

To: Medfield State Hospital Re-Use Committee
From: Kristine Trierweiler
Re: Medfield State Hospital Update
Date: August 21, 2002

1. I have reviewed the consultant list for the EO418 grant funding and have the following recommendations. Please feel free to add to this list as you may be more familiar with some of these firms. I have included the extended list of the firms to this memo.

A. Mullin Associates, Inc

I have contacted them and asked them to supply me with background information on their firm and if they would be interested in the project.

They informed me this afternoon that they are unable to take on any additional projects at this time.

B. Philip B. Herr and Associates

I called them today and Mr. Herr declined to be involved in the project. He was involved in the Met State Hospital closing and does not have the time to devote to such an “extensive undertaking”. He has enjoyed working in Medfield in the past and the project is an exciting one but he doesn’t have the time to devote to the project.

C. Larry Koff and Associates

I have contacted them and asked them to supply me with background information on their firm and if they would be interested in the project.

I have not yet heard back from Mr. Koff

D. Community Opportunities Group, Inc.*

I have contacted them and asked them to supply me with background information on their firm and if they would be interested in the project.

They have indicated they are interested in the project and have supplied us with the background materials which are attached.

*I have worked with this firm before so I will have to excuse myself from the decision making process.

E. Taintor and Associates

I have contacted them and asked them to supply me with background information on their firm and if they would be interested in the project.

They have indicated they are interested in the project and have supplied us with some background materials which are attached.

F. Abt Associates, Inc.

I have contacted them and asked them to supply me with background information on their firm and if they would be interested in the project.

They were just added to the list last evening and I have not heard back from them as of tonight.

2. The firms I was able to speak to did have concerns that we are going to have a hard time making public hearings in October and would most likely be looking at November at the earliest. The firms I talked to indicated they would need some time to meet with the Committee and get some background on the project before they could begin the hearings.
3. At this time three firms should be chosen for interviews at our next meeting if they are available on short notice. In the meantime I will develop a more formal scope of work for what we anticipate the consultant to accomplish. I will get this to all committee member prior to the next meeting for your review.

