

MINUTES
Warrant Committee Meeting
May 4, 2020

Warrant Committee Members	Participating remotely: Michael Pastore (chair), Sharon Tatro, Robert Sliney, Jeremy Marsette, Joanna Hilvert, Kristine Barton, Ed Vozzella, Amanda Hall and Newton Thompson Absent:	
Guests	Kristine Trierweiler, Town Administrator Nicholas Milano, Assistant Town Administrator Michael Quinlan, School Building Committee, Chair	
Meeting Location	By remote participation via Zoom	
Meeting Times	Meeting convened: 7:00pm	Meeting adjourned: 8:00pm
Approval of Previous Meeting Minutes	Minutes of the April 27, 2020 meeting were approved unanimously by roll call of all Warrant Committee members participating remotely.	
Operational Budgets (including votes taken)	None presented at this time.	
Warrant Articles (including votes taken)	None presented at this time.	
List of all documents and exhibits used	None presented at this time.	
Other Business		
Follow-ups		
Dates for Meetings including WC	<ul style="list-style-type: none"> ● May 11 - Warrant Committee review of School Budget revisions ● June 15 - Annual Town Meeting 	
Names of people participating remotely and why	All Warrant Committee members and guests participated remotely; see above for names of attendees.	
Other	<ul style="list-style-type: none"> ● There being a quorum present, Michael Pastore, Chair, opened the Warrant Committee meeting at 7:00pm and recognized Kristine Trierweiler, Town Administrator, for a general update. <ul style="list-style-type: none"> ○ Kristine noted that she has met with Scott McDermott, Town Moderator, regarding the format and agenda for Annual Town Meeting, and will be meeting with the Board of Selectmen to review the same. ○ Kristine indicated that the agenda for Town Meeting may be limited to budgetary articles only with non-budgetary matters being addressed at a Special Town Meeting in the fall. 	

	<ul style="list-style-type: none"> ● Next, Michael recognized Mike Quinlan, School Building Committee Chair, to update the Warrant Committee on the Dale Street School project; his remarks follow. <ul style="list-style-type: none"> ○ It is still early in the process, but the two biggest decisions facing the Town are grade configuration (4-5 v 3-5) and site selection, the former has more of a financial impact than the latter. <ul style="list-style-type: none"> ■ The primary goal of the project team is to reach decisions on these critical questions so that the Preferred Schematic Report can be submitted to the Massachusetts School Building Authority (“MSBA”) by this September. ○ Overshadowing the project is the impact of COVID 19 whose impacts are unknown at this time. ○ With the overall slowdown in construction and with the concurrence of the MSBA, the project team is using this time to begin to educate the citizens of Medfield about the project. ○ Mike shared that he has requested two financial analyses from the Town Finance team, specifically aimed at evaluating the financial impact of the grade configuration alternatives. <ul style="list-style-type: none"> ■ The MSBA provides a flat reimbursement rate of 39.84% for eligible project costs, though the effective reimbursement rate would be lower due to MSBA limitations and/or restrictions on eligible expenses. ○ The current thinking on project timing is as follows: <ul style="list-style-type: none"> ■ Annual Town Meeting vote - Spring 2021 ■ Construction - Summer 2022 ■ School occupancy - September 2024 (deferred from original target of 2023). <ul style="list-style-type: none"> ● Any further deferral would: <ul style="list-style-type: none"> ○ Impact construction risk, and ○ Require MSBA concurrence. ● Finally, Michael Pastore recognized Sharon Tatro who gave an update on the status of budget scenarios being prepared for Warrant Committee review. <ul style="list-style-type: none"> ○ The Capital Budget Committee is working on new numbers, and ○ The Operating Budget is being prepared on both a pre- and post-COVID basis. ● There being no other business, the meeting adjourned at 8:00pm.

Respectfully Submitted: Newton H Thompson

Approved minutes to be sent to: ktrierweiler@medfield.net