



TOWNWIDE MASTER PLANNING COMMITTEE

May 28, 2020
MINUTES

Members Present: Jay Duncan, Chair, Cynthia Greene, Tom Erb, Teresa James, Pete Peterson, Mary McCarthy, Jerry Potts, Matt Triest, Laurel Scotti, Sarah Raposa, Ex Officio

Members Absent: Roberta Lynch, William Harvey, Philip Stashenko, Mike Pastore, Sean Kay, Jessica Reilly, Kevin Ryder, Kristine Trierweiler, Ex Officio

Location: Virtual Meeting via Zoom

Chair Jay Duncan called the meeting to order at 7:00 PM and stated the following:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Medfield Townwide Master Planning Committee is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the instructions on the agenda and meeting notice. This meeting is being recorded.

The Committee reviewed and approved the April 23, 2020 minutes.

Motion: McCarthy; Second: Green; roll-call vote (9-0):

JD - yes	PP - yes	MT - yes
CG - yes	MM - yes	LS - yes
TE - yes	JP - yes	
TJ - yes		

The Committee reviewed and approved the May 13, 2020 minutes.

Motion: James; Second: Green; roll-call vote (9-0):

JD - yes	PP - yes	MT - yes
CG - yes	MM - yes	LS - yes
TE - yes	JP - yes	
TJ - yes		

Forum #2 Prep

Daphne presented the format for the virtual public forum: tech support prior to the meeting, a 60-minute presentation broken into two parts: inventory with polls and feedback on goals and objective via chat and identify any new priorities due to covid) with small breakout group discussion at the end. The group tested the poll questions and provided presentation feedback. The group then went through the elements for general feedback and on any impact of covid. The breakout groups would focus more on short-term planning priorities

due to covid. Other discussion topics included facilitators, scribes, anonymity, use of OtterAI for transcription, word choices or phrasing, and outreach.

Adjournment: By motion made and seconded, the meeting adjourned at 8:30 pm

Motion: Potts; Second Green; roll-call vote (9-0):

JD - yes

PP - yes

MT – yes

CG - yes

MM - yes

LS - yes

TE - yes

JP – yes

TJ - yes

Respectfully submitted:

Sarah Raposa

