



TOWN OF MEDFIELD

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MEETING NOTICE

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POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

MSH MASTER PLANNING COMMITTEE

<u>PLACE OF MEETING</u>	<u>DAY, DATE, AND TIME</u>
Town Garage Training Room, 55 North Meadows Road	Wednesday, December 21, 2016 at 7:00 pm

DRAFT AGENDA & TIMES (Subject to change)

Meeting objectives

- Approve minutes from 12/7 and 12/14
- Review plans to on-board new planning consultant
- Review plans for public workshop and finalize date/time
- Confirm closeout of VHB contract

Agenda

- 7:00 pm** **Welcome, intros, review previous sessions (12/7/16 and 12/14/16)**
- Confirm completion of action items
 - Discuss and vote on meeting minutes
- 7:30** **Review plans to on-board new planning consultant**
- 7:45** **Review plans for public meeting**
- Meeting date
 - Meeting format
 - Meeting materials
 - Discussion of current progress on financial analysis
 - Staffing
 - Publicity
- 8:40** **Update on closeout with VHB**
- 8:50** **Conclude**

SM
12/19/16