



MEDFIELD PARKS & RECREATION

Board of Commissioners Meeting Minutes

Pfaff Center, 124 North Street, Medfield, MA
10/20/2010 7:00 PM

Attending: COMMISSIONERS: Lisa Louttit, Mel Seibolt, Tom Caragliano, and Steve Farrar
PARKS AND RECREATION: Jim Snyder (Director) and Paula Carroll (Assistant)

1. Motion: Approve 10/6/2010 Minutes. Vote: Motion carries (4-0).

2. DCAM Clean-Up on Hospital Road and McCarthy Park

Now that the hospital grounds are currently being decontaminated by DCAM, a concerned citizen has expressed unease regarding McCarthy Park. Before DCAM is finished with their clean-up and departs Medfield, the citizen is requesting documentation proving that the 56 acres of ball fields were capped properly twelve years ago and are not a health hazard. Town Hall is compiling this data and will provide this data to the citizen and Parks & Rec as soon as possible.

3. Budget Preparation for Fiscal Year 2012

In November, preliminary steps begin for preparation of the FY 2012 budget. Warrant requests are due in January, and at this point the Board's capital improvements list is as follows:

1. A new shed for Parks & Rec at McCarthy Park to store the new landscaping equipment acquired for the new Parks & Rec employee who performs all landscaping.
2. The North Street side of the building needs to be sealed. Due to age, the lead windowsills of the Pfaff Center facing North Street are cracking and this has caused the bricks to shift. Water is seeping into the walls of the building to the extent that puddling occurs in the President's Room during severe rainfall.
3. A list of field improvement requests will be submitted by Kevin Glasheen of MYBS.

4. Parking at Metacomet Park

Lisa Louttit has requested approval from the Safety Committee to post "No Parking on Pleasant Street" signs adjacent to Metacomet Park. Lisa will be advised of their decision after their next committee meeting.

5. Lowell Mason House Relocation to Green Street

The land has been cleared, drainage is being installed, and the pouring of the foundation and relocating of the house are tentatively scheduled for November.

6. Conservation Land Questionnaire

The ConCom survey that is mailed to all households every five years will be mailed next year. This is a good opportunity for the Board to inquire about the recreational interests of citizens going forward for new planning purposes. Jim Snyder, Kevin Ryder, and the Board will create questions to add to the survey.

7. Commissioner Steve Farrar Resigns

Steve Farrar is moving out of state in November. Thus, he officially resigned his post tonight and this was the last meeting he will be attending. The Board expressed their appreciation to Steve for all his unwavering dedication, commitment, and devoted service to the Parks and Rec Dept during the past ten years. Steve will be missed! A replacement will be appointed by the Board and this person will serve the remainder of Steve's term, which ends March 2011.

Meeting adjourned: 8:30 PM

Fall Meeting Schedule: Wednesday EVENINGS at 7:00 PM.
NOVEMBER 3 and 17 DECEMBER 1 and 15