



TOWNWIDE MASTER PLANNING COMMITTEE

**February 25, 2021
MINUTES**

Members Present: Jay Duncan, Chair, Matt Triest, Jessica Reilly, Cynthia Greene, Roberta Lynch, Pete Peterson, Laurel Scotti, William Harvey, Kristine Trierweiler, Ex Officio, Sarah Raposa, Ex Officio

Members Absent: Teresa James, Kevin Ryder, Mike Pastore, Jerry Potts, Tom Erb, Mary McCarthy, Philip Stashenko, Sean Kay

Location: Virtual Meeting via Zoom

Chair Jay Duncan called the meeting to order at 7:00 PM and stated the following:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Medfield Townwide Master Planning Committee is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the instructions on the agenda and meeting notice. This meeting is being recorded.

Minutes of December 17, 2020 - tabled

Debrief/Feedback from BoS - Chair Duncan summarized the feedback from the Board of Selectmen at their January meeting. Generally positive, some areas there was too much detail and some areas, there was too little. The goal that was omitted was the essence of the whole report. Jay offered that the implementation plan is like a menu and some actions are under way and some are more aspirational. The plan will be referred to department heads and various boards and committees who will provide feedback, status updates, and/or levels of priorities. To be determined is whether an implementation committee will be formed; likely to be discussed after the next update to the BoS. Teresa reported that the PB had been involved along the way and they are familiar and on-board with the master plan. Jay noted that the contract with the consultants was completed so there is no ability to engage the consultants further for revisions. General discussions about expectations.

Review with associated partners - Sarah to send to department heads and members who are on other committees should review with their committees (insert comments in the "status" column)

Implementation Plan - would this committee be willing to act as the implementation committee (poll members about interest to move forward)? Discussion about an effective oversight committee. Future status updates can be covered in the annual committee reports. This will help advise future decisions for various committee's work. Determine what the committee is? Who is on it? Meeting intervals? Share the document that Daphne sent about other town's implementation committees.

Next Meeting: March 25, 2021

Adjournment: Motion to adjourn at approximately 7:50 pm made by Cynthia Greene; Seconded by Jess Reilly.

Roll Call Vote:

● RL - yes	● CG - yes	● PP - yes
● LS - yes	● JR - yes	● JD - yes
● MT - yes	● WH - yes	

Respectfully submitted,

Sarah Raposa