



MEDFIELD PARKS & RECREATION

Board of Commissioners Meeting Minutes

Pfaff Center 2/24/2010 7:00 PM

Attending: COMMISSIONERS: Toby Burrell, Lisa Louttit, Steve Farrar, and Mel Seibolt
PARKS AND RECREATION: Jim Snyder (Director) and Paula Carroll (Office Assistant)
CANDIDATE FOR PARKS & REC COMMISSIONER VACANCY: Nick Brown

1. Motion: Approve 1/6/2010 Minutes. Vote: Motion carries (4-0).

2. Welcome to Nick Brown

Toby Burrell has decided not to pursue re-election to the Parks & Rec Board of Commissioners. Nick Brown, former Medfield Youth Lacrosse President, has filed papers, and will be on the ballot for election, which will be held on Monday, March 29, 2010. Nick has offered his assistance with the quest to find summer camp director position candidates (see next item, "Update on Summer Camp Hiring"). He will contact the School Department to see if they would be willing to e-mail the job description to their pool of substitute teachers.

3. Update on Summer Camp Hiring

An abundance of job applications have been received for day camp junior counselors, counselors, and specialist openings. A few more WSI applications are desired, but not crucial. However, applications for directors to manage the Discovery Camp (ages 4-8), Adventure Camp (ages 8-12), and the Pond have been sparse. The jobs have been posted since mid-December via a wide variety of outlets, including: online postings (Monster, Boston Globe, Craigslist, the Parks & Rec web page), all local colleges, all full time/permanent Medfield schools staff (sent out twice), all schools in surrounding towns, all the South Shore and Metrowest Parks & Rec Departments, the Summer Suburban Swim League, in the Pfaff Center, etc. This past week a candidate was hired for the Discovery Camp. Thus, director openings remain for the Adventure Camp and Pond.

4. Update on MYBS Agreement

There is much confusion on the part of MYBS regarding the proper amount of annual field usage fees owed to Parks & Rec. An agreement was reached during the June 17, 2009 Parks & Recreation Board of Commissioners meeting between the Board and Jeff Tapley, MYBS President, and is as follows (these minutes are still posted on the Parks & Rec web page at www.town.medfield.net):

MYBS has agreed to pay an annual usage fee of approximately \$10,300 – Jim Snyder and George Chung will finalize the actual number of uses (practices plus games) to confirm that is the absolute dollar figure. Parks & Rec has \$5,000 for capital improvements that are to be used immediately for field improvements. Going forward, any future funds requested by MYBS for field improvements will need to be put on a warrant for town approval.

Thus, going forward, for calendar year 2010, MYBS is required to pay an annual field usage fee of approximately \$11,000. Any capital improvement funding deemed necessary by MYBS will have to be raised in addition to and separate from the approximately \$11,000 of field usage fees. The entire \$11,000 is strictly designated to cover the ordinary, standard, routine landscaping cost of maintaining the field. Jim Snyder and Steve Farrar will better clarify this on the MYBS Memo of Understanding and forward the new version to Jeff Tapley.

5. Shady Tree Rewards Program

Shady Tree Landscaping wants to propose an arrangement whereby any new Shady Tree Landscaping business acquired through Parks & Rec would be rewarded with rebates on landscaping provided to Parks & Rec. The Board welcomes them to make a presentation at the next meeting. However, the potential for adverse legal and ethical infractions would seem to deem this arrangement impossible.

Meeting adjourned: 8:45 PM

Next Meeting: Wednesday MORNING, March 10, 7:30 AM, in the Pfaff Center