

APPROVED MINUTES
Warrant Committee Meeting
February 10, 2020

Warrant Committee Members	Present: Michael Pastore (chairperson), Sharon Tatro, Kristine Barton, Amanda Hall, Joanna Hilvert, Robert Sliney, and Newton Thompson (minutes) Absent: Jeremy Marsette	
Guests	Kristine Trierweiler, Town Administrator Nicholas Milano, Assistant Town Administrator Andrew Foster, Assistant Town Accountant Kevin Ryder, Parks & Rec Chelsea Goldstein-Walsh, Youth Outreach Jessica Reilly, School Committee Megan Glenn, School Committee	
Meeting Location	Second Floor Conference Room, Medfield Public Safety Building	
Meeting Times	Meeting convened at 7:00pm	Meeting adjourned at 9:04 pm
Approval of Previous Meeting Minutes	<ul style="list-style-type: none"> Minutes of 2/3/2020 Warrant Committee meeting approved unanimously. 	
Operational Budgets (including votes taken)	<ul style="list-style-type: none"> Park & Rec (no vote taken) Youth Outreach (no vote taken) 	
Warrant Articles (including votes taken)	<ul style="list-style-type: none"> None provided at tonight's meeting, but drafts of approximately 32 warrant articles will be circulated shortly, including any monetary articles. <ul style="list-style-type: none"> NB - The budget does not contain financial impact of any monetary articles at this time. 	
List of all documents and exhibits used	<ul style="list-style-type: none"> Budget review of Park & Rec and Youth Outreach budget submissions from AHall Park & Rec Director Financial Review First pass of budget scenario prepared by STatro 	
Other Business	<ul style="list-style-type: none"> N/A 	
Follow-ups	<ul style="list-style-type: none"> Fire Chief follow up memo from BSliney 	
Schedule for next budget reviews	<ul style="list-style-type: none"> No meeting on 2/17 (School holiday) 2/24 - COA, Library 3/2 - Planning Board, Inspections 3/9 - DPW, Town Finance, Town Clerk 	

	<ul style="list-style-type: none"> ● 3/16 - Schools ● 3/23 - Facilities, IT
Names of people participating remotely and why	<ul style="list-style-type: none"> ● N/A
Other	<ul style="list-style-type: none"> ● Park & Rec: <ul style="list-style-type: none"> ● Amanda opened with a summary analysis: <ul style="list-style-type: none"> ▪ Current headcount at 2; backfilling of Program Director position may generate budget savings. ▪ Utilities will remain in Park & Rec budget (not consolidated into Facilities budget). ● Kevin Ryder provided a handout reviewing the progress of the department and the FY21 budget request. <ul style="list-style-type: none"> ▪ JHilvert requested a schedule of revenue and expense trends; Kevin will provide same to the Committee. ▪ In past, Warrant Committee liaisons have pressed Kevin on program pricing; he has had minimal increases in order to maintain affordability. ▪ KRyder is seeing increasing out-of-town interest, but to date, has been reluctant to impose higher cost for non-residents and using those fees to cover town-covered expenses. <ul style="list-style-type: none"> ● BSliney noted that 35% of total costs cover both town and non-residents. ● A decision to increase non-resident fees could help in FY21. ▪ Parks & Rec revolving account: <ul style="list-style-type: none"> ● Fees for programs are front ended in fiscal year, and expended in next fiscal year (when programs happen), but the excess is not remitted to General Fund. ● Youth Outreach <ul style="list-style-type: none"> ● Amanda Hall opens the review with a review of her budget analysis handout.

	<ul style="list-style-type: none"> ▪ A new director replacing Dawn Alcott has been hired. ● Chelsea Goldstein-Walsh, interim director, presented the FY21 Budget request and explained the services of Youth Outreach. <ul style="list-style-type: none"> ▪ Youth Outreach provides: <ul style="list-style-type: none"> ● Needs based assistance to all ages - connecting people to COA, food cupboard, etc. ● Suicide prevention coordination ● Substance abuse prevention ▪ Our contract with “Interface” costs \$13K per year. <ul style="list-style-type: none"> ● This is the first year that Medfield is covering that cost (shared between Youth Outreach and Schools). ● Part of INTERface service includes counseling; consultant helps with best practice; clinical consultant is a licensed, independent social work professional. ● For example, when the Town needs help on child and teen mental health, Interface’s trained staff can find Board certified pediatric psychiatrist. ▪ BOS is concerned about best practices; as a result, Youth outreach staff used clinical consultation to minimize Town’s exposure. ● STatro presented budget scenario for planning purposes <ul style="list-style-type: none"> ● See Sharon’s handout. ● MPastore asked each liaison to follow up with their assigned departments regarding questions raised in budget scenario analysis.
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Respectfully Submitted: Newton H. Thompson

Approved minutes to be sent to: ktrierweiler@medfield.net