other agricultural use. The Holmquist Farm Conservation Land on Plain Street is the home for the Medfield Community Gardens and the 4-H Club Sheep Project. The Medfield Community Garden program is managed by Mr. Neil Sanders. All garden plots for the growing season of 2013 were actively used by the residents of Medfield. The 4H Thunder Hill Club began a restructuring process of its organization and leadership during 2013. The goals and direction of the club are being amended.

The Conservation Commission continues to provide an abbreviated pond management program for Meetinghouse Pond, Cemetery Pond, Kingsbury Pond, Danielson Pond, and Flynn's Pond. Commissioner Robert Kennedy is the liaison for the Commission with Aquatic Control Technology regarding the types of treatment necessary for each of the ponds.

The Commission reviewed and guided one Eagle Scout project during 2013. As an Eagle Scout candidate, Robert Passas installed a number of owl houses on Conservation and Water Department parcels of land behind the Wheelock School on Elm Street.

For 2013, the Medfield Garden Club president, Linda Moses, selected and planted several perennial plants for the formal garden entrance at Danielson Pond Conservation Land.

The Conservation Commission welcomed the addition of an associate member, George Darrell. George has become the invasive species expert of the Commission.

The Conservation Commission meets on the first and third Thursdays of each month. The Conservation Commission is a seven-member commission. Commissioners are appointed by the Board of Selectmen. Anyone interested in serving on the Commission as a member or an associate should send a letter of interest and resume to the Board of Selectmen and a copy to the Conservation Commission.

The Conservation Office is located on the second floor of Town Hall, Room 209 and is open on Tuesdays, Wednesdays and Thursdays. For an appointment regarding conservation and /or wetlands matters, call the Conservation office, 508 906-3028.

Respectfully submitted,

**Conservation Commission**

- Ralph A. Parmigiane, Chairman
- Michael Perloff, Vice-Chairman
- Robert Aigler
- Deborah J. Bero
- Philip J. Burr
- Robert E. Kennedy
- Mary McCarthy
- George Darrell, Associate

## **OPEN SPACE AND RECREATION PLANNING COMMITTEE**

The Conservation Commission through appointments made by the Board of Selectmen established an Open Space and Recreation Planning Committee (OS&RPC). The purpose of the OS&RPC is to review and revise the Town's Open Space and Recreation Plan so as to meet and express the current thinking of the people of Medfield. The committee assesses the open space and recreational needs of the Town in light of current growth and trends. The membership of the OS&RPC has undergone changes in its membership in 2013. David Lafreniere, representative for the Friends of Medfield's Forest and Trails, relocated to Cape Cod. David was a wealth of trail knowledge and expertise for the OS&RPC. The committee thanks David for his dedicated service to the Town of Medfield.

In order to assess the ideas and concerns of the citizens, the OS&RPC selected Survey Monkey as its electronic survey tool to create a survey for Medfield's citizens. The OS&RPC reached out to the citizens through a notice of the survey within the Town wide mailing of water and sewerage invoices. The committee had a dynamic response to the survey from the town. Those results are under review.

In October, the Town demonstrated its continuing support of acquiring and preserving open space. The Town voted at a special town meeting and again at a special town election to purchase approximately 31 acres of undeveloped land known as Red Gate Farm. This parcel abuts an existing parcel of Conservation Land off Philip Street.

Chairman Robert Aigler welcomed two new members, Jonathan Hinrichs and Eric O'Brien to the committee. They are both members-at-large and join Robert Tatro, Park and Recreation Commissioner, Thomas Caragliano, member-at-large, and Michael Perloff, Conservation Commissioner. The Committee meets on a monthly basis at town hall.

Respectfully submitted,

Robert Aigler, Chairman  
Thomas Caragliano  
Jonathan Hinrichs  
Eric O'Brien  
Michael Perloff  
Robert Tatro

# **MEDFIELD ENERGY COMMITTEE**

To the Honorable Board of Selectmen  
and residents of Medfield:

The Medfield Energy Committee (MEC) was formed in 2008 with a goal to reduce the Town's municipal energy consumption by 20%. Over the past five years, the Town has realized energy savings of over \$200,000 per year.

In 2013, the MEC continued to help the Town further reduce its energy use in municipal buildings, and also educated residents on how to reduce their home energy use. Thanks to the hard work of Charles Kellner, the business manager for the School Department, Medfield's five schools have reduced their energy use intensity by 10% in the case of Wheelock School and up to 74% in the case of the Kingsbury High School since 2008. All five schools are eligible for ENERGY STAR ratings that designate them in the top 75% of all schools in the country for energy efficiency. .

MEC's initiatives in 2013 included renewable energy technology investigations and a public presentation on energy reduction strategies. We continue to explore solar energy for the Town in several different ways and for different projects. After discussing the Solarize Mass program with a "solar coach" who ran the Acton, MA program, MEC concluded that the program was not worth the Committee's consideration at this time due to the complications of selecting a vendor, the need for significant volunteer support and the probability of low participation in siting residential solar. In March 2013, Bob McDonald, the Medfield Wastewater Treatment Plant (WWTP) Chief Operator, organized a half-day meeting for the Committee, Board of Selectmen and interested citizens to discuss the feasibility of renewables at the WWTP. Presentations were made on how to finance solar either through a town-

funded purchase or by a power purchase agreement (PPA) where a third party funds the solar installation. We heard about the Bay State Correctional facility's experience in purchasing photovoltaic (PV) panels and about the Grafton, MA experience of entering into a PPA. The presentations ended with a tour of the facility and the upgrades that had already been done. Two assessments for solar PV feasibility were done in 2013 for 2.3 acres at the WWTP that was cleared for temporary storage of DPW equipment ; a desktop analysis by a consultant and a more detailed study by an UMass Lowell graduate student. Initial estimates of potential PV energy generation range from 305 MWh to 380 MWh annually at the site; assessments vary based on equipment sizing, utility rates and REC cost assumptions.

Fred Davis successfully led the MEC's work on behalf of the Town to apply for an Owner's Agent Technical Assistance (OATA) grant from the Massachusetts Department of Energy Resources. The \$12,500 grant will be used to study potential sites for PV in Medfield. The MEC invited Rob Garrity, a Norfolk selectman, to discuss that town's experience with installing PV on their landfill in June 2012. The Water and Sewerage Department was approached by Syncarpha Renewable Energy MA, a private vendor, who proposed entering into a 20-year contract for a PPA to site PV on water department-owned land behind the Wheelock School.

As the Town considers and designs new buildings, MEC has weighed in on the potential for energy efficient design as well as renewable energy. The DPW garage roof has been designed to be "solar ready", but solar panels will not be installed in the initial construction. Adam Graber was assigned as MEC liaison to the Public Safety Building design committee. The MEC is providing comments on building energy efficiency and possible renewable technologies for the Public Safety building.

We again discussed LED street lighting and determined that with the reduction in the number of streetlights years ago, the Town purchase of its streetlights and replacement with LEDs are not financially prudent steps at

this time. We will continue to monitor LED technology and possible applications in the future.

Led by Fred Bunger, the MEC decided to pursue a Green Communities Act (GCA) designation for the Town after the MEC withdrew its warrant articles for GCA designation in 2011 due to the lack of support from Town committees for the stretch code, one of five elements required for Green Communities designation. This year, the Board of Selectman voted to support the effort to become a Green Community and its “green incentives” of \$148,000 initially and eligibility for competitive funding in the future to reduce energy use and install renewables in Town. On the warrant are two articles needed for the GCA designation, one is a bylaw for as-of-right siting for ground-mounted PV arrays and another calls for the adoption of the State’s stretch energy building code.

Community education initiatives included the co-sponsorship of a Green Medfield presentation entitled “Keep Your Lifestyle, Change Your Footprint” that had many useful suggestions on how to reduce household energy use. The MEC participated in Medfield Green Day and handed out fliers with efficient lighting information and instructions on how to save energy and measure your energy consumption using a Kill-a-Watt meter that can be checked out from the Medfield Public Library. The MEC continued working with Sagewell Inc., the company that conducted an infrared imaging of residential properties in 2012, to determine where homeowners may have opportunities to reduce their energy use through insulation and air sealing. This year we collaborated on a letter that will go out in 2014 to 1,000 homes that are heated by oil, offering them assistance in analyzing their homes to potentially reduce their energy costs through insulation.

In 2014, the MEC continues to seek opportunities to further reduce energy use in the community by 20% from a 2012 baseline. The MEC is hiring a consultant to study and prioritize sites for solar energy installations including the WWTP site, the new town garage roof and the old landfill

through the OATA grant. Residents who are interested in serving on the Medfield Energy Committee are encouraged to contact the Town Administrator for consideration.

Respectfully submitted,

Marie Nolan, Chair

Lee Alinsky

Fred Bunger, MCAN liaison

Penni Conner

Fred Davis

Adam Graber

Cynthia Greene

Charles Kellner, School Department, Ex Officio

Ryan McLaughlin

David Temple

Osler Peterson, Selectmen, Ex Officio

Emre Schweighoffer

Michael Sullivan, Town Administrator, Ex Officio

# MEDFIELD HISTORICAL COMMISSION

To the Honorable Board of Selectmen  
and the residents of Medfield:

The Medfield Historical Commission is appointed by the Board of Selectmen. Our job is to identify and protect Medfield's historical and archaeological assets. We make sure historic preservation is considered in community planning and development decisions. The commission has an annual budget of \$1,500, and it has certain statutory authority. Its monthly meetings in the Town House are open to the public.

We work proactively to preserve those qualities of the Town that residents say they want, which helps preserve property values. We walk the narrow, fuzzy line between historic preservation and respecting property owners' rights. Owners tend to favor historic preservation in principle...so long as it doesn't affect their bottom line when they want to demolish an antique to make room for a McMansion, which they believe will have greater market appeal.

## **Historic Preservation Award Presented to Robert Borrelli**

Each year the Historical Commission presents an award to a recipient who has done something noteworthy to further the cause of historic preservation.

In November, the commission presented the award to a local builder, Robert Borrelli, for his restoration and adaptive reuse and new construction at 34 South Street, at the corner of Hale Place.

The original proposal was to demolish all the buildings on the site, but at the urging of the neighbors and the commission, Mr. Borrelli kept and extensively rebuilt the 1811 main house facing South Street. The attached ell and barn on Hale Place were in very poor condition and were demolished and replaced with compatible new houses designed by a local architect Mr. Borrelli engaged. The commission and the neighbors felt the three residential units were an attractive addition to the area, and they all sold quickly.

## Demolition Delay Bylaw

Medfield was one of the first Massachusetts communities with a demolition delay bylaw, and ours is one of the state's more stringent. It

prevents historically significant buildings – non-renewable resources -- from being demolished before serious efforts have been made to rehabilitate or restore.

When an application is filed to demolish a building over 50 years old, the commission investigates and holds hearings on those that may be historically significant. If a building is then declared “preferably preserved,” its demolition is delayed – now for up to 18 months, thanks to a 2013 town meeting article drafted by Maria Baler and approved by the voters.

The commission always seeks win-win solutions – such as rehab and adaptive reuse of at least part of the building -- that serve the interests of both the property owner and historic preservationists. We define lose-lose as when the owner refuses to negotiate and instead simply waits us out for the full delay term and then demolishes the structure.

Over the 20 years since the town meeting vote approved the demolition delay bylaw, the commission has approved about two-thirds of the demolition applications right away after the hearing. Most of the others have resulted in delays which were lifted quickly after some back-and-forth discussions about preservation concerns. Fewer than 10 percent have led to demolition delays that ran the full term.

The commission considered 12 demolition applications last year on properties at 29 North (small Montrose school outbuildings); 48-50 Pleasant; 90-92 (withdrawn) and 96 North; 28, 52, 274, and 341 South; 4 Curve; 19 Wight; 9 Causeway; and 61 Dale Streets. Many involved only partial demolition to allow for home improvements.

The two applications that generated the most interest among neighbors were those on Pleasant Street (a small 1820, 1-1/2-story, two-family house) and Causeway Street (a mid-20<sup>th</sup> century modern house, part of an enclave of similar dwellings). The delay was lifted on the Pleasant Street house after the developer scaled it back and revised the design in response to concerns of the commission and neighbors. The Causeway Street developer abandoned plans to demolish the existing house and replace it with a “colonial;” instead, he will restore and expand the unusual existing house.

Like all historical commissions, the Medfield Historical Commission is continually exploring ways to deal more effectively with “demolition by neglect” issues – situations in which an owner neglects and/or abuses an historic structure for many years, then pleads that the place is beyond repair and must, for safety and economic reasons, be torn down.

The commission has long been concerned about the decline of the 1850 Jacob Cushman house at 67 North Street (the former bicycle shop), which has been vacant since the Montrose School bought the property in 2003. The commission has met and toured the building with school officials and persuaded them to take some steps to help stabilize the house, but the Cushman house remains one of Medfield’s most endangered historically significant buildings.

### **Certified Local Government**

Thanks to its CLG (Certified Local Government – and we have to reapply every year) status, Medfield has received many survey and planning grants from the state and federal governments in recent years. The Massachusetts Historical Commission continues to encourage us to apply because they believe we put the money to good use.

For our survey and planning work, our demolition delay activism, MAAC, and other activities, the Massachusetts Historical Commission has long pointed to Medfield as a model for other historical commissions.

### **Medfield Archaeological Advisory Committee (MAAC)**

The Medfield Archaeology Advisory Committee was formed in 1993 as a subcommittee of the Medfield Historical Commission. It was formed to help protect archaeologically-sensitive areas in town. MAAC members are John A. Thompson, Chairman; Cheryl O'Malley; Mark Agostini; and Marc Eames.

On an ongoing basis, the committee maintains and updates a map of the archaeologically-sensitive areas, helps protect the sites, evaluates and registers artifacts, and provides educational services.

MAAC welcomes inquiries from anyone who thinks a property in Medfield is threatened or finds an artifact that they would like to bring to the attention of the committee; please contact John Thompson or any other member.

## **Want to join our commission?**

Vacancies occur on the historical commission from time to time. If you're interested in Medfield's history, call any of the members, or show up at one of our monthly public meetings, and let's get to know each other. You could start as an associate member and become a full member if someone resigns.

Respectfully submitted,

David Temple, Co-chair

Daniel Bibel, Co-chair

Maria Baler

John Day

Sarah Murphy

Charles Navratil

Ancelin Wolfe

Cheryl O'Malley, Associate Member

Doug Teany, Associate Member

# **HISTORIC DISTRICT COMMISSION**

To the Honorable Board of Selectmen  
and Residents of Medfield:

## **OVERVIEW**

The Historic District Commission administers the Town's four Historic Districts:

- The John Metcalf Historic District established in 1989 on West Main Street, enlarged in 1996 and in 2004.
- The Hospital Farm Historic District established in 1994.
- The Clark-Kingsbury Farm Historic District established in 1997.
- The Medfield Town Center Historic District established in 2000

## **PURPOSE AND SCOPE OF THE HISTORIC DISTRICT COMMISSION**

Authority to create Historic Districts and the accompanying governing body is granted under the Historic District Act of 1960, Massachusetts General Laws, Chapter 40C. The purpose of the law is threefold:

- to preserve and protect the distinctive characteristics of buildings and places significant in the history of the Commonwealth and its cities and towns
- to maintain and improve the settings of those buildings and places
- to encourage new designs compatible with existing buildings in the district

Under Chapter 40C, communities can create Local Historic Districts to protect the character of historic areas. Town-appointed Local Historic District Commissions govern such districts. Since each property owner within a district contributes to the overall historic character, changes proposed for the exterior of any property, as well as new construction, are considered in light of the impact they may have on the district as a whole. Before a property owner within a district is allowed to change an exterior architectural feature of a building, the owner must receive approval from the Local Historic District Commission. Approval is in the form of a certificate of appropriateness, hardship or non-applicability with respect to such construction or alteration.

There are now Local Historic Districts in over one hundred Massachusetts towns and cities. Historic Districts do not prevent changes from occurring, nor do they prevent new construction. The intent of any Local Historic District is not to halt growth, but to allow for thoughtful consideration of change, to allow changes and additions that are harmonious, and prevent the intrusion of incongruous elements that might distract from the aesthetic and historic values of the district. Local Historic District Commissions have authority only over the portion of the exterior of a building that can be seen from a public street, way or park. The Commission's *Guidelines for Changes within Medfield Local Historic Districts* is available upon request.

### **HISTORIC DISTRICTS IN MEDFIELD**

Medfield passed "Historic Districts", Article 14 of the bylaws, and created the John Metcalf Historic District through a vote of the 1989 annual Town Meeting. This first district included historic houses on west Main Street and included the oldest portion of Vine Lake Cemetery. Through a vote of the annual Town Meeting in 1996, the John Metcalf Historic District was enlarged to include a total of sixteen historic buildings.

The Town established a second historic district, The Hospital Farm Historic District, in 1994. It includes 33 buildings at the Medfield State Hospital, and the surrounding historic landscape. The buildings were built at the turn of the 19<sup>th</sup> century, mostly in the Queen Anne Revival style, and are grouped around a large quadrangle, resembling the campus of a small college.

In 1997, the Clark- Kingsbury Farm Historic District, Medfield's third district, was established. It provides protection to the historic and unique grouping of the 18<sup>th</sup> century Clark-Kingsbury farmhouse, outbuildings and pond with gristmill that forms a widely appreciated and essential part of the rural character of Medfield.

In April of 2000, the Medfield Town Center Historic District was created by unanimous vote of Town Meeting. This proposed district is intended to preserve and protect the character of the Center of the town of Medfield.

## **ACCOMPLISHMENTS AND PLANS**

In 2013 the Commission reviewed two applications for changes to structures within the Town Center Historic District (properties known as Starbucks and Lords) and one application for changes to a structure within the John Metcalf Historic District.

- The Commission continues to review various changes to structures within existing districts and is proposing a new district consisting of the Peak House and adjacent Clark Tavern.
- The Commission is working with the Medfield Hospital Advisory Committee to ensure future proposals for the former Medfield State Hospital will include the preservation and reuse of approximately 23 historical structures in the “Central Core”.
- We are always interested in assisting residents in the creation of new historic districts for their neighborhoods and always looking for volunteers to help with our efforts.

Respectfully submitted,

Michael Taylor, Chair

Barbara Jacobs

Brad Phipps

David Sharff

Connie Sweeney

## **KEEPERS OF THE TOWN CLOCK**

To the Honorable Board of Selectmen  
and Residents of Medfield:

Another year passes and the historic Town Clock housed in the steeple of the Medfield's original Meetinghouse continues to do its job. The frame of the old works dating back to mid 1800's is still the foundation of the clock mechanism. Gears in various parts of the clockworks have been upgraded several times throughout its life. They occasionally show their age. The four faces of the clock continue to remain presentable despite the ravages of sun and storm.

In 2013 nothing of great significance happened with the clock. Members of the public again had an opportunity to tour the meetinghouse steeple and witness the Town's timepiece on various occasions.

The one modern touch, an Uninterruptible Power supply originally donated a decade ago, finally failed irreparably. If there are any donors interested in supporting the clock, a new UPS would be welcome. This device tides us over when there are brief (15 minute or less) power outages.

The reduction gears (the ones that drive the hour and minute hands at the proper ratio from a single drive shaft) are beginning to slip. One was removed and peened to tighten the grip between shaft and gear. The other three are in need of the same TLC.

The project to upgrade the steeple of the meetinghouse has been frozen indefinitely, so any potential impacts on clockkeeping have been put off.

We continue to maintain an interest in reactivating the hourly chime. If we make any progress we will keep the Board of Selectmen informed.

Respectfully submitted,

David Maxson  
Marc Tishler  
Co-keepers of the Town Clock

# Memorial Public Library

To the Honorable Board of Selectmen  
and the Residents of Medfield:

It is with great pleasure that I submit the 2013 annual report.

## The numbers:

Visits	114,187
Holdings	87,847
Registered Borrowers	8,115
Items Circulated	198,457
Interlibrary Loans Received	21,848
Interlibrary Loans Provided	31,497
Self-Check Circulation	96,964
Remote Renewals Circulation	27,762
Reference Transactions	5,762
Children's Programs	329
Children's Attendance	6,422
Teen Programs	89
Teen Attendance	1,859
Adult Programs	189
Adult Attendance	644
Room Use	1,249
Museum Pass Use	601
Volunteers	98
Hours Volunteered	1,842
Computer Use	13,624
Website Hits	44,782
Database Retrievals	7,394
Database Titles Retrieved	42
Journal Retrievals	5,517
Journal Titles Retrieved	104
E-Book Retrievals	388
E-Book Titles Retrieved	49
E-Books Downloaded	3,165

**What we are:**

The Medfield Memorial Public Library is a gathering place that brings our community together, a 21<sup>st</sup> century meeting house. Our mission is to educate and entertain people of all ages by connecting them to information and offering cultural opportunities. We strive to provide welcoming, convenient and responsive personal service. The Library is an important cultural resource in Medfield and a leading force in the emerging Medfield Cultural District. The Library and its Cultural District partners are vital to the economy of the downtown by being convenient, diverse and engaging to those traveling along Main Street.

**Collections, Programs and Services:**

We complied with the Minimum Standards for Free Public Library Service in Massachusetts. Library services and programs were enhanced with donations.

The Library was open fifty-six hours a week during the school year, Labor Day to Memorial Day. We were open seven days a week including Sunday afternoons, four evenings after 5:00 pm, and additional evening hours for students during exam periods.

The Library received \$3,750 in federal funds provided by the Institute of Museum and Library Services through the Massachusetts Board of Library Commissioners for a Library Services and Technology Act project. This project is intended to enhance the skills of the staff to provide assistance to readers.

Professional Reference Service was available in person at the lower level service desk and by telephone during the open hours of the Library. Remote access to Library resources was available 24/7.

Service to residents who are homebound continued.

**Building, Grounds and Technological Infrastructure:**

The original library continues to require tender loving care. The windows have been stabilized and new, energy efficient storm windows have been installed.

Two groups of Boy Scouts improved the library environment by painting areas of the lower level.

A high efficiency boiler and circulator pump were installed.

Scanning technology was added to the public internet workstations.

Radio frequency identification technology has been added to the collections and circulation services to allow efficient inventory management and multiple, simultaneous check-ins or check-outs.

**Staff:**

Sadly, the former Library Director Daniel P. Brassell, passed away after a long battle with cancer in February at his home in Sahuarita, Arizona.

Ann Russo retired as our Children's Librarian after fifteen years of service to Medfield's families.

Mare Parker-O'Toole resigned her position as the Knowledge and Information Services Librarian and Webmaster to become the Assistant Director of the Earl Center for Learning and Innovation at Wheelock College.

Kim Tolson was promoted Head of Children's Services.

Erica Cote was promoted Head of "Tween & Teen Services" while she continues her graduate studies in Library and Information Science at Simmons College.

Bernadette Foley joined Children's Services as a part-time assistant in addition to her work at the Medfield Afterschool Program.

Stefanie Aucoin wrote the successful grant application for the LSTA Readers' Advisory project and is a member of the Massachusetts Readers' Advisory Roundtable.

We are called to commit, work hard, produce, create and deliver the best services and programs to Medfield residents of all ages. In addition, we support and contribute to the larger library community in several ways.

Matt Costanza continued to chair the Minuteman Library Network's Standards Committee and is a member of the Statewide Library Card Working Group.

I continued to serve on the executive board of the Massachusetts Library System (MLS) and as president of the New England Library Association.

**Thanks:**

We appreciate the support of dedicated volunteers who expanded the capacity of the library's staff. Thanks to those who served as Trustees, Tim Hughes, Chair and Friends of the Library, Kathy Brennan, President, and on The Library Trust Fund Board, Nancy Savoie, Chair. Also, thank you to the many people of all ages who gave their time and talents, especially Boy Scout Ben Wilson.

We are thankful for the financial generosity of many individuals, especially Mary Finlay and Bob Luttmann, the Friends of Library, The New 'N Towne Club, the Howland Family Foundation, and the friends and family of Ruth Couture.

Finally, thanks to you, the residents of Medfield who support the library with your tax dollars to keep the Library certified, staffed with professionals, open seven days a week, filled with new and relevant materials, and free to all. We hope our services, collections and programs have helped you weather this economic recession and added value and enjoyment to your lives. We appreciate your support.

Respectfully submitted,

Deborah Kelsey  
Library Director

# TRUSTEES OF THE MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen  
and Residents of Medfield:

In 2013, the Medfield Public Library welcomed over 114,000 visitors. Throughout MetroWest, people came to the library to pick up books and movies, to attend a lecture, to meet a client, to job network, to receive tutoring, to visit a haunted house, to come to a gala, to listen to a jazz combo. . . . 8,925 patrons attended 507 different programs. The library was open fifty-six hours a week, seven days a week during the school year, and four evenings a week past 5:00 PM. During exam periods, the library became a study center as evening hours were extended to accommodate the needs of Medfield students. The library offered remote access 24/7 so that resources were available even after the doors closed. To paraphrase an old commercial, “This is not your father’s library”.

During the first few months of 2014, the library will be formulating a long range plan for the next five years. Library Trustees, staff, and Medfield residents will collaborate in order to assess current and future needs of the community, and how the library can best deliver desired services. This past fall, in preparation for this strategic planning, the trustees and director toured local area libraries. These visits provided an opportunity to see firsthand how neighboring libraries are utilizing their building space, collections, and emerging technologies

The library is now four years away from celebrating the centennial anniversary of the Dailey Building (original library). Preserving the beauty and integrity of the Dailey Building, and the entire library is a top priority. To that end, last fall saw the installation of modern storm windows to the Dailey Building. A new, energy efficient boiler was put in place. These improvements taken in conjunction with last year’s installation of new HVAC rooftop units and thermostats, is already resulting in the library reducing its energy footprint.

After 12 years of serving as a library trustee, Bob Luttmann stepped down at the end of his term in March so that he and his family could enjoy living in Maine year round. In his place, Andrea Cronin was welcomed as a newly elected trustee. We thank Bob for his dedication, thoughtfulness,

and generosity. Upon his departure, Bob and his wife Mary presented the library with a gift of \$10,000. Saying “thank you” feels woefully inadequate.

Lead by the creative vision of Library Director Deborah Kelsey, the library is helping spearhead the creation of the Medfield Cultural District. Working with the Medfield Cultural Council, Park Street Books, Zullo Gallery, Medfield Historical Society, First Parish Church, Medfield Green, Woodland Theatre Company, Gazebo Players, Zebra’s Bistro, Montrose School, Medfield Garden Club, Friends of the Dwight-Derby House, Go Fresh, Lowell Mason Foundation, MEMO, Downtown Study Committee, Medfield TV, The Butterfly Tree and Vine Lake Preservation Trust; the Cultural District highlights the Town’s cultural and historic resources.

The Library is an active participant in the Cultural District’s First Thursday programming. This past May in collaboration with many of its Cultural District partners (as well as others), the Library held its annual gala with this year’s theme being “Greening Medfield”. Activities ranged from sheep shearing to container gardening to building recyclable sculpture. Under Deborah’s leadership, the Medfield Public Library continues to expand its horizons thereby providing a variety of experiences for its users.

Deborah has assembled a talented, dedicated staff. Over the past 12 months, the library staff handled approximately 500,000 transactions. Throughout the past year, library personnel have been readying the collection in preparation for RFID. The implementation of this technology will ease the staff workload and improve service to library patrons. Going forward, the types of activity required of staff are likely to remain work intensive as core, traditional public library services are maintained and new technologies and platforms are introduced. The library collections are in transition as print books are balanced with e-books and some materials are now being purchased in multiple formats. By providing technology, learning and tools, the Library is helping patrons engage in today’s information world.

Librarian Stefanie Aucoin applied for, obtained, and is now managing an MBLC approved \$7,500 LSTA Reader’s Advisory Development Grant. The outcome for library users will be that staff will be better able to help

patrons identify and find desired materials – on demand with a personal touch.

The Library said good-bye to children’s librarian Ann Russo. The Trustees thank Ann for her 15 years of exemplary service to the library, and to the community. As a result of Ann’s retirement, Kim Tolson became the new full time children’s librarian. Erica Cote is the new “teens and tweens” librarian. The staff also bade farewell to adult services librarian Mare Parker O’Toole, who left to become the Assistant Director for the Earl Center for Learning and Innovation at Wheelock College.

Many thanks to the Friends of the Library, who support and enhance library services and programs. This year the Friends funded museum passes, children’s programs, the summer reading program, and numerous musical presentations. The Friends gave \$2,000 to enhance the Blue Ray DVD collection. Also, the group paid for two additional RFID self checkout stations, along with the necessary software, and a smart phone scanner. We thank Friends President Kathy Brennan, and all the Friends for their invaluable support and generosity.

The Library owes a large debt of gratitude to the citizens and taxpayers of Medfield. Medfield residents throughout the years have repeatedly demonstrated their generosity and support, which has enabled the library to provide vital services, collections, and space free to all. The Medfield Public Library remains one of the best bargains in Town at an annual cost of \$50.88 per resident. For every dollar the community spends on the Library, the Library returns over five dollars worth of services to the community.

Respectfully submitted,

Timothy Hughes, Chair  
Andrea Cronin  
Lauren Feeney  
Maura McNicholas  
Steve Pelosi  
James Whalen

# COMMITTEE TO STUDY MEMORIALS

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Committee to Study Memorials is pleased to submit its 24<sup>th</sup> Annual Report.

The Committee held five open meetings during 2014 with a voting quorum present. As with most volunteer programs, the number of meetings held does not reflect the enormous amount of individual hours spent preparing. During the year we had two resignations from the committee. The Committee wishes to extend its thanks to Rob Gregg and Frank Iafolla for their contributions to the committee and to the Town of Medfield.

This year the Committee approved two street names for area developments. The Committee approved the naming of Canal Street, a new street off Hospital Road. Historically Hospital Road was originally called Canal Street and later renamed Asylum Road. The Committee also approved the name of Red Gate Lane in the proposed Red Gate Farm land acquisition thus preserving the historical area name of the farm that once comprised most of the land in that area. The Committee normally invokes preference to names that have town historical significance or to remember someone who gave his or her life for their country.

The Committee focused on preparing a dedication of two streets named for two veterans who died in service. They are Snyder Road and Lee Road located off South Street near Rocky Lane. Because there is limited family and friends alive who can provide input into their lives, research for the wording of their memorial sign took longer than expected. The dedication is planned for the spring of 2014 for veterans Earl Lee who was gunned down in his parachute while bailing out of his flaming B-24 over France during WWII and George Snyder who is Medfield's only resident killed during the Korean War in a battle at Chorwon, North Korea.

The Committee has also worked on a project to update the Memorial Signs at eleven other Honor and Civic squares already existing around Town. The existing small blue signs are not only too small, but over time experienced rust and corrosion making them ugly and unreadable. For the

new memorial signs the wording was completely reviewed and updated to correspond to the new sign size and shape. The new signs will be the same size and shape as the Robert E. Naughton sign recently dedicated on Causeway Street. Replacement of these eleven memorial signs is planned for the summer of 2014.

Progress in discussions between the State and the Town over the Medfield State Hospital property continues to be of interest to the Committee. Specifically the Committee continues to advocate toward the restoration of two WWI memorials, which the Commonwealth has left in disgraceful condition. These memorials once honored the service and combat deaths of two Medfield State Hospital residents; Arthur Cleversee and Silas Arsenault. The Commonwealth so far has not responded to advance any discussion regarding the memorials with the Committee.

We thank the residents of Medfield for all their support and cooperation with much gratitude to the Public Works Department for their steadfast support of our endeavors. We also want to express appreciation and thanks to the Parks and Recreation Commission and the Medfield Garden Club for their beautification and care of the areas that surround the towns honor markers and memorials.

Respectfully submitted,

Ron Griffin, Chairperson  
Richard DeSorgher  
David Temple  
Jane Lomax

## **VETERANS' SERVICE OFFICER**

To the Honorable Board of Selectmen  
and Residents of Medfield:

This is my fourth report as Veterans' Service Officer for the Town of Medfield having been appointed in September of 2010. As a part-time position, the Town remains in violation of state statute to have a full-time Veteran Service Officer. However, I am very confident that each veteran resident has timely access to Veteran Services through this office. Each year has seen increased activity by Town veterans seeking information on veteran's benefits, which is met via phone, email, Town Hall Office Hours, COA hours, in-home visits and through community contact.

As part of my veteran outreach effort I have appeared regularly on Medfield Cable TV. Appearing on "Happenings in Medfield" with host Jack Petersen, I have sought to educate our citizens on veterans' issues and benefits. I appeared in a Cable 8 show called "Simply Legal" to open veteran discussion about the VA's "Aid and Attendance" pension program for senior veterans and their spouses. I also conducted a seminar on the subject in August which was held at the CENTER at Medfield.. I addressed the state SHINE convention to explain certain Veteran healthcare programs. I made a veterans reference sheet that is used statewide by SHINE counselors as a veterans benefits aide. Additionally I have written veteran articles appearing in local newspapers. I was identified as Veteran Service Officer of the Month in the September issue of AT EASE! (The Monthly Newsletter of MassVetsAdvisor.org)

According to the 2012 census, Medfield is blessed with a population of 480 veterans, a population that is in rapid decline. Most of these veterans are represented in our senior population with about 387 of them age 65 or older. Fewer than 50 veterans were reported in the census as being under the age of 50. Despite the low potential that the Town's web site will be used by area Veterans, there is now a Veterans Services presence on the Town's website.

During the 2013 Town Meeting the Town accepted an article to allow a Veterans Work off program in Medfield. Outlines of the program have been submitted to Selectmen for approval in the hope of implementing the program in 2014.

In working closely with the assessor's office and Board of Assessors, several other veterans' benefits have been discussed to insure continued compliance with state regulations. The board was also advised to the probability of an increase in Service Connected Veterans applying for Real Estate Tax Exemptions. This is in part to the recent increase in claims for Vietnam Veterans for Agent Orange related diseases and the VA's emphasis to reduce an enormous claims backlog.

During 2013, the Town has delivered \$25,486 in chapter 115 benefits to area low-income veterans and their spouses. In addition, the Town gave real estate exemptions exceeding \$54,000 to veterans or their surviving spouse. In addition the Veterans Administration through disability compensation or pensions infuses money to area veterans who likely spend it in our community.

On November 11<sup>th</sup>, the first Veterans Breakfast was held for all area veterans in honor of Veterans Day. The event was well attended by over 80 individuals and was hosted by the American Legion. Congressman Joseph Kennedy III, Senator James Timilty and Representative Denise Garlick attended and spoke directly with Veterans.

As a member of the "Committee to Study Memorials", I was active in a project to replace existing signs at our civic and honor squares around town. Completion of the project is expected in the spring of 2014. High School students formed a club called "Warriors for the Warriors" that intends to support area veterans. They honored our Veterans on Veterans Day by serving the Veterans during the Veterans Day Breakfast

As a member of the "Medfield School Veterans Committee", I was active in the development and dedication of a Vietnam Memorial at the Blake Middle School. The memorial was dedicated in its permanent location in June. The memorial honors all those who attended that school during grades 9-12 and went on to military service during the Vietnam era.

Each year I am involved with veterans programs in our schools. Beginning this year, each male who turns 18 years of age receives a letter regarding Selective Service. While conscription is not currently invoked, registration remains the law. The letter explains the Selective Service program and invites students and their parents to inquire further about it. During the year many students come in to register and some parents and grandparents have come in to obtain further information.

In support of academic discussions, area Veterans performed in-classroom interviews with all sixth grade classes. Seventh graders interviewed veterans of different war eras while eighth grade students wrote letters to area veterans. In June, being selected for the Blake Middle School's "Better Footprint Award" was a special personal honor for me.

During the year I receive much cooperation in support of Veteran Services. I wish to express my sincere thanks and appreciation to each of these individuals, organizations and committees. I wish to express special thanks this year to Police Chief Bob Meaney and his officers.

Veterans' Services hours of operation at Town Hall are scheduled on Monday and Thursday afternoons. Veteran hours are also regularly scheduled at "The CENTER at Medfield". Veteran Services is also reachable by phone at 508-906-3025 and through email at RGriffin@Medfield.net

Respectfully submitted,

Ronald Clark Griffin  
Veterans' Service Officer

**MEMORIAL DAY ADDRESS  
GIVEN BY ADMIRAL JEFF COOK (RET)  
U.S. NAVY**

Chief Mann—Thank you for that very kind introduction

Good morning everyone. It's indeed an honor for me to participate in today's ceremony, and it goes without saying that it's absolutely great to be back in Medfield.

You know, I always get goose bumps when I read or hear the Gettysburg address—and today is no exception. When I attended elementary school here, every year a sixth grader was chosen to recite the address during the Memorial Day program. When the time came I really wanted to make that recital, but alas, I wasn't chosen. Now, just in case any of you young folks here weren't chosen either, my advice is to be of good cheer, and keep the faith. You could get invited back to speak on a Memorial Day—but be patient because it may take awhile.

Fifty-six years ago I was standing out there, dressed in my Boy Scout uniform alongside fellow scouts in troop 10. Perhaps like some of you today, back then I found myself wondering what makes older men and women put on old military caps, and uniforms that barely fit, and walk in Memorial Day parades. The answer didn't come to me that day, but it has over the years since.

When I went to the Naval Academy in 1964, there was a special, large room there called the Rotunda. Displayed here were pictures of Naval Academy graduates killed in the Vietnam War, along with a synopsis of the circumstances. As a Plebe or first year man, these pictures made an impression, but without full impact, since most of us didn't know any of the fallen personally. As the years as a midshipman went by though, that started to change. We would see more names and faces in the Rotunda that we recognized, and the effects became far more sobering and real. By the time we graduated, we realized that while military service brought adventure and exciting challenges during both war and peace, it also brought the possibility of a sudden death. Nonetheless, we were young, very proud, and eager to do our part for the nation, whatever that might be.

Now back then the Naval Academy had intramural football, which was a good thing, because playing at the Division 1 level was definitely not in the cards for me. So, ended up quarterbacking our 6<sup>th</sup> battalion team, had a very rewarding experience and made some great friends. One of these friends was a classmate named Theodore Vivilacqua—we called him Vivi for short. We were in the same company, which meant we lived and dined in the same group, and over

time formed strong bonds of friendship. Vivi went into the Marine Corps after graduation, and was killed in Quang Nam Province, Vietnam, 11 months later. He was taken out by a hand grenade while assaulting the enemy in a fortified tree line. Knowing Vivi the way I did, there's no doubt in my mind he gave it everything he had, and charged that tree line like he blitzed opposing quarterbacks.

There's another friend I'd like to tell you about. He too was a teammate on our battalion football team. He played tight end for us, and had great hands in the clutch. As I recall we connected for a number of touchdown passes during the course of the season. His name was Michael Smith, and he hailed from Beaufort North Carolina. After graduation he went on to fly A-6 Intruders, and survived a Vietnam deployment aboard USS Kitty Hawk. His great hands also served him well as a naval aviator, and he eventually went on to become an astronaut with NASA. On 28 January 1986 Mike was the pilot of the Challenger Space Shuttle, and was killed with the rest of his crew during the launch explosion. He too was a great American, who died while pushing the boundaries of science and technology.

These two brave men were friends of mine, and their loss affected me a great deal. But their stories are far from unique, and their courage and bravery are examples of what we have come to expect from our American fighting men and women.

Medfield is certainly no stranger to this kind of individual character and commitment. Indeed, her citizens have done her proud in every major conflict, and many have made the supreme sacrifice.

At this time, I am proud to give voice to the names of these fallen heroes from Medfield.

**The Revolutionary War:** Samuel Cole, Jabez Boyden, Lemuel Thompson

**The Civil War:** Alan Alonzo Kingsbury, Richard Derby, Caleb Howard, Daniel McMahon, William Holbrook, William Vennon, Frank Morse, Curtis Jones, Joseph Hardy, Gabriel Strang, John Strang, Eugene Sumner, James Chenery, John Chenery

**World War I:** John Earle Kerr, William Beckwith, Wesley Beckwith, Herbert Paine, Harrison Ryan, Silas Arseneault, Arthur Cleversee, Clarence Cutler

**World War II:** Joseph Pace, Robert Sproul, John Crowder, Thomas Clewes, Ocran Knehr, Richard Werner, Earl Lee, Vincent Bravo, John Ross Jr., Douglas MacKeachie

**Korean War:** George Snyder

**The Vietnam War:** Stephen Hinkley, Peter Kristof

These brave Americans, and many others like them, paid their dues to the nation and some of ours as well. We can never ever repay those debts, but we can and must honor the memories of the fallen. And that is why many of us are proud to once again put on our uniform, and in doing so, to feel the kinship with those who served before us, and those bravely serving now.

What about this kinship? What are the bonds like? To address these questions I'll draw from a passage in Shakespeare's Henry the Fifth. It's a passage that, to me, speaks to courage, commitment and brotherhood, and helps explain the respect and loyalty men and women in uniform have for each other.

Imagine it is October in the year 1415. England is in the middle of its 100 years war with France. For 10 weeks, England's 26 year old King Henry V has led a costly expedition from Normandy towards Paris. With his forces severely weakened, Henry is forced to retreat towards Calais. But he soon finds his route blocked by a much larger French force of knights and infantry near a village named Agincourt.

Dawn broke on October 25<sup>th</sup>—known then as St. Crispins Day—named for a third century Christian martyr. King Henry's 6000 weary troops huddled around their campfires—a short distance from the confident French—who with an overwhelming advantage expected a crushing victory.

Henry's men became dispirited, and beseeched the King for reinforcements from England, which of course was not possible. King Henry responds with one of the legendary speeches in English literature, which concludes with the following:

“We few, we happy few, we band of brothers. For he today that sheds his blood with me shall be my brother; be he ne'er so vile, this day shall gentle his condition; and gentlemen in England, now a-bed, shall think themselves accursed they were not here, and hold their manhood's cheap, while any speaks that fought with us upon St Crispins Day.”

King Henry's stirring words inspired his troops like never before, and the Battle of Agincourt has been known ever since as one of England's most stunning and improbable military victories.

But as such an important national holiday, shouldn't Memorial Day have full meaning for all our citizens, not just those who share memories of military service? What is the essence of the day that makes it so profound and

meaningful to everyone? I believe the answer lies in the very soul of our fallen heroes.

In their prime, their lives were defined by bold actions, courage and commitment. They understood that life should be profound and passionate—and without these things one is at peril of being judged not to have lived. These thoughts were voiced by Oliver Wendall Holmes, Jr. in his Memorial Day address of 1884. To me, his most moving and eloquent thought in the address was this:

“Above all, we have learned that whether a man accepts from Fortune her spade, and will look downward and dig, or from Aspiration her axe and cord and will scale the ice, the one and only success which it is his to command is to bring to his work a mighty heart”.

So now it's up to each of us individually to decide how much of Memorial Day we carry through the rest of the year. Each of us, in our own way, has the ability to achieve great things. To me, there's no better way to honor our fallen men and women than to emulate their bold actions, courage and passion, to strive towards a life of high purpose—and no matter what your calling—to bring a mighty heart.

Thank you all for your kind attention, and God Bless our troops.

## **BOARD OF HEALTH**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Board of Health hereby submits the following report for calendar year 2013. The Board meets on the second Tuesday of each month and encourages town resident who would like to be involved in any capacity to contact the Board of Health office at (508) 906-3006.

### **Public Health:**

Jean Sniffin, RN, of Century Health Systems continues to provide programs in health promotion to all age groups, supplementing traditional home health services. The major components of the Health Promotion Program are ***Communicable Disease, Public Health and Health Maintenance***. Prevention and control of communicable disease through caseload referrals, education and provision of follow up care consistent with public health practice. In 2013 total surveillance disease report follow-up by the Board of Health numbered 24 cases.

Jean is available to meet with residents every Tuesday at the following locations:

1 <sup>st</sup> Tuesday	The CENTER at Medfield
2 <sup>nd</sup> Tuesday	Town Hall – Board of Health office
3 <sup>rd</sup> Tuesday	Tilden Village – Recreation Room
4 <sup>th</sup> Tuesday	Town Hall – Board of Health office

The public is encouraged to contact the Board of Health office for more information on how this service can be of assistance.

### **Sanitarian:**

Public Protection Specialists, LLC (PPS) professional staff conducted consulting services for enforcement of regulations related to food establishments, minimum housing standards, animal/wildlife complaints, swimming facilities, recreational camps for children, and general sanitation issues.

The services and consultation to the Board of Health includes attending monthly board meetings, inspections of food establishments and school cafeterias, conducting establishment plan reviews and providing consultation to residents, business owners, and municipal departments as necessary. New food establishments are provided with consultation for the opening of their new businesses throughout the application process.

In addition, PPS conducted public health emergency preparedness consulting services. This included updating the Medfield Board of Health Emergency

Dispensing Site (EDS) plan and related Public Health Emergency Preparedness plans. PPS also completed several MA Department of Public Health Emergency Preparedness deliverable requirements.

**2013 Permits Issued:**

- 72 Food Services Permit (includes: food retail, food service, food service kitchen Residential food kitchen and catering)
- 9 Temporary Food Establishment Permits
- 9 Tobacco
- 1 Semi Public Pool
- 1 Bathing Beach
- 3 Camp

**Environmental Services**

Public Protection Specialists LLC also provides environmental services to the Board of Health. These services include: Oversight of septic systems including soil evaluations, review of engineering plans for compliance with Title 5 and Board of Health regulations, inspection of construction, evaluation of variance requests, and issuance of certificates of compliance; review of Site Plans and preliminary and definitive Subdivision Plans for compliance with the Board of Health stormwater regulations and suitability for on-site sewage disposal where applicable; review of on-site well water proposals, water quality and quantity results, and treatment units; review of Building Permit applications for additions and renovations to assure that the proposed work does not conflict with the location or capacity of the septic system serving the property; investigation of complaints regarding sewage overflows, odors, illegal dumping, hazardous waste, and preparation of enforcement orders where applicable, and working with offending parties to attain compliance; issuance of Disposal System Installer and Septage Hauler Permits; provision of general consultation to the Board of Health; assistance to the Board of Health in the preparation of regulations and guidelines; attendance at Board of Health meetings; and consultation for questions and information to residents.

The following permits were issued during 2013:

8	Soil Tests	11	Hauler Permits
11	Plan Reviews	22	Installer Permits
23	Septic Repairs	7	OFFAL Permits
48	Form A – Renovations	1	Well Permits

## **Medfield Youth Outreach:**

*PURPOSE - Medfield Youth Outreach is a program located under the auspices of the Medfield Board of Health. The town's Youth Outreach Workers provide short term individual and family counseling, information and referral, crisis intervention, community programming, and assistance with access to financial assistance programs to Medfield residents ages birth to eighteen and their families. The Medfield Youth Outreach office is an intake site for the Federal Fuel Assistance Program for all Medfield residents. All of Medfield Youth Outreach services are free and confidential.*

The Medfield Youth Outreach Office is located on the 2<sup>nd</sup> floor of the Town Hall. Appointments can be made by calling (508) 359-7121. Hours are full time and flexible to meet programmatic need.

### **OPERATIONS-**

**Director:** Dawn Alcott, MSW, LICSW has served as the Director of Medfield Youth Outreach since 1999.

**Outreach Worker:** Liz Loveless, MA joined the Medfield Youth Outreach department in July 2012 filling a vacancy as the Youth Outreach Worker. Liz comes to Medfield Youth Outreach with a love of community work established from her experience as an intern at Needham Youth and Family Services. Welcome Liz!

**Clinical Consultant:** Carol O'Connor, MSW, LICSW serves as the Medfield Youth Outreach clinical consultant.

**The Board of Health Liaison:** Marcia Aigler meets with Medfield Youth Outreach regularly as the Board of Health Liaison and communicates with the Board of Health regarding Medfield Youth Outreach issues and activities. In addition, Medfield Youth Outreach meets with the Board of Health every other month.

### **SERVICES -**

**Counseling Services** – Counseling is provided to Medfield youth and families through individual therapy sessions and support groups. Counseling issues addressed frequently in 2011 include:

*Academic difficulties, divorce, anger management, domestic violence, anxiety, family discord, grief and loss, financial difficulties, sexuality, body image/eating disorders, major mental illness, social skill concerns, child abuse/neglect, substance abuse, dating violence, parenting skills, violence, depression, self harming behaviors, friendship/ relationship concerns, Autism spectrum and related concerns, sibling support, concerns around social exclusion and bullying.*

**Referral Services** -Medfield Youth Outreach routinely provides outside referrals for clinical services, needs based programs, substance abuse services, support groups, wrap around services, advocacy, and local discretionary funds and state /federal programs. In 2012, the upward trend in financial assistance requests/referrals to such programs continued. There was also an increase in referral to treatment for teen marijuana abuse.

**Programs** -Medfield Youth Outreach also facilitates various groups, programs, and services within the community as able. This programming is related to the needs of youth and their families. The programs offered are often prevention and psycho-educationally based. Many programs reflect a collaborative relationship with other organizations.

### ***Youth Programming-***

***Medfield Youth Action Committee (MYAC) - Started in July of 2011, seeks to provide a forum for Medfield's youth to unite with the broader community. They strive to build bridges by forming mutually beneficial relationships with community leaders. It is their goal to:***

- *Act as liaisons to community leaders in developing youth policy and programs*
- *Provide education to youth regarding social issues with topics such as: Stress reduction, prevention, and healthy relationships*
- *Link youth to service, volunteer and mentoring opportunities*

The youth in MYAC had a special meeting on February 1, 2012 with over 30 community leaders who have shown interest in supporting youth initiatives. They unveiled ideas they had about a special community event that they had in the early stages of planning. They unveiled their hopes to host a community dance. They had a very fun meeting complete with a dance demonstration. They engaged with community leaders seeking their support to learn of their organizations needs as well. A goal to start a website or a manual about how youth can get things done in town was discussed.

MYAC experienced great success at its first community event on March 23, 2012! A Community Swing Dance was a well run event with the MHS Jazz band playing swing tunes while teens, adults and a few children learned dance steps and had a wonderful evening. The teens that coordinated this event learned much about reserving space, food handling practices, timing of events, competing organizations, and more.

MYAC fulfilled its mission to offer a workshop on a health issue to their peers. On November 14, 2012, Janet Fontana, RN, MA from Spectrum Life Works, came to present a workshop “Stress Recess” for youth grades 9-12, from 6pm-7:30pm at the Medfield High School. This presentation was paid through the Mass Public Health Mini-Grant program.

MYAC lost members in the fall of 2012 due to youth who had moved on to college. The group is in new stages of growth and welcomes new membership always! Some discussion has been presented to also create a MYAC “junior” group to include middle school age youth. Youth in this age group have been coming forward with their talents looking for a place to showcase them and to create programming for their age group!

**Montrose Partnership-** Medfield Youth Outreach met with a liaison from Montrose School to discuss revitalizing ongoing partnerships in providing tutoring to Medfield youth and possibly Medfield Youth Outreach services to the Montrose population.

**Classroom Presentations for Medfield students-** In December 2012, Medfield Youth Outreach enjoyed presenting on play therapy and career path in the Discovery Zone classroom at the High School. More presentations on a variety of topics are eagerly anticipated in the future.

**Support Groups-** Medfield Youth Outreach is currently exploring the need for a group for older elementary school children who have siblings with a mental, physical or emotional disability after inquiries from families. Meetings have taken place to potentially get this group in motion for the late winter of 2013 should enough participants sign up!

**Parent Programming-** Two special “Community Conversations” were hosted in November of 2012 in collaboration with parent volunteer, Kathe Farris. The focus of these conversations centered on the many youth who feel disconnected from their peers due to “the drama” present in social situations. A youth focus group was also held as part of one of these events. What was gleaned from these meetings were that youth want to stay under the radar about raising these concerns and that parents are seeking ways to support youth in building healthy communication and relationships. Plans are in the works to bring parent coffees

to private homes to help parents navigate the social world of young teens for late winter early spring of 2013.

***Prevention Programming-*** Medfield Youth Outreach participates in a coalition Medfield Cares About Prevention (MCAP). This coalition is a growing body of professionals and parents who seek to reduce substance use in the community. In January of 2012, a grant opportunity came to the awareness of Medfield Youth Outreach for the federal Drug Free Communities Grant application. This grant was a highly competitive endeavor as very few are awarded nation-wide annually. Together with MCAP member and Medfield parent Susan Anderson-Navalta, a grant proposal was written and submitted. Although, MCAP was not a recipient of this grant award, it finished well in the process and the information gleaned provided support to the coalition in defining its future goals and direction. Medfield Youth Outreach was proud to be a part of this process and will offer its support should the coalition seek to apply for the Drug Free Communities grant in the future.

***Community Collaboration-*** Medfield Youth Outreach collaborates with a wide network of organizations to better meet the needs of Medfield youth and their families including: Medfield Public Schools, Medfield Police Department, Norfolk County District Attorney's Office, The South Middlesex Opportunity Council Fuel Assistance Program, Medfield Food Cupboard, Medfield Home Committee, The Medfield Angel Run Fund, Medfield Cares About Prevention, Riverside Community Care, Medfield Angels, Medfield Christmas Angels, Needham Bank Angel Tree, The Lyon's Club, The American Legion, and various other state and federal agencies, professional associations, clinical services, religious institutions, parent gatherings, and civic organizations.

***Medfield Youth Outreach as the gateway to giving:*** 2012 was a year of generosity that met many needs of residents through local collaborations:

*Medfield Angels:* Many families found specific needs met during long term illness from the support of the Medfield Angels, a network of over 600 residents who make meals, provide hands on assistance, and rides to medical appointments. The Medfield Angels also supported the Birthday Wishes program, providing gift cards to parents experiencing financial crisis to assist those parents in purchasing birthday gifts for their children. The Medfield Lyon's also continued a pilot program to provide care packages to residents experiencing a medical crisis, care giving needs, or cancer through Medfield Youth Outreach and Medfield Angels.

*Holiday Giving:* This year the Medfield Youth Outreach Holiday Gifts Program served over 70 families through the combined efforts of the Christmas Angels and Needham Bank's Angel Tree. The Christmas Angels, a network of multiple Medfield families sponsored 38 families and many special requests. The Needham Bank graciously hosted the Angel Tree and served 28 youths' wants and needs through their programming. In addition, private families and residents sponsored families, made toy donations, held special parties to collect gifts and gift cards to further benefit families who have come upon hard times. The Medfield American Legion extended an invitation to families served through Medfield Youth Outreach to their annual Christmas party complete with a special visit from Santa for those youth young enough to believe!

*Year round help:* The Angel Run (an annual run held in December) provided funds through the United Church of Christ's management that met the emergency financial needs of countless residents this year. In December 2012, the run transitioned from the Natasha Domeschek Fund to the Medfield Foundation whose mission remained to help local families. The run in 2012 was met with similar success as in past years. The fund will continue to meet the emergency needs on a one-time per year basis per request. The United Church of Christ generously adds to this fund through their ongoing ministries in addition to what is raised by the Angel Run in order that residents' needs are met.

***Volunteer programming*** - Medfield Youth Outreach welcomes volunteers of all ages to assist with the implementation of various programs and fundraising endeavors. Opportunities arise throughout the year. Assistance with youth prevention programs, parent education programs, and hands on assistance during holiday gift programs are predictable opportunities available. Mentoring opportunities for teens mentoring younger elementary age children are sometimes available. All volunteering is time limited with a specific purpose. Call the Medfield Youth Outreach office at 508-359-7121 to inquire.

***Donations*** - Medfield Youth Outreach is always seeking to expand services and create innovative programming. Grant funding and donations have been utilized to purchase items for the office, cover the cost of presentations, and to cover

programming related expenses when possible. Donations can be made to Medfield Youth Outreach through a check made out to the Medfield Youth Outreach Gift Account. For a tax deductible donation it is possible to donate to Medfield Youth Outreach through the Medfield Foundation.

Respectfully submitted,

Marcia Aigler, Member

Wendy Jackson, RN, Member

Jennifer Polinski, Sc.D., MPH, Member

## **BOARD OF HEALTH**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Board of Health hereby submits the following report for calendar year 2013. The Board meets on the second Tuesday of each month and encourages Town residents who would like to be involved in any capacity to contact the Board of Health office at (508) 906-3006.

### **Public Health:**

Jean Sniffin, RN, of Century Health Systems continues to provide programs in health promotion to all age groups, supplementing traditional home health services. The major components of the Health Promotion Program are *Communicable Disease, Public Health and Health Maintenance*. Prevention and control of communicable disease through caseload referrals, education and provision of follow up care consistent with public health practice. In 2013 total surveillance disease report follow-up by the Board of Health numbered 24 cases.

Jean is available to meet with residents every Tuesday at the following locations:

1 <sup>st</sup> Tuesday	The CENTER at Medfield
2 <sup>nd</sup> Tuesday	Town Hall – Board of Health office
3 <sup>rd</sup> Tuesday	Tilden Village – Recreation Room
4 <sup>th</sup> Tuesday	Town Hall – Board of Health office

The public is encouraged to contact the Board of Health office for more information on how this service can be of assistance.

### **Sanitarian:**

Public Protection Specialists, LLC (PPS) professional staff conducted consulting services for enforcement of regulations related to food establishments, minimum housing standards, animal/wildlife complaints, swimming facilities, recreational camps for children, and general sanitation issues.

The services and consultation to the Board of Health includes attending monthly board meetings, inspections of food establishments and school

cafeterias, conducting establishment plan reviews and providing consultation to residents, business owners, and municipal departments as necessary. New food establishments are provided with consultation for the opening of their new businesses throughout the application process.

In addition, PPS conducted public health emergency preparedness consulting services. This included updating the Medfield Board of Health Emergency Dispensing Site (EDS) plan and related Public Health Emergency Preparedness plans. PPS also completed several MA Department of Public Health Emergency Preparedness deliverable requirements.

### **2013 Permits Issued:**

72 Food Services Permit (includes: food retail, food service, food service kitchen, residential food kitchen and catering)

9 Temporary Food Establishment Permits

9 Tobacco

1 Semi Public Pool

1 Bathing Beach

3 Camp

### **Environmental Services**

Public Protection Specialists LLC also provides environmental services to the Board of Health. These services include: Oversight of septic systems including soil evaluations, review of engineering plans for compliance with Title 5 and Board of Health regulations, inspection of construction, evaluation of variance requests, and issuance of certificates of compliance; review of Site Plans and preliminary and definitive Subdivision Plans for compliance with the Board of Health stormwater regulations and suitability for on-site sewage disposal where applicable; review of on-site well water proposals, water quality and quantity results, and treatment units; review of Building Permit applications for additions and renovations to assure that the proposed work does not conflict with the location or capacity of the septic system serving the property; investigation of complaints regarding sewage overflows, odors, illegal dumping, hazardous waste, and preparation of enforcement orders where applicable, and working with offending parties to attain compliance; issuance of Disposal

System Installer and Septage Hauler Permits; provision of general consultation to the Board of Health; assistance to the Board of Health in the preparation of regulations and guidelines; attendance at Board of Health meetings; and consultation for questions and information to residents.

The following permits were issued during 2013:

- 8 Soil Tests
- 11 Hauler Permits
- 11 Plan Reviews
- 22 Installer Permits
- 23 Septic Repairs
- 7 OFFAL Permits
- 48 Form A – Renovations
- 1 Well Permits

### **Medfield Youth Outreach:**

*PURPOSE - Medfield Youth Outreach is a program located under the auspices of the Medfield Board of Health. The town's Youth Outreach Workers provide short term individual and family counseling, information and referral, crisis intervention, community programming, and assistance with access to financial assistance programs to Medfield residents ages birth to eighteen and their families. The Medfield Youth Outreach office is an intake site for the Federal Fuel Assistance Program for all Medfield residents. All of Medfield Youth Outreach services are free and confidential.*

The Medfield Youth Outreach Office is located on the 2<sup>nd</sup> floor of the Town Hall. Appointments can be made by calling (508) 359-7121. Hours are full time and flexible to meet programmatic need.

### **OPERATIONS-**

**Director:** Dawn Alcott, MSW, LICSW

**Outreach Worker:** Liz Loveless, MA

**Clinical Consultant:** Carol O'Connor, MSW, LICSW

## **The Board of Health Liaison: Marcia Aigler**

### **SERVICES -**

**Referral Services** -Medfield Youth Outreach routinely provides referral resources for clinical services, need based programs, substance abuse services, support groups, wrap around services, advocacy, and local discretionary funds and state /federal programs. In 2013, the upward trend in financial assistance requests/referrals to such programs continued steadily.

**Counseling Services** – Counseling is provided, when suitable, to Medfield youth and families through individual therapy sessions and support groups. Counseling issues addressed in 2013 include: *Academic difficulties, coping with divorce, anger management, domestic violence, anxiety, family discord, grief and loss, financial difficulties, sexuality, body image/eating disorders, major mental illness, social skill concerns, child abuse/neglect, substance abuse, dating violence, parenting skills, violence, depression, self harming behaviors, friendship/relationship concerns, autism spectrum and related concerns, sibling support, concerns around social exclusion and bullying.*

**Programs** -Medfield Youth Outreach also facilitates various groups, programs, and services within the community as able. This programming is related to the needs of youth and their families. The programs offered are often prevention and psycho-educationally based. Many programs reflect a collaborative relationship with other organizations.

- **Parent Programming**- In April of 2013, Medfield Youth Outreach and the Medfield Public Library collaborated on a book discussion evening based on the book “Wonder”, by RJ Palacio. Discussion focused around the ways in which young teens experience exclusion.
- **Youth Programming**- In August of 2013, Medfield Youth Outreach and Medfield Public Library collaborated on a 3 week series entitled “August with Auggie” an activity based program

from 11am-2pm where middle school age youth could drop in to do a craft and discuss the all school summer reading book for Blake Middle School “Wonder” by RJ Palacio. Youth dropped in to imagine a screen play of the book and dream up a cast list of today’s performers, develop a soundtrack for the book, and create special decoupage journals in which to right their own thoughts and stories inspired by the book.

- ***Classroom Presentations for Medfield students-*** In December 2013, Dawn and Liz from Medfield Youth Outreach enjoyed presenting on play therapy and career path in the Discovery Zone classroom at the High School. More presentations on a variety of topics are eagerly anticipated in the future. In April, Liz Loveless presented “Picture Perfect” a body image workshop to all of the 10<sup>th</sup> grade wellness classes in Medfield High School. In May, Liz presented an internet safety workshop to all of the 9<sup>th</sup> grade wellness classes. Through these presentations more youth have felt comfortable in approaching Medfield Youth Outreach for help with personal concerns and to volunteer for various initiatives.
- ***Prevention Programming-*** Medfield Youth Outreach enjoys a leadership role in the coalition Medfield Cares About Prevention (MCAP). Learn more at [www.medfieldcares.org](http://www.medfieldcares.org). MCAP is a growing body of professionals and parents who seek to reduce substance use in the community. In January of 2013, a grant opportunity came to the awareness of Medfield Youth Outreach for the federal Drug Free Communities Grant application. This grant was a highly competitive endeavor as very few are awarded nationwide annually. Together with MCAP member and Medfield parent Susan Anderson-Navalta, a grant proposal was written and submitted. Although, MCAP was not a recipient of this grant award, it finished well in the process. New members were brought to MCAP through this experience that have brought new opportunities for training and education to the group. District Attorney Michael Morrissey funded the Director of Medfield Youth Outreach to attend two trainings in order to further the work of MCAP: one on Positive Community Norms and the other on Building Coalitions. Members of the coalition also participated in

the HERO Walk sponsored at Gillette Stadium through DA Morrissey's office, aimed at preventing drunken driving deaths. Learn more at [www.theherowalk.org](http://www.theherowalk.org) .

- ***Community Collaboration-*** Medfield Youth Outreach collaborates with a wide network of organizations to better meet the needs of Medfield youth and their families including: Medfield Public Schools, Medfield Police Department, Norfolk County District Attorney's Office, The Internship Clinical Collaborative (with similar offices in Needham, Dedham and Westwood), The South Middlesex Opportunity Council Fuel Assistance Program, Medfield Food Cupboard, Medfield Home Committee, The Medfield Angel Run Fund, Medfield Cares About Prevention, Riverside Community Care, Medfield Angels, Medfield Christmas Angels, The Lion's Club, The American Legion, and various other state and federal agencies, professional associations, clinical services, religious institutions, parent gatherings, and civic organizations.
  
- ***Medfield Youth Outreach as the gateway to giving-*** 2013 was a year of generosity that met many needs of residents through local collaborations:
  - ***Medfield Angels:*** Many families found specific needs met during long term illness from the support of the Medfield Angels, a network of over 600 residents who make meals, provide hands on assistance, and rides to medical appointments. The Medfield Angels also supported the Birthday Wishes program, providing gift cards to parents experiencing financial crisis to assist those parents in purchasing birthday gifts for their children. The Medfield Lion's also continued a pilot program to provide care packages to residents experiencing a medical crisis, care giving needs, or cancer through Medfield Youth Outreach and Medfield Angels.
  - ***Holiday Giving:*** This year the Medfield Youth Outreach Holiday Gifts Program served over 80 families through the combined efforts of the Christmas Angels and Medfield Youth Outreach's Angel Tree. The Christmas Angels, a

network of multiple Medfield families sponsored 55 families and three special requests. The Medfield Public Library graciously hosted the Angel Tree after it lost its home at a local bank. The tree served the wants and needs of the children from 20 families. In addition, residents and Medfield High School Student Advisory classrooms sponsored additional families, made toy donations, or held special parties to collect gifts and gift cards to further benefit families who have come upon hard times. The Medfield American Legion extended an invitation to families served through Medfield Youth Outreach to their annual Christmas party complete with a special visit from Santa for those youth young enough to believe!

- *Year round help:* The Medfield Foundation Inc. Angel Run (an annual run held in December) provided funds through the United Church of Christ's oversight that met the emergency financial needs of countless residents this year. The 2013 run was met with great success and has enabled the fund to make meaningful contributions in people's lives. The fund will continue to meet the emergency needs on a one-time per year basis per request. The United Church of Christ generously adds to this fund through their ongoing ministries in addition to what is raised by the Angel Run in order that residents' needs are met.
- ***Volunteer programming*** - Medfield Youth Outreach welcomes volunteers of all ages to assist with the implementation of various programs and fundraising endeavors. Opportunities arise throughout the year. Assistance with youth prevention programs, parent education programs, and hands on assistance during holiday gift programs are predictable opportunities available. Mentoring opportunities for teens mentoring younger elementary age children are sometimes available. All volunteering is time limited with a specific purpose. Call the Medfield Youth Outreach office at 508-359-7121 to inquire.

***Donations*** - Medfield Youth Outreach is always seeking to expand services and create innovative programming. Grant funding and donations have been utilized to purchase items for the office, cover the cost of presentations, and to cover programming related expenses when possible. In 2013, Medfield Youth Outreach clinicians were grateful that generous donations were made from St. Edward's Parish, Needham Bank, and Rockland Trust.

Donations can be made to Medfield Youth Outreach through a check made out to the Medfield Youth Outreach Gift Account. For a tax deductible donation it is possible to donate to Medfield Youth Outreach through the Medfield Foundation. In 2013, Medfield Youth Outreach clinicians were grateful that generous donations were made from St. Edward's Parish, Needham Bank, and Rockland Trust.

Respectfully submitted,

Marcia Aigler, Member  
Kathleen Rose, Member  
Wendy Jackson, Member  
Jennifer Polinski, Sc.D., MPH, Member

## 2013 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

### Surveillance

We are engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic.

Virus Isolations in the town:

WNV in culex pipiens/restuans complex	8/7/2013
WNV in culiseta melnura	8/14/2013
Requests for service:	236

### Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

Culverts cleared	0 culverts
Drainage ditches checked/hand cleaned	5,450 feet
Intensive hand clean/brushing*	2,650
Mechanical water management	0
Tires collected	

0

*\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

### Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of

disease control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications (April) 315 acres

Summer aerial larvicide applications (May – August) 80.6 acres

Larval control - briquette & granular applications by hand 14.8acres

Rain basin treatments – briquettesby hand  
(West Nile virus control) 431basins

Abandoned/unopened pool or other  
manmade structures treated: 1 briquet

### **Adult Control**

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our rigorous surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume  
(ULV) applications from trucks: 5,667 acres

Respectfully submitted,

David A. Lawson, Director

# **LYME DISEASE STUDY COMMITTEE**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Medfield Lyme Disease Study Committee is pleased to report on its activities for the calendar year 2013. The Committee's approach to manage the health threat posed by Lyme and other tick-borne diseases is through education about prevention and protection, both personal and property, as well as deer reduction.

Various efforts were made to teach about means of personal protection from tick bites as well as property protection from ticks. Toward this end, the committee continued and expanded its work from previous years. Notices were published in the local newspapers and Medfield Patch about the active tick season and methods for prevention and protection. Links to valuable websites are listed on our committee's page on the town's new website. Posters published by the Mass. Dept. of Public Health reminding children and residents to check for ticks are in our Town Hall, schools and also the Medfield Afterschool Program. A notice to parents was sent again through the school nurses to students' homes warning about the active tick season and methods to protect against tick bites. Tick check cards were given again to all first and third graders. The committee's warning sign about ticks was posted at more locations around town including school properties. At Medfield Day, information was available at the Board of Health booth. The New 'N Towne organization received information to give out to new members. The local Cable 8 channel showed multiple times the forum on tick-borne diseases held last spring in Dover.

The committee also continued its organized deer-hunting program in the fall for its third season by qualified, volunteer, bow hunters on town land, properties owned by The Trustees of Reservations (TTOR), and private parcels. Again the program was successfully implemented and completed with no incidents or safety issues reported to the committee or the Police Dept. It was held during the Massachusetts state archery season from October 21 through December 31. Forty-one deer were culled. State hunting laws as well as additional requirements of the committee and TTOR were followed. Hunting took place only from fixed tree stands placed away from marked trails. Signage was posted on trails and

entrances to the selected properties. Hunters were authorized after interviews and testing, including a proficiency test of their archery skills as well as a background check by the Medfield Police. Some illegal hunters were discovered and removed, so that the only hunting occurring on town or TTOR land was through our strictly regulated program. Residents thanked committee members and bow hunters for making this effort to reduce the deer herd.

Another effort towards reducing the population of ticks was sponsoring an Eagle Scout project to create and hang owl boxes on conservation land.

As part of its broader plan, the committee is in touch with nearby towns to encourage education and deer reduction across the area.

Respectfully Submitted,

Chris Kaldy, Chairman  
Carolyn Samson  
Frank Perry  
Erica Reilly  
Nancy Schiemer  
Lester Hartman, MD, Ex Officio

## COUNCIL ON AGING

To the Honorable Board of Selectmen  
and Residents of Medfield:

The CENTER offers valuable services to our senior community by providing transportation, meals, counseling, and a variety of other benefits. The Council on Aging is under the guidance of a Selectman appointed board. Those currently serving are Louis Fellini, Chairman, Neil DuRoss, Michael Clancy, Gwynneth Centore and Roslyn Talerma. Each member is instrumental in providing support and direction to the Council on Aging and the facility. The Council on Aging staff includes Roberta Lynch, R.N. as Director, Cheryl Lavalley, LICSW as Outreach Worker, and Susan Bernstein, MA as the Volunteer Coordinator and William Pardi as Transportation Coordinator.

The CENTER opened in 2008 and each year since the building opened we have held our annual Valentine Dance. The CENTER serves as a hub for the older adults in Medfield, with over 19,700 visits for programs in and out of the building, with 900 active in-house participants and we are nearing 100 people per day. Often the CENTER is referred to as “a home away from home”. We continue to see growth in participation and recognize that our services are vital to the growing older adult population and we continue to add innovative programming to meet the changing needs of the community.

Through funding from the MetroWest Health Foundation, we have been able to provide respite care since March of 2012 for loved ones needing guided supervision. This successful program provides supervised companionship for those who require it two days per week with dedicated staff. The goal of the program is to provide caregivers some “time off” from their role as care giver. The ARCP, now referred to as “The Club” provides care through dedicated staff. Medfield residents, Grace Nunziato, Program Coordinator and Kathy Powers, Activity Assistant develop and provide stimulating programs and activities for the Club clients. The program is open Tuesday and Thursday from 9am-3pm and information can be obtained by calling the CENTER at 508-359-3665. The COA is fortunate to have been awarded a second round of funding from MetroWest Health Foundation to continue this program for one additional year while we grow toward sustainability.

Building maintenance and improvements are always evaluated and fortunately through the rental income we are able to provide the financial resources to keep the building in good repair. Rug cleaning, windows washed, floors waxed and buffed, all large hall pendulum lights cleaned and repaired as needed, addition of key locks on 2 doors, replacement of HVAC components, replacement of 2 batteries for the fire alarm system, replacement battery and pads for the external defibrillator, replacement of a electronic bathroom faucet are examples of improvements that have been made this past year.

The Council on Aging coordinates and works with other human service agencies, voluntary organizations, citizen's associations, governmental agencies, area agencies on aging and others in the community to provide services to the older adults in the community. The Council on Aging mission is to foster an atmosphere of wellness by addressing the emotional, social, and physical and often, spiritual needs of individuals and their families during the aging process. Our focus is to enhance the quality of life and promote independence through the sharing of information, programming, services, and referrals to appropriate agencies.

The following is a sampling of the services the COA provides: fitness and exercise classes, educational and social programs, food shopping assistance, friendly visiting, individual and group support, health benefits counseling, health screenings, health services, assistance with fuel and food stamp applications, supporting home delivered meals, home repair referral, housing assistance, medical equipment loans, legal assistance, The Ride referrals, snow shoveling program, The Club program, transportation, wellness checks, veteran's counseling, salon services, daily congregate meals, tax work-off program and a variety of unique trips.

The Council on Aging is appreciative of the support and interest from the Board of Selectmen and the citizens of Medfield. It is our pleasure to serve adult community members as they experience the joys of aging.

Respectfully Submitted,

Roberta Lynch, Director  
Louis Fellini, Chair-person  
Neil DuRoss  
Michael Clancy  
Gwynneth Centore  
Roslyn Talerma

# **PARK AND RECREATION COMMISSION**

To the Honorable Board of Selectmen  
and Residents of Medfield:

The Medfield Park & Recreation Commission is a five member, elected board of volunteers charged with the responsibility of providing safe affordable programs to Medfield residents of all ages in well maintained facilities.

The Commission's responsibilities include: recruiting qualified personnel; creating policies; generating diversified recreational and educational opportunities; monitoring the maintenance schedule for the properties we maintain; and advising the Director to achieve the goals set forth in the Park & Recreation Comprehensive Master Plan. The department is comprised of a Director of Parks & Recreation, Program Coordinator and an Equipment Operator/Landscaper. Additional Independent Contractors are recruited to teach programs and summer employees are hired for our camp and Aquatics Programs. The department's responsibilities include: creating, implementing, evaluating and adjusting year round opportunities to recreate; establishing fiscal and personnel plans to complete the objectives for each program; monitoring public property usage; and implementing an ongoing maintenance plan for the properties we maintain.

The Parks & Recreation Department provided 355 activities and programs in 2013 including organized team sports, enrichment classes, full day camps, and fitness classes both at the Pfaff Community Center and on our athletic fields/courts. 3,862 people have registered for our programs in the past year and 259 swim pond memberships were purchased last summer. The department added a new website and user friendly software to assist in the registration process. It also offers a live calendar to check athletic field and Community Center availability and many links to town services and youth sports.

In addition to providing quality programs, we manage 12 acres of landscaping and 13 acres of athletic fields. This includes 12 town properties: the Pfaff Community Center, Metacomet Park, McCarthy Park, Hinkley Swim Pond, Meeting House Pond, Town Hall, Library, Police/Fire Station, Baxter Memorial Park, Historical Society, Lowell-

Mason House, Dwight Derby House and the Dale Street Court. Within these properties we maintain 7 baseball fields, 4 tennis courts, 3 storage buildings, 2 large athletic fields, 2 small athletic fields, 2 playgrounds and a swim pond. We had 76 reservations, both in the Pfaff Center and on our athletic fields/courts, including High School Sports (lacrosse, field hockey, cross country and tennis teams), Medfield Youth Sports (lacrosse and baseball), Adult Softball Leagues (weekday and Sunday) and numerous non-profit and for profit sport programs, leagues and camps. One league reservation can include over 300 individual field rentals per league which equates to over 50,000 athletes utilizing our athletic fields on a daily basis during the course of one year. The Medfield Employers and Merchants Organization also utilized properties we maintain by organizing Medfield Day, The Tree Lighting Ceremony and the Gazebo Concerts in the summer.

With the support of the community, we were able to generate \$415,461 in revenue through our program fees and rentals in FY 2013. The department continues to be fiscally responsible and assist the town by reducing our impact on the tax base whenever possible. We have supplemented the operating budget over the years with over \$130,000 annually by paying for operating expenses through the revolving account. Operating items have included maintenance equipment and repair, water/sewer, fencing, electrical, office supplies, porta-potties, gas, copier, plumbing, vehicle maintenance and repair, irrigation, cleaning the Pfaff Center and waste management.

The Parks and Recreation Department has worked diligently to reduce the number of Capital improvement requests made each year by paying for equipment and projects such as vehicles, mowers, landscaping equipment, fencing, a batting cage and maintenance shed. The department has been able to utilize the Tri-Valley Vocational School students to build a storage shed, eliminating the labor costs associated with the construction. Finally, by partnering with the Medfield sport groups and Nakona Baseball, we have been able to reconstruct three baseball infields, purchase equipment and complete projects without the need to spend tax funded appropriations.

Over the years, we have always been fiscally responsible and demonstrated the ability to save the town money and still keep our services and programs to the highest professional standards. We will

continue to work with Town Officials as we plan for the future expansion of the Medfield State Hospital and a new Recreation Center.

The Parks & Recreation Commission has been meeting with the Permanent Building Committee to discuss options for the properties on Dale Street. Options include repurposing the Dale Street School into a recreation center, rehabbing the Pfaff Center, or building a new community center at another location. All of the proposals will include gym space for additional programs. Until that day comes, we will continue to make the Pfaff Community Center an inviting place to gather. We strive to make the Parks & Recreation Department a vibrant part of Medfield by building community through activities.

The Park & Recreation Department is dedicated to providing affordable programs that enhance the quality of life for Medfield residents of all ages. We offered over three hundred affordable enrichment programs throughout the year. Thousands of individuals have enjoyed participating in a wide range of programs, competed on our athletic fields, reflected in our memorial park and utilized our recreational facilities. Parks & Recreation is a vital and affordable resource that brings our community together. We welcome any program and park ideas from the public.

We would like to take this opportunity to thank the scores of residents who volunteer their expertise, time and commitment with our recreation and sports programs. We could not accomplish all that we do with out your assistance. Please contact the Parks & Recreation office if you would like to volunteer or teach a program for the community.

Respectfully submitted,

James Snyder  
Director of Parks & Recreation

Medfield Parks and Recreation Commission:  
Mel Seibolt  
Tom Cararagliano  
Rob Tatro  
Nick Brown  
Kirsty Young

# **TREE WARDEN AND INSECT CONTROL DEPARTMENT**

To the Honorable Board of Selectmen  
and Residents of Medfield:

This report is for the calendar year ending December 31, 2013.

This year NSTAR has cleared trees to the easement line for all their high tension power lines. This has been done throughout the state with much controversy. NSTAR has started to mark roadside trees that they would like to remove due to the proximity to the wires. Any trees that are in poor condition will also be marked. There will be a tree hearing regarding this.

This year the Town experienced some tree damage due to snow and ice storms.

Approximately 1.2 billion hardwood trees in the United States are at risk due to the voracious larvae of the Asian Long Horned Beetles. The beetle is present in the Worcester County area, so Medfield is continuously on the watch for any sign of these destructive beetles. We recommend that all firewood should be purchased locally due to this beetle.

The American Long Horned Beetle is present in Medfield, but it is not as destructive as the Asian version.

Many Ash Trees are being lost due to the Ash Borer. We need to keep a close watch on these trees.

A one year contract has been awarded to Hartney Greymont Division of Davey Tree.

Stump removal from the previous tree removals continues as workload permits.

There are still new cases of Lyme disease reported in Medfield due to the high volume of deer in town.

The Tree Department would like to thank Leuder Environmental Tree and Landscaping Company for their help and professional advice throughout the year.

Residents are reminded that if they DO NOT wish spraying to be done on their property, prior notice must be sent to the Town Clerk by registered mail no later than March 1 of that year. This notice must be given each year.

Respectfully submitted,

Edward M. Hinkley  
Tree Warden  
Director of Insect Pest and Pest Control

## **Metropolitan Area Planning Council**

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The Metropolitan Area Planning Council (MAPC) is the regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region." Founded in 1963, MAPC celebrated its 50th Anniversary this year.

The past year marked a half-century of promoting smart growth and regional collaboration in Greater Boston. It was also the five-year anniversary of "MetroFuture: Making a Greater Boston Region," our plan for development and preservation through 2030. We have celebrated by breaking ground in diverse, innovative areas of planning.

MAPC continues to lead in environmental, land use, and transportation planning. We augment more traditional planning with projects in clean energy, public health, economic development, and housing planning. MAPC is well positioned to help our region stay at the forefront of equity and sustainability.

### **PURSUING A SUSTAINABLE FUTURE**

Some of MAPC's most vital work this year has been in implementing MetroFuture, as funded by the final phase of our Sustainable Communities grant, and in collaboration with the Metro Boston Consortium for Sustainable Communities. The consortium has grown considerably: it is now 170 members strong, and it includes municipalities that are home to nearly 80% of the region's population.

As the grant comes to a close in June 2014, more than 60 projects have been completed or will be wrapping up. They cover areas as varied as state policy campaigns, community organizing, transit-oriented development (TOD) planning, and bicycle and pedestrian network analysis.

A major emphasis of the Sustainable Communities projects and MetroFuture is incorporating comprehensive public participation into all our work. We held more than 140 public meetings over the past three years, drawing 4,000 participants. We have engaged our constituents in many ways—from organizing walking tours of communities to holding focus groups in different languages, partnering with local organizations, and using simple, direct messaging.

MAPC is committed to assisting municipalities in making smart decisions that will help guide future growth. Our smart-growth projects this past year included: a zoning analysis for South Street Mall area in Wrentham showing alternative options that could be implemented through zoning and transportation changes; an open space and recreation plan for Winthrop; and a zoning analysis for mixed-

use development in the Saugus Mill District—a plan that will preserve historic mill structures, maintain existing industrial jobs, create opportunities for affordable housing, and provide public access to the Saugus River.

## **HIGHLIGHTS FROM SUSTAINABLE COMMUNITIES PROJECTS OVER THE PAST YEAR**

- **PLAN MALDEN SQUARE:** A set of strategies to revitalize downtown Malden was the desired outcome of this Sustainable Communities-funded collaboration between Harvard’s Graduate School of Design, MAPC, and the City of Malden. The recommendations we developed have spurred Malden to request proposals for the redevelopment of the City Hall site, and the city has applied for and won a \$3 million grant through the MassWorks Infrastructure program to help support the project.
- **THE INSTITUTE ON LEADERSHIP IN EQUITY AND DEVELOPMENT (ILEAD)** educates participants on sustainable and equitable development and teaches them how to advocate for outcomes in their own communities. MAPC and project partners designed the curriculum and held the training sessions in Dorchester, Lynn, and Somerville.
- **QUINCY WOLLASTON TOD:** At the Wollaston station in Quincy, MAPC analyzed the potential for transit-oriented development and made recommendations to promote new growth. In November 2013, Quincy followed those recommendations and approved a residential development proposal with reduced parking requirements.
- **SALEM POINT NEIGHBORHOOD VISIONING PROJECT:** MAPC used the online game Community PlanIt to facilitate a grassroots, neighborhood-level visioning process. With residents, we developed an action agenda to improve the quality of life in the Point neighborhood. Mayor Kimberley Driscoll is committed to the agenda outlined in the report, and is seeking grant resources to boost implementation locally.
- **EVERETT COMMUNITY VISIONING PROJECT:** MAPC worked with Everett’s Department of Planning and Development, community organizations, and Everett residents to create a community vision for Everett’s future. Because of the city’s changing demographics, we pursued extensive community engagement outreach to ensure that the immigrant communities and long-time residents were able to provide input about the city’s future.

## **EXPANDING TRANSPORTATION CHOICE**

A reliable and diverse transportation system for everyone—regardless of age, income, or ability—is an ongoing focus of MAPC’s work. A Greater Boston with a dynamic, multi-modal transportation system will enhance the region’s prosperity, equity, and overall quality of life.

## **PROJECTS THAT IMPROVE OPTIONS AND ACCESS TO THE REGION'S TRANSPORTATION NETWORK**

MAPC worked with the cities of Quincy, Melrose, and Beverly to create plans for building mixed-use, mixed-income development around three MBTA transit stations that would increase access to the region's transportation system and help lower combined housing and transportation costs for households.

In collaboration with the Massachusetts Water Resources Association, MAPC is opening the region's aqueducts to the public and developing trails for walking and biking. MAPC is coordinating bicycle and pedestrian improvements in several communities. The aim is to build a regional pedestrian and bicycle network that improves connectivity throughout the region with safe access to major walking and biking destinations.

One of the few regional bike-share programs in America, the Hubway Bike Share system has grown to nearly 130 stations in Boston, Cambridge, Brookline, and Somerville.

By October 2013 more than 1.5 million trips had been taken and users have collectively burned almost 70 million calories. Hubway will stay open year-round for the first time as Cambridge pilots winter operations in 2013-2014.

MAPC's Regional Trail Map ([trailmap.mapc.org](http://trailmap.mapc.org)) is a singular resource for pedestrians and cyclists who want to explore our region. It offers municipalities a new perspective on their walking and biking connections with neighboring communities, while inspiring stakeholders to strengthen those connections.

In collaboration with the Roxbury Great Neighborhoods Partners, MAPC performed a parking analysis on the Grove Hall business district, a residential and commercial area located in the Roxbury neighborhood of Boston. The study determined parking availability, usage and turnover; assessed whether existing parking meets the needs of the community; and provided recommendations regarding better use of existing parking.

## **IMPROVING PUBLIC HEALTH**

Our public health department continues to look at investing in the wellness of the region's residents and to help build healthy communities in both traditional and unexpected ways. MAPC did work this past year to increase the access of low-income residents to the fresh food found at farmers markets. With the help of a Middlesex County Community Transformation Grant, MAPC implemented a program that allows vendors in five towns to accept SNAP cards and WIC vouchers. As part of the project, MAPC collected data on current usage of SNAP and WIC at the markets, as well as data on the barriers that keep SNAP and WIC participants from using the benefits. The data will help develop best practices and recommendations for roll-out of the program throughout the state.

The MAPC public health division continues to build our Health Impact Assessment (HIA) practice. This emerging tool of the HIA is used to maximize the positive health effects of a proposed project, plan, or policy, while minimizing or mitigating negative impacts. MAPC completed two important HIA projects in 2013. Healthy Neighborhood Equity Fund (HNEF) MAPC analyzed a proposed new private equity fund intended to support mixed-use development in transit-oriented locations. Our HIA results helped define health-related metrics for developers that will frame the potential social and economic changes that could result from HNEF-supported projects. Speed Limits MAPC analyzed the potential effect of lowering the default speed limit on local roads from 30 to 25 miles per hour and the potential positive public health impact it could have by preventing traffic fatalities and injuries.

### **LEADING THE WAY ON CLEAN ENERGY**

MAPC is helping municipalities enter the clean energy field by assisting cities and towns that have little or no dedicated staff. With the launch of our online Clean Energy Toolkit, MAPC has made it easier for municipalities to implement clean energy at the local level and realize savings through their efforts. One such effort in Sudbury included obtaining solar energy management services through a regional procurement process. Another has been the changing over of Arlington, Natick, Chelsea, and Woburn to LED streetlights—a switch that has allowed the municipalities to reduce overall energy consumption. This effort entailed the conversion of approximately 7,300 high pressure sodium and mercury vapor streetlights to LED.

Combined, the four LED projects will result in an annual energy savings of approximately 2.1 million kilowatt-hours and greenhouse gas reductions of 1.8 million pounds of carbon dioxide. Our joint procurement helps secure more competitive prices, leading to a shorter overall payback period.

### **ENHANCING PUBLIC SAFETY**

MAPC works in tandem with the Northeast Regional Advisory Council (NERAC) to offer vital public safety resources. This work is supported by the U.S. Department of Homeland Security's Homeland Security grant program through the Massachusetts Executive Office of Public Safety and Security. In one recent NERAC project, MAPC worked with the neonatal intensive care units (NICUs) of 11 hospitals about how to evacuate babies and infants from the facilities during major weather events. Each hospital received a "babypod" infant module that puts a child patient in a controlled and secure environment for transportation. One or two people can carry the babypod, freeing up rescue staff to help others. This program is one step toward ensuring the region is prepared for significant weather events.

### **COLLABORATING ACROSS MUNICIPAL LINES**

Regional collaboration remains at the core of the value MAPC offers to the region. We help municipalities work across borders in order to save money, gain efficiencies, and improve the quality of services to residents.

### **REGIONAL COLLABORATION PROJECT HIGHLIGHTS 2013**

- With funding by a generous grant from the Executive Office of Public Safety and Security (EOPSS), MAPC is helping Chelsea, Everett, Medford, Melrose, and Somerville to consolidate their emergency communications functions into a single operation.
- MAPC is establishing Regional Housing Services Offices. These will be especially useful for small towns that lack full-time housing staff.
- Under the leadership of Arlington, MAPC is supporting the regional acquisition of high-resolution aerial imagery for use in municipal geographic information system (GIS) applications.
- MAPC is helping Lexington make its animal control facility available to Bedford and other neighboring towns.
- MAPC is providing technical assistance to Ashland and Hopkinton as they plan to merge their fire departments.

### **PROTECTING PARKS, FARMS, HABITATS, AND WATERSHEDS**

MAPC advocates for growth in cities and town centers, but part of our work is also helping to protect valuable landscapes, places to play, habitats for flora and fauna, farms that grow food for local consumption, and water resources.

In partnership with the Neponset River Watershed Association and the environmental engineering firm Weston & Sampson, MAPC evaluated how municipalities in the Neponset and surrounding watersheds can address changes in state water management regulations. Our study, funded by a grant from the Massachusetts Department of Environmental Protection, was a comprehensive look across many different water sectors such as waste, drinking, and storm, serving as a great model for total water management planning.

We recommended a series of steps to reduce the environmental impact of water supply activities along the Neponset, Charles, Taunton, and Ten Mile Rivers. We advised the municipalities to develop scenarios to address potential future water needs, evaluate existing water conservation practices, take steps to increase water-use efficiency, analyze the pumping of well water to reduce potential environmental impacts, and retrofit existing roadways and parking lots to capture clean and polluted stormwater runoff that was going directly to waterways. MAPC also developed a Comprehensive Agricultural Plan in the Minuteman Advisory Group on Interlocal Coordination (MAGIC) subregion.

Our goal was to increase the economic viability of farming and protect sustainable farms and agricultural soils close to metropolitan markets. Preserving agricultural land creates and maintains jobs, discourages low-density development in these areas, and protects local food production—which ultimately decreases the energy needed to ship food from distant locales.

## **DEMOCRATIZING DATA AND TECHNOLOGY**

MAPC continues its pioneering use of data and technology to support informed decision making. The Data Services Department developed new population and housing demand projections for the region and its municipalities that predict trends as far into the future as 2040. We completed an analysis of 16 million vehicle inspection records and created a detailed picture of driving patterns in Massachusetts. We compiled a statewide atlas of land parcels and assessor's data. In partnership with the Massachusetts Department of Public Health, we launched [ourhealthymass.org](http://ourhealthymass.org), a new online data portal with information about public health outcomes and programs.

MAPC worked with MassDOT to upgrade and re-launch [MASafeRoutesSurvey.org](http://MASafeRoutesSurvey.org). This online school-commute survey tool will be the principal assessment and performance measurement tool for the state's Safe Routes to School (SRTS) program. The upgraded site is now available to any school in Massachusetts. It can generate automated reports for school and district administrators with information about mode choice, distance to school, and greenhouse gas emissions, along with a map of survey responses that can help local SRTS programs identify infrastructure improvements and other initiatives.

The year 2013 saw the first full-scale application of MAPC's new scenario-modeling platform. Created for general use with the support of the Barr Foundation, this new tool allows communities to create multiple land-use scenarios and compare them on a variety of metrics, including greenhouse gas emissions, affordable housing production, tax revenue, vulnerability to sea-level rise, and impacts to neighboring communities. We used the tool in Hingham, which is developing a new master plan. MAPC created scenarios for three focus areas and shared them with stakeholders to solicit feedback and inform ongoing planning discussions in town. The final scenario model will be delivered to the town in 2014 for its use in future planning activities.

## **CREATING JOBS AND HOMES**

A critical component of MAPC's work is encouraging economic development in smart growth locations. In 2013, MAPC conducted an interactive visioning charrette for East Dedham Village. The session was focused on establishing a more thriving and vibrant community. The use of a "visual preference collage" helped participants to determine a desired vision for the neighborhood. The exercise built on investments within the town that included the Mother Brooks Arts and Community Center, new recreation and park areas, and a growing creative arts presence.

Another important aspect of an equitable and sustainable region is ensuring that there is a diverse array of housing choices throughout the region. MAPC works with municipalities on housing production plans that guide policies and strategies

to develop affordable housing. We recently helped Belmont, Lexington, and Watertown create a multi-municipal analysis of housing needs and housing-market demand and develop local strategies to produce affordable housing that is responsive to the regional, as well as the local, needs and market.

### **FAIR HOUSING TOOLKIT**

In keeping with our mission to promote equity in the region, MAPC and the Fair Housing Caucus of the Sustainable Communities Consortium partnered with an outside vendor to develop a Fair Housing Toolkit. The toolkit includes practical examples of how municipalities and developers can proactively ensure inclusion, diversity, and equity by promoting access to housing opportunities.

During 2014, MAPC and its partners will lead trainings with the toolkit, which includes a sample curriculum for workshops to “affirmatively further fair housing” throughout the region.

### **TOD FUND**

MAPC recognized the need to establish new tools to finance housing and economic development in transit-oriented communities. Even with supportive plans, zoning, and infrastructure investments, TOD projects face barriers to attracting the capital necessary for many aspects of the development process: pre-development, design and engineering, acquisition, construction, and permanent financing.

Through Sustainable Communities funding, we convened a committee of experts and stakeholders to advance the creation of two new funds: a debt fund operated by the Local Initiative Support Corporation (LISC) that will open for business in 2014, and an equity fund designed by the Massachusetts Housing Investment Corporation (MHIC) and Conservation Law Foundations Ventures (CLFV) that will focus on projects that improve the health of local residents. The Executive Office of Housing and Economic Development (EOHED) has already invested \$1 million in the debt fund, and is considering investment in the equity fund at a later date.

### **CREATING A MORE EQUITABLE REGION**

Five years ago, MetroFuture: Making a Greater Boston spelled out a vision of a sustainable and equitable future that we continue to pursue. Residents want a region that serves all people and provides ample opportunities to thrive. Demographic and social changes make equity more important to the region’s future than ever before: the well-being of the region will depend increasingly on the well-being of people who have historically lacked resources and opportunities. Among these groups are low-income communities, immigrants, members of racial/ethnic minority groups, and older residents. Indicators show that inequities exist throughout our

systems— affecting areas such as income security, educational achievement, and access to affordable housing.

Over the last year, MAPC has created its State of Equity in Metro Boston Policy Agenda, a document that provides a roadmap for advancing equity and that has been endorsed and approved by the Sustainable Communities Steering Committee.

The Policy Agenda builds on findings from 2011’s State of Equity Indicators Report and seeks to expand the constituency for social equity in the region.

The recommendations are divided into three sections: Invest in Its Places, Invest in Its People, and Build More Equitable Public Systems. To accomplish these goals, MAPC and its partners will engage a wide variety of the region’s residents— both those who have traditionally participated in planning processes and those from communities that have been historically underserved by planning. MAPC will work to change the structural drivers behind the region’s inequalities and advocate for policy solutions that will help us realize the vision of MetroFuture.

## **REACHING OUT TO IMMIGRANT ENTREPRENEURS**

Immigrant entrepreneurs play a vital role in the economies of the cities and towns in our region. The businesses they run are important to the livelihoods and quality of life in their neighborhoods, providing jobs, goods and services, tax revenue, and giving back to the community in myriad ways. MAPC and its partners have sought to support these local job creators by pursuing policy changes, training municipal officials and non-profit staff, and creating connections with bankers and organizations that offer financial services to support immigrant entrepreneurs.

MAPC sponsored an Immigrant Entrepreneurs Forum as part of our “Friends of MetroFuture Walks & Talks” program. The forum, which took place at the Chelsea Collaborative, focused on the role of immigrant startups in advancing smart growth, the challenges the entrepreneurs face, the potential for collaborative opportunities, and the policy implications to support this subsector.

MAPC also collaborated with the Immigrant Learning Center, the Massachusetts Association of Community Development Corporations, and MassINC on a project in Lynn. This project focused on building relationships among immigrant businesses, municipal officials, and non-profit community-based organizations in order to help immigrant entrepreneurs in Lynn succeed. The project included a training workshop on reaching and engaging immigrant entrepreneurs and a targeted training for municipal and non-profit professionals.

## **ADVANCING THE STATE’S POLICIES IN LINE WITH METROFUTURE**

In 2013, MAPC played a leading role in a campaign to increase state investment in our chronically underfunded multi-modal transportation system. MAPC held a series of regional forums, bringing together business leaders, municipal officials, activists, lawmakers, and the media to examine the importance of transportation investments.

Additionally, MAPC organized a rally on the steps of the State House that drew hundreds of people, placed op-eds in regional newspapers, testified at legislative hearings and MassDOT listening sessions, and created email alerts that resulted in thousands of constituents reaching out to their legislators. Ultimately, Governor Deval Patrick and the Legislature agreed to invest \$600 million more per year to help stabilize the MBTA's finances and invest in critical public transit and roadway improvements.

The new revenue will eliminate much of the MBTA's structural deficit, significantly increase funding for Regional Transit Authorities, and pay for additional capital expenditures, including maintenance, repair, and some targeted expansions. We estimate this bill covers about 60% of what we need—a great first step, but more advocacy lies ahead for MAPC and its allies.

MAPC is working on a bill to incentivize “Complete Streets” infrastructure—sidewalks, bike lanes and crosswalks—in cities and towns by creating a certification process with a modest pot of additional funding. During the budget process, MAPC will continue to advocate for the Shannon Community Safety Initiative grant program, which serves at-risk youth in communities experiencing gang violence. MAPC facilitates the Metro Mayors Shannon Grant Collaboration, which leads a statewide coalition focused on youth violence and provides funding for youth programming and targeted enforcement.

Looking ahead to 2014, MAPC plans to focus on zoning reform legislation to create a modernized planning framework for the state and water infrastructure finance reform. We will continue to support the goals of our “MetroFuture: Making a Greater Boston Region” plan, by providing the tools needed for municipalities to create healthy, strong, and more vibrant communities.

Visit [www.mapc.org](http://www.mapc.org) throughout the year for news and updates about our work.

# COUNTY OF NORFOLK

To the Citizens of Norfolk County:

As your elected Board of County Commissioners, we respectfully submit this annual report, including the County Treasurer's report pursuant to Massachusetts General Laws Chapter 35 section 34, and reports of County departments.

Incorporated in 1793, the County of Norfolk includes twenty-eight cities and towns, mostly located to the South and West of Boston. Norfolk County is known as the County of Presidents because it is the birthplace of four Presidents of the United States: John Adams, John Quincy Adams, John F. Kennedy and George Herbert Walker Bush.

Norfolk County's administrative offices are located at 614 High Street in Dedham. The County Commissioners are assisted by staff under the supervision of an appointed County Director. Principal County departments include the Registry of Deeds, Agricultural High School, Treasurer's Office, Facilities Maintenance Department, County Engineering, RSVP volunteer program, and Wollaston Recreational Facility.

County revenues are directly impacted by the real estate and credit markets. In FY 2013, the County faced continued fiscal challenges. The County has minimized operating expenditures while seeking to maintain and improve services.

With support from the Massachusetts School Building Authority, construction has progressed on major renovations and expansion at Norfolk County Agricultural High School in Walpole.

As in past years, we wish to take this opportunity to thank the County's department heads and employees, as well as elected officials, both state and local, for all their efforts on behalf of Norfolk County and its communities.

As County Commissioners, we are privileged to serve you.

Very truly yours,

Francis W. O'Brien, Chairman  
John M. Gillis  
Peter H. Collins

Administrative Offices – P.O. Box 310 – 614 High Street – Dedham MA 02027-0310  
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**NorfolkCounty Registry of Deeds**  
2013 Annual Report to the Town of Medfield  
William P. O'Donnell, Register  
649 High St., Dedham, MA02026

The Registry of Deeds is the principle office for real property records in NorfolkCounty. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry's objectives have remained the same; accuracy, reliability and accessibility for the residents, businesses and communities of NorfolkCounty.

In over two hundred years of continuous operation, the Registry's objectives have remained the same; to maintain the accuracy, reliability and accessibility of our communities land records for the residents and businesses of Norfolk County.

### **2013 Registry Achievements**

- Register William P. O'Donnell and his staff continue to visit town halls, senior centers and civic groups across Norfolk County.
- The Registry of Deeds full service telephone and walk-in Customer Service and Copy Center continues to provide the residents and businesses of Norfolk County with quality real time customer assistance in all area of Registry operations.
- Electronic recording continues to expand with 31,639 documents recorded electronically and 7.26million in recording fees collected in 2013.
- The internet library of images accessible to the public through the Registry of Deeds online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand as all documents back to the first documents recorded in Norfolk County in 1793 are available for viewing.

- Multiple technological improvements were implemented in FY13 including ongoing upgrades to the registry server and the introduction of an improved Registry of Deed's website. The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) is regularly updated and enhanced to include recent news, resources for homeowners, real estate statistics, media information and answers to frequently asked questions.
- Improvements to the physical and structural appearance of the historic Registry Building continued with the installation of new central air conditioning throughout the facility and additional shelving units which will serve to meet the demands of future record book storage.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands on training to members of the public and trade groups on land record research using the Registry's new website technology.

Real estate activity in Medfield, MA during 2013 saw a slight increase in volume with reductions in borrowing as well as marked decrease in foreclosure activity.

There was a 15% decrease in documents recorded at the Norfolk County Registry of Deeds for Medfield during 2013 at 3,705 which was 636 fewer documents than the 2012 total of 4,341.

The total volume of real estate sales in the Town of Medfield during 2013 was \$128,323,534.00 which showed a slight 1% increase over 2012. The average sale price of deeds over \$1,000 (both residential and commercial properties) was down in Medfield by 4% in 2013 at \$608,168.41 which showed a \$26,000.60 decrease from 2012.

The number of mortgages recorded on Medfield properties in 2012 was down by 27% from 2012 at 913, with total mortgage indebtedness decreasing by 31% to \$290,112,910.00 from the 2012 total of \$421,895,527.00.

There were no foreclosure deeds filed in Medfield during 2013, while the number of notice to foreclose mortgage filings decreased significantly to 3 filings in 2013 compared to 13 in 2012.

Finally, homestead activity was down in Medfield during 2013 with 296 homesteads filed representing a 10% decrease from the 2012 total of 329.

The modernization and business improvements that have enhanced our ability to provide first rate customer service to residents and businesses of Norfolk County will continue. I have been and always will be committed to an efficient customer service oriented operation here at the Registry. It is a privilege to serve as your Register of Deeds.

Respectfully submitted by,

A handwritten signature in blue ink that reads "Bill O'Donnell". The signature is written in a cursive, flowing style.

William P. O'Donnell  
NorfolkCountyRegister of Deeds

## **TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**

The School Committee reorganized in July of 2013, and re-elected Jonathan Dowse from Sherborn as its Chair, Robert Wilkinson from Plainville as its Vice Chair, and Donna Cabibbo from Millis as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

In these difficult economic times, the vocational and civic skills of our students are extremely helpful when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

The academic skills are visible in our students' achievements such as hosting the state-wide Vocational Mathematics Competition, participating with MIT in the NASA HUNCH (High School Students United with NASA to Create Hardware) program or scoring well in the High Schools That Work Assessment. Their academic skills are also evident when all students have passed MCAS since 2005 or when 67% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS. We were especially proud to be honored for excellence in energy and environmental education at the State House.

Recognition belongs not only to Tri-County's students and staff but to its School Committee as well. Through the ongoing efforts of various subcommittees, the Tri-County School Committee has been able to accomplish several significant milestones. Planning continues for Tri-County's Science Lab renovation project due to begin summer of 2013. In addition, and most impressively, with the

guidance of the School Committee, Tri-County has been able to operate school on a required minimum contribution budget. In other words, for the last five years, Tri-County has not asked member towns to contribute anything more than what the State has determined each town must contribute for the education of its students at Tri-County. The Committee recognizes the economic stress prevalent in our member towns and works collaboratively for the betterment of all.

### **Graduation**

Two hundred twenty-three students graduated in a notable afternoon ceremony on Sunday, June 9, 2013. Superintendent-Director, Stephen Dockray, presided over the ceremony. School Committee Chair, Jonathan Dowse, and School Committee member, Steven Trask, presented diplomas to the graduates. Adele Sands, Director of Student Services, presented scholarships and awards to deserving seniors. The grand total of scholarships and awards for the class of 2013 was \$822,000.

### **Guidance & Special Education Services**

In September, 2012, Tri-County welcomed 1019 students to the new school year. The respective number of students from member towns was as follows: Franklin – 229, Medfield – 10, Medway – 65, Millis – 26, Norfolk – 44, North Attleborough – 264, Plainville – 102, Seekonk – 69, Sherborn – 3, Walpole – 60, and Wrentham – 61.

During the 2012-2013 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

In 2013 Tri-County was once again to the Circle of Champions by *Your Plan For The Future*. Tri-County earned this distinction by performing in the top ten percent of Massachusetts high schools that engaged students and parents through *Your Plan for The Future* during the 2012-13 school year. Tri-County's counselors, faculty, and staff were recognized for helping students better prepare for college and careers.

Tri-County hosted Career Days for Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation.

The Special Education department has been working diligently to develop a more comprehensive service delivery structure. General education and special education faculty have met together for professional development in order to establish new methods of instruction, including co-teaching. Other professional development included transition planning, Functional Behavior Assessments and Behavior Support Plans, data collection for Response to Intervention, and Educational assessments. The special education department also completed its 6-year Coordinated Program Review and has submitted progress reports to the Department of Elementary and Secondary Education.

The Special Education Parent Advisory Council met monthly on a variety of topics. In November the SEPAC approved their new bylaws. Parent workshops included presentations on anxiety, adaptive driving, and central auditory processing disorders.

### **Academics**

Tri-County Regional Vocational Technical High School continues to earn widespread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. The initiatives implemented through *High Schools That Work* allow Tri-County to be recognized as a forerunner in vocational education. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

56 seniors from the Class of 2013 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve two advanced scores or one advanced and one proficient score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams.

In the spirit of continuous improvement, Tri-County brought in EdTechTeacher four times this year in an effort to bring 21<sup>st</sup> century skills to our teachers. All Academic and many of our Vocational teachers spent a full professional development day learning how to improve technology use in their classrooms. SMART Board training started each of the four workshops and then in depth instruction on how to incorporate all the useful components of technology within SMART Board use was covered. Teachers also practiced using the CPS Clickers and Document Camera during this workshop. At the conclusion of each day, teachers were given the opportunity to design a lesson incorporating at least one new idea they learned from the EdTechTeacher workshop. Teachers enjoyed

learning how to embed video into their powerpoints, use of Animoto, class DoJo, and many other types of interactive learning were some of the favorite parts of the workshop that many teachers now use on a regular basis.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continued to train teachers in rewriting current curriculums using the Understanding by Design (UbD) model. Teachers were trained in groups with other members of their department in History, Science, Math, and English. Two sets of three day workshops were offered and teachers were able to “unpack” the standards, learn the benefits of UbD writing, practice in academic teams, and upon completion of the three day workshop, each group produced one unit for their department. Curriculum work continues this summer to rewrite more units with the UbD concept. Teachers are writing units based on Curriculum Maps they wrote this year in an effort to not only transition to CCSS, but also to better prepare students for the transition to the PARCC exam from MCAS.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. Many of our local students participated by composing essays, stories, and scripts based on a theme. In November 2012, three Tri-County students were chosen as local winners of the VFW Post 3402 Voice of Democracy Contest based on recordings of their essay scripts addressing the theme, “Is the Constitution still relevant?” All three students moved on from the local competition to districts and finished in 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> place.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Sixteenth Annual Vocational Mathematics Competition in the Kenneth Custy Gymnasium with over 25 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County’s Mathematics team placed first in the competition and was able to bring the trophy back to Tri-County after coming in third last year.

### **Vocational Technical Programs**

Students in the Vocational Technical Programs experienced many successes, both school wide, and in their individual career areas. The grade 10 students from every vocational program completed the 10-hour OSHA training program in November. The training included interactive, specialized training in construction and general industry health and safety standards. All students passed the required exam and received a 10-hour OSHA card.

Tri-County students again achieved success at the State Skills USA Competition. A team of Medical Careers students designed a program to educate students

about the dangers of driving while under the influence of alcohol or drugs. The team competed in the Career Pathways Showcase event by presenting their program and won a gold medal. They then traveled to Kansas City to represent Tri-County at the Skills USA national competition. Another team of students from Tri-County achieved a gold medal in the Job Skills Demonstration Competition and they too competed at the National Skills USA competition this past June.

Tri-County again received a grant from the U.S. Army to help fund the Robotics Team. The EMC Corporation also sponsored our Robotics team. The Robotics team, named “Tri Force” was busy this year competing at the *FIRST Robotics* Competition in April at Boston University, at the *Beantown Blitz* Competition at Northeastern University, and at the WPI Robotics Competition.

The CIS students competed at Bristol Community College and came away with many medals and awards in their respective computer literacy categories.

Auto Collision Repair: Students in the Auto Collision Repair program continued to serve the needs of the community and the Tri-County District by repairing vehicles under the supervision of their instructors. This past year the students restored a 1964 *Sicard snow blower* for the town of Sherborn. Students participated in field trips to emphasize the diverse career opportunities for students pursuing a career in this field. In preparation for the school year 2012-2013, the students prepared an estimate to repair a 1999 Jaguar for the Medway Senior Center. We are proud that the Auto Collision Program met all standards for continued NATEF Certification at the mid-cycle review.

Auto Technology: Auto Technology continued to maintain school vehicles, and repaired and serviced cars, trucks and motorcycles owned by residents in the eleven-town district. Students participated in the AYES shadowing program by observing employees in local auto repair shops, to learn the many aspects of the career. Through Tri-County’s affiliation with AYES, two 2012 Volkswagen Passats were donated to the program and will be used by students to perform problem solving diagnostics and repair.

Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy working at several outside community projects this past year. Students built a footbridge for the Franklin DPW and constructed picnic tables for the Franklin Fire Department. The students in our Carpentry program also built 25 signs for the WWII Memorial Park in North Attleboro as well as 2 display cases for the Sherborn Fire

Department. Many seniors received their pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training. The cards were issued to students who successfully completed all requirements for graduation from a Chapter 74 approved Carpentry program and achieved at least a 3.0 GPA.

Computer Information Systems: Students in the CIS Program again successfully completed many certification exams, such as MOS, IC and A+. The CIS students also partnered with the Engineering students on the Robotics Team, developing the computer codes to allow the robot to function.

Construction Craft Laborer: The program, now in its fourth year, graduated thirteen students. Six graduates of the program will begin the apprenticeship program at the NELTA Training Center in Hopkinton this summer. Grade eleven students received Hazard Communication Training and received a certificate of successful completion. Also, all students enrolled in the Construction Craft laborer Program continued to build the outside classroom at the site of the former Tri-County tennis courts.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for members of the eleven towns in our district. Several Senior Citizen groups enjoyed hair and nail services by the grade 11 and 12 Cosmetology students. The students traveled to Assisted Living Centers in district communities to provide services to the residents. They also participated in Teacher Appreciation Week at an elementary school in Plainville where they offered manicures to the teachers. The grade 9 and grade 10 students welcomed many guest speakers to promote various career opportunities for both men and women in the beauty industry. The grade 12 students once again were successful in passing the Massachusetts Board of Cosmetology exam and are gainfully employed in salons.

Culinary Arts: Gerry's Place Restaurant and Bake Shop continue to offer lunch and baked goods to the public, Tuesdays through Fridays, when school is in session. Many senior citizen groups enjoy lunch at Gerry's Place Restaurant during the school year. Students attended field trips at a variety of venues to learn about the diverse career opportunities in the food and hospitality industry. Students in the Culinary Arts Program received their certification in Serve Safe, OSHA, as well as meeting all standards set forth by the American Culinary Foundation.

Dental Assisting: Students in Dental Assisting took the DANB Infection Control Exam and the Radiography Exam this past year as a requirement of the curriculum. The students in the Dental Assisting Program also volunteered to assist at the Community Health Day in Walpole. Students in grades 11 and 12 participated in a required clinical practicum at local dental offices. Grade 9 and

grade 11 students participated in professional development seminars at the Yankee Dental Conference in Boston January 2013.

Early Childhood Careers: The Preschool Program and the Toddler Program were again fully enrolled, serving children from our sending towns. The students participated in a required field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in CPR, First Aid and OSHA, students in Early Childhood Careers achieved certificates for successful completion of the *Strengthening Families* workshop. Graduates of the Early Childhood Careers Program continue to pursue careers in the field of education by becoming gainfully employed in private centers immediately upon graduation or attending a four year college in order to teach in public schools.

Electrical: Students in the Electrical Program are learning all aspects of both residential and industrial application. The grade 9 and grade 10 Electrical students practice their skills in the vocational shop. Juniors and seniors in the program work on live projects in the Tri-County school building and in outside projects. Students also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic PV system which was constructed on the Tri-County grounds. Students prepare for the State Journeyman license examination as they successfully complete both the theoretical and shop aspects of the program. Students will accrue up to 300 hours of Electrical Code instruction and 1,500 hours of practical application toward their license requirements upon graduation.

Engineering Technology: The Engineering Technology Program incorporates Digital Electronics, Introduction to Engineering Design, Principles of Engineering, Computer Integrated Machining, and Architectural Design into their curriculum. With Project Lead the Way Certification, the students are able to transfer their skills from Tri-County to many PLTW affiliated colleges upon graduation. The Engineering Robotics team, known as the Tri-Force Robotics Team, competed once again in the *FIRST Robotics* Competition held at Boston University, in the *Beantown Blitz* Competition, held at Northeastern University, and at the WPI Robotics Competition. The Tri-County engineering students were also chosen as one of only twenty four high school teams to design research for the International Space Station. The competition included a simulation and ground contest where the teams tested algorithms for the SPHERES satellites to accomplish tasks relevant to future space missions. In fact, this past April, six students traveled to NASA in Houston, where they tested their prototype aboard the zero gravity aircraft.

Facilities Management: Students in the Facilities Management Program gained skills in the many aspects of managing and maintaining a large industrial complex. They are required to take a CAD course in order to read and interpret

blueprints, and perform important maintenance here at the school. They gained experience in renovating classrooms, replacing ceiling tiles, and performing landscaping projects on Tri-County school grounds.

Graphic Communications: The Graphic Communications students continued to provide design and print services for Tri-County as well as for in-district municipalities. Projects included the Town of Plainville letterhead stationery and the Medfield Public Schools school forms. The Graphic Communications students also created a logo design for the town of Seekonk. They continued to provide services to other non-profit organizations in the eleven town district, including printing the monthly newsletter for the Franklin Senior Center. Design, pre-press, and printing skills are honed by students enrolled in this program. State of the art technology is used to enable students to be competitive as they pursue careers in this high demand industry.

HVAC&R: Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings. Students took the EPA 608 certification exam as an integral part of the curriculum this past school year. With this certification, graduates from the HVAC&R program will be well prepared for high paying employment and further education. Students who complete 2,000 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's license exam.

Medical Careers: Once again, all students in the Medical Careers program passed the Certified Nursing Assistant state examination at the end of their junior year. They also received Home Health Aide certification at the end of their senior year. Students also successfully completed the Pharmacy Technician on-line course during their senior year. The grade 10 students received Epi-pen training leading to a certificate. All students in the program were trained in medical office technology skills as well as basic healthcare knowledge. Tri-County continued to enjoy a partnership with HMEA (Horace Mann Educational Associates) this past year, which allowed the students to gain experience working with developmentally delayed young adults. Students also participated in a clinical practicum at local skilled nursing centers and hospitals. The students who graduate from this program have many career opportunities in the highly competitive health field.

Metal Fabrication: The Metal Fabrication Program is now in its third year. Students in grade 10 have received many AWS certifications, including GMAW-V, GMAW-O, GTAW-ST and GTAW-SS. Students will also learn the fundamentals of metal fabrication and joining processes. State of the art welding equipment allows students to become adept at oxy-acetylene, shielded metal arc, gas metal arc, flux core arc, and gas tungsten welding processes. Students are also being trained in the fundamentals of forming metals, and performing cutting operations.

Plumbing: The Plumbing students practiced their skills in residential and commercial plumbing in the shop. Tri-County continues to have an articulation agreement with the Plumbers and Pipe Fitters Local Union 4 that allows our students the opportunity for advanced placement in the apprenticeship training program. The Plumbing students in grade 11 completed the Tier I Plumbing course and the seniors completed Tier II. Students in the Plumbing program worked closely with the Director of Facilities to install new state of the art eye wash stations in every vocational program this past year.

### **Continuing Education**

Tri-County offers both Postsecondary and Adult Education courses through its Continuing Education Office. The majority of adults served through the various continuing education programs are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island.

Post-secondary programs available on either a day or evening schedule include both, Cosmetology and Practical Nursing. Additional postsecondary courses available with an evening schedule include Aesthetics, Manicuring and Certified Nursing Assistant programs. Tri-County's postsecondary programs were recently granted accreditation by the Commission of the Council on Occupational Education. Tri-County offers access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs with about one-third of our students taking advantage of the PELL grants. This offering continues to improve community access to these programs through this need based support.

Adult Day Cosmetology: There were fourteen graduates from the Adult Day Cosmetology program in 2013. Tri-County students once again were successful competing in SkillsUSA sending students to the national competition. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. All phases of cosmetology are introduced the first half of the year. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Evening Cosmetology: In June 2013, seven students from the Evening Cosmetology program participated in the postsecondary graduation exercises

held on Friday evening June 21. The program's curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provides its students with the 1000 mandated hours and prepares the students to pass the licensing exam. This is still a one-year program that begins in September and runs until the end of June. Classes are held Monday thru Friday evenings from 5:00 to 10:30 p.m.

Adult Day Practical Nursing: Graduating 26 students in 2013 the Practical Nursing program continues to flourish. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to January. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's two year evening program is graduated 15 students this past June with a new class beginning the program in September 2013. The evening Practical Nursing program is a part-time, two-year program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Adult Education Program: The evening Adult Education program at Tri-County consists of more than 90 different courses which are offered in the fall and spring semesters. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. Continuing Education program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc>, or by calling the Continuing Education office.

### **Student Activities (excluding SkillsUSA)**

National Honor Society: The Peter H. Rickard Chapter of Tri-County inducted 12 new members on October 17, 2012 raising the number of members to 26 for the 2012-2013 school year. These students participated in many fund-raising and community service activities during the year. Among these activities were campaigns for Pennies for Patients and Cradles to Crayons. NHS members organized these drives, which the entire student body participated, collecting clothing for Teens for Jeans, raising money for the Leukemia Society and collecting school supplies for local disadvantaged children.

On Tuesday, April 23, the National Honor Society hosted the annual “Leadership Breakfast” honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. On Wednesday, May 29 NHS activities culminated with the organization and presentation of Tri-County’s twenty first Honors Night held in the Kenneth Custy Gymnasium.

### **Student Government**

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to attend the monthly school committee meetings, where he reported on student concerns and activities. Students from this group also served on the Tri-County School Council. Three others served on the High Schools That Work Site Committee. These seven students also served as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the Regional State Student Advisory Committee. These students met once a month at Assabet Valley Regional Technical High School with students from other schools in the Central Massachusetts region.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for the new school year. The freshman class elected officers in January after their last exploratory. Under the supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman Class Trip, Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students’ ideas to the Student Advisory Committee, and also served as ex-officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and discussed issues and activities affecting the student body. The Student Council served as a liaison between the student body and the school administration. They provided a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, assisting the Athletic Director in planning Homecoming in November and sponsoring the many Spirit Week activities and working on the Tri-County vegetable garden. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities, provided input to the administration on student

handbook revisions and acknowledged administrators and teachers throughout the school year.

### **Extra Curricular Activities**

There are 10 extra-curricular activities at Tri-County. This past year, the T.C. Green Club was added in order to provide students with the opportunity to participate in activities which revolve around recycling initiatives and sustainable food production. All of the clubs provided students with after school opportunities to explore and enjoy various interests. Tri-County worked to provide a myriad of opportunities for all students during the extended week day and many weekends. The Drama Club performed *Romeo and Juliet*, allowing students to showcase their acting talents; and the Music Club offered students who play instruments a chance to share their abilities. Additionally, the Math Club and Robotics Club participated in interscholastic competitions where students put both their academic and vocational experience to the test.

### **Summary**

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. In addition to participating in the annual *Holiday Gift Drive*, Tri-County sponsored its first electronics recycling day on Earth Day. District residents were able to bring their unwanted electronics to Tri-County to be disposed of in an environmentally safe way. Recycling funds were used to expand the school garden. Over 350 pounds of produce from the school garden were donated to a local food bank in the summer of 2012. In another outstanding example of community school collaboration, Medical Careers students, SADD, and Post-Secondary Cosmetology students worked with Franklin Fire and Franklin Police to stage a mock car crash. The mock car crash provided a vivid example of the dangers of drinking and driving.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs

offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Franklin*, Carpentry students built a foot bridge for the Franklin Sculpture Garden and picnic tables for the Recreation Department; *Medway*, Carpentry and Electrical students completed work on the rehabilitation of the farmhouse for the Medway Community Farm; *Medfield*, Carpentry students built a shed for Parks and Recreation; *North Attleboro*, Carpentry students built 25 signs for the WW I Memorial Park, *Sherborn*, Carpentry students built 2 display cases for the Fire Department and Auto Collision Repair students restored a 1964 Sicard (self-propelled rotary snow blower) for the DPW; and the Graphics Program provided printing services for several towns.

Tri-County students also completed many projects located here at the school: Plumbing students installed eye wash stations in all vocational shops and an outside water source for our school garden; Electrical students installed lighting in various areas including the wiring for our newest vocational offering, Legal and Protective Services; Carpentry students built raised beds to expand our school garden; Construction Craft Laborers students added another handicapped accessible sidewalk near the tennis courts; and Construction Craft Laborer and Carpentry students built two dugouts on the school's baseball field.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.

**MEDFIELD PUBLIC SCHOOLS**

**REPORT  
FOR THE YEAR ENDING**

**DECEMBER 31, 2013**

## **REPORT OF THE SCHOOL COMMITTEE**

To the Superintendent of Schools:

The School Committee is very grateful to the outstanding staff of administrators, teachers, and support personnel; making up the Medfield Public Schools. Due to their hard work and dedication, the district is one of the top school districts in Massachusetts at a cost per pupil that remains one of the lowest in the state.

The School Committee is very pleased with the remarkably quick pace at which you have become familiar with the department and the town in your first year, Dr. Marsden. Your willingness to listen and learn has earned you wide praise from administration, teachers, parents, students, town department heads and the general public. It is safe to say that you have not missed a beat during this transition year and we are optimistic for the future as you implement your vision for a world class school system.

While 2013 may have been a transition year that does not mean it has been a stationary year. As usual, our staff and students have accomplished many impressive achievements.

### **Budget:**

The Warrant Committee requested you to limit our budget increase to 2.5% based on revenue projections which included level funding from the state for education. This has presented a significant challenge given the many important and beneficial programs we are implementing and the cost increases facing all school districts in an improving economy. However, we are very pleased to report that through the efforts of you and your Leadership Team, our final budget increase was only slightly greater than the Warrant Committee request when adjusted for increased state aid to education.

As we look into the future, we are keenly aware of the balance we must find between our goals of keeping Medfield a high performing school district while recognizing the town's overwhelming reliance on its residential tax base for revenues. We are confident that we will find that balance in cooperation with other town departments and in the spirit of productive collaboration which has been a hallmark of Medfield town government for the past several years.

## **Highlights:**

The Boston Business Journal ranked Medfield Public Schools in the top 5% of school districts in the state for their results on both the 2013 SAT's and 3<sup>rd</sup>-10<sup>th</sup> grade MCAS tests. This continues a trend of excellence evidenced by our ranking in the U.S. News and World Report (gold medal) and selection on the 2013 Advanced Placement Honor Roll for our students' successful participation in AP courses.

We are continuing our strategic partnership with our sister school in Bengbu, China as part of the second year of our Confucius Classroom Grant. This year's budget reflects an expansion of the Chinese language program to lower grade levels in recognition of our responsibility to educate our children for a world economy.

In the area of technology, we have developed a sustainable model for implementing the most current advances without overly burdening our budget. The tablet initiative, which has allowed many of our teachers to deliver content tailored to their individual student needs, will continue to expand. By focusing this initiative on our elementary school students, we endorse your philosophy of preparing them for better outcomes when they arrive at the middle school and high schools. At the school committee, we have been fortunate to have several presentations on how technology has enhanced the educational experience of our students.

Once again, the Medfield High School Jazz Band was chosen as a finalist for both the Charles Mingus Competition and the Essentially Ellington Jazz Competition. This is a very high honor that few high school jazz bands have accomplished.

Our local sports teams were once again very successful, not only in their season outcomes, but also in their participation rates which continue to exceed 80%. The girls' varsity basketball team and boys' varsity lacrosse team won their respective state championships. In addition the boys' varsity hockey team was narrowly defeated in the championship game. Overall, the athletic program was again honored with the Dalton Award for excellence in high school athletics

The community continues to provide outstanding support to the district for which we are very grateful. From fulfilling teacher requests, to funding grants for teachers, to volunteering in classrooms and school events, this support plays an integral part in the success of our district. We also recognize the efforts and dedication of the Medfield Coalition for Public Education, the CSA's, the Boosters, The Medfield Foundation, the parents and students, all who make education a top priority and a community that makes Medfield a special place to live.

In closing, I want to thank my colleagues on the School Committee – Chris Morrison, Vice Chairperson; Maryanne Sullivan, Treasurer; and Eileen DeSisto, Secretary; JJ Fedak, student member. I particularly want to thank Debbie Noschese who is retiring from the school committee this year after 12 years of remarkable service. Each member brings special talents and expertise to our committee which helps balance the workload and makes for great team work. They are dedicated, hard-working and committed to assuring Medfield’s school children receive an excellent education. We look forward to working with you in the upcoming year as you advance your vision for the Medfield Public Schools.

Respectfully submitted,

Timothy J. Bonfatti  
Chairperson  
Medfield School Committee

# MEDFIELD PUBLIC SCHOOLS

## Enrollment Figures

As of October 1, 2013

### Memorial School

Kindergarten:	157
Grade 1:	158

### Ralph Wheelock School

Grade 2:	177
Grade 3:	189

### Dale Street School

Grade 4:	206
Grade 5:	197

### Thomas A. Blake Middle School

Grade 6:	216
Grade 7:	216
Grade 8:	228

### Amos Clark Kingsbury High School

Grade 9:	222
Grade 10:	231
Grade 11:	197
Grade 12:	231

TOTAL:	2625
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# **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

To the Citizens of Medfield:

On behalf of the Medfield School Committee and the entire Medfield School Community, I am pleased to submit the annual Report for 2013. The Fiscal Year 2014 budget was \$28,253,055 or an increase of 3.12%. In addition, the town supported capital costs of \$152,939. The students and staff of the Medfield Public Schools are thankful to the citizens for supporting budget needs in 2013.

## **Enrollment**

Our October 1 enrollment was 2625. The enrollment by school was: Memorial: 315, Wheelock: 366; Dale Street: 403; Blake Middle: 660; High School: 881. Although our enrollment has been declining, we have several indications that we are approaching an end to the decline; higher than expected kindergarten enrollment, an increase of birth rates, and impending construction all point to a potential increase in student enrollment.

## **Professional Development**

The quality of our teachers and administrators is very important to the Medfield Public Schools. Teachers continue to receive high quality professional development in the areas of technology, technology integration, mathematics and assessment. Teachers spent time on job embedded professional development days to focus on collaboration, lesson design and curriculum improvements. Lastly, research and development sessions occurred over the summer for teachers to develop new curricula, courses, and focus on student assessment.

Our Leadership Team has focused the majority of their professional development on educator evaluation, curriculum development, technology and other leadership issues.

## **Technology Initiative**

Students in NinthGrade began a Bring Your Own Device (BYOD) program at MHS. Students brought their own tablets or laptops and were able to experience a more personalized and collaborative learning experience throughout all subjects in Ninth Grade. This program will be expanded to all Ninth Grade and Tenth Grade students in 2014.

Students at the Blake Middle School were involved in an iPad one to one program in Eighth Grade and Nexus tablet pilot in Sixth Grade. We have seen a

heightened level of student engagement with these programs and we plan to expand this initiative throughout Blake Middle School in 2014.

Tablet learning and wireless technology has also arrived at the three elementary schools. Although these schools did not utilize a one to one model, our students learned to use the iPad through the use of educational applications. Preparing our elementary students appropriately will lead to better learning experiences in Grades 6-12.

### **Accountability**

Medfield continues to show overall success with statewide testing. As expected, Medfield MCAS scores are well above the state average in most areas. The district will use test data to improve curriculum and instruction and we anticipate additional gains. The 2013 MCAS four year comparison follows this report.

In addition, Medfield High School was named to the 2013 Advanced Placement Honor Roll. This award honors school districts that have a high percentage of students participating and scoring well in AP courses.

### **Supporting Organizations**

The non-profit organizations that support the schools continue to generate revenue to provide additional learning experiences for student and hosting activities that bring families together. Special thanks to the Medfield Coalition for Public Education (MCPE), the school level and town CSAs, and the MHS PTO for providing assistance to our schools. These organizations continue to offset the costs of programing, professional development and technology equipment to help keep the school department costs down.

On a personal note, I would like to thank the residents of Medfield for such a warm welcome to your community. It is my honor to serve as your superintendent of schools.

Respectfully submitted,  
Jeffrey J. Marsden  
Superintendent of Schools

## MEDFIELD SCHOOL DISTRICT MCAS RESULTS

GRADE 10 - ENGLISH LANGUAGE ARTS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	61	72	82	69
PROFICIENT	34	27	16	28
NEEDS IMPROVEMENT	4	1	1	2
FAILING	0	0	1	1

GRADE 08 - ENGLISH LANGUAGE ARTS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	46	45	31	34
PROFICIENT	46	47	64	59
NEEDS IMPROVEMENT	6	7	4	6
WARNING	2	1	1	1

GRADE 10 - MATHEMATICS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	88	85	89	83
PROFICIENT	9	12	7	12
NEEDS IMPROVEMENT	2	2	2	4
FAILING	0	1	2	1

GRADE 08 - MATHEMATICS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	41	43	40	41
PROFICIENT	35	35	32	33
NEEDS IMPROVEMENT	17	16	24	18
WARNING	7	6	4	9

GRADE 10 - SCIENCE AND TECH/ENG				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	49	48	65	47
PROFICIENT	46	44	31	45
NEEDS IMPROVEMENT	5	7	3	7
FAILING	0	0	1	1

GRADE 08 - SCIENCE AND TECH/ENG				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	18	9	8	8
PROFICIENT	56	65	60	59
NEEDS IMPROVEMENT	21	24	28	29
WARNING	5	3	5	4

## MEDFIELD SCHOOL DISTRICT MCAS RESULTS

GRADE 07 - ENGLISH LANGUAGE ARTS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	39	44	50	42
PROFICIENT	51	52	42	55
NEEDS IMPROVEMENT	9	4	6	2
WARNING	1	0	1	1

GRADE 06 - MATHEMATICS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	44	38	48	40
PROFICIENT	34	34	37	39
NEEDS IMPROVEMENT	17	20	13	13
WARNING	5	8	3	7

GRADE 07 -- MATHEMATICS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	29	41	36	42
PROFICIENT	46	35	34	39
NEEDS IMPROVEMENT	19	20	22	17
WARNING	6	5	8	2

GRADE 05 - ENGLISH LANGUAGE ARTS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	18	32	26	26
PROFICIENT	63	58	49	56
NEEDS IMPROVEMENT	18	9	22	14
WARNING	2	1	4	4

GRADE 06 - ENGLISH LANGUAGE ARTS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	21	24	37	28
PROFICIENT	64	62	55	56
NEEDS IMPROVEMENT	14	12	7	13
WARNING	2	2	1	3

GRADE 05 - MATHEMATICS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	32	34	35	33
PROFICIENT	30	46	40	39
NEEDS IMPROVEMENT	30	15	19	20
WARNING	7	5	6	7

## MEDFIELD SCHOOL DISTRICT MCAS RESULTS

GRADE 05 - SCIENCE AND TECH/ENG				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	16	19	28	20
PROFICIENT	47	49	40	42
NEEDS IMPROVEMENT	35	29	26	33
WARNING	2	3	6	5

GRADE 03 - ENGLISH LANGUAGE ARTS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	17	8	24	19
PROFICIENT	57	69	54	59
NEEDS IMPROVEMENT	24	22	20	20
WARNING	1	1	3	2

GRADE 04 - ENGLISH LANGUAGE ARTS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	22	15	20	19
PROFICIENT	58	57	55	57
NEEDS IMPROVEMENT	17	25	19	17
WARNING	2	3	6	6

GRADE 03 - MATHEMATICS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	29	16	28	45
PROFICIENT	46	62	40	37
NEEDS IMPROVEMENT	21	17	24	14
WARNING	4	5	8	3

GRADE 04 - MATHEMATICS				
ACHIEVEMENT LEVEL	2010	2011	2012	2013
ADVANCED	17	15	16	16
PROFICIENT	40	42	44	40
NEEDS IMPROVEMENT	40	40	33	39
WARNING	3	4	6	4

# **MEDFIELD PUBLIC SCHOOLS**

## **STAFF DIRECTORY**

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**Year Ending 12/31/13**

### **CENTRAL OFFICE**

Marsden, Jeffrey J., Ed.D.  
Kellner, Charles, BA, MBA  
Leader, Kathleen  
Kelly, Francine  
Davidson, Sandra  
Montillo, Phyllis  
Kavanaugh, Mary  
Cave, Kim, BS  
Quinlan, Mary  
Sullivan, Colleen

Superintendent of Schools  
Director/ Finance & Operations  
Administrative Assistant to Superintendent  
Secretary to the Superintendent  
Accounts Payable/Bookkeeper  
Secretary to Dir/Finance & Operations  
Payroll Administrator  
Director, Curriculum & Assessment  
Secretary, Director, Curriculum & Assessment  
Mail Transfer

## MEDFIELD HIGH SCHOOL

Name	Position	Education	Medfield Appointment
Parga, Robert	Principal	BA, California State University MEd, Azusa Pacific University CAGS, Salem State College	2007
Sperling, Jeffrey	Dean/Students	BS, Bridgewater State College MA, Lesley University MEd, Endicott College	2005
Nunes, Kathleen	Dean/ Academics	BA, Framingham State College MA, Boston College MEdAdmin, UMass Boston	2001
Ingram, Maryjean	Secretary		1999
Boyer, Laura	Secretary		2000
Quitt, Tara	Secretary		2013
Adams, Mary	Science	BS,North Dartmouth	2013
Alden, Susan	Chem. Teacher	MEd, UMass Boston BS, Bridgewater State College	2012
Alland, Emily	Social Studies	BA, Western New England College MAT, Simmons College	2007
Ballou, Katherine	Science	BS, Stonehill College MEd, Boston College MEd, Endicott College	2004
Beardsley, Marianne	Library Asst.		2010
Berry, Orla	Science	BS,USG,MEd, UMass Boston	2004
Blessington, Patricia	Business	BS, California State, Long Beach MS, MEd,Cambridge College	1998
Blum, Cynthia	Science	AA, Hartford College BS, MAT, Simmons College	2008
Broks, Ksenija	English	BA, Smith College MAT, Simmons College	2011
Brown, Philip	Physics/Chem.	BS, Univ. of Aberdeen, UK	2011
Brown, Sarah	English	BA, Syracuse University MAT, Simmons College	2009
Bruemmer, Paul	Foreign Lang.	BA, St. Mary's Univ. of MN MA, Univ. of St. Thomas	2001
Burr, Wendy	Mathematics	BS, UMass Amherst	2007
Cambridge, Jeff	Wellness	BS, Bridgewater State College MEd, Endicott College	2007
Chamberlain, Madeline	English	BA, McGill University MAT, Tufts University	2008
Cole, Veronique	Foreign Lang.	BA, Univ.of Mass/Amherst	2004
Cousens, James	Art	BFA, UMass Dartmouth MEd, Fitchburg State College	2006

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Coyle, Adam	Social Studies	BA, George Washington Univ.	2006
Curran, Jane	Libr./TEC Asst.		2004
Dimitriou, Katherine	Foreign Lang.	BA, Boston College	2013
Drew, Meghan	Art	BA, Sacred Heart University MFA, Boston University	2003
Duffy, Gail	English	BA, Stonehill College MAT, Bridgewater State Coll. MSPC, Clark University	2001
Dunn, Jonathan	Mathematics	BA, James Madison University	2004
Emerson, Kathleen	Social Studies	BA, Providence College MAT, Simmons College	2001
Farrahar, Anne	English	BA, MA, Boston College	2010
Flanagan, Jacqueline	Mathematics	BS, Boston University MS, Suffolk University	1997
Galt, Luanne	Mathematics	BA, Boston College MA, Cambridge College	1999
Garcia-Rangel, Mary	English	BA, UMass Boston MAT, Tufts University	2000
Goodrow-Trach, Monique	Foreign Lang.	BA, SUNY/Binghamton MST, SUNY/Plattsburgh	2004
Hamilton, Paula	Foreign Lang.	BA, Framingham State College MA, University of Chicago	2012
Hayden, Brenna	Music	MEd,SUNY Buffalo	2013
Hardy, Adele	Consumer & Family Science	BS, Framingham State College	1981
Hughes, Brendan	Mathematics	BS, UMass Amherst	2011
Hutsick, Maria	Wellness, Athletic Trainer	BS, Ithaca College MS, Indiana University	2007
Irr, Brian	Technology	BS, Fitchberg State	2013
Irwin, Ross	Mathematics	BEd, Leeds University, UK MEd, Cambridge College	1992
Ivas, Nancy	Wellness	BS, Lesley University	2012
Jones, Katherine	Art	BFA, Mass. College of Art MEd, Framingham State College	2003
Karr, Bailey	Science	BA, Stonehill College	2011
Kincaid, Garland	Social Studies	BA, University of Colorado MST, SUNY/Potsdam	2007
Kraemer, Michael	Mathematics	BA, College of the Holy Cross MAT, Bridgewater State College MME, Worcester Polytechnic Institute	1993
Lall, Anna	Foreign Lang.	MEd.Boston College	2013
Letteiri, Colleen	English	BS, Assumption College	2010
Lohan, Melinda	Social Studies	BA, MA,UMass	2006

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Lynch, Kerry	Biology	BA, Wellesley College MA, Emmanuel College	2012
Lyon, Diane	Mathematics	BS, UMass MEd, UMass/Lowell	2006
Mandosa, Frank	English	BA, St. Anselm's College MEd, Cambridge College	2002
McCrossan, Kathleen	Library Asst.		2005
Morin, Thomas	Social Studies	BA, Colgate University	2005
Motley, Nancy	Library Asst.		2006
Murphy, Kevin	Social Studies	BA, UMass Amherst MA, American University, DC	2011
Nothnagel, Margo	Choral	BA, Providence College MM, Westminster Choir College	2010
Noble, Judith	Science	BS, Univ. of New Hampshire MEd, Worcester State College	1974
Olsen, Douglas	Dir. Of Music	BA Music, UMass Masters, N.E. Conservatory	1993
Panciocco, John	Soc. Studies/TV	BS, University of Maine MEd, Cambridge College	1998
Penn, Mark	Social Studies	BA, Mt. Ida College MEd, Harvard Univeristy	2001
Pratt, Suzanne	Science	BS, UMass MS, Central Conn. State College	1971
Renaud, Karen	Wellness	BS, Rhode Island State College MEd, Fitchburg State College	2008
Rodenhi, Sarah	Foreign Lang.	BA, Bowdoin College Masters, Middlebury College	2000
Sabra, Ann Marie	English	BA, Worcester State College MEd, Framingham State College	1995
Safer, Jessica	Mathematics	BA, Assumption College MEd, Cambridge College	2002
Salka, Martin	Perm. Sub./ Lunchroom Asst.		2002
Sancher, Bethan	English	BA, Brigham Young University	2007
Sawtelle, Gwynne	English	BA, Dickinson College MAT, Simmons College	2007
Schultheis, Steve	Science	BA, Williams College MS, Long Island University	2008
Schwartz, Kara	Librarian	MS, Simmons College	2013
Scott, Eric	Athletic Director	BS, Bridgewater State College Athletic Admin., Endicott Coll.	2012
Seri, Leora	Foreign Lang.	BA, Bates College MA, Middleboro College	2006
Shiff, Mary	Art	BFA, Mass. College of Art	1996
Sonnenberg, Neal	Inst. Tech. Spec.	BS, UMass Amherst MBA, Boston University	2012
Tasi, Tracy	Foreign Lang.	BA, Boston College	2002

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Tevis-Finn, Julie	Soc. Studies/ Psychology	BA, Boston College MA, American University, DC	2011
Toubman, Ellen	Foreign Lang.	BA, Connecticut College MEd, Harvard University	2002
Walsh, Jeannie	Library Asst.		2008
Wiese, Elizabeth	English	BA, University of Kentucky MAT, Boston University	2006
Woods, Jane	Mathematics	BA, MAT, Bridgewater State College	1996
Woods, Thomas	Soc. Studies/Art	BA, Stonehill College	2009
Wren-Burgess, Bonnie	English	BA, Boston University MAT, Simmons College	2003

## THOMAS A. BLAKE MIDDLE SCHOOL

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Vaughn, Nathaniel	Principal	BA, Trinity MEd, Lesley College MOM, Endicott College	1998
Campbell, Kelly	Dean of Students	BA, Naragansett College MA, Univ. at Buffalo, NY	2011
McHugh, Elizabeth	Secretary		1998
Skerry, Sharon	Secretary		2001
O'Shaughnessy, Andrea	Secretary		2006
Adams, Kathryn	Library Assistant		2008
Batts, Maura	Foreign Language	BA, Middlebury College MEd, Univ. of MA	1993
Bradley, Laura	Reading	BS, Bridgewater State MEd, Salem State College	2007
Boulos, Susan	Foreign Language	BS, Brown University MEd, Boston College	2001
Bowles, Sean	Science	BA, University of New Mexico MEd, Univ. of MA, Boston	2011
Buckham, Eileen	Foreign Language	BA, MAT, Boston University	2006
Bycoff, Susan	Mathematics	BA, Stonehill College MAT, Bridgewater State College	2011
Callahan, Sara	English	BA, Union College, NY MAT, Sacred Heart Univ., CT	2011
Caprio, Kathleen	English	BS, MS, Southern Connecticut State University	2007
Cincotta, Jeffrey	Wellness MS/HS	BS, Bridgewater State College	2011
Cole, Veronique	Foreign Language	BA, Univ. of MA, Amherst	2004
Dalpe, Cynthia	Foreign Language	BA, Worcester State College MEd, Cambridge College	1986
Delaney, Christina	Art	BFA, Massachusetts College of Art MEd, Lesley University	2005
Dengos, Kelly	Science	BA, MA, Marist College	2005
Dexter, Ryan	Music/Band	BMus, Univ. of MA	2000
Doolan, Constance	Mathematics	BS, Bradley University MEd, Cambridge College	2004
Farrell, Kara	Mathematics	BA, Bridgewater State College MEd, Univ. of MA	2010
Gagne, Ian	English	BS, Boston University MFA, National University	2000

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Gavaghan, Brian	English	BA, St. Anselm College	2007
Gibbs, Michael	Science	BS, Worcester Polytechnic Institute	2007
Gonzalez, Heather	Foreign Language	BA, Oberlin College	2004
Gow, Michael	Social Studies	MA, Framingham State College	
		BS, University of Wisconsin	2001
		MAT, Bridgewater State College	
Gumas, Marissa	Mathematics	BA, Arcadia College	2001
		MEd, Lesley University	
		MA, Ashland University	
Haycock, Jonathan	Librarian	BS, MEd, Boston University	1998
Heim, Jason	Science	BS, SUNY, Albany	2002
		MAT, Simmons College	
Heim, Marjorie	Science	BA, MEd, Univ. of MA	2006
Hellerstein, Seth	Social Studies	BA, Beloit College	1999
		MA, University of Vermont	
		CAS, Trinity College, VT	
Horvath, Diane	Tech. Intergration Specialist	BS University of Wisconsin	2012
		MEd., Lesley University	
Hurley, Eileen	English	BA, Simmons College	2011
Jalkut, Maryann	Rdng/Social Studies	BS, Framingham State College	1987
Kearney, Erin	Mathematics	BS, Northeastern University	2007
Keohan, Gregory	Social Studies	BS University of Richmond	2013
		MA Salem State	
Kirby, Ann	Mathematics	BA, MEd, Boston College	2003
Kirby, Kristen	English	BA, James Madison University	2009
		MEd, Lesley University	
Levangie, Kristen	Foreign Language	BA, College of Holy Cross	2013
Liu, Elaine	Foreign Language	MA, Boston University	
		Asia International	2012
Ma, Xuewu	Foreign Language	Lu'an Normal Junior College	2013
Malone, Elise	English	BS, Lesley College	2008
Manning, Deborah	Social Studies	BA, Hamilton College	2002
		MEd, Lesley University	
Manning, Kristin	Foreign Language	BA, University of Vermont	2003
		MAT, Quinnipiac College	
McCulloch, Kathleen	Wellness	BA, Univ. of MA, Amherst	2011
McLaughlin, Nancy	Mathematics	BS, Valparaiso University	2009
Meaney, Donna	Technology Assistant		1993
McClelland, Cynthia	Social Studies	BA, Bridgewater State College	2010

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Millard, Matthew	Mathematics	BS, Gordon College	2005
Moran, Jill	Music	BS, University of Connecticut	2007
Muscatell, Gina	Science	BS, Worcester State College	2007
Musto, Kristen	Science	BS, University of CT, Storrs	2013
Nickerson, Mark	Wellness	BA, Gettysburg College MEd, Framingham State College	1995
O'Corcora, Eoin	Information Technology Administrator		2008
Perachi, Brenda	Mathematics	BA, Stonehill College MSped, Lesley University	2012
Pratt, Sarah	English	BA, University of New Hampshire MA, Emerson College	2012
Russell, Ellen	Technology Assistant		2001
Silva, Judith	Science	BA, University of Rhode Island	2006
Sperling, Keri	Mathematics	BA, Bridgewater State College MEd, Lesley University	2000
Spierdowis, Sandra	Wellness	BS, Univ. of MA, Amherst	2007
Stephenson, Michelle	Library Assistant		2011
Sullivan, John	Social Studies	BS, MA, Northeastern University	2004
Sullivan, Wendy	Technology Assistant		2002
Taliaferro, Travis	Social Studies	BA, MEd, Plymouth State College	2001
Tasker, Geraldine	Social Studies	BA, Our Lady of the Elms College MEd, Lesley College	1986
Winter, Erin	English	BA, Framingham State College	2007

## DALE STREET SCHOOL

Name	Position	Education	Medfield Appointment
Snyder, Louise	Principal	BA, Southampton College MA, Stony Brook Univ., NY	2012
Moon, Martha	Secretary		1992
Englehardt, Nancy	Secretary		1997
Bars, Ann Marie	Grade 4	BA., Rhode Island College	2011
Billings, Pamela	Foreign Language	BA, Northeastern University	2013
Burnham, Elizabeth	Grade 4	BA, Univ. of Maine MAT, Simmons College	1999
Callahan, Christina	Reading Specialist	BA, Stonehill College MEd, Bridgewater State College	2008
Carey, Pauline	Health	BS, Springfield College MEd, Cambridge College	1992
Cowell, Kerry	Grade 4	BA, Bridgewater State College MA, University of Mass/Boston	2002
Crable, Heidi	Grade 4	BS, University of Maine MEd, Cambridge College	1994
Curran, Kathleen	Grade 5	BS, University of Mass/Amherst MBA, Northeastern University	2000
Deveno, Nancy	Art	BSAE, Mass. College of Art MSAE, Mass. College of Art	1993
Douglas, Michael	Grade 4	BS, Stonehill College MEd, Cambridge College	1995
Flynn, Suzanne	Grade 4	BA, Merrimack College MEd, Framingham State College	2006
Fromen, Deborah	Technology Assist.		2001
Hayes, Margot	Grade 4	BA, Bridgewater State College	2007
Kristof, Ann	Grade 4	BS, Framingham State College	1974
Lowerre, Julie	Grade 5	BS, Indiana State University	2004
Marchesi, Amanda	Grade 4	BS, MAT, Sacred Heart University	2010
Mason, Michael	Grade 5	BS, Northeastern University MEd, Bridgewater State University	1989
Nawrocki, Mairi	Physical Education	BS, Boston University MS, Bridgewater State College	2001
O'Brien, Terry	Grade 5	BA, National College of the Sacred Heart MEd, Northeastern University MEdS, Simmons College	1984
Olson, Janice	Grade 4	BS, Boston State College MEd, Cambridge College	1973
O'Rourke, JoAnn	Lunchroom Assistant		2005

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Oxholm, Barbara	Music	BM, University of Lowell MM, New England Conservatory	1999
Pastore, Marissa	Grade 5	BA, Emmanuel College MEd, Northeastern University	2010
Pendleton, Anne	Reading	MA, University of Southern Maine MEd, University of Lowell	1995
Sager, Bethany	Grade 5	BA, Mount Holyoke College Med, Framingham State College	1996
Scharlacken, Darla	Librarian	BA, Texas A & M University MEd, Bridgewater State College MLS, University of Rhode Island	2009
Thornton, Maria	Library Assistant		2004
Walunas, Kathy	Grade 5	BA, Boston College MEd, Cambridge College	1991
White, Joseph	Grade 5	BS, Northeastern University MEd, University of Massachusetts	1992
Woodman, Susan	Grade 5	BA, Boston University	1993

## RALPH WHELOCK SCHOOL

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Olson, Donna	Principal	BA,University of Rhode Island	2012
Barrett, Maureen	Secretary	MEd.Rhode Island College	2013
Monahan,Luann	Secretary		2002
Appleyard,Cynthia	Grade 2	BA, University of Vermont MA,Lesley University	2005
Balardini,Stacey	Grade 2	BA,Providence College MS,Wheelock College	2006
Bassett,Jennifer	Grade 2	BA,Roger Williams University MEd,Framingham State College	2007
Callahan,Emily	Grade 3	BS, Plymouth State University MEd,Framingham State College	2006
Callahan,Jamee	K-5 ELA/SS ConSpec	BS,MEd,Framingham State	2008
Carey, Ann	Grade 2	BSEd, Framingham State College	1971
Davies, Bethany	Librarian		2013
DiGregorio,, Elizabeth	Cafeteria Monitor		2012
Dion, Joan	Grade 2	BA, Boston College	2002
DiPesa,Leanne	Grade 2	BA University of New Hampshire MEd.,Lesley University	2011
Duffy,Jean	Reading	BS,Boston College MEd,Rutgers University CAGS, Bridgewater State University	2006
Fine,Madeline	Art	BA, University of Massachusetts MSAE,Mass College of Art & Design	2001
Frewald,Dorothy	Technology Assistant		1993
Hevey,Sarah	Grade 3	BA,Merrimack College MEd,Lesley University	2007
Imbrogna,Ann	Grade 2	BS North Adams State University MA,Spec Ed., Bridgewater State	2006
Kuehl,James	Grade 3	BA,University ofArizona MA,Simmons College	1997
Laliberte, Kayla	Grade 2	BA, University of Massachusetts, Amherst Med Lesley University	2011 2012
LeBlank, Sophilina	Foreign Language	BA, English, College of New Rochelle, NY	2012
Lynn, Rachel	Grade 3		
Mahoney, Kelli	Grade 2		
McNeil, Laurie	Math Intervention Specialist		
Murphy, Marcia	Grade 2	BS, Westfield State MEd, Framingham State	2005

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Murphy, Sarah	Grade 2	BS, MS, Framingham State College	2006
Myers, Judith	Reading	BA, Clark University MS, Long Island University	1998
Newton, Debra	Grade 3	BA, MEd, University of New Hampshire	1996
Nunziato, Grace	Lunchroom Assistant		2009
Sheehan, Nicole	Grade 3	BSEd, Bridgewater State College MSEd, Wheelock College	1994
Stevens, Nicholas	Physical Ed.	BS, Springfield College MEd, Cambridge College	1995
Stover, Eithne	Music Teacher	University College Cork	2012
Trikoulis, Deborah	Grade 3	BA, MAT, Quinnipiac University	2006
Watson, Erin	Grade 3	BA, University of New Hampshire MEd, Lesley University	1995

## MEMORIAL SCHOOL

Name	Position	Education	Medfield Appointment
Edward Quigley	Interim Principal	B.A., Stonehill College MEd., UMass Boston Doc. Boston College	2012
Moore, Andrea	Secretary		2011
Policella, Lynn	Secretary		1998
Colantoni, Juliana	Grade 1	BS, Wheelock College Med, Lesley University	1991
Cooney, Susan	Reading	BA, Tufts University MBA, Simmons College MS, Wheelock	2001
Crowell, Deirdre	Teacher Assistant		2004
Elrick, Stefanie	Grade 1	BA, Assumption College MA, Simmons College	2003
Gelinas, Ellen	Wellness	BS, University of New Hampshire Med, Boston University	2011
Grace, Herbert	Physical Education	BS, Keene State College MA, Cambridge College	1992
Grace, Paula	Grade 1	BS, Westfield State College Med, Lesley University	2007
Groden, Randie	Librarian	BA, University of Maryland MLS, Rutgers University	2001
Guilbert, Alison	Grade 1	BS, University of Vermont Med, Lesley University	2001
Hedberg, Heather	Kindergarten	BA, Boston College MA, Lesley University	2001
Jones, Deborah	Teacher Assistant		1999
Kirk, Laura	Teacher Assistant		
Knaus, Joseph	Art Teacher	BFA Massachusetts College of Art	2012
Knott, Donna	Library Assistant		2009
Maalouf, Raymonde	Teacher Assistant		2011
McAvoy, Susan	Kindergarten	BS, MS, Framingham State College	2000
McNiholas, Maura	Teacher Assistant		1998
Mulock, Louise	Teacher Assistant		2000
Nickerson, Jeninne	Kindergarten	BS, Bridgewater State Sacred Heart Med, Northeastern University MEdS, Simmons College	1998

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
O'Connor-Fischer	Teacher Assistant		2003
Oppel, Heidi	Teacher Assistant		1998
Paget, Christine	Grade 1	BS, Framingham State College MEd, Lesley University	1990
Pendergast, Marie	Grade 1	BA, University of Massachusetts Boston Med, University of Massachusetts Boston MSPed, Framingham State College	1998
Pollock, Allison	Grade 1	BA, University of Vermont MEd, Lesley University	1992
Ravinski, Kathleen	Grade 1	BA, Wheaton College MEd, Lesley University	2001
Reardon, Suzanne	Reading Assistant		2002
Ruggiero, David	Music	BS, Bryant College MEd, Lesley University	2002
Singer, Laura	Reading	BS, Saint Bonaventure University MS, University of Bridgeport	1990
Teany, Meredith	Math Aide		2012

## PUPIL SERVICES

Name	Position	Education	Medfield Appointment
LaCava, Matthew	Director	BA, Providence College MEd, University of Massachusetts	2010
Lowd, Diane	Secretary		1998
Mitchell, Kim	Secretary		2000
Birkett, Janet	Secretary		2000
Avery, Deborah	Secretary		2011
Aries, Kaitlyn	Teacher Assistant		2013
Alberts, Karen	S & L Pathologist	BS, Worcester State College MS, Boston University	2012
Allen, Tracy	Guidance	BA, Vassar College MA, Boston College	2004
Armstrong, Kayla	Teacher Assistant		2010
Bassett, Melisa	Teacher Assistant		2013
Bennett, Linda	Learning Specialist	BA, University of Massachusetts MEd, Cambridge College	2007
Bernard, Michele	Teacher Assistant		2008
Biedrzycki, Kathleen	Teacher Assistant		2006
Bockhorst, Kathleen	Guidance	BA, Bates College MA, Boston College	2004
Bosh, Maryellen	Psychologist	BA, St. Anselm College MA, Tufts University	1998
Brenton, Kymerli	One to One Teacher Assistant		2013
Brown, Judith	Teacher Assistant		1992
Chen, Joy	Occupational Therapist	BA, Oberlin College MA, Boston University	1994
Chlebda, Kanee	Teacher Assistant		2006
Cohen, Barbara	Learning Specialist	AS, BS Fashion Institute of Technology	2008
Collins, Kate	Teacher Assistant		2007
Connelly, Janet	Nurse	BSN, St. Anselm College	2006
Corey, Suzanne	Teacher Assistant		2005
D'Amore, Susan	Teacher Assistant		2011
DeGeorge, Sally	Integrated Preschool	BS, SUNY/Genesco MSEd, Boston College	2004
Devine, Melissa	Behavior Therapist	BS, Emmanuel College MSEd, Simmons College	2012
Dalan, Gina	Out of District Coordinator	BE, Stonehill College Med, Wheelock College	2012
Donderro, Jennifer	Guidance	BS, Boston College MA, Boston College	2011

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Ferguson, Melissa	One to One Teacher Assistant		2013
Finn, Sarah	Teacher Assistant		2013
Flaherty, Kathleen	One to One Teacher Assistant		2013
Foley, Marie	Guidance	BS, Curry College MEd, Univ. of Massachusetts Endicott College CAGS, Univ. of Massachusetts	2005
Franciosi, Brandee	Access Program Teacher	BA, Univ. of Mass Amherst	2013
Frankel, Leslie	Teacher Assistant		2012
Frazier, Kimberly	Teacher Assistant		2007
Giammarco, Nancy	Inclusion Coordinator	BA MEd, Cags, Univ. of Mass Boston	2009
Goldstein, Jenna	Psychologist	BS, Cornell University	2013
Gordon, Beverly	Learning Specialist	BA, Pottsdam State University MSEd, The College of St Rose	1993
Graham, Patricia	Teacher Assistant		2008
Guglietta, Maureen	Teacher Assistant		1987
Hagan, Samantha	Teacher Assistant		2011
Hamilton, Susan	Learning Specialist	BA, Colgate University MEd, Framingham State College	2003
Hanson, Kimberly	One to One Teacher Assistant		2013
Hauptman, Karen	Teacher Assistant		2012
Heafitz, Michael	Learning Specialist	BA, Connecticut College MEd, Boston College MEd, Bridgewater State College	2007
Hefter, Sarah	One to One Teacher Assistant		2013
Jacomme, Cori	Psychology	BS, University of Washington MS, University of Rhode Island	2005
Johnson, Janet	Teacher Assistant		2011
Johnson, Jenna	Psychologist	BS University of NH MEd.UMass Boston	2013
Johnson, Susan	Learning Specialist	BA, Northwestern University MEd, Boston University JD, Suffolk University	2002
Karg, Cynthia	Teacher Assistant		2006
Kendall, John	Teacher Assistant		2008
Kennedy, Kelley	Learning Specialist	BS UMass Lowell	2013
Kevorkian, Eric	Teacher Assistant		2008

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Krah, Kerrie	Speech/Language	BS, Marquette University Master of Arts, Hofstra University	2000
LaRose, Kristen	One to One Teacher Assistant		2013
Lauze, Amanda	Inclusion Facilitator	BS Utica College of Syracuse Univ	2013
Lodge, Anne	Guidance	BA, College of The Holy Cross MEd, Boston University	2007
Lowney, Tara	Teacher Assistant		2011
Mandosa, Heather	Guidance	BA, St. Anslem College MEd, Cambridge College	2001
Marie, Barbara	Teacher Assistant		2012
Marenghi, Matthew	Guidance	BA, University of Massachusetts Lowell MEd, Boston University	2002
Martlin, Jean	Teacher Assistant		2010
Matsuda, Martha	Teacher Assistant		2013
Mileszko, Diana	Teacher Assistant		2010
Moon, Evan	Teacher Assistant		2012
Muir, Connie	Teacher Assistant		1992
Mullen, Patricia	Learning Specialist Inclusion Coordinator	BA, Stonehill College MEd, Framingham State College CAGS, Bridgewater State College	2001
Ormbeg, Erik	Guidance	BS, Ithaca College MEd, Suffolk University	1998
O'Sullivan, Barbara	Teacher Assistant		2002
O'Sullivan, Mary	Learning Specialist	BA, Providence College MA, Framingham State College	2002
Patch, Mary	Nurse	BSN, University of Wisconsin	1995
Preikszas, Mary	Learning Specialist	BS, Frostburg Sate College MEd, Framingham State College	1996
Read, Susan	Teacher Assistant		2004
Riccio, Julia	Speech/Language	BA, Bates College MS, Teachers College, Columbia University	2000
Rull, Renee	Teacher Assistant		2012
Ruzzo, Susan	Teacher Assistant		2013
Salamone, Mary	Learning Specialist	BS, Wheelock College MEd, Cambridge College EdS, Simmons College	1995
Santucci, Amanda	One to One Teacher Assistant		2013
Scheld, Nancy	Teacher Assistant		1997
Schiemer, Nancy	Nurse	BSN, University of Bridgeport MA, New York University	2003

<b>Name</b>	<b>Position</b>	<b>Education</b>	<b>Medfield Appointment</b>
Schools, Chantel	English	BA, New Hampshire College	2012
Singer, Margaret	Lang. Learner	MS, New Hampshire College	1998
	Occupational Therapist	BA, SUNY/Oneonta	
		MA, Adelphi University	
Sleboda, Lisa	Teacher Assistant	MS, Boston University	2013
Snyder, Trinkka	Psychologist	BA, MEd, University of Pennsylvania	2002
Speroni, Richard	Teacher Assistant	MBA, George Washington University	
		CAGS, University of Massachusetts	
Strekalovsky, Elisabeth	Psychologist	BA, Middlebury College	1998
Sullivan, Susan	Teacher Assistant	MEd, Lesley University	2012
		MEd, CAGS, University of Massachusetts	
Thomas, Annie	Teacher Assistant		2003
Thompson, Kathleen	Nurse	BS, Salem State College	1997
Tilden, Susan	Speech/Language	MS, Boston College	2005
		MA, Michigan State	
Typadis, Angela	Integrated Preschool	BA, Stonehill College	1989
		MEd, Bridgewater State College	
Vancura, Dorothy	Speech/Language	BA, Bridgewater State College	2007
		MS, Southern Connecticut State College	
Villone, Nancy	Teacher Assistant		2005
Wilson, Edith	Inclusion Facilitator	BA, William Smith College	2010
Williams, Patricia	Nurse	BSN, Boston College	2006
		MBA, Virginia Polytech	
Worthley, Stephanie	Guidance	BS, MEd, Springfield College	2006
		MEd, Endicott College	
Zappula, MaryEllen	Nurse	BSN, Salve Regina University	2005
Zrike, Sara	Teacher Assistant		1999

## FOOD SERVICES

Mintzer, Richard	Food Services Director
Miller, Terry	Food Services Secretary
Bickel, Catherine	Blake Middle School
Brown, Angela	High School
David, Denise	Ralph Wheelock School
DeRoche, Nancy	High School
Evans, Sandra (Manager)	Dale Street School
Hart, Tina	High School
Heidke, Darlene (Manager)	Ralph Wheelock School
Hill, Mary	Ralph Wheelock School
Hogan, Michelle	Dale Street School
Hoyt, Maria	High School
Jones, Christina (Manager)	Blake Middle School
Konevich, Stephanie (Manager)	Memorial School
Lawson, Ellen	Blake Middle School
Lynch, Terry	Memorial School
Lyons, Jaclyn	High School
Mullen, Joanne	Blake Middle School
Nelson, Carol (Manager)	High School

## PLANT MANAGEMENT

Peterson, Alan	Plant Manager
Bond, Robert	Maintenance
Bonfilio, Alfred	Blake Middle School
Burke, Stephen	Dale Street
Burton, Linda	Blake Middle School
Frazier, Matthew (Head Custodian)	Memorial School
Griffin, Garrett	Dale Street
Hayes, Ronald (Head Custodian)	High School
Hinkley, Paul	Central Office
Jackson, Michael	Maintenance
Johnson, Michael (Head Custodian)	Dale Street School
Kadehjian, Robert (Head Custodian)	Blake Middle School
Lawler, Christopher	High School
Lawson, Charles	High School
McDonald, James	Memorial School
Mulkern, Thomas	Ralph Wheelock School
Murphy, Brian	High School
Murray, Jeffrey	Ralph Wheelock School
Norian, Paul (Head Custodian)	Ralph Wheelock School
Quayle, Thomas	Maintenance
Robitaille, Shane	Blake Middle School
Rogers, Thomas	Memorial School
Stanley, James	Blake Middle School
Vogel, Keith	High School

# **REPORT OF THE DIRECTOR OF FINANCE AND OPERATIONS**

To the Superintendent of Schools:

I am pleased to submit to you and the citizens of Medfield the 2013 Annual Report of the Director of Finance and Operations. Despite the continuing financial pressures, I remain confident that the fiscal and operational components of the Medfield Public Schools are well-positioned to continue to contribute to the ongoing excellence of the system.

In the area of building maintenance, the School Committee and District Administration continued to address the capital improvement and maintenance needs of our facilities. Funds are budgeted and expended annually to continue the process of replacing flooring, classroom furniture and repainting interior spaces as needed. Amongst the projects completed in 2013 were repairs to the bleachers and installation of safety straps on four of the backboards in the Middle School gymnasium, completion of the updating of classroom electric power as well as repurposing the former stage to accommodate World Language classes at the Wheelock School, replacement of steam traps at the Dale Street School and a domestic hot water heater at the High School, and extensive roof repairs on the Adams Street side of the Memorial School.

With cooperation from individuals throughout the District, we maintained our focus on energy usage in all of our facilities. We continue to experience success in mitigating the impact of the volatility and price increases in energy cost. To quantify the results we have attained through our efforts, we track our energy consumption data in an on-line tool made available through the U.S. Department of Energy monthly. Within the five school buildings, overall electricity usage has been reduced by 26.3% and natural gas usage has been reduced by 38.5% when comparing 2013 to 2008. This translates to savings of approximately \$373,000 in utility expenditures in 2013 alone. This significant savings would not have been possible without the cost containment efforts we have focused on this area, enabling us to reallocate scarce financial resources to areas more aligned with the mission of the School Department.

The five-year capital budget is updated annually. This planning and management tool provides a systematic analysis of the capital needs of the system and its facilities. The capital plan attempts to provide a realistic assessment of our building and maintenance requirements within the context of fiscal realities. Win 2013, we were able to secure funding to provide for security enhancements for the District, and funds for initial engineering to begin the process of replacing the original boilers at the Wheelock School. In addition, we received funding to

convert a portion of the High School Cafeteria to accommodate space for a new Life Skills Program. This will enable us to provide for the education of a group of our students within the District, thereby providing for a more appropriate setting while avoiding the expense of having them attend school at outside placements. Finally, funding was secured to provide for the upgrade of our financial software. When this project is implemented in 2014, not only will access to financial information be available to budget managers on a “real-time” basis, but we will also be utilizing the same package as the Town’s financial personnel, reducing the need for utilizing “crosswalks” to reconcile financial data.

Our school lunch program continues to provide appropriate and healthy meals to our students. Director of Food Services Rich Mintzer continues to take the initiative in determining our customers’ preferences in menu options while continuing to provide nutritionally-balanced meals. Rich remains actively involved with the District’s Wellness Committee which was established to undertake a comprehensive examination of the nutritional quality of school meals, promotion of physical activity, nutrition education and staff wellness. In an effort to improve our customer focus, we implemented a cashless payment system for our cafeterias. This project was implemented with funding provided within the 2013 budget. We expect that upon the implementation of a new Student Information System in 2014, the system will become substantially more streamlined and thereby more “user-friendly”.

The budget process in 2013 culminated in the adoption of a FY 2014 budget for the Medfield Public Schools of \$28,253,055. This represents an increase of \$854,206 or 3.12% over the sum provided the previous year. As the budget had increased by less than ½ of 1 percent in two of the preceding four years, the total budget increase over the most recent five year period is an annualized 1.58%. We were able to accomplish this by continuing to prudently manage the school department budgets of the prior fiscal years. By doing so, the School Department was able to absorb the reduction in federal education funding resulting from sequestration, while continuing to meet its mandated educational requirements.

In closing, I would like to express my sincere appreciation to my co-workers and staff for their continued exemplary assistance.

Respectfully submitted,

Charles L. Kellner  
Director of Finance and Operations

# **REPORT OF THE AMOS CLARK KINGSBURY HIGH SCHOOL**

To the Superintendent of Schools:

On behalf of Medfield High School, it is my pleasure to submit this Annual Report for the calendar year ending December 31, 2013. The following paragraphs highlight the many accomplishments that took place at MHS over the past 12 months.

The official enrollment at MHS on October 1, 2012 was 903. There were 238 graduates in the Class of 2013. Ninety-five percent of this graduating class went on to college. These colleges included:

- Boston College
- Brown University
- Cornell University
- Duke University
- McGill University
- Princeton University
- University of California - Berkeley

In addition, 81 members of the graduating class of 2013 were inducted into the National Honor Society.

During our graduation ceremonies, three members of the senior class shared their thoughts and experiences as students in Medfield. Honor Essayist Mimi Borkan spoke of life as a big puzzle and how she and her classmates will be challenged by trying to put that puzzle together. Fellow Honor Essayist Gregory Lyons told his classmates that they were the “lucky Class of 2013.” Though he acknowledged his class’ good fortune, he said, “Success requires hard work, determination, passion, and integrity, things that luck has nothing to do with.” Senior speaker Blake Brown told his classmates to be confident and to remember that “a great future awaits us.”

During our Class Day ceremonies, Lt. Todd Caruso, class of 1986, was inducted into the Medfield High School Hall of Excellence. Mr. Caruso graduated from Northeastern University and attended the Naval postgraduate school. While in the service as a flight officer, Mr. Caruso flew in missions over Iraq in support of Operation Iraqi Freedom. Mr. Caruso earned a Bronze Star, a Meritorious Service Medal and the Navy Commendation Medal for his work in protecting our country. He spoke to the students and reminded them to work hard and dream big. Also on class day, MHS English teacher Anne Farrahar was presented with the student-elected “Inspiration Award.”

In 2013, seniors Katherine Letai and Gregory Lyons were National Merit Scholarship recipients and Daniel Ricciardelli was a National Merit finalist. Also, the following students were named National Merit Scholar Commended Students: Jaime Blackmon, Tori Bodozian, Victoria Brown, Aaron Cohen, Carolyn Cook, Olivia Foster, Paul Mahoney, Stephanie Read, Lauren Rimmel, Ashley Shen, and Robert Sylvia. These students received a certificate of achievement from the National Merit Scholarship Corporation.

This past year, 291 students took 493 AP exams in 17 subjects. Our SAT and ACT scores were well above the national average. The MHS MCAS results were once again exemplary:

- ELA – 100% passing score (98% Advanced/Proficient).
- Math – 100% passing score (96% Advanced/Proficient)
- Science – 100% passing score (93% Advanced/Proficient)

Starting in September 2013, all incoming freshmen participated in a BYOD (Bring Your Own Device) 1:1 pilot at MHS. Many schools have incorporated this type of program into their curricula and our stakeholders found this to be a feasible and sustainable approach to integrate technology into the classrooms. In preparation of this pilot, freshmen teachers were trained by EdTechTeacher, Inc. This organization has worked with our staff for three years as 1:1 instruction was in the developing stages. Teachers were given iPads and trained in how to deliver instruction in a 1:1 learning environment. Last fall, sophomore teachers received the same training in preparation for 1:1 instruction for the next school year. The goal is to train all teachers and implement 1:1 instruction in grades 9-12 by 2016.

In 2013, we continued our partnership with our sister school in Bengbu, China. In April, the MHS Jazz Band set off on a trip that included concerts in the Chinese cities of Beijing, Shanghai and Bengbu. In addition to visiting major attractions, our students shared and collaborated with their Chinese peers while they discovered the universal language of music. In the fall, two teachers from Bengbu visited Medfield for three weeks. They stayed with host families and spent time collaborating with teachers at the Blake Middle School and MHS.

The following highlights many other departmental accomplishments:

MHS art students once again proudly displayed their talents in shows and galleries across New England. These included the MHS Art Show, MHS AP Studio Art Exhibit, the 18<sup>th</sup> Annual Student-Faculty Exhibit at the Medfield Zullo Gallery, the Medfield Art 'N Bloom exhibit, and the Artists' Gallery at Patriot Place in Foxboro. This past year, MHS offered students the opportunity to apply for the National Art Honor Society and several students were accepted into prestigious art colleges such as The Rhode Island School of Design, Mass Art and the New Hampshire Institute of Art.

The art curriculum was once again reviewed and one new course, Graphic Design was offered to students.

The MHS English department was proud to announce that two students, Sienna Fitzpatrick and Charlie Horan received the Silver Key recognition from the Scholastic Art Awards for Writing, while several other students received honorable mention. Advanced Placement scores were high in the areas of writing and composition.

The MHS math department continued its work in aligning to the Common Core standards. This included reviewing and creating new assessments (midyear and final exams). Several students participated in the American Mathematics Competition of the New England Math League and once again all 10<sup>th</sup> graders passed the MCAS math exam.

MHS's award-winning music department once again received several prestigious awards. The Jazz Band was awarded a Gold Medal at the District and All-State MAJE Festivals. The MHS Concert Choir (bronze medal), String Orchestra (silver medal), and Concert Band (silver medal) performed as part of the MICCA Concert Festival. The MHS Chamber Strings received a gold medal at the MICCA Chamber Festival and performed in the Gold Medal concert. MHS musicians held a number of concerts for the Medfield community, including performances at the Gazebo, the Medfield Public Library, and the Medfield elementary schools. Senior Ida Xu was chosen to perform in the All-National Orchestra in Nashville and senior Anton Derevyanko performed as part of the Newport Jazz Festival.

The MHS science Advanced Placement, SAT II, and MCAS scores were among the highest in the metrowest area. Science elective courses continue to be among the more popular classes offered. Last year, our teachers worked toward implementing an AP Environmental Science course that will be offered to students in the fall of 2014. The MHS Science Olympiad and Environmental clubs maintained a high participation rate and students had opportunities to become involved in various community services and outreach projects.

There were several exciting curriculum initiatives this past year in the MHS social studies department. Mrs. Lohan and Mrs. Tevis-Finn continued to incorporate the flipped classroom teaching method. Students and families have responded positively to this alternative method of instructional delivery. Projects in the department also focused on Black History Month and Women's History Month, and student work was displayed in the social studies hallway throughout the year. Students in the department also took part in supporting the Medfield Veteran's breakfast and the Medfield Town Election.

Our Wellness department is pleased that many students who have taken our

athletic training course are currently majoring in a health care field in college. These students are currently majoring in athletic training, nursing, physical therapy, and pre-med. The annual Ballroom Dance Showcase has become quite a popular community event. Wellness teacher Karen Renaud has done an incredible job of creating one of our most popular classes and events at MHS.

Our World Language and Cultures department continued it's fantastic work in creating exciting opportunities for our students. MHS is committed to providing our students with real life experiences away from school and our World Language and Cultures Department has taken that lead. Last year, MHS sent 30 students to Paris as part of the French language program. These students experienced life in France and had a great opportunity to develop their language skills in the context of the French culture. In addition, the staff focused their professional development on curriculum realignment, scope and sequence, and new course offerings, which included AP French and Mandarin 3.

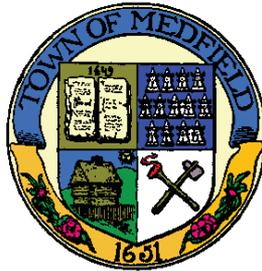
On behalf of the entire faculty at Medfield High School, I want to sincerely thank the Medfield School Committee and the Medfield community at-large for its continued support. Our learning community has benefitted from this town's commitment to public education.

Respectfully submitted,

Robert Parga  
Principal

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Commencement  
Exercises of  
**MEDFIELD  
HIGH SCHOOL**



**The Amos Clark  
Kingsbury High School  
Class of 2013**

Sunday, June 2, 2013  
2:00 P.M.  
Medfield High School

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## **CLASS OF 2013 OFFICERS**

Aaron Cohen, *President*

Matthew Murby, *Vice President*

Joseph Cadman, *Secretary*

Katherine Letai, *Treasurer*

Henry Gagne, *Representative to the School Committee*

Adam Coyle

Karen Renaud

*Class Advisors*

## **ADMINISTRATION**

Robert C. Maguire, *Superintendent*

Matthew J. LaCava, *Director of Pupil Services*

Robert Parga, *Principal*

Kathleen Nunes, *Dean of Academics*

Jeffrey D. Sperling, *Dean of Students*

## **SCHOOL COMMITTEE**

Debra M. Noschese, *Chair*

Timothy J. Bonfatti

Eileen S. DeSisto

Christopher M. Morrison

Maryanne K. Sullivan



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## GRADUATION PROGRAM

PROCESSIONAL . . . . . Medfield High School Band & Orchestra

NATIONAL ANTHEM . . . . . Bethany Komine

WELCOME . . . . . Aaron Cohen  
*President, Class of 2013*

OPENING REMARKS . . . . . Robert C. Maguire  
*Superintendent of Schools*

HONOR ESSAYISTS . . . . . Mimi Borkan, Gregory Lyons

MESSAGE TO THE CLASS OF 2013 . . . . . Debra M. Noschese  
*Medfield School Committee*

SENIOR SPEAKER . . . . . Blake Brown

MESSAGE FROM THE PRINCIPAL . . . . . Robert Parga

PRESENTATION OF CLASS GIFT . . . . . Katherine Letai  
*Treasurer, Class of 2013*

### PRESENTATION OF DIPLOMAS\*

Debra M. Noschese . . . . . Medfield School Committee  
Robert C. Maguire . . . . . Superintendent of Schools  
Robert Parga . . . . . Principal  
Ellen Toubman . . . . . Content Specialist, World Languages & Cultures

RECESSIONAL . . . . . Medfield High School Band & Orchestra

**\*PLEASE REFRAIN FROM APPLAUSE UNTIL ALL  
GRADUATES HAVE RECEIVED THEIR DIPLOMAS**



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**AWARDS**  
**PRESENTED AT SENIOR RECOGNITION NIGHT**  
**May 30, 2013**

- Daughters of the American Revolution Citizenship Award . . . . . Thomas Gianci
- National Merit Commended Scholars . . . . . Jaime Blackmon, Tori Bodozian,  
Victoria Brown, Aaron Cohen, Carolyn Cook, Olivia Foster,  
Paul Mahoney, Stephanie Read, Lauren Rimmel, Ashley Shen, Robert Sylvia
- National Merit Scholarship Finalists . . . . . Katherine Letai, Gregory Lyons,  
Daniel Ricciardelli
- National Merit Scholarship Recipients . . . . . Katherine Letai, Gregory Lyons
- Academic Excellence Awards . . . . . Jaime Blackmon, Mimi Borkan,  
Victoria Brown, Nicole Busa, Patrick Buscone, Aaron Cohen, Tyler Donovan,  
Henry Gagne, Abigail Grant, Gina Joseph, Emily Kafka, Alix Kramer,  
Katherine Letai, Gregory Lyons, Megan McCordic, Colleen McLoughlin,  
Caleb Minsky, Stephanie Read, Daniel Ricciardelli, Lauren Rimmel,  
Ashley Shen, Rose Sievwright, Robert Sylvia, Sarah Tobin
- Stanley Z. Koplik Certificate of Mastery Awards . . . . . Kyle Cuccia,  
Christopher Lee, Paul Mahoney, Robert Tella

**SCHOLARSHIP RECIPIENTS**

- Medfield High School Scholar/Athlete Awards . . . . . Mimi Borkan, Gregory Lyons
- Medfield Sportsmen Club's  
Harry S. Sonnenberg Scholarship. . . . . Lauren Rimmel
- Medfield High School Scholarship of Distinction Award . . . . . Daniel Ricciardelli
- National Honor Society Scholarships. . . . . Katherine Letai, Gregory Lyons,  
MaryEllen Krah, Rose Sievwright
- National Honor Society Book Awards. . . . . Lauren Clark, Henry Gagne,  
Haley Kramer, Jillian Lurie, Megan McCordic,  
Alexandra McDevitt, Robert Sylvia, Taylor Worthy
- Medfield Teachers Association Book Awards . . . . . Lillian Beardsley,  
MaryEllen Krah, Amber Skerry
- Madelyn L. Grant Scholarships . . . . . Jaime Blackmon, Alix Kramer
- Margaret T. Jenkins Memorial Scholarship. . . . . Juliann Tacconi
- Medfield High School PTO Community Service Award. . . . . Jane Garofalo
- Medfield High School PTO School Spirit Scholarships . . . . . Thomas Gianci,  
MaryEllen Krah



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## SCHOLARSHIP RECIPIENTS (Continued)

Medfield High School PTO Excellence Award . . . . . Catherine Cawley  
Peter Kennedy Memorial Scholarships . . . . . Remington Fragola, John Pendergast  
Medfield Youth Basketball Association  
Bob Porack Memorial Scholarships. . . . . Jennifer Narlee,  
Matthew Pembroke, John Zimmerman  
Prudential Page Realty Scholarship in Memory of Roger C. Rao . . . Lauren Harranty  
Medfield Lions Club Scholarships. . . . . MaryEllen Krah, Jennifer Lifnitz  
Medfield Employers and Merchants Organization Scholarships . . . Tyler Donovan,  
Jennifer Narlee, Kathryn Nickerson  
American Legion, Beckwith Post No. 110 Auxiliary Scholarship,  
Stephen Hinkley Memorial Award . . . . . Carly Donovan  
American Legion, Beckwith Post No. 110 Scholarships . . . . . Tori Bodozian,  
Tyler Donovan  
American Legion, Beckwith Post No. 110 Medals . . . . . Ashley Campisano,  
Caleb Minsky  
Sons of the Legion Scholarships . . . . . Tori Bodozian, Abigayle Brown  
Medfield Youth Baseball/Softball Scholarships . . . Timothy Haggerty, Emily Kafka  
Medfield High School Theatre Society Scholarships . . . . . Tyler Donovan,  
Olivia Foster, William Jensen, Bethany Komine, Alix Kramer, Samuel Marble  
Daniel C. Palermo Spirit of Drama Scholarship . . . . . Grace Tormey  
David E. Medeiros Theatre Society Memorial Scholarship . . . . . Kyle Cuccia  
Medfield Soccer, Inc. Scholarships . . . . . Mimi Borkan, Thomas Hobby,  
Andrew Melvin, Jennifer Narlee  
Student Council Award Scholarships . . . . . Blake Brown, MaryEllen Krah  
Student Council Unsung Leadership Awards . . . . . Michelle Donnelly,  
Cameron Small  
Friends of the Library Amy Fiske Creative Writing Scholarship . . . . Tori Bodozian  
Middlesex Savings Bank Scholarship . . . . . Scott Todd  
Medfield Music Association Scholarships . . . Alexander Carpino, Nicholas DeSantis  
Lowell Mason Music Education Scholarship . . . . . Cara Abecunas  
Lowell Mason Foundation Music Scholarship . . . . . Cara Abecunas  
Jeanne M. McCormick Music Award . . . . . Mitchell Selib  
Music Pillar Award . . . . . Cameron Small  
Christopher Naughton Memorial Scholarship . . . . . Ekaterina Stonkevitch



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## SCHOLARSHIP RECIPIENTS (Continued)

Medfield Police Daniel McCarthy Memorial Scholarship . . . . .	Tori Bodozian
Medfield Police Detective Robert E. Naughton Memorial Scholarship. . . . .	Brenna Dorgan
Rockland Trust Charitable Foundation Scholarship. . . . .	Colleen McLoughlin
Hannah Adams Woman's Club Scholarships . . . . .	Alyssa Ciolfi, Brenna Dorgan, MaryEllen Krah, Amber Skerry
Medfield Permanent Firefighters Association Scholarships . . . . .	Joseph Cadman, Paul Cunningham, Ryan Spillane
Medfield Firefighters Mutual Relief Association Scholarship . . . . .	John Dalton
Eric Michael Perkins Football Scholarships . . . . .	Connor Barrett, Brian Gerson
Medfield Youth Hockey Doug Woodruff Scholarship . . . . .	Matthew Ruzzo
Peter Panciocco Youth Hockey Scholarship . . . . .	Nicole Reardon
Don Brown Youth Hockey Scholarships . . . . .	Victoria Brown, John Monahan III
The Thomas Award-Medfield Girls Hockey/Thomas Family Dental . .	Victoria Brown
Larry Dunn Memorial Scholarship . . . . .	Anna Poirier
David Gibbs Scholarship . . . . .	Paul Cunningham
SEPAC Award . . . . .	Anna Poirier
Medfield High School Reunion Committee Scholarship, In Memory of Elaine Rawding Taylor . . . . .	Theresa Phillips
Medfield Historical Society Scholarship . . . . .	John Powers
Medfield High School Alumni Association Scholarships, In Memory of Madelyn Greene . . . . .	Blake Brown, MaryEllen Krah
Children of Medfield High School Alumni Scholarships . . . . .	Tori Bodozian, Carolyn Cook, Jenna Faltas, Cally Lavin, Matthew Ruzzo, Margaret Sullivan
Medfield Youth Lacrosse Scholarships . . . . .	Nicole Busa, Abigail Grant, Sarah Honan, Andrew Melvin, Emily Ott, Matthew Ruzzo
Ken Brackett Memorial Basketball Scholarships . . . . .	Matthew Pembroke, John Zimmerman
Medfield Veterinary Clinic Science Scholarship . . . . .	Nicole Busa
Peter Kenny Medfield TV Award for Excellence in Community Media . .	Joseph Marie
Norfolk County Teachers Association – Future Educator Award . . .	MaryEllen Krah
Lord's/William J. Kelly Memorial Scholarship . . . . .	Courtney Fraser
Hearts for Hope Foundation Scholarship . . . . .	Alyssa Ciolfi



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## CLASS OF 2013 SCHOLARSHIPS AND AWARDS

Fairfield University Loyola Merit Scholarship . . . . .	Catherine Baker
Lafayette College Marquis Merit Scholarship . . . . .	Jaime Blackmon
Lafayette College Marquis Grant Award . . . . .	Jaime Blackmon
University of New Hampshire Presidential Scholarship . . . . .	Mimi Borkan
University of New Hampshire Athletic Scholarship . . . . .	Mimi Borkan
Rensselaer Polytechnic Institute Recognition Award . . . . .	Nicole Busa
Rensselaer Polytechnic Institute 2024 Bicentennial Award . . . . .	Nicole Busa
Ithaca College-Carl Sgrecci Scholarship in Business . . . . .	Alexander Carpino
Rhode Island School of Design Scholarship . . . . .	Catherine Cawley
Norwood Italian Lodge #1235 Scholarship . . . . .	Alyssa Ciolfi
The University of Vermont Athletic Scholarship . . . . .	Benjamin Cox
Worcester Polytechnic Institute University Award . . . . .	Brian D'Amore
Roger Williams University Affordable Excellence Scholarship . . . . .	Brianna Daybré
Curry College Alexander Graham Bell Award . . . . .	Michael Downing
Curry College Excellence in Education Scholarship . . . . .	Michael Downing
John & Abigail Adams Scholarship . . . . .	Remington Fragola
Tulane University Presidential Scholarship . . . . .	Henry Gagne
University of Alabama's Foundation in Excellence Scholarship . . . . .	Kelly Gair
Norwich University Presidential Scholarship . . . . .	Timothy Haggerty
Department of the Army ROTC Scholarship . . . . .	Timothy Haggerty
Mass College of Pharmacy & Health Sciences Merit & Dean's Achievement Award . . . . .	Rylee Keis
ISE Alumnaus Scholarship Award . . . . .	MaryEllen Krah
Dance Teachers' Club of Boston Lilla Frances Viles Scholarship . . . . .	Katherine Letai
National Merit Scholarship . . . . .	Katherine Letai
Simmons College Presidential Scholarship . . . . .	Jillian Lurie
National Merit Scholarship . . . . .	Gregory Lyons
Duke University Scholars Program . . . . .	Gregory Lyons
Cornell University Cornell Grant . . . . .	Colleen McLoughlin
The University of Arizona Excellence Award . . . . .	April Neafus
Hobart and William Smith College Faculty Scholarship . . . . .	Emily Ott
Furman University Bell Tower Scholarship . . . . .	Anna Peterson
Quinnipiac University Dean's Scholarship . . . . .	Theresa Phillips
Muhlenberg College President's Scholarship . . . . .	Anna Poirier
Rochester Institute of Technology Grant Award . . . . .	Phillip Ridley
University of Rochester Dean's Scholarship . . . . .	Steven Russell
Marquette University Ignatius Academic Excellence Scholarship . . . . .	Lauren Rimmel
Emmanuel College Academic Achievement Scholarship . . . . .	Anna Sawan
Northeastern University Dean's Scholarship . . . . .	Rose Sievwright
Loyola University Grant . . . . .	Jeremy Stephenson



**CLASS DAY AWARDS • PRESENTED ON MAY 31, 2013**

**ART:**

Excellence in Visual Arts Awards . . . . . Catherine Cawley, Amelia White  
Scholastic Art Awards . . . . . Shelby Doolity, Emma Kanter, Julia Luft, Amelia White  
Susan A. Parker Photography Award . . . . . Erin Touhey  
Visual Legacy Award . . . . . Rylee Keis, Alena Sison

**ENGLISH:**

English Award . . . . . Alix Kramer  
Yearbook . . . . . Alexandra McDevitt, Megan McSharry, Erin Touhey, Maria Tragellis  
Creative Writing Award . . . . . Paul Cunningham  
Shakespeare Award . . . . . Katherine Letai, Cameron Small

**WORLD LANGUAGES AND CULTURES:**

French . . . . . Jaime Blackmon, Lydia Plakias, Kira Stonkevitch  
Spanish . . . . . Blake Brown, Patrick Buscone, Olivia Foster  
Mandarin . . . . . Colleen McLoughlin

National Latin Exam:

Latin I, Maxima Cum Laude . . . . . Patrick Dalton  
Latin I, Magna Cum Laude . . . . . Blake Brown  
Latin I, Summa Cum Laude . . . . . Jaime Blackmon, Jenna Faltas  
Latin I, Cum Laude . . . . . Bethany Merlin, John Papadinoff, Jr.  
Latin II, Magna Cum Laude . . . . . Caroline Diana  
Latin III, Maxima Cum Laude . . . . . Alexandra Lucchesi  
Latin IV, Maxima Cum Laude, silver . . . . . Robert Sylvia, Caleb Minsky  
Latin IV, Cum Laude . . . . . Daniel Cher

**MATHEMATICS:**

American Math Invitational . . . . . Daniel Ricciardelli  
American Math Competition . . . . . Daniel Ricciardelli, Robert Sylvia  
Excellence in Math . . . . . Katherine Letai, Gregory Lyons, Robert Sylvia  
New England Math League . . . . . Gregory Lyons, Daniel Ricciardelli, Robert Sylvia

**MUSIC:**

John Philip Sousa Band Award . . . . . Cara Abecunas, Melody Chen  
Louis Armstrong Award . . . . . Mitchell Selib, Cameron Small  
National Choral Award . . . . . William Jensen, Bethany Komine  
National Orchestra Award . . . . . Lauren Clark, Nicholas DeSantis, William Jensen

**SCIENCE:**

Biology . . . . . Lauren Rimmel, Colleen McLoughlin  
Chemistry . . . . . Abigail Grant, Robert Sylvia  
Physics . . . . . Gregory Lyons, Daniel Ricciardelli, Robert Sylvia  
Environmental Science . . . . . Anna Peterson  
Anatomy & Physiology . . . . . Mimi Borkan, Nicole Busa  
Society of Women Engineers . . . . . Abigail Grant, Katherine Letai, Hunter Stahl

**SOCIAL STUDIES:**

Social Studies Award . . . . . Kyle Cuccia  
Gary Stockbridge Global Citizenship Award . . . . . Ashley Shen  
Richard DeSorgher Active Citizen Award . . . . . Blake Brown

**WELLNESS:**

Outstanding Participation . . . . . Mimi Borkan, Michelle Donnelly

**STUDENT GOVERNMENT:**

. . . . . James Basiliere, Blake Brown, Nicole Busa,  
Joseph Cadman, Catherine Cawley, Alyssa Ciolfi, Aaron Cohen, Henry Gagne,  
Thomas Gianci, MaryEllen Krah, Haley Kramer, Katherine Letai,  
Gregory Lyons, Joseph Marie, Matthew Murby, Kathryn Nickerson,  
Sarah Nisbet, Anna Peterson, Stephanie Read, Rose Sievewright



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## MEDFIELD HIGH SCHOOL GRADUATES – CLASS OF 2013

- \* CARA ANN ABECUNAS
- PAUL JAMES ADAMS
- JENNIFER CHRISTINE ALBAN
- NICOLE ELISABETH ALBAN
- ASHLEY HAUGHTON ALEMIAN
- CHARLES FRANCIS AVERSA
- \* CATHERINE LUCEY BAKER
- SEAN CHRISTOPHER BAKER
- JESSICA MARTINS DE OLIVEIRA BARRETO
- CONNOR PATRICK BARRETT
- JAMES ROBERT BASILIERE
- \* LILLIAN SOPHIA BEARDSLEY
- SAMANTHA THERESE BECKWITH
- SAMUEL MARC BERGER
- BENJAMIN PAUL BERSHAD
- BIKASH BHANDARI
- + JAIME ANN BLACKMON
- NICOLE ANN BLANCHETTE
- THOMAS MICHAEL BLESSING
- \* TORI ELIZABETH BODOZIAN
- \* NATHANIEL THOMAS BONDE
- ZACHARY JAMES BONFATTI
- \* STEPHANIE ANOUSCHKA BORGSTEIN
- +\* MIMI ELIANA BORKAN
- ALEXANDRIA COPELAND EIELSON BRAUN
- ABIGAYLE ELIZABETH BROWN
- \* BLAKE TYLER BROWN
- +\* VICTORIA EVELYN BROWN
- \* NICOLE GRACE BUSA
- +\* PATRICK JOHN BUSCONE
- \* JOSEPH NORMAN CADMAN
- MATTHEW ANDRADE CAHILL
- DAMON PANOS CALIVAS
- \* ASHLEY MIRANDA CAMPISANO
- AUSTIN KURT CARLSON
- ALEXANDER HENRY CARPINO
- MATTHEW WILLIAM CARRABIS
- MATTHEW CHRISTOPHER CASIERI
- \* CATHERINE EILEEN CAWLEY
- LAUREN RAE CERRATO
- \* MELODY LINJA CHEN
- DANIEL SERGEI CHER
- ALYSSA MICHELLE CIOLFI
- \* LAUREN ELIZABETH CLARK
- JOHN EDWARD COAKLEY
- +\* AARON ROSS COHEN
- MICHAEL JOSEPH COLLINS
- PATRICK RYAN CONNELLY
- \* CAROLYN LORA COOK
- SYDNEY MICHELLE CORRIGAN
- NICHOLAS DAVID COSENTINO
- BENJAMIN DAVID COX
- KYLE JAMES CUCCIA
- PAUL EDWARD CUNNINGHAM
- JOHN PATRICK DALTON
- \* PATRICK EDWARD DALTON
- \* BRIAN RICHARD D'AMORE
- ARTHUR LEWIS D'ANGELO
- JACOB JAN DANIELS
- BRIANNA GIORDANI DAYBRÉ
- \* NICHOLAS JAMES DERIAN
- NICHOLAS LOUIS DESANTIS
- \* ZACHARY CARL DESJOURDY
- CAROLINE MARY DIANA
- HENRY CLARK DICKINSON
- MICHAEL RYAN DIFIORE
- NEIL ANTHONY DIPESA
- MICHELLE EILEEN DONNELLY
- CARLY MARIE DONOVAN
- + TYLER JESSIE DONOVAN
- SHELBY ANN DOOLITY
- BRENNA JEAN DORGAN
- KELSEY KENNEDY DOWLING
- MICHAEL ALEXANDER DOWNING
- NICOLE OLIVIA DOWNING
- PATRICK ANTHONY DRONEY
- \* MEREDITH YVONNE EARLEY
- AUDREY ELIZABETH ENSOR
- TYLER BERNARD ETZKORN
- GRIFFIN TOWER EVERTS
- \* JENNA KATHRYN MACH FALTAS
- CHRISTOPHER RICHARD FARO
- PAUL EDWARD FISCHER
- CAROLINE LISA FORSBERG NAES
- \* OLIVIA MARIE FOSTER
- REMINGTON LOUIS FRAGOLA
- \* COURTNEY HEATHER FRASER
- +\* HENRY STEPHEN GAGNE
- \* KELLY ANN GAIR
- JANE CATHERINE GAROFALO
- \* KELLY AILEEN GARRITY
- BRIAN MOSES GERSON
- \* THOMAS JAMES GIANCI
- WILLIAM WILLSON GIGGI
- \* ALISA FREMA GOLD
- +\* ABIGAIL DARLING GRANT
- LINDSAY SARAH GURSHA
- \* TIMOTHY JOHN HAGGERTY
- \* CONNOR ANGUS ANDREWS HALEY
- JOSEPH BRADY HARRISON
- LAUREN BEVERLY HARRITY
- LILLIAN ELIZABETH HEATH
- TAYLOR MAKENZIE HEIDE
- HALEY ROBERTS HINDS
- \* THOMAS WILDER HOBBY
- DAVID JOHN HOLMAN
- \* CHRISTIAN JOHN HONAN
- \* SARAH ELIZABETH HONAN
- \* ELIZABETH ANNE HURLEY
- WILLIAM JAMES JENSEN
- +\* GINA PATHIKULANGARA JOSEPH
- +\* EMILY MADISON KAFKA
- EMMA JANE KANTER
- RYLEE MEI KEIS
- LINDSEY WELLS KINSELLAGH
- BETHANY ANNE KOMINE
- \* MARYELLEN GRACE KRAH
- +\* ALIX NATASHA KRAMER
- \* HALEY BETH KRAMER
- KEITH ROBERT LAFRENIERE
- KEVIN THOMAS LAMB
- MICHAEL PATRICK LAMB



## MEDFIELD HIGH SCHOOL GRADUATES – CLASS OF 2013

- MIA JOY LAVALLEE  
CALLY JUNE LAVIN  
CHRISTOPHER KAI LEE  
+\* KATHERINE CLAIRE LETAI  
JOHN HOLDEN HARTLEY LEWIS  
\* JENNIFER ROSE LIFSITZ  
\* ALEXANDRA JEAN LUCCHESI  
JULIA CHARLOTTE KING LUFT  
\* JOSIAH SING GEE LUNG  
\* JILLIAN ELIZABETH LURIE  
+\* GREGORY MICHAEL LYONS  
JOHN MICHAEL LYONS  
ALISON MARIE MACDONALD  
PAUL MICHAEL MAHONEY  
SAMUEL SCOTT MARBLE  
KATHRYN ANN MARECEK  
\* JOSEPH THOMAS MARIE  
+\* MEGAN ELIZABETH MCCORDIC  
MEAGAN SHANNON SUSAN MCCORMACK  
\* ALEXANDRA PATRICIA MCDEVITT  
+\* COLLEEN ELIZABETH MCLOUGHLIN  
\* MEGAN ELIZABETH MCSHARRY  
DARAH ANNABELLA HAMILTON MEISTER  
CAITLIN ANN MELAUGH  
ANDREW MAXWELL MELVIN  
\* LEAH CATHERINE MENAUL  
BETHANY KIM MERLIN  
\* JESSICA LEACY MIANO  
DEMITRA MICHAELIDIS  
ABIGAIL KLING MILLS  
+\* CALEB JEFFREY MINSKY  
SAMUEL HANDLER MONAC  
JOHN PATRICK MONAHAN III  
MATTHEW RICHARD MURBY  
\* KATELYN MARIE MURRAY  
CARINA ANN MUSTO  
\* JENNIFER JORDAN NARLEE  
ALEXIS LOUISE NASRAWAY  
APRIL DANIELLE NEAFUS  
\* KATHRYN LOUISE NICKERSON  
SARAH PEARCE NISBET  
KATELYN MARIE NOSCHESI  
\* EMILY WITTPENN OTT  
GAETAN JOSEPH JEAN-PIERRE OUIMETTE, JR.  
KATHERINE RAE OWEN  
JOHN MICHAEL PAPADINOFF, JR.  
MATTHEW GERARD PEMBROKE  
NICOLE ANNA PENDER  
JOHN THOMAS PENDERGAST  
JAMES EDWARD PERRY  
\* ANNA LISE PETERSON  
THERESA EILEEN PHILLIPS  
FALLON MAEVE PIDCOCK  
\* DANIEL JOSEPH PIERSIAK  
KRISTA JULIA PINCIARO  
\* LYDIA SOPHIE PLAKIAS  
\* ANNA JEANNE POIRIER  
\* JOHN GORMAN POWERS  
CONNOR JAMES QUINN  
+\* STEPHANIE ANN READ  
NICOLE ANN REARDON  
+ DANIEL BERNARD RICCIARDELLI  
PHILLIP KENNETH CHRISTIAN RIDLEY  
+\* LAUREN MICHELLE RIMMEL  
NICHOLAS JOSEPH ROBINSON  
STEVEN GREGORY RUSSELL  
MATTHEW ALEXANDER RUZZO  
SEBASTIANO DANIELE SALVO  
NICHOLAS JAMES CARMINE SAURO  
ANNA YSABELLE SAWAN  
GHRIG CLIFFORD SCHILLING  
CHRISTOPHER THOMAS SCHLESINGER  
MITCHELL THOMAS SELIB  
EMMA ROSE SHARFF  
RYAN RICHARD SHELLEY  
+ ASHLEY SHEN  
+\* ROSE JOHANNA POLDING SIEVEWRIGHT  
ALENA CAROLINE SISON  
\* AMBER ELIZABETH SKERRY  
\* CAMERON RANDALL SMALL  
ALEXANDER THEODORE SMITH  
\* MEKENZIE SHAPIRO SMITH  
KRISTOFER EVERT SODERLUND  
SARAH ANNE SPENCER  
\* RYAN MICHAEL SPILLANE  
\* HUNTER LAUREN STAHL  
LISA LAURETTA STANLEY  
JEREMY LYLE STEPHENSON  
\* EKATERINA STONKEVITCH  
\* KIRA STONKEVITCH  
HENRY ADAM STROMLAND  
\* MARGARET CECILIA SULLIVAN  
TIMOTHY WALTER SULLIVAN  
+\* ROBERT FRANCIS SYLVIA  
DANIEL BISOKA TABIALE  
JULIANN MARIE TACCONI  
AMELIA ELIZABETH WHITE TARALLO  
\* JOSEPH BURLEY TELLA  
\* ROBERT VALERI TELLA  
+\* SARAH ELLIS TOBIN  
SCOTT EMERSON TODD  
GRACE MARIE TORMEY  
\* ERIN ANN TOUHEY  
MARIA STAVROS TRAGELLIS  
ANTHONY JAMES TRASK  
MATTHEW RYAN TRIEST  
DEVON RACHEL VIGODA  
EDWARD ALEXANDER WARREN  
\* CRAIG ANDREW WEISENFELD  
AMELIA ELISE WHITE  
EVAN ROBERT WILSON  
PETER NATHANIEL WOODSUM  
\* TAYLOR ANNE WORTHY  
GEORGIA BEATRICE ZIMMERMAN  
JOHN BASIL ZIMMERMAN

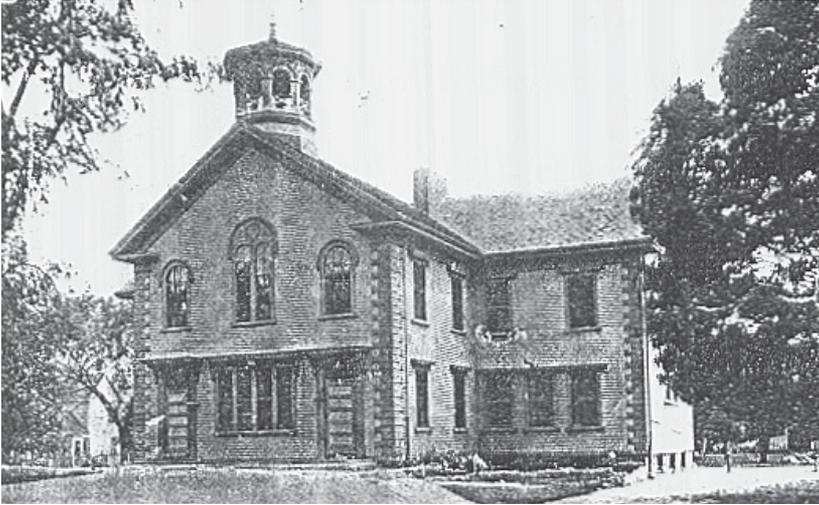
### MARSHALLS - CLASS OF 2014

CHARLES HORAN, *President*

ELIZA ADAMS, *Vice-President*

\*NATIONAL HONOR SOCIETY

+RECOGNIZED FOR ACADEMIC EXCELLENCE



MEDFIELD HIGH SCHOOL CIRCA 1887



AMOS CLARK KINGSBURY HIGH SCHOOL 1961 - 2005



MEDFIELD HIGH SCHOOL  
2005-Present

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# **REPORT OF THE THOMAS A. BLAKE MIDDLE SCHOOL**

To the Superintendent of Schools:

On behalf of the Thomas A. Blake Middle School, it is my pleasure to submit this Annual Report for the year ending December 31, 2013. The following paragraphs provide an update and highlight the many accomplishments that took place at Blake during the past year:

## **CURRICULUM AND INSTRUCTION HIGHLIGHTS**

At Blake, our staff worked on developing engaging units of study to provide an enriching learning environment to both challenge and nurture our students. Curriculum was reviewed to ensure that the scope and sequence of the delivery of content was consistent and aligned, both vertically and horizontally. A focus area for all teachers, at Blake and across the district, has been the development of common assessments and establishment of common practices at both the department and grade levels. Technology has been both a school and district-wide goal for our staff at Blake. The expansion of technology has provided meaningful and purposeful ways to enhance the learning experience and environment for our students.

A significant element of our recent work has been the exploration of a uniform, school-wide platform for the implementation of mobile devices in the classrooms. In many school districts, the iPad has become a preferred educational tool for a wide variety of reasons: flexibility, portability, and engagement, to name a few. Many possibilities exist for integration with Web 2.0 tools such as slideshows, podcasts, whiteboards, videos, and e-books. The iPad's multi-media functionality provides the forum for students to interface with text, images, and videos, as well as the vehicle for teachers to differentiate their instruction for all learners while also utilizing cross-disciplinary tools for executive functioning support. During the 2012-2013 academic year we had the opportunity to explore the potential benefit of these devices by having the Stars cluster in 8th grade participate in a yearlong pilot program. The pilot study was implemented to allow our teachers and staff to thoughtfully implement and review the effectiveness of the iPads, while assessing their feasibility and impact on a smaller scale, before any full-scale changes are put in place. After a successful pilot, we expanded our work to an initiative, implementing a 1:1 iPad program for the entire 8th grade for the 2013-2014 academic year, with students purchasing their own iPads or taking part in a 'Lease to Own' program through the school. We also have been fortunate to have an opportunity to explore the potential benefit of Google's Nexus 10 tablets by having the 6th grade Koalas cluster of students and teachers participate in a yearlong pilot program.

While these technological advances have offered many potential benefits to our

curriculum and education here at Blake, at the heart of our work we have remained mindful that they do not 'replace' or serve as a substitute for excellent teaching. Our goal and efforts have been centered around the belief that they serve as a vehicle to enhance the practices that have been in place. A key component of our work this year with all of our students has been the modeling of the responsible use and implementation of technology, always keeping in mind the ethical and safety issues that are inherent in these endeavors. Students have also followed the same curriculum frameworks and common core Blake curricula.

The feedback we have gained from these initiatives and pilots has been a critical factor for both the school and district's future implementation and direction we will take with technology. Through classroom observations, professional development, informal and formal feedback from parents and students, and staff input, we have been pleased with the efficacy of the iPad initiative and have determined that it is worth continuing our collective work with iPads for the 2014-2015 academic year for our incoming 7<sup>th</sup> and 8<sup>th</sup> grades, with the potential expansion to 6<sup>th</sup> grade as well. While our work with the Nexus tablets has been positive, at this point in the educational landscape for schools, it is our belief that the iPad is the preferred device to maximize the benefits of learning, creativity, and curricular integration for our students and staff.

We have continued to work closely with staff at both the high school and elementary schools to align and coordinate both programming and curricula. In addition to the 'device-oriented' initiatives noted above, all students and staff at Blake have employed Google Apps for Education (GAFE). This domain has enhanced our students' ability to access, collaborate, and share what they have been learning in school. This thoughtful integration of technology has provided opportunities for interactive and individualized learning projects and experiences such as the 6<sup>th</sup> grade Layar (augmented reality) science project's journey through mass and weight, 8<sup>th</sup> grade middle ages project, live essay writing with the use of Google Drive, Renaissance Round Table project, and interactive classroom discussions.

The alignment of the schedules at the secondary level has allowed an increased amount of communication and coordination amongst the administration, staff, and students. This alignment has been of particular benefit in our World Language department, as we continue to expand our programming to the elementary level. At the departmental level, our teachers have been working to establish common assessments, protocols, and procedures and articulate them both horizontally and vertically. Our mathematics and English departments have made significant progress aligning the curriculum with the Common Core standards. Our English department has placed a renewed emphasis on grammar, establishing formative assessments from grades 6-12.

In an effort to meet the varying needs of our students, our Adaptive Physical Education course for Blake students has expanded and provided a creative learning environment where students with special needs have their physical education goals met through a structured curriculum. This program has also allowed for increased social opportunities for students through the lunch group that follows this period. We have also increased support for our students in the ACCESS program. There has been overwhelming interest from Blake students in being mentors for this program with more continuity this year as students commit to an entire term as mentors with the goal of fostering more long-term connections for our students in the APE Program.

Our partnership with the schools in Bengbu continued in the fall of 2013, as we hosted two visiting teachers. These English teachers visited several of our classes and did presentations for our Mandarin students. We have also worked to expand authentic learning opportunities for students, continuing the 'Trout in the Classroom' initiative in 7<sup>th</sup> grade, and bringing more real-world experiences into the classroom.

Throughout the year, our staff provided opportunities to enhance the educational experience for our students, as we welcomed several speakers and presenters in 2013. The Blake Summer Reading program culminated in September with heartfelt grade-level presentations by former Medfield resident, Lisa Donovan. Lisa shared personal experiences from her childhood and compared her indomitably positive spirit, determination, and resilience with the book's protagonist, Auggie Pullman. She also gave great suggestions for any student to best navigate his or her way through middle school travails. She left the students with one of her favorite quotes, "A positive attitude causes a chain reaction of positive outcomes. It is a catalyst...a spark that creates extraordinary results." A keynote address by Mark Dondero, a former Blake student and sportscaster, highlighted our 8th grade career day activities.

Our 6<sup>th</sup> grade students were treated to Shakespeare Now's performance of *A Midsummer Night's Dream* as part of the MARS curriculum, as well as a visit from the Boston Museum of Science's mobile unit. Other highlights included Grupo Fantasia and La Piñata, two performances hosted by our World Language and Cultures department.

Our staff scheduled a number of off-site experiences to provide our students with opportunities to learn outside of the traditional classroom environment. These experiences are rooted in our Blake curriculum and provide avenues for learning and team building, enhancing our lessons. Our 6<sup>th</sup> grade students took their science learning outside of the classroom on a geological tour of Medfield. They also took a trip to the Peabody Essex Museum as part of their Social Studies curriculum. Our 7<sup>th</sup> grade students spent a week at the Nature's Classroom facility in Silver Bay, New York and took their annual trip to the North Shore

Theater in the Round to watch the Charles Dickens classic, *A Christmas Carol*. The 7<sup>th</sup> grade also had a visit from an expert on Egyptian mummification. The 8<sup>th</sup> grade Reading Workshop students took an annual field trip to the Memorial school to read to our younger students. Our 8<sup>th</sup> grade students ventured down the Charles River as a culmination of their study of water samples. In October, our 8<sup>th</sup> graders visited historic Salem, Massachusetts, providing a historical perspective on *The Crucible*. The 8<sup>th</sup> grade students also took part in the Russian Icon Museum field trip and a visit from the Higgins Armory. They ended their year with an engaging trip to Washington, D.C.

We have continued our efforts to recognize students at the cluster level, for both academic and effort-based achievements. Two additions to our protocol have been the ‘principal’s notes of recognition’ on interim reports and report cards and postcards from teachers for students on a more regular basis. A goal we are always working towards is to examine our programming in an effort to assure that we are honoring and celebrating the emerging adolescent. Some efforts in this regard include our drama productions, annual lip sync contest, student/staff volleyball tournament, student/staff basketball game, Greek Week, intramural programming, and our enhanced Advisory program.

### **MCAS**

Our students continue to excel on the MCAS tests, scoring in the top 5% of all middle schools in the state. The following table includes scores for Blake compared to the state. These are the percentages of students in the Advanced/Proficient categories:

Grade	Blake ELA	MA ELA	Blake Math	MA Math	Blake Sci/Tech	MA Sci/Tech
6	84 %	67 %	79 %	61 %		
7	97 %	72 %	81%	52 %		
8	93 %	78 %	74 %	55 %	67 %	39 %

As part of our continued effort to raise achievement for all students, we implemented a math intervention program this year after a successful pilot the previous year for our 7<sup>th</sup> and 8<sup>th</sup> grade students who needed more support to attain mastery of the standards. Our MARS program in sixth grade is another established structure to provide intervention and target areas of need and extension for our students.

### **STUDENT ENGAGEMENT AND RECOGNITION**

We continue to be proud of the hard work and dedication to learning and community that our students demonstrate throughout the year. 6<sup>th</sup> Grader Nathan Parry won Blake’s Geography Bee competition and competed at the state level.

Kathleen Lanzilla, one of our eighth grade students, was selected as Medfield's ambassador for Project 351, a statewide community service project that brings an eighth grader from all 351 cities and towns in the commonwealth together on one single day to perform a service project. This project celebrates and encourages students' civic leadership and commitment to others. Our 8<sup>th</sup> grade students competed in the Mathematical Association of America Competition, and Jack Barrett was our school winner. Rachel Constant, Kyle Infantino, and Anthony Tristani, Jr. tied for second place, and Gideon Lung and Matthew McGlone tied for fifth place. One of our 8<sup>th</sup> grade student teams placed first in the Boston Society of Civil Engineers West Point Bridge Competition.

In the arts, a selected group of student artists had their work displayed in a professional gallery setting, as part of the 18<sup>th</sup> Annual Student-Faculty Art Exhibit at the Zullo Gallery. This exhibit is an event designed to give special attention to the artistic accomplishments of our students from all grades, within the context of our K-12 Visual Arts curriculum. In January of 2012, the Blake Visual Arts submitted works by 7<sup>th</sup> graders Emily O'Grady and Zak Tauscher to the Boston Globe Scholastic Art Awards. Their work was recognized as representing among the best in the state, with Zak receiving a Silver Key Award and receiving Honorable Mention for their Observational Self-Portrait drawings. Brigitte Cronin won this year's Lion's Club Peace Poster contest with her image on the theme, "Imagine Peace".

In music, our students received recognition at the Music in the Parks competition. At this festival the 7<sup>th</sup> and 8<sup>th</sup> grade chorus, orchestra, and 7<sup>th</sup>/8<sup>th</sup> grade band were all awarded gold medals. Jazz Ensemble I earned a platinum medal, the highest possible rating. The 7<sup>th</sup> and 8<sup>th</sup> grade band received a gold medal at the MICCA concert festival and performed on the gold medal showcase at Mechanics Hall in Worcester. The Blake Jazz Ensemble I received a gold medal at the state MAJE Festival, with Ryan MacLean earning the MVP at this festival.

At the building level we have maintained our traditional recognition of students, honoring them throughout the year with cluster awards and at the end of the year for our core value 4 R (respect, responsibility, resourcefulness, and reflection) awards.

## **PROFESSIONAL DEVELOPMENT**

During the 2013 year, the district funded in-house professional development 'embedded days', used to develop, review, and assess various units of study. The construct of the middle school schedule fosters a professional learning environment for our teachers, as they meet on a weekly basis with their content partners to align the curriculum and address student needs. Regular department meetings and professional days provided our staff additional opportunities to share ideas, review student data, and develop curricula to best meet the needs of

our students. Through district funding, a team of Blake teachers are involved in a yearlong course as part of a ‘Technology Leadership Cohort – T21’, in an effort to discover and introduce purposeful initiatives into our curriculum via the tools of technology. This course is in addition to the iPad Initiative and Nexus tablet/mobile learning technology courses.

A significant element of our professional development during this past year; was assimilation, training, and focus on the newly adopted teacher evaluation system. This work has been done at the district, school, grade, and content partner levels as we have worked to hone our skills on SMART goals, educator plans, and the establishment of District Determined Measures in an effort to improve student learning. This work has helped to increase a culture of reflective practice.

We have piloted a co-teaching model in all three grades for both mathematics and English Language Arts, and a subgroup of teachers and administrators have been meeting regularly to examine the efficacy of the program, and the team attended a workshop as a cohort in December. We are pleased to be continuing and planning this work in the 2014-2015 academic year. A team of staff members and content specialists attended the NEASCD conference in Boston, attending workshops on common core integration, technology integration, 21<sup>st</sup> century learning, and leadership. Three of our teachers attended the New Books and Young Adults book conference, and a team of teachers/administrators attended and presented at the iPad Summit in Boston.

The Blake Physical Education department attended the AAHPERD convention in Boston, and several of our science teachers attended the Summer Science Institute. To support our trout project in the 7<sup>th</sup> grade science, two of our teachers attended the Trout in the Classroom workshop, and many of our departments were involved in summer R&D projects.

We continue to stay current in regards to addressing the social/emotional needs of our students, providing the necessary training for all staff on bullying and harassment. Professional development initiatives at Blake during the 2013 year have included: homework study group, creativity and perseverance thematic approach to learning, study skills workshops, , a cross-curricular open response protocols for the school, ethics training, safety/lockdown procedures, technology workshops, social norms workshops, learning differences, and discussions on diversity and acceptance.

## **COMMUNITY SERVICE, OUTREACH, AND INVOLVEMENT**

Blake’s Community Service Club continued to make significant contributions to Medfield, under the leadership of Mike Gow and Brenda Perachi. The proceeds of our annual Lip Sync competition were distributed to charity, books were collected for the annual Blake Middle School Book Swap, and contributions were

made to Pennies for Patients (Leukemia and Lymphoma Society). Our 7<sup>th</sup> grade students continued the partnership with Cradles to Crayons, a non-profit organization that helps children in need. Our 8<sup>th</sup> grade students delivered dinners to Tilden Village and ended the calendar year by volunteering time to help set up the city of Boston's 'Christmas in the City' event before the holidays. As part of this initiative, our 8<sup>th</sup> graders sponsored a student-staff basketball game, raising the funds to buy 40 gifts for families in need. Throughout the year different grades ran 'food drives' for the Medfield Food Pantry and our student council helped to support various drives.

The *Project Moves: Accept Me* performance was the kick-off event for a month-long Acceptance theme in March. This crossover event helped to spread the message as to why bullying and judgment are harmful and promoted acceptance of others for who they are. Each week of the month of March brought forth various efforts by students and staff, focusing on the negative effects of bullying and judgment, harmful words we should eliminate from our vocabulary, activities to promote getting to know others and stepping outside of our 'comfort zones', and focusing on what unites everyone.

In April we were excited and proud to host a Special Olympics basketball event at Blake for local communities. We had about 15 student athletes from Medfield compete and hosted 71 participants from the five towns. Time was spent in advisory discussing the Special Olympics with our students, providing the history of the event and making signs to support all of the athletes.

In an effort to continue our dialogue and share information with the Blake community about the work we are doing we ran several workshops throughout the year for parents. We held several mobile learning nights for parents and guardians to hear and see highlights from the initiative, answer questions, and learn about the progress that has taken place. Each of our guidance counselors held parent coffees for their respective grades in the fall, and Susan Bycoff and Nat Vaughn held MCAS/Common Core and mathematics workshops for parents. In the fall we held a two-part cybersafety series for parents, hosting Dr. Elizabeth Englander from MARC and then a forum consisting of Medfield staff and Medfield high school students to share social media trends.

In June we held our first Blake mini-marathon, 'Run for One', an event designed to bring the Blake community together around a common purpose. In recognition of the events that transpired on September 11, 2001 we held a one day collection for the Medfield Food Cupboard. Building off of our Vietnam Veterans Memorial assembly in 2012, we took time the week before Veterans Day learning about, recognizing, and thanking veterans in student advisories. In 6<sup>th</sup> grade the veterans spent time sharing their experiences and answering questions, 7<sup>th</sup> grade Civics classes interviewed and shared experiences with

veterans from WW II, Korea era, and Vietnam era, and our 8<sup>th</sup> grade continued the tradition of writing ‘thank you’ letters to veterans in town.

Students were reminded how we came to celebrate Veterans Day in the United States, and a particular focus was paid to the veterans of Vietnam, building off of last year’s recognition. The memorial plaque was dedicated in our ‘flag circle’ in June. These activities emphasized the importance of taking the time as a community to make connections – as a school, in smaller groups, as individuals, with students, and with the community outside of the walls of Blake. As a school community and under the guidance of Tracy Allen, we participated in 26 Days of Kindness in which students and families were encouraged to perform simple, but meaningful, acts each day.

Our annual Coats for Kids drive took place, and money was raised for the Ken Brackett scholarship through the student/staff softball game in the spring. Our 8<sup>th</sup> grade students continued the annual tradition of the ‘Turkey Bowl’, a four vs four football tournament to collect food for the Medfield Food Cupboard. Over 125 food items were donated. Other community-based initiatives included: collections for the Medway homeless shelter, donations for an orphanage in Ethiopia, costume and pumpkin celebration at Halloween, eyeglass and costume drive during Halloween, and students working on signs and participating in the Walk for Hunger. This year, under the direction and lead of Cynthia McClelland, our students participated in the MLK, Jr. Day of Service as they provided community service at Blake.

The 2013 calendar year at Blake Middle School was full of accomplishments, and we will continue to strive to provide the optimum learning experiences for all of our students. Looking ahead to 2014, we will build off of our successes and continue to strive to make progress towards our goals of educational technology, community, perseverance, creativity, and the establishment and provisioning for equitable learning experiences for both students and staff.

A shared community goal has been to engage students both in and out of the classroom and to provide a ‘balanced’ approach to education. In this vein, we have expanded our systems of support to foster connections and to nurture their growth: enhancing our intramural program, revamping our school newspaper – the Blake Ledger, incorporating recess into our advisory program, examining our mission statement, examining student stress, looking at our reporting procedures, discussing the implications of homework, and engaging the community in dialogue about our programs. We have increased the use of formative assessments, examined grading practices and study guides, and worked to foster an inclusive environment for both students and staff.

The town of Medfield is a student-centered educational environment and it is a true honor and pleasure to lead the Blake Middle School. I want to acknowledge the work that our entire staff has done to support the students and community of

Medfield – their support and commitment to student achievement is commendable. The Blake Site Council has been a tremendous support and forum for issues to be examined, challenges presented, and a vision to be established. I would also like to recognize and thank our Assistant Principal, Kelly Campbell, who has worked tirelessly with the students and staff to enrich the learning environment here at Blake. Finally, the continued support of the Community School Association and Medfield Coalition for Public Education has helped to provide a nurturing and supportive school for our students. It is an honor and a privilege to serve the community of Medfield and I look forward to both the successes and challenges that lie ahead for us over the next 12 months.

Respectfully submitted,

Nathaniel A. Vaughn  
Principal

# **REPORT OF THE DALE STREET SCHOOL**

To the Superintendent of Schools:

As the Principal of Dale Street School I am pleased to submit this report for the year ending December, 2013.

## **ENROLLMENT**

The enrollment at Dale Street School on October 1, 2013 was 206 students in grade four and 197 students in grade five for a total of 403 students. The average class size was in the range of 20 – 23 students per class.

## **INSTRUCTIONAL HIGHLIGHTS AND ACHIEVEMENTS**

The major instructional focus this past year at the Dale Street School has been on assessment and the Common Core Standards. The Math Study Team continues to work with teachers to refine and design assessments to align with curriculum and standards. Ms. Shephali Fox, a math consultant, has been working with K – 5 teachers to unpack and create a deeper understanding of the mathematical practices and standards for each of the four domains. Frequent grade level discussions helped to create, revise, and assess the outcomes of a comprehensive math program geared to meet our students' needs.

The teachers continued the support of a Balanced Literacy Program in both grades. The purchase of a Grades K – 5 writing program, Units of Study in Opinion, Information, and Narrative Writing is assisting us in addressing our students' writing needs. Our work has focused on adding more writing across all disciplines and the implementation of one new unit of study of each grade level.

Curriculum work is ongoing in both social studies and science. Teachers continue to work on common assessments for both grade levels.

We have implemented a World Language Program at Dale Street School and offer our students a choice of either Mandarin or Spanish. Students receive 80 minutes of instruction per week in their respective language. They are learning about culture, greeting each other, and receiving over 90% of their instruction in that language. This is a very important addition to our curriculum and will help to make Medfield students global citizens.

A block of time was created in the schedule this year that allowed for Response to Intervention (RTI). RTI allows students to receive services for intervention, practice, and enrichment. We are looking at ways to grow this program further in the coming year.

The Dale Street School Character Education Program continued to update and expand the Anti-Bullying Prevention and Intervention Plan and CyberSmart curriculum from MARC.

## **STAFF RECOGNITION**

Seven more faculty members of Dale Street: Amanda Marchesi, Margot Hayes, Kathy Bockhorst, Nancy Deveno, AnnMarie Bars, Marissa Pastore, and Barbara Oxholm are part of a second year partnership with EdtechTeacher. They are enrolled in a course entitled, *Teaching for the 21<sup>st</sup> Century (T21)*. This year-long program is offered to districts to develop teacher-leaders in technology integration. These teachers will bring practical approaches for integrating technology into the curriculum and a readiness to take a leadership role in promoting thoughtful computer use into our classrooms. This is a great opportunity for these faculty members to assist the entire school integrate technology into their teaching. This course is greatly expanding our teachers' understanding of equipment such as the Elmos and digital data projectors purchased in the last year through grants from the MCPE and the CSA.

## **ENRICHMENT OPPORTUNITIES**

Students had many opportunities this past year to participate in enrichment opportunities. Fifth graders attended a field trip to the Christa McAuliffe Space Center at Framingham State University and fourth graders were treated to a performance by the Revels Repertory Company, *An American Journey*. We continued our three week instruction to fourth grade by Poet-in-Residence, Andrew Green and to fifth grade by Author-in-Residence, Barbara O'Connor. Both professionals were well received by the teachers and our students wrote creative poems and biographies of as a result of the author visits.

School-wide enrichment included the continuation of our popular Intramural Program, the National Geography Bee, and Performing Arts productions that included a storyteller. The Discovery Museum visited and presented lessons about magnets to fifth grade and Animal Encounters visited the fourth grade. School-wide assemblies continued to emphasize world hunger, music, and school spirit.

## **PUBLIC/PARENTAL INVOLVEMENT**

Dale Street School hosted the first Annual Technology Night for parents where teachers and K – 5 students demonstrated how technology is changing instruction. This event on June 6, 2013 was attended by over 100 families.

Throughout the school year the Dale Street School Site Council, the Medfield Coalition for Public Education (MCPE), the Special Education Advisory Council (SPEAC), and the Community School Association (CSA) have continued to provide opportunities for parental involvement with the goal of strengthening the connection between home and school.

The Coalition and the CSA have provided funding for 35 iPads and docking station for the school. The CSA also offers our students community service opportunities through a program called *Dale Street Delivers*. The program includes the coordination of a food drive for the Medfield Food Pantry and other activities.

## **FUTURE GOALS**

There are several goals that the Dale Street School has identified and will continuously review. A sampling of these goals is as follows:

- ❖ Continue to revise and update curriculum to meet state standards.
- ❖ Continue to update, upgrade, and repair and maintain the school facility.
- ❖ Continue to add technology to the school and revise the technology standards so that emphasis is on integrating technology into the curriculum and our instruction.
- ❖ Refine the RTI process so that all students have access to interventions in reading and math.
- ❖ Continue to work toward common assessments in all academic areas: ELA, mathematics, science, and social studies.
- ❖ Continue to revise the schedule to best meet students' time in learning.

Respectfully submitted,

Louise R. Snyder  
Principal

# **REPORT OF THE RALPH WHEELOCK SCHOOL**

To the Superintendent of Schools:

On behalf of the Ralph Wheelock School, it is my pleasure to submit the Annual Report for the year ending December 31, 2013. The following summary highlights many accomplishments that took place at Wheelock School during the past year.

## **Enrollment**

The Ralph Wheelock School serves children in grades two and three. Wheelock's enrollment as of October 1, 2013 totaled 366 students. The total was comprised of 177 second graders and 189 third graders. There are nine grade 2 classrooms with a class size average of 20 students. There are nine grade 3 classrooms, which is a decrease from ten last year. The grade 3 class average is 21 students per classroom. In addition, Wheelock School hosts two collaborative classroom programs, ACCEPT and TEC.

## **Staffing and In-Service Training**

All Wheelock teachers are highly qualified and possess extensive experience in their chosen fields.

Presently six teachers are participating in the T21 technology class and share their knowledge regularly with colleagues.

Professional development this year has focused primarily around four areas: Educator Evaluation, Technology, Mathematics and Writing.

Teachers have participated in Educator evaluation training provided by an outside consultant and district leadership.

Mathematics professional development has been directed by Shephali Fox, a mathematics consultant.

Technology professional development has been ongoing, provided by our Technology Integration Specialist, Diane Horvath.

Our literacy content specialist, Jamee Callahan, will offer a Common Core course, *Connecting to the ELA Common Core* through Framingham State University. To date, seven Wheelock teachers have signed up to take this course beginning in February of 2014.

## **Curriculum and Instructional Highlights**

Wheelock School offers a variety of programs designed to meet the needs of all learners. In addition to special education services, we offer reading and mathematics support programs and counseling services.

To fulfill the goals of the School Improvement Plan, Wheelock School continues to refine mathematical practice, as teachers work on the Massachusetts Framework/Common Core Standards. Common term assessments have been implemented by each grade level and MCAS data has been analyzed. Results are used to inform instruction. Released MCAS assessment items have been embedded into classroom instruction.

Ralph Wheelock School qualifies as eligible for Title 1 funding. With that, a Title 1 Mathematics Intervention Program continued this year for a second year. A Family Math Night was held on October 17th to inform parents about the program. Parents and students enjoyed this interactive event.

World Languages were introduced at Wheelock School this year. Mandarin and Spanish are offered to students twice per week for 30 minutes per session. The implementation of this program fosters the creation of a language/ intervention block, which provides for language instruction twice per week for each classroom. The instructional block also provides for the opportunity for other academic interventions on alternate days to meet the needs of all learners.

The literacy coordinator continues to oversee the implementation of English Language Arts curriculum maps which have been aligned to the Common Core Standards. The curriculum map for written language is aligned with the Common Core Standards. Teachers utilize the Lucy Calkins, Units of Study as a curriculum program. The 6-Traits of Writing program was implemented this year for grades 2 and 3 also. Teachers implemented common writing assessments and have spent time looking at student work and determining anchor papers to aid assessment practices.

Another initiative, which complements differentiated instruction and intervention blocks, is Response to Intervention. Wheelock School continues to implement many components of this process which seeks to meet the needs of all students and to provide early intervening services to those in need.

STAR Math, an online progress monitoring and assessment program was introduced this year. Reports generated by this program are particularly effective when implementing Response to Intervention.

Students at Wheelock School benefit from learning social skills through the Open Circle Program and the Wheelock Good Character Program. Teachers have

participated in Open Circle training at Wellesley College and work to implement this program in the regular classroom while supported by the principal, guidance counselor and school psychologist.

Integrating technology has been a goal throughout Medfield Public Schools. Wheelock School has been proud to receive its second Medfield Coalition grant to support technology. As a result, this grant provided teachers with iPads and created a group set available for student use. Teachers integrate technology into instruction on a daily basis. Teachers are participating in professional development to fully utilize these tools.

Two additional grants were realized through our Community School Association and MCPE. One CSA grant funded playground items for the children to use at recess. The Medfield Coalition and CSA also supported the attendance of six teachers who will attend the National Science Teachers Association Conference in Boston in April. The Medfield Coalition and the Community School Association provided tremendous support to our school.

## **Parent Involvement**

Our Community School Association provides numerous opportunities for parental involvement throughout the year. Special events include the Family Math Night, the Winter Carnival, and the Book Fair. The support for Rocky Woods and the CSA's generous funding of grant requests, field trips and culturally diverse presentations for our students, support Wheelock in its goal of creating a warm, nurturing supportive environment in which learning can take place. We sincerely appreciate all of their dedication to Wheelock School.

## **Community Service**

Ralph Wheelock School values its community connection with the Medfield. Wheelock supports many programs such as Pennies for Patients, Jump Rope for Heart, Juvenile Diabetes, Globe Santa, the Medfield Home Committee, and the Medfield Food Pantry. Each month teachers donate funds on Casual Day Fridays and donations have been made to these organizations in 2013.

Relationships with many groups, such as the Boy Scouts and Girl Scouts, lead to many projects completed each year. This year an Eagle Scout has begun to rebuild the grape arbor in our Victory Garden. Brownies planted flower bulbs in the fall, hopeful for an abundance of color come springtime. We appreciate our community relationships.

## **Future Trends**

The 2014-2015 school year brings the reduction of one grade 2 section due to declining enrollment.

We look forward to the second year of the world language program at Wheelock School. We will continue our work with Response to Intervention to meet the needs of all learners. We also hope to work toward District Determined Measures in reading and mathematics, as we continue to implement the Common Core Standards.

The area of mathematics has taken center stage and we endeavor to refine best practices in mathematics as we proceed with our work. Next year Shephali Fox, Math Consultant, will return to continue working with teachers on Common Core Standards implementation and mathematics foundational skills.

As we strive to maintain and improve facilities, we will continue to increase technology opportunities for our students and provide teachers with necessary training.

We will continue our efforts to insure smooth transitions among the three elementary schools as we work together for the children of Medfield.

The Town of Medfield is a child-centered environment. It has been my privilege to lead Ralph Wheelock School as its principal. I would like to recognize the talented staff for their hard work and dedication. I would like to acknowledge the Medfield School Committee, Superintendent Marsden, the CSA and the Medfield Coalition for their support of the Wheelock School, as we collaborate to insure a successful 21<sup>st</sup> century learning experience for our students.

Respectfully submitted,

Donna M. Olson  
Principal

# **REPORT OF THE MEMORIAL SCHOOL**

To the Superintendent of Schools:

As Interim Principal of Memorial School for the 2013-2014 school year, it is my pleasure to report on the school year ending December 31, 2013.

## **Enrollment and Staffing**

Memorial School services students in our integrated preschool, kindergarten and first grade programs. Memorial's enrollment as of October 1, 2013 totaled 367 students. This total was comprised of 52 preschoolers enrolled in morning, afternoon and extended day session, 157 kindergartners who attend morning, afternoon or full day sessions, and 158 first grade students. There are currently 2 preschool classrooms that provide several scheduling options based on student need. There are eight kindergarten classrooms comprised of seven half-day sessions and one full day session. Average class size for kindergarten is between 18 and 21. Memorial has eight first grade classrooms with an average class size of 20. In addition, the Education Cooperative (TEC) houses a program at the Memorial School for students with special needs.

All our classroom teachers and specialists are highly qualified and have lengthy experience in working with young children. The ability to understand and work with a very young population has created a child friendly atmosphere that offers patience and warmth while providing the vital instruction for success in early math, literacy and social development.

As is true of all Medfield Schools, Memorial School offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide support for students struggling in reading and mathematics.

## **Instructional Highlights**

The Memorial School staff continually strives to expand their knowledge of instructional techniques and current best practices to provide excellence in learning for our students. To achieve this goal, teachers have participated in a variety of training opportunities through district-sponsored workshops that have focused on techniques of intervention in the regular education classroom. Professional development is the key to remaining current and effective in the classroom. Working in grade level teams, the staff of Memorial School

continues to seek out and incorporate best practices into their teaching, especially in the areas of English Language Arts and Mathematics. Each grade meets with the K-5 Literacy coordinator to review student work and better methods for assessing student progress. A math consultant has been working with all classroom teachers to develop a greater understanding of how young children can gain a more thorough knowledge of mathematical concepts and the best methods for instructing all children.

Integrating technology throughout the curriculum has been an ongoing goal of the Medfield Public Schools. Staff has been engaged in ongoing professional development in order to make best use of computers, “Smartboards”, iRovers, iPads, and other technologies to support and enhance the curriculum.

Over the past two years, through the generosity of the MCPE and the Memorial CSA, iRovers have been placed in every classroom and immediately impacted the delivery of curriculum and increased student engagement.

This year, the Memorial CSA purchased 15 iPads for use in the classroom. Teachers incorporated their use in a variety of educational activities from recording a narration for a class story to tracking reading progress for individual students. Presently, these iPads are used with individuals or small groups. The visual presentation that is shown at the monthly “Get Along Gatherings” is created and projected using an iPad.

As a result of the impact of these iPads, the MCPE has generously awarded a grant to purchase an additional 20 iPads as a class set to be used to help achieve the following goals:

- To improve and deepen student inquiry by developing new ways for students to plan inquiry, locate and organize information, collaborate with others, and share their knowledge;
- To expand students’ knowledge about how they can use technology to enhance their learning;
- To provide a rich variety of multimedia content to students to support their learning, to increase their understanding, and to provide differentiation.

## **Community Involvement**

The Memorial Community School Association (CSA) continues to provide opportunities for parental involvement throughout the school year. Memorial School is most fortunate to have the remarkable involvement of parents and community members in our building at all times. Volunteers assist in our library

and classrooms. The Memorial (CSA) has raised funds for our visiting performers and authors. They have purchased library and classroom books and unit materials. The volunteers work closely with the Memorial staff members to bring in authors, poets and performers who enhance our curriculum. They have funded many small projects that enhance the curriculum and broaden children's understanding of the world in which they live.

The annual Winter Carnival that is a combined venture of the Memorial and Wheelock CSA's is not only a major fundraiser, but also a highly anticipated community celebration.

Our Literacy Lab continues to be a vital part of our instruction. The operation of the lab is fully supported by volunteer parents who arrive daily and assist children while they learn using educational software.

### **Future Trends**

Upon the recommendation of the new superintendent, Dr. Jeffrey Marsden, the school committee voted to expand the Full Day Kindergarten in recognition of our changing world and the documented benefits of a full day program for the majority of children. Among these benefits are:

- Full-day kindergarten students have more time and opportunity to play with language, explore subjects in depth, have a more flexible, individualized learning environment, and have more individual and small-group interactions with the teacher and less time in large group instruction than is possible in most half-day classrooms.
- Full-day kindergarteners exhibit more independent learning, classroom involvement, productivity in work with peers, and reflectiveness than half-day kindergarteners.
- Full-day programming allows for more opportunities for all children to develop not just academically, but socially and emotionally and take responsibility for their actions.
- Full-day programming allows for more opportunities for all children to develop not just academically, but socially and emotionally and take responsibility for their actions.

It is with mixed emotions that I report the retirement of Andrea Trasher who served the Memorial School for many years, first as a teacher and, for the last seven years, as a principal who truly understood the unique needs of young children and instituted programs and practices that make this school a wonderful place to learn. Her daily presence will be missed, but her vision, creativity, competence, and caring, toward children and adults alike, have left a lasting impression on the school.

Although my assignment at the Memorial School is only for one year, I have found that the Memorial School Community has its priorities right. Everyone involved puts the best interest of the children first. I have been most fortunate to have spent the year working with a truly talented staff and caring, committed families.

Respectfully submitted,

Edward P. Quigley, Ed.D.  
Interim Principal

# REPORT OF THE PUPIL SERVICES DEPARTMENT

To the Superintendent of Schools:

I wish to submit my Pupil Services Department Report for the year ending December 31, 2013.

## Special Education

The student enrollment in the special education program has seen a slight decrease in students ages 3-5 and 6-17 and a slight increase in students ages 18-21. Overall student special education enrollment has decreased.

<b>Students Age</b>	<b>Dec. 1, 2012</b>	<b>Dec. 1, 2013</b>
<b>3 - 5</b>	21	20
<b>6 - 17</b>	309	298
<b>18 - 21</b>	11	14
<b>Total</b>	<b>341</b>	<b>332</b>

Most of our children receive their services within our school system as indicated below:

Special Education Figures Only: Dec. 1, 2013

<b>Grades</b>	<b>Number of Students</b>
<b>PreK – 5</b>	142
<b>6 – 8</b>	78
<b>9 – 12</b>	95
<b>Collaborative</b>	7
<b>Private Day</b>	10

This year the Pupil Service Department focused on many areas of professional development as well as development of services to meet the needs of a diverse set of learners. Program development has been an essential component within the department, which will ensure that we are able to meet the needs of a diverse set of learning. This includes the continued development of our ACCESS programs across the district, and by the beginning of the 2014/2015 school year, each school in the district will have an ACCESS program to meet the needs of students with low incidence disabilities. Also, a main focus for programming has been implementing a co-teaching model. Co-teaching provides for a general education teacher and a special education teacher to work collaborative within the inclusion setting. This allows more students to receive IEP services within the general education classroom and less pull out to the learning centers. The department has also continued its focus on assistive technology and providing devices and software for students with disabilities.

## **Preschool**

The integrated preschool providers have 6 half-day early childhood sessions servicing 21 four year old and 24three-year-old children. The preschool continues as a voting member of the Charles River Community Partnership Council and is accredited through NEAYC.

## **School Health Services**

Four full time and two half time nurses provide services to students in preschool through grade 12, including three collaborative classrooms, two located at the Ralph Wheelock Elementary School and another at the Blake Middle School. The role of the school nurse continues to expand as the student population faces a broad spectrum of complex health issues. The nurses provide: health assessments (including blood pressure, cardiac, peak flow, pulse oximetry, pulmonary and blood sugar monitoring), injury assessment and first aid, medication administration, field trip preparations, psychosocial support and referrals, as well as assist in maintaining a safe and healthy school environment. The school nurses continue to be key personnel in each building supporting the Wellness Policy, which was initially adopted by the Medfield School Committee in August 2006 and was revised this year.

The diverse role of the school nurse also includes: coordinating the care for children with special health care needs, writing and supporting individualized health care plans, participation at special education team meetings, conducting home visits as needed, maintaining the automated external defibrillators (AEDs) in each building, monitoring state requirements including: physical examination and immunization records, health screenings (hearing and vision, body mass index, and postural screening) and providing education on pertinent health issues for students, staff, and parents. Several CPR classes are offered after school for staff members

The nurses continue to broaden their knowledge base and skills to maintain clinical licensure and keep updated on new clinical advancements. Over the course of the year, the nurses attended or were provided training in several relevant areas including conferences on: concussions, drug addiction, chronic fatigue, auto-immune diseases and the new school nurse educator evaluation, as well as training on a nursing software program to support our recent conversion to a web based program. Several of the nurses completed graduate courses as well as attended The New England School Nurse Organization Spring Conference and the Northeastern University School Health Institute's three day Summer Institute. The nurses are also represented on many committees and groups throughout the school system and community. Several of the nurses are

involved with the Medfield Lyme Disease Study Committee which helps raise awareness concerning prevention strategies.

### **Guidance**

The guidance program in the Medfield Public Schools works to meet the needs of all students and is based on the Massachusetts Curriculum Frameworks for guidance. Children have access to a guidance counselor beginning in the second grade. This guidance counselor works part time in both the Wheelock School and the Dale Street School. Three full time guidance counselors work at the Blake Middle School. Medfield High School has three traditional guidance counselors who work with students through alphabetically divided caseloads. There is a caseload that is shared among the guidance content specialist and another guidance counselor in the guidance office. In addition to working as a traditional guidance counselor, this counselor works as an adjustment counselor. The guidance content specialist works to oversee the guidance programming for all students within the district.

The Blake guidance department is a critical piece of the daily operations of the middle school. The goal of the office is to assist all students achieve academic success, healthy self-esteem, time management, sensitivity to the needs of others and the ability to cope with change. Each of the three guidance counselors teaches group guidance classes for students in grades six through eight, which is specific to the developmental needs of the students. Through the group guidance classes, individual counseling, and interactions with colleagues and parents, the counselor work to foster the personal growth of each student.

The Medfield High School Guidance program focuses on the academic, social, and emotional well-being of each student. The counselors develop relationships with their students beginning with the transition from eighth grade through high school graduation. The office works collaboratively in their curriculum planning to ensure that all students receive the appropriate curriculum based on their developmental needs.

### **Personnel**

This year the department welcomed Jenna Goldstein and Jenna Johnson as School Psychologists, Kelly Kennedy and Brandee Franciosi as Special Education Teachers.

Each new member of the department brings a tremendous amount of experience and expertise in their chose area.

Respectfully Submitted,

Matthew LaCava

## REPORT OF THE ATHLETIC DIRECTOR

To the Superintendent of Schools:

I respectfully submit my annual report as the athletic director for the Medfield Public Schools for the year ending December 31, 2013. It is my pleasure to report that for the eighteenth year in a row over seventy-five percent of the student body participated in athletics. This statistic reaffirms the integral part athletics play in our school and the education of our children. My goal will be to continue the tradition of sportsmanship, which has been our history here in Medfield. Fair play, competition, goal setting, teamwork, are just a few of the life lessons that athletics can teach. Athletics truly is the other half of education. We offer 25 varsity interscholastic sports to our students. This year we won twelve Tri Valley Championships, and 82% of all our varsity contests. This astonishing feat earned Medfield High School the Earnest Dalton Award for overall athletic success (highest varsity winning percentage in the state). This is the third time in the past five years that Medfield has captured this award. Boys and girls interscholastic teams were offered at three levels during the past year. The following is the entire athletic coaching staff by season:

### WINTER

Basketball (Boys)	Varsity	Herb Grace
	Assistant	Mike Mason
	J.V.	Al Necchi
	Freshman	Evan Moon
Basketball (Girls)	Varsity	Mark Nickerson
	Assistant	Ellen Gelinis
	J.V.	Paul Coutinho
	Freshman	Jess Safer
Ice Hockey (Boys)	Varsity	Toby Carlow
	Assistant	Tony Iafolla
	J.V.	Rob Lynch
Ice Hockey (Girls)	Varsity	Molly Norton
	Assistant	Melissa Belmonte
	Assistant	Lauren Duran
Indoor Track (Boys)	Head	Tom Woods
		Mairi Nawrocki
Indoor Track (Girls)	Head	Melinda Lohan
		Nick Stevens

Gymnastics	Head	Jennifer Libin
Swimming	Head Assistant	Karen O'Connell Michael Riley

## SPRING

Baseball	Varsity Assistant J.V. Freshman	Matt Marengi Gary Stockbridge Mike Mason Jeff Cambridge
Softball	Varsity Assistant JV	Travis Taliaferro Jeff Cincotta Megan Drew
Tennis (Boys)	Head Assistant	Even Moon Judy Basiliere
Tennis (Girls)	Head Assistant	Chris DuBose Ali Freeman
Track and Field (Boys)	Varsity	Tom Woods Kevin Murphy Mike Kraemer
Track and Field (Girls)	Varsity	Kevin Murphy Nick Stevens Mairi Nawrocki
Volleyball (Boys)	Varsity	Jack Hastings
Lacrosse (Boys)	Varsity Assistant J.V. Freshman	John Isaf Bruce Chanechuk Will Whitingsley J.D. Prentice
Lacrosse (Girls)	Varsity Assistant J.V.	Kathleen McCullough Leora Seri Jason Heim

## FALL

Golf	Varsity J.V.	George Callahan Frank Oliverio
Cross Country (Boys)	Varsity Assistant	Mike Kraemer Bernie Shea
Cross Country (Girls)	Varsity Assistant	Diane Lyon Cindy Appleyard
Field Hockey	Varsity J.V. Freshman	Mike Mason Sue Pratt Evan Moon
Football	Varsity Assistant Assistant J.V. Freshman Freshman	Erik Ormberg Kevin Gavaghan Brian Gavaghan Mike Lane Peter Gumas Eric Ludwig
Soccer (Boys)	Varsity Assistant J.V. Freshman	Jason Heim Travis Taliaferro Paul Coutinho Shawn Clebda
Soccer (Girls)	Varsity Assistant J.V. Freshman	Michael LaFrancesca Melinda Lohan Kelly Dengos Courtney Callanan
Volleyball (Girls)	Varsity J.V. Freshman	Jack Hastings Caitlin Kirby Kim Hanson

Our 2012-2013 winter seasons started and ended with the same tradition of success. Notable achievements should be recognized with the boys' ice hockey team winning the TVL Championship and John Monahan being elected the league's goalie of the year. Girls' ice hockey made the MIAA tournament and finished fourth place in the SEMGHL. The boys' and girls' indoor track teams finished 7-1 and 6-2, respectively. Taylor Worthy, who was voted League MVP and set a few school records along the way. The boys were led by Greg Lyons, Gordon White, Ian & Sean Robertson, and Austin Scola. Boys' and Girl's swimming placed second at the TVL Championship Meet ending another

positive season. The most notable performances came from the boys' and girls' basketball program. The girls qualified for the state tournament for the twenty-third time in a row and ended their season 20-2 as TVL Champions. The girl's captured their first State Championship, with a win over Nashoba in the Finals. Lauren Petit was named MVP of the TVL and earned Boston Globe and Herald All-Scholastics Award. Mark Nickerson was also named the TVL and Division Two Coach of the Year. The boys' team also qualified for tournament and placed third in the league.

The spring season of 2013 left no doubt of the warriors' ability to dominate on the athletic fields. All spring teams qualified for the postseason. Baseball (13-7) was led by Matt Caseri and eventually lost in the D3S semi-finals. Softball improved to 12-8 on the season with strong pitching and hitting. Girls' tennis (11-5) finished second in the TVL and lost in the D2S sectional semi-finals. Boy's Tennis had a superb year, finishing in second in the TVL, and advancing all the way to the D2S finals. Dan Cher showed strong leadership and game, earning himself TVL MVP. Boys' volleyball showed the greatest improvement (16-2), capturing the Western Alliance Conference for the first time since 1997 and advancing in the tournament to the Division 1C finals. The track program continued their success and finished the season at 6-2-1 (Boys) and 5-4 (Girl's). The lacrosse teams continued the spring success. The boys' won the league title (17-3) and lost in the State Championship game while the girls' team placed second in the league (11-4-3) and lost in the D2S quarter-finals to the eventual state champions.

The fall of 2013 began much where the spring team left off. Almost all of our fall sports made tournament with the exception of boys' soccer. The football team finished the season with an overall record to 3-8, but qualified for the MIAA tournament, drawing a very tough schedule. The final record was definitely not indicative of the success and heart showcased on the field. They were led this fall with outstanding performances and superb leadership from senior captain Joey Sears. It was no surprise that the girls' volleyball team went undefeated in the TVL (11-0 in TVL and 16-4 overall) and won another TVL title. The team made it to the D2C semi-finals. Boys' cross-country(8-1) finished second in the league, but swept the top three spots to win the TVL meet and finished second in the state meet. Girls' cross country (4-5) had a good year with tough competition in the league. They were led by TVL All-Star Sally Todd. Field hockey had an impressive season, finishing in second place in the TVL (12-4-2). Michelle Diggans and Marinda Horan earned TVL 1<sup>st</sup>-Team honors. Boys(4-10-4) had a rare down season after graduating many from the previous class. They will look to rebound in 2014. The girls' soccer team finished 11-5-2, and had a strong year after also graduating many from the previous State Championship teams. Cami McCurdy and Lauren Petit led the way for the Warriors. The golf team (14-4) had another successful year. Brett Thomas and Dan Neidermire were elected as TVL 1<sup>st</sup> Team All-Stars and Dan

advanced to the State Championship Meet, shooting a one-over (72). Coach Callahan was named Coach of the Year in the TVL. Sadly, long-time and beloved Hall of Fame Coach, George Callahan, passed shortly after the season. Medfield High School, the golf program, and the entire community will never forget George and his accomplishments and love for the program.

### **Team: Girl's Tennis**

Record: 11-5

All-Stars: Lexi Nasraway, Hunter Stahl, Michelle Donnelly, Lindsey Soderland, and Caroline Beck

### **Team: Boy's Tennis**

Record: 14-2

All-Stars: Dan Cher (MVP), Joe Arthur, John Lewis, Henry Gagne, and Scott Braverman

### **Team: Girls Lacrosse**

Record: 11-4-3

Team Awards: Sportsmanship

All-Stars: Sarah Honan, Katelyn Noschese, Haley Tschirch

### **Team: Boys Lacrosse**

Record: 17-3

Team Awards: State Finalists. John Isaf – D2 Coach of the Year

All-Stars: Andrew Melvin, Matt Crowell, Brian Bissell, Ben Cox, Jimmy Ganem, Matt Cahill, and Robert Treiber

## **Team: Girls Spring Track**

Record: 4-5

Team Awards: Sportsmanship (2<sup>nd</sup> Place)

All-Stars: Taylor Worthy, Kristina Gustafson, Ashley Campisano, Nicole Sly, and Payton Ouimette.

## **Team: Boys Spring Track**

Record: 6-2-1

Team Awards: Sportsmanship (3<sup>rd</sup> Place)

All-Stars: Greg Lyons, Ian Robertson, Sean Robertson, Andrew Robartes.

## **Team: Boys Baseball**

Record: 13-7

All-Stars: Matt Casieri, Steven Russell, Matt Pembroke, and Tim Haggerty

## **Team: Softball**

Record: 12-8

All-Stars: Jackie Flint, Danielle Vaclavik, Jessi O'Loughlin, Ivy Bonoldi, Gabby Schilling, and Lia Bonfatti

## **Team: Boys Volleyball**

Record: 16-2

Team Awards: Western Alliance Conference Co-Champs

All-Stars: Sean Baker, Jacob Daniels, Craig Wisenfeld, and Thomas Stephanson

## **Team: Boys Hockey**

Record: 18-1-1

Team Awards: TVL Champions

All-Stars: Ben Cox, Matt Crowell, Robert Treiber, Matt Dresens, Tyler Etzkorn, Pat Lawler, Matt Treiber, Tim Haggerty, Justin Hirshfeld, Will Murphy, and John Monahan (TVL Goalie of the Year)

## **Team: Girls Ice Hockey**

Record: 10-7-3

All-Stars: Mimi Borkan and Nicole Reardon

## **Team: Girls Winter Track**

Record: 6-2

Team Award: Sportsmanship (3<sup>rd</sup> Place)

All-Stars: Taylor Worthy (League MVP), Kristina Gustafson, Lauren Rimmel, and Kate Letai

## **Team: Boys Winter track**

Record: 7-1

All-Stars: Greg Lyons, Gordon White, Ian Robertson, Sean Robertson, and Austin Scola

## **Team: Girls & Boys Swimming**

Record: Boys: 4-5 Girls: 3-5

All-Stars:(Girl's) Jen Alban, Natascha Borgstein, Meridith Bertoni, and Haley Dolan. (Boy's) Alec Haley, Connor Haley, Connor Davis, Alex Carpino, and Andrew Maritan

## **Team: Boys Basketball**

Record: 13-7

All-Stars: John Zimmerman, Drew Shea, and Remy Fragola

## **Team: Girls Basketball**

Record: 19-1

Team Awards: TVL Champions, D2 State Champions, Mark Nickerson (TVL and D2 Coach of the Year)

All-Stars: Lauren Petit (TVL MVP and Globe/Herald All-Scholastic), Kristin Fechtelkotter, Jen Narlee, and Payton Ouimette.

## **Team: Gymnastics**

Record: 5-3

Team Awards: 6<sup>th</sup> Place in Sectionals

## **Team: Football**

Record: 3-8

Team Awards: Qualified for MIAA Playoffs

All-Stars:Joey Sears, Stephen Ledogar, Tommy Sears, and Matt Patry

## **Team: Boys Cross Country:**

Record: 8-1

Team Awards: Sportsmanship Award, Placed 2<sup>nd</sup> in State D2 Meet, Mike Kraemer (D2 Coach of the Year)

All-Stars: Ian Robertson (TVL MVP), Sean Robertson, Austin Scola, Andrew Robartes, Jake Lester

**Team: Girls Cross Country:**

Record: 4-5

All-Star: Sally Todd

**Team: Boys Soccer**

Record: 4-10-4

All-Star: Connor Kilkenny

**Team: Girls Soccer**

Record: 11-5-2 (Won State Championship)

All-Stars: Cami McCurdy (TVL and EMGSCA), Lauren Petit (TVL and EMGSCA), Colleen Beggan, and Kaitlin Walsh.

**Team: Field Hockey**

Record: 12-4-2

All-Stars: Michelle Diggans, Marinda Horan, Kelsey Chatterton, and Abby Johnson.

**Team: Girls Volleyball**

Record: 16-4

Team Awards: Jack Hastings (TVL Coach of the Year)

All-Stars: Kristin Fechtelkötter (TVL MVP), Anna Krah, Lizzy Taylor, and Caroline Beck.

**Team: Golf**

Record: 14-4

Team Awards: George Callahan (TVL Coach of the Year)

All-Stars: Brett Thomas, Dan Neidermire, and Nick Scales

Most of our interscholastic teams participate in the Tri-Valley League. This league consists of Ashland, Bellingham, Dover-Sherborn, Holliston, Hopkinton, Medfield, Millis, Medway, Norton, and Westwood. Medfield is the third largest school in terms of enrollment. Our girls' hockey team competes in the South East Mass Girls Hockey League (SEMGHL). Boys' volleyball competes in the Western Alliance League, and our gymnastics team competes as an independent team as there are no leagues available to them.

This concludes my annual report as the Director of Athletics. On behalf of all the Warriors, I would like to thank the School Committee, the administration, and the community for all of their support throughout the year.

Respectfully submitted,

Eric A. Scott  
Director of Athletics

# **REPORT OF THE MEDFIELD COMMUNITY EDUCATION PROGRAM**

To the Superintendent of Schools:

The Community Education Program continued its tradition of offering a wide variety of classes designed to meet the needs of our students and adult learners. This year the scope of the adult education program grew significantly. The programs now offered in the community education program include:

## **Teacher Wellness Programs**

These courses were designed to relieve stress and improve the mental and emotional health of our faculty. Trips were planned, professional golf instruction was offered, exercise classes including yoga, spinning, and Pilates was scheduled to meet the needs of our teachers and staff.

## **Adult Education**

The brochure comes out twice a year and offers a diverse selection of courses looking to meet the needs of the Medfield Community. There are four major categories in our brochure. They include: career, financial planning, and exercise sports, and instructional courses. We hope to add more courses in the future.

## **Intramurals**

The goal of the intramural program was to offer activities to all our children. The popular fun and fitness programs in the Memorial and Wheelock Schools were expanded. The programs in the Dale Street School and the Blake Middle School continued to thrive. The fitness center at the high school was well attended by students and faculty alike.

## **A.M. Care Programs**

These programs were offered in the Memorial School, the Dale Street School, and Wheelock School. This program starts at 7:00 A.M. and is designed to assist working parents with their childcare. This is a low cost program where children can choose activities or do homework before school.

## **Summer Experience**

This program is directed by Kim Estes and is run out of the Memorial School during the summer months. This has been a very popular program with a diverse program of crafts, music and games. We offer half-day programs throughout the summer.

## **Warrior Summer Camps**

The Warrior Athletic camps were another way for our youth to gain access to our facilities and our coaching staff. We offer summer experiences in baseball, soccer, basketball, field hockey and many more sports. We hope this program will continue to grow.

We look forward to the future of the Community Education Program and what it can offer to the citizens of Medfield.

Respectfully Yours,

Eric A. Scott

Director of Adult and Community Education

**TOWN CLERK'S REPORT  
FOR THE YEAR ENDING  
DECEMBER 31, 2013**

## **MARRIAGES**

### **JANUARY**

1/26 Fabricio B Siqueira  
Janayna a Prudencio

### **APRIL**

4/20 Mary M Rockwood  
Robert W Brady

### **MAY**

5/18 Graciela Arbutti  
James W Callanan

5/26 Alicia Ippoliti  
Edward DelaMotte, Jr

### **JUNE**

6/08 Alistair N Ward  
Kristen T Loncich

6/08 Brian S McDonnell  
Sylvia M Kirsch

6/22 David A Larsen  
Valerie L Petriello

### **JULY**

7/01 Lisa M Falcone  
Joseph M Fellini

7/06 Kathryn K Conde  
Bruce H Carey

7/14 Hugh F Devlin  
Jessica L Averitte

### **AUGUST**

8/24 Carl J Ciancarelli  
Kathy M Roderick

8/24 Joshua Mejia  
Damaris Guzman

### **SEPTEMBER**

9/01 Rebecca A Schevitz  
Micah S Winograd

9/07 Alexander Garcia  
Andrea L Malouf

### **OCTOBER**

10/12 James T Riley  
Lauren E Mombourquette

10/26 Corinna M Feeley  
Christopher J Virgona

### **NOVEMBER**

11/16 Andrew J Kelleher  
Elizabeth A Salamone

11/22 James G Duncan  
Shelley P Barrows

### **DECEMBER**

12/31 Donna K Melchiorri  
Eugene J Rodgers, Jr

## **DEATHS**

### **JANUARY**

1/2 Mary F Osborn  
1/10 Elaine Y Lau  
1/18 Louis P Bennotti  
1/18 Jessie A Erskine  
1/25 Joseph T Comeau  
1/27 Palma F Cuomo  
1/27 Lauren A Ward  
1/2 Mary F Osborn

### **FEBRUARY**

2/4 June M Barrows  
2/5 Richard E McCarthy  
2/14 Mary Swanson  
2/20 Donald P Jacobs  
2/24 Esther D Butterfield

### **MARCH**

3/11 Grace M Woods  
3/16 George R Wood, Jr.  
3/16 John F McCarthy  
3/17 H Ralph DiGiacomo  
3/20 Lennard T Swanson  
3/28 Olga Tolchinskaya  
3/30 Lisa T Keefe

### **APRIL**

4/1 Florence D' Amaro  
4/6 Barbara M Gallerani  
4/12 Gail M Fournier  
4/14 David Ahern  
4/17 James F Moran  
4/17 Francis W Beksha  
4/18 Sally Adams  
4/27 Dorothy R Cowen  
4/28 Laura Hayes  
4/28 Catherine E Katchpole  
4/29 Gordon Hogg

### **MAY**

5/3 John E Kelly  
5/18 Arlene Chambers  
5/19 Viola O Balzer  
5/23 Edna L Arris  
5/24 George L Aguiar

### **JUNE**

6/2 Larry R Schmidt  
6/3 Joseph J Zuccarini  
6/12 John J Solari  
6/22 Anthony J Vasaturo  
6/25 Roxane Gallagher

### **JULY**

7/1 William R Reagan  
7/2 Bruce G MacLeod  
7/14 Mildred Chudzik  
7/19 Thomas F Grady  
7/23 Richard Menaul  
7/28 Arline Prelack  
7/30 Douglas S Swain, Jr  
7/30 Felicia DiMarco  
7/31 Juana Alvarez

### **AUGUST**

8/22 Phyllis Chepovsky

### **SEPTEMBER**

9/5 Florence M Zalinsky  
9/14 Alan R Kaplan  
9/16 Wallace S Reynolds  
9/17 Walter A Wheeler, Jr  
9/19 Patricia A Ahern

## **OCTOBER**

10/6 Marjorie A Fogg  
10/10 Mary C McCarthy  
10/19 Kerstin I Kobel  
10/20 Louise P Rabbette  
10/28 Jonathan P Dolan

## **NOVEMBER**

11/1 Mary L Davis  
11/2 Elinore Hyyti  
11/7 Joseph F Sheehan  
11/9 Dorothy H Smith  
11/13 Joan D Kovar  
11/19 Robert D Bond  
11/20 Scott W Bernard  
11/26 Lorraine J Croft  
11/29 Robert K McCarthy

## **DECEMBER**

12/6 John F Sakalinski  
12/8 Hazel C Ryan  
12/20 Edward Patrick Doherty  
12/21 B Anita Daniels

**TOWN OF MEDFIELD**  
**WARRANT FOR THE ANNUAL TOWN ELECTION**  
**MARCH 25, 2013**

Norfolk, ss

To the Constables of the Town of Medfield in Said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in elections and in town affairs, to meet at the Center at Medfield on Ice House Road in said Medfield on Monday the twenty-fifth day of March, A.D. 2013 at 6:00 o'clock A.M., then and there to act on the following items:

**Article 1.** To choose all Town Officers required to be elected annually by ballot, viz:

One Moderator and One Park & Recreation Commissioner each for a term of one year.

One Selectmen, One Assessor, One Trust Fund Commissioner, Two School Committee Members, Two Park & Recreation Commissioners, and Two Library Trustees each for a term of three years.

One Member of the Planning Board and One Member of the Housing Authority each for a term of five years.

The polls will open at 6:00 o'clock A.M. and shall be closed at 8:00 o'clock P.M.

And you are directed to serve this Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Election.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Election aforesaid. Given unto our hands this 14<sup>th</sup> day of March, Two Thousand and Thirteen.

Ann B Thompson, Chairman S/  
Mark L. Fisher, S/

Osler L. Peterson, S/  
BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places, seven days before the date of the elections, as within directed.

Constable: Larz Anderson, S/  
March 15, 2013

A TRUE COPY ATTEST:  
Carol A. Mayer, CMC, CMMC  
Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
ANNUAL TOWN ELECTION  
MARCH 25, 2013**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: Emmy Mitchell

TELLERS: Peggy Caruso, Sue Munroe, Ruth Chick, John Hand, Joanne Surette, Jane Timmerman, Lisa Donovan, Richard Clarke, Judy McGue, Bev Bennotti, Muffy Smick, Keith Youlden, Shiela Roy, Gerry Finn, Cathy Breen and Bill Sandella

The polls were closed at 8:00 P.M.

The total vote was 555. There are 8,375 registered voters, 7% of voters voting.

	<u>PRECINCT</u>				<u>TOTAL</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
<b>MODERATOR (one yr) VOTE FOR ONE</b>					
Scott McDermott	126	15	117	109	507
		5			
Write In	0	0	0	0	0
Blanks	20	10	8	10	48
					<b>555</b>
<b>SELECTMEN (three yrs) VOTE FOR ONE</b>					
Richard DeSorgher	142	15	124	115	539
		8			
Write In	1	1	0	0	2
Blanks	3	6	1	4	14
					<b>555</b>
<b>ASSESSOR (three yrs) VOTE FOR ONE</b>					
R. Edward Beard	131	15	113	109	504
		1			
Write In	0	0	0	0	0
Blanks	15	14	12	10	51
					<b>555</b>
<b>SCHOOL COMMITTEE (three yrs) VOTE FOR NOT MORE THAN TWO</b>					
Christopher Morrison	119	13	103	92	448
		4			
Timothy Bonfatti	117	13	105	99	459
		8			
Write In	0	0	1	1	2
Blanks	56	58	41	46	201
					<b>1110</b>
<b>LIBRARY TRUSTEE (three yrs)</b>					

VOTE FOR  
NOT MORE THAN TWO

James Whalen	118	13	110	98	464
		8			
Andrea Cronin	120	13	100	94	450
		6			
Write In	0	0	0	0	0
Blanks	54	56	40	46	196
					<b>1110</b>

PLANNING BOARD (five yrs) VOTE  
FOR ONE

Wright Dickinson	128	14	110	102	482
		2			
Write In	0	0	0	0	0
Blanks	18	23	15	17	73
					<b>555</b>

PARK COMMISSIONER (one yr)  
VOTE FOR ONE

Kirsten Young	122	14	108	96	466
		0			
Write In	0	0	0	0	0
Blanks	24	25	17	23	89
					<b>555</b>

PARK COMMISSIONER (three yrs)  
VOTE FOR NOT MORE THAN TWO

Melville Seibolt	118	13	106	98	453
		1			
Nicholas Brown	115	13	103	96	445
		1			
Write In	0	0	0	1	1
Blanks	59	68	41	43	211
					<b>1110</b>

HOUSING AUTHORITY (five yrs)  
VOTE FOR  
ONE

Neil Duross	129	14	107	104	481
		1			

Write In	0	0	0	0	0
Blanks	17	24	18	15	74
					<b>555</b>

TRUST FUND COMMISSIONER  
(three yrs)

VOTE FOR ONE					
Gregory Reid	120	14	106	97	466
		3			
Write In	0	0	0	0	0
Blanks	26	22	19	22	89
					<b>555</b>

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
TOWN CLERK

March 26, 2013

**TOWN OF MEDFIELD  
WARRANT FOR THE ANNUAL TOWN MEETING  
2013**

On Monday, the twenty-ninth day of April, A.D., 2013 commencing at 7:30 P.M. the following Articles will be acted on in the Amos Clark Kingsbury High School gymnasium, located on South Street in said Medfield, viz

**Article 2.** To see if the Town will vote to accept the reports of the several Town Officers for the past year.

(Board of  
Selectmen)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 3.** To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

**PERPETUAL CARE 2012**

Anthony Centore	\$2,200
Robert McCarthy	\$2,200
Andrew & Regina Wilkinson	\$550
Christine Somers	\$550
Thomas & Natalie Langley	Transfer From Farrar
Josephine Delfino	\$2,200
Raymond E. Beard	\$2,200
Barbara Carlisle	\$2,200
Kenneth & Margaret Arnold	\$2,200
Francis Iafolla & Martha Moon	\$2,200
Robert & Rose Marie Farrell	\$2,200
James Harris	\$2,200
Thomas & Judith Sweeney	\$2,200
Robert Tammaro	\$550
Donald & Lisa Nyren	\$2,200
William & Judith Mohan	\$2,200

Fred & Roberta Johnson	\$2,200
James & Kerry Morgan	\$2,200
Leslie Kleczek	\$2,200
Richard & Evelyn Clarke	\$2,200
Jessie Portmann	\$2,200
Robert & Lynn Tannler	\$2,200
Mary Ann Morgan Stetson	\$3,300
Francisco & Anna Pecorelli	\$2,200
Daniel and Susan Woodman	\$3,000
Gabriele & Warner G. Harrison	\$3,000
Robert & Renee Taylor	\$1,500
<b>TOTAL</b>	<b>\$55,000</b>

(Cemetery Commissioners)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 4.** To see if the Town will vote to re-authorize a Fire Alarm Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$32,000 to come from the Maintenance Fee account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 5.** To see if the Town will vote to re-authorize an Ambulance Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for an Ambulance revolving fund for payment of principal and interest costs on the ambulance and/or purchase of a replacement ambulance, funds not to exceed \$30,000 to come from the Ambulance Mileage Fee Account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 6.** To see if the Town will vote to re-authorize an Advanced Life Support Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of Advanced Life Support charges and Emergency Medical Control Services, funds not to exceed \$75,000 to come from the users of said services or their insurers and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 7.** To see if the Town will vote to re-authorize a Community Gardens Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of expenses for the operation of the Community Gardens Program, funds not to exceed \$1,500 to come from registration fees paid by gardeners and to authorize the Town Administrator to expend from said funds, or do or act anything in relation thereto.

(Town Administrator)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 8.** To see if the Town will vote to re-authorize a Rental Income Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the processing of rental receipts and associated expenditures for the CENTER at Medfield, funds not to exceed \$30,000 and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 9.** To see if the Town will vote to re-authorize a Library Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for payment of costs associated with providing photocopier/printer services to library users, with costs associated with providing after hours use of public meeting space to community organizations and for payment of costs associated with replacing lost or damaged materials; funds not to exceed \$5,000 to come from the fees charged for use of photocopiers/printers, from fees charged for use of meeting rooms after regular hours and from the fees charged for the replacement of lost or damaged materials; and to authorize the Library Director to expend from said funds, or do or act anything in relation thereto.

(Library Director)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 10.** To see if the Town will vote to re-authorize a Respite Care Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of costs associated with the operation of a Respite Care Program at the CENTER at Medfield, funds not to exceed \$50,000 to come from fees charged for participation in the program, grants, gifts or such other funds as might be made available for this purpose; and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 11.** To see if the Town will vote to accept for the fiscal year 2014 the provisions of section four of Chapter 73 of the Acts of 1986, in accordance with and subject to the provisions of said section four, providing for an additional exemption for a taxpayer who shall otherwise qualify for an exemption under clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, 41C, 42 or 43 of section five of Chapter 59 of the General Laws, or do or act anything in relation thereto.

(Board of Assessors)

**It CARRIES UNANIMOUSLY (consent calendar 4/29/13)**

**Article 12.** To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

<u>Officer</u>	<u>Present Salary</u>	<u>WC Recommends</u>
Town Clerk	\$57,380	\$63,000
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900

Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park & Recreation Commissioner	0	0
Trust Fund Commissioner	0	0

(Board of Selectmen)

**VOTED:** To fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, effective July 1, 2013, by adopting the Warrant Committee recommendations as printed in the Warrant. **MOTION CARRIES (4/29/13)**

**Article 13.** To see if the Town will vote to appropriate \$11,838 and determine in what manner said sum shall be raised for the purpose of funding the FY12 and FY13 contract settlements for the Fire Department union, or do or act anything in relation thereto.

(Personnel Board)

**VOTED:** That the sum of \$11,838 be appropriated, said sum to be transferred from free cash, to fund the fy 12 and fy13 contract settlements for the fire Department union. **CARRIES UNANIMOUS (4/29/13)**

**Article 14.** To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2013, as set out in the warrant and by deleting the following positions: Plumbing Inspector, Assistant Plumbing Inspector, Gas Inspector and Assistant Gas Inspector, and inserting in place thereof the following positions, Plumbing and Gas Inspector, and Assistant Plumbing and Gas Inspector, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN**

## CLASSIFICATION OF POSITIONS AND PAY SCHEDULE

### Police Department as per Contract:

<b>Sergeant</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>
7/1/2013	\$1,222.24	\$1,260.04	\$1,305.26
<i>bi weekly</i>	\$2,444.48	\$2,520.08	\$2,610.53
7/1/2014	\$1,252.80	\$1,291.54	\$1,337.90
<i>bi weekly</i>	\$2,505.60	\$2,583.09	\$2,675.79
7/1/2015	\$1,284.12	\$1,323.83	\$1,371.34
<i>bi weekly</i>	\$2,568.24	\$2,647.66	\$2,742.69

<b>Police Officer</b>						
	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
7/1/2013	\$923.46	\$952.03	\$981.47	\$1,011.82	\$1,043.11	\$1,075.38
<i>bi weekly</i>	\$1,846.94	\$1,904.05	\$1,962.93	\$2,023.65	\$2,086.23	\$2,150.75
7/1/2014	\$946.55	\$975.83	\$1,006.00	\$1,037.11	\$1,069.19	\$1,102.26
<i>bi weekly</i>	\$1,893.11	\$1,951.65	\$2,012.00	\$2,074.24	\$2,138.39	\$2,204.52
7/1/2015	\$970.21	\$1,000.23	\$1,031.16	\$1,063.04	\$1,095.92	\$1,129.82
<i>bi weekly</i>	\$1,940.44	\$2,000.44	\$2,062.30	\$2,126.09	\$2,191.85	\$2,259.63

<b>Dispatcher</b>					
	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
7/1/2013	\$647.96	\$684.02	\$718.53	\$755.07	\$797.67
<i>bi weekly</i>	\$1,295.92	\$1,368.04	\$1,437.05	\$1,510.13	\$1,595.35
7/1/2014	\$664.16	\$701.12	\$736.49	\$773.95	\$817.62
<i>bi weekly</i>	\$1,328.32	\$1,402.24	\$1,472.98	\$1,547.88	\$1,635.23
7/1/2015	\$680.76	\$718.65	\$754.91	\$793.30	\$838.06
<i>bi weekly</i>	\$1,361.52	\$1,437.29	\$1,509.80	\$1,586.58	\$1,676.11

<b>Specialist Range</b>				
7/1/20013	\$584.95	to	\$3,344.90	Annual Stipend
7/1/2014	\$599.57	to	\$3,428.52	Annual Stipend
7/1/2015	\$614.56	to	\$3,514.24	Annual Stipend

### **FIRE DEPARTMENT AS PER CONTRACT**

<b>Lieutenant/ Firefighter/EMT</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
7/1/2009	23.61	24.35	25.09	25.87	26.67	27.50
7/1/2010	23.61	24.35	25.09	25.87	26.67	27.50
<b>Firefighter/EMT</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
7/1/2009	21.33	21.99	22.62	23.32	24.01	24.75
7/1/2010	21.33	21.99	22.62	23.32	24.01	24.75

*\* Based on a 42 hour week.*

### **PUBLIC SAFETY POSITIONS**

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>Call Firefighter /EMT</b>	22.30	22.98	23.65	24.37	25.09	25.87	26.62	27.43

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
<b>Animal Control Officer/Inspector</b>	20.25	20.83	24.40	22.02	22.64
<i>* Based on a 40-hour workweek</i>	23.29	23.95	24.62	25.32	
<b>Assistant Animal Control Officer</b>	2,017	2,204	2,391	2,576	2,767
<i>*Annual Stipend</i>	2,954	3,140	3,363		

## MANAGERIAL POSITIONS

<b>Grade Level I</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
Administrative Asst. to the Selectmen/Town Administrator	47,776	53,870	59,963

### **Grade Level II**

No positions at this level	53,748	59,720	65,693
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### **Grade Level III**

No positions at this level	59,720	65,693	71,665
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### **Grade Level IV**

Council on Aging Director	65,693	71,665	77,637
Building Commissioner	65,693	71,665	77,636
Town Planner Park and Recreation Director	65,693	71,665	77,636
	65,693	71,665	77,637

### **Grade Level V**

Asst Town Administrator	71,665	80,622	89,581
Principal Assessor	71,665	80,431	89,581
Town Accountant	71,665	80,431	89,581
Library Director	71,665	80,431	89,581
Treasurer	71,665	80,431	89,581

### **Grade Level VI**

No positions at this level	77,637	86,594	95,551
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### **Grade Level VII**

Fire Chief	95,551	113,468	131,384
Police Chief*	95,552	113,467	131,384
Superintendent of Public Works	95,552	113,467	131,384

\*Receives additional 20% of base salary as a result of Quinn Bill Educational Incentive

### OTHER SALARIED POSITIONS

	Minimum	Midpoint	Maximum
<b>Grade Level I</b>			
Outreach Social Worker	47,776	53,748	59,720
Conservation Agent (part-time)	23,889	26,874	29,861
<b>Grade Level II</b>			
Director of Youth Outreach	52,182	57,980	63,780

### HOURLY PAID POSITIONS

<b>10</b>	9.44	9.72	9.99	10.27	10.56	10.86	11.16	11.48	11.81
<b>20</b>	15.22	15.65	16.08	16.54	17.01	17.50	17.99	18.50	19.02
<b>30</b>	16.73	17.21	17.70	18.19	18.71	19.24	19.78	20.34	20.91
<b>40</b>	18.40	18.92	19.46	20.02	20.58	21.16	21.77	22.38	23.00
<b>50</b>	20.25	20.83	21.41	22.03	22.64	23.28	23.95	24.62	25.31
<b>60</b>	22.27	22.90	23.55	24.21	24.90	25.60	26.33	27.08	27.84
<b>70</b>	24.38	25.10	25.85	26.62	27.42	28.25	29.10	29.97	30.87
<b>80</b>	26.32	27.11	27.92	28.76	29.62	30.50	31.42	32.37	33.33
<b>90</b>	28.37	29.21	30.09	30.99	31.93	32.88	33.88	34.88	35.93

## HOURLY GRADE LISTINGS

### **Grade 10**

Page

### **Grade 20**

Clerk Typist

Library Assistant

Laborer

Mini-Bus Driver

Police Matron

Special Police Officer

Traffic Supervisor

### **Grade 30**

Office Assistant

Sr. Library Assistant

Truck Driver

Transportation

Coordinator

### **Grade 40**

Administrative Assistant

Elder Outreach Worker

Groundskeeper

Maintenance Technician

### **Grade 50**

Payroll Administrator

Administrative Assistant II

Circulation Supervisor

Equipment Operator

Volunteer Coordinator

Water Technician

### **Grade 60**

Administrative Assistant III

Children's Librarian

Park and Rec Program Coordinator

Reference Librarian

Assistant Town Accountant

### **Grade 70**

Sr. Equipment Operator

Sr. Groundskeeper

Water Operator

Tree Warden

Mechanic

### **Grade 80**

Assistant Foreman

### **Grade 90**

Senior Foreman

## **SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY**

### **Annual**

Veterans Agent	\$9,353
Sealer of Weights and Measures	\$2,490
Registrar	\$185
Police Intern	\$426 to \$579

### **Hourly**

Police- Private Special Detail	\$31.15
Tree Climber	\$20.39

### **FIRE**

Deputy Chief	\$3,755
Captain	\$2,252
Lieutenant	\$1,802
EMS Coordinator	\$1,717
Fire Alarm Superintendent	\$781

### **INSPECTORS**

\$29.18 per inspection

Inspector of Buildings	\$5,638
Local Inspector of Buildings	\$757
Gas and Plumbing Inspector	\$1,553
Assistant Gas and Plumbing Inspector	\$285
Wiring Inspector	\$2,564
Assistant Wiring Inspector	\$757
Zoning Enforcement Officer	\$29.18 per inspection
Street Inspector	\$15.41 per inspection

### **PARK AND RECREATION**

Program Director	\$14,272 to \$17,698
Swim Pond Director	\$5,945 to \$8,493
Swim Pond Assistant Director	\$3,967 to \$5,664

Swim Team Coach/Guard	\$3,304	to	\$4,671
Assistant Coach/Guard	\$2,117	to	\$3,824
Water Safety Instructor	\$2,513	to	\$3,824
Lifeguard	\$2,391	to	\$3,540
Swim Pond Badge Checker	\$795	to	\$1,275
Swim Pond Maintenance	\$928	to	\$1,275
Swim Pond Set-up Workers	\$662	to	\$2,831
Camp Director	\$2,644	to	\$5,419
Camp Specialists	\$1,325	to	\$5,363
Counselors	\$1,060	to	\$2,832
Jr. Counselor	\$267	to	\$850
Tennis Director	\$3,967	to	\$5,664
Tennis Instructor	\$795	to	\$1,418
Trainee			\$9.99

(Personnel Board)

**VOTED:** To amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE be amended, effective July 1, 2013 as set out in the warrant and by deleting the following positions: Plumbing Inspector, Assistant Plumbing Inspector, Gas Inspector and Assistant Gas Inspector, and inserting in place thereof the following positions, Plumbing and Gas Inspector, and Assistant Plumbing and Gas Inspector. **MOTION PASSES (4/29/13)**

**Article 15.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised to pay for the following prior year bills of the Police Department: Newton Wellesley Hospital Emergency Room Services, October 9, 2010 \$693.00, or do or take any action relating thereto.

(Chief of Police)

**VOTED:** Move that the sum of \$693.00 be appropriated, said sum to be raised on the fy14 tax levy, to pay for the following prior year bills of the Police Department: Newton Wellesley Hospital Emergency Room Services, October 9, 2010 - \$693.00. **PASSED UNANIMOUS (4/29/13)**

**Article 16.** To see if the Town will vote to appropriate a sum of money, said sum to be transferred from Free Cash, to provide additional funds to

the fy13 Reserve Fund, account 01-997-2, or do or take any other action relating thereto.

(Warrant Committee)

**VOTED:** Move that the sum of \$50,000 be appropriated, and to meet said sum \$50,000 be transferred from Free Cash, to provide additional funds to the fy13 Reserve Fund, account 01-977-2. **PASSED (4/29/13)**

**Article 17.** To see if the Town will vote to raise and appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2013, or such other sums as the Town may determine, as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

**VOTED:** To appropriate the sum of \$51,229,102 to defray the operating expenses of the various Town Boards, Committees, Commissions and Departments as printed in the Warrant Report and/or as amended by this Town Meeting for the fiscal year commencing July 1, 2013 and that to meet said appropriation the following sums be raised and appropriated on the fiscal 2014 tax levy or transferred from accounts or funds as follows:

FY14 TAX LEVY  
BOND PREMIUM ON 4.2M BOND ISSUED (6/1/07)  
BOND ANTICIPATION NOTE INTEREST REIMBURSEMENT  
PREMIUM ON SAWMILL BROOK BONDS  
SCHOOL BUILDING ASSISTANCE MULTI-SCHOOL PROJECTS  
CEMETERY PERPETUAL CARE INTEREST ACCOUNT  
PENSION RESERVE FUND  
MASS WATER POLLUTION ABATEMENT TRUST TITLE V .  
HEALTH SEPTIC LOAN ACCOUNT 30-034  
STABILIZATION FUN FOR ADVANCE PAYMENTS OF SEWER  
BETTERMENTS  
WATER ENTERPRISE FUND  
SEWER ENTERPRISE FUND

**PASSED UNANIMOUS (4/29/13)**

**Article 18.** To see if the Town will vote to raise and appropriate from the Fiscal 2014 Tax Levy and or transfer from available funds and/or borrow for Capital Expenditures, including the following:

<b><u>DEPARTMENT</u></b>	<b><u>PROJECT</u></b>
<b>Board of Selectmen</b>	Repair Gazebo
<b>Inspections</b>	Permit Software
<b>Personnel</b>	Reclassification of Personnel Plan
<b>Library</b>	HVAC System Upgrade
<b>Fire Department</b>	4x4 Crew Cab Pickup Truck Replacement of Protective Clothing
<b>Council on Aging</b>	2013 8-10 Passenger Van
<b>Conservation Commission</b>	Land Acquisition and Maintenance
<b>School Department</b>	
	<i>Wheelock</i> Front Entry/Parking Lot Restoration Upgrade Classroom Electrical Replace Boilers
	<i>Middle School</i> Auditorium Seat Repair/Replacement

**DEPARTMENT**

**PROJECT**

*High School* Resurface Tennis Courts  
Life Skills Program-Space Renovation

*District Wide* Security Enhancements  
Financial Software Upgrade

**Police Department**

Cruiser Radios  
Speed Monitor Trailer  
Speed Enforcement Radar Units

**Public Works**

*Highway* Ford 550 Dump Truck  
*Sewer Enterprise* Ford 150 Truck  
*Snow and Ice* Flink Sander  
Bombardier Sidewalk Plow Model  
*Snow and Ice* SW4US

**Parks and Recreation**

F350 Maintenance/Landscaping Truck

**VOTED:** Moved that the Town appropriate the sum of \$600,884 for capital expenditures as recommended in the Warrant Report and that to meet said appropriation the following sums be raised on the fiscal 2014 tax levy or transferred from accounts or funds as follows:

<b><u>DEPARTMENT</u></b>	<b><u>PROJECT</u></b>	<b><u>REQUEST</u></b>	<b><u>APPROPRIATED</u></b>
<b>Board of Selectmen</b>	Repair Gazebo	\$10,000	\$10,000
<b>Inspections</b>	Permit Software	\$11,000	\$11,000
<b>Personnel</b>	Reclassification of Personnel Plan	\$6,000	\$6,000
<b>Library</b>	HVAC System Upgrade	\$37,500	\$37,500

<b>Fire Department</b>	4x4 Crew Cab Pickup Truck	\$38,000	\$38,000
	Replacement of Protective Clothing	\$30,000	\$30,000
<b>Council on Aging</b>	2013 8-10 Passenger Van	\$25,000	\$25,000
<b>Conservation Commission</b>	Land Acquisition and Maintenance	50,000	\$10,000
<b>School Department</b>			
	<i>Wheelock</i> Front Entry/Parking Lot Restoration	\$96,680	\$0
	Upgrade Classroom Electrical	\$15,000	\$15,000
	Replace Boilers	\$9,950	\$9,950
	<i>Middle School</i> Auditorium Seat Repair/Replacement	\$13,825	\$0
	<i>High School</i> Resurface Tennis Courts	\$23,000	\$0
	Life Skills Program-Space Renovation	\$30,553	\$30,500
	<i>District Wide</i> Security Enhancements	\$38,325	\$38,325
	Financial Software Upgrade	\$59,164	\$59,164
<b>Police Department</b>	Cruiser Radios	\$12,000	\$12,000
	Speed Monitor Trailer	\$11,000	\$11,000
	Speed Enforcement Radar Units	\$12,000	\$12,000
<b>Public Works</b>			
	<i>Highway</i> Ford 550 Dump Truck	\$60,145	\$60,145
	<i>Sewer Enterprise</i> Ford 150 Truck	\$30,300	\$30,300
	<i>Snow and Ice</i> Flink Sander	\$22,000	\$22,000
	Bombardier Sidewalk Plow Model SW4US	\$155,120	\$133,000
<b>Parks and Recreation</b>	F350 Maintenance/Landscaping Truck	\$39,663	\$0

	<b>Total Requests</b>	<b>\$836,225</b>	<b>\$600,884</b>
<b>To be funded by:</b>	<b>Tax Levy</b>	<b>\$510,439</b>	
	<b>Other Funds</b>		
	Sewer Enterprise Funds	\$30,300	
	Chapter 90 Appropriation	\$60,145	
	<b>Total</b>	<b>\$90,445</b>	

	<b>Total Requests</b>	<b>\$836,225</b>	<b>\$600,884</b>
<b>To be funded by:</b>	<b>Tax Levy</b>	<b>\$510,439</b>	
	<b>Other Funds</b>		
	Sewer Enterprise Funds	\$30,300	
	Chapter 90 Appropriation	\$60,145	
	<b>Total</b>	<b>\$90,445</b>	

(Capital Budget Committee)

**PASSED BY 2/3<sup>RD</sup> VOTE (4/29/13)**

**Article 19.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of purchasing and installing street lights on Ice House Road, or do or take any action relating thereto.

(Town Administrator)

**VOTED: That Article 19 be dismissed (consent calendar 4/29/13)**

**Article 20.** To see if the Town will vote to transfer care, custody, maintenance and control of a parcel of land off Ice House Road, shown on the Board of Assessors' Maps as map 56, lot 044 from the Board of Selectmen to the Park and Recreation Commissioners for recreational purposes, or take any other action relating thereto.

(Park & Recreation Commissioners)

**This Article Did Not Pass by 2/3<sup>rd</sup> vote – Yes 218 -- No 157 (4/29/13)**

**Article 21.** To see if the Town will vote to authorize the Board of Selectmen to enter into a ground lease with private developers for the whole or any portion thereof, of a parcel of land off Ice House Road, shown on the Board of Assessors' Maps as map 56, lot 044, for a period not to exceed 99 years on such terms and conditions as it deem reasonable for the purpose of providing a site for a private industrial and/or commercial development on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town of Medfield; and, if deemed necessary or desirable, to authorize the Board of Selectmen to petition the Massachusetts General Court to enact special legislation authorizing the Town of Medfield to enter into such lease(s), or do or act anything in relation thereto.

(Board of Selectmen)

**This Article Did Not Pass by 2/3<sup>rd</sup> vote (4/29/13)**

**Article 22.** To see if the Town will vote to amend the Zoning Bylaw for the purpose of regulating the locations of medicinal marijuana facilities to create a new section "5.4.4.10.a" after section 5.4.4.10 so that it reads as follows:

<u>Use</u>	<u>A</u>	<u>R-E</u>	<u>R-T</u>	<u>R-S</u>	<u>R-U</u>	<u>B</u>	<u>BI</u>	<u>I-E</u>
5.4.4.10.a Medical Marijuana Treatment Center (as defined by MGL)	NO	NO	NO	NO	NO	NO	NO	SP

or do or take any other action relating thereto.

(Planning Board)

**VOTED:** Move that the Zoning Bylaw be amended for the purpose of regulating the locations of medicinal marijuana facilities to create a new section "5.4.4.10.a" after section 5.4.4.10 so that it reads as follows:

<u>Use</u>	<u>A</u>	<u>R-E</u>	<u>R-T</u>	<u>R-S</u>	<u>R-U</u>	<u>B</u>	<u>BI</u>	<u>I-E</u>
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5.4.4.10.a Medical NO NO NO NO NO NO NO NO SP  
Marijuana  
Treatment  
Center (as  
defined  
by MGL)

**Passed by 2/3rds (4/29/13)**

**Article 23.** To see if the Town will vote to amend Article XVI - DEMOLITION (HISTORIC AND ARCHAEOLOGICAL), Sections 1-4, of the Town of Medfield Bylaws, originally adopted April 26, 1994, by deleting those sections of the current bylaw, in their entirety, and replacing them as follows:

**ARTICLE XVI - DEMOLITION (HISTORIC and ARCHAEOLOGICAL)**

**SECTION 1. Intent and Purpose.**

"This Bylaw is adopted for the purpose of protecting the historic, archaeological, and aesthetic resources of the Town of Medfield by surveying, preserving, rehabilitating, researching, or restoring whenever possible, buildings, structures, or archaeological sites which constitute or reflect distinctive features of the architectural, cultural, or historic resources of the Town, thereby promoting the public welfare and preserving the cultural heritage of Medfield."

**SECTION 2. Definitions.**

- 2.1 Commission: The Medfield Historical Commission.
- 2.2 Demolition Permit: The permit issued by the Commissioner as required by the State Building Code for the demolition, partial demolition, or removal of a building or structure.
- 2.3 Historically significant structure: Any building, structure, or archaeological site or portion thereof which is:
  - a. Importantly associated with one or more historic persons or events, or with the architectural, cultural, political, economic,

social history of the Town of Medfield, the Commonwealth of Massachusetts, or the United States of America, or which is;

b. Historically or architecturally important by reason of period, style, method of construction, or association with a particular architect or builder, either by itself or in the context of a group of buildings or structures.

- 2.4 Commissioner: The Building Commissioner of the Town of Medfield.
- 2.5 Preferably preserved: Any historically significant structure individually or in context which, because of the important contribution made by such structure to the Town's historical or architectural resources, is in the public interest to preserve, rehabilitate, or restore.
- 2.6 Premises: The parcel of land on which a historically significant structure exists; or the site itself due to its archaeological significance.
- 2.7 Archaeological Protection District: The Archaeological Protection District is composed of shaded and labeled areas shown on the included map entitled "Archaeological Protection District, Town of Medfield, Massachusetts".
- 2.8 Application: An application for a demolition permit filed by the owner of record of the Premises, or the holder of a bona fide purchase and sale agreement for such Premises. The application must be signed by both the applicant and (if different) the owner of record at the time of application. An applicant may withdraw an application without prejudice at any time prior to a decision by the Commission.

### **SECTION 3. Regulated Buildings, Structures, and Sites.**

The provisions of this bylaw shall apply to only the following buildings, structures, and sites:

- 3.1 Buildings, structures, or sites listed on the National Register of Historic Places or the State Register of Historic Places.

- 3.2 Buildings, structures, or sites which in whole or in part were constructed fifty (50) or more years prior to the date of the application for the demolition permit.
- 3.3 Notwithstanding the above, the provisions of this bylaw shall not apply to any building, structure, or site located in a local historic district and subject to regulation under the provisions of General Laws Chapter 40C.
- 3.4 Archaeological sites located within the boundaries of the Archaeological Protection District.

#### **SECTION 4. Procedure.**

- 4.1 Upon receipt of an application for a demolition permit for a building, structure or site regulated by this bylaw, the Commissioner shall forward a copy thereof to the Commission. No demolition permit shall be issued at that time.
- 4.2 Within fourteen (14) days of receipt of the application by the Commission, the Chairperson of the Commission shall post the date for a meeting of the Commission at which the application shall be heard. The hearing shall take place no fewer than twenty-eight (28) days and no more than forty-nine (49) days after the receipt of the application from the Commissioner. The Commission shall give public notice of the hearing by publishing at least fourteen (14) days before the hearing an announcement in a local newspaper of the time, place, and purpose of the hearing. The Commission shall also mail a copy of said notice to the applicant, to the owner of record (if different from the applicant), to all abutters, to the owners of all properties deemed by the Commission to be affected by the proposed demolition, to the Medfield Historical District Commission, and to any others the Commission deems entitled to notice.

- 4.3 If, after the hearing, the Commission determines that the proposed demolition of the building, structure, or site would not be detrimental to the purposes protected by this bylaw, the Commission shall notify the Commissioner within ten (10) days of such determination. Upon receipt of such notification, or after the expiration of fifteen (15) days from the hearing if he has not received such notice, the Commissioner shall, subject to the requirements of the State Building Code and any other applicable laws, bylaws, rules and regulations, issue the demolition permit.
- 4.4 If the Commission determines that (1) the building, structure or site is a historically significant structure (as defined in Section 2.3), and (2) the demolition of this historically significant structure would be detrimental to the historical or architectural resources of the Town, such historically significant structure (and its Premises) shall be declared a preferably preserved historically significant structure.
- 4.5 Upon a determination by the Commission that the historically significant structure (and its Premises) which is the subject of the application for a demolition permit is a preferably preserved historically significant structure (and Premises), the Commission shall notify the applicant and the Commissioner. No demolition permit may be issued for at least eighteen (18) months after the date of such determination by the Commission.
- 4.6 Notwithstanding the above, the Commissioner may issue a demolition permit for a preferably preserved historically significant structure after receipt of written advice from the Commission to the effect that any of the following applies:
- a. The Commission is satisfied that there is no reasonable likelihood that either the owner or some other reasonable person or group is willing to purchase, preserve, rehabilitate, or restore said historically significant structure, or
  - b. The Commission is satisfied that for at least six months the owner has made continuing, bona fide, and reasonable efforts to locate a purchaser to preserve, rehabilitate, and

restore the subject historically significant structure, and that such efforts have been unsuccessful, or

- c. The Commission has determined that the proposed demolition may be conducted in a manner that is not detrimental to the historical, architectural or archaeological resources of the Town.

- 4.7 No demolition permit for a preferably preserved historically significant structure shall be granted until all approvals are in place for subsequent development. Approvals include but are not limited to building permits, zoning variances or special permits (if necessary), licenses, easements and subdivisions of the Premises of any kind. All appeals from the granting of such approvals must be concluded before the demolition permit may be granted.
- 4.8 Demolition permits are valid for six months, in accordance with State statute. If the building, structure or site is not demolished within six months, the Commission may issue an extension, or it may require the applicant to reapply.
- 4.9 A decision by the Commission is made in relation to the party filing the application only, is non-transferable, and expires two (2) years from the date of the decision. If demolition has not occurred prior to the expiration of the decision, a new application for a Demolition Permit must be filed prior to any subsequent demolition.
- 4.10 If a building, structure, or archaeological site is determined to be a preferably preserved historically significant structure (as defined in Section 2.3) the owner shall be responsible for properly securing such building or structure, if vacant, or site to the satisfaction of the Commission. Should the owner fail to properly secure such building, structure, or site, a subsequent destruction of such building, structure, or site at any time during the period of the demolition delay through fire or other cause which could have been prevented by properly securing such building, structure, or site, shall be considered a voluntary demolition in violation of this by-law under Section 6.2.

or do or act anything in relation thereto.

(Historical Commission)

**MOTION TO AMEND** Section 3, 3.2 by deleting “fifty (50) or more” and replace with “prior to 1900”. **MOTION FAILED BY MAJORITY (4/29/13)**

**MOTION TO TABLE THIS ARTICLE FOR FURTHER CONSIDERATION. MOTION DID NOT PASS BY 2/3<sup>rd</sup> VOTE YES – 232 NO – 212 (4/29/13)**

**VOTED:** To amend Article XVI – DEMOLITION (HISTORIC AND ARCHAEOLOGICAL), Sections 1-4, of the Town of Medfield Bylaws, as set out in the warrant. **MOTION CARRIES YES – 261 NO – 155 (4/29/13)**

**Article 24.** To see if the Town will vote to amend the Town of Medfield Bylaws, Article III Town Officers, Section 13 (a) by striking the word “a” and adding the words “an elected” before “Town Board” in the first sentence, or do or take any other action relating thereto.

(Town Counsel)

**VOTED:** Move that the Town of Medfield Bylaws, Article III Town Officers, Section 13 (a) by striking the word “a” and adding the words “an elected” before “Town Board” in the first sentence. **MOTION CARRIES (4/29/13)**

**Article 25.** To see if the Town will vote to transfer \$197,434.87 from sewer betterments paid-in-advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of G.L., Chapter 40, Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Accountant)

**VOTED:** Move that the sum of \$197,434.87 from sewer betterments paid-in-advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of G.L., Chapter 40, Section 5B as amended by Chapter 46 of the Acts of 2003. **PASSED UNANIMOUS (4/29/13)**

**Article 26.** To see if the Town will vote to transfer \$30,928 from the fy13 County Retirement Contribution Budget, account 01-911-2, to the Unfunded Retiree Health Insurance Stabilization Fund, established under Article 26 of the 2006 ATM and appropriate to said fund from free cash or other sources, such other sum(s), as the Town deems appropriate for the purpose of setting aside monies to cover the unfunded retiree health insurance costs in accordance with the provisions of G.L., Chapter 40 Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Administrator)

**VOTED:** Move that \$375,000 be appropriated to the Unfunded Retiree Health Insurance Stabilization Fund, established under Article 26 of the 2006 ATM and that to meet said sum \$195,502 be raised on the fy14 tax levy. \$30,928 be transferred from the fy13 County Retirement Contribution Budget, account 01-911-2, and \$148,570 be transferred from free cash, for the purpose of setting aside monies to cover the unfunded retiree health insurance costs in accordance with the provisions of G.L., Chapter 40 Section 5B as amended by Chapter 46 of the Acts of 2003. **PASSED BY 2/3 VOTE (4/29/13)**

**Article 27.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of constructing, equipping, furnishing, paving and landscaping a replacement public works facility, including the cost of demolishing the existing town garage on Town-owned land off North Meadows Road, to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in accordance with the provisions of Paragraphs (3) and/or (3A) and/or (3B), Section 7, G.L. Chapter 44 of the General Laws or any other enabling statute, and to authorize the Board of Selectmen to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes, provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2 ½ debt exclusion, in accordance with Chapter 59, Section 21C of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

(Permanent Planning and Building Committee)

**VOTED:** Move that the sum of \$9,500,000 be appropriated, said sum to be raised by borrowing, for the purpose of constructing, equipping, furnishing, paving and landscaping a replacement public works facility, including the cost of demolishing the existing town garage on Town-owned land off North Meadows Road, to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in accordance with the provisions of Paragraphs (3) and/or (3A) and/or (3B), Section 7, G.L. Chapter 44 of the General Laws or any other enabling statute, and to authorize the Board of Selectmen to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes, provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2 ½ debt exclusion, in accordance with Chapter 59, Section 21C of the General Laws of the Commonwealth of Massachusetts. **PASSED BY 2/3 VOTE (4/29/13)**

**Article 28.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of preparing design plans and/or construction documents for the construction of a public safety building and/or the renovation of the existing police/fire station building, on Town-owned land at the intersection of North and Dale Streets; and to authorize the Board of Selectmen to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with designers, consultants and contractors to accomplish said purposes, or do or act anything in relation thereto.

(Permanent Planning and Building Committee)

**VOTED:** Move that the sum of \$500,000 be appropriated, and to meet said sum, \$200,000 be raised on the fy14 tax levy, \$200,000 be transferred from free cash and \$100,000 be transferred from Overlay Surplus (account #01-315500), for the purpose of preparing design plans and/or construction documents for the construction of a public safety building and/or the renovation of the existing police/fire station building, on Town-owned land at the intersection of North and Dale Streets; and to authorize the Board of Selectmen to apply for grants from the Federal and/or State governments and/or private parties and to enter into contracts with

designers, consultants and contractors to accomplish said purposes.  
**PASSED BY MAJORITY (4/29/13)**

**Article 29.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers and/or attorneys to advise the Town on matters concerning the disposition and reuse and/or the environmental site remediation of the former Medfield State Hospital property, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

**VOTED:** Move that the sum of \$125,000 be appropriated, said sum to be raised on the fy14 tax levy, for the purpose of hiring consultants, engineers and/or attorneys to advise the Town on matters concerning the disposition and reuse and/or the environmental site remediation of the former Medfield State Hospital property, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes. **MOTION CARRIES (4/29/13)**

**Article 30.** To see if the Town will vote to accept the donation of the former Lord's Department store neon sign, authorize the Board of Selectmen to enter into an agreement with the present owner of the building for the preservation and maintenance of the sign, and appropriate a sum of money for said purposes, or do or act anything in relation thereto.

(Historical Commission)

**VOTED:** Move that the Town accept a donation of the former Lord's Department store neon sign, and that the Board of Selectmen be authorized to enter into an agreement with the present owner of the building for the preservation and maintenance of the sign, and appropriate the sum of \$5,000 for said purposes, said sum to be raised on the fy14 tax levy. **PASSED BY MAJORITY (4/29/13)**

**Article 31.** To see if the Town will vote to accept GL, Chapter 59, Section 5N, as amended by Chapter 108, Section 8A of the Acts of 2012, allowing for the establishment of a Veterans' Volunteer Work Tax Abatement Program, or take any other action relating thereto.

(Veterans' Services Officer)

**VOTED:** Move that the Town accept GL, Chapter 59, Section 5N, as amended by Chapter 108, Section 8A of the Acts of 2012, allowing for the establishment of a Veterans' Volunteer Work Tax Abatement Program.

**PASSED UNANIMOUS (4/29/13)**

**Article 32.** To see if the Town will authorize the board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2014, or do or act anything in relation thereto.

(Board of Assessors)

**VOTED:** Move that the Board of Assessors be authorized to use a sum \$500,000 free cash in the Treasury for the reduction of the tax rate for the fiscal year 2014. **PASSED UNANIMOUS (4/29/13)**

And you are directed to serve this Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at lease before the time of holding said Town Meeting.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 16th day of April Two-Thousand and Thirteen.

Mark Fisher s/  
Osler Peterson s/  
Richard DeSorgher s/  
BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Larz Anderson

Date: April 17, 2013

A TRUE COPY ATTEST:

Carol A. Mayer, CMC, CMMC

Town Clerk

**RE: Medfield Annual Town Meeting of April 29, 2013 – Warrant  
Articles 22 (Zoning) and Articles 23 and 24 (General.**

**The foregoing amendments to the General By-Laws adopted under  
Articles 23, 24 and amendment to the Zoning By-Laws adopted under  
Article 22 have been approved by the Attorney General's Office.**

**Carol Mayer**

**Town Clerk**

**July 23, 2013**

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
APRIL 30, 2013**

Norfolk,ss.

To the Constables of the Town of Medfield in said County, Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at the CENTER at Medfield, Ice House Road on TUESDAY, APRIL 30, 2013 from 6:00 a.m. to 8:00 p.m. for the following purpose:

**PROPOSITION 2 ½ DEBT EXCLUSION QUESTION**

Shall the Town of Medfield be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for construction, equipping, furnishing and landscaping a new public works facility, including the cost of demolishing the existing town garage?

YES \_\_\_\_\_ NO \_\_\_\_\_

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, fourteen days at least before the time of holding said Election.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 2nd day of April, two thousand thirteen.

Mark Fisher, /s/  
Osler Peterson, /s/

Richard DeSorgher, /s/  
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purposes named, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Larz Anderson /s/  
Date: April 3, 2013

A TRUE COPY ATTEST:

Carol A. Mayer, CMC, CMMC  
Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
APRIL 30, 2013**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: Emmy Mitchell

TELLERS: Deborah Wang, Cheryl Dunlea, Peggy Caruso, Sue Munroe, Ruth Chick, John Hand, Joanne Surette, Joann Kunz, Gail McMullen-Currier, Jane Timmerman, Lisa Donovan, Richard Clarke, John Barry, Muffy Smick, Keith Youlden, Shiela Roy and Gerry Finn

The polls were closed at 8:00 P.M.

The total vote was 2138. There are 8271 registered voters, 26% of voters voting.

	<u>PRECINCT</u>				
QUESTION 1 – PROP 2 ½					
DEBT EXCLUSION	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
TOWN GARAGE					
Yes	343	338	308	309	1298
No	214	207	197	213	831
Blanks	2	1	2	4	<b>9</b>
					<b>2138</b>

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
TOWN CLERK

May 1, 2013

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
WARRANT FOR SPECIAL STATE PRIMARY  
**APRIL 30, 2013**

Norfolk, SS

To either of the Constables of the Town of Medfield

**GREETINGS:**

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Medfield who are qualified to vote in Special State Primaries to vote at Precincts 1, 2, 3, 4 at the CENTER at Medfield, located on Ice House Road, on TUESDAY, THE 30<sup>TH</sup> OF APRIL, 2013 from 6:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

**SENATOR IN CONGRESS.....FOR THE COMMONWEALTH**

Hereof fail not and make return of this warrant with your doings thereon, unto the Town Clerk at the time and place of election aforesaid. Given unto our hands this 2<sup>nd</sup> day of April in the year Two Thousand Thirteen.

Mark Fisher, /s/

Osler Peterson, /s/

Richard DeSorgher, /s/

SELECTMEN OF MEDFIELD

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places seven days before the date of the meeting as within directed.

Constable: Larz Anderson

Date: April 3, 2013

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
Town Clerk

TOWN OF MEDFIELD  
SPECIAL STATE PRIMARY  
APRIL 30, 2013

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting precincts listing displayed and instruction to the voters posted.

WARDEN: EMMY MITCHELL

ELECTION OFFICERS: : Deborah Wang, Cheryl Dunlea, Peggy Caruso, Sue Munroe, Ruth Chick, John Hand, Joanne Surette, Joann Kunz, Gail McMullen-Currier, Jane Timmerman, Lisa Donovan, Richard Clarke, John Barry, Muffy Smick, Keith Youlden, Shiela Roy and Gerry Finn

The polls were closed at 8:00 P.M.

The total vote was 2,210 - 814 Republicans; 1,407 Democrats

Total Registered Voters numbered 8,271 - 27% of the voters voting.

After the counting and tabulation of the ballots, the results were as follows:

	<u>PRECINCT</u>				
<u>REPUBLICAN</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
Gabriel E Gomez	88	87	96	100	371
Michael J Sullivan	36	52	36	49	173
Daniel B Winslow	57	57	66	89	269
Write In	0	0	0	0	0
Blanks	1	0	0	0	1

**DEMOCRAT**

Stephen F Lynch	200	203	15 7	134	694
Edward J Markey	183	186	17 5	163	707
Write In	0	0	0	0	0
Blanks	0	3	1	2	6
					<b>1407</b>

Polls were closed at 8:00 P.M.

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping, as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
TOWN CLERK

May 1, 2013

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
WARRANT FOR SPECIAL STATE ELECTION  
**JUNE 25, 2013**

Norfolk, SS

To either of the Constables of the Town of Medfield

**GREETINGS:**

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Medfield who are qualified to vote in Special State Elections to vote at Precincts 1, 2, 3, 4 at the CENTER at Medfield, located on Ice House Road, on TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013 from 6:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates of political parties for the following office:

**SENATOR IN CONGRESS.....FOR THE COMMONWEALTH**

Hereof fail not and make return of this warrant with your doings thereon, unto the Town Clerk at the time and place of election aforesaid. Given unto our hands this 4th day of June in the year of two thousand thirteen.

Mark Fisher, /s/

Osler Peterson, /s/

Richard DeSorgher, /s/

SELECTMEN OF MEDFIELD

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places seven days before the date of the meeting as within directed.

Constable: Michelle Manganello

Date: June 11, 2013

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
Town Clerk

TOWN OF MEDFIELD  
SPECIAL STATE ELECTION  
JUNE 25, 2013

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting precincts listing displayed and instruction to the voters posted.

WARDEN: Emmy Mitchell

ELECTION OFFICERS: Deborah Wang, Joan Cosman, Sue Munroe, John Hand, Joann Kunz, Gail McMullen-Currier, Tony Centore, Jane Timmerman, Lisa Donovan, David Foulsham, Nancy Coakley, John Barry, Shiela Roy, Gerry Finn, Cathy Breen and Norma Cronin

The polls were closed at 8:00 P.M.

The total vote was 3,106 - Total Registered Voters numbered 8,305 – 38% of the voters voting.

After the counting and tabulation of the ballots, the results were as follows:

<u>SENATOR IN CONGRESS</u>	<u>PRECINCT</u>				<u>TOTAL</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
Gabriel E Gomez	433	444	473	457	1807
Edward J. Markey	342	309	343	282	1276
Richard A Heos	4	1	3	1	9
All Others		7	3	1	11
Blanks	1			2	3
					<b>3106</b>

Polls were closed at 8:00 P.M.

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping, as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
TOWN CLERK

June 26, 2013

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
WARRANT FOR OCTOBER 7, 2013 SPECIAL TOWN MEETING  
Norfolk, ss.**

To the Constables of the Town of Medfield in said County, greetings:

In the name of the Commonwealth, you are directed to notify and warn the inhabitants of the Town of Medfield, qualified to vote in elections and in Town affairs, to meet at the Amos Clark Kingsbury High School Gymnasium, in said Medfield, on Monday the seventh day of October, A.D., at 7:30 o'clock P.M., then and there to act on the following articles:

**Article 1.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts for special legislation to direct the Commissioner of the Division of Capital Asset Management and Maintenance to transfer to the Town for no or nominal consideration the Medfield State Hospital water tower and related land and easements, and the so-called Medfield State Hospital tubular well-field and related easements, totaling approximately 29 acres, for public purposes, including the maintenance and improvement of the current and future public water supply system, and legislation to include such terms, conditions, and language as the Board of Selectmen determines to be in the best interest, provided that any provision for the Town's payment of compensation shall require further town meeting authorization, or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** To authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts for special legislation to direct the Commissioner of the Division of Capital Asset Management and Maintenance to transfer to the Town for no or nominal consideration the Medfield State Hospital water tower and related land and easements, and the so-called Medfield State Hospital tubular well-field and related easements, totaling approximately 29 acres, for public purposes, including the maintenance and improvement of the current and future public water supply system, and legislation to include such terms, conditions, and language as the Board of Selectmen determines to be in the best interest,

provided that any provision for the Town's payment of compensation shall require further Town Meeting authorization. **MOTION CARRIES BY MAJORITY (10/7/2013)**

**Article 2.** To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of conducting preliminary design and cost estimates for the construction of a new Medfield State Hospital Water Tower and appurtenant water mains, and to authorize the Board of Water and Sewerage to accept grants from the State and/or Federal governments and to enter into contracts with consultants, designers and contractors, or do or act anything in relation thereto.

**(Board of Water and Sewerage)**

**VOTED:** To appropriate \$150,000 and to meet said sum \$8,081 be transferred from account # 604109 590005, Article 15 of the 2004 Annual Town Meeting, Water System Vulnerability Assessment, \$2,712 be transferred from Account # 604109 590011, Article 14 of the 2007 Annual Town Meeting, SCADA Acquisition, and \$139,207 be transferred from the Stabilization Fund, for the purpose of conducting preliminary design and cost estimates for the construction of a new Medfield State Hospital Water Tower and appurtenant water mains, and to authorize the Board of Water and Sewerage to accept grants from the State and or Federal governments and to enter into contracts with consultants, designers and contractors for said purpose. **PASSED BY 2/3 MAJORITY (10/7/2013)**

**Article 3.** To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise a certain tract of land containing approximately 31 acres, together with all improvements thereon, located on Foundry and Philip Streets, consisting of all of the land subject to a certain agreement of sale between the Trustees of Red Gate Realty Trust et al., Sellers and Michael Viano, et al., Buyers, dated July 31, 2012, namely: "Parcel B" containing 30.8 acres

shown on a plan of Red Gate Farm recorded with Norfolk Registry of Deeds in Plan Book 603, Page 7, being a portion of the land described in a deed recorded in Book 28039, Page 347, and the southern portion of the lot conveyed to Brenda A. Kenny by deed recorded with said Registry of Deeds in Book 11573, Page 25, said land also being shown on Town of Medfield Board of Assessors' Maps, on Map 39 as Lot 33 and a portion of Lot 29, for a total acquisition price of one million, four hundred thousand dollars (\$1,400,000.00) for municipal purposes limited to open space and passive recreation, said authorization to include the exercise of Town's first refusal option, as provided in G.L. Chapter 61, Section 8 and to appropriate, transfer from available funds including the conservation fund established pursuant to G.L. Chapter 40, Section 8C and/or borrow such sum(s) of money as may be necessary to fund both the acquisition price and any incidental legal, engineering, or other acquisition expenses and to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in accordance with the provisions of G.L. Chapter 44, Section 7, Paragraph 3 or any other enabling statute, and to authorize the Board of Selectmen to execute any and all documents and to take any and all other action necessary to accomplish said land acquisition, provided that all appropriations and/or borrowing authorized under this article be contingent upon voters' approval of a so-called Proposition 2½ debt exclusion, as provided in G.L. Chapter 59, Section 21C, or do or act anything in relation thereto.

**(Board of Selectmen)**

**VOTED:** (i) the Town authorizes the Board of Selectmen to acquire by purchase, eminent domain, or otherwise a certain tract of land containing approximately 31 acres, together with all improvements thereon, located on Foundry and Philip Streets, consisting of a portion of the land subject to a certain agreement of sale between the Trustees of Red Gate Realty Trust et al, Sellers and Michael Viano, et al., Buyers, dated July 31, 2012, namely: "Parcel B" containing 30.8 acres shown on a plan of Red Gate Farm recorded with Norfolk Registry of Deeds in Plan Book 603, Page 7, being a portion of the land described in a deed recorded in Book 28039, Page 347, said land also being shown on Town of Medfield Board of assessor's Maps, on Map 39 as Lot 33, for a total acquisition price including expenses of one million, four hundred thousand dollars (\$1,400,000) for municipal purposes limited to open space and passive

recreation, said authorization to include the exercise of Town's first refusal option, as provided in G.L. Chapter 61, Section 8;

(ii) the sum of one million four hundred thousand dollars (\$1,400,000) is appropriated to pay costs of purchasing the land described above, including the payment of all other costs incidental and related thereto, and to meet this appropriation, \$40,000 shall be transferred from the Conservation Fund established pursuant to G.L. Chapter 40, Section 8C, and the Treasurer, with the approval of the Selectmen, is authorized to borrow \$1,360,000 in accordance with the provisions of G.L. Chapter 44, Section 7(3), or pursuant to any other enabling statute, and

(iii) the Town authorizes the Board of Selectmen to execute any and all documents and to take any and all other action necessary to accomplish said land acquisition; provided, however, that no funds shall be borrowed or expended pursuant to this vote unless and until the voters of the Town shall have voted to exclude the amounts required to repay any bonds or notes authorized by this vote from the limitations on total property taxes contained in G.L. Chapter 59, Section 21C (also known as Proposition 2 1/2). **MOTION CARRIES BY 2/3 VOTE (10/7/2013)**

And you are directed to serve this Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, fourteen days at least before the time of holding said Town Meeting.

Hereof fail not and made due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this seventeenth day of September, Two-Thousand and Thirteen.

Mark L. Fisher, Chairman, /s/

Osler L. Peterson, /s/

Richard P. DeSorgher, /s/

**BOARD OF SELECTMEN**

By virtue of this Warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by

posting attested copies of the same at five public places, fourteen days before the date of the meetings, as within directed.

Constable: Larz Anderson, /s/

Date: September 19, 2013

A TRUE COPY ATTEST:

Carol A. Mayer, CMC, CMMC, /s/  
Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
OCTOBER 21, 2013**

Norfolk,ss.

To the Constables of the Town of Medfield in said County, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Medfield who are qualified to vote in Elections to vote at Precincts 1, 2, 3, 4 at the CENTER at Medfield, located on Ice House Road, on MONDAY, THE 21<sup>ST</sup> OF OCTOBER, 2013 from 6:00 A.M. to 8:00 P.M. for the following purpose

**PROPOSITION 2 ½ DEBT EXCLUSION QUESTION**

Shall the Town of Medfield be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to purchase all or a portion of a parcel of land identified on the Board of Assessors' Maps as Lot 33 on Map 39 (Parcel B on a plan recorded at Norfolk County of Deeds in Plan Book 603 at Page 7) located on Foundry and Philips streets consisting of approximately 31 acres.

YES \_\_\_\_\_

NO \_\_\_\_\_

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Election.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting

aforesaid. Given unto our hands this 1st day of October, two thousand thirteen.

Mark Fisher, /s/  
Osler Peterson, /s/  
Richard DeSorgher, /s/  
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purposes named, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Larz Anderson, /s/  
Date: October 2, 2013

A TRUE COPY ATTEST:  
Carol A. Mayer, Town Clerk

**TOWN OF MEDFIELD  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN ELECTION  
OCTOBER 21, 2013**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

TELLERS: Deborah Wang, Cheryl Dunlea, Sue Munroe, Ruth Chick, Al Alegretto, Gail McMullen-Currier, Jane Timmerman, Lisa Donovan, Richard Clarke, Nancy Coakley, Jillian Zimmer, Muffy Smick, Shiela Roy, Gerry Finn, Cathy Breen and Norma Cronin

The polls were closed at 8:00 P.M.

The total vote was 1537. There are 8,411 registered voters, 19% of voters voting.

	<u>PRECINCT</u>				<u>TOTAL</u>
QUESTION 1 – PROP 2 ½ DEBT EXCLUSION	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
LAND – RED GATE FARM					
Yes	232	253	295	242	1022
No	121	135	137	121	514
Blanks	1				1
					<b>1537</b>

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
TOWN CLERK

October 22, 2013

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
WARRANT FOR SPECIAL STATE PRIMARY  
DECEMBER 10, 2013

Norfolk, SS

To either of the Constables of the Town of Medfield

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Medfield who are qualified to vote in Special State Primaries to vote at Precincts 3, 4 at the CENTER at Medfield, located on Ice House Road, on TUESDAY, THE 10<sup>TH</sup> OF DECEMBER, 2013 from 6:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

**REPRESENTATIVE IN GENERAL COURT....FOR THE NINTH  
NORFOLK DISTRICT**

Hereof fail not and make return of this warrant with your doings thereon, unto the Town Clerk at the time and place of election aforesaid. Given unto our hands this 19th day of November in the year Two Thousand Thirteen.

Mark Fisher, /s/

Osler Peterson, /s/

Richard DeSorgher, /s/

SELECTMEN OF MEDFIELD

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places seven days before the date of the meeting as within directed.

Constable: Larz Anderson, /s/

Date: November 20, 2013

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC S\  
Town Clerk

**TOWN OF MEDFIELD  
SPECIAL STATE PRIMARY  
DECEMBER 10, 2013**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting precincts listing displayed and instruction to the voters posted.

WARDEN: EMMY MITCHELL

ELECTION OFFICERS: Muffy Smick, Jane Timmerman, Norma Cronin and Joann Kunz

The polls were closed at 8:00 P.M.

The total vote was 73 - 754 Republicans; 832 Democrats

Total Registered Voters numbered 4,270 - 2% of the voters voting.

After the counting and tabulation of the ballots, the results were as follows:

	<u>PRECINCT</u>		<u>TOTAL</u>
<u>REPUBLICAN</u>	<u>3</u>	<u>4</u>	
Shawn c Dooley	18	22	40
Write Ins		1	1
Blanks			0
			<b>41</b>

DEMOCRAT

Edward J McCormick, III	15	17	32
Write Ins			0
Blanks			0
			<b>32</b>

Polls were closed at 8:00 P.M.

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping, as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMC/CMMC /s/  
TOWN CLERK

December 11, 2013

**FINANCIAL REPORTS  
FOR THE YEAR ENDING  
DECEMBER 31, 2013**

**BOARD OF ASSESSORS  
COMPARATIVE FINANCIAL REPORTS  
2012, 2013 and 2014**

2012	1 Residential	4098	\$2,107,531,401.00
	2 Open Space		\$0.00
	3 Commercial	137	\$68,446,270.00
	4 Industrial	43	\$27,007,200.00
	5 Personal Property	80	\$33,143,800.00
	<b>Total Real and Personal Property</b>	<b>4358</b>	<b>\$2,236,128,671.00</b>
	 Tax Levy		 \$35,174,304.00
	Overlay		\$199,631.36
	Tax Rate per thousand all classes		\$15.73
2013	1 Residential	4106	\$2,123,142,245.00
	2 Open Space		
	3 Commercial	126	\$68,627,155.00
	4 Industrial	43	\$27,346,500.00
	5 Personal Property	70	\$32,381,600.00
	<b>Total Real and Personal Property</b>	<b>4345</b>	<b>\$2,251,497,500.00</b>
	 Tax Levy		 \$35,459,409.90
	Overlay		\$227,630.14
	Tax Rate per thousand all classes		\$15.73
2014	1 Residential	4111	\$2,155,966,406.00
	2 Open Space		
	3 Commercial	147	\$71,498,343.00
	4 Industrial	40	\$26,494,300.00
	5 Personal Property	72	\$32,243,380.00
	<b>Total Real and Personal Property</b>	<b>4370</b>	<b>\$2,286,202,429.00</b>
	 Tax Levy		 \$36,853,583.16
	Overlay		\$194,086.64
	Tax Rate per thousand all classes		\$16.12

## COLLECTOR OF TAXES

Taxes Receivable as of June 30, 2013

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Excise Tax</u>
2013	\$335,500	\$632	\$95,480
2013	67,458	1,397	12,116
2011	7,241	1,429	4,760
2010	4,347	428	
Prior Years	\$16,189	\$6,865	0
Tax Title	\$187,636		

Respectfully submitted,

Georgia K. Colivas,  
Treasurer/Collector

# TOWN TREASURER

To the Honorable Board of Selectmen  
and Residents of Medfield:

## Statement of Cash

Receipts Fiscal Year 2013	
Including investment returns	\$57,583,198.82
Disbursements Fiscal Year 2013	
Including reinvestments	\$58,254,480.45
Cash Balance on June 30, 2013	\$17,633,248.56
General Fund	

## Statement of Investments

Pooled Investment Fund	
Investments with MMDT June 30, 2013	\$2,903,592.17
Total Cash, Savings and Investments June 30, 2013	\$20,536,840.73
General Fund	

---

## Statement of Interest Received on Savings/Investments-General Fund

General Fund	\$94,136.67
Pooled Investment Fund	\$5,948.82

Total Interest Earned in Fiscal 2013	\$100,085.49
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## Outstanding Debt Accounts June 30, 2013

### *Debt Exclusion:*

Town Land Acquisition	1,684,900
Sewers	4,846,027
School Construction	455,000
Library Renovation	341,500
Health Septic Loan (MWPAT)	28,848
Additional School Roofs	216,600
HS/Middle School/Memorial Constr.	16,050,000
Adult Community Center	1,860,000



**TOWN TREASURER**  
**TRUST AND INVESTMENT ACCOUNTS**

Funds in Custody of the Town Treasurer:

Retirement/Pension	\$3,904,972.74
Conservation	49,624.77
Stabilization	438,493.43
Special Unemployment Insurance	189,005.57
Library Trusts	39,426.07
Granville Dailey-Library	72,429.74
Madelyn L. Grant Library Fund	77,697.93
Cemetery Perpetual Care	875,907.83
Municipal Insurance	299,190.20
Madelyn L. Grant Scholarship	132,804.82
Council on Aging	2,823.85
Catherine Bell Library Trust	270,117.87
Stabilization-Advanced Sewer Bet. Payments	1,871,484.57
Moses Ellis Post #117 G.A.R.	13,960.31
Medfield Antiquities Trust	6,365.63
Tri-Centennial Trust	3,830.80
School Essay Fund	5,344.08
Allendale Sewer Pumping Station Fund	62,305.64
Dela Park Acres Trust	15,409.77
Cedarview Acres	20,541.83
Carruth Sewer District	7,765.61
Maude Washburn Trust Fund	5,212.79
Playground Trust	1.97
<a href="#"><u>Elderly and Disabled Trust</u></a>	
	1,438.55
<a href="#"><u>375<sup>th</sup> Anniversary Trust</u></a>	1,487.63
<a href="#"><u>Stabilization-OPEB</u></a>	299,475.36

Elizabeth Busconi Trust

36,779.33

J.M McCormick Scholarship Trust

29,382.26

**Balance June 30, 2013**

-----  
**\$8,733,280.95**

Respectfully submitted,

Georgia K. Colivas, CCMT  
Treasurer/Collector

**TOWN ACCOUNTANT**  
**TOWN OF MEDFIELD**  
**BALANCE SHEET FOR 2013 PER13**  
**FISCAL YEAR ENDED JUNE 30, 2013**

FUND: 01			ACCOUNT BALANCE
<b>ASSETS</b>			
01	101000	CASH	22,163,629.73
01	121005	2005 PP TAX RECBL	1,771.01
01	121006	2006 PP TAX RECBL	1,455.60
01	121007	2007 PP TAX RECBL	751.97
01	121008	2008 PERSONAL PROPERTY TX RECB	1,816.79
01	121009	2009 PERSONAL PROPERTY TX RECB	1,071.07
01	121010	2010 PERSONAL PROPERTY TX RECB	427.55
01	121011	2011 PERSONAL PROPERTY TX RECB	1,428.90
01	121012	2012 PERSONAL PROPERTY TX RECB	1,397.67
01	121013	2013 PERSONAL PROPERTY TAX REC	632.24
01	122000	2000 RE TAX RECB-CH59	1,437.92
01	122001	2001 RE TAX RECB-CH59	2,294.18
01	122002	2002 RE TAX RECB-CH59	2,487.72
01	122006	2006 RE TAX RECB-CH59	2,626.71
01	122008	2008 REAL ESTATE TAX REC-CH59	3,731.31
01	122009	2009 REAL ESTATE TAX REC-CH59	3,612.86
01	122010	2010 REAL ESTATE TAX REC-CH59	4,346.81
01	122011	2011 REAL ESTATE TAX REC-CH59	7,241.28
01	122012	2012 REAL ESTATE TAX REC-CH59	67,457.95
01	122013	2013 REAL ESTATE TAX REC-CH59	335,500.04
01	123005	PROV FOR ABATE/EXEMP-2005	-9,906.77
01	123006	PROV FOR ABATE/EXEMP-2006	-11,229.93
01	123007	PROV FOR ABATE/EXEMP-2007	-10,139.30
01	123008	PROV FOR ABATE/EXEMP-2008	-13,981.54
01	123009	PROV FOR ABATE/EXEMP-2009	-2,674.62
01	123010	PROV FOR ABATE/EXEMP-2010	-53,321.39
01	123011	PROV FOR ABATE/EXEMP-2011	-51,521.82
01	123012	PROV FOR ABATE/EXEMP-2012	-52,349.79
01	123013	PROV FOR ABATE/EXEMP-2013	-93,167.22
01	124000	TAX TITLE RECBL	187,636.50
01	125300	DEF TAX RECBL ch59s5cl41A	273,272.82
01	126111	2011 MVE RECBL-CH60A	4,760.11
01	126112	2012 MVE RECBL-CH60A	12,115.98
01	126113	2013 MVE TAX RECBL-CH60A	95,480.13
01	134002	AMB CHG BILLING AGENCY RECBL	201,084.36
01	136000	POLICE SPEC DETAIL RECBL	18,615.53
01	143101	2001 APP SEW BETT ATTX	116.95
01	143102	2002 APP SEW BETT ATTX	116.95
01	143103	2003 APP SEW BETT ATTX	116.95
01	143104	2004 APP SEW BETT ATTX	116.95
01	143108	2008 APP SEW BETT ADD TO TAX	1,928.70
01	143112	2012 APP SEW BETT ADD TO TAX	326.15
01	143113	2013 APP SEW BETT ADD TO TAX	5,430.29
01	143900	COMM INT SB ATTX	1,756.65
01	143918	APPOR T SEW BETT NOT YET DUE	3,666,305.00
01	161010	CH SHT-NON RECUR REC	20,588.00
01	161033	DF CH90 FUND-33	4,228.88
01	161080	DF TRUST+STAB FD-80	23,000.00
01	171000	DUE FROM FEDERAL GOVT	66,500.41
TOTAL ASSETS			----- 26,890,324.24

=====

**TOWN ACCOUNTANT**  
**TOWN OF MEDFIELD**  
**BALANCE SHEET FOR 2013 PER13**  
**FISCAL YEAR ENDED JUNE 30, 2013**

**LIABILITIES**

01	120000	DEF REV-PROP TAX	-143,197.20
01	124001	DEF REV-TAX TITLE	-187,636.50
01	125301	DEF REV-DEFERRED TX	-273,272.82
01	126000	DEF REV-MVE TAX	-112,356.22
01	134100	DEF REV-AMBULANCE	-201,084.36
01	136100	DEF REV-POL SPEC DETAIL	-18,615.53
01	143925	DEF REV-SPECIAL BETT	-9,909.59
01	143926	DEF REV-SB NOT YET DUE	-3,666,305.00
01	201000	WARRANTS PAYABLE	-478,724.34
01	222200	PAYR P-VOL LIFE W/H	-1,560.78
01	223000	PAYR P-HEALTH INS W/H	-99,256.12
01	223100	PAYR P-BASIC LIFE W/H	-637.37
01	226800	PAYR P-DENTL INS W/H	-6,650.88
01	227009	ZON BD RFDBL DEP PAYBL	-10,009.18
01	227010	PLN BD RFDBL DEP PAYBL	-1,805.82
01	227011	CONSVTN PROJ DEP PAYBL	-3,767.94
01	238020	DT SPEC REV FD-20	-394,497.44
01	238021	DT SPEC REV FD-21	-194,618.74
01	238030	DT SPEC REV FD-30	-108,462.87
01	238031	DT SPEC REV FD-31	-849,040.58
01	238032	DT SPEC REV FD-32	-377,627.33
01	238040	DT CAP PROJ FD-40	-31,235.00
01	238043	DUE TO WAT ENT CAP PROJ FD-43	-384,303.19
01	238044	DT SEW ENT CAP PROJ FD-44	-111,905.83
01	238060	DT WATER ENTR FD-60	-398,189.24
01	238061	DT SEWER ENTR FD-61	-682,764.85
01	252000	TAILINGS PAYABLE-PAYRL	-51,077.16
01	252010	TAILINGS PAYABLE-VW	-7,972.35

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TOTAL LIABILITIES -8,806,484.23

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**FUND BALANCE**

01	324000	F/B R-EXPENDITURES	-100,000.00
01	324001	F/B R-ENCUMBRANCE	-1,583,644.73
01	324002	F/B R-RES EXP-SP ART	-582,412.27
01	326000	F/B R-SNOW DEFICIT	100,692.52
01	328000	F/B R-DBT EXCL-SB REV	-207,155.51
01	329600	F/B RES REDUC FUTR EXCL DEBT	-405,847.98
01	329601	F/B R- REDUC EXCL DEBT MSBA GR	-11,035,350.00
01	329602	F/B R-MSBA GR EXCL DEBT COSTS	-432,306.95
01	333000	F/B R-EXPEND FR F C	-860,408.00
01	359000	F/B UNRESERVED	-3,075,977.09
01	359200	F/B RES-APPROPR DEFICIT	98,570.00

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TOTAL FUND BALANCE -18,083,840.01

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TOTAL LIABILITIES + FUND BALANCE -26,890,324.24

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\* FREE CASH CERTIFIED \$2,670,660

Town of Medfield  
Fund 20 - School Grants  
[Fiscal Year 2013](#)

Account			
Number	Account Title	Fund	6/30/2013
S	20-004 S-Community Partnership G	86	-
F	20-005 F-Drug Free School Grant	76	-
F	20-007 F-Title VIB-Early Childhood	79	914.63
F	20-008 F-Title VIB-941142	77/78	7,820.70
F	20-014 F-SPED Supprtg Access to C	74	(1,015.00) <small>OK, \$ rec'd 7/2/13-60 day receipt rule</small>
S	20-035 S-Subsidiary Agreement Gr	88	62,211.54
F	20-039 F-SPED Program Improv	34	87.00
S	20-042 S-Academic Supp Serv Grar	35	494.34
F	20-045 F-Teacher Quality Grant	37	6,082.75
S	20-047 S-Circuit Breaker Progr	83	307,637.04
S	20-049 S-Safety Grant	46	2,000.00
S	20-050 S-Compass School	47	-
F	20-051 S-Title 1 Distr	75	2,026.68
F	20-053 F-ARRA-IDEA	85	-
F	20-054 F-ARRA/EEC	73	-
S	20-055 S-K-12 Literacy Grant	71	6,237.74
F	20-057 F-Education Jobs Support	89	-
	Total School Grant's		<u>394,497.42</u>
Total Federal			15,916.76
Total State			<u>378,580.66</u>
Total School Grants			<u><u>394,497.42</u></u>

Town of Medfield  
Fund 21 - School Revolving Accounts  
Fiscal Year 2013

Account Number	Account Title	Fund	<u>6/30/2013</u>
21-003	School Athletic Revolving	21/22	(24,555.32) OK, \$ rec'd 8/28/13-60 day receipt rule
21-004	Adult Education	24/25	2,681.38
21-006	Tuition Revolving	27	63,367.08
21-011	School Rentals	41	7,483.97
21-016	School Intramurals(clubs)	23	35,928.09
21-019	Mid Schl Interscholastic(sports)	20	(9,182.22) OK, \$ rec'd 8/28/13-60 day receipt rule
21-020	Community Partnerhip	26	481.37
21-021	MEDF Coalition for Public Ed.	40	6,332.74
21-024	Before/After School Care	19	42,968.26
21-027	Extracurricular Activity ac	17	150.00
21-028	H S Parking Revolving ac	18	<u>28,800.02</u>
	Subtotal:		<u>154,455.37</u>
21-001	School Lunch	95	33,146.46
21-012	Voluntary Local Education		<u>7,016.91</u>
	Subtotal:		<u>40,163.37</u>
	Grand Total:		<u><u>194,618.74</u></u>

Town of Medfield  
Fund 30 - Town Grants  
Fiscal Year 2013

Account Number	Account Title	06/30/13
30-002	P P-COA MCHF-ARCP Gr	\$ 7,554.22
30-006	S S-Police Drug Education	\$ 691.04
30-020	S S-Title V Public Info. Gr.	\$ 3,016.39
30-021	S ARCP Serv Incent Gr-Transportation	\$ 1,000.00
30-024	S S-State Aid to Library	\$ 36,452.46
30-029	S DEP Recycle Grant	\$ (2,950.00)
30-034	S S-Water Pollutn Abat-Tit V	\$ 55,736.49
30-042	S S-Medfield Arts Council Int. Bearing	\$ 1,037.59
30-070	S S-Senior Formula Grant FY05-FY09	\$ 3,100.70
30-087	P P-Verizon I-Net Gr FY08-17	\$ 2,223.96
30-089	S S-BOH Emer Prep Cnslt	\$ 600.02
Total		<u>\$ 108,462.87</u>

Total Federal Grants (F)	\$ (0.00)
Total State Grants (S)	\$ 98,684.69
Total Private Grants (P)	<u>\$ 9,778.18</u>
Total	\$ 108,462.87

Town of Medfield  
Fund 31 - Revolving Ac's  
Fiscal Year 2013

Account Number	Account Title	6/30/2013
31-001	Sale of Cemetery Lots	\$ 344,320.00
31-002	Cemetery Perpetual Care	\$ 87,250.00
31-003	Insurance Reimb <\$20,000	\$ 3,730.80
31-004	Park & Recreation Revolving	\$ 4,505.64
31-007	Fire Alarm Revolving	\$ 12,800.32
31-010	Premium on Debt Exclusion Bonds	\$ 44,054.07
31-012	Fire CPR Revolving	\$ 616.53
31-014	Tax Refund IRS	\$ 1,445.77
31-017	Special Investigation Police	\$ 1,814.02
31-022	Police Special Detail	\$ 69,490.96
31-024	Conservation Fees	\$ 28,630.80
31-036	Fire Arms Revolving	\$ 14,352.71
31-042	Amb Mileage Fees-Billing Agency	\$ 112,598.05
31-048	Deputy Coll Fees Ac	\$ 2,219.58
31-050	Sew Install Engineering Study	\$ 800.00
31-051	Community Gardens ch44s53 e 1/2	\$ 3,265.94
31-053	Center(COA) Rental Rev 53 e 1/2	\$ 7,919.25
31-054	L Copy/Rntl/Damg Matl Rev 53 e1/2	\$ 3,627.07
31-055	COA ARCP Fee Revolv ac 53 e 1/2	\$ 10,684.07
	Total	<u>\$ 754,125.58</u>
	Deposits rec'd in advance for P&R summer progr	<u>\$ 94,915.00</u>
	Fund Balance	\$ 849,040.58

Town of Medfield  
Fund 32 - Gift A/c's  
Fiscal Year 2013

Account Number	Account Title	Balance 6/30/2013
32-001	Cable Access Gift	\$ 100.00
32-002	Fire Gift	\$ 862.43
32-003	Dwight Derby House Gift	\$ 1,000.00
32-004	Civil Defense gift	\$ 2,207.16
32-008	Council on Aging Gift	\$ 47,747.69
32-013	Drug Wages Norwood Gift	\$ 397.46
32-014	Historical Commission Gift	\$ 34.00
32-015	Long Range Planning Gift	\$ 447.00
32-016	Comm to Study Memorials Gift	\$ 12,890.45
32-018	Memorial Day Gift	\$ 512.96
32-020	Outreach Gift	\$ 6,954.98
32-025	Town Meeting Gift	\$ 75.00
32-027	Ambulance Gift	\$ 1,328.53
32-028	Library Gift	\$ 24,454.99
32-030	Grist Mill Gift	\$ 12,431.66
32-031	Town Common Gift	\$ 2,531.06
32-035	Dare Police Donations	\$ 36.08
32-038	COA TRIAD Gift	\$ 4,971.44
32-039	Library Book/Materials Gift	\$ 13,969.79
32-041	Kennel Operations Gift	\$ 2,756.01
32-043	Arts/Cult Council Gift-Est 3/02	\$ 834.91
32-044	Entering Medfield Sign Gift ac	\$ 2,000.00
32-046	COA MACC Furn/Equi/Access Gift	\$ 3,160.70
32-047	Downtown Study Gift	\$ 1,704.93
32-048	Fiberoptic Gift-WAN	\$ 2,539.15
32-050	Police Gift	\$ 1,495.80
32-051	COA Driver Salary Gift	\$ 121.15
32-053	COA Gift fr Jenks Jr	\$ 56,873.24
32-054	Hospital Cemetery Maint Gift	\$ 430.00
	Total Town	\$ 204,868.57
	<b><u>School</u></b>	
32-300	System Wide Gift	\$ 143,873.17
32-301	Central Office	\$ 25.00
32-302	Pupil Service	\$ 5,021.81
32-311	Dale Street School Gift	\$ 2,286.40
32-312	Wheelock School Gift	\$ 7,150.90
32-313	Memorial School Gift	\$ 193.81
32-321	Blake Middle School Gift	\$ 8,185.84
32-331	High School Gift	\$ 6,021.83
	Total School	\$ 172,758.76
	Grand Total	<u>\$ 377,627.33</u>

Town of Medfield  
Fund 33 - Chapter 90  
Fiscal Year 2013

Account Number	Account Title	Ending Balance 6/30/2013	
33-011	North+Green St Design <del>\$235k</del> -\$288k	\$ (4,228.88)	**
	Total	<u>\$ (4,228.88)</u>	
**	Reimb requested 8/13/13+rec'd 9/17/13 Expenditure driven grant, spend first get reimb later		

Town of Medfield  
Other Agency Fund  
Student Activity Accounts  
Fiscal Year 2013

Account Number	Account Title	Ending Balance 6/30/2013
90-311	Dale Street School	\$ 3,798.74
90-312	Wheelock School	\$ 2,295.15
90-313	Memorial School	\$ 2,067.98
90-321	Middle School	\$ 99,563.99
90-331	High School	\$ 125,931.55
	Total	<u>\$ 233,657.41</u>

Respectfully Submitted,

Joy A. Ricciuto, CGA  
Town Accountant

WATER ENTERPRISE FUND  
FISCAL YEAR 2013  
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 1,468,814	
TOTAL WATER REVENUES	\$ 1,468,814	\$ 1,468,814

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$ 310,197	
OPERATIONS	\$ 545,287	
RESERVE FUND PROJECTS:		
- NEW GENERATOR FOR WELL #3	\$ 35,000	

SUB-TOTAL WATER DEPARTMENT COSTS	\$ 890,484	
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ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:		
PRINCIPAL 01-710-2	\$ 262,960	
INTEREST 01-751-2	\$ 54,151	
TOTAL DEBT SERVICE		\$ 317,111

INSURANCE	\$ 74,506	
CNTY RETIREMENT CONTRIBUTION	\$ 42,545	
SHARED EMPLOYEES	\$ 133,914	
SHARED FACILITIES	\$ 10,254	
SUB-TOTAL ALLOCATED EXPENSES		\$ 261,219

TOTAL-ALLOCATED EXPENSES	\$ 578,330	
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ESTIMATED EXPENSES		(1,468,814)
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ESTIMATED WATER FUND SURPLUS (DEFICIT)		\$ -
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS		\$ 1,468,814
LESS: TOTAL COSTS		\$ (1,468,814)
LESS: PRIOR YEAR DEFICIT		\$ -

GENERAL FUND SUBSIDY		\$ -
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS		\$ 1,468,814
TAXATION		\$ -
FREE CASH		\$ -
NON-ENTERPRISE AVAILABLE FUNDS		\$ -

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE WATER ENTERPRISE FUND		\$ 1,468,814
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FY13 WATER ENTERPRISE RATE STRUCTURE:

0 - 10,000	\$31.05	
10,001 - 35,000	\$2.74 PER THOUSAND GALLONS	
35,001 - 70,000	\$4.36 PER THOUSAND GALLONS	
OVER 70,000 GALLONS	\$6.18 PER THOUSAND GALLONS	

SEWER ENTERPRISE FUND  
FISCAL YEAR 2013  
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 1,429,465	
TOTAL SEWER REVENUES	\$ 1,429,465	\$ 1,429,465

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT

ORGANIZATION CODE 61-420-1 AND 61-420-2:

PERSONNEL	\$ 223,576	
OPERATIONS	\$ 677,750	
RESERVE FUND PROJECTS:		
- INFILTRATION INFLOW	\$ 50,000	

SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 951,326	
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ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 170,785	
INTEREST 01-751-2	\$ 67,867	
STATE LOAN BONDG COST/ORIG FEE	\$ 3,500	
TOTAL DEBT SERVICE	\$ 242,152	

INSURANCE	\$ 39,295	
CNTY RETIREMENT CONTRIBUTION	\$ 37,183	
SHARED EMPLOYEES	\$ 133,914	
SHARED FACILITIES	\$ 7,453	
FY12 GEN FD SUBSIDY PRIOR YR'S DEFICIT	\$ 18,142	
SUB-TOTAL ALLOCATED EXPENSES	\$ 235,987	

TOTAL-ALLOCATED EXPENSES	\$ 478,139	
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ESTIMATED EXPENSES		\$ (1,429,465)
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ESTIMATED SEWER FUND SURPLUS (DEFICIT)		\$ -
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS		\$ 1,429,465
LESS: TOTAL COSTS		\$ (1,429,465)
LESS: PRIOR YEAR DEFICIT		\$ -

GENERAL FUND SUBSIDY		\$ -
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS		\$ 1,429,465
TAXATION		\$ -
FREE CASH		\$ -
NON-ENTERPRISE AVAILABLE FUNDS		\$ -

TOTAL SOURCES OF FUNDING FOR COSTS APPROPRIATED IN THE SEWER ENTERPRISE FUND		\$ 1,429,465
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FY13 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
0 - 10,000	\$82.42 EVERY 6 MONTHS
10,001 AND OVER	\$8.50 PER THOUSAND GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
0 - 10,000	\$82.42 EVERY 6 MONTHS
10,001 AND OVER	\$8.50 PER THOUSAND GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

**WATER & SEWER ENTERPRISE FUND  
ESTABLISHED JULY 1, 1991 (FISCAL YEAR 1992)  
UNDER MASS GENERAL LAWS, CH 40/SECTION 39K**

FOR THE YEAR ENDED JUNE 30, 2013

WATER

Total Services	3,913
Added Services	23
Thousand Gallons Pumped	510,590
Thousand Gallons Sold	346,575

Water Retained Earnings - Reserved	\$ 46,349
Water Retained Earnings - Unreserved	\$ 351,840 certified

SEWER

Total Services	2,474
Added Services	35

Sewer Retained Earnings - Reserved	\$ 140,475
Sewer Retained Earnings - Unreserved	\$ 542,290 certified

## PERPETUAL CARE 2013

Brett and Marie Burns	\$3,000
Brian Ward	3,000
Joanne McCarthy	1,500
Paul Nyren	3,000
Richard and Cathleen Rogers	3,000
Margaret Wood	1,500
Cindy N. McCarthy	3,000
Richard Whalen	3,000
M. Susan Horgan	3,000
Cynthia Terry	750
Harold F. Jr. and Nancy Pritoni	3,000
Margaret D. Kelly	1,500
Myron Zajac	3,000
Eugene F. Gallagher	1,500
Richard F. and Rose S Thibault	3,000
Janis Swain	3,000
Michael Polagye	750
Ralph and Adele Mariani	1,500
Jennifer Disinger	3,000
Ralph and Eleanor Manganiello	3,000
<b>Total</b>	<b>\$48,000</b>

## MEDFIELD BOARD OF SELECTMEN



**Lawrence E. Abar**  
1968-1972



**Charles F. Allen**  
1935-1937



**R. Edward Beard**  
1975-1981



**Austin C. Buchanan**  
1959-1968



**Herbert B. Burr**  
1955-1958



**Kenneth M.  
Childs, Jr.**  
1981-1985



**Richard G. Connors**  
1964-1967



**Richard P. DeSorgher**  
1980-1983



**Arthur J. Farrar**  
1973-1976



**Mark L. Fisher**  
2008-Present



**Walter M. Frank**  
1967-1970



**Robert H. Fraser**  
1941-1943



**John F. Ganley**  
1990-1993



**Charles W. Haigh**  
1934-1937  
1940-1946



**Frank G. Haley**  
1927-1954



**John T. Harney**  
1994-2000



**Tidal B. Henry**  
1993-1996



**Harry A. Kelleher**  
1968-1977



**Weston G. Kosti**  
1970-1973



**Robert J. Larkin**  
1981-1990



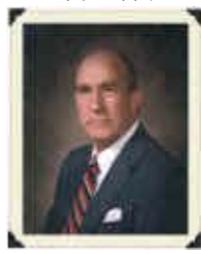
**Joseph L. Marcionette**  
1947-1964 1971-1975



**William E. McCarthy**  
1946-1955



**Sandra G. Munsey**  
1977-1980



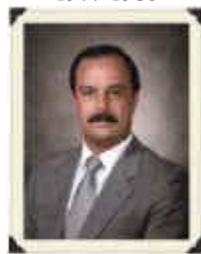
**William F. Nourse**  
1985-1988



**Edward R. Perry**  
1963-1966



**Osler L. Peterson**  
2000 to Present



**Harold F. Pritoni, Jr.**  
1988-1994



**Clarence A. Purvis**  
1996-1999



**William R. Reagan**  
1976-1981



**Paul B. Rhuda**  
1999 - 2008



**Joseph A. Roberts**  
1954-1963



**Ann B. Thompson**  
1983-Present

# INDEX

## **Elected Town Officers**

### **Appointments By**

Fire Chief  
Health, Board of  
Moderator  
Planning Board  
School Committee  
Selectmen, Board of  
Treasurer/Collector  
Warrant Committee

### **Town Department Reports**

Aging, Council on  
Animal Control Officer/Inspector  
Appeals on Zoning, Board of  
Assessors, Board of  
Conservation Commission  
Energy Committee  
Fire Department  
Health, Board of  
Historical Commission  
Historic District Commission  
Inspection Department  
Library Trustees  
Lyme Disease Study Committee  
Medfield Emergency Management Agency  
Memorial Day Address  
Memorial Public Library  
Memorials, Committee to Study  
Metropolitan Area Planning Council  
Norfolk County Commissioners  
Norfolk County Registry of Deeds  
Parks and Recreation Commission  
Planning Board  
Police Department  
Public Works Department  
Sealer of Weights and Measures  
Selectmen, Board of

Town Clock, Keepers of  
Tri County Regional Vocational Technical School  
Tree Warden and Insect Pest Control  
Veteran's Services  
Water and Sewerage Board

### **School Department Reports**

School Committee  
Superintendent of Schools  
Staff Directory  
Director of Finance and Operations  
Amos Clark Kingsbury High School  
Graduation Exercises, High School  
Thomas A. Blake Middle School  
Dale Street School  
Ralph Wheelock School  
Memorial School  
Pupil Services Department  
Athletic Director  
Community Education Program

### **Town Clerk's Records**

Marriages  
Deaths

### **Town Meetings and Elections**

Annual Town Election, March 25, 2013  
Warrant for Annual Town Meeting, April 29, 2013  
Special State Primary, April 30, 2013  
Special Town Election, April 30, 2013  
Special Town Election, June 25, 2103  
Special Town Meeting, October 7, 2013  
Special Town Election, Octobe r21, 2013  
Special State Primary, December 10, 2013

### **Financial Reports**

Assessors, Board of  
Collector of Taxes  
Perpetual Care

Town Accountant

Treasurer

Water and Sewer Enterprise Funds