



# MEDFIELD PARKS & RECREATION

## Board of Commissioners Meeting Minutes

### Pfaff Center 10/14/09 7:30 AM

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**Attending:** COMMISSIONERS: Toby Burrell, Lisa Louttit, Steve Farrar, and Tom Caragliano  
PARKS AND RECREATION: Jim Snyder (Director), Kevin Ryder (Program Coordinator), and Paula Carroll (Office Assistant)

**1. Motion: Approve 9/23/09 Minutes. Vote: Motion carries (4-0).**

**2. Parks & Rec Improvement Projects**

The Metacomet tennis courts will require approximately \$5,000 worth of work to seal the extensive series of cracks that have developed. Since chemicals will not bond properly in the cold, this work will have to be completed in the spring of 2010.

Several minor repairs were completed at the Metacomet and Hinkley playgrounds, including the installation of a handicapped swing at Metacomet. The mother of a seven year old child in a wheelchair called MPR to thank Jim profusely because now that child can finally participate in a playground activity along with her other non-handicapped child.

The Pfaff Center kitchen is in the process of minor repairs. Removal of unused cabinetry by Jim opened up the snack bar area. A handyman built cabinet fronts which replaced an old dilapidated curtain that was strung in front of the sinks. The MPR Board requests that Jim obtain a quote to replace the cabinet fronts on the cabinets under the countertop along the wall with the window.

The Pfaff Center main hall flooring quotes were obtained. The best solution for the constant sport/play usage would be to install snap-and-lock heavy duty athletic tile replacement flooring, which would replace all the flooring in both entrance areas and all surface area of the main hall. The estimated cost would be \$20,000 (*to replace flooring in the main hall play/exercise area only would probably cost approximately \$12,000*). However, this \$20,000 quote does not include the removal and disposal of the current flooring and its underlying carpet. The advantages of the snap-and-lock tile system are that it has a 12 year warranty, it is flexible to accommodate the uneven nature of the floor, it will never expand or crack regardless of humidity, and it can be easily removed and transported for use in a new locale.

It was decided by the board that due to financial constraints Jim would obtain quotes for floor removal in the main hall play/exercise area only and then a refurbishing of the original 82 year old hard wood floor underneath.

**3. Banner Marketing**

Steve suggested that Paula Carroll should investigate the replacement of the old dilapidated MPR sandwich sign with a new system: perhaps a banner with lettering that can be changed.

**Meeting adjourned:** 9:20 AM.

**Next Meeting:** Wednesday EVENING, November 4<sup>th</sup>, 7:00 PM