MEDFIELD PARKS & RECREATION

Board of Commissioners Meeting Minutes
Pfaff Center 6/17/09 7:30 AM

Attending: COMMISSIONERS: Toby Burrell, Lisa Louttit, Steve Farrar, Mel Seibolt, and Tom Caragliano
DIRECTOR OF PARKS AND RECREATION: Jim Snyder
PROGRAM COORDINATOR: Kevin Ryder
ADMINISTRATIVE ASSISTANT: Paula Carroll
RUBY'S ICE CREAM TRUCK: Deborah Horner, Owner
MEDFIELD YOUTH BASEBALL AND SOFTBALL: Jeff Tapley, President

1. **Motion: Approve 5/13//09 Minutes. Vote: Motion carries (5-0).**

2. **Ruby's Ice Cream Truck (Deborah Horner)**
   Deborah cannot vend in the Hinkley Pond parking lot, Pfaff Center parking lot, or at any Parks & Rec sponsored activities in Metacomet or McCarthy where we are using other food vendors. However, she can vend at Metacomet or McCarthy during events sponsored by MEMO, MYBS, MYLX, MYS, etc. if she gets their permission from those organizations. Steve Farrar will provide Deborah with guidelines and restrictions for when/where she can bring her ice cream truck to Parks & Rec sponsored events at Metacomet and McCarthy.

3. **MYBS Fee Proposal**
   MYBS has agreed to pay an annual usage fee of approximately $10,300 – Jim Snyder and George Chung will finalize the actual number of uses (practices plus games) to confirm that is the absolute dollar figure. Parks & Rec has $5,000 for capital improvements that are to be used immediately for field improvements. Going forward, any future funds requested by MYBS for field improvements will need to be put on a warrant for town approval.

4. **School Department Fees**
   Parks & Rec will pay the School Department rental fees for summer programs of $100 per day as follows: $25 for field in between Dale Street School and Pfaff Center, $25 for Dale Street gymnasium, $25 for playground and courts, and $25 for field in between Dale Street and Wheelock.

5. **MEMO Charges**
   MEMO will take over the cost of trash removal at Medfield Day. Jim will speak with them regarding the trash removal at other MEMO sponsored events, including summer Gazebo activities. MEMO and Parks & Rec are both getting billed for electrical costs during tree lighting season – Jim will work with MEMO to resolve.

6. **Thank You Lisa Louttit and Jim Snyder for Springfest**
   Springfest was an enormous success thanks to Lisa and Jim. The fact that this event gains more popularity with every passing fest, to the point of becoming a Medfield pastime, is a testament to the success of their leadership. Hopefully, if funding can be attained via sponsorship and citizen administered fundraising, we can run a Fallfest.

7. **Summer Program Registrations**
   Due to low registrations, staff hires for summer programs were greatly reduced, and the staff that did get hired will be working fewer hours, than in summers past.

8. **Tri Valley Baseball (Gary Stockbridge) is Out of Business**
   Some citizens are under the impression that Parks & Rec has prohibited Gary Stockbridge from running his Tri Valley Baseball clinics in Medfield this year. This is not true. Gary has gone out of business and Tri Valley Baseball no longer exists. Jim will get Gary's approval to send a resignation letter written by Gary to the newspapers in order to quell the incorrect rumors.

Meeting adjourned: 9:45 AM.
Next Meeting: Wednesday EVENING, July 1st, 7:00 PM