



TOWN OF MEDFIELD

Office of the
BUILDING DEPARTMENT

Phone (508) 906-3005

Fax (508) 359-6182

Gary D Pelletier, CBO
**Building Commissioner/
Zoning Enforcement Officer**

Rev. 06/19

Homeowner Advisory

For Homeowners Applying for Permits under Homeowner Exemption

- Homeowner is defined as “a person who owns a parcel of land on which they reside or is intending to reside, in a one or two family dwelling, with attached or detached structures, accessory to such use and or farm structures.” If you do not meet this definition a building permit cannot be issued to you as a homeowner.
- The permit holder bears full responsibility for all work on the project and compliance with Massachusetts State Building Code and all applicable Medfield Zoning bylaws, and Medfield Conservation Commission requirements.
- Homeowner is required to meet all standard permitting requirements for submittal documents. (Building Plans, Plot Plans, Energy Compliance, Engineering)
- By obtaining a building permit as the Homeowner, you waive all rights to the MA Guaranty Fund under MGL c.142A ss1 and 201 CMR
- Subcontractors hired must provide proof of Workers’ Compensation Insurance and be properly licensed and obtain any other required permits (Plumbing, Electrical, Sheet metal)
- The permit holder must provide a signed Massachusetts Workers’ Compensation Affidavit, and can be liable for any uninsured subcontractors they hire.
- The permit holder is required to meet, schedule and stand all required building inspections. Failed Inspections will result in a \$75 re-inspection fee.
- The Permit fee is based on the **total value** of the work being permitted, and the Building Official can require full substantiation of costs.

Homeowner Signature _____

Date _____