TOWN OF MEDFIELD

MEETING NOTICE

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WHEELOCK SCHOOL SITE COUNCIL

Board or Committee

PLACE OF MEETING	DAY, DATE, AND TIME
Wheelock School Conference Room 17 Elm Street, Medfield, MA 02052	Monday, October 17, 2016 @ 1:30 pm

AGENDA (Subject to change)

1. **Welcome**
   a. Introductions
   Welcome Kerry Evans
   Principal/Co-chair:
   Mrs. Donna M. Olson, (508) 359-6055
   Co-Chair to be determined
   Secretary to be determined
   Parent Representatives:
   Kerry Evans, Grade 2 Parent
   Flavia Da-Silva Benson, Grade 3 Parent
   Jennifer Sullivan, Grade 3
   Community Representative
   Open

   Teacher Representatives:
   Cynthia Previdi, Grade 2 Teacher
   Nicole Sheehan, Grade 3 Teacher

2. **Roles and Responsibilities of the School Council**
   a. Statement of Purpose
   b. Selection of Co-Chair and Secretary
   c. Review of meeting dates
3. **School Improvement Plan - Review of Draft**
4. **Successes and/or Concerns**

Next Meetings: **January 9th @ 9:30 am, March 6th @ 1:30 pm, May 22nd @ 10:00 am**

Donna M. Olson
Signature
September 16, 2016