

School Building Committee Bylaw Review Committee

March 7, 2022

Minutes

Present: Robert Morrill, Carolyn Casey, Cynthia Greene, Russ Hallisey, Sarah Lemke, Thomas Marie, Johanna Hilvert (joined at 7:30)

Bob Morrill called the meeting to order and read the following statement:

“Pursuant to Governor Baker’s March 12, 2020 Order suspending Certain Provisions of the Open Meeting Law, G.L. C.30A, section 18, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Medfield School Building Bylaw Review Committee is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the instructions on the agenda and meeting notice.” All votes subject to remote participation will be taken as roll call votes, and the meeting is being recorded. This order has been extended through July of 2022.

Robert Morrill, Carolyn Casey, Cynthia Greene, Russ Hallisey, Sarah Lemke, Thomas Marie, announced they were participating remotely.

Town Moderator Scott McDermott gave an introduction and discussed the background, citizens petition at the 2021 Annual Town Meeting, and procedures for the Committee. Scott stated that he has appointed Bob Morrill as Chair of the committee.

Committee members gave brief introductions:

Robert Morrill: 22 year resident, served on the Warrant Committee, honored to serve on this committee

Carolyn Casey: 30 year resident, served five terms on the School Committee, focus is on education, involved in school building projects in 1990s, long standing issue of a committee and happy to be working on a solution

Russ Hallisey: 35 year resident, Real Estate Attorney, served on ZBA, Bylaw Review Committee, proud to give back

Cynthia Green: 34 year resident, Recycling Committee, MEC, TWMPC, Bylaw Review Committee with Russ

Sarah Lempke, 15 year resident, Planning Board for seven years, Real Estate Attorney, excited to be serving on the Committee.

Thom Marie, 24 year resident, Warrant Committee for six years including serving as Chair, youth coaching, St. Edwards, excited of opportunity to serve

Town Administrator Kristine Trierweiler discussed protocol and committee operations including discussion of remote meeting requirements, public comment.

Kristine discussed the timeline in relation to dates: Warrant Hearing on 3/29 and Warrant Report to the printer on 4/5. Committee discussed some concerns with meeting that April deadline for a Special Town Meeting. Scott suggested they review the materials that have been drafted by both Selectmen Marcucci and Chris Potts.

Kristine will make Brittney Franklin available to the Committee. Ms. Franklin has been pulling together bylaw examples from other towns.

Committee discussed the issue of a new Permanent Planning and Building Committee (PPBC) bylaw, and amendment to existing, PPBC or two separate bylaws. Thom Marie discussed the Committee having their own starting point of review of existing bylaws from other towns vs what had been provided. Scott advised the committee that these are background materials to begin the discussions but the Committee should pick their own starting point.

Sarah Lemke stated there are questions that should be the starting point for the Committee:

1. How many people should serve?
2. How long is the term length?
3. Who appoints the committee members?
4. Who recommends the people to be appointed and do they have to be residents?
 - a. Non voting, ex officio?
5. What are requirements for expertise?
6. What is the scope of the Committee?
 - a. Whom do they receive their assignments from?

Committee discussed the logistics of the upcoming agendas. Meeting will be Tuesdays from 7:00 to 8:30. Committee discussed public comment and determined they will solicit public comment, not questions, at the next meeting. Public Comment will be the first 15 minutes and each person

will get 90 seconds to speak, the committee will finish each meeting reviewing tasks and setting the agenda for the next meeting.

Committee discussed the MSBA process, what does that mean for the bylaw, will the Town need a separate bylaw, what is the role of the School Superintendent on the SBC. Should a quorum of the School Committee be on the new SBC?

Committee asked Kristine to clarify the role of the Superintendent and MSBA. Do they require the Superintendent to be on the Committee, and are they required to be a voting member.

Committee discussed the need for just one bylaw for the School Building Committee regardless of MSBA involvement.

Johanna Hilvert introduced herself to the Committee: 22 year resident, four kids, member of the Warrant Committee, Commercial Real Estate Attorney

Agenda for the next meeting was set:

Public Comment

15 Minutes, 90 Sec per speaker

Comments should be on the formation of the committee not the school

Committee to review the following questions:

1. How many members?
2. Who Appoints?
3. Qualifications
4. Resident vs Non Resident
 - a. Voting or Non Voting

Motion to adjourn at 8:15 made by Sarah Lemke, seconded by Bob Morrill, Roll Call vote 7-0.

Respectfully submitted,
Kristine Trierweiler