



MEDFIELD PARKS & RECREATION

Board of Commissioners Meeting Minutes

Pfaff Center 11/4/09 7:00 PM

Attending: COMMISSIONERS: Toby Burrell, Lisa Louttit, Steve Farrar, and Tom Caragliano
PARKS AND RECREATION: Jim Snyder (Director) and Paula Carroll (Office Assistant)
COMMUNITY MEMBER: Chris McCue-Potts

1. Motion: Approve 10/14/09 Minutes. Vote: Motion carries (4-0).

2. Unfinished Business

To date, MYBS has not paid field rental fees for spring, summer, or fall. A Memo of Understanding has been created and will be submitted along with a quarterly payment schedule for MYBS. Steve Farrar has assumed the Parks & Rec liaison role for MYBS.

3. Improvement Projects

The kitchen cabinet doors have all been replaced. Now the cabinets and walls are ready to be painted. Quotes ranged from \$1 - \$4 per square foot to refurbish the original 82 year old hard wood floor in the main hall play/exercise area and in Activity Rooms A & B.

4. Skate Park

Chris McCue-Potts is working with Jean Bourdon on the citizen based initiative to construct a skate park inside Metacomet Park. Chris is seeking the following from Parks & Rec: to publicly declare support for the park via a letter to the press, to define exactly how they will assist with the construction and maintenance of the park, and to eventually work with a network of youth ambassadors who will act as park stewards once the park is open.

As has been discussed with Jean at various junctures, the extent of Parks & Rec involvement is as follows:

- The commission is committed to providing property for and supporting the skate park, with the understanding that the burden to raise ALL the funds for the building and future maintenance of the skate park is relegated to the interested citizens of Medfield. Thus, neither the town nor the Parks and Recreation Department will be contributing any funds to help create the skate park or maintain the skate park in perpetuity after it is built. Parks and Recreation will only be providing a suitable location for the park.
- All planning and fundraising will be conducted by a "Friends of the Skate Park Committee" that will be established by the interested citizens through MFI. The committee will manage all fundraising and obligations relating to construction of the park.
- In order to facilitate the execution of all construction related duties, the Friends of the Skate Park Committee will need to find a project manager. It was recommended that Jean seek out a Medfield resident with construction expertise.
- The Friends of the Skate Park Committee needs to present the Parks and Recreation Commission a written plan of action, in essence, a proposal for implementation for the skate park. Once a plan of action is approved, a time-line and date of completion will be established.

4. Tennis Court Repairs

VOTE: Motion to offer to waive the high school usage fee at the tennis courts for spring 2010 and spring 2011 for the Medfield School Department if they agree to reimburse Medfield Parks & Recreation for \$5,000 worth of repairs.

UNANIMOUSLY ACCEPTED: (4-0)

Jim Snyder will present this to Bob Maguire.

Meeting adjourned: 9:15 PM. **Next Meeting:** Wednesday EVENING, December 9th, 7:00 PM