

January 14, 2026

Medfield Energy Committee Minutes

Place of Meeting: Zoom

Time: 7:00-8:30 pm MEC meeting

Cynthia opened the meeting with this reminder: “Pursuant to Governor Baker’s March 12, 2020, original order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, section 18. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the instructions on the agenda and meeting notice,” all votes subject to remote participation and therefore it will be roll call votes.”

Attendees: Penni Conner, Cynthia Greene, Emily Lowney; Bob Winograd; Kristine Trierweiler; Pete Peterson; Andrew Jarrell; Jim Redden; Hilli Passas; Paul Fichtelkottter; Xia Chafel; online Chris McCue Potts.

Green Communities Update

- Town house windows project is complete. Report will be filed with DOER by 1/15, including request for \$75,000 reimbursement to the town - this is the Energy Efficiency Conservation Block Grant (EECBG) award amount.
- Next Green Communities Grant is due in April
 - Working with Rob Quinn on an RTU replacement project for the high school
 - Project has been walked through
 - Still waiting for scope documents with pricing, utility incentives, etc.
- School Committee is considering the NRG proposal for a roof replacement and solar PPA project at the Blake.

Kristine noted that they had a great interview with a candidate and she has declined the energy manager job offer because the salary was too low. The towns Norwood and Sharon are also looking for an energy manager, and Kristine is working with them on the potential of a shared position.

December Meeting Minutes

Paul moved to approve the minutes, Hilli seconded. These were approved by MEC.

Specialized Energy Code

Hilli gave an update on the Pizza Party, that will be with the Eversource speaker, Greg Sine. Additionally, Emily noted that the Hometown Weekly will be publishing an article on this.

On outreach, Hilli created a draft script for the MTV interview on Thursday. It is deliberately short and general, and, while we provide information, the main point is to drive people to our website, to our future outreach and to invite them to attend Town Meeting. Paul suggested that we move up the benefit of the access to additional grant dollars. Jim supported this and suggested to strengthen the initial statement on the benefits of this specialized energy code.

Cynthia made the motion to approve the script with the changes discussed above, seconded by Paul, and the script was approved unanimously.

Hilli also shared the FAQ which will be posted on the MEC town website for more in-depth information. Hilli asked for comments and improvements. Andrew made the motion to approve the FAQ as written, seconded by Cynthia, and the FAQ was approved unanimously.

Warrant Article

Kristine noted that the wording for the warrant article is complete. Kristine will provide this article to the committee so that it can be shared at the Pizza Party.

Decarbonization roadmap

Emily indicated that there are some discussions about having a meeting with Power Options and the Town on the roadmap.

School Building Committee update

Andrew noted that he attended the Medfield School Building Committee (MSBC) meeting last Wednesday (1/7/26) and asked for the committee's interest in setting up a meeting between them and the Eversource Energy Efficiency Team. They are in the process for an Owners Project Manager (OPM) as well as an OPM Request for Services. They will receive bids associated with this Request for Services. MSBC is interested in a meeting to learn from Eversource about previous experiences/successes on other recent local educational projects. Andrew has relayed this to Andrea French who is the contact for Eversource. Andrea recommends that the meeting move forward ahead of the hiring of the OPM. Andrea provided some highlights that Eversource suggests be included in the Request for Services (RFS).

Hilli noted that it is important in the RFS that sustainability requirements be outlined. She gave an example of Westwood, whose latest school along with optimization post completion of the school, it is achieving a near passive house rating.

Jim noted that there is a subcommittee that has been established to review and refine the school RFS. Jim suggested that Andrew send these suggestions to the subcommittee and ask them to consider these recommendations from Eversource. Penni made the motion that Andrew engage the RFS subcommittee and share that speed is important as well experience with Net Zero Schools, and that the energy committee recommends moving forward with a meeting with Eversource to learn more about the net zero school experience, as well as considering the additions suggested by Eversource. These sustainability additions have been reviewed by MEC and MEC recommends the committee considers these for inclusion in the RFS. Paul seconded. This was approved unanimously.

Solar update – Penni

Penni confirmed that Solect owes Eversource a few documents including the schedule Z so the system can be set to receive compensation for solar production. Eversource has already installed the meters so once Solect submits the close out documents, Eversource will be able to provide Permission to Operate (PTO).

Once PTO secured, Penni shared that we can work with Solect and the Superintendent to schedule a flip-the-switch event hopefully in Q1 2026.

In regard to the latest design for the HS canopies, no progress has been made on this.

MCE – Bob

In the past few months, Bob and the committee have shared the success of the program. Nearly 73% of the town is enrolled in the program. Everyone that has been enrolled has saved on their energy supply costs. Bob indicated that they continue to do outreach. **The Community Choice Aggregation Committee will begin planning for the next contract**

Medfield MFi Grant

Hilli did not have any update, but did hear that Medfield has a heat pump coach that has been trained.

GHG Inventory and MEC Website

Emily provided an update on recommended changes for the MEC website. All of the changes were previously approved except for the link to “past warrant articles” which Emily emailed to the group earlier this week. The committee voted to approve submitting these changes to Brittney.

Access to MEI

Hilli said that all members should have at least read-only access. Cynthia will ask Kristine.

Medfield Energy Committee Update in Medfield Annual Report

Cynthia circulated the latest draft of the MEC annual report. There were no edits. Paul made the motion to approve the annual report, seconded by Hilli, and the annual was approved unanimously.

New Business

Hilli noted that there is opportunity for grant for roof repairs, and Kristine noted that this is on the Town’s radar screen and they plan to apply.

Cynthia closed by reviewing the action items:

1. Cynthia will send in the December meeting minutes
2. Kristine will send the specialized code warrant article to Emily so she can include it for the pizza party.
3. Hilli will send the script into the Medfield TV 1/15
4. Kristine will check that the link to the specialized code recording was sent to the boards.
5. Andrew will send an email to the OPM subcommittee regarding the suggestions from Andrea to be included in the RFS language as well as qualifications for an OPM, and to meet with Eversource.
6. Cynthia will send in the annual report.

Next meeting, February 11, 2026, at 7 pm.

Respectfully Submitted,

Penni Conner