



Open Space and Recreation Plan Committee (OSRPC)

MEETING OF:
March 20, 2023

MINUTES

Present Members: Jerry Potts, George Lester, Sarah Raposa (Town Planner), Cat Scott, Lauren Beitelspacher, Jessica Reilly

Absent Members: Corinne Schieffer

Consultant: Wayne Feiden, Plan Sustain, LLC

Location: Zoom

Chair Potts opened the meeting at 6:03 p.m. Roll Call Attendance: (GL, SR, LB, CS, JP, JR).

Potts introduced and welcomed Select Board member Eileen Murphy to the meeting as an attendee. There was a brief discussion about the progress of outreach and the focus on driving more responses to the survey and public comment before the March 30th cutoff date. Potts asked Feiden to provide an update on the status of the OSRP draft plan.

Feiden noted feedback was being incorporated into the draft and there was good progress being made.

Additional topics included:

- Current status of the land inventory work being by Raposa and Lester.
 - Lester shared he received feedback from the public on the format of inventory report he is working on and has incorporated the suggestions. He has completed approximately half the inventory and expects to be done with three-quarters soon. The last quarter is north of Rte 109 and east of Rte 27, but overall, he is on track to have it completed.
 - Raposa provided an update of the master land inventory work she is doing including the ownership, care, custody and control, how the land was acquired, and any grants.
 - Feiden recognized Lester's and Raposa's hard work to generate the updated inventories.
 - Raposa has reached out to the Conservation Commission (Con Comm) for feedback on the overall plan but has not gotten any response yet. Scott will try and help the process to receive feedback from Con Comm.
 - Potts recapped that Lester's inventory list is the more user-friendly aggregation of properties for the public use and Raposa's list is the source of truth for the town for all Town-owned land.
- Beitelspacher provided a brief update on the status of the survey. There are around 80 responses and the link has been distributed to a number of email lists, social media sites and newsletters. She would ideally like to get between 300 to 400 responses to capture a representative sample size.

- Raposa could share where the Disability Commission is with the content needed for the plan. Finally, Feiden wanted to discuss the strategy for meeting with the various Boards when the draft plan has been updated.

Minutes: Raposa made a motion to accept minutes of February, 2023, seconded by Reilly. Roll Call Vote: 6-0, (GL, SR, LB, CS, JP, JR).

Potts recognized attendee Eileen Murphy. Murphy shared she was attending because she has been following the process closely and wants to make sure she is up to date on what is happening with the Plan and, in particular, the results of the Town survey. She believes the information will be important to help guide the Town to make and set priorities and make decisions such as a possible new community center or Park and Rec building.

Feiden discussed the timeline being about a week after the March 30th survey and public comment deadline for the OSRP draft plan to be recirculated incorporating the land inventories, public comments/feedback and the survey results.

Raposa updated the committee on two items:

- Raposa will update the Planning Board with the update OSRP draft, Potts and Beitelspacher will meet with Park and Rec Commission and Potts and Scott will meet with the Conservation Commission. Meeting dates yet to be determined.
- The Town Administrator was unavailable to set up the Disability Commission meeting, however, Raposa has followed up and is hoping the meeting will be posted soon.

The committee discussed the general process to get approval and Raposa explained the OSRP Plan must be voted on and approved by the Select Board. The Planning Board, Conservation Commission, and the Parks and Recreation Commission before being sent to the State. Feiden noted we are still on track to submit the plan to the State by June 30, 2023.

Next Meeting Date: April 13, 7:00-7:50 pm

Adjournment: Raposa made a motion to adjourn at 6:47 p.m.; seconded by JR . Roll Call Vote: 6-0 (GL, SR, LB, CS, JP, JR).

Respectfully submitted,
Jerry Potts