



TOWN OF MEDFIELD

MEETING NOTICE

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MSH MASTER PLANNING COMMITTEE

<u>PLACE OF MEETING</u>	<u>DAY, DATE, AND TIME</u>
Town Garage Training Room, 55 North Meadows Road	Wednesday, August 3, 2016 at 7:00 pm

AGENDA & TIMES (Subject to change)

** updated agenda*

Meeting objectives

- Approve minutes from meetings on 6/15, 6/21, 6/28, and 7/20 (no meeting 7/6)
- Hear/see proposed development concepts and storylines – find some convergence
- Committee consensus on next steps to determine consultant assistance.
- Committee consensus on next steps to revise financial model
- Committee consensus on next steps to finalize concept principles

- 7:00 pm Review previous sessions (6/15, 6/21, 6/28, 7/20)
 - Confirm completion of action items
 - Discuss and vote on meeting minutes

- 7:15 Confirm appointments/re-appointments to committee for 2016-2017

- 7:20 Team Exercise – “Concept Quick Drafts”
 - 15 mins: Reading of stories (all who came prepared with a story)
 - 25 mins: Group into “like-minded” bunches (max 4 people per group) and review each other’s maps. Choose one map to share with the rest of the group.
 - 30 mins: Groups share maps. Group discussion of likes and concerns, convergence/divergence from concept principles, possible 3-4 concepts that may develop for public review. Confirm next steps.

- 8:30 Financial model update (Pat Casey)
 - Share status of “punchlist” items and next steps
 - Discuss process for reviewing unit cost estimate concerns

- 8:50 Consultant assistance
 - Discuss VHB response to request from committee for updated budget/scope
 - Discuss possible meeting with DEI
 - Discuss process for review of CBI proposal

- 9:20 Conclude