



Meeting Minutes #0422.21

MEDFIELD BOARD OF HEALTH

Meeting dated April 22, 2021

Members Present: Stephen Resch, Carol Read, Holly Rand, Kathleen Thompson; and Jeffrey Kane and Meena Chivukula, Board of Health Associate Members,

Also Present: Bridget Sweet, Health Agent, Nancy Bennotti, Administrative Assistant, Kristine Trierweiler, Town Administrator, and Kevin Sanders, EBI Consulting. Chris McCue Potts, Medfield, MA

Meeting was through Zoom teleconferencing.

Dr Resch opened the meeting by reading the notice of meeting by remote participation.

Stormwater Drainage Review:

Kevin Sanders of EBI Consulting acts as peer review consultant to the Board of Health with regard to stormwater and drainage regulations. There are presently two projects under review, as follows:

Wells 3 & 4 Water Treatment Plant – EBI reviewed project application and finds that, pending receipt of the SWPPP, the project is in compliance as set forth in a memo dated March 21, 2021. As the consultant who reviewed the plan was not available to meet, the Board agreed to take no action and continue this matter until the May meeting.

Bank of America – This project does not require action by the Board of Health. The applicant must submit information to the Planning Board re: drainage issue at the location. The information must comply with the more stringent Board of Health drainage regulations.

Mr Sanders has provided a process moving forward with regard to Stormwater and Drainage Regulation review. The process will take place within a four week window. The applicant will present their project to the Board of Health at a duly posted meeting. Within two weeks of receipt EBI Consulting will review application and checklist and produce a comment letter to the applicant. The applicant will have one week to provide the necessary information as set forth in the comment letter. EBI will review same and provide a recommendation memo to the Board of Health at its next meeting.

It has been a long term goal of the Board of Health to streamline the drainage and stormwater review process. Mrs. Trierweiler will work with EBI in order to set forth a process going forward and ultimately streamline the applicant process in compliance with and through the multiple boards and departments.

Appointments: Burial Agent (2) and Inspector of Animals (2)

Carol Read made a motion to approve two sets of appointments, the first being Burial Agents, Thomas Caruso and Nancy Bennotti as Burial Agents; and the second being Inspectors of Animals, Jennifer Cronin and Lorilyn Sallee as Animal Inspectors. Mrs. Rand seconded the motion- roll call vote was 4-0, motion carried.

Permits:

Mrs. Read made a motion to authorize board Chairman, Stephen Resch to sign/issue the following permits on behalf of the Board of Health: 2 Animal permits, 1 Seasonal Food permit, 1 Food Service Kitchen permit, 1 Food Retail permit, and 5 Mobile Food Unit permits. Mrs. Rand seconded the motion – roll call was 4-0, motion carried.

Meeting Minutes:

Request by administrative assistant that the board approve the meeting minutes for which a majority of the board has reviewed. Dr Resch made a motion to approve the minutes for which a majority of the board has reviewed. Mrs. Rand seconded the motion, before roll call vote, Mrs. Read had asked if Dr Resch, as chair, had reviewed the minutes. Dr Resch amended his motion to state that upon his review of the minutes which a majority of the board has reviewed, said minutes can be approved and posted. Roll call vote was 4-0, motion carried.

Update: Health Agent

Mrs. Sweet gave an update with regard to a change in DESE guidance from 3ft to 6 ft. Youth sports team still result in confusion and continue to be a challenge. Mrs Thompson asked who is responsible for contact tracing now that these cases are not going to the CTC. Mrs Sweet stated that the burden is on the team to notify the town and be able to provide rosters for those involved. Every program needs to have a COVID coordinator who will report this information and start the process of contract tracing. Brief discussion of challenges encountered with sports teams following through on the appropriate guidance. The health agent has been working with Park and Rec re: guidance re: camps. The state will be providing updated guidance within the next few weeks with respect to camps.

Miscellaneous

If there is additional information that a board member would like to add to the Board of Health section of the Town Report, it should be submitted within the next two weeks.

Next meeting date is Thursday May 20, 2021 at 5:00 pm by zoom.

Mrs Rand made a motion to adjourn, Mrs Read provided second, roll call vote, 4-0 unanimous, motion carried.

Meeting adjourned.

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June 17, 2021