

**DRAFT**

**Dale Street Building Communications Sub-Committee**  
**Zoom Remote Session Meeting**  
**Meeting Date: 1/7/21- 12:00-1:00 PM**

**PRESENT:** Anna Mae O'Shea Brooke - Chairperson  
Bob Sliney - Member  
Gina Gomes-Cruz  
Tina Soo Hoo  
Timothy Knight - Member  
Larry Sprang  
Tracey Rogers - Member  
Lynn Stapleton  
Tim Baker

Meeting started at 12:08pm  
Meeting ended at 12:56pm

Wheelock Neighborhood Traffic Questionnaire Updates: questionnaire is still open and will be extended to Jan. 11 since we are coming off the holidays and only 84 respondents took the survey. Feb. 1 is the date for the forum. A joint meeting with SBC, BoS and SC would happen on Feb. 3 to discuss outcomes of the model school proposal and reflect on Jan. 20 MSBA synopsis.

Bob reminded the group that this is a “dynamic process” and considerations are made and explored. Changes will happen. The town initiated exploring the model school option and an assessment in relation to cost and how the model school compliments our educational plan will have to be evaluated. Perhaps an article is needed: what is a model school and why consider it: hope to save money, but no guarantee.

Gmail email receipt and process: Lynn receives the emails and responds with an answer from the FAQ and it's shared with Mike Q and AMO is copied so that she can track questions and look for trends. AMO asked if an auto response could be added to say “thank you for your email, someone will respond within 24 hours” or something similar. Lynn said that that was a problem in gmail because it would then be flagged as read and she wouldn’t be able to tell the new emails.

Winter Topic: model school and outcome of BoS meeting with SBC. Gina will develop points for a press release.

Approved the following minutes:

- o April 29
- o May 6
- o May 14
- o June 2
- o June 17

- o July 15
- o July 29
- o Aug 5
- o Sep 29
- o Oct 6
- o Oct 15
- o Oct 22
- o Oct 29