



MEDFIELD PARKS & RECREATION

Board of Commissioners Meeting Minutes

Pfaff Center 1/6/2010 7:30 AM

Attending: COMMISSIONERS: Toby Burrell, Lisa Louttit, Steve Farrar, and Tom Caragliano
PARKS AND RECREATION: Jim Snyder (Director), Kevin Ryder (Program Coordinator), and Paula Carroll (Office Assistant)
WARRANT COMMITTEE REPRESENTATIVE: Catherine Steever

1. **Motion: Approve 12/09/09 Minutes. Vote: Motion carries (4-0).**

2. **Catherine Steever – Newly Appointed Warrant Committee Rep for Parks & Rec**

The Board and staff acquainted Catherine with the budget and the Jim Snyder will be meeting with Catherine prior to the Warrant Committee meeting on January 26.

3. **Pfaff Center Improvements**

The old main hall laminate floor was removed and the wood floors underneath were refurbished Dec 29 & 30. The floors in Activity Rooms A & B were also refurbished. The kitchen cabinets and walls were painted the week of Dec 28-31. Much thanks to Chris Burrell for installing curtains throughout the entire building!

4. **Kingsbury Club**

This is the second winter that Parks & Rec has been offering indoor tennis programs at Kingsbury for adults and children. Kingsbury wants to partner in more programs. Specifically, Kingsbury had expressed particular desire to connect with families who have an interest in aquatics/pool programming, as they would still like to eventually add a pool to the Medfield club locale. Jim Snyder and Kevin Ryder met with Brad Harris, the general manager of Kingsbury Club in mid-December. Parks & Rec presented Kingsbury with the potential opportunity to manage the Medfield Summer Swim Team at Glen Ellen (or just hold the meets there). Several other ideas for co-partnering in tennis, golf, and fitness programming were also presented by Jim and Kevin. No word from Kingsbury as to moving forward with new ideas, planning, scheduling, etc.

5. **Dept of Capital Mgt (DCAM) Land**

DCAM land on the old hospital site, which will eventually be under the jurisdiction of Parks & Rec, is in the process of planning toxic waste clean-up. Restrictions may be placed on the land during this planning process and as Parks & Rec is the eventual custodian, Parks & Rec Board members on will have to keep track of how/what restrictions will be imposed.

6. **Capital Improvements Warrant**

The Board would like to request funding for the following (Toby wants cost estimates from Tom and Jim by Wednesday, January 20):

1. Windows. All fifty windows are extremely difficult to open and close throughout the entire building. If all fifty windows cannot be remedied, at least a few of the windows in each room/area must be fixed/replaced to improve safety, energy efficiency, air quality, and ventilation. In addition to a warrant funding request, Tom is going to look into grant funding. Jim will get cost estimates.
2. Swim Pond Pavilion. Other towns, such as Sharon and Norfolk, have pavilions for shelter when trying to wait out a rain shower or for coverage during a storm when waiting to be transported back to a building during summer camp. Jim will look into a variety of structures, sizes, and cost estimates.
3. Air Conditioning. Two new window units are needed for every room. Central air conditioning would be more energy efficient, and as such an ultimately lower cost alternative. Tom will get cost estimates.
4. Dog Park. A great resource for dog owners which would reduce dog waste in the local parks and on the playing fields. Tom will look at revenue generating capacity so the park could financially self-sufficient if built (ongoing costs include lawn maintenance, landscaping, trash removal, fencing, etc.).

Meeting adjourned: 10:15 AM.

Upcoming Meetings: 1) Tuesday January 26th, 6:30 PM at TOWN HALL (not Pfaff Center).
2) Wednesday, February 24, 7:00 PM, in the Pfaff Center.