

Medfield Parks and Recreation Minutes

Pfaff Center 1/21/09 7:30 AM

Attending: COMMISSIONERS: Toby Burrell, Tom Caragliano, Steve Farrar, and Mel Seibolt
DIRECTOR OF PARKS AND RECREATION: Jim Snyder
PROGRAM COORDINATOR: Kevin Ryder
ADMINISTRATIVE ASSISTANT: Paula Carroll

1. Motion: Approve 1/7/09 Minutes. Vote: Motion carries (4-0).

2. Ice Skating Rink

The Board would like to provide refreshments and music at the rink every Saturday night between the hours of 6:00 PM and 8:00 PM. Jim Snyder will contact New 'N Towne to see if they would be interested in raising funds by selling cocoa and snacks.

3. Fee Re-Structuring

The Board and Jim will meet next week to finalize fee increases for programs and fields.

4. Skate Board Park Destination

Currently, if funding were ready today, the favorable skate board park locale would be behind the batting cages in Metacomet Park. The Skate Board Park Fundraising Committee can publicize this area as the proposed site for fundraising purposes. However, when the time actually comes to build the park, circumstances may be different. Thus, the Parks and Recreation Board of Commissioners reserves the right to consider other sites and to choose the best final destination at that time.

5. Landscape Strategy Meeting Last Week

The Highway Department will not be able to assume any of the landscaping duties currently performed by our landscaper. Suggestions from Ken Feeney to reduce costs include less fertilization of the fields. Mike Leuders and Michael Parks will also be asked for their cost reducing recommendations.

The landscape contract will be broken down to 1) a quote for trash removal, 2) a quote for fertilization, and 3) a formal bid for mowing. Each of those will be further broken down to separate quotes and bids for a) athletic fields and b) grounds maintenance. Soil testing will need to be conducted, preferably with the current landscaper as it is covered under the contract. Jim will ask our building cleaner if they are interested in expanding their business with us to include trash removal from fields and grounds. The possible hiring of a part-time trash removal employee is being considered.

6. Kingsbury Club Tennis Meeting Last Week

Jim, Kevin, Tom, and Toby met with five staff members from the Kingsbury Club to discuss tennis programming collaborative opportunities. Parks & Rec stressed that we will not be discontinuing tennis programming with our current vendor. Kingsbury is welcome to present a proposal with programming ideas that are different from what our current vendor provides, for consideration.

7. Capital Budgeting

Cuts may need to be made from both the existing budget as well as the future budget. Capital expenditures for the Pfaff Center, including cosmetic upgrades and replacement of worn fixtures and equipment, have to be considered now that a new building is not forthcoming.

Meeting adjourned: 9:25 AM.

Next Meeting: Wednesday EVENING, February 4th at 7:30 PM.