

MEDFIELD SCHOOL COMMITTEE
Zoom Remote Meeting
May 13, 2021

PRESENT: Jessica Reilly - Chair
Leo Brehm -Vice Chair
Meghan Glenn - Financial Secretary
Anna Mae O'Shea Brooke - Member at Large

ALSO PRESENT: Jeffrey Marsden - Superintendent of Schools
Michael LaFrancesca - Director of Finance and Operations
Andrea Moores - Secretary

NOT PRESENT: Timothy Knight - Recording Secretary

The meeting was called to order at 7:04 pm after the Executive Session to discuss issues related to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body. (Medfield Teachers' Association Unit A&B AFL-CIO Cafeteria Workers, Secretaries)

The Vice Chair called for a Roll Call to enter the meeting:

- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Leo Brehm- yes

Ms. Jessica Reilly was delayed due to technology issues and joined the meeting after the roll call and the approval of minutes.

APPROVAL OF MINUTES (Agenda Out of Order)

A motion was made by Ms. Meghan Glenn, seconded by Ms. Anna Mae O'Shea Brooke to approve the meeting minutes from 4/15/2021.

A Roll Call Vote was taken to approve the meeting minutes from 4/15//21:

- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Leo Brehm- yes

The motion passed unanimously.

A motion was made by Ms. Meghan Glenn, seconded by Ms. Anna Mae O'Shea Brooke to approve and retain the Executive Session minutes from 4/15/2021.

A Roll Call Vote was taken to approve and retain the Executive Session minutes from 4/15/2021:

- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Leo Brehm- yes

The motion passed unanimously.

A motion was made by Ms. Meghan Glenn, seconded by Ms. Anna Mae O'Shea Brooke to approve the workshop minutes from 4/16/2021.

A Roll Call Vote was taken to approve the workshop minutes from 4/15//21:

- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Leo Brehm- yes

The motion passed unanimously.

PUBLIC INPUT (Agenda Out of Order)

Kristin Martin, 91 Green Street, wanted to know if the COVID-19 parent notification protocols had changed. She was aware of positive cases at the Memorial School but had not seen a parent email notification from the superintendent. Dr. Marsden informed Ms. Martin that he would be sending an email the next day and explained that all contact tracing related to the positive case had been as soon as the school was notified. Ms. Martin also stated that a few weeks prior there was a positive case that parents were not notified about. Dr. Marsden has sent out 84 COVID updates to parents and he will need to check on Ms. Martin's claims.

NEW BUSINESS

School Committee Meeting Dates 2021-2022 - presented by Ms. Jessica Reilly

The School discussed the following topics regarding their meeting dates for the upcoming 2021-2011 school year:

- Agenda objectives calendar
- School Committee roles
- Superintendent Summative Evaluation
- Summer workshop topics
- Meeting calendar
- Return to in-person meetings – date/logistics

Ms. Reilly stated her intent not to have any meetings during the month of July in order to give the committee a chance to recharge after an unprecedented 18 months which resulted in 39 School Committee Meetings. Ms. Reilly proposed having one or two workshops in the month of August preceding the first proposed School Committee meeting on August 26, 2021. Ms. Reilly asked the committee to send her feedback via email of potential workshop dates and topic ideas. A draft of the proposed School Committee Meeting dates for the 2021-2022 school year was included in the School Committee Meeting Packet.

Ms. Jessica Reilly opened the meeting for public comment on the 2021-2021 School Committee meeting dates:

There was no public comment at this time.

A motion was made by Ms. Anna Mae O'Shea Brooke, seconded by Mr. Leo Brehm to approve the School Committee Meeting dates for the 2021-2022 school year as proposed by Ms. Jessica Reilly.

A Roll Call Vote was taken to approve the School Committee meeting dates for the 2021-2022 school

year as proposed by Ms. Jessica Reilly:

- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Leo Brehm- yes
- Jessica Reilly -yes

The motion passed unanimously.

The School Committee plans to return to full in-person meetings on August 26, 2021. Once the committee returns to full in-person meetings Zoom will be discontinued but the committee intends to live stream their meetings.

Other items since posting on May 11, 2021- None

OLD BUSINESS

Social Emotional Learning Update - (tabled to June 3rd)

New Elementary School Project - presented by Dr. Jeffrey Marsden, Mr. Leo Brehm and Ms. Anna Mae O'Shea Brooke.

Dr. Marsden shared some updates pertaining to the design of the new elementary school and updated the committee on the new project website that was launched this week. New renderings of the proposed project can be found in the design section on the new website. Dr. Marsden acknowledged the concerns in town that the existing Wheelock building is situated in a well protected district. Dr. Marsden explained that this was no longer the case and the new well protection district does not encompass the whole project, only a small portion of it.

Ms. Anna Mae O'Shea Brooke encouraged the community to attend the Annual Town Meeting on Monday May 17 and encouraged people to subscribe to the New Elementary Project Email Updates.

The School Committee acknowledged the collective expertise on the School Building Committee and the advantage that expertise lends to the development of this project. The committee engaged in a discussion about the District's Education Plan for the New Elementary School Project and its impact on the project site selection. The committee discussed the benefits that students and staff will gain by having the new school on the same campus as Wheelock.

Ms. Jessica Reilly opened the meeting for public comment on the New Elementary School Project:

There was no public comment at this time.

FY21 Budget Update - presented by Mr. Michael LaFrancesca

Mr. LaFrancesca reviewed the FY21 Budget vs. Actual April Report with the committee.

FY22 Budget Update -presented by Dr. Jeffrey Marsden

Dr. Marsden explained that the FY22 Budget to be voted on at the Annual Town Meeting will become the district's operating budget for 2021-2022 school year. At the committee's request, Dr. Marsden will schedule a meeting with Ms. Meghan Glenn and Mr. LaFrancesca to discuss some possible reallocations within the FY22 Budget and bring those suggestions to the School Committee Meeting scheduled for June 3, 2021.

Ms. Jessica Reilly opened the meeting for public comment on either the FY21 & FY22 Budget

There was no public comment at this time.

MASC Policy Manual Project Update - presented by Ms. Jessica Reilly and Ms. Meghan Glenn

Ms. Glenn informed the committee that the district's policies have been received and reviewed by Massachusetts Association of School Committee's (MASC). The policies have been recorded and organized into the MASC housing format and MASC has sent their recommendations back to the Policy Subcommittee. The Policy Subcommittee will be meeting with a MASC representative to review the process and best practice for the next steps in the process for adopting the recommendations made by MASC.

Ms. Jessica Reilly opened the meeting for public comment on the MASC Policy Manual Project Update:

There was no public comment at this time.

INFORMATIONAL ITEMS

Dr. Marsden shared two additional determination letters from the Department of Secondary and Elementary Education (DESE) and informed the committee that both complaints have been closed by DESE.

Dr. Marsden updated the committee on the following senior activities:

- Senior Prom - Friday, May 14, 2021
- Senior Cruise - Friday June 4, 2021
- Rolly Rally & Picnic in the Park - Saturday June 5, 2021
- Graduation - Sunday June 6, 2021

FUTURE AGENDA ITEMS

- Follow-up on student assessments (June 3)
- 2021 Retirements (June 3)
- End of year updates- PTO/MCPE/SEPAC/MMA (June 3)
- Student feedback (Summer 2021)

Next Meeting:

- Regular Meeting 4:30 p.m. 5/17/2021 (Annual Town Meeting 5:00 p.m.)
- Regular Meeting 4:30 p.m. 5/18/2021 if necessary (Annual Town Meeting rain date)
- Regular Meeting 7:00 p.m. 6/3/2021

Ms. Reilly called for a motion to adjourn. A motion was made by Ms. Anna Mae O'Shea Brooke, seconded by Ms. Meghan Glenn to adjourn the meeting

A Roll Call Vote was taken to adjourn the meeting:

- Leo Brehm- yes
- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Jessica Reilly -yes

The motion passed unanimously.

The meeting was adjourned at 8:34 pm

Minutes Approved by School Committee: May 27, 2021

MEETING EXHIBITS AND DOCUMENTS

- Meeting Narrative 5/3/2021
- DRAFT 4/15/21 School Committee Meeting Minutes
- DRAFT 4/16/21 School Committee Workshop Minutes
- DRAFT School Committee Dates 2021-2022
- 2020-2021 List of School Committee Meeting Dates
- FY21 Budget vs Actual Report April 2021
- PRS 4789 Medfield School District Closure Letter
- PRS 4794 Medfield School District Closure Letter

Respectfully submitted,
Andrea Moores
Secretary