



# MEDFIELD PARKS & RECREATION

## Board of Commissioners Meeting Minutes

### Pfaff Center 5/19/2010 7:00 PM

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**Attending:** COMMISSIONERS: Tom Caragliano, Lisa Louttit, Mel Seibolt, and Steve Farrar  
PARKS AND RECREATION: Jim Snyder (Director) and Paula Carroll (Office Assistant)  
LANDSCAPING VOLUNTEER CONSULTANT: Mike Parks  
MEDFIELD YOUTH BASEBALL & SOFTBALL (MYBS): Kevin Glasheen

**1. Motion: Approve 5/05/2010 Minutes. Vote: Motion carries (4-0).**

**2. Rules and Regulations for Parks**

Mel Seibolt is spearheading an effort to establish concrete by-laws and to empower Parks & Rec department staff and Board of Commissioners with the authority to enforce the by-laws. Mel distributed a preliminary draft document, "Rules and Regulations", which the Board will review and discuss at the next meeting on June 2. The rules and regulations are to stipulate the proper use of Parks & Rec properties, fines/punishment for damage to public areas, activities prohibited on Parks & Rec properties, etc.

**3. Project Updates**

A grant for eight bike racks was obtained by Christine Trierwieler (Town Hall) for the schools and Parks & Rec properties... Two Eagle Scouts have dedicated their final projects to fixer-upper tasks at Meetinghouse Pond and Hinkley Pond. A third Eagle Scout has also inquired about completing his project with us.

**4. State Hospital Update**

Tom Caragliano announced that toxic waste removal will commence mid-June. Soil samples are being collected from all sites, including the farm/agricultural areas where harsh chemicals were used to kill insects and repel wildlife. In August the soil sample findings will be released.

**5. Maintenance Employee Update**

Jim Snyder has met with the consultant recommended by Mike Parks and they reviewed the current landscaping contract, toured the properties, etc. The consultant posted the job on the New England Sports Turf Managers Association website and delivered it to all the association's affiliated websites. Both the consultant and Mike Parks are volunteering their services and receive no compensation.

Mike emphasized that it is critical to find candidates with the following skillsets: 1) fertilization license, 2) pest control license, 3) irrigation expertise, and 4) infield care expertise. A candidate with those capabilities will save Parks & Rec thousands of dollars a year in outsourcing costs. It would also be helpful if the employee had access to GPS maps of the properties identifying the dimensions, fencelines, and irrigation.

**6. MYBS Update from Kevin Glasheen**

Joe Petrucci has concerns about watering and fertilization. Jim notified Kevin Glasheen that fertilization is scheduled for Friday morning, May 28; it is important to ensure the field is not

utilized for 18-24 hours after field has been sprayed... Joe has notified Kevin that the water problems at McCarthy are not due to drainage inadequacies, but are actually due to improper soil that was laid when the fields were created... Kevin is not happy with the response time from providers, which he considers to be an ongoing issue, that he is hoping will be resolved with the hiring of the new landscaping/maintenance person... Next year, a few months prior to the start of the spring season, Kevin would like both MYBS and Parks & Rec to create a pre-emptive master to-do list for opening day.

## **7. Parking at Metacomet Park**

There is no parking on Curve Street. HS students are unaware that they *can* park on Metacomet Street. Also, when the parking lot is full nights and weekends, parents should park on Metacomet Street and in the HS parking lot.

## **8. Round Table Discussions**

- Lisa: A group of HS students want to host a fest fundraiser in McCarthy Park on Saturday, June 12. There will be eight bands performing. The board has given their approval, provided that the students pick up and bag all trash left on the grounds at the end of the night, procure adequate parental chaperones, lights, staging, etc. A parent will have to spearhead this event and assume liability/responsibility. Also, the Board does not want this event called "Springfest".
- Tom: Is working with Open Space Committee to create a new open space survey.

**Meeting adjourned:** 10:00 PM

**Next Meeting:** Wednesday EVENING, June 2<sup>nd</sup>, 7:00 PM, in the Pfaff Center