

MINUTES
Warrant Committee Meeting
May 10, 2021

Warrant Committee Members	Participating remotely: Sharon Tatro (Chair), Ed Vozzella, Jeremy Marsette, Amanda Hall and Newton Thompson Absent: Robert Sliney, Kristine Barton	
Guests	Kristine Trierweiler, Town Administrator Nicholas Milano, Assistant Town Administrator Scott McDermott, Town Moderator	
Meeting Location	By remote participation via Zoom	
Meeting Times	Meeting convened: 7:00 pm	Meeting adjourned: 7:25 pm
Approval of Previous Meeting Minutes	<ul style="list-style-type: none"> ● Minutes for April 26, 2021 were unanimously approved by Ed Vozzella, Jeremy Marsette, Sharon Tatro and Newton Thompson; Amanda Hall abstained from the vote. 	
Operational Budgets (including votes taken)	<ul style="list-style-type: none"> ● None 	
Warrant Articles (including votes taken)		
List of all documents and exhibits used	<ul style="list-style-type: none"> ● Appropriation Transfer Request 	
Other Business	<ul style="list-style-type: none"> ● None 	
Follow-ups	<ul style="list-style-type: none"> ● None 	
Dates for Meetings including WC	<ul style="list-style-type: none"> ● Annual Town Meeting: <ul style="list-style-type: none"> ○ May 17 ○ May 18 (if needed) 	
Names of people participating remotely and why	All Warrant Committee members and invited guests participated remotely; see above for names of attendees.	
Other	<ol style="list-style-type: none"> 1. Sharon Tatro opened the meeting at 7:00 pm and stated that tonight's meeting objectives are to: 1) discuss final preparations for Annual Town Meeting and 2) review a request for an appropriation transfer. 2. ANNUAL TOWN MEETING: <ol style="list-style-type: none"> a. Scott McDermott, Town Moderator, addressed key aspects of the agenda for Annual Town meeting including: the consent calendar; the order of key budgetary articles (such as the Water Treatment Plant article and the Operating 	

	<p>and Capital Budget articles); and the process for presenting the Citizens' Petitions.</p> <p>3. REQUEST FOR FY2021 APPROPRIATION TRANSFER:</p> <p>a. Kristine Trierweiler presented an Appropriation Transfer request to avoid an appropriation deficit in the Liability Insurance account.</p> <p>i. The amount of the request is \$7,500.00 from the Workers Compensation Insurance account to the Liability Insurance account in order to pay outstanding invoices for endorsements in the amount of \$1,650.00 and for a deductible in the amount of \$2,500.00 and increase the budgeted amount for any potential deductibles or endorsements prior to the close of FY2021.</p> <p>ii. There being no further discussion, a motion to approve the Appropriation Transfer was made, seconded and approved unanimously by a roll call of all Warrant Committee members present.</p> <p>4. There being no other business, a motion to adjourn the Warrant Committee meeting was made, seconded and voted unanimously by a roll call of all Committee members present.</p> <p>5. The meeting adjourned at 7:25 pm.</p>

Respectfully Submitted: Newton H Thompson

Approved minutes to be sent to: nmilano@medfield.net