



MEDFIELD PARKS & RECREATION

Board of Commissioners Meeting Minutes

Pfaff Center 3/10/2010 7:30 AM

Attending: COMMISSIONERS: Toby Burrell, Lisa Louttit, Steve Farrar, and Mel Seibolt
PARKS AND RECREATION: Jim Snyder (Director), Kevin Ryder (Program Coordinator)
and Paula Carroll (Office Assistant)
MEDFIELD YOUTH BASEBALL/SOFTBALL: Jeff Tapley and Jerry Potts
MEDFIELD SKATE PARK COMMITTEE: Jean Bourdon
CANDIDATE FOR PARKS & REC COMMISSIONER VACANCY: Nick Brown

1. Motion: Approve 2/24/2010 Minutes. Vote: Motion carries (4-0).

2. MYBS Agreement

A five year fee structure has been agreed upon. This agreement begins this fiscal year, as of July 1, 2009, and will expire on June 30, 2014. MYBS will pay \$10,000 annually to Medfield Parks & Rec. The payments will be made quarterly on a fiscal year basis (July 1 to June 30). MYBS will also be paying \$50,000 to make major repairs and improvements to the Metacomet baseball field, including: overhaul of infield and backstop, reworking baseline, resodding 10-12 feet of outfields, eliminating crushed stone warning-track and replacing the stone with sod, replacing/repairing irrigation, resolving the inadequate drainage situation by re-working the vulnerable areas with clay/stone beneath the surface, etc. This work is slated to begin March 17, 2010, weather permitting, and will require 6-8 days to complete. The field will be closed and signage posted to stay off for several weeks in order to allow the sod to securely take root. There is plenty of time as season will begin the last week of April.

The MYBS softball field remote score-board controller has disappeared. Parks & Rec will lend their controller to MYBS.

3. Skate Park

Jean Bourdon presented prototype drawings of a rendition of the 110' x 55' skate park in Metacomet (actual size of the concrete slab would be 95' x 50'). The Skate Park Committee is having a "Rockin' for Ramps" fundraiser at the American Legion on March 20. Goals for two phases of implementation have tentatively been established:

GOAL (Phase) 1: By Fall 2010 it is hoped that the \$100,000 needed to install the main slab, concrete ramps and blocks will be raised by a combination of fundraising, donations, and in-kind contributions.

GOAL (Phase) 2: The installation of a large scoop. This is a luxury, not a necessity; it would be an added bonus amenity.

Those components from the prior Medfield Skate Park that are safe would also be utilized. Sponsorship opportunities (on benches, etc.) would also be integrated into the design.

4. Seasonal Hiring

The hiring of a year-round part-time maintenance person is being discussed with town hall. The landscaping contract ends June 30. Instead of contracting out all the landscaping, if hired, this person would perform all seasonal routine landscaping duties, and a landscaper would be used only on a per use, as-needed basis, for non-routine maintenance. In addition, the maintenance person would remove trash from all twelve of the Parks & Rec jurisdictions year round, and perform a multitude of tasks, repairs, upgrades, and clean-up around the Pfaff Center in the late fall and winter months.

Meeting adjourned: 8:45 AM

Next Meeting: Wednesday EVENING, March 31, 7:00 PM, in the Pfaff Center