



TOWN OF MEDFIELD MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L CHAPTER 39 SECTION 23A AS AMENDED.

Dale Street School Building Committee Board or Committee

POSTED

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OFFICE OF THE
TOWN CLERK

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| <u>PLACE OF MEETING</u> | <u>DAY, DATE, AND TIME</u> |
|---------------------------------------|---|
| Public Safety Building -Training Room | Wednesday, January 8, 2020 |
| 112 North Street, Medfield, MA 02052 | 7:00 PM School Building Committee Meeting No. 6 |

AGENDA (Subject to change)

1. **Administrative Action**
 - o Vote on December 17, 2019 Dale Street School Building Committee Meeting Minutes
 - o Vote on Adding New School Building Committee Member from School Committee

2. **Preliminary Design Program (PDP)**
 - o Educational Programming
 - Update on Educational Visioning Session Working Session 1– 1/7/20
 - Proposed Schedule of Meetings with Educators
 - Meeting with Teachers and Staff – 1/20/20
 - Proposed Dates for future Educational Visioning Workshops
 - Educational Visioning Working Session 2 – 1/28/20
 - Community Educational Visioning Workshop Session 2 & Building Performance Visioning Session – 2/4/20
 - o Site Selection Update
 - Site Selection Process; Review Draft Site Information Packet
 - Discuss Criteria for Site Selection Matrix and Evaluate Sites
 - o Review Status of PDP Requirements Needed
 - Property Deeds
 - Historic Designations/Registrations for all Sites Considered
 - Design Enrollment Certification
 - Capital Budget Statement from Town and District Budget Statement from School Administration, Debt Service Analysis
 - o Community Engagement

3. **Project Schedule**
 - o PDP Key Meetings and Milestones
 - o Review Revised Project Schedule

4. **Budget Update**
 - o Review December 2019 Invoice Summary
 - o Vote on Approval of December 2019 Invoices
 - o Review Project Budget Status
 - o Update on Status of Designer Contract

5. **Other Business/Discussions**

6. **Next Meeting**
 - o School Building Committee Meeting, February 12, 2020 - Public Safety Building 7:00 PM

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.



Signature

1/6/20

Date