

**MINUTES**  
**Warrant Committee Meeting**  
**April 6, 2020**

<b>Warrant Committee Members</b>	Participating remotely: Michael Pastore (chair), Sharon Tatro, Robert Sliney, Jeremy Marsette, Joanna Hilvert, Ed Vozzella, Amanda Hall, Kristine Barton and Newton Thompson Absent:	
<b>Guests</b>	Kristine Trierweiler, Town Administrator Nicholas Milano, Assistant Town Administrator Andrew Foster, Assistant Town Accountant Jessica Reilly, School Committee Member	
<b>Meeting Location</b>	By remote participation via Zoom	
<b>Meeting Times</b>	Meeting convened: 7:10pm	Meeting adjourned: 7:44pm
<b>Approval of Previous Meeting Minutes</b>	Minutes of the March 30, 2020 meeting were approved unanimously by roll call of all Warrant Committee members participating remotely.	
<b>Operational Budgets (including votes taken)</b>	None presented at this time.	
<b>Warrant Articles (including votes taken)</b>	Article 38 (Citizen Petition - Zoning amendment to MSH District re: parking): Recommendation to dismiss unanimously approved by roll call of all Warrant Committee members participating remotely.	
<b>List of all documents and exhibits used</b>	None presented at this time.	
<b>Other Business</b>		
<b>Follow-ups</b>		
<b>Dates for Meetings including WC</b>	<ul style="list-style-type: none"> <li>● April 7 - Dale Street Building Committee “quad” meeting with Dale Street School Building Committee, Board of Selectmen, School Committee and Warrant Committee.</li> <li>● May 5 - Warrant Hearing.</li> <li>● May 21 - Warrant to printer.</li> <li>● June 15 - Annual Town Meeting.</li> </ul>	
<b>Names of people participating remotely and why</b>	All Warrant Committee members and guests participated remotely; see above for names of attendees.	
<b>Other</b>	<ul style="list-style-type: none"> <li>● There being a quorum present, MPastore opened the Warrant Committee meeting. <ul style="list-style-type: none"> <li>○ MPastore noted that until we get further clarity on the budget and further Warrant Articles to review, he will suspend Warrant Committee meetings until further notice.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>● KTrierweiler reviewed the schedule going forward. <ul style="list-style-type: none"> <li>○ She noted that there are so many unknowns and is therefore proceeding slowly; we can't proceed on Warrant Articles until we resolve the budget issues.</li> </ul> </li> <li>● Regarding the budget, Kristine is looking at all opportunities to cut the budget (including cutting personnel and services). <ul style="list-style-type: none"> <li>○ A spending freeze was recently put in place under which the requester will need special approval to spend from the Town Administrator.</li> <li>○ The new growth estimate for the FY21 budget was reduced to \$250,000 (down approximately \$165,000) due to expectation that local receipts will decrease significantly; also, the budget forecast anticipates reductions in State Aid.</li> <li>○ Regarding the FY21 capital budget, the Board of Selectmen decided not to pursue a Capital Stabilization Fund override in FY21. <ul style="list-style-type: none"> <li>■ The Capital Committee will meet on Thursday April 9 to review and revise capital expenditures for FY21.</li> </ul> </li> <li>○ Regarding the School budget, Kristine has not met with Superintending Marsden of Director of Finance and Operations LaFrancesca to discuss in detail the Town financial picture; her hope is to develop a target budget given the current financial picture and headwinds, then discuss needed budget revisions with the School management team.</li> </ul> </li> </ul>

Respectfully Submitted: Newton H Thompson

Approved minutes to be sent to: ktrierweiler@medfield.net