Medfield Parks & Recreation
Board of Commissioners Meeting Minutes
Pfaff Center 11/30/11 7:00 PM

Attending: Commissioners- Tom Caragliano, Lisa Louttit, Mel Seibolt, Nick Brown, Rob Tatro
Director of Parks & Recreation – Jim Snyder

1. 7:00PM Call meeting to Order

2. (5-0) to accept minutes from meeting on 9/28/11, 10/12/11 and 11/2/11 as amended.

3. **Open Space Update –** We are still waiting for the final questionnaire from the Open Space Committee. Tom wants to incorporate our Master Plan for Parks & Recreation to include 39 Acres on Hospital Road. He wants to check with any recreational groups that may be interested in developing the land for the town. Perhaps these groups may assist in securing funding for some projects. He also suggested that the town look at the foundation of the farm house to see if it can be salvaged. He would like to find a person or use other town's templates for grants. Perhaps paying a fee to generate grants for the department. Jim said he will ask Norwood and Brookline for assistance.

4. **Program Update –** The Brochure will be out in a week.

5. **Building Update –** No updates on the Dale Street Campus concept. The Floors at the Pfaff Center will be refinished over the winter break. Bathroom floors will be painted as well.

6. **Parks Update -** Maintenance shed is nearly complete with the door going in on Thursday. Fall clean up nearly complete. Security cameras in the parks were also suggested.

7. **Budget -** Personnel, Operating, Warrant Articles and Capital Budget are due December 15, 2011. Highlights included that overtime needs to be paid through the operating account. Capital Improvement suggested items include: Ford 350 with towing, dumping and plowing packages; Second half of money to fix water issues at the Pfaff; Building study money; Picnic Shelter at Hinkley Park with a Skating Park (both ice and inline); and new athletic fields.

8. Next Meeting Scheduled for December 14th at 7:00PM at the Pfaff Center.

9. Meeting adjourned at 9:00PM