



**REPORT ON THE WARRANT
FOR THE
ANNUAL TOWN MEETING**

**AMOS CLARK KINGSBURY HIGH SCHOOL
GYMNASIUM**

**ANNUAL TOWN MEETING
Monday, April 25, 2016
7:30 P.M.**

**Prepared by
BOARD OF SELECTMEN
April 2016**

PLEASE BRING THIS REPORT TO TOWN MEETING

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Guidelines for the Conduct of the 2016 Annual Town Meeting

The Medfield Town Charter (Sec. 2-1) provides: “Legislative authority of the town shall be vested in the town meeting open to all registered voters.”

The Town Meeting requires a quorum of two hundred and fifty (250) voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and reads the return of service on the Warrant.

The subject matter of the meeting is limited to the Articles set forth in the Report on the Warrant for the Annual Town Meeting. The Warrant serves as Notice of the subject matter of the Town Meeting.

All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all students who are not yet registered to vote, and are observing the Town Meeting, shall sit in an area reserved for students. At the start of the meeting a Motion shall be made by the Moderator to permit non-voting participants ‘to sit within’ the Town Meeting.

The Moderator will ask the Chairperson of the Warrant Committee to offer introductory remarks about the Warrant, the Town’s budget, and current financial considerations. The Moderator will then ask our Town Administrator to make some introductory remarks about the town’s fiscal condition and other considerations relevant to the meeting.

The order of the Articles will be as follows:

- (1) Articles on the Consent Calendar.
- (2) Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
- (3) Articles identified by the Moderator because of their “subject and nature” which should be addressed at the onset of the meeting for purposes of expediency and clarity.

- (4) Articles determined by the customary lottery system (subject to the Moderator's determination of interdependency which requires certain Articles to be grouped together or to be addressed in a specific order) including consideration of the Operating and Capital Budgets of the Town.

The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing their report -- positive or negative, majority or minority -- as appropriate. The Moderator will then ask for any report required by law from a Town board or agency. The proponents of the Main Motion will then be recognized. There will be no requirement of a 'second' from the floor on Main Motions.

As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There will be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.

To avoid confusion, the Moderator will allow only one Motion to Amend be pending on the floor at any one time.

Any voter wishing to speak to the Town Meeting should go to the nearest microphone, and upon being recognized by the Moderator, should identify her or himself by name, street address and town office (if any). On certain Articles the Moderator may exercise the discretion of asking proponents of an Article and opponents of an Article to go to separate microphones. All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views 'through' the Moderator. The Moderator will enforce a discretionary time limit on speakers. The Moderator asks that speakers not be offended if asked to complete remarks within a limited and defined timeframe.

It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such count shall be administered by the Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.

If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.

State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.

The Town Charter (Sec. 2-12) provides: "A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order."

The Moderator has broad discretion in the administration of the Town Meeting. As such, the Town Charter (Sec. 2-4) requires that the Moderator shall stand for election each year. State statutes provide: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes."

The Moderator shall rely on the following foundations for the exercise of his discretion: principles of fairness, prudence and expedience; consideration of the best interests of the community; and past precedent in the administration of the Town Meeting.

The Moderator shall conduct a first time check at 10:30PM, and then a second time check at 10:45PM. If, in the discretion of the Moderator, the business of the Town Meeting cannot be finished within 30 minutes, the Town Bylaws (Sec. 4) require the Moderator to adjourn the meeting. If the Town Meeting is adjourned under this provision, the meeting will be reconvened on Tuesday evening, April 26, at 7:30PM.

All cell phones, portable devices, and pagers should be turned to “off” or “silent” throughout the Town Meeting.

All participants shall enjoy themselves and relish in being an important part in the delicate art of self-government.

MESSAGE FROM THE MODERATOR

To my friends and neighbors in the Medfield Community:

As a sure sign of spring, it is my honor and pleasure to invite you to attend our Annual Town Meeting to be held on **Monday evening April 25, 2016 at 7:30pm at the Amos Clark Kingsbury High School Gymnasium**. Please join us and participate as a member of Medfield's legislative branch. Our collective determinations on the 25th will become the laws, regulations, and budgets of the Town of Medfield. Although few go to Congress in Washington or the legislature on Beacon Hill, we all have the opportunity to 'legislate' and enact laws, regulations, and policies which will have significant impact on our town and families for many years to come.

Here in Medfield, I believe we have a special place to call our home. We value education, community, open space, safe streets and homes, the well-being of the young and the old, quality municipal services, and the advancement of local commerce. But it takes hard work, open and active communication, and a deep commitment to the town's best interests for us to achieve these common objectives. Our Annual Town Meeting, even with all of its imperfections, is the night we gather to speak with one another, deliberate as a law-making body, and demonstrate our pledge to balance and advance the forces which will continue to make Medfield a 'special place.' Please join us at Town Meeting and be a part of the hard work, open communication, and commitment to the future.

It is an important time for Medfield. Change does not come in a straight-line. We are in a period of transformation – the current and future change in key personnel and contributors, the growth and development of town facilities, the opportunity that ownership provides us at 'Medfield on the Charles' (former state hospital site), and generational evolution and expectations are all factors in these transformative times. It is an important point in history for a town with a rich heritage reaching back for over three centuries; and it is important time for all members of our community to engage in open dialogue, clear thinking, and good planning.

As for procedures, the law of the Commonwealth provides: "The moderator shall preside and regulate the proceedings, decide all questions of order, and make public declaration of all votes." At the beginning of our meeting on the 25th, I will describe the guidelines for our dialogue and

deliberations. My guidance will come from the traditional blend of fairness, prudence, expedience, respectful communication, and consideration of the best interests of the community. As usual, we have a very full agenda of Warrant Articles, so there will be constant need for the Moderator to balance ‘due consideration’ with ‘due expedience.’ Therefore, reasonable time limitations will be placed on certain discussions. If it is determined that we cannot conduct the town's business in one evening, we will reconvene on Tuesday evening, April 26.

I ask that you review your Report on the 2016 Warrant. Please bring your copy with you to the Town Meeting as a “scorecard” as we address the warrant articles and the town’s operating and capital budgets. I look forward to seeing you on Monday evening, April 25.

Respectfully submitted,

Scott F. McDermott
Town Moderator

Prefatory Remarks of the Warrant Committee Chairman

For the sixth straight year, the Warrant Committee is recommending a budget that will not require a Proposition 2 ½ override. I appreciate the assistance and cooperation of the town government, department heads and the School Committee in working to develop budgets that live within Medfield's means. Each year it gets harder as fixed costs, health insurance premiums, and unfunded mandates increase at more than 2 ½% per year. It is heartening to note the increased efforts of town departments to cooperate with each other, share resources and work to achieve the same level of service at lower cost to Medfield's taxpayers.

At the same time, we face important challenges. The town has begun to address its large, long-term OPEB deficit. OPEB or "Other Post-Employment Benefits" largely consists of commitments Medfield has made to pay retirees' health care. The town operates on a "pay-as-you-go" basis, with insurance premiums for current and former employees paid annually. Beginning several years ago, Medfield began putting aside funds, which now sit in a trust fund, to close this long-term deficit. We need to remain disciplined in making contributions to the trust fund to protect Medfield's long-term financial position.

The budget also includes significant costs associated with Medfield State Hospital. The town is paying more than \$500,000 this year to own, care for, and plan for the hospital's future. The town also faces long-term financial risk as the buildings deteriorate. The cost of demolishing those buildings is estimated at \$15 million. Because the town was unable to find insurance for the buildings, it is exposed to additional risks if any trespassers are injured at MSH. Resolving the future of the MSH site will help the town address other pending needs and develop a long-term financial plan.

Further, one of the realities of local government is that we are often the only adult in the room, the one who has to pay the bills no matter what. The federal government can engage in massive deficit spending while passing unfunded mandates down to the states who can, in turn, pass them on to towns. Unfunded state and federal mandate increase the cost of running our school system, and continued to increase.

Because we do not have the option of deficit spending, and receive only modest state aid, the costs of providing crucial local services are funded

primarily by residential property taxes. About 95% of our property taxes come from individual homeowners. Property taxes are both regressive and do not adjust to individual taxpayers' financial circumstances. This can make it more difficult for older, long-time residents to stay in their homes. While the town has made efforts to diversify its tax base, Medfield's distance from major highways make it a challenging location for significant commercial development. We still need to look for ways for long-time residents to affordably stay in town as long as they want to live here.

Nevertheless, this remains a great place to live. The Town's finances are conservatively managed. The Committee has urged the town to continually review its operations to find greater efficiencies and reduce costs, and these efforts have met with some success, though there is more work to be done. The School Committee, Police and Fire have all reached collective bargaining agreements in the last year. We have made progress on OPEB and, hopefully, Medfield State Hospital will be resolved in a way that reduces the burden on town finances.

I would like to extend my thanks to the members of the Warrant Committee. Jack Wolfe joined the committee this year and has brought financial savvy and has improved the rigor of our analysis on many issues. Jack has dug into the details on Medfield State Hospital, Parks & Recreation and schools. Nick Athanasiadas continues to monitor the police and fire budgets, and Rob Skloff covers the many budgets that make up the Department of Public Works. Both make significant contributions to our understanding of those budgets. Sharon Tatro and Barbara Gips added the school budget to their portfolio this year. Sharon's detailed analysis of which departments turn back funds each year has given us insight in the source of the poorly-named "free cash." Barbara is our representative to the Capital Budget Committee and in her role as liaison to cultural initiatives help remind us all to get our heads out of the dollars and cents everyone once and a while, and look what we value in the town. Both greatly aided our work on the school budget, the largest component of the Town's expenditures. Tom Marie's work on the Water and Sewer budgets has been challenging over the past several years but he has played an important role there, as well as bringing common sense and economic depth to all of our deliberations. Martha Festa, in addition to taking on the state hospital, continues to work on the town's utility and building budgets bringing her insight and attention to detail to all that she does. When Martha starts drilling down—look out!

Finally, Greg Sullivan will be a member of the Warrant Committee at Town Meeting for the sixth and final time this year. In his time on the Committee, he has been the point person on planning and zoning issues, bringing his architectural expertise to bear for the Committee's benefit and the Town's. He has also spent much time on the school budget. We will miss his expertise on those and other issues, as well as his company and good cheer during many cold nights spent on the first floor of the Town House. Fortunately, the Warrant Committee's loss is the Planning Board's gain as he will continue to serve the town as an Associate Member on that Board.

Respectfully submitted,

Michael T. Marcucci

REVIEW OF TOWN FINANCES

TOWN DEBT 2016

The past year, Medfield's tax levy increased by 8%. The main reason for this was the issuance of \$16.375 Million of bonds to pay for the new public safety building, which is scheduled to be completed in October, 2016. This information was presented at the 2015 Annual Town Meeting. The bonds were issued in June to take advantage of the low interest rates and the low rate on the bids came in at an average interest rate of just over 3%. As a result of this early bond sale, all of the first year's added debt payments, \$1,491,855, for this project was due in fiscal 2016. Had the Town waited until after July 1, 2016, only one interest payment of \$348,513 would have been due in FY16. This would, however, have shifted most of this tax increase into FY17. By borrowing the funds in June, the worst of the tax increase has already been felt. In addition, several other bonded projects were fully paid off in fiscal 16, leading to a decrease in Town's debt service costs in fiscal 17. Among these projects were the Town Hall, the Library, the landfill closure, the Dwight-Derby House purchase, purchase of the post office land, purchase of the land for the Janes Avenue parking lot, purchase of a parcel of conservation land, construction of Well #6, and construction of a water treatment facility for Wells # 1 and 2. This will result in a decrease of \$594,255 in principal and interest costs in FY17. This savings will not show on the operating budget requests, as the interest for the public safety bonds was raised separately on the FY16 tax rate, since the exact interest rate was not known at the time of the Town Meeting; but it is a real savings. All of the necessary debt authorized by the Town Meeting in past years has been issued with, with the exception of \$1,625,000 unused public safety debt and \$90,000 unused solar photovoltaic debt, to be rescinded, if Articles 22 and 23 are approved. Overall, the Town's outstanding debt position will substantially improve over the next several years. Outstanding Principal, after decreasing for several years, increased in order to fund the construction of the town garage (\$9,500,000), the public safety building (\$16,375,000), purchase of Red Gate Farm (\$1,360,000), the hospital water tower replacement and associated water mains (\$5,840,000), a solar photovoltaic array at the wastewater treatment plant (\$700,000) and the

purchase of the former state hospital site (\$3,100,000). For the next several years the Town will be paying down approximately \$5,000,000 in principal annually and annual debt service costs (principal and interest) will decrease by about \$200,000 per year, after next year's nearly \$600,000 decrease. By taking on this debt while interest rates were low and undertaking several construction projects when the construction market was soft, the Town has been able to save considerable amounts of money, while addressing its major capital needs.

FY17 OPERATING BUDGET AND OTHER WARRANT ARTICLES

There are 43 warrant articles on this year's Annual Town Meeting Warrant. Many of these are routine articles that are on the warrant every year. These include Article 1, the Town Election, which is held the last Monday in March, Article 2, the acceptance of departmental reports, Article 3, the transfer of funds to the Cemetery Perpetual Care Fund, Articles 4 through 11, revolving funds, which must be reauthorized each year. One new revolving fund is on this year's warrant, which would authorize the use of fees and donations up to \$10,000 to be used to assist with the operation of the SWAP area at the transfer station (Article 11). Several other articles deal with tax exemptions (Article 12), payment of a couple of small prior year police department medical bills (Article 13), salaries of elected officials (Article 14), amendment of the Town's Classification and Pay Plan (Article 15) and an article to fund the fire department prior year's collective bargaining settlement (Article 42).

By far, the largest amounts of appropriation requests are contained in Article 16, the Operating Budget. At approximately \$58.4 Million the operating budget accounts for about 93% of the Town's total expenditures. A listing of the departmental budgets, along with the current year's appropriations and the requested FY17 appropriations is included in this Warrant Report. In recent years several of the Town budgets have been combined in order to allow for greater efficiencies or to make it clearer how funds are being allocated by function. A good example of this is the Information Technology Department, which has begun to implement a combined School/Town operation that is working well for all of the Town

Departments, and has encouraged greater School/Town cooperation in areas such as facilities management, payroll and vendor payment processing and budgeting. As a result of these efforts, you may notice that several budgets have increased substantially, while others have been eliminated or reduced. With all of the buildings that have been constructed over the past two decades, it makes sense to approach the maintenance operations in a more comprehensive and coordinated way. What was the Town Hall budget is now the Public Buildings and Property Maintenance budget, which will begin to provide for facilities services to the town hall, the library, the town garage and the Council on Aging's CENTER at Medfield. In future years this may be expanded further and perhaps even consolidated with the School's facilities maintenance operations. Another area being considered for some type of consolidation is grounds maintenance. With the expected completion of the Public Safety complex in October of this year, police and fire budgets have been reviewed and several changes have been instituted. The School Traffic budget and the MEMA (civil defense) budget have been absorbed into the Police Operations budget and facilities operations for the public safety complex has now been centralized in the Police Administration/ Public Safety Building budget. As a result of these changes, some budgets show large increases, while others have gone down or been eliminated. To understand the overall picture, it is best to look at the total of the Town budgets to see what is being requested for the operations of the various Town departments. The largest increases in budgets continue to be in the areas of pensions and insurance coverages, making it difficult to adequately fund Town operating budgets. This is expected to continue in future years as state and federal mandates continue to be imposed on the Town and the Town struggles to deal with unfunded pension and health insurance liabilities.

Several articles on this year's warrant address the issues of capital/facilities/master planning (Articles 19, 20, 31 and 32). With the construction of three major Town buildings over the past decade, with the recent purchase of the former Medfield State Hospital property, with the need to maintain the Town's extensive infrastructure and with the development pressures facing the Town, these areas have become major

concerns. The warrant also contains an article (Article 30) to continue funding for the maintenance and security of the state hospital property as well as an article (Article 41) to reconsider the zoning table of use regulations regarding assisted living facilities.

The Medfield Energy Committee, as part of its efforts to attain Green Community certification, is recommending that the Town adopt the so-called “stretch code” (Article 34) and, utilizing funds remaining from last year’s appropriation for a solar photovoltaic array at the wastewater treatment plant, would like to install a similar array on the roof of the recently constructed town garage and/or the roof of the new public safety building (Article 24).

In addition to the Capital Budget (Article 17) there are several articles seeking funding for major capital projects on this year’s warrant. Among these are purchase of a new ambulance (Article 18), upgrade of the multi-purpose field at the high school (Article 21), funds for traffic signal improvements at South and Spring Streets and/or West Street and North Meadows Road (Article 27), preliminary funds for a new Park & Recreation facility (Article 28), and preliminary funds for an addition to the CENTER at Medfield (Article 29). Article 33 proposes some of the monies from the local meals tax collections be used for downtown improvements.

The Water & Sewer Commissioners submitted two articles, one to study how best to treat the removal of Iron and Manganese from Town water wells (Article 35) to be funded from the Water Enterprise Fund and one to implement improvements to our wastewater collection and treatment systems and to prepare the next discharge permit application, as required by the federal Environmental Protection Agency (EPA) (Article 37), to be funded from the Sewer Enterprise Fund. Road and street improvements projects, neither of which seeks funding, would accept a drainage easement at the upper end of Adams Street to facilitate long-range planning for a sidewalk (Article 36) and for acceptance of three streets as public ways (Article 39).

The Town seeks to continue a modest program to fund its unfunded retiree health insurance liabilities (Article 26). A Trust has now been established

and the approximately \$1.5 million funded to date will be invested with the Commonwealth's Pension Reserves Investment Trust (PRIT). Other articles request transfer of sewer betterment funds paid-in-advance to the Sewer Betterment Stabilization Fund (Article 25), an amendment to the demolition delay bylaw to regulate procedures for handling appeals of the Historical Commission's findings (Article 40), appointment of a committee to study senior housing needs (Article 38) and the last article on the warrant, which authorizes the Board of Assessors to use an amount of free cash in setting the tax rate.

CONCLUSION

With FY17 expenditures totaling almost \$63 Million, Medfield is spending about \$5,000 for each resident of the Town to provide municipal services. We believe that money is well spent and that it is necessary to deliver the level and quality of services that the majority of Town residents want. The best way for each resident to make his/her opinions known and to be a part of that decision-making process is to read the Town Meeting Warrant that is delivered to each household in the Town seven days prior to the Town Meeting, to attend the Annual Town Meeting to be held this year at 7:30 p.m., Monday, April 25, 2016 in the high school gymnasium, and to participate in the discussion and voting on these important matters. As a registered voter each of you is a member of the Town's legislative body, an Open Town Meeting. We hope to see you there.

Richard P. DeSorgher, Chairman

Mark L. Fisher, Clerk

Osler L. Peterson, Third Member

BOARD OF SELECTMEN

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Town of Medfield Tax Levy FY15-FY17

all figures are in thousands (000's)			
	actual FISCAL 15	actual FISCAL16	estimated FISCAL17
INCOME:			
TAX REVENUE:			
TAX LEVY	\$34,026	\$35,563	\$36,832
DEBT EXCLUSIONS	\$3,093	\$4,795	\$4,582
2 1/2 LEVY INCREASE	\$860	\$890	\$921
NEW GROWTH	\$341	\$379	\$350
TAX LEVY OPERATING OVERRIDE	\$0	\$0	\$0
UNEXPENDED TAX LEVY			\$32
SUBTOTAL TAX REVENUE	\$38,320	\$41,627	\$42,717
NON - TAX REVENUE:			
Federal FEMA Blizzard Aid & State Snow Removal Assistance	\$0	\$0	\$0
STATE AID	\$7,264	\$7,358	\$7,463
SCHOOL BUILDING ASSISTANCE	\$327	\$0	\$0
LOCAL RECEIPTS	\$3,954	\$4,576	\$4,155
REVOLVING FUNDS	\$0	\$249	\$564
OTHER FREE CASH	\$816	\$271	\$350
OTHER AVAILABLE FUNDS ?	\$2,627	\$4,470	\$2,833
ENTERPRISE FUND REVENUES ?	\$3,563	\$3,531	\$3,885
SUBTOTAL NON TAX REVENUE:	\$18,551	\$20,455	\$19,250
TOTAL INCOME FROM REVENUE	\$56,871	\$62,082	\$61,967
EXPENDITURES:			
FIXED:			
FY15 BOND SALE COSTS -HOSP PURCHASE; FY16 COURT JUDGEMENT	\$174	\$622	\$0
SNOW DEFICIT/LAND DAMAGES/TAX TITLE	\$165	\$235	\$50
OVERLAY FOR TAX ABATEMENTS	\$243	\$264	\$280
STATE AID - CHERRY SHEET OFFSETS	\$25	\$16	\$16
STATE CHERRY SHEET ASSESSMENTS	\$493	\$820	\$833
SUB-TOTAL FIXED EXPENDITURES:	\$1,100	\$1,957	\$1,179
APPROPRIATIONS:			
REVOLVING FUNDS	\$224	\$249	\$564
CAPITAL BUDGET/ OTHER ARTICLES	\$2,556	\$4,185	\$2,668
EMPLOYEE BENEFITS	\$6,420	\$6,715	\$7,067
SCHOOL BUDGET (TOWN)	\$29,083	\$30,363	\$31,577
SCHOOL BUDGET (VOCATIONAL)	\$159	\$120	\$131
TOWN BUDGETS	\$10,341	\$10,528	\$10,838
WATER & SEWER ENTERPRISE	\$1,871	\$1,854	\$1,970
SUB-TOTAL OPERATING BUDGETS	\$50,654	\$54,014	\$54,815
NON-EXCLUDED DEBT	\$447	\$413	\$247
EXCLUDED DEBT (TAX LEVY OVERRIDE)	\$4,534	\$5,167	\$5,522
ENTERPRISE FUND DEBT (W&S)	\$636	\$1,159	\$1,019
SUB-TOTAL DEBT	\$5,617	\$6,739	\$6,788
TOTAL APPROPRIATIONS:	\$56,271	\$60,753	\$61,603
TOTAL EXPENDITURES:	\$57,371	\$62,710	\$62,782
DEFICIT FINANCED FROM FREE CASH	(\$500)	(\$628)	(\$815)
certified free cash - july 1	\$2,671	\$2,426	\$2,621

**TOWN OF MEDFIELD
RESERVE FUND TRANSFERS**

MGL CH40S6- To provide for extraordinary and unforeseen expenses
FISCAL YEAR 2015

01-997-2-573000 APPROPRIATED FY2015 \$150,000

DEPARTMENT		TRANSFERRED
01-161-1	Town Clerk-pt-time workers payroll for town election	500.00
01-630-2	Park & Rec-unanticipated rooftop snow removal	4,417.50
01-423-2	Snow-to offset extraordinary snow deficit costs	50,000.00
01-541-2	COA-Electric costs	4,589.00
01-151-2	Town Counsel-unanticipated legal costs	20,063.00
01-426-2	DPW Equipment-Gasoline	10,000.00
01-292-2	Pol Anim Cntrl-gas, truck repairs on aging vehicle, staff rabies immunizations	4,000.00
01-210-5-1	Pol School Traffic-payroll for extra coverage	570.00
01-291-2	Pol Mema/Civ Def-gas,auto parts+repairs,telephone+ electric bills May+June	3,000.00
01-751-2	Tn Debt Interest Ban int on Red Gate Farm- unplanned short term borr	1,244.00
01-220-7-1	Fire Op Salaries-extreme winter weather conditions, staff medical leaves	22,393.00
01-145-2	Treasurer-ADP costs for retro Teachers' contract	1,000.00
01-916-2	Treasurer-Medicare payroll tax cost overage	2,400.00
01-630-2	Park & Rec-Vandalism prevention costs	3,000.00
TOTAL		\$127,176.50

TOWN OF MEDFIELD

Appropriation Transfers Requested Under the Provisions of
Section 77 of the Acts of 2006
Amends M.G.L. Chapter 44 section 33B

FISCAL YEAR 2015

ORG TRF FROM	TRANSFERRED TO	TRANSFER AMT
01-123-1	01-141-1	Principal Assessor-retirement and new hire overlap
		2,857.49
01-422-2	01-422-1	fr Highway Op to Highway Sal Exp- storm related OT
		20,000.00
01-422-2	01-426-1	Highway Op to Equipment Salaries- storm related OT
		3,000.00

Town of Medfield Outstanding Principal by Category

Historical Debt Figures

Principal Outstanding	as of:	School	Sewer Non-Ent	Sewer Enterprise	Water Enterprise	Landfill Closure	Town Buildings	Town Other	State Hospital Purchase
\$ 7,450,000	06/30/94	10,545,000	13,204,257	-	1,585,000	660,000	3,475,000	5,383,678	
\$ 11,810,000	06/30/95	19,760,000	13,913,443	2,300,000	2,280,000	625,000	3,255,000	4,604,538	
\$ 10,800,000	06/30/96	42,394,160	12,877,344	2,185,000	2,135,000	590,000	3,035,000	3,836,232	
\$ 19,725,000	06/30/97	40,204,490	11,851,063	2,070,000	1,990,000	555,000	2,815,000	3,126,756	
\$ 18,315,000	06/30/98	37,634,830	10,839,847	1,955,000	1,845,000	520,000	2,595,000	2,970,494	
\$ 19,430,000	06/30/99	35,089,200	10,295,309	1,840,000	1,926,460	511,400	2,501,300	2,611,554	
\$ 27,329,811	06/30/00	32,621,200	9,477,471	1,725,000	1,758,896	472,400	5,314,500	3,445,508	
\$ 34,852,935	06/30/01	30,072,500	8,656,261	1,610,000	1,438,100	427,500	4,870,400	3,280,144	
\$ 46,737,981	06/30/02	27,533,700	7,839,915	2,504,030	1,286,600	377,900	4,434,300	2,952,484	
\$ 67,052,736	06/30/03	25,100,000	7,140,755	2,344,232	1,664,004	323,700	4,002,000	4,064,420	
\$ 62,612,309	06/30/04	22,681,700	6,453,029	2,187,096	1,469,640	270,200	3,568,100	3,665,946	
\$ 58,360,171	06/30/05	20,020,300	5,510,467	2,334,609	1,238,560	207,300	3,147,600	3,267,672	
\$ 54,775,223	06/30/06	16,761,600	4,846,027	2,580,254	2,445,600	155,500	2,720,100	2,887,498	
\$ 54,814,975	06/30/07	14,704,600	4,182,677	2,359,333	2,160,300	104,500	11,801,400	2,509,724	-
\$ 50,354,905	06/30/08	12,682,900	3,521,513	2,142,156	7,713,900	54,300	11,011,400	3,524,850	2,945,000
\$ 46,928,929	06/30/09	10,921,500	2,867,805	2,468,698	7,143,100	-	25,775,000	3,146,300	2,635,000
\$ 44,639,111	06/30/10								
\$ 40,295,711	06/30/11								
\$ 35,726,508	06/30/12								
\$ 32,396,579	06/30/13								
\$ 37,822,534	06/30/14								
\$ 43,596,019	06/30/15								
\$ 54,957,403	06/30/16								

REGULATIONS FOR CONSENT CALENDAR

I. Eligibility for Consent Calendar:

- a. Article must be printed in a form to enable action to be taken in the form of a “short motion” i.e., “I move that Article 2 be passed as printed in the Warrant.” If additional information is needed in order to take action under the article, such as by inserting a sum of money, the article will not be eligible under the Consent Calendar.
- b. There must be a unanimous agreement as to the action to be taken between the sponsors and the Warrant Committee and all other interested Boards and Citizens. The appearance of agreement will enable the article to be put on the Consent Calendar.
- c. In the event that articles on the Consent Calendar include those for “affirmative” action and those for “dismissal,” the Consent Calendar will be subdivided into those two parts.

II. Procedure for Consideration of Consent Calendar:

- a. No debate will be allowed on any article on the Consent Calendar.
- b. At the Town Meeting each article on the Consent Calendar will be clearly identified by number.
- c. An Article on the Consent Calendar will be removed from the Consent Calendar at the request of any voter present at the Town Meeting, and then be considered in the usual manner.
- d. All articles not removed from the Consent Calendar will be passed in one short form action e.g., “I move that Articles 2, 21, 24, 33, be passed as printed in the Warrant.”

CONSENT CALENDAR

The Consent Calendar is used to expedite town meeting proceedings. The articles are in chronological order and will be the first order of business. They will consist of the following articles, with the concurrence of the Chairman of the board of Selectman and the Chairman of the Warrant Committee:

Articles 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 22, and 23.

The procedure will be that the Moderator will announce the ground rules, which will be to identify the article, give an opportunity for anyone to have any article removed from the Consent Calendar, and at the conclusion thereof, the Moderator will entertain a motion as follows:

“I move that articles 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 22, and 23 be passed as printed in the warrant.”

**TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2016**

On Monday, the twentieth-fifth day of April, A.D., 2016 commencing at 7:30 P.M. the following Articles will be acted on in the Amos Clark Kingsbury High School gymnasium, located at 88R South Street in said Medfield, viz

Article 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

(Board of Selectmen)

The reports are contained in the Annual Report, which is available at Town Meeting.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 3. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

PERPETUAL CARE 2015

McCullough, Richard	\$3,000
Behn, Kristofer	3,000
Casey, Carolyn	3,000
Tocci, Kathy	3,000
Cohen, Laurence D.	4,500
Franklin, Diane	3,000
Kallio, Richard W.	1,500
Leboeuf, Nicole	750
Cincotta, Gilda	3,000
O'Brien, Joseph	750
Paulson, Richard C.J.	750
Robinson, Judith	3,000
Enright, Aaron	3,000
Sylvia, Robert F.	3,000
McMcMahon, Philip P. and Joan R.	600

McMcMahon, Philip P. and Joan R.	600
McMcMahon, Philip P. and Joan R.	600
Maracek, Paul	750
Gorman, Sean	3,000
Gordan, Scott	3,000
Higgins, Charles W.	3,000
Surette, Joanne	1,500
Foscaldo, David and Samantha	3,000
Reynolds, Deborah	750
Dishong, James D.	1,500
Bair, Alexandra J.	750
Ryan, Patrick	1,500
TOTAL	55,800

(Cemetery Commissioners)

Transfers of funds from the purchase of cemetery lots account to the Perpetual Care Trust Fund. The income from this fund is used as a revenue source to partially fund the cemetery operating budget. As of December 31, 2015 the balance in the Perpetual Care Trust Fund was \$997,186.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 4. To see if the Town will vote to re-authorize a Fire Alarm Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for fire alarm maintenance, equipment or supplies, funds not to exceed \$32,000 to come from the Maintenance Fee account and to authorize the Fire Chief to expend from said funds.

(Fire Chief)

Revolving funds established under Massachusetts General Laws, Chapter 44, Section 53E ½ require annual acceptance by Town Meeting. This article authorizes the use of fees to help offset the expenses of maintaining the fire alarm system. The authority to maintain such a fund must be re-voted each year.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 5. To see if the Town will vote to re-authorize an Ambulance Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for an Ambulance revolving fund for payment of principal and interest costs on the ambulance and/or purchase of a replacement ambulance, funds not to exceed \$285,000, to come from the Ambulance Mileage Fee Account and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

Monies accumulate in this Fund to finance the purchase or debt payments on the Fire Department ambulance. This year the Fire Chief has submitted a warrant article, Article 18, to purchase a new ambulance at an estimated cost of \$285,000. Most of the purchase price will come from this revolving fund with a small amount coming from the Stabilization Fund.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 6. To see if the Town will vote to re-authorize an Advanced Life Support Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of Advanced Life Support charges, funds not to exceed \$75,000 to come from the users of said services or their insurers and to authorize the Fire Chief to expend from said funds, or do or act anything in relation thereto.

(Fire Chief)

Advanced life support services are contracted for use with our Town ambulance staff to provide a higher level of medical care during transport. The Town's EMT's provide basic life support service (BLS). The contract service meets or intercepts the Town ambulance to provide advanced life support service (ALS) when a higher level of medical care is required.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 7. To see if the Town will vote to re-authorize a Community Gardens Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of expenses for the operation of

the Community Gardens Program, funds not to exceed \$1,500 to come from registration fees paid by gardeners and to authorize the Town Administrator to expend from said funds, or do or act anything in relation thereto.

(Town Administrator)

These funds will be used to provide for rototilling, soil testing and enhancement, water consumption and other costs associated with setting up, maintaining and year-end clean-up of the community garden site off Plain Street.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 8. To see if the Town will vote to re-authorize a Maintenance Income Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the processing of rental receipts and associated expenditures for the CENTER at Medfield, funds not to exceed \$30,000 and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

The funds charged for use of the CENTER will be deposited in this fund and used to pay for maintenance, utility, custodial, supervisory and administrative costs associated with the use of the CENTER at Medfield.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 9. To see if the Town will vote to re-authorize a Library Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for payment of costs associated with providing photocopier/printer services to library users, with costs associated with providing after hours use of public meeting space to community organizations and for payment of costs associated with replacing lost or damaged materials; funds not to exceed \$5,000 to come from the fees charged for use of photocopiers/printers, from fees charged for use of meeting rooms after regular hours and from the fees charged for the replacement of lost or damaged materials; and to authorize the Library

Director to expend from said funds, or do or act anything in relation thereto.

(Library Director)

The funds will be used for costs as detailed in Article 9 above.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 10. To see if the Town will vote to re-authorize a Respite Care Revolving Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of costs associated with the operation of a respite care program at the CENTER at Medfield, funds not to exceed \$125,000 to come from fees charged for participation in the program, grants, gifts or such other funds as might be made available for this purpose; and to authorize the Council on Aging and/or its Executive Director to expend from said funds, or do or act anything in relation thereto.

(Council on Aging)

The Council on Aging offers a fee-based service three days a week to Medfield residents who need a safe place to leave a family member affected by memory-related impairments for short periods of time to attend to personal, family or other matters. This program does not provide medical care, but does provide supervised companionship for a loved one

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 11. To see if the Town will vote to authorize a Transfer Station Recycling Fund, pursuant to the provisions of G.L. Chapter 44, Section 53E ½ to be used for the payment of costs associated with the operation of recycling and SWAP operations at the Transfer Station, funds not to exceed \$10,000 to come from fees, charges and donations raised in connection with recycling and SWAP programs; and to authorize the Superintendent of Public Works, with the approval of the Transfer Station and Recycling Committee, to expend from such funds, or do or act anything in relation thereto.

(Transfer Station and Recycling Committee)

The Transfer Station and Recycling Committee would use these funds to purchase supplies and equipment to improve the operation of the SWAP area and other recycling programs at the Transfer Station.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 12. To see if the Town will vote to accept Massachusetts General Laws, Chapter 59, section 5C1/2, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under Massachusetts General Laws, Chapter 59, Section 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to one hundred percent (100%) of the personal exemption to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2016, or do or act anything in relation thereto.

(Board of Assessors)

This section of the Massachusetts General Laws authorizes the Board of Assessors to increase the amount of property tax exemptions granted to certain eligible veterans, elderly, widows and disabled taxpayers by an amount not to exceed the exemption for which they are already entitled to receive. Until this year this article had to be voted annually by the Town Meeting, but now the State will no longer require an annual vote, if this article is approved.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 13. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying two FY15 unpaid medical bills of the Police Department in the amounts of \$701 and \$163, or do or act anything in relation thereto.

(Chief of Police)

These bills for two separate job-related injuries to police personnel were not received until after the close of FY15. In accordance with the

provisions of G.L., Chapter 44, §64, this appropriation, if voted at an annual town meeting, must be approved by a four-fifths vote.

Four-fifths vote required.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 14. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

Officer	Present Salary	Warrant Committee Recommends
Town Clerk	\$66,000	\$68,000
Selectmen, Chairman	900	900
Selectmen, Clerk	900	900
Selectmen, Third Member	900	900
Assessors, Chairman	900	900
Assessors, Clerk	900	900
Assessors, Third Member	900	900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park & Recreation Commissioner	0	0
Trust Fund Commissioner	0	0

(Board of Selectmen)

Section 9.3 of the Town Charter reads as follows: “Elected officers shall be compensated in an amount authorized by Town Meeting and provided for by a Town Meeting Appropriation”.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 15. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE, effective July 1, 2016, as set out in the warrant, or do or act anything in relation thereto.

**PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE**

Police Department as per Contract

Sergeant	Step 1	Step 2	Step 3
7/1/2016	\$1,306.59	\$1,347.00	\$1,395.34
<i>bi weekly</i>	\$2,613.18	\$2,693.99	\$2,790.68
7/1/2017	\$1,332.72	\$1,373.94	\$1,423.25
<i>bi weekly</i>	\$2,665.45	\$2,747.87	\$2,846.49
7/1/2018	\$1,359.38	\$1,401.42	\$1,451.71
<i>bi weekly</i>	\$2,718.76	\$2,802.83	\$2,903.42

Police Officer

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2016	\$1,006.94	\$1,038.09	\$1,070.19	\$1,103.28	\$1,137.39	\$1,172.58
<i>bi weekly</i>	\$2,013.88	\$2,076.19	\$2,140.37	\$2,206.55	\$2,274.78	\$2,345.15
7/1/2017	\$1,027.08	\$1,058.86	\$1,091.59	\$1,125.34	\$1,160.14	\$1,196.03
<i>bi weekly</i>	\$2,054.15	\$2,117.71	\$2,183.18	\$2,250.68	\$2,320.28	\$2,392.06
7/1/2018	\$1,047.62	\$1,080.03	\$1,113.42	\$1,147.85	\$1,183.34	\$1,219.95
<i>bi weekly</i>	\$2,095.24	\$2,160.07	\$2,226.84	\$2,295.70	\$2,366.69	\$2,439.90

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
<i>7/1/2016</i>	\$692.67	\$731.23	\$768.12	\$807.18	\$852.73
<i>bi weekly</i>	\$1,385.35	\$1,462.45	\$1,536.24	\$1,614.37	\$1,705.45
<i>7/1/2017</i>	\$706.53	\$745.85	\$783.48	\$823.33	\$869.78
<i>bi weekly</i>	\$1,413.05	\$1,491.70	\$1,566.97	\$1,646.65	\$1,739.56

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2018	\$720.66	\$760.77	\$799.15	\$839.79	\$887.18
<i>bi weekly</i>	\$1,441.31	\$1,521.54	\$1,598.31	\$1,679.59	\$1,774.35

Specialist Range

7/1/20016	\$625.31	to	3575.74	Annual Stipend
7/1/2017	637.82	to	3647.25	Annual Stipend
7/1/2018	650.58	to	3720.20	Annual Stipend

Fire Department as per Contract

Lieutenant/ Firefighter/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2014	22.53	23.22	23.88	24.63	25.35	26.14
7/1/2015	22.98	23.69	24.36	25.12	25.86	26.66
7/1/2016	23.44	24.16	24.85	25.62	26.38	27.20

Firefighter/ EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2014	22.53	23.22	23.88	24.63	25.35	26.14
7/1/2015	22.98	23.69	24.36	25.12	25.86	26.66
7/1/2016	23.44	24.16	24.85	25.62	26.38	27.20

* Based on a 42 hour week.

Public Safety Positions

PUBLIC SAFETY POSITIONS

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Call Firefighter /EMT	23.66	24.39	25.10	25.86	26.63	27.45	28.25	29.11

	Step 1	Step 2	Step 3	Step 4	Step 5
	Step 6	Step 7	Step 8	Step 9	
Animal Control Officer/Inspector	\$21.48	\$22.10	\$22.71	\$23.37	\$24.03
* Based on a 40-hour workweek	\$24.71	\$25.42	\$26.13	\$26.87	
Assistant Animal Control Officer	\$2,140	\$2,339	\$2,537	\$2,734	\$2,937
*Annual Stipend	\$3,134	\$3,332	\$3,569		

MANAGERIAL POSITIONS

<u>Grade Level I</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Administrative Asst. to the Selectmen/Town Administrator	\$50,700	\$57,167	\$63,634

<u>Grade Level II</u>			
No positions at this level	\$57,037	\$63,376	\$69,714

<u>Grade Level III</u>			
IT Coordinator	\$63,063	\$69,714	\$76,050
Energy Manager	\$63,063	\$69,714	\$76,050
Assistant Town Accountant	\$63,063	\$69,714	\$76,050

<u>Grade Level IV</u>			
Council on Aging Director	\$69,714	\$76,051	\$82,389
Park and Recreation Director	\$69,714	\$76,051	\$82,389
Town Planner	\$69,714	\$76,051	\$82,389
Building Commissioner	\$69,714	\$76,051	\$82,389

<u>Grade Level V</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Asst Town Administrator	\$76,051	\$85,557	\$95,064
Principal Assessor	\$76,051	\$85,557	\$95,064
Town Accountant	\$76,051	\$85,557	\$95,064
Library Director	\$76,051	\$85,557	\$95,064
Treasurer	\$76,051	\$85,557	\$95,064

Grade Level VI

No positions at this level	\$82,389	\$91,894	\$101,399
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Grade Level VII

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Fire Chief	\$101,399	\$120,413	\$139,426
Police Chief	\$101,399	\$120,413	\$139,426
Superintendent of Public Works	\$101,399	\$120,413	\$139,426

OTHER SALARIED POSITIONS

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>Grade Level I</u>			
Outreach Social Worker	50,700	57,037	63,376
Conservation Agent (<i>part-time</i>)	25,351	28,519	31,688

Grade Level II

Director of Youth Outreach	55,376	61,528	67,684
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HOURLY PAID POSITIONS

	1	2	3	4	5	6	7	8	Max
10	10.02	10.31	10.60	10.89	11.21	11.53	11.84	12.18	12.54
20	16.16	16.61	17.06	17.55	18.05	18.57	19.09	19.64	20.19
30	17.76	18.26	18.78	19.30	19.85	20.41	20.99	21.58	22.20
40	19.53	20.08	20.64	21.25	21.84	22.46	23.09	23.75	24.41
50	21.48	22.10	22.73	23.38	24.02	24.70	25.42	26.12	26.87
60	23.63	24.30	25.00	25.69	26.42	27.17	27.95	28.74	29.55

70	25.87	26.64	27.44	28.25	29.10	29.98	30.89	31.80	32.76
80	27.94	28.77	29.63	30.52	31.44	32.37	33.34	34.34	35.37
90	30.11	31.00	31.93	32.90	33.88	34.88	35.94	37.02	38.13

HOURLY GRADE LISTINGS

Grade 10

Page

Grade 20

Clerk Typist
Library Assistant
Laborer
Mini-Bus Driver
Police Matron
Traffic Supervisor

Grade 30

Office Assistant
Sr. Library Assistant
Truck Driver
Transportation Coordinator

Grade 40

Administrative Assistant
Elder Outreach Worker
Groundskeeper
Maintenance Technician
Special Police Officer

Grade 50

Payroll Administrator
Administrative Assistant II
Circulation Supervisor
Equipment Operator
Volunteer Coordinator
Water Technician

Grade 60

Administrative Assistant III
Children's Librarian
Park and Rec Program Coordinator
Reference Librarian

Grade 70

Sr. Equipment Operator
Sr. Groundskeeper
Water Operator
Tree Warden
Mechanic
Senior Librarian

Grade 80

Assistant Foreman

Grade 90

Senior Foreman

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

	<u>Annual</u>
Veterans Agent	\$11,812
Sealer of Weights and Measures	\$2642
Registrar	\$196
Police Intern	\$453 to \$615

	<u>Hourly</u>
Police- Private Special Detail	\$33.06
Tree Climber	\$21.63

FIRE

Deputy Chief	\$3,984.44
Captain	\$2,390.01
Lieutenant	\$1,912.65
EMS Coordinator	\$1,858.44
Fire Alarm Superintendent	\$829.15

INSPECTORS

Inspector of Buildings	\$30.97per inspection
Local Inspector of Buildings	\$803.17
Gas and Plumbing Inspector	\$1,648.54
Assistant Gas and Plumbing Inspector	\$302.00
Wiring Inspector	\$2,721.24
Assistant Wiring Inspector	\$803.17
Zoning Enforcement Officer	\$30.97 per inspection
Street Inspector	\$16.35 per inspection

PARK AND RECREATION

Program Director	\$15,146	to	\$18,634.38
Swim Pond Director	\$6,309	to	\$8,941.32
Swim Pond Assistant Director	\$4,210	to	\$5,963.94
Swim Team Coach/Guard	\$3,507	to	\$4,917.42
Assistant Coach/Guard	\$2,247	to	\$4,025.94

Water Safety Instructor	\$2,667	to	\$4,025.94
Lifeguard	\$2,538	to	\$3,728.10
Swim Pond Badge Checker	\$844	to	\$1,342.32
Swim Pond Maintenance	\$985	to	\$1,342.32
Swim Pond Set-up Workers	\$703	to	\$2,980.44
Camp Director	\$2,806	to	\$5,705.88
Camp Specialists	\$1,407	to	\$5,646.72
Counselors	\$1,125	to	\$2,981.46
Jr. Counselor	\$284	to	\$894.54
Tennis Director	\$4,210	to	\$5,963.94
Tennis Instructor	\$844	to	\$1,493.28
Trainee			10.60

(Personnel Board)

This article reflects a cost of living increase as recommended by the Personnel Board. The cost of the two percent increase, recommended by the Personnel Board, the Board of Selectmen and the Warrant Committee, is \$117,546. It is included in the various departmental budget recommendations in Article 16 Operating Budget. By state statute, school department personnel are not covered by the Town's Personnel Plan and Bylaw. Salaries of town departmental employees covered by collective bargaining agreements are set by collective bargaining contracts, even though they are listed under this plan and schedule

WARRANT COMMITTEE WILL BE HEARD

Article 16. To see if the Town will vote to raise and appropriate and/or transfer from available funds sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2016, or such other sums as the Town may determine, as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

This article requests appropriations for the operating budgets for the various town departments for FY17 (July 1, 2016 to June 30, 2017). Since funding for this appropriation includes, among other sources, stabilization and trust funds, it must be voted by a two-thirds majority.

Two-Thirds vote required.

WARRANT COMMITTEE WILL BE HEARD

SEE OPERATING BUDGET NEXT PAGE

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 213,018	\$ 262,937	\$ 262,937
01-914-2	HEALTH & LIFE INSURANCE	\$ 3,916,217	\$ 3,996,443	\$ 3,996,443
01-945-2	LIABILITY INSURANCE	\$ 195,000	\$ 198,000	\$ 198,000
	TOTAL	\$ 4,324,235	\$ 4,457,380	\$ 4,457,380
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 30,000	\$ 30,000	\$ 30,000
01-916-2	MEDICARE INSURANCE	\$ 432,000	\$ 454,000	\$ 454,000
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 1,927,321	\$ 2,125,479	\$ 2,125,479
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 6,713,556	\$ 7,066,859	\$ 7,066,859
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 8,325	\$ 8,325	\$ 8,325
	TOTAL	\$ 11,025	\$ 11,025	\$ 11,025
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 929,072	\$ 917,047	\$ 935,291
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 1,700	\$ 1,700	\$ 1,700
	TOTAL	\$ 930,772	\$ 918,747	\$ 936,991
01-131-2	WARRANT COMMITTEE-OPERATIONS	\$ 300	\$ 300	\$ 300

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 100,486	\$ 100,536	\$ 102,530
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 51,832	\$ 46,765	\$ 46,765
	TOTAL	\$ 152,318	\$ 147,301	\$ 149,295
01-141-1	ASSESSORS-SALARIES	\$ 88,760	\$ 88,760	\$ 90,481
01-141-2	ASSESSORS-OPERATIONS	\$ 41,142	\$ 18,697	\$ 18,697
	TOTAL	\$ 129,902	\$ 107,457	\$ 109,178
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 99,564	\$ 99,564	\$ 101,535
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 73,250	\$ 71,760	\$ 71,760
	TOTAL	\$ 172,814	\$ 171,324	\$ 173,295
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 83,470	\$ 84,382	\$ 84,741
01-152-1	HUMAN RESOURCE-SALARIES	\$ -	\$ -	\$ 41,562
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 1,900	\$ 1,900	\$ 1,900
	TOTAL	\$ 1,900	\$ 1,900	\$ 43,462
01-155-1	INFORMATION TECHNOLOGY-SALARIES	\$ 66,542	\$ 66,592	\$ 67,918
01-155-2	INFORMATION TECHNOLOGY-OPERATIONS	\$ 65,200	\$ 97,473	\$ 92,473
	TOTAL	\$ 131,742	\$ 164,065	\$ 160,391
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 74,110	\$ 80,336	\$ 78,852
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 17,230	\$ 22,060	\$ 22,060
	TOTAL	\$ 91,340	\$ 102,396	\$ 100,912

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
01-171-1	CONSERVATION COMM.-SALARIES	\$ 32,178	\$ 32,178	\$ 32,822
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 8,100	\$ 8,100	\$ 8,100
	TOTAL	\$ 40,278	\$ 40,278	\$ 40,922
01-175-1	PLANNING-SALARIES	\$ 79,063	\$ 79,063	\$ 80,644
01-175-2	PLANNING-OPERATIONS	\$ 12,900	\$ 12,900	\$ 12,900
	TOTAL	\$ 91,963	\$ 91,963	\$ 93,544
01-176-2	ZONING & APPEALS-OPERATIONS	\$ 5,000	\$ 5,000	\$ 5,000
01-192-1	TOWN HALL/PUBLIC BUILDING & PROPERTY MAINTENANCE-SALARIES	\$ 21,441	\$ 56,707	\$ 58,014
01-192-2	TOWN HALL/PUBLIC BUILDING & PROPERTY MAINTENANCE-OPERATIONS	\$ 85,620	\$ 96,703	\$ 89,703
	TOTAL	\$ 107,061	\$ 153,410	\$ 147,717
01-195-1	TOWN REPORT/MEETING-SALARIES	\$ 1,000	\$ 1,000	\$ 1,000
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 8,000	\$ 8,300	\$ 8,300
	TOTAL	\$ 9,000	\$ 9,300	\$ 9,300
01-210-1-2	POLICE ADMINISTRATION-OPERATIONS	\$ 96,140	\$ 162,725	\$ 162,725
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 2,146,999	\$ 2,236,991	\$ 2,241,393
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 195,610	\$ 214,833	\$ 214,833
	TOTAL	\$ 2,342,609	\$ 2,451,824	\$ 2,456,226

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 68,000	\$ 69,700	\$ 68,000
01-210-5-1	SCHOOL TRAFFIC-SALARIES	\$ 52,934	-	-
01-210-5-2	SCHOOL TRAFFIC-OPERATIONS	\$ 2,327	-	-
	TOTAL - Transferred to Pol Op	\$ 55,261	-	-
01-220-6-1	FIRE & RESCUE ADMINISTRATION-SALARIES	\$ 141,100	\$ 141,100	\$ 143,901
01-220-6-2	FIRE & RESCUE ADMINISTRATION-OPERATIONS	\$ 5,911	\$ 6,561	\$ 6,561
	TOTAL	\$ 147,011	\$ 147,661	\$ 150,462
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 727,489	\$ 709,547	\$ 754,270
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 125,542	\$ 115,217	\$ 115,217
	TOTAL	\$ 853,031	\$ 824,764	\$ 869,487
01-241-1	INSPECTIONS-SALARIES	\$ 115,646	\$ 115,646	\$ 117,959
01-241-2	INSPECTIONS-OPERATIONS	\$ 12,817	\$ 12,917	\$ 12,917
	TOTAL	\$ 128,463	\$ 128,563	\$ 130,876
01-244-1	SEALER-SALARIES	\$ 2,590	\$ 2,590	\$ 2,642
01-244-2	SEALER-OPERATIONS	\$ 175	\$ 175	\$ 175
	TOTAL	\$ 2,765	\$ 2,765	\$ 2,817
01-291-2	MEMA-OPERATIONS (CIVIL DEFENSE)-TRF TO POL OP	\$ 15,023	\$ -	\$ -

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
01-292-1	ANIMAL CONTROL-SALARIES	\$ 92,305	\$ 92,305	\$ 90,688
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 14,418	\$ 14,778	\$ 14,778
	TOTAL	\$ 106,723	\$ 107,083	\$ 105,466
01-294-1	TREE CARE-SALARIES	\$ 21,746	\$ 21,746	\$ 22,181
01-294-2	TREE CARE-OPERATIONS	\$ 42,380	\$ 43,580	\$ 43,580
	TOTAL	\$ 64,126	\$ 65,326	\$ 65,761
01-422-1	HIGHWAY-SALARIES	\$ 882,982	\$ 907,812	\$ 924,584
01-422-2	HIGHWAY-OPERATIONS	\$ 378,110	\$ 378,410	\$ 373,410
	TOTAL	\$ 1,261,092	\$ 1,286,222	\$ 1,297,994
01-423-1	SNOW & ICE-SALARIES	\$ 106,170	\$ 106,170	\$ 108,293
01-423-2	SNOW & ICE-OPERATIONS	\$ 170,743	\$ 200,743	\$ 180,743
	TOTAL	\$ 276,913	\$ 306,913	\$ 289,036
01-424-2	STREET LIGHTING-OPERATIONS	\$ 48,260	\$ 48,260	\$ 48,260
01-425-2	TOWN GARAGE-OPERATIONS-TRF TO PUBL BLDGS&GRNDS	\$ 11,203	\$ -	\$ -
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 88,899	\$ 86,380	\$ 88,089
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 203,700	\$ 203,700	\$ 203,700
	TOTAL	\$ 292,599	\$ 290,080	\$ 291,789

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
01-429-2	SIDEWALKS-OPERATIONS	\$ 30,000	\$ 40,000	\$ 30,000
01-430-2	PUBLIC WORKS UTILITIES-OPERATIONS	\$ 96,464	\$ 97,251	\$ 97,251
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 198,414	\$ 176,832	\$ 180,362
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 391,861	\$ 392,584	\$ 392,584
	TOTAL	\$ 590,275	\$ 569,416	\$ 572,946
01-491-1	CEMETERY-SALARIES	\$ 133,895	\$ 131,011	\$ 133,650
01-491-2	CEMETERY-OPERATIONS	\$ 41,300	\$ 43,400	\$ 43,400
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 175,195	\$ 174,411	\$ 177,050
01-512-2	HEALTH-OPERATIONS	\$ 55,321	\$ 55,321	\$ 55,321
01-522-2	PUBLIC HEALTH NURSE-OPERATIONS	\$ 10,921	\$ 10,921	\$ 10,921
01-523-2	MENTAL HEALTH NURSE-OPERATIONS	\$ 7,988	\$ 7,988	\$ 7,988
01-541-1	COUNCIL ON AGING-PERSONNEL	\$ 172,766	\$ 170,956	\$ 174,346
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 61,875	\$ 65,990	\$ 65,990
	TOTAL	\$ 234,641	\$ 236,946	\$ 240,336
01-543-1	VETERANS-SALARIES	\$ 11,580	\$ 45,860	\$ 25,860
01-543-2	VETERANS-OPERATIONS	\$ 39,900	\$ 40,500	\$ 40,500
	TOTAL	\$ 51,480	\$ 86,360	\$ 66,360

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
01-599-1	OUTREACH-SALARIES	\$ 124,760	\$ 125,685	\$ 128,182
01-599-2	OUTREACH-OPERATIONS	\$ 15,305	\$ 17,266	\$ 17,266
	TOTAL	\$ 140,065	\$ 142,951	\$ 145,448
01-610-1	LIBRARY-SALARIES	\$ 483,284	\$ 472,244	\$ 481,602
01-610-2	LIBRARY-OPERATIONS	\$ 240,707	\$ 257,383	\$ 257,383
	TOTAL	\$ 723,991	\$ 729,627	\$ 738,985
01-630-1	PARK & RECREATION-SALARIES	\$ 257,176	\$ 254,786	\$ 259,056
01-630-2	PARK & RECREATION-OPERATIONS	\$ 66,000	\$ 71,000	\$ 71,000
	TOTAL	\$ 323,176	\$ 325,786	\$ 330,056
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
01-692-2	GRAVE MARKERS/FLAGS-OPERATIONS	\$ 2,000	\$ 2,000	\$ 2,000
01-693-2	MEMORIAL DAY/VETERANS DAY -OPERATIONS	\$ 2,320	\$ 2,320	\$ 2,320
01-699-2	ARTS/CULTURAL COUNCIL	\$ 4,300	\$ 4,600	\$ 4,600
01-996-2	STABILIZATION	\$ 200,000	\$ 200,000	\$ 200,000
01-997-2	RESERVE FUND	\$ 150,000	\$ 150,000	\$ 150,000

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
*****	TOTAL TOWN DEPARTMENTS	\$ 10,527,741	\$ 10,738,132	\$ 10,838,054
01-710-2	TOWN DEBT-PRINCIPAL	\$ 5,398,616	\$ 4,845,833	\$ 4,845,833
01-751-2	TOWN DEBT-INTEREST	\$ 1,342,157	\$ 1,888,728	\$ 1,941,728
	TOTAL DEBT PAYMENTS	\$ 6,740,773	\$ 6,734,561	\$ 6,787,561
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 120,281	\$ 131,441	\$ 131,441
01-300-1	SCHOOL-PERSONNEL	\$ 24,539,230	\$ 25,928,866	\$ 25,591,232
01-300-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 5,823,155	\$ 6,080,283	\$ 5,985,917
*****	TOTAL TOWN SCHOOLS	\$ 30,362,385	\$ 32,009,149	\$ 31,577,149
	ENTERPRISE FUND OPERATIONS			
60-410-1	WATER-SALARIES	\$ 324,655	\$ 318,596	\$ 324,961
60-410-2	WATER-OPERATIONS	\$ 454,400	\$ 506,400	\$ 506,400
60-410-2	WATER RESERVE FUND	\$ 50,000	\$ 50,000	\$ 50,000
	TOTAL	\$ 829,055	\$ 874,996	\$ 881,361
61-420-1	SEWER-SALARIES	\$ 285,896	\$ 279,383	\$ 284,928
61-420-2	SEWER-OPERATIONS	\$ 688,840	\$ 702,800	\$ 702,800
61-420-2	SEWER RESERVE FUND	\$ 50,000	\$ 100,000	\$ 100,000
	TOTAL	\$ 1,024,736	\$ 1,082,183	\$ 1,087,728
*****	TOTAL ENTERPRISE FUND	\$ 1,853,791	\$ 1,957,179	\$ 1,969,089

ARTICLE 16 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	APPROPRIATED 2015/2016	DEPT REQUEST 2016/2017	FY17 WARR COMM RECOMMENDS
	S U M M A R Y			
	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 6,713,556	\$ 7,066,859	\$ 7,066,859
	TOTAL TOWN DEPARTMENTS	\$ 10,527,741	\$ 10,738,132	\$ 10,838,054
	TOTAL DEBT PAYMENTS	\$ 6,740,773	\$ 6,734,561	\$ 6,787,561
	TOTAL REGIONAL VOC SCHOOL	\$ 120,281	\$ 131,441	\$ 131,441
	TOTAL SCHOOLS	\$ 30,362,385	\$ 32,009,149	\$ 31,577,149
	TOTAL WATER & SEWER ENTERPRISE	\$ 1,853,791	\$ 1,957,179	\$ 1,969,089
	TOTAL OPERATING BUDGET	\$ 56,318,527	\$ 58,637,321	\$ 58,370,153
	LESS: CEMETERY- PERP CARE CREDIT	\$ 6,000	\$ 6,000	\$ 6,000
	LESS: FROM WATER ENTERPRISE FUND	\$ 1,879,660	\$ 1,813,474	\$ 1,819,839
	LESS: FROM SEWER ENTERPRISE FUND	\$ 1,651,656	\$ 1,748,019	\$ 1,753,564
	LESS: FROM PENSION RESERVE FUND	\$ 100,000	\$ 100,000	\$ 100,000
	LESS: FROM OVERLAY SURPLUS	\$ 79,505	\$ -	\$ -
	LESS: FROM STABILIZATION	\$ 100,000	\$ -	\$ -
	LESS: FROM SEW BETT STABILIZATION FUND	\$ 400,000	\$ 400,000	\$ 400,000
	LESS: FROM BOND PREMIUM SAWMILL BROOK	\$ 1,261	\$ 1,156	\$ 1,156
	LESS: FROM BOND PREMIUM JUNE '07	\$ 4,375	\$ 3,866	\$ 3,866
	LESS: FROM BOND PREMIUM RED GATE FARM	\$ -	\$ 2,533	\$ 2,533
	LESS: USE OF SCHOOL PROPERTY REVOLVING	\$ -	\$ 25,000	\$ 25,000
	LESS: FROM MWPAT TIT V SEPTIC LOAN RECPTS	\$ 4,100	\$ 4,100	\$ 4,100
	LESS: FROM MSBA BAN INT REIMB	\$ 60,438	\$ 52,050	\$ 52,050
	LESS: FROM MSBA GR TO OFFSET SCH DEBT	\$ 1,198,535	\$ 1,188,535	\$ 1,188,535
	TOTAL OTHER REVENUE SOURCE	\$ 5,485,530	\$ 5,344,733	\$ 5,356,643
	NET OPERATING APPROPRIATION	\$ 50,832,997	\$ 53,292,588	\$ 53,013,510

**SEWER ENTERPRISE FUND
FISCAL YEAR 2017
ESTIMATED REVENUES AND EXPENDITURES**

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$	1,745,200
SEWER AVAILABLE FUNDS	\$	8,364
SEWER FREE CASH	\$	60,000
TOTAL SEWER REVENUES		\$ 1,813,564

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT

ORGANIZATION CODE 61-420-1 AND 61-420-2:

PERSONNEL	\$	284,928
OPERATIONS	\$	702,800
INFILTRATION INFLOW	\$	50,000
EMERGENCY RESERVE FUND	\$	50,000
SUB-TOTAL SEWER DEPARTMENT COSTS		\$ 1,087,728

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH

FORD F350 TRUCK W/UTILITY BODY	\$	60,000
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SUB-TOTAL SEWER DEPARTMENT COSTS \$ 1,147,728

ALLOCATED EXPENSES APPROPRIATED IN OTHER

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$	274,767
INTEREST 01-751-2	\$	76,851
TOTAL DEBT SERVICE		\$ 351,618

INSURANCE	\$	68,143
OPEB LIABILITY CONTRIBUTION	\$	33,400
CNTY RETIREMENT CONTRIBUTION	\$	59,460
SHARED EMPLOYEES	\$	145,990
SHARED FACILITIES	\$	7,225
SUB-TOTAL ALLOCATED EXPENSES		\$ 314,218

TOTAL-ALLOCATED EXPENSES \$ 665,836

ESTIMATED EXPENSES \$ (1,813,564)

ESTIMATED SEWER FUND SURPLUS (DEFICIT) \$ -

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	1,813,564
LESS: TOTAL COSTS	\$	(1,813,564)
LESS: PRIOR YEAR DEFICIT	\$	-

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	1,745,200
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$	8,364
SEWER FREE CASH	\$	60,000
NON-ENTERPRISE AVAILABLE FUNDS	\$	-

TOTAL SOURCES OF FUNDING FOR COSTS \$ 1,813,564

APPROPRIATED IN THE SEWER ENTERPRISE FUND

FY16 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
1 - 10,000	\$84.07 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$8.67 PER 1,000 GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
1 - 10,000	\$84.07 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$8.67 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

NOTE: FY17 SEWER RATES HAVE NOT BEEN SET

Article 17. To see if the Town will vote to raise and appropriate from the Fiscal 2017 Tax Levy and or transfer from available funds and/or borrow for Capital Expenditures, including the following:

<u>DEPARTMENT</u>	<u>PROJECT</u>
Board of Selectmen	Website Redesign for Town Hall and Schools Town Hall Roof Replacement
Fire Department	All-Terrain Vehicle CPR Chest Compression System
Town Clerk	Shelving system for Town House Safe
Library	Slate Roof Repair Repair of Main Entrance Portico
Board of Assessors	Remodel of Office
Council on Aging	Front Door Gutters/Sidewalk Issues Water Heater Replacement
Conservation Commission	Land Acquisition and Management
School Department	
	<i>Dale</i> Replace Corridor Doors
	<i>Wheelock</i> Replace Corridor Doors Front Entry Parking Lot Restoration

District Security System Upgrade

Police Department Cruiser Replacement

Public Works

Sewer Department Ford F350 Truck with Utility Body

Water Department Ford F650 Truck with Dump Body

Highway 2016 John Deere Tractor 5085E
11" One Way Baker Plow
2016 Prinoth Bombardier Model SW4S
Stainless Steel Sander 6.3 Cubic Yards
2017 Mack GU713 Trash Tractor
2017 Steco Trash Trailer
Resurface Subdivisions
Caterpillar 48" Cold Planer

Parks and Recreation Resurface Tennis Courts at Metacomet

FY17 CAPITAL BUDGET

RECOMMENDATIONS

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Board of Selectmen	Website Redesign for Town Hall and Schools	\$35,000	\$35,000
	Town Hall Roof Replacement	\$20,000	\$0
Fire Department	All Terrain Vehicle	\$26,600	\$26,600
	CPR Chest Compression System	\$14,000	\$14,000

Town Clerk	Shelving system for Town Hall Safe	\$16,000	\$0
Library	Slate Roof Repair	\$41,000	\$41,000
	Repair of Main Entrance Portico	\$20,762	\$20,762
Board of Assessors	Remodel of Office	\$25,000	\$0
Council on Aging	Front Door	\$25,000	\$5,000
	Gutters/Sidewalk Issues		
	Water Heater Replacement	\$8,000	\$0
Conservation Commission	Land Acquisition and Management	50,000	\$5,000
School Department			
<i>Dale</i>	Replace Corridor Doors	\$13,100	\$0
<i>Wheelock</i>	Replace Corridor Doors	\$31,500	\$15,000
	Front Entry Parking Lot Restoration	\$113,000	\$0
<i>District</i>	Security System Upgrade	\$30,000	\$30,000
Police Department	Cruiser Replacement	\$46,000	\$46,000

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Public Works			
<i>Sewer Department</i>	Ford F350 Truck with Utility Body	\$60,000	\$60,000
<i>Water Department</i>	Ford F650 Truck with Dump Body	\$102,000	\$102,000
<i>Highway</i>	2016 John Deer Tractor 5085E	\$108,080	\$0
	11" One Way Baker Plow	\$9,000	\$0
	2016 Prinoth Bombadier Model SW4S	\$161,063	\$0
	Stainless Steel Sander 6.3 Cubic Yards	\$26,500	\$24,400
	2017 Mack GU713 Trash Tractor	\$138,034	\$0
	2017 Steco Trash Trailer	\$65,825	\$65,000
	Resurface Subdivisions	\$40,000	\$40,000
	Caterpillar 48" Cold Planer	\$29,000	\$0
Parks and Recreation	Resurface Tennis Courts at Metacomet	\$60,000	\$58,000
Total Requests		\$1,314,464	\$587,762
To be funded by:	Tax Levy	\$399,540	
Other Funds			
	Water Enterprise Fund	\$102,000	
	Sewer Enterprise Fund	\$60,000	

Unexpended Appropriation Funds		
<i>Library</i>	Lighting 016109 -590011	\$14,039
	HVAC 016103- 590010	\$5,104
	Carpet 016109- 590006	\$1,620
<i>School</i>	Tennis Courts 013009 - 590071	\$5,460
Total		\$188,222

(Capital Budget Committee)

Departmental requests for various capital spending projects for FY17 totaled \$1,314,464. The Capital Budget Committee met with the various departments submitting requests and is recommending that \$587,762 be appropriated, with \$26,223 to be transferred from prior year appropriations, \$162,000 from the Water and Sewer Enterprise Funds and \$399,540 raised from the FY17 tax levy.

WARRANT COMMITTEE WILL BE HEARD

Article 18. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of purchasing a new ambulance for the Fire Department, or do or act anything in relation thereto.

(Fire Chief)

The Fire Chief is requesting an appropriation for the purchase of a new ambulance. Most of the monies, which have accumulated over a number of years, are available in the Ambulance Revolving Fund. The remaining funds could be appropriated from the Stabilization Fund and reimbursed to that fund as additional revenues accumulate in the Ambulance Revolving Fund. The estimated cost of the new ambulance is \$285,000.

Two-Thirds vote required.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 19. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of

preparing a Capital Plan for the Town, or do or act anything in relation thereto.

(Board of Selectmen)

These funds would be used to prepare a twenty-year Capital Plan for the Town, detailing proposed departmental capital projects, timetables and financing methods. This Capital Plan once approved by the Town Meeting would be continuously updated to reflect progress and/or changes in that plan. The amount requested is \$50,000, the Warrant Committee recommends an appropriation of \$10,000.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 20. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of preparing a Town Master Plan as provided in G.L., Chapter 41, §81D, or do or act anything in relation thereto.

(Board of Selectmen)

These funds would be used to prepare a comprehensive Master Plan to guide the future development of the Town of Medfield. This Master Plan would be continually updated by the various Town Departments and would be the basis for decision making on various issues ranging from water and sewer improvements, zoning changes, public building construction and/or renovation, downtown development, library, educational and recreational improvements, open space acquisition, historic preservation, transportation and infrastructure requirements, financing means and methods, etc. The amount requested is \$100,000.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 21. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised including the authority to borrow under the provisions of G.L. Chapter 44, §7 ¶25 or any other enabling statute for the purpose of reconstructing the multi-purpose field and track and associated facilities at the Amos Clark Kingsbury High School, located at 88R South Street, Medfield including the payment of costs incidental or related thereto; and to authorize the School Committee to enter into contracts with private parties, the federal

government and/or the Commonwealth of Massachusetts to accomplish said purposes, or do or act anything in relation thereto.

(School Committee)

*The Medfield School Committee is proposing to replace the existing synthetic turf field with upgraded drainage system. The current field is 12 years old and turf fibers are starting to deteriorate, a condition commonly found in a field this age with the amount of usage it has. Currently there are multiple areas that flood on the field. This is a strong indication of a failing base/drainage system. In addition the ability for the field to maintain infill and the concern over rising Gmax is an overall safety issue to the athletes. Gmax measures the shock-attenuation performance of sports surfaces which assesses the playability of a field. The estimated cost for this work is \$1.4Million. An actual bid price is expected to be available prior to the Town Meeting. **Two-Thirds Vote Required.***

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 22. To see if the Town will vote to rescind \$1,625,000 of bonding authorization voted under Article 1 of the March 23, 2015 Special Town Meeting, which represents the unused portion of an \$18,000,000 bond authorization to fund the construction of a public safety building and to transfer the sum of \$80,000 from the FY16 Town Debt-Principal account (01-710-2) to the Town Debt-Interest account (01-751-2 to cover a portion of the FY16 interest payments for said bonds, or do or act anything in relation thereto.

(Treasurer-Collector and Town Accountant)

As a result of the bids for the public safety building bonds, the town ended up borrowing \$16,375,000 of the \$18,000,000 bond authorization voted by the March 23, 2015 Special Town Meeting. The approximately \$1.9 million bond premium that was offered as part of the bond purchase price was used to pay for the bond sale costs and the remaining \$1,675,000 of the bond authorization. The first part of this article rescinds that unused portion of the original bond authorization. This reduction in the amount of bonds purchased reduced the annual principal payment from \$900,000 to \$820,000 and left \$80,000 remaining in the FY16 bond principal account. Since the interest rate on the bonds was not known at the time of the Annual Town Meeting, where debt service payments are voted as part of the annual operating budget, no money was appropriated to fund the FY16

interest payment on the public safety bonds. Under the provisions of a state statute, the Treasurer-Collector can notify the Board of Assessors to raise an amount on the next annual tax levy. The Treasurer-Collector notified the Board of Assessors to raise the FY16 unfunded interest payments (\$671,855. - \$80,000. = \$591,855.) on the FY16 tax levy. The second part of this article transfers \$80,000 from the FY16 principal budget to the FY16 interest budget to cover the remaining portion of the interest payments.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 23. To see if the Town will vote to rescind \$90,000 of the \$700,000 bond authorization to fund construction of a solar photovoltaic array at the wastewater treatment plant voted under Article 2 of the March 23, 2015 Special Town Meeting, or do or act anything in relation thereto.

(Treasurer-Collector and Town Accountant)

The Commonwealth of Massachusetts approved applying the entire grant amount of \$180,000, which was awarded to the Town of Medfield by the Department of Energy Resources (DOER) towards construction of the solar photovoltaic array at the Wastewater Treatment Plant. That allowed the Town to reduce the amount of bonds issued to fund this project by \$90,000 from \$700,000 to \$610,000. This article rescinds the \$90,000 of that unused bond authorization.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 24. To see if the Town will vote to transfer a sum of money from the unexpended balance of funds appropriated under Article 2 of the March 23, 2015 Special Town Meeting, said funds to be used for the purpose of designing and constructing a solar photovoltaic array on the roof of the Town Garage, located at 55 North Meadows Road, or do or act anything in relation thereto.

(Medfield Energy Committee)

Last year the Town voted to fund construction of a ground-mounted solar photovoltaic array at the Wastewater Treatment Plant. This array is now in operation and will reduce the treatment plant's electricity bill by about

37%. Because of favorable bidding conditions, this project was built for considerably less than the estimate. The Medfield Energy Committee would like to use the remaining funds to construct a roof-mounted solar array at the town garage and/or at the new public safety building. Both of these buildings were designed to accommodate solar panels. Significant savings in electricity costs are anticipated.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 25. To see if the Town will vote to transfer \$135,469 from sewer betterments paid-in-advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of G.L., Chapter 40, Section 5B as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Accountant)

*The Town has borrowed funds for twenty years to construct sewers in various parts of the Town. Abutters to the sewer lines are assessed for this betterment and can pay this assessment all-at-once, or over five, ten or twenty years. Because of the low interest rates and the mortgage interest deductions, many have paid off the betterment in its entirety. To recapture the interest lost on these payoffs and to spread the repayment of sewer debt over the life of the issued bonds, the funds can be placed in an interest bearing stabilization fund and a portion appropriated annually as an offset to the principal and interest payments included in the operating budgets. The amount requested to be transferred to the Sewer Stabilization Fund this year is \$135,469. The balance in this Fund as of December 31, 2015 was \$1,690,618. The operating budget recommendations propose to transfer \$400,000 from this fund to help pay for the principal and interest costs on FY17 General Fund sewer debt. Unless new sewer projects are approved the last of these bonds will be paid off in FY22, after which this stabilization fund will be dissolved. **Two-thirds vote required***

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 26. To see if the Town will vote to transfer \$37,499. from the FY16 County Retirement Contribution Budget, account 01-911-2, to the Other Post-Employment Benefits (OPEB) Trust, and appropriate to said

Trust from free cash or other sources, such other sum(s), as the Town deems appropriate for the purpose of setting aside monies to cover the unfunded retiree health insurance costs and further, to transfer the balance of funds as of March 30, 2016 in the Unfunded Retiree Health Insurance Stabilization Fund to the said OPEB Trust, or do or act anything in relation thereto

(Town Administrator)

*A private rule-making body, the General Accounting Standards Board (GASB), issued a rule several years ago, that requires all state and municipal governments to record unfunded retiree health insurance liabilities on their financial statements starting in FY10. This article seeks to continue to gradually ramp up a program, begun eight years ago, setting aside funds to cover this liability by taking the savings achieved by the Treasurer/Collector from paying the Norfolk County Pension assessment in one payment rather than two. The 2% discount for the current year (FY16) amounts to \$37,499. This article would appropriate those savings to the Other Post-Employment Benefits Trust. In addition, the Warrant Committee is recommending that another \$200,000 be transferred from free cash and an additional \$162,501 be raised on the tax levy, bringing the total amount requested to \$400,000. The actuarial accrued liability (AAL) as of January 1, 2015 was \$46.8 million, which is down slightly from the January 1, 2013 AAL of \$47.0 million. In addition, all funds in the Unfunded Retiree Health Insurance Stabilization would be transferred to the OPEB Trust. The fund balance in the Unfunded Retiree Health Insurance Stabilization Fund as of December 31, 2015 was \$1,564,286. This will close out the OPEB Stabilization Fund, as all monies set aside for this purpose will now be deposited in the OPEB Trust Fund. **Two-Thirds vote required***

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 27. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of purchasing and installing traffic signals and associated traffic markings and signage at the intersection of South Street and Spring Street (Route 27) and/or for the purpose of making improvements to the traffic signals, markings and signage at the intersection of West Street and North Meadows Road (Route 27), and to authorize the Chief of Police to apply for and accept grants and to expend funds for such purposes, and to

authorize the Board of Selectmen to enter into contracts with engineering and/or traffic consultants and/or contractors to accomplish said purposes, or do or act anything in relation thereto.

(Board of Selectmen and Chief of Police)

The 2015 Annual Town Meeting appropriated \$10,000 to fund a traffic study of the South Street and Spring Street intersection in an effort to alleviate traffic congestion and to reduce traffic accidents. Since that time the West Street and North Meadows Road (Route 27) intersection has been identified by the State as a high accident location. This article seeks funding to implement the recommendations of that study or to make such other improvements at both or either of these intersections that, in the opinion of the Chief of Police, would accomplish these purposes.

WARRANT COMMITTEE RECOMMENDS DISMISSAL

Article 28. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring an owner’s project manager as provided in G.L., Chapter 149A, §3, and an architect or other designer to prepare a feasibility study and/or schematic plans and documents for a Park and Recreation facility, said funds to be expended under the jurisdiction of the Permanent Planning and Building Committee or do or take any action in relation thereto.

(Park and Recreation Commission)

The Park and Recreation Commission would like to undertake a needs analysis and a site study and to begin plans for the design and construction of a new Park and Recreation facility to replace the Pfaff Center.

WARRANT COMMITTEE WILL BE HEARD

Article 29. To see if the Town will vote to appropriate a sum of money and to authorize the Council on Aging to utilize funds currently available to it for the purposes of hiring an owner’s project manager as provided in G.L., Chapter 149A, §3, and an architect or other designer to prepare schematic plans and documents for an addition to the CENTER at

Medfield, said funds to be expended under the jurisdiction of the Permanent Planning and Building Committee, or do or act anything in relation thereto.

(Council on Aging)

The Council on Aging would like to add on to the CENTER at Medfield. The Council has funds from donations, bequests and grants, which it is proposing to use to prepare plans and specifications for and addition to the CENTER at Medfield to accommodate the respite care program and the demand for more diverse programming.

WARRANT COMMITTEE WILL BE HEARD

Article 30. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing ongoing maintenance and security at the site of the former state hospital, or do or take any action in relation thereto.

(Board of Selectmen)

Until the future of the former state hospital site is determined, the property must be maintained and kept secure. The requested funds (\$150,000) will provide for mowing, snow plowing, securing buildings, providing security, and other essential services.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 31. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers and/or attorneys to assist the Town with ongoing preparation of a master plan for reuse of the former hospital and surrounding areas and to advise the Town on matters concerning the site's disposition, reuse and environmental remediation, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

For the past several years the Town Meeting has appropriated funds to pay for environmental and legal consultants to advise on the clean-up and disposition of the former state hospital property. The ground pollution clean-up of the remaining state owned land has essentially been completed, although monitoring will continue. Last year (FY16) \$100,000 was appropriated to continue preparation of a master plan for development/preservation of the site. The \$50,000 requested for FY17 will be used along with last year's appropriation to finalize that master plan and/or to prepare such other studies and/or tests, and/or inspections, as may be necessary to assist in the Town's ongoing deliberations.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 32. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing matching funds for a grant from the Commonwealth of Massachusetts, the purpose of which is to conduct a market analysis and feasibility study of incorporating cultural uses into the redevelopment of the former state hospital site, and create a business plan or do or take any action relating thereto.

(Board of Selectmen and Medfield Cultural Alliance)

Article 33. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of making improvements to the downtown, or do or act anything in relation thereto.

(Board of Selectmen)

Two years ago the Town voted to adopt the local meals tax, which levies a 0.75% meals tax on top of the 6.25% state meals tax. This levy is collected by the state as part of the overall meals tax and is remitted quarterly to the Town. In Medfield this local meals tax generates about \$10,000 per month. This article would take some of this money and use it to fund projects that would improve the downtown area. Among the improvement projects proposed for funding in FY17, are maintenance of Straw Hat Park, tree planting and funds for construction of a brick sidewalk along the Meetinghouse Pond on Frairy Street. The amount requested is \$25,000. The remainder of the meals tax revenues collected in FY16 will

be used to reduce the FY17 tax rate. The Warrant Committee recommends an appropriation of \$15,000.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 34. To see if the Town will vote to amend the Code of the Town of Medfield, Chapter 110 BUILDING CONSTRUCTION by adding Article entitled “Stretch Energy Code”, for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR , the Stretch Energy Code, including future editions, amendments or modifications thereto; with an effective date of July 1, 2016; a copy of which is on file in the office of the Town Clerk, and to authorize the Town Clerk to renumber or take any other action necessary to format this new bylaw to fit within the new codification of the Town's existing bylaws if approved by this Town Meeting, or do or act anything in relation thereto.

(Medfield Energy Committee and Board of Selectmen)

One of the five criteria for qualification as a Green Community is adoption of a so-called “Stretch Code”. It is an appendix to the Massachusetts 8th Edition, Massachusetts State Building Code, which creates a higher tier of Energy Conservation. At the present time the Town’s building code is the same as the State’s Stretch Energy Code. If this is adopted by the Town, the Town’s Building Code would be modified by future changes to the State’s Stretch Energy Code. More information about the “Stretch Code” is posted on the website at www.town.medfield.net.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 35. To see if the Town will vote to appropriate the sum of \$150,000, said sum to be transferred from the Water Enterprise Fund, Unreserved Fund Balance, for the purpose of conducting studies and designing an Iron/Manganese Treatment facility for wells three, four and/or five of the Town’s water supply system, or do or act anything in relation thereto.

(Water and Sewerage Board)

The Medfield water supply has had a problem with iron and manganese concentrations, particularly in the Neponset River Watershed wells located behind the Wheelock School. This article seeks funds to begin to study how best to treat these elements and to design a facility to do so.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 36. To see if the Town will vote to authorize the Board of Selectmen to accept a drainage easement on property located at 83 Adams Street, or do or act anything in relation thereto.

(Superintendent of Public Works)

The Public Works Department, in consultation with the Board of Selectmen, the Police Department and the School Department would like to construct a sidewalk on one side of Adams Street from Dale Street to West Mill Street. Eventually this sidewalk would continue along West Mill Street to Ice House Road and would connect to McCarthy Park and Hospital Road. This sidewalk would serve the Memorial and Dale Street Schools and provide access to McCarthy Park, The CENTER at Medfield, the Kingsbury Club, Hospital Road and the newly acquired former hospital property. This easement is necessary to provide proper drainage for this sidewalk and for Adams Street.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 37. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of complying with the U.S. Environmental Protection Agency's National Pollutant Discharge Permit System (NPDES) and preparing an MS4 permit as required under the provisions of the Clean Water Act, or do or act anything in relation thereto.

(Superintendent of Public Works)

Every five years the Town must reapply to the federal government for a MS4 Stormwater discharge permit. The application process for this permit is very detailed and the Town has to prepare a report on how and what it will do to improve compliance with the NDPEs. The funds

(\$50,000) would be used to prepare this report and to implement the items proposed in the permit application.

WARRANT COMMITTEE WILL BE HEARD

Article 38. To see if the Town will vote to authorize the Board of Selectmen to appoint a Senior Housing Study Committee to investigate ways to address the need for affordable housing for an aging population, or do or act anything in relation thereto.

(Council on Aging)

Many of Medfield's seniors would like to downsize to smaller and less expensive housing units and would also like to stay in Medfield. The lack of suitable housing alternatives has led many of our seniors to relocate to nearby communities. This Committee would be charged with studying this problem and proposing actions which the Town might take to keep seniors in the Town.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 39. To see if the Town will vote to accept as public ways all or a portion of the following streets:

Rockwood Road from Station 0+00 to Station 4+97.81
Quarry Road from Station 8+88.09 to Station 16+97.87
Erik Road from Station 0+00.00 to Station 9+00.00

As laid out by the Board of Selectmen and as shown on a plan referred to in the Order of Layout on file with the Town Clerk's office and to authorize the Board of Selectmen to acquire by eminent domain or otherwise, such rights, titles and easements, including drainage easements, as may be necessary to accomplish such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

When a street has been constructed in accordance with the Planning Board's Subdivision Rules and Regulations, the owner or developer can request that the street be accepted as a public way. A hearing is held by the Board of Selectmen, acting as a Board of Survey, and if the proper conditions are met, the streets are laid out to establish their boundaries. The transfer of the streets to the Town is then recorded at the Registry of

*Deeds and the Town assumes responsibility for maintaining the streets. Once a street becomes a public way it is open to anyone who wishes to use it. Maps of the street acceptance layouts are posted on the website at www.town.medfield.net. **Two-Thirds Vote Required**.*

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 40. To see if the Town will vote to amend the Code of the Town of Medfield, Chapter 150 Historic Preservation, Article II Demolition Delay, §150-17, ¶ C by adding after the existing sentence:

Within thirty (30) days of its receipt of an applicant’s appeal, the Board of Selectmen shall schedule a public hearing; the Board of Selectmen shall provide written notice thereof to the applicant, the Historic Commission, and to immediate abutters and the Board shall provide notice to the public by publication once in a newspaper of general circulation.

At that public meeting, the Board of Selectmen shall review the record of the Historic Commission’s proceedings, including meeting minutes and any documents. Based upon its review, the Board of Selectmen shall determine if a reasonable factual basis exists to support Historic Commission’s finding that the property or structure is “historically significant” and should be “preferably preserved”. If the Board of Selectmen determines that a reasonable factual basis exists, it shall uphold the Historic Commission; if the Board of Selectmen determines there is not a reasonable factual basis, it shall direct that the demolition delay be lifted, or do or act anything in relation thereto.

(Board of Selectmen and Historic Commission)

The purpose of this article is to establish the procedure by which the Board of Selectmen can review a decision of the Historic Commission, imposing a demolition delay, under the Demolition Delay Bylaw.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 41. To see if the Town will vote to amend the Code of the Town of Medfield, Part II: General Legislation, Chapter 300 ZONING, Article 5, §300-5.4. Table of Use Regulations, Attachment 1:

Section 2 Public, Semi-Public/Institution:

	A	RE	RT	RS	RU	B	BI	IE
2.8 Hospital, convalescent, nursing home, hospice, continuing care, or assisted-living facility	No	No	No	SP	SP	SP	SP	SP

by striking “SP” in the RS District and replacing it with “No” in the RS district, and

Section 4 Commercial/Business:

	A	RE	RT	RS	RU	B	BI	IE
4.10. Hospice, or nursing homes, convalescent and assisted-living facilities and medical and dental offices	No	No	No	SP	SP	SP	SP	SP

by striking “SP” in the RS District and replacing it with “No” in the RS district, or do or act anything in relation thereto.

(Board of Selectmen)

At the request of numerous residents, the Board of Selectmen placed this article on the Warrant to clarify the Zoning Bylaw, Table of Use Regulations regarding assisted living facilities. Under the provisions of this article, assisted living facilities would not be a permitted use in an RS district, in addition to the zoning districts in which it already is not permitted.

WARRANT COMMITTEE WILL BE HEARD

Article 42. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of funding the FY15 and FY16 collective bargaining contract with the Medfield Permanent Firefighters Association, Local 4478, IAFF, AFL-CIO, or do or act anything in relation thereto.

(Board of Selectmen)

A contract was recently settled with the Medfield Firefighters Association for FY15 and FY16 (current fiscal year) and FY17. This article appropriates monies for the retroactive pay, while the FY17 funds will be appropriated in the Fire Department budget.

WARRANT COMMITTEE RECOMMENDS PASSAGE

Article 43. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2017, or do or act anything in relation thereto.

(Board of Assessors)

At the close of the fiscal year, the Town Accountant submits financial statements to the Massachusetts Department of Revenue, which then certifies the amount of free cash available to the Town as of June 30, 2015. These funds are then available to be used for reduction of the FY17 tax rate, for emergency purposes or for avoiding temporary borrowing costs until tax and/or other Town revenues are collected. The Certified Free Cash as of June 30, 2015 is \$2,620,615.

WARRANT COMMITTEE WILL BE HEARD

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