



TOWN OF MEDFIELD

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MEETING

NOTICE

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OFFICE OF THE
TOWN CLERK

MSH MASTER PLANNING COMMITTEE

<u>PLACE OF MEETING</u>	<u>DAY, DATE, AND TIME</u>
Town Garage Training Room, 55 North Meadows Road	Wednesday, November 2, 2016 at 7:00 pm

*****UPDATED AGENDA*****

DRAFT AGENDA & TIMES (Subject to change)

Meeting objectives

- Approve minutes from 10/19
- Prep for public workshop: discuss small groups' work
- Review refined draft work plan for refining concepts and preparing for public workshop
- Discuss publicity strategy for public workshop
- Confirm agenda for 11/16 meeting: proposal review

Agenda

- 7:00 pm** **Welcome, intros, review previous session (10/19)**
- Confirm completion of action items
 - Discuss and vote on meeting minutes
- 7:05** **Reports from small groups (financial analysis and study concepts)**
- Review conclusions, recommendations, and open questions
- 8:10** **Review refined draft work plan**
- Note updates from last conversation
- 8:25** **Discuss publicity strategy for public workshop**
- 8:40** **Confirm agenda for 11/16 meeting**
- Process for evaluating proposals
 - Criteria
 - Decision rule
- 9:00** **Conclude**