



TOWN OF MEDFIELD
MEETING
NOTICE

POSTED: TOWN CLERK

RECEIVED
TOWN OF MEDFIELD, MASS

2016 JUL 18 P 12: 50

OFFICE OF THE
TOWN CLERK

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

MSH MASTER PLANNING COMMITTEE

<u>PLACE OF MEETING</u>	<u>DAY, DATE, AND TIME</u>
Town Garage Training Room, 55 North Meadows Road	Wednesday, July 20, 2016 at 7:00 pm

AGENDA & TIMES (Subject to change)

* Updated Agenda

Meeting objectives

- Produce “quick drafts” of 3-5 concepts and storylines
- Confirm process for finalizing financial model review
- Confirm key tasks and rough schedule
- Approve 6/28/16 minutes

- 7:00 pm Review previous session (6/28/16)
 - Confirm completion of action items
 - Discuss and vote on meeting minutes
- 7:05 Confirm appointments/re-appointments to committee for 2016-2017
- 7:10 Finalizing financial model
 - Discuss final step to come to agreement on infrastructure cost estimates and confirm participation
- 7:20 Team Exercise – “Concept Quick Drafts”
 - 30 mins: Everyone in attendance (committee members, resource members, and anyone else interested in participating), take “blank” maps of the site, with parcels delineated and assign a use to each parcel. Write a two-sentence “story” describing the program or “type” of development you have designed.
 - *RESOURCES FOR THIS EXERCISE: “blank” site maps, land use codes from financial model, draft concept principles, visual preferences survey*
 - 10 mins: Exercise to find “like-minded” individuals. Bunch into groups.
 - 25 mins: In groups of 3-4, work on drafts of your unique storyline.
 - 20 mins: Each small group shares draft of unique storyline with the full group.
- 8:40 Discuss Revised Schedule and confirm Next Steps
 - Review revised draft schedule and discuss methodology for plan completion.
 - Discuss and confirm next steps
 - Identify agenda items for next meeting
- 9:20 Conclude

SKM
7/18/16