

Meeting notes 3-15-22

Medfield School Building Bylaw Review Committee

Attendees: Sarah Lemke, Russ Hallisey, Bob Morill, Tom Marie, Carolyn Casey. Brittney Franklin hosted and set up the meeting.

Meeting began at 7:01 pm via Zoom

Public comments

1. Victoria Lia – Concern with nonresidents on the committee as they have no personal or financial attachment to the outcome. Voting members should be residents as they know the town.
Nonresidents should not be voting members. Town employees should not be on the building committee and should not be voting members.
2. Chris McCue Potts – School committee should trigger the formation of the committee but not lead it. Town moderator should be an appointer. Members should be those that have qualifications that mirror the master plan (housing/economic development, historic and cultural resources, natural resources and open space, recreation resources, public facilities and services, transportation, sustainability and future resilience, land use and zoning). Who should be on the committee – town employees with special knowledge should be on, but nonvoting; mostly residents and they should be voting. If a small committee, then town administrator, but nonvoting.
3. George Gallagher – employees should participate, nonresidents should be nonvoting. Mike Marcucci's draft was good for who should be on the committee – school committee, Board of Selectman, Moderator, warrant committee, Planning board

Minutes of the 3/7 meeting were unanimously approved.

Discussion Questions/Preliminary Determinations

1. Who selects the Committee members?
 - a. Three different entities to appoint members:
 - i. Moderator,
 - ii. School Committee, and
 - iii. Board of Selectmen
- The Moderator has the responsibility to appoint the warrant committee members and other committees and so is in a good position to make appointments. The Board of Selectman works with most committees and so can ask committees for recommendations.
2. Key criteria for Committee membership and which of three noted appointed above should appoint:
 - Moderator to appoint
 - Warrant committee member chosen by the Warrant committee
 - Sr citizen
 - 2 people with building expertise – architect/ engineer/procurement
 - Resident at large
 - School committee
 - 2 members of the School Committee chosen by the School Committee

- Board of Selectmen
 - Planning board member chosen by the Planning Board
 - 2 people with building expertise architect/engineer/procurement and at least one with energy expertise.
- Others/At Large Members
 - Superintendent of Schools
 - Principal of the school to be built
 - Town Administrator or their designee
 - Town finance
 - Town building maintenance person

Quorum will be of those who are voting members

Question for Kristine Trierweiller – Carolyn will ask and post question and answer to the website – Pros and cons of having the Town Administrator on the committee and may or may not send a designee?

Next meeting tasks:

1. Agree to the minutes
2. Vote on things we agree to at 3/15/22 meeting
3. Address the following questions
 - a. Which members should be voting and non-voting
 - b. Total number to be on the committee
 - c. Who starts the process to appoint the committee?
 - d. Should the School Building Committee be a separate bylaw or incorporated into the Permanent Building bylaw?
 - e. Term limits for committee members

Agreed to only take written comments from the public at the next meeting and have them posted on the website. Committee members will read written comments on the website before the next meeting on 3/22/22. The committee will have a special meeting that will be open for public comment.

Meeting adjourned at 8:31 pm

Respectively submitted by Cynthia Greene