

MEDFIELD SCHOOL COMMITTEE
Policy Workshop
Medfield Town Hall - Chenery Hall- 2nd Floor
January 21, 2022

PRESENT: Jessica Reilly - Chair
Timothy Knight - Recording Secretary
Meghan Glenn - Financial Secretary
Anna Mae O'Shea Brooke - Member at Large

ALSO PRESENT: Dr. Jeffrey Marsden - Superintendent of Schools

ABSENT: Leo Brehm -Vice - Chair

The Policy Workshop began at 9:05 a.m. with a quorum in attendance. At 9:20 a.m. the Chair realized that a Roll Call was not taken to open the Workshop, and immediately called for a Roll Call vote to open the meeting and for the error to be indicated in the minutes. There were no votes or official actions taken during this time.

The Chair called for a Roll Call Vote at 9:20 a.m.:

- Jessica Reilly-yes
- Meghan Glenn-yes
- Anna Mae O'Shea Brooke -yes

Mr. Timothy Knight arrived at 9:46 a.m. to join the meeting.

This Policy Workshop was held for the Committee to continue to review Section B of the Medfield Public Schools Policy Manual as a result of the MASC Policy Manual Review.

Ms. Reilly proposed that a consent vote could be taken to adopt the following blanket changes to all policies:

- Grammatical errors
- Punctuation
- Gender Neutral Language
- Update all non discrimination language to include current protected populations as outlined by DESE
- "Parent" changed to Parent/Guardian
- Capitalization of School Committee or Committee when referring to the School Committee.
- Replace all Legal References with current MASC legal references for identical or similar policies, adding Town Charter as necessary.
- Live link all Legal References
- All references to School System or System to be changed to School District or District as appropriate.

The School Committee reviewed the recommended changes to the following Section B policies in order to bring them to the next School Committee Meeting on January 27, 2022 for a 1st Reading:

- BA- School Committee Goals
- BB- School Committee Legal Status
- BBA - School Committee Powers and Duties
- BBAA - School Committee Member Authority
- BBBA/BBBB - School Committee Member Qualifications/Oath of Office (on hold - more review needed)

- BBBC - School Committee Member Resignation
- BBBE - Unexpired Term Fulfillment
- BCA- School Committee Member Ethics
- BDA - School Committee Election of Officers
- BDA - School Committee Officers
- BDE - Subcommittees of the School Committee
- BDF- Advisory Committees to the School Committee
- BDFA - E -School Improvement Plans/Educational Goals (will become BDFA E-3/ School Improvement Plan)
- BDFA - E1 - Conduct of School Council Business
- BDFA - E2 - Submission and Approval of the School Improvement Plan (on hold - more review needed)
- BDG - School Attorney (on -hold more review needed)
- BE - School Committee Meetings
- BEDA - Notification of School Committee Meetings
- BEDD - Rules of Order
- BEDF - Voting Method
- BEDG - Minutes

The following policies were not reviewed at this Workshop

- BEDH - Public Participation at School Committee Meetings
- BEDH- E - Consideration of adding Public Input or Public Comment Guidelines
- BGD/CHB - School Committee Review of Regulations
- BGF - Suspension of Policies
- BIA - New School Committee Member Orientation
- BIBA -School Committee Conferences, Conventions and Workshops
- BK - School Committee Memberships

The following action items were assigned:

- Jessicca Reilly - will prepare the reviewed policies to present for a 1st reading at the next scheduled School Committee Meeting on January 27, 2022
- Tim Knight or Meghan Glenn will reach out to MASC Representative Glenn Koocher to for feedback on the policies that need more review
- Jessica Reilly will create the Google Form document to release to the public for comment on policies after the 1st reading.

A motion was made by Ms. Anna Mae O'Shea Brooke, seconded by Ms. Meghan Glenn to adjourn the Policy Workshop.

A Roll Call Vote was taken to adjourn the Policy Workshop

- Meghan Glenn - yes
- Anna Mae O'Shea Brooke - yes
- Timothy Knight - yes
- Jessica Reilly - yes

The Policy Workshop was adjourned at 10:50 a.m..

EXHIBITS AND DOCUMENTS

- SECTION B Policies - Medfield Public Schools/MASC Comparison Document

Respectfully submitted,
Andrea Moores
Secretary

Minutes Approved by School Committee: January 27, 2022